

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, SEPTEMBER 11, 2023
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, September 11, 2023 in City Hall. The following Council Members were present: Acting Mayor Marcia Seibert-Volz, Jackson Purfeerst, and Aaron Herzog. Council Member Sandy Farder participated via Zoom. Mayor Dave Nevin was absent. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Fire Chief Chip Lohmiller, Police Chief Jake Maier, Zoning Administrator Peter Gansen, Public Works Director Patrick Wehner, City Attorney Brad Person, City Engineer Phil Martin, and Echo Publishing Reporter Tom Fraki. Northland Press Reporter Paul Boblett and Echo Publishing Reporter Nancy Vogt attended via Zoom. There were approximately twenty audience members in City Hall and on Zoom.

A. CALL TO ORDER – Acting Mayor Seibert-Volz called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited.

MOTION 09R-01-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO APPROVE THE ADDITIONS TO THE AGENDA. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

B. PUBLIC HEARING

1. 7:00 P.M. – ROAD RIGHT OF WAY VACATION REQUEST FROM BRIAN & CHERYL EVENSON AND JOHN & CAROLYN FORNEY BETWEEN 11797 AND 11805 WHITEFISH AVE

Park Director TJ Graumann reported that the Parks, Recreation and Library Commission recommended that the Council approve the vacation request. The Public Works Commission recommended that the Council deny the request and that the City work with property owners to correct the erosion and drainage issues.

Brian Evenson of 11805 Whitefish Ave provided pictures and a video of runoff during a heavy rainfall. Mr. Evenson stated that he will pay to fix the problems if the City vacates the road. Marcia Seibert-Volz asked if he would be willing to fix it if the road was not vacated. Mr. Evenson stated that he was not sure and that his family may consider moving. City Attorney Brad Person stated that if the road is not vacated, the problem is the City's responsibility to correct and pay for, not the property owners.

A lengthy discussion ensued regarding types of repairs, lake quality, and City liability. John Andrews of 11316 Manhattan Point Blvd stated that the Council needs to consider how the runoff is affecting lake quality. Heather Jones of 12053 Pinedale St stated that rights-of-ways belong to the public and should not be given away because there may be a need for them in the future. Mike O'Connell of 34088 White Oak Dr stated that the runoff coming from the City's right-of-way is damaging private property.

Sandy Farder asked if the City could get assurance that the property owner will fix the drainage and erosion issues if the road is vacated. Attorney Person stated that there could be a clause in the agreement that the vacation is not complete until the issues are fixed.

Public Works Commission Chairman Tom Swenson stated that the Commission asked staff to see what the City could do to fix the issues. Pat Wehner stated that he and City Engineer Phil Martin reviewed the area and thought that the addition of swales and ripples could slow the water flow down.

MOTION 09R-02-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO DENY THE ROAD RIGHT OF WAY VACATION REQUEST FROM BRIAN & CHERYL EVENSON AND JOHN & CAROLYN FORNEY BETWEEN 11797 AND 11805 WHITEFISH AVE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED 3-1 WITH FARDER OPPOSED.

MOTION 09R-03-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO DIRECT STAFF TO FIX THE EROSION AND DRAINAGE ISSUES ON THE ROAD RIGHT OF WAY BETWEEN 11797 AND 11805 WHITEFISH AVE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

C. PUBLIC FORUM – Jonathon Grothe of the Crosslakers reported that there would be an Open House at City Hall on Friday, September 29, 2023 from 4pm to 6pm to update the community on the CSAH 3/66 Intersection and Pedestrian Improvement Project including streetscape beautification, Loon Center, Lake Foundation Trail, and Pequot Lakes School referendum. Mr. Grothe asked that the Council attend.

D. CONSENT CALENDAR –MOTION 09R-04-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Regular Council Meeting Minutes of August 14, 2023
2. Special Council Meeting Minutes of August 23, 2023
3. Budget Workshop Meeting Minutes of August 23, 2023
4. Budget Workshop Meeting Minutes of August 30, 2023
5. Unadjusted Draft: 08.31.2023 Month End Revenue Report
6. Unadjusted Draft: 08.31.2023 Month End Expenditures Report
7. Unadjusted Draft: 08.31.2023 Balance Sheet
8. Police Report for Crosslake – August 2023
9. Police Report for Mission Township – August 2023
10. Fire Department Report – August 2023
11. North Ambulance Run Report – August 2023
12. Public Safety Commission Meeting Minutes of August 2, 2023
13. August Planning and Zoning Monthly Statistics
14. Planning and Zoning Commission Meeting Minutes of July 28, 2023
15. Public Works Commission Meeting Minutes of August 7, 2023
16. Crosslake Park, Recreation, and Library Commission Meeting Minutes of July 26, 2023

17. EDA Meeting Minutes of July 12, 2023
18. Waste Partners Recycling Reports for July 2023
19. Approval of F.I.R.E. Invoice in the Amount of \$650.00
20. Bills for Approval in the Amount of \$378,750.33
21. Additional Bills for Approval in the Amount of \$17,548.53

ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

E. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. MOTION 09R-05-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE RESOLUTION NO. 23-19 ACCEPTING DONATIONS FROM ROGER SCHWIETERS IN THE AMOUNT OF \$50.00 FOR THE POLICE DEPARTMENT, FROM CROSSLAKE FIREFIGHTERS RELIEF ASSOCIATION IN THE AMOUNT OF \$94.36 FROM SAUNA EXPENSES, FROM PAL FOUNDATION IN THE AMOUNT OF \$105.00 FOR THE BRIDGE CLUB ROOM RENTAL, FROM PAL FOUNDATION IN THE AMOUNT OF \$770.24 FOR MEMORIAL BENCH, FROM PAL FOUNDATION IN THE AMOUNT OF \$1,780.00 FOR FUN IN THE PARK PROGRAM, AND FROM PAL FOUNDATION IN THE AMOUNT OF \$4,522.33 FOR THE PINE RIVER OVERLOOK PARK. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
2. Mike O'Connell presented the Lakes Foundation Trail Feasibility Report dated September 7, 2023 from WSN. The proposed trail is approximately 1.7 miles and would connect South Bay Park to the Community Center. The estimated cost of the trail is \$2,000,000 and will be paid for with donated funds. The Lake Foundation will also donate funds for annual maintenance of the trail. The Council thanked Mr. O'Connell and stated that the trail will be good for the City.
3. Pat Wehner reported that OSHA performed a "no advanced notice" inspection at the Wastewater Treatment Plant on August 10, 2023, after receiving a complaint on August 9, 2023 regarding four potential hazards at the plant. As standard procedure, the OSHA representative also reviewed safety training records. Only one of the four complaints at the plant was validated and OSHA cited the City \$150 for using extension cords as permanent wiring. The City was also fined \$300 for having no formal Safety Committee.

Mike Lyonais stated that staff came to the Council in July and proposed changing the safety program to MMUA because the current program was not effective. Mike Willetts of MMUA gave a presentation at the July Council Meeting. Mike Lyonais stated that staff did not realize a Safety Committee was required because there were 18 employees in the group including the sewer operators. A discussion ensued regarding the current training program and when employees are finishing their training.

MOTION 09R-06-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE CONTRACT WITH MMUA TO PROVIDE SAFETY TRAINING THROUGH END OF 2023 AT COST OF \$5,000. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

MOTION 09R-07-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE CONTRACT WITH MMUA FOR 2024 SAFETY PROGRAM SERVICES IN THE AMOUNT OF \$14,219. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

4. Chip Lohmiller reported that he has been working with Crow Wing County to develop a Community Wildfire Protection Plan and that he along with the County are one of six groups in the nation to receive a \$6,000 grant. Chip Lohmiller reported that Crosslake Fire Department was one of six departments in the nation to be chosen to attend International Association of Fire Chiefs Fire Department Exchange Program in Tahoe this fall. The Exchange covers key strategies such as mitigation, suppression, response, partnership, outreach, and education. Mr. Lohmiller played a video about the program.

F. CITY ADMINISTRATOR'S REPORT

1. Kelvin Daniels of Xtona (formerly CTC I.T.) presented proposals for mandatory compliance changes for police department's computer and email security systems with a deadline of October 2023, as well as upcoming changes that will be required for all government agencies in 2025. The cost for labor to install Microsoft Exchange Online for GCC and Office 365 GCC G3 (required for police) is one time charge of \$8,125 (\$125 per hour) and \$554 per month. The cost for Onboarding Xtona Desk, DNS, Spam, MFA, and Mail Secure is a one-time fee of \$250 plus \$991 per month. The Council questioned if these rates could be lowered by not implementing all of the services at once. Mr. Daniels did not recommend that but said it was possible to leave out some of the governmental requirements until they become mandatory in 2025. MOTION 09R-08-23 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO CONTRACT TO HAVE POLICE DEPARTMENT SET UP WITH GCC AND ALL OTHER COMPONENTS AND MFA SECURE FOR US. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
2. MOTION 09R-09-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADOPT RESOLUTION NO. 23-20 APPROVING PRELIMINARY 2023 TAX LEVY COLLECTIBLE IN 2024 TOTALING \$5,098,450. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
3. MOTION 09R-10-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO APPROVE THE DATA PRACTICES POLICY AND DATA REQUEST FORM AS PRESENTED. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
4. MOTION 09R-11-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE THE DRUG, ALCOHOL AND CANNABIS TESTING AND DRUG-FREE WORKPLACE ACT POLICY FOR NON-COMMERCIAL DRIVERS (NON-DOT) AND TO DIRECT STAFF TO SEND POLICY TO LABOR UNIONS FOR COMMENT. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

5. Included in the packet for Council information was a notice from Crow Wing County on its Emergency ALERT System which residents can sign for to receive notifications of important updates regarding weather, road construction, plowing or community events by phone, email or text.
6. Pequot Lakes Public Schools November 2023 Bond Referendum and Capital Projects Levy information guide was included in the packet for information.
7. A notice from the Crow Wing County Highway Department regarding a future county highway project on County Road 103 was included in the packet.
8. Included in the packet for information was Advisory Opinion 23-003 from the Minnesota Department of Administration regarding a request they received from Paul Boblett and Nancy Vogt whether the Council violated the Open Meeting Law on May 24, 2023. The stated opinion was: The Crosslake City Council did not provide appropriate notice of its special meeting on May 24, 2023, as required by Minnesota Statutes, section 13D.04, subdivision 2.

G. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Peter Gansen gave an update on the Planning and Zoning Commission Workshop held on September 7, 2023 to discuss architectural standards and parking issues. No action was taken at the workshop. Another workshop will be held on September 21, 2023.

2. PARK AND RECREATION/LIBRARY

- a. MOTION 09R-12-23 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO ACCEPT PROPOSAL FROM THELEN HEATING AND ROOFING FOR REPLACEMENT OF TWO HVAC UNITS AT A COST OF \$23,275. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- b. MOTION 09R-13-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE PROPOSAL FROM CROIX MANAGEMENT TO RESTORE THE LANDSCAPE BERM JUST SOUTH OF THE MAIN PARKING LOT AT THE COMMUNITY CENTER AT A COST OF \$8,513.25. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- c. TJ Graumann reported that the Right of Way (ROW) Task Force met and had a productive meeting. The group recommended that the City Attorney send letters to all property owners adjacent to public ROW's, reminding them that there are restrictions of use of the ROW's. They also recommended that the Council mark 16 ROW's that could be used by public for lake viewing and access. MOTION 09R-14-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO

DIRECT THE CITY ATTORNEY TO SEND LETTER TO PROPERTY OWNERS ADJACENT TO PUBLIC ROW'S INFORMING THEM THAT PRIVATE MAINTENANCE OF PUBLIC ROW'S IS PROHIBITED AS WELL AS STORAGE OF PERSONAL PROPERTY AND TO DIRECT STAFF TO MARK 16 PUBLIC ROW'S FOR PUBLIC USE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

- d. TJ Graumann reported that one bid was received for the 2017 Polaris Ranger and that the bid was \$1,500 less than the minimum bid price. MOTION 09R-15-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO RE-ADVERTISE THE SURPLUS EQUIPMENT ON GOVDEALS.COM. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- e. MOTION 09R-16-23 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE ADVERTISING FOR MAINTENANCE TECHNICIAN POSITION. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- f. TJ Graumann provided a brief update on Park and Recreation activities.

3. PUBLIC WORKS/SEWER/CEMETERY

- a. MOTION 09R-17-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO APPROVE THE RENT-TO-OWN PURCHASE AGREEMENT OF SHOULDERING MACHINE FROM ZIEGLER IN THE AMOUNT OF \$37,500 WITH AN INITIAL RENTAL PAYMENT OF \$10,000 IN 2023. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- b. The Council reviewed the 5-Year Road Plan from Bolton & Menk. The Council received a recommendation from the Public Works Commission to accept the plan so that bonds could be issued for road maintenance in 2024. MOTION 09R-18-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE RESOLUTION NO. 23-21 CALLING FOR A PUBLIC HEARING ON THE PROPOSAL TO ADOPT A STREET RECONSTRUCTION PLAN AND THE INTENT TO ISSUE GENERAL OBLIGATION STREET RECONSTRUCTION BONDS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- c. Char Nelson reported that there are two property owners along the CSAH 66 Sewer Extension Project that were required to connect by September 15, 2023 that have not contacted the City. MOTION 09R-19-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO BEGIN CHARGING THE PROPERTY OWNERS \$55 PER MONTH USER FEES AS PENALTY FOR NOT CONNECTING. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

H. PUBLIC FORUM – Cindy Myogeto provided an update on the Loon Center tour with Legislators and an update on Crosslake Days.

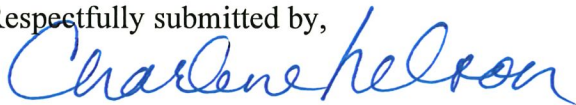
I. CITY ATTORNEY REPORT – None.

J. OLD BUSINESS – Marcia Seibert-Volz asked when staff would remove the “private road” sign on the public right of way off of Whitefish Ave. Pat Wehner replied that the sign was cemented in the ground and that he is trying to find a member of the association to remove it.

K. NEW BUSINESS – Marcia Seibert-Volz suggested that Pat Wehner and Phil Martin bring a quote for erosion control on the right of way between 11797 and 11805 Whitefish Ave to the next meeting.

L. ADJOURN – MOTION 09R-20-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING AT 9:40 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Charlene Nelson
City Clerk

BILLS FOR APPROVAL
September 11, 2023

VENDORS	DEPT		AMOUNT
Ace Hardware, acetylene cuft	PW		49.17
Ace Hardware, spark plug	PW		3.99
Ace Hardware, door knob, bug killer	Park		44.98
Ace Hardware, cable ties, adapter	Park		30.95
Ace Hardware, carb cleaner, armor all	Park		35.16
Ace Hardware, nozzles	Fire		53.16
Ace Hardware, duplex receptacles, box cover	PW		12.97
Ace Hardware, duplex receptacle, box cover	PW		8.58
Ace Hardware, lawnmower battery, core charge	PW		94.95
Ace Hardware, marking wand, marking paint	PW		57.97
Ace Hardware, hardware	PW		1.59
Ace Hardware, trimmer line	PW		23.99
Ace Hardware, screws	Park		6.78
Ace Hardware, wasp killer	PW		4.99
Ace Hardware, hardware	Park		12.58
Ace Hardware, batteries, wire	PW		128.56
Ace Hardware, pole saw	PW		150.00
Ace Hardware, hardware	PW		9.99
Ace Hardware, hardware	PW		4.99
Ace Hardware, power bits	Park		9.18
Ace Hardware, shovel, driver	Park		55.97
Ace Hardware, battery for elevator	Gov't		31.99
Ace Hardware, glue traps	Cemetery		15.18
Ace Hardware, plug, connector	Fire		34.98
Ace Hardware, fly traps, floor mat	Fire		80.86
Ace Hardware, trufuel	Fire		28.99
Ace Hardware, marking paint, hammer, rodent control	Sewer		63.95
Aspen Mills, uniform	Fire		138.34
Aspen Mills, uniform	Fire		68.06
Aspen Mills, uniform	Fire		396.85
AT&T, cell phone and ipad charges	ALL		1,238.34
AW Research, water testing	Sewer		653.40
Baker & Taylor, books	Library		194.17
Banyon Data Systems, fund accounting and payroll support	Admin		1,680.00
BCA, background check	Park	pd 8-29	15.00
Bobby Willard, per diem meal reimbursement	Police		15.00
Bolton & Menk, general engineering	PW		2,267.50
Bolton & Menk, cemetery platting	PW		3,708.50
Bolton & Menk, gis platform development	PW		4,458.00
Bolton & Menk, manhattan pt blvd drainage	PW		4,075.50
Bolton & Menk, road improvement plan	PW		3,405.50
Bolton & Menk, moonlite bay sewer extension	Sewer		1,194.00
Bolton & Menk, 2022 road improvements	PW		582.00
Brainerd Medical Supply, medical supplies	Fire		1,155.51
Breen and Person, legal fees	ALL		1,839.06
Build All Lumber, rebar, stakes	Park		123.43

Carla Bainbridge, reimburse for survey expense	EDA		99.00
Chamber of Commerce, annual contribution	Gov't		3,500.00
City of Crosslake, sewer utilities	ALL		165.00
Clean Team, september cleaning	ALL		4,171.25
Cody Haines, per diem meal reimbursement	Police		15.00
Command LLC, aerial test	Fire		900.00
Council #65, union dues	Gov't		359.56
Crosslake Demolition, trash removal	PW		487.50
Crosslake Demolition, trash removal	Park		200.00
Crow Wing County Land Services, address assignments	Gov't		125.00
Crow Wing County Recorder, filing fees	PZ		92.00
CTC, web hosting	Gov't		10.00
Culligan, cooler rental and water	ALL		281.25
Custom Fire, chassis	Fire		260,000.00
Dacotah Paper, janitorial supplies	Park		647.95
DeLage Landen Financial Services, copier lease	Park		117.00
Delta Dental, dental insurance	ALL		1,611.99
Demco, labels, paper, stamp	Library		139.51
Digital Horizons, troubleshoot audio issues	Gov't		231.25
East Side Oil, filter recycling	Gov't		25.00
Fire Catt, fire hose testing	Fire		3,534.00
Fire Safety USA, transducer, pressure switch	Fire		394.00
First Supply, curb stops, curb boxes	PW		546.83
First Supply, hepex tube, staples	PW		840.94
Fortis, disability insurance	ALL		933.10
Forum Communications, ordinance 384	Gov't		25.62
Forum Communications, meeting notice of 9/22/23	PZ		36.36
Galls, uniform	Police		85.36
Galls, uniform	Police		11.07
Game Time, playground equipment	Park		350.76
Guardian Pest Solutions, pest control	Gvt/Park	pd 8-15	71.00
Holiday, fuel	PW		24.06
Jake Maier, per diem meal reimbursement	Police		15.00
Kirvida Fire, annual pump tests, oil changes	Fire		6,223.31
Knife River, cement	Park		938.00
Lakes Area Rental, woodcuts	PW		49.98
League of MN Cities, membership dues	Gov't		3,108.00
Linescape Linestripping, manhattan, whitefish, west shore	PW		8,794.00
Madden Galanter Hansen, labor attorney fees	Gov't		1,766.52
Mastercard, Adobe, monthly premium	ALL		88.01
Mastercard, Alto Edge, transcription foot pedal	Police		158.19
Mastercard, Amazon, prime monthly premium	Gov't		14.99
Mastercard, Amazon, router, wireless bridge, cameras	PW/Park		831.57
Mastercard, Amazon, labels	Park		6.88
Mastercard, Amazon, receipt books	Park		37.38
Mastercard, Amazon, brushless chainsaw kit	Park		349.00
Mastercard, Amazon, conference speakerphone	PW		24.99
Mastercard, Amazon, tennis nets	Park	pd 8-22	285.98
Mastercard, Amazon, paper	Park	pd 8-22	17.49
Mastercard, Amazon, paper	Park	pd 8-22	4.79
Mastercard, Amazon, paper	Park	pd 8-22	14.99

Mastercard, Amazon, hose	Park		28.55
Mastercard, Amazon, edger blades	Park		21.99
Mastercard, Amazon, tv	Police		119.99
Mastercard, Amazon, tables, wall mount	Police		294.76
Mastercard, Amazon, hdmi adapter, keyboard, mouse	Police		57.63
Mastercard, Amazon, plug	Park		8.22
Mastercard, Amazon, sign, hdmi, hooks	Police		26.37
Mastercard, amazon, thermal paper	Police		16.14
Mastercard, Boot Barn, uniform	Park		169.99
Mastercard, Cedar Chest, employee recognition	PW		27.30
Mastercard, Chemsapa, gym equipment wipes	Park	pd 8-22	576.71
Mastercard, DFW Stickers, qr code stickers	Park		43.30
Mastercard, Docsend, email bills	Sewer		4.34
Mastercard, ESRI, annual gis renewal	PZ		1,113.00
Mastercard, Gemplers, strainer	Park	pd 8-22	14.77
Mastercard, Microsoft, monthly premium	Fire		17.71
Mastercard, Microsoft, monthly premium	Police		75.16
Mastercard, MN Fire Chiefs Cert Board, recertifications	Fire		78.75
Mastercard, Radiant Spa, sauna fees, reimb by relief assn	Fire	pd 8-22	94.36
Mastercard, Witmer, radio straps	Fire		836.09
Mastercard, Zoom, monthly premium	Gov't		65.99
Menards, suction hose, hardware	Sewer		123.95
Menards, 20x100 poly clear foam, foamboard staples	PW		1,084.45
Menards, hardware	PW		23.06
Midwest Security, fire monitoring service	Fire		1,463.76
MN Dept of Labor & Industry, um pressure vessel	Gov't		10.00
MN Life, life insurance	ALL		308.70
MN NCPERS, life insurance	Gov't		80.00
MN OSHA, violation fees	Gov't		450.00
MNPEA, union dues	ALL		273.00
Moonlite Square, fuel	Park		10.88
Moonlite Square, fuel	Park		21.53
Moonlite Square, fuel	Park		10.51
Motorola Solutions, cameras	Police		15,475.20
MR Sign, address sign	PW		46.43
Napa, battery	PW		117.70
Napa, 50/50 ext life	PW		15.98
Northland Press, ordinance 384	Gov't		11.00
Northland Press, book sale ad	Library		88.00
Northland Press, soccer sign up ad	Park		176.00
Northland Press, survey ad	EDA		620.00
Oriental Trading, halloween party	Park		75.92
Pat Martin, per diem meal reimbursement	Police		15.00
Premium Concrete, pole shed floor	Sewer		11,990.00
Quadient Leasing, postage meter rental	Gov't		219.54
Shawn Peterson, uniform reimbursement	Park		188.00
Simonson Lumber, lumber	Park		50.49
Specialty Solutions, insect control	PW		1,107.50
Teamsters, union dues	Police		317.00
The Office Shop, copy paper	Park		57.50
The Office Shop, minute paper	Admin		228.48
The Office Shop, binder clips	Gov't		14.88

ADDITIONAL BILLS FOR APPROVAL
September 11, 2023

VENDORS	DEPT	AMOUNT
Baker & Taylor, books	Library	17.85
Crow Wing County Highway Dept, fuel	ALL	5,188.59
DMC Wear Parts, blades, straps, bolts, nuts	PW	9,432.49
Holiday, water	Fire	17.14
Jeff Hartfield, weight room reimbursement	Park	35.00
Lakes Printing, surveys	EDA	350.00
Lakes Printing, business cards	Police	61.50
Mastercard, Amazon, thermal paper, earbuds	Police	64.94
Mastercard, Costco, coffee, batteries	Gov't	58.70
Mastercard, Eagle Engraving, employee recognition	Fire	693.00
Napa, v-belts	Sewer	432.77
North Memorial Ambulance, monthly subsidy	Ambulance	1,100.00
Premier Auto, tire repair	Park	20.05
The Office Shop, chair mat	Police	76.50
TOTAL		17,548.53

City of Crosslake

RESOLUTION 23-19

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
Roger Schwieters	\$50.00	Police Department
Crosslake Firefighters Relief Association	\$94.36	Sauna Expenses
PAL Foundation	\$105.00	Bridge Club Room Rental
PAL Foundation	\$770.24	Memorial Bench
PAL Foundation	\$1,780.00	Fun in the Park Program
PAL Foundation	\$4,522.33	Pine River Overlook Park

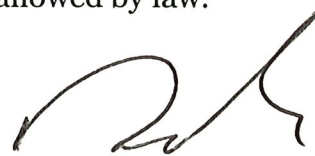
; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 11th day of September, 2023.



David Nevin
Mayor

ATTEST:



Michael R. Lyons
City Administrator (SEAL)


RESOLUTION NO. 23-20
RESOLUTION APPROVING PRELIMINARY 2023 TAX LEVY
COLLECTIBLE IN 2024

Be it resolved by the Council of the City of Crosslake, County of Crow Wing, Minnesota, that the following sums of money be levied for the current year, collectible in 2024, upon taxable property in the City of Crosslake, for the following purposes:


General Property Taxes	\$ 3,918,588
2024 Sewer Operating Levy	188,027
EDA	18,100
G.O. Sewer Rev. Imp. Bonds Series 2017A	118,608
G.O. Reconstruction Bonds Series 2018A	99,100
G.O. CIP Bonds Series 2019A	309,100
G.O. Equipment Certificates Series 2021A	144,375
G.O. Equipment Certificates Series 2022A	125,875
G.O. Special Assessment Bonds 2022A Roads	40,784
G.O. Sewer Bonds 2022A	<u>135,893</u>
 Total Levy	 <u><u>\$ 5,098,450</u></u>

The City Administrator/Treasurer is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Crow Wing County, Minnesota.

Adopted by the City Council on September 11, 2023.



David Nevin
Mayor



Michael R. Lyonais
City Administrator/Treasurer

RESOLUTION NO. 23-21

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE
CITY OF CROSSLAKE, MINNESOTA

HELD: SEPTEMBER 11, 2023

Pursuant to due call, a regular meeting of the City Council of the City of Crosslake, Crow Wing County, Minnesota, was duly held at the City Hall on September 11, 2023, at 7:00 P.M., for the purpose, in part, of calling a public hearing on a street reconstruction plan and the intent to issue general obligation street reconstruction bonds.

The following members were present: **Marcia Seibert-Volz, Aaron Herzog, Jackson Purfeerst, Sandy Farder.**

and the following were absent: **David Nevin.**

Member **Herzog** introduced the following resolution and moved its adoption:

RESOLUTION CALLING A PUBLIC HEARING ON THE PROPOSAL TO ADOPT A
STREET RECONSTRUCTION PLAN AND THE INTENT TO ISSUE GENERAL
OBLIGATION STREET RECONSTRUCTION BONDS

WHEREAS, the City of Crosslake, Minnesota (the "City"), proposes that it is the best interest of the City to issue and sell general obligation street reconstruction bonds pursuant to Minnesota Statutes, Section 475.58, subdivision 3b, as amended (the "Act"), to finance the cost of street reconstruction projects, as described in the proposed street reconstruction plan described below, a copy of which is on file in the City Clerk's office; and

WHEREAS, pursuant to the Act, the City is authorized to issue and sell general obligation street reconstruction bonds to finance street reconstruction under the circumstances and within the limitations set forth in the Act; and the Act provides that street reconstruction projects may be financed with general obligation street reconstruction bonds, following adoption of a street reconstruction plan, after a public hearing on the street reconstruction plan and on the issuance of general obligation street reconstruction bonds and other proceedings conducted in accordance with the requirements of the Act; and

WHEREAS, pursuant to the Act, the City has undertaken to prepare a five year street reconstruction plan, which describes the streets to be reconstructed, the estimated costs and any planned reconstruction of other streets in the City, including the issuance of general obligation street reconstruction bonds under the Act (the "Plan"), to determine the funding strategy for street reconstruction projects.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crosslake, Minnesota, as follows:

1. Public Hearing. The Council hereby determines to call for and to hold a public hearing on the Plan and the issuance of general obligation street reconstruction bonds thereunder at a meeting of the Council to be held on **October 9, 2023**, commencing at **7:30 p.m.**

2. Publication. The staff of the City is hereby authorized and directed to cause the Notice of Public Hearing which is attached to this Resolution to be published in the City's official newspapers not more than 28 and not less than 10 days prior to the scheduled public hearing date.

The motion for the adoption of the foregoing resolution was duly seconded by member **Purfeerst** and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof: **Marcia Seibert-Volz, Aaron Herzog, Jackson Purfeerst, Sandy Farder.**

and the following voted against the same: **None.**

Whereupon the resolution was declared duly passed and adopted on September 11, 2023.



David Nevin
Mayor

ATTEST:



Charlene Nelson
City Clerk

(Seal)

STATE OF MINNESOTA
COUNTY OF CROW WING
CITY OF CROSSLAKE

I, the undersigned, being the duly qualified and City Clerk of the City of Crosslake, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council, duly called and held on the date therein indicated, insofar as such minutes relate to calling a public hearing on a street reconstruction plan and the issuance of general obligation street reconstruction bonds.

WITNESS my hand on September 11, 2023.


City Clerk