

**REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, FEBRUARY 14, 2022  
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, February 14, 2022 in City Hall. The following Council Members were present: Mayor Dave Nevin, John Andrews, Aaron Herzog, and Marcia Seibert-Volz. Dave Schrupp participated via Zoom from 752 Avenida Estancia, Unit J, Venice, Florida, 34292, which is open and accessible to the public, because he was in Florida. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Fire Chief Chip Lohmiller, Public Works Director Ted Strand, Zoning Administrator Pete Gansen, Police Chief Erik Lee, City Engineer Phil Martin, and City Attorney Brad Person. Northland Press Reporter Paul Boblett and Echo Journal Reporter Nancy Vogt attended via Zoom. There were approximately twenty audience members in City Hall and on Zoom.

- A. CALL TO ORDER** – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. Mayor Nevin read the list of additions to the agenda. MOTION 02R-01-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE ADDITIONS TO THE AGENDA. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Mayor Nevin introduced Pete Gansen to the audience as the new Zoning Administrator.

- B. PUBLIC FORUM** – None.

- C. CONSENT CALENDAR** – Marcia Seibert-Volz requested that item #7 Unadjusted Draft: 01.31.2022 Month End Expenditures Report be pulled from the consent calendar. MOTION 02R-02-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Special Council Meeting Minutes of January 6, 2022
2. Regular Council Meeting Minutes of January 10, 2022
3. Emergency Council Meeting Minutes of January 12, 2022
4. Special Council Meeting Minutes of January 13, 2022
5. Special Council Meeting Minutes of January 19, 2022
6. Unadjusted Draft: 01.31.2022 Month End Revenue Report
7. *Removed*
8. 2021 Annual Police Report for Crosslake
9. 2021 Annual Police Report for Mission Township
10. Police Report for Crosslake – January 2022
11. Police Report for Mission Township – January 2022
12. Fire Department Report – January 2022
13. North Ambulance Run Report – January 2022
14. Public Safety Commission Meeting Minutes of November 3, 2021
15. Planning and Zoning Monthly Statistics
16. Planning and Zoning Commission Meeting Minutes of December 17, 2021
17. Park and Recreation/Library Commission Meeting Minutes of December 15, 2021

18. Public Works Commission Meeting Minutes of January 3, 2022
19. Waste Partners Recycling Reports for December 2021
20. Charitable Gambling Contributions Reports for 2021
21. LG240B Application to Conduct Excluded Bingo from Knights of Columbus
22. Application for Group Transient Merchant Permit from Crosslake Chamber of Commerce
23. Bills for Approval in the Amount of \$218,482.75
24. Additional Bills for Approval in the Amount of \$23,987.70

ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Regarding the expenditure report, Marcia Seibert-Volz asked if the amounts listed in object codes 500 and 551 under Police Administration were reversed. Police Chief Erik Lee stated that object code 500 included carryover funds from 2021 for cameras and that is why the amount is much higher than code 551.

Marcia Seibert-Volz noted that there was no line item for snow removal. Mike Lyonais replied that he would address that under his report. MOTION 02R-03-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE THE UNADJUSTED DRAFT: 01.31.2022 MONTH END EXPENDITURES REPORT. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

#### **D. MAYOR'S REPORT**

1. Alden Hardwick of the PAL Foundation reported that the playground equipment for all 5 phases of the project has been ordered. \$237,000 has been raised so far for the project, including 110 individual gifts last month, ranging from \$5 to \$5,000. Mr. Hardwick thanked the Council for their positive response to the project. The Dietz Family, who donated \$80,000 for a section of the playground, has a family reunion June 12 and staff hopes to have the equipment delivered and installed by then. The Crosslake Ideal Lions were present with a donation of \$40,000 for the playground project. Alden Hardwick recognized that the Lions gave the PAL Foundation their first donation in the amount of \$2,000 and since then PAL has donated over a million dollars to the community. Crosslake Ideal Lions President Jeremy Knippel stated that the Lions are happy to be a part of this and that the playground equipment is something in town that gets used every day. MOTION 02R-04-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE RESOLUTION NO. 22-04 ACCEPTING DONATION FROM PAL FOUNDATION IN THE AMOUNT OF \$153,170.15 FOR PLAYGROUND EQUIPMENT. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES. Dave Nevin noted that the \$153,170.15 included the following donations: \$80,000 from the Dietz Family, \$40,000 from the Crosslake Ideal Lions, \$10,000 from Christmas for Kids, \$5,000 from Anonymous Donor, \$1,000 from American Legion Post 500, \$600 from Cedar Chest and \$16,570.15 from individual donations.
2. Mark Holmen of the Log Church appeared before the Council to request that the sewer assessment for the Log Church be lowered. Mr. Holmen attended a Public Works Commission meeting and stated that he got the run around there. Mr. Holmen stated that the City started talking about the assessments two years ago and has not worked with the

church to lower the amount. Mr. Holmen did not think the church should be charged as a commercial property. The Council held a lengthy discussion regarding the matter. MOTION 02R-05-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE NEVIN TO HAVE THE CITY PAY 100% OF THE COST OF THE SEWER EXTENSION PROJECT WITH NO ASSESSMENTS TO PROPERTY OWNERS. The Council discussed whether this was fair to the rest of the property owners in the City. Mark Lindner of 16543 Pine Lure Drive addressed the Council and stated that it would not be fair for the City to pay for new sewer system for the property owners along the sewer extension. ROLL CALL VOTE WAS TAKEN AND MOTION FAILED 2-3 WITH SCHRUPP, HERZOG, AND SEIBERT-VOLZ OPPOSED.

The Council continued discussion on how to lower the church's assessment. The City Engineer and City Attorney explained the process for the church to appeal the assessment. No action was taken but the Council asked staff to continue researching alternative ways to lower assessments.

3. *Resolution Accepting Donations was moved to D.1.*
4. MOTION 02R-06-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE A DONATION TO EMILY FOOD SHELF IN THE AMOUNT OF \$250. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
5. The City received two quotes for building a room in the basement of City Hall to store confidential records. The records are currently being stored in an empty office. Oberg Fence provided a quote of \$6,158 for a galvanized, fully enclosed, chain link fence with installation. Simonson Lumber provided a quote of \$2,549.46 for lumber and doors with City staff building the room. MOTION 02R-07-22 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO ACCEPT QUOTE FROM SIMONSON LUMBER FOR LUMBER AND MATERIALS IN THE AMOUNT OF \$2,549.46 FOR THE BUILDING OF A SECURE STORAGE AREA IN THE BASEMENT OF CITY HALL. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
6. Included in the packet for Council review were letters from First National Bank, First Western Bank, Riverwood Bank, and Frandsen Bank stating their interest in being the official depository for the City's checking account. MOTION 02R-08-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO SEND EACH BANK A REQUEST FOR PROPOSAL AND TO TABLE ACTION UNTIL THE COUNCIL RECEIVES AND REVIEWS PROPOSALS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
7. Marcia Seibert-Volz requested that the Policy for the Use of Interactive Television at City Council and Commission Meetings dated March 9, 2020 be reviewed. Ms. Seibert-Volz stated that the Council should follow the policy or change it. MOTION 02R-09-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO

VOID THE POLICY DATED MARCH 9, 2020 REGARDING INTERACTIVE TELEVISION AND TO FOLLOW STATE LAW REGARDING THE USE OF INTERACTIVE TELEVISION AT COUNCIL MEETINGS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

**E. CITY ADMINISTRATOR'S REPORT**

1. At the Council meeting of January 10, 2022, there were questions regarding the fund balance in the police equipment account. Police Chief Erik Lee and City Administrator Mike Lyonais reviewed the Assigned Fund Balance and reported that there were donation funds in the account that had not been spent in 2021 as well as funds for cameras that were not purchased in 2021 that carried over to 2022.
2. MOTION 02R-10-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE THE CHANGE OF OWNERSHIP FROM GAIL JENSON TO KATHERYN PALMER FOR JENSON'S YE OLDE WHARF LIQUOR LICENSE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED 4-1 WITH HERZOG ABSTAINING.
3. MOTION 02R-11-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE THE RIGHT-OF-WAY VACATION PROCESS AS PRESENTED. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

MOTION 02R-12-22 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO APPROVE ORDINANCE NO. 376 AMENDING CHAPTER 42, ARTICLE V – VACATING STREETS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

4. Mike Lyonais gave a brief update on how staff is tracking their daily tasks and suggested that the City use the MN City and Town Accounting and Financial Reporting Standards Uniform Chart of Accounts to track each category. A discussion ensued regarding the log sheets and entering the information on the timecards. It was the consensus of the Council to direct staff to set up existing codes to track work classifications in Public Works, Park and Recreation, and Sewer Departments.
5. Included in the packet for information was a letter dated February 4, 2022 from Sourcewell regarding their annual meeting of the representative assembly. Mike Lyonais asked that the Council contact staff if they would like to attend.
6. Mike Lyonais gave a brief update on the Loon Center and stated that they are looking at creative ways to finance their project, which may include using the City in order to obtain federal funding. Mr. Lyonais will keep the Council up to date as more information becomes available

## F. COMMISSION REPORTS

### 1. PUBLIC SAFETY

- a. MOTION 02R-13-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO DIRECT STAFF TO APPROACH CROW WING COUNTY HIGHWAY DEPARTMENT TO REQUEST THAT COUNTY ROAD 3 BE POSTED AS NO PARKING FROM SHAFER ROAD TO BLACK BEAR PATH ON BOTH SIDES OF THE HIGHWAY. This action was recommended by the Public Safety Commission because two event centers are planned to open in that stretch of road. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- b. The Public Safety Commission recommended that the Council approve the replacement of sidearms for police officers at their meeting of February 2, 2022. Chief Lee explained that staff would like to replace six 4<sup>th</sup> Generation Glock 17's with six 5<sup>th</sup> Generation Glock 17's as well as purchase holsters, mounting plates and optics for these at a cost of \$6,192. Staff is requesting that four squad rifles be replaced at a cost of \$3,524. The department would trade/sell the old equipment to offset the cost of the new equipment. Staff requested that two LMT Rifles be declared surplus and be sold to Bill's Gun Shop. The new equipment is part of the Capital Improvement Plan and included in the 2022 Budget. MOTION 02R-14-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE THE REPLACEMENT/PURCHASE OF FIREARMS AS PRESENTED IN MEMO DATED FEBRUARY 7, 2022 FROM ERIK LEE AND TO DECLARE 2-LMT RIFLES AS SURPLUS AND APPROVE THE SALE AT BILL'S GUN SHOP. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- c. The Public Safety Commission recommended that the Council approve the purchase of squad and body cameras at their meeting of February 2, 2022. Chief Lee explained that Motorola Solutions is offering a 5-year program for 6 new body cameras, 6 new squad cameras, maintenance, warranty, and Cloud storage at an annual cost of \$13,951.80. This also includes replacement of the cameras after 2.5 years. The City purchased body cameras last year and Motorola would provide a refund for those. The City currently pays \$9,000 a year for maintenance, warranty and storage, which does not include the cost of cameras. The Council asked that Chief Lee find out the amount of the refund before they make a decision. Mr. Lee will bring the request back to the next Council meeting.
- d. Chief Lee reported that an audit of the body camera recording system was completed as required by State law. Two discrepancies were found in the audit. The first discrepancy was regarding the policy. The Body Worn Camera Policy is to be posted on the Police Department website. That has been corrected and can now be found on the website. The second discrepancy related to videos being deleted prior to their required retention date. Erik Lee stated that he had deleted 2017 and 2018 videos because there was limited space on the old server. The videos did not involve any

incidents or involvement with the public. The police department now has a larger server and no videos have been deleted prior to their scheduled retention date. MOTION 02R-15-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO ACCEPT THE INDEPENDENT AUDIT REPORT DATED FEBRUARY 5, 2022. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

## **2. ECONOMIC DEVELOPMENT AUTHORITY**

- a. Dean Fitch reported that the EDA has made some changes including moving from monthly to quarterly meetings. BLAEDC will now coordinate and manage the EDA's website and materials and will work with Crosslake Communications regarding services. The EDA's focus this year will be to update the Comprehensive Plan.

## **3. PUBLIC WORKS/SEWER/CEMETERY**

- a. Ted Strand gave a brief update on space needs. There is a 30x40 building on City land near the sewer plant that would fit the needs of the Park. The cost to move it would be \$6,000. The City would need to add a slab, repair the roof and purchase a furnace. The Park could use this for 10-15 years. Mr. Strand reported that he is meeting with Crow Wing County on March 16 to discuss space needs at the Joint Maintenance Facility.
- b. MOTION 02R-16-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE RESOLUTION NO. 22-05 ACCEPTING LOW BID FROM CASPER CONSTRUCTION, INC IN THE AMOUNT OF \$2,088,000 FOR THE CSAH 66 SANITARY SEWER EXTENSION. City Engineer stated that this is a good bid. Attorney Person stated that he will work with staff to try to lower assessments before a public hearing is set. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

MOTION 02R-17-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO DIRECT THE CITY ATTORNEY TO BEGIN THE CONDEMNATION PROCESS TO OBTAIN ANY EASEMENTS NECESSARY FOR THE SEWER EXTENSION PROJECT. Attorney Person noted that if the easements are signed before construction starts, the legal proceedings stop. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

MOTION 02R-18-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO ADD THE INSTALLATION OF TWO STOP SIGNS AT THE SHARP CURVE ON WHITEFISH AVENUE AND HILL TOP DRIVE TO THE 2022 ROAD IMPROVEMENTS DESIGNS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

MOTION 02R-19-22 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO APPROVE RESOLUTION NO. 22-06 ORDERING PUBLIC BIDDING OF THE 2022 STREET IMPROVEMENTS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

MOTION 02R-20-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE RESOLUTION NO. 22-07 ESTABLISHING PROCEDURES RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

- c. It was the consensus of the City Council that Ted Strand obtain a proposal from the City Engineer to update the 5-Year Capital Plan for roads and equipment.
- d. Ted Strand reported that the 2022 Budget included \$118,000 for a skid steer, snow blower and mower. Because of the nationwide delay in deliveries, Mr. Strand stated that he could get by with the current skid steer and snow blower but needed to proceed with the purchase of a mower. MOTION 02R-21-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO DENY THE PURCHASE OF THE SKID STEER AND SNOW BLOWER AND APPROVE THE PURCHASE OF A LOFTNESS 90HM FLAIL MOWER FROM QUALITY EQUIPMENT SALES AND SERVICE IN THE AMOUNT OF \$11,200. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

#### **4. PARK, RECREATION, AND LIBRARY**

- a. MOTION 02R-22-22 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO ACCEPT RESIGNATION OF PARK MAINTENANCE WORKER COREY NELSON EFFECTIVE JANUARY 28, 2022 AND TO APPROVE THE POSTING OF JOB OPENING FOR PARK MAINTENANCE WORKER. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

MOTION 02R-23-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO POST JOB OPENING FOR SEASONAL GROUNDSKEEPER POSITION. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

- b. MOTION 02R-24-22 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO APPROVE THE COMMUNITY CENTER USAGE POLICIES AMENDMENT AS PRESENTED WITH THE ADDITION OF OBTAINING A CREDIT CARD NUMBER FOR ANY DAMAGES AND A SIGNED CONTRACT. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- c. MOTION 02R-25-22 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO APPROVE THE NORDIC RIDGE NON-MOTORIZED TRAIL PERMIT WITH CROW WING COUNTY FOR A PERIOD OF TWO YEARS FOR \$25. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

- d. MOTION 02R-26-22 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO APPROVE THE PURCHASE OF A JOHN DEERE 60 HEAVY DUTY ROTARY BROOM IN THE AMOUNT OF \$5,535.98 FROM MIDWEST MACHINERY. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- e. MOTION 02R-27-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE PURCHASE OF AN EVEREST 5600 72" 3PT FINISHING MOWER AT A COST OF \$3,650.00 FROM ALDRICH TRACTOR INC. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- f. MOTION 02R-28-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JOHN ANDREWS TO APPROVE THE PURCHASE OF WEIGHT ROOM EQUIPMENT AT A COST OF \$34,797.28 FROM JOHNSON FITNESS AND WELLNESS, USING FUNDS FROM ASSIGNED BALANCE WEIGHT ROOM EQUIPMENT FUND. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- g. MOTION 02R-29-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE THE PURCHASE OF 12" PLAYGROUND BORDER WITH SURFACING GUIDE AT A COST OF \$6,415.00 FROM MINNESOTA/WISCONSIN PLAYGROUND. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- h. MOTION 02R-30-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE THE PURCHASE OF 8 MEGAPIX COLOR OUTDOOR CAMERAS AT A COST OF \$6,800.00 FROM MIDWEST SECURITY AND FIRE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- i. MOTION 02R-31-22 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO APPROVE THE DRAFT SURVEY WHICH WAS DEVELOPED FOR THE PURPOSE OF GAINING KNOWLEDGE FROM THE COMMUNITY ON LONG RANGE PLANNING AND DEVELOPMENT OF CITY AMENITIES. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- j. MOTION 02R-32-22 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO APPROVE CASH IN LIEU OF LAND FOR PARK DEDICATION FOR THE SESIN SUBDIVISION IN THE AMOUNT OF \$3,000. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- k. MOTION 02R-33-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JOHN ANDREWS TO APPROVE THE PROPOSAL FOR A YOUTH REPRESENTATIVE TO SERVE ON THE CROSSLAKE PARKS.

RECREATION, AND LIBRARY COMMISSION AND TO APPROVE  
ORDINANCE NO. 377 AMENDING CHAPTER 2, ARTICLE VI RELATED TO  
COMMISSION MEMBERSHIP. ROLL CALL VOTE WAS TAKEN AND  
MOTION CARRIED WITH ALL AYES.

**G. PUBLIC FORUM** – None.

**H. NEW BUSINESS** – None.

**I. OLD BUSINESS** – None.

**J. CITY ATTORNEY REPORT** – The City Council moved into closed session to discuss land negotiations/settlement at 10:40 P.M.

**K. ADJOURN** – The Council resumed and adjourned the Regular Meeting at 10:46 P.M.

Respectfully submitted by,



Charlene Nelson  
City Clerk

**BILLS FOR APPROVAL**  
February 14, 2022

VENDORS	DEPT		AMOUNT
Ace Hardware, fish food, clamp	Park		15.96
Ace Hardware, garage door roller	Park		6.49
Ace Hardware, birdseed, clamps, hardware	Park		48.34
Ace Hardware, power cord, connectors, plug	Fire		149.95
Ace Hardware, batteries	Fire		19.99
Ace Hardware, diesel can, drain boiler, hardware	PW		79.53
Ace Hardware, smoke alarms, co2 detector	Ambulance		204.96
Ace Hardware, cover box, wallplate, wrench	Park		12.17
Ace Hardware, hardware	Park		2.78
Ace Hardware, glue	Park		4.59
Ace Hardware, pvc, bolts	Park		10.83
Ace Hardware, wd-40	Park		23.98
Ace Hardware, batteries, tape	Police		29.57
Ace Hardware, batteries	Police		8.99
Ace Hardware, hardware	Fire		55.37
Ace Hardware, glove strap hanger	Park		4.59
Ace Hardware, tin snips, screws, great stuff window	Park		35.77
Ace Hardware, broom, scoop	Fire		62.98
Adam Casanova, per diem reimbursement	Police	pd 2-7	70.00
Aspen Mills, uniform	Fire		41.95
Aspen Mills, uniform	Fire		90.70
Aspen Mills, uniform	Fire		58.00
AT&T, cell phone and ipad charges	ALL	pd 1-20	903.78
Atlas Business Solutions, schedule anywhere license	Police		300.00
AW Research, water testing	Sewer		525.60
Axon Enterprise, battery packs, training cartridges	Police	pd 2-7	617.61
Baker & Taylor, books	Library		710.62
BCA, cjdn access fees	Police	pd 1-14	150.00
BCA, dmt-g certification course	Police	pd 2-1	375.00
BCA, background check	Park		15.00
Belson Outdoors, bleachers	Park	pd 2-7	2,004.25
Bolton & Menk, 2022 road improvements	PW		7,456.00
Bolton & Menk, csah 66 water quality	PW		1,365.00
Bolton & Menk, general engineering	PZ		360.00
Bolton & Menk, moonlite bay sewer extension	Sewer		4,154.48
Cheryl Stuckmayer, mileage reimbursement	PZ	pd 1-20	22.00
City of Baxter, citation books	Police		48.75
City of Crosslake, sewer utilities	ALL		220.00
Clean Team, february cleaning	ALL		4,381.25
Clifton Larson Allen, billing 1 audit	Gov't		1,260.00
Corey Nelson, 2021 uniform reimbursement	Park		445.01
Council #65, union dues	Gov't		336.80
Crosslake Communications, phone, fax, cable, internet	ALL	pd 2-7	2,390.28
Crow Wing County, reimburse for signs, acetylene, salt/sand	PW		1,800.52
Crow Wing County, wetland conservation act admin fee	PZ		1,000.00

Crow Wing County, address assignments	PZ		75.00
Crow Wing County Attorney, 2022 prosecution costs	Gov't		6,000.00
Crow Wing County Highway Department, fuel	ALL		4,600.41
Crow Wing Power, electric utilities	ALL	pd 1-20	8,724.51
CTC, web hosting	Gov't		10.00
CTC I.T. january i.t. labor	ALL		930.00
Culligan, cooler rental and water	ALL	pd 2-7	135.00
Cuyuna Range Fire Chiefs Assn, membership dues	Fire		300.00
Dacotah Paper, janitorial supplies	Park		600.06
Definitive Integrations, install and connect equipment	Fire		515.98
DeLage Landen Financial Services, copier lease	Park	pd 1-26	117.00
Delta Dental, dental insurance	ALL		1,737.15
Elevate Learning, safety program	Fire		150.00
Elite Fence & Deck, gate repair	PW		222.00
ESO Solutions, asset management and apparatus checklist	Fire	pd 2-7	1,200.00
Fire Instruction and Rescue, fire ground operations	Fire		600.00
Fire Instruction and Rescue, ems training	Fire		600.00
Fire Instruction and Rescue, hybrid vehicles	Fire		600.00
Fortis, disability insurance	ALL		829.94
Forum Communications, meeting notice of 1/28	PZ		30.75
Forum Communications, employment ad	PZ		199.48
Forum Communications, budget summary statement	Admin		153.75
Galls, uniform	Police	pd 1-14	169.78
Galls, uniform	Police		83.33
Galls, uniform	Police		74.99
Ganz Cleaning, january cleaning	Fire		200.00
Glock Professional, armorers course	Police	pd 1-26	250.00
Grand Forks Fire Equipment, cleaning solution	Fire	pd 2-7	98.00
Guardian Pest Solutions, pest control	ALL		85.37
Hawkins, chemicals	Sewer		2,114.43
Heartland Tire, tires	PW	pd 2-7	1,749.24
Hytec, drinking fountain	Gov't		5,800.00
Jefferson Fire & Safety, swivel inlet	Fire	pd 2-7	1,965.62
Johnson, Killen & Seiler, labor attorney fees	Gov't		3,679.42
Macqueen Equipment, scba flow tests	Fire		1,765.00
Mastercard, Adobe, monthly premium	PW		36.49
Mastercard, Amazon, prime monthly premium	Gov't		12.99
Mastercard, Amazon, batteries	PW		43.99
Mastercard, Amazon, receipt books	Park		31.99
Mastercard, Amazon, evidence chests	Police		745.00
Mastercard, Amazon, drawer liners	Police		104.85
Mastercard, Amazon, tags	Park		53.98
Mastercard, Amazon, screwdriver set	Park		14.97
Mastercard, Amazon, flash drives	Park		13.98
Mastercard, Amazon, labels	Park		30.00
Mastercard, Arrowwood, lodging	Fire		634.86
Mastercard, Country Inn, lodging	Police		263.14
Mastercard, DNR, water permit	Sewer		140.00
Mastercard, Eagle Engraving, tags	Fire		575.88
Mastercard, Envirosafety, respirator masks	Fire	pd 1-26	528.80
Mastercard, Menards, drawer organizers	Police		145.19

Mastercard, Microsoft, monthly premium	Fire		17.71
Mastercard, Microsoft, monthly premium	Police		75.16
Mastercard, MN Rural Water Assn, training	Sewer		250.00
Mastercard, MN State Fire Chiefs Assn, registration	Fire		255.00
Mastercard, Pickleball Central, pickleballs	Park		128.81
Mastercard, Post Office, postage	Police	pd 1-26	7.78
Mastercard, Post Office, postage	Police		4.33
Mastercard, Post Office, postage	Police		13.20
Mastercard, Post Office, postage	Admin		7.38
Mastercard, Sirchi, testing kits	Police		319.92
Mastercard, Uline, bulletin board, dry erase board	Fire		815.90
Mastercard, Valvoline, oil change	PW		101.26
Mastercard, Zero9 Holsters, uniform	Police		144.80
Mastercard, Zoom, monthly premium	Gov't		64.99
MCSI, copier lease	Park	pd 1-20	61.85
Menards, garage door stop	Park		43.84
Metro Sales, copier lease	Police	pd 2-7	45.22
MMUA, 2022 water utility member dues	Sewer	pd 2-7	348.00
MN Chiefs of Police Assn, membership dues	Police	pd 2-7	320.00
MN Chiefs of Police Assn, cleo and command academy	Police	pd 2-7	650.00
MN Chiefs of Police Assn, conference registration	Police	pd 2-7	510.00
MN Deot of Public Safety, vehicle renewals	ALL		211.75
MN Life, life insurance	ALL		357.40
MN NCPERS, life insurance	Gov't		80.00
MNPEA, union dues	ALL	pd 2-1	234.00
Napa, oil	Police		20.94
Napa, antifreeze	Police		12.29
Napa, antifreeze	Police		45.78
Napa, u-bolt	Park		10.74
North American Banking Company, bond payments	Gov't		107,077.50
Northland Press, ad for bids sewer project	Sewer		554.64
Northland Press, summary budget statement	Admin		108.00
Northland Press, meeting notice of 1/28	PZ		68.00
Northland Press, employment ad	Park		172.30
Peoples Security, panic button	Park		42.50
Premier Auto, oil change	Police		68.45
Premier Auto, oil change	Police		84.46
Premier Auto, oil, plug	PW		33.24
Premier Auto, oil change	Police		60.94
Quadient Leasing, postage meter rental	Gov't	pd 1-20	219.21
Quality Equipment, hazard light	Park		27.91
Reichert Enterprises, international truck repairs	PW		596.25
Resource Training & Solutions, 2022 membership	Gov't	pd 1-26	114.00
Riteway Business Forms, w2's and 1099s	Admin	pd 2-7	294.00
Ron Harkin, reimburse membership	Park	pd 2-7	84.00
Shannons Auto Body, blade guide	PW		47.30
Simonson Lumber, lumber, screws	PW		116.37
Squad Pro, new squad accessories	Police		10,479.42
Teamsters, union dues	Police	pd 2-1	280.00
Teresa Haines, mileage reimbursement	Fire	pd 2-7	143.38
The Office Shop, legal pads	Gov't		11.44

The Office Shop, steno books	PZ/Admin		23.16
The Office Shop, report covers	Admin		47.68
The Office Shop, minute paper	Admin		299.67
The Office Shop, copy paper	PZ/Admin		149.96
The Office Shop, copy paper	Park		37.49
Timber Ridge Electric, replace sprinkler pump	Park	pd 2-7	934.00
Timber Ridge Electric, replace pump start relay	Park	pd 2-7	530.00
US Bank, copier lease	ALL		165.00
USA Bluebook, digital stirrer	Sewer	pd 2-7	344.78
Volunteer FF Benefit Assn, insurance renewal	Fire		244.00
Waste Partners, trash removal	ALL		411.75
Win911, subscription renewal	Sewer	pd 2-7	660.00
Xcel Energy, gas utilities	ALL	pd 2-7	7,172.14
<b>TOTAL</b>			<b>218,482.75</b>

**ACH PAYMENTS**

Medica, health insurance	Payroll	pd 2-1	31,312.53
Deferred Comp, employee deductions	Payroll	pd 1-18	610.00
Deferred Comp, employee deductions	Payroll	pd 2-1	610.00
Health Care Savings Plan, employee deductions	Payroll	pd 1-18	831.47
Health Care Savings Plan, employee deductions	Payroll	pd 2-1	837.55
IRS, payroll tax	Payroll	pd 1-18	7,127.22
IRS, payroll tax	Payroll	pd 2-1	10,780.12
MN Dept of Revenue, payroll tax	Payroll	pd 1-18	1,574.37
MN Dept of Revenue, payroll tax	Payroll	pd 2-1	1,943.80
PERA, payroll deductions and benefits	Payroll	pd 1-18	8,245.91
PERA, payroll deductions and benefits	Payroll	pd 2-1	8,484.15
Sales Tax	ALL	pd 1-10	234.00
Sales Tax	ALL	pd 2-8	313.00

**ADDITIONAL BILLS FOR APPROVAL**  
February 14, 2022

VENDORS	DEPT	AMOUNT
AT&T, cell phone and ipad charges	ALL	1,094.84
AW Research, water testing	Sewer	194.40
Breen & Person, legal fees	ALL	2,257.50
Cheryl Stuckmayer, mileage reimbursement	PZ	43.23
Crow Wing County Recorder, filing fee	PZ	184.00
Crow Wing Power, electric service	ALL	9,986.76
Crysteel, antiflow pl wldmt	PW	187.27
Fyles Satellites, portable restroom	Park	135.00
Holiday Station, diesel fuel	PW	139.00
Jims Electric, replace wall gfc	Fire	502.39
Johnson Killen & Seiler, labor attorney fees	Gov't	1,376.00
Kirvida Fire, install air compressor	Fire	1,502.40
Kirvida Fire, replace batteries and charger	Fire	1,934.19
Kirvida Fire, replace tank to pump check valve	Fire	1,929.62
Mastercard, Amazon, speaker	PW	83.88
Mastercard, BCA, training	Police	375.00
Mastercard, Dollar General, pop, water	Gov't	50.35
Mastercard, Eagle Engraving, id tags	Fire	278.15
Mastercard, Reeds Market, water, kitchen supplies	PW	26.67
MCSI, copier contract	Park	62.27
Metro Sales, copier lease	Police	49.18
North Memorial Ambulance, january subsidy	Ambulance	1,100.00
Nortyhland Press, employment ads	Park	198.65
Riteway Business Forms, utility bills	Sewer	258.19
The Office Shop, paper	Park	93.07
Ziegler Cat, washer, bolt	PW	7.96
<b>TOTAL</b>		<b>23,987.70</b>

City of Crosslake

**RESOLUTION 22-04**

**RESOLUTION ACCEPTING DONATION(S)**

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
PAL Foundation	\$153,170.15	Playground Equipment
		This amount is made up of several donations made to PAL including: \$80,000.00 Dietz Family \$40,000.00 Crosslake Ideal Lions \$10,000.00 Christmas for Kids \$ 5,000.00 Anonymous Gift \$ 1,000.00 American Legion Post #500 \$ 600.00 Cedar Chest \$16,570.15 Individual Donations

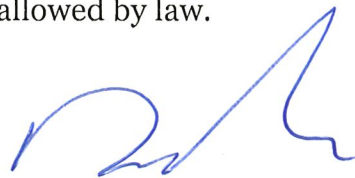
; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 14th day of February, 2022.

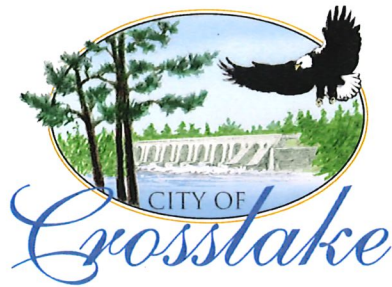


\_\_\_\_\_  
David Nevin  
Mayor

ATTEST:



\_\_\_\_\_  
Michael R. Lyonais  
City Administrator  
(SEAL)



City of Crosslake  
**POLICE DEPARTMENT**  
**13888 Daggett Bay Rd**  
**Crosslake, MN 56442**  
Police Chief Erik J. Lee  
OFFICE: 218/692-2222 • FAX 218/692-3076

F.  
I.  
b.

### Memorandum

Date: February 7, 2022  
From: Erik Lee  
Subject: Firearms/Optics Purchase

Mayor/City Council,

Every ten years the Police Department replaces sidearms for our officers. I would like to replace six 4<sup>th</sup> Generation Glock 17's with six 5<sup>th</sup> Generation Glock 17's. The replacement of the firearms is in our Capital Improvement Plan and was also part of the 2022 Budget. The cost of the six pistols is \$2820. I would also request to use donated funds to purchase holsters and optics for the firearms. The cost for the holsters is \$845 and the optics \$2107 with an additional \$420 for mounting plates.

I would also request that we replace four of our squad rifles. Currently we have two Viet Nam era M-16's on loan from the military surplus program and two LMT M-4's that are approximately 20 years old. I request that we replace these rifles with four Colt M-4 Rifles. The cost is \$3524. These items are also in the 2022 Budget and Capital Improvement Plan.

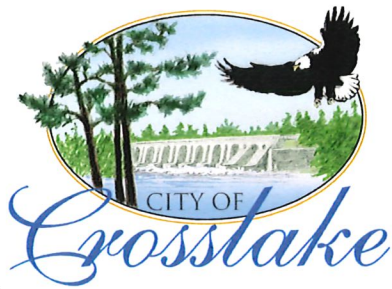
Attached are the quotes for the firearms, holsters and optics. Officers would also have the ability to purchase their old Glock sidearms for \$375. The Department would receive \$295 per gun in trade or purchase. The additional \$80 for officer buyback is for paperwork.

I would also request place the two LMT Rifles as surplus and sell them at Bill's Gun Shop. Both the trade/buy back of the firearms will offset the cost of the purchases.

The Public Safety Commission approved the purchase at their February 2<sup>nd</sup> meeting.

Respectfully,

Erik Lee  
Police Chief



City of Crosslake  
**POLICE DEPARTMENT**  
**13888 Daggett Bay Rd**  
**Crosslake, MN 56442**  
Police Chief Erik J. Lee  
OFFICE: 218/692-2222 • FAX 218/692-3076

## Firearms Quote

### Firearms

Glock 17 Gen 5 Handguns	\$470/Unit	6 Units	\$2,820
Holoson 508T Sight	\$351.12/Unit	6 Units	\$2,107
Safariland Holster	\$140.93/Unit	6 Units	\$845.53
Mounting Plate	\$70/Unit	6 Units	\$420
Colt M4 Rifles	\$881/Unit	4 Units	\$3,524
			\$9,716
Officer Buyback Option	\$295/Unit	6 Units	(\$1,770)
			<b>\$7,946</b>



# Sales Quote

KIESLER POLICE SUPPLY  
 2802 SABLE MILL RD  
 JEFFERSONVILLE, IN 47130

**Bill-to Customer**

CROSSLAKE POLICE DEPARTMENT  
 13888 DAGGETT BAY ROAD  
 CROSSLAKE, MN 56442

**Ship-to Address**

CROSSLAKE POLICE DEPARTMENT  
 CHIEF ERIK LEE / PH: 218-692-2222  
 13888 DAGGETT BAY ROAD  
 CROSSLAKE, MN 56442

Your Reference

Bill-to Customer No. L74709  
 Tax Registration No.

Salesperson TERESA  
 Email  
 Home Page  
 Phone No.

No. Q124181  
 Document Date July 21, 2021  
 Due Date August 20, 2021  
 Payment Terms  
 Payment Method  
 Tax Identification Type Legal Entity  
 Shipment Method

[eriklee@crosslake.net](mailto:eriklee@crosslake.net)

No.	Description	Quantity	Unit of Measure	Unit Price Excl. Tax	Line Amount Excl. Tax
GLOCPA175S202MOS	GLOCK 17MOS GEN5 9MM PISTOL BLACK, FRONT SERRATIONS, FIXED SIGHTS	6	EACH	429.00	2,574
AMERGL-506	AMERIGLO 3XL HEIGHT SUPPRESSOR SIGHT SET FOR GLOCK MOS PISTOLS, FLAT BLACK, SERRATED, .365" FRONT & .451" REAR AEEE	6	EACH	40.00	240
AMERGL-815	AMERIGLO 3XL TALL GREEN TRITIUM 3 DOT SIGHT SET, BLACK OUTLINES, .365" FRONT, .451" REAR, FITS ALL GLOCKS (EXCEPT 42 & 43) RMKE	6	EACH	65.00	390
HOLOHE508T-RD-X2	HOLOSUN 508 PISTOL SERIES TITANIMUM MINIATURE REFLEX SIGHT, RED CIRCLE DOT, SOLAR FAILSAFE, SHAKE AWAKE, MULTI-RETICLE SYSTEM (MRS) - 2MOA DOT W/ 32MOA CIRCLE, 2MOA DOT ONLY, 32MOA CIRCLE ONLY, BLACK LHEEM	6	EACH	351.12	2,106.72
TRIJRM06-C-700672	TRIJICON 3.25MOA ADJUSTABLE LED RED RMR TYPE 2 W/ADJ BRIGHTNESS, ADDED BATTERY CONSERVATION & BUTTON LOCK OUT RETEE	6	EACH	466.90	2,801.4
TRIJAC32064	TRIJICON RMR/SRO MOUNTING KIT FOR GLOCK MOS & SPRINGFIELD OSP MODELS, INCLUDES (1) RMR SEALING PLATE, (2) SHORT OPTIC MOUNTING SCREWS, (1) HEX KEY CLEE	6	EACH	15.00	90
SAFA6360RDS-832-481	SAFARILAND 6360RDS ALS/SLS MID-RIDE LEVEL III RETENTION DUTY HOLSTER STX BASKET, FITS GLOCK GEN1-4 MODEL 17MOS, WITH LIGHT (ITI M3/STREAMLIGHT TLR-1/TLR-1HL/SUREFIRE X200/X300/X300U, WITH OPTIC (LEUPOLD DELTAPOINT/TRIJICON RMR/DR.OPTIC/	6	EACH	140.93	845.58



No.	Description	Quantity	Unit of Measure	Unit Price Excl. Tax	Line Amount Excl. Tax
	JPOINT/VORTEX VIPER/BURRIS FASTFIRE/INFORCE APL/ NIGHTSTICK TWM-350/TWM-350S/TWM-850/TWM-850S), 4.5"BBL, BLACK, RIGHT HAND CLERK				
BLAC44ND00BKR	BLACKHAWK T-SERIES HOLSTER FOR GLOCK 17 GEN5 RDS W/ LIGHT & OPTIC, RIGHT HAND ORMO	1	EACH	127.50	127.5
SHIPPING	Shipping - TO BE FINALIZE BASED ON ITEMS AND QTY'S	1	EACH	0.00	0
TRADE IN ALLOWANCE	TRADE IN ALLOWANCE  (5) GLOCK 17 GEN4 9MM GNS & 3 MAGS = \$295.00 CHECK IN LIEU OF GUN OFFICER BUYBACK PRICE=\$371.39	5	EACH	-295.00	-1,475
SHIPPING	ONE HALF OF SHIPPING CHARGE FOR TRADE PISTOLS TO BE SHIPPED TO KIESLERS. KIESLERS WILL PROVIDE 2ND DAY AIR SHIPPING LABEL. FULL PRICE = \$40.00 ONE HALF = \$20.00	1	EACH	20.00	20
KIESLER TRADE GUNS	PLEASE NOTE: KIESLER POLICE SUPPLY  ONLY ACCEPTS TRADE IN FIREARMS IN LEGAL,WORKING CONDITION. FIREARMS THAT ARE BROKEN,DEFECTIVE,WITH MISSING OR AFTERMARKET MAGS WILL BE RETURNED OR REDUCED IN PRICE-\$10.00 PER MAG &-\$15.00 FOR NON WORKING NIGHT SIGHTS-ANY ILLEGAL FIREARM (INCLUDING SAWED OFF BARREL & NO SERIAL NUMBERS,ETC) WILL NOT BE ACCEPTED!! DO NOT SHIP!!!!	1	EACH	0.00	0
KIESLER TRADE GUNS 2	PLEASE NOTE:  1. TRADE-IN AGENCY DUTY FIREARMS THAT HAVE BEEN ALTERED IN ANY WAY, SHAPE, OR FORM FROM ORIGINAL FACTORY SPECS CAN BE SUBJECT TO REFUSAL OR CREDIT DEDUCTION. 2. TRADE-IN AGENCY DUTY FIREARMS THAT ARE NOT MODEL, VARIANT, OR GENERATION SPECIFIED BY AGENCY ON ORIGINAL QUOTE CAN BE SUBJECT TO REFUSAL OR CREDIT DEDUCTION. 3. VALUES ARE BASED ON CURRENT LOCAL, CITY, STATE & FEDERAL FIREARM LAWS. ANY CHANGES TO THESE LAWS COULD RESULT IN A REDUCTION IN TRADE VALUE OR ABSOLUTE REFUSAL TO ACCEPT THEM.	1	EACH	0.00	0
FORMAT TERESA	QUOTED BY TERESA MCKINNIE KIESLER POLICE SUPPLY 2802 SABLE MILL ROAD JEFFERSONVILLE, IN 47130 THIS QUOTE IS VALID FOR 30 DAYS TMCKINNIE@KIESLER.COM	1	EACH	0.00	0
KIESLER SIGNATURE	SIGN/DATE TO APPROVE PURCHASE	1	EACH	0.00	0
	X _____ SIGNATURE REQUIRED				
	X _____				



No.	Description	Quantity	Unit of Measure	Unit Price Excl. Tax	Line Amount Excl. Tax
	DATE REQUIRED				
	X _____				
	PHONE# FOR FED X QUESTIONS				
	Amount Subject to Sales Tax			0.00	
	Amount Exempt from Sales Tax			7,720.20	
				<b>Subtotal</b>	<b>7,720.20</b>
				Total Tax	0.00
				<b>Total \$ Incl. Tax</b>	<b>7,720.20</b>
				<b>Tax Amount</b>	<b>0.00</b>

**KIESLER POLICE SUPPLY FFL# 4-35-019-11-1M-08220**

**RETURNED GOODS POLICY**

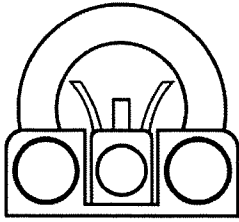
No returned goods will be accepted without prior consent. Any packages returned without properly displaying a return authorization number will be refused. Returns subject to up to 25% restocking fee

**DEFECTIVE MERCHANDISE POLICY**

We are not a warranty repair station for any manufacturer. Returns of defective merchandise must be made directly to the manufacturer for repair or replacement.

**DAMAGED GOODS POLICY**

Claims of shortages or damaged shipments must be made immediately upon receipt of shipment.



**Learning Firearms | Timm Arms Co.**  
PO Box 2705  
Baxter, MN 56425  
info@learningfirearms.com  
www.learningfirearms.com

**ADDRESS**

Erik Lee  
Crosslake Police Dept  
13888 Daggett Bay Road  
Crosslake, MN 56442

**SHIP TO**

Erik Lee  
Crosslake Police Dept  
13888 Daggett Bay Road  
Crosslake, MN 56442

**Quote 1032**

**DATE 01/21/2022**

**EXPIRATION DATE 03/31/2022**

**SHIP VIA**

Delivery in person

**ORDER METHOD**

Verbal

DESCRIPTION	QTY	RATE	AMOUNT
Holosun 508T Red RDS Optic	6	330.00	1,980.00
Ameriglo Sup Plain Black Sight Set for Glock	6	40.00	240.00
C&H PWS Glock MOS v4 Plate for RMR SRO	6	60.00	360.00

LE Agency Pricing Applied  
MN Municipality Sales Tax Exempt  
\*\*ST3 Needed to complete order

SUBTOTAL 2,580.00  
TAX 0.00

**TOTAL \$2,580.00**

Accepted By

Accepted Date

**CITY OF CROSSLAKE, MINNESOTA  
RESOLUTION 22-05**

**RESOLUTION ACCEPTING BID FOR THE CSAH 66 SANITARY SEWER EXTENSION**

WHEREAS, pursuant to an advertisement for the proposed improvement of streets with sanitary sewer and stormwater quality treatment areas along CSAH 66,

AND WHEREAS, Bids were received, opened, and tabulated according to the law, and the following bids were received complying with the advertisement:

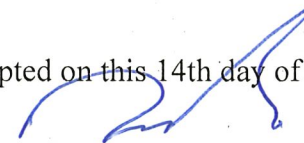
Company	Bid Amount
Casper Construction, Inc	\$2,088,000.00
R.L. Larson Excavating, Inc.	\$2,156,908.75
Anderson Brothers Construction, LLC	\$2,177,740.41
Pratt's Affordable Excavating Inc.	\$2,185,847.00
C & L Excavating, Inc	\$2,254,332.80
Tom's Backhoe Service Inc.	\$2,261,156.36
DeChantal Excavating, LLC	\$2,266,782.36
Ryan Contracting Co.	\$2,287,087.20
Gladen Construction	\$2,307,933.69
TNT Construction Group LLC	\$2,368,495.00
J.R. Ferche, Inc.	\$2,549,401.00

AND WHEREAS, it appears that Casper Construction, Inc. of Grand Rapids, Minnesota is the lowest responsible bidder.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

The mayor and clerk are hereby authorized and directed to enter into a contract with Casper Construction, Inc. in the name of the City of Crosslake for the improvement of streets with sanitary sewer and stormwater quality treatment areas along CSAH 66 according to the plans and specifications therefor approved by the city council and on file in the office of the city clerk. The city clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Whereupon, said Resolution is hereby declared adopted on this 14th day of February, 2022.



David Nevin, Mayor

ATTEST:



Charlene Nelson, City Clerk

**CITY OF CROSSLAKE, MINNESOTA**

**RESOLUTION NO. 22-06**

**Resolution Ordering Public Bidding of the 2022 Street Improvements**

WHEREAS, it is proposed to make street improvements to Wild Wind Ranch Drive, Rushmoor Boulevard, Rushmoor Trail, and Birch Narrows Road in the City of Crosslake and to assess the benefited property for a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429, and

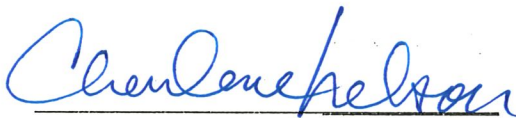
WHEREAS, a report was prepared, and an improvement hearing conducted pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, construction plans have been prepared for improvement of Wild Wind Ranch Drive, Rushmoor Boulevard, Rushmoor Trail, and Birch Narrows Road in the City of Crosslake,

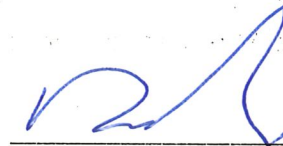
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

That the proposed improvement, called the 2022 Street Improvements, be publicly bid for consideration by the City Council of Crosslake.

Adopted by the council this 14th day of February, 2022.



Charlene Nelson, City Clerk



David Nevin, Mayor

**RESOLUTION NO. 22-07**

**CITY OF CROSSLAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA**

**RESOLUTION ESTABLISHING PROCEDURES  
RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND  
REGULATIONS UNDER THE INTERNAL REVENUE CODE**

BE IT RESOLVED by the City Council (the "Council") of the City of Crosslake, Minnesota (the "City"), as follows:

1. Recitals.

- (a) The Internal Revenue Service has issued final Treasury Regulations Section 1.103-18 (the "Regulations") dealing with reimbursement bond proceeds, which would include those proceeds of the City's bonds to be used to reimburse the City for any project expenditure paid by the City prior to the time of the issuance of those bonds.
- (b) The Regulations generally require that the City make a prior declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of subsequent borrowings, that such declaration generally be made on or before the date the expenditure is actually paid, that the bonding occur and the reimbursement allocation be made from the proceeds of such bonds within one year of the payment of the expenditure (or not later than one year after the project is placed in service, if that is a longer period), and that the expenditure be a capital expenditure.
- (c) The City desires to comply with the Regulations and to establish certain procedures relating thereto.
- (d) The City's bond counsel has advised the City that the Regulations do not apply, and hence the provisions of this Resolution are intended to have no application, to payments of City project costs first made by the City out of the proceeds of bonds issued prior to the date of such payments.

2. Official Intent Declaration. The Regulations, in the situations in which they apply, require the City to have made an official declaration of its reasonable intention (hereinafter referred to as the "Official Intent Declaration" or the "Declaration") to reimburse itself for previously paid project expenditures out of the proceeds of subsequent bonds or other borrowings. The Council hereby authorizes the City Clerk to make the City's Official Intent Declarations or to delegate from time to time that responsibility to other appropriate City employees. Each Declaration shall comply with the requirements of the Regulations, including without limitation the following:

- (a) Each Declaration shall be made on or before the date the City pays the applicable project cost and shall state that the City reasonably intends and expects to reimburse itself for the expenditure with proceeds of a borrowing. Each Declaration may be made substantially in the

form of the "Declaration of Official Intent" which is attached to and made a part of this Resolution.

- (b) Each Declaration shall specifically contain the following statement: "This Declaration is a declaration of official intent under Treasury Regulations Section 1.103-18.11
- (c) Each Declaration shall and is hereby declared to be made and filed in the publicly available official books, records, or proceedings of the City, which shall be reasonably available for public inspection at City Hall during normal business hours of the City on every business day during the period beginning on the earlier of 10 days after the making of the Declaration or the date of issuance of the reimbursement bonds and ending on the day after the issuance of such bonds.
- (d) Each Declaration shall, at a minimum, contain a general functional description of the property, project, or program for which the expenditure to be reimbursed is paid or, in the alternative, shall identify the particular fund or account of the City from which the expenditure to be reimbursed is paid, including a description of the general functional purpose of that fund or account.
- (e) Each Declaration shall also contain a statement of the maximum principal amount of debt expected to be issued for the subject project.
- (f) Care shall be taken so that the City, or its authorized representatives under this Resolution, not make Declarations in cases where the City does not reasonably expect that it will ultimately issue reimbursement bonds to provide long-term financing for the subject project costs, and the City officials are hereby authorized to consult with bond counsel to the city concerning the requirements of the Regulations in general and their application in particular circumstances. It is the Council's intention that Declarations not be made (i) when available funds of the City have been or are reasonably expected to be dedicated or otherwise reserved to fund on a long-term basis the particular expenditures involved or (ii) when it is not reasonably expected that reimbursement bonding will occur.
- (g) The Council shall be advised from time to time on the desirability and timing of the issuance of reimbursement bonds relating to project expenditures for which the City has made Official Intent Declarations, including recommendations on the timing of the issuance of such bonds so that the "reimbursement allocation" described in the Regulations and in paragraph 3 below can be made within the 1-year time limits prescribed in the Regulations.
- (h) This Resolution shall supplement and amend all prior determinations and policies adopted by the City in regard to complying with the Regulations, as initially proposed, and in the event of any inconsistency between the terms provided in this Resolution and said prior determinations or policies, the provisions of this Resolution shall govern.

3. Reimbursement Allocations. The designated City officials shall also be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of reimbursement bond proceeds to reimburse the source of temporary

financing used by the City to make payment of the prior expenditure. Each allocation shall be evidenced by an entry on the official books or records of the City maintained for such reimbursement bonds; shall specifically identify the actual prior expenditure being reimbursed or, in the case of the reimbursement of a particular fund or account, the fund or account from which the expenditure was paid; and shall be effective to relieve the bond proceeds involved from any restriction under the bond resolution or other relevant legal documents for those bonds and under any applicable state statute applicable to unspent proceeds of such bond issue.

Adopted this 14th day of February, 2022, by the Crosslake City Council.



Charlene Nelson, City Clerk



David Nevin, Mayor

## Declaration of Official Intent

The undersigned, being the duly appointed and acting City Clerk of the City of Crosslake, Minnesota (the "City"), pursuant to and for purposes of compliance with Treasury Regulations Section 1.103-18 (the "Regulations") under the Internal Revenue Code of 1986, as amended, hereby states and certifies as follows:

1. The undersigned has been and is on the date hereof duly authorized by the governing body of the City, the City Council, to make and execute this Declaration of Official Intent (the "Declaration") for and on behalf of the City. This Declaration is a declaration of official intent under Treasury Regulations Section 1.103-18.
- 2A. The property, project, or program to which this Declaration relates is generally and functionally described as follows:

### **2022 CSAH 66 Sanitary Sewer Extension Improvements**

- 2B. The specific fund or account of the City from which the expenditure to be reimbursed will be paid, and the general functional purpose of that fund or account, are as follows:

#### **Sewer Fund \$ 2,100,000**

3. The maximum principal amount of the debt expected to be issued by the City for the purpose of reimbursing the expenditures to which this Declaration relates (the "Expenditures") is on the date hereof reasonably estimated to be **\$2,100,000**. Each of the Expenditures is (or would be with a proper election) a capital expenditure under federal tax law principles, as described in the Regulations.
4. The City intends and reasonably expects to reimburse itself for the payment of the Expenditures out of the proceeds of a borrowing (the "Bonds") to be made by the City after the date of payment of the Expenditures.
5. As of the date hereof, there are no sources of City funds which have been or are reasonably expected to be allocated or available on a long-term basis, reserved, or otherwise set aside to provide permanent financing for the Expenditures, other than pursuant to the subsequent issuance of the Bonds. On the basis on the foregoing, the statements and certifications contained in this Declaration are believed to be reasonable and accurate, and this Declaration is believed to be consistent with the City's budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof, all within the meaning and content of the Regulations.
6. This Declaration is and shall remain a part of the publicly available official books, records, or proceedings of the City and shall be continuously available for inspection by the general public at City Hall during regular City hours for a period ending not earlier than the day after the issuance of the Bonds.

IN WITNESS WHEREOF, the undersigned has executed this Declaration and placed it on file in the official City records this 14th day of February, 2022.



*Charlene Nelson*

Charlene Nelson, City Clerk  
City of Crosslake, Minnesota

## CERTIFICATION

The undersigned, being the duly qualified and acting City Clerk of the City of Crosslake, Minnesota, hereby certifies the following:

The foregoing is a true and correct copy of a Resolution on file and of official, publicly available record in the offices of the City, which Resolution relates to procedures of the City for compliance with certain IRS Regulations on reimbursement bonds. Said Resolution was duly adopted by the governing body of the City (the "Council") at a regular or special meeting of the Council held on February 14, 2022.

Said meeting was duly called, regularly held, open to the public, and held at the place at which meetings of the Council are regularly held. Councilmember John Andrews moved the adoption of the Resolution, which motion was seconded by Councilmember Dave Schrupp.

A vote being taken on the motion, the following members of the Council voted in favor of the motion to adopt the Resolution: Andrews, Schrupp, Nevin, Herzog and Seibert-Volz,

and the following voted against the same: None.

Whereupon said Resolution was declared duly passed and adopted. The Resolution is in full force and effect and no action has been taken by the Council which would in any way alter or amend the Resolution.

WITNESS MY HAND officially as the City Clerk of the City of Crosslake, Minnesota, this 14th day of February 14, 2022.



Charlene Nelson, City Clerk  
City of Crosslake, Minnesota