

**REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, NOVEMBER 10, 2025  
6:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, November 10, 2025 in City Hall. The following Council Members were present: Mayor Jackson Purfeerst, Jayme Knapp, Bob Heales, Robin Sylvester, and Sandy Farder. Also in attendance were City Administrator Lori Conway, Public Works Director Pat Wehner, City Clerk Char Nelson, Park & Recreation Director TJ Graumann, Zoning Director Jody Grund, Police Chief Jake Maier, and Fire Chief Chip Lohmiller. City Attorney Jordan Soderlind and Echo Publishing Reporter Tom Fraki attended via Zoom. There were approximately twenty audience members in City Hall and on Zoom.

**A. CALL TO ORDER** – Mayor Purfeerst called the Regular Council Meeting to order at 6:00 P.M. The Pledge of Allegiance was recited. MOTION 11R-01-25 WAS MADE BY SANDY FARDER AND SECONDED BY BOB HEALES TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

**B. PUBLIC FORUM** – None.

**C. CONSENT CALENDAR** – MOTION 11R-02-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY BOB HEALES TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Special Council Meeting Minutes of October 3, 2025
2. Regular Council Meeting Minutes of October 13, 2025
3. Special Council Meeting Minutes of October 20, 2025
4. October 2025 Budget Revenues
5. October 2025 Budget Expenditures
6. October 2025 Balance Sheet
7. Police Reports for Crosslake, Mission Township and City of Manhattan Beach – October 2025
8. Fire Department Report – October 2025
9. Public Works Meeting Minutes of October 6, 2025
10. Planning & Zoning Commission Meeting Minutes of September 26, 2025
11. Park, Recreation, and Library Commission Minutes of August 27, 2025
12. Waste Partners Recycling Report for September 2025
13. LG240B Application to Conduct Excluded Bingo for Knights of Columbus
14. Approval of F.I.R.E. Invoice in the Amount of \$650.00
15. Bills for Approval in the Amount of \$393,589.01
16. Approval of F.I.R.E. Invoice in the Amount of \$650.00
17. Additional Bills for Approval in the Amount of \$22,664.45

MOTION CARRIED WITH ALL AYES.

**D. COMMUNITY ORGANIZATIONS**

1. Alden Hardwick of the PAL Foundation gave a yearend review of the projects that were completed in 2025, including four new pickleball courts, new Library sign, planting of

100's of maple trees, and the addition of a new Family Festival in the fall. Mr. Hardwick thanked the community for contributing funds to PAL to make these projects possible.

2. Cindy Myogeto of the Chamber provided an update on WinterFest 2026. MOTION 11R-03-25 WAS MADE BY BOB HEALES AND SECONDED BY JAYME KNAPP TO APPROVE THE CITY-WIDE SOUPFEST ORGANIZED BY THE CROSSLAKE CHAMBER ON SATURDAY, FEBRUARY 7, 2026. MOTION CARRIED WITH ALL AYES. Ms. Myogeto asked that the sidewalks be plowed and salted for walkers that weekend and staff stated that sidewalks will be maintained throughout the winter.
3. Jonathan Grothe of the Crosslakers provided an update and mockup of the proposed informational/directional kiosks. The Council had no questions and were pleased with the design.

**E. MAYOR'S AND COUNCIL MEMBERS' REPORT-** Mayor Purfeerst announced that Senior Meals provided by Lutheran Social Services at the Community Center will be available 5 days a week, Monday – Friday, for the first time since COVID.

Mayor Purfeerst read a letter of thanks from the Sheriff's Department to Chief Maier and his officers that worked with the Paul Bunyan Drug Task Force in a major drug bust in Crosslake.

A Community Holiday Meal will be held on December 14, 2025 from 11-2 at The Gathering Event Center, provided entirely by community members.

1. MOTION 11R-04-25 WAS MADE BY BOB HEALES AND SECONDED BY SANDY FARDER TO APPROVE RESOLUTION NO. 25-33 ACCEPTING DONATIONS FROM CROSSLAKE FIREFIGHTERS' RELIEF ASSOCIATION IN THE AMOUNT OF \$2,078.13 FOR THE COST OF ELECTRICAL IN THE COLD STORAGE BUILDING, FROM PAL FOUNDATION IN THE AMOUNT OF \$217.87 FOR TREES, FROM PAL FOUNDATION IN THE AMOUNT OF \$737.00 FOR BENCHES, FROM PAL FOUNDATION IN THE AMOUNT OF \$754.00 FOR THE LIBRARY, AND GRANTS FROM UNITED STATES TENNIS ASSOCIATION IN THE AMOUNT OF \$19,000 FOR RESURFACING COURTS, FROM SOURCEWELL IN THE AMOUNT OF \$26,779.00 FOR TECHNOLOGY UPDATES, FROM SOURCEWELL IN THE AMOUNT OF \$40,000.00 FOR RADIOS AND TURNOUT GEAR, FROM SOURCEWELL IN THE AMOUNT OF \$50,000.00 FOR PARK COLD STORAGE BUILDING, AND FROM SOURCEWELL IN THE AMOUNT OF \$19,807.19 FOR TACTICAL EQUIPMENT AND SURVEILLANCE VEHICLE. MOTION CARRIED WITH ALL AYES.
2. Sandy Farder provided the Comprehensive Plan Analysis Results from the Strategic Growth Committee. This committee was tasked with reviewing the Comprehensive Plan to see if the City policies are in line with the plan, to see if any plans were implemented, and to provide suggestions of possible changes to the plan. The committee met for several months. Ms. Farder's summary included successes and ongoing issues in each

category: Land Use and Housing, Economic Vitality, Transportation, Infrastructure, Public Safety, Environment, and Recreation.

TJ Graumann provided an update on trail planning and a tool on the City's website that can be used for the public to engage in the process.

#### **F. CITY ADMINISTRATOR'S REPORT**

1. Lori Conway presented the first reading of the Ordinance Amending Chapter 23 Short Term Home Rental Licensing. Council was in favor of proposed changes, however, there was a lengthy discussion whether to remove the requirement to have trash storage containers removed from roadside within 24 hours of scheduled pickup. Bob Heales noted that the City just fined property owners for this violation. Jayme Knapp suggested that the term roadside be better defined and allow owners 48 hours to remove the containers. Robin Sylvester suggested that there not be a different ordinance for short-term rentals. It was the consensus of the Council to remove the language regarding trash containers and to consider reimbursing the property owners that received fines in 2025 after the second reading and adoption of the ordinance.

2. MOTION 11R-05-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY SANDY FARDER TO APPROVE ORDINANCE NO. 408 AMENDING CHAPTER 12 ARTICLE VI CANNABIS BUSINESS RELATED TO LOCATION AND HOURS OF OPERATION OF RETAILERS SELLING LOW POTENCY HEMP EDIBLES. MOTION CARRIED WITH ALL AYES.

MOTION 11R-06-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY BOB HEALES TO APPROVE PUBLISHING ORDINANCE NO. 408 IN SUMMARY FORM IN THE OFFICIAL NEWSPAPER. MOTION CARRIED WITH ALL AYES.

3. MOTION 11R-07-25 WAS MADE BY SANDY FARDER AND SECONDED BY JAYME KNAPP TO APPROVE THE UPDATED FEE SCHEDULE THAT INCLUDED FOR REGISTRATION OF LOW POTENCY HEMP EDIBLE RETAILERS. MOTION CARRIED WITH ALL AYES.
4. MOTION 11R-08-25 WAS MADE BY SANDY FARDER AND SECONDED BY JAYME KNAPP TO APPROVE APPLICATION FROM BARSTOCK LIQUORS FOR INITIAL LOWER-POTENCY HEMP EDIBLE RETAILER LICENSE. MOTION CARRIED WITH ALL AYES.
5. MOTION 11R-09-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY SANDY FARDER TO APPROVE RESOLUTION NO. 25-32 ACCEPTING BOND AWARD: PREDESIGN, DESIGN, CONSTRUCT, FURNISH, EQUIP GRANT FOR THE CITY OF CROSSLAKE – NATIONAL LOON CENTER. MOTION CARRIED WITH ALL AYES.
6. MOTION 11R-10-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY JAYME KNAPP TO APPROVE WAGE INCREASE FOR POLICE

ADMINISTRATIVE ASSISTANT FROM \$27.99 TO \$28.83 PER HOUR, RETROACTIVE TO SEPTEMBER 1, 2025 IN RECOGNITION OF EXPANDED RESPONSIBILITIES ASSOCIATED WITH THE CITY'S SHORT-TERM RENTAL (STR) PROGRAM. MOTION CARRIED WITH ALL AYES.

7. MOTION 11R-11-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY SANDY FARDER TO APPROVE REQUEST FROM POLICE ADMINISTRATIVE ASSISTANT TO WORK FROM HOME FOR APPROXIMATELY 8 WEEKS OF A 12 WEEK LEAVE OF ABSENCE, UP TO 25 HOURS PER WEEK, WHICH WILL BE EVALUATED EVERY 4 WEEKS DURING SAID LEAVE. MOTION CARRIED WITH ALL AYES.
8. MOTION 11R-12-25 WAS MADE BY SANDY FARDER AND SECONDED BY ROBIN SYLVESTER TO APPROVE REQUEST FROM PLANNER ZONING-COORDINATOR TO WORK MODIFIED HOURS OF 7:00 A.M. TO 3:30 P.M. THROUGH THE END OF THE YEAR. A brief discussion ensued. Zoning Director Jody Grund stated that he is in favor of the request. Jackson Purfeerst stated that he prefers to have staff in the office all day every day. Jayme Knapp agreed. MOTION CARRIED 4-1 WITH PURFEERST OPPOSED.
9. MOTION 11R-13-25 WAS MADE BY SANDY FARDER AND SECONDED BY BOB HEALES TO APPROVE CHANGES TO THE EMPLOYEE HANDBOOK AS PRESENTED. MOTION CARRIED WITH ALL AYES.

## **G. COMMISSION REPORTS**

### **1. PERSONNEL COMMITTEE**

- a. MOTION 11R-14-25 WAS MADE BY JAYME KNAPP AND SECONDED BY BOB HEALES TO APPROVE CHANGES TO THE CITY ADMINISTRATOR JOB DESCRIPTION AS PRESENTED. MOTION CARRIED WITH ALL AYES.
- b. MOTION 11R-15-25 WAS MADE BY SANDY FARDER AND SECONDED BY ROBIN SYLVESTER TO REQUIRE THAT THE HIRING OF ALL PART-TIME AND SEASONAL EMPLOYEES BE APPROVED THROUGH THE CONSENT AGENDA. MOTION CARRIED WITH ALL AYES.
- c. MOTION 11R-16-25 WAS MADE BY JAYME KNAPP AND SECONDED BY BOB HEALES TO REQUIRE THAT ALL LONG-TERM (1 WEEK OR MORE) WORK FROM HOME AND MODIFIED SCHEDULE REQUESTS BE BROUGHT TO THE CITY ADMINISTRATOR AND THEN TO CITY COUNCIL FOR ACTION. MOTION CARRIED 4-1 WITH SYLVESTER OPPOSED.

### **2. PUBLIC WORKS/SEWER/CEMETERY**

- a. Included in the packet for Council information was a memo dated November 3, 2025 from the Public Works Commission regarding the striping machine. No action was required.

- b. MOTION 11R-17-25 WAS MADE BY SANDY FARDER AND SECONDED BY JAYME KNAPP TO REQUIRE SHORT-TERM RENTALS THAT ARE CONNECTED TO CITY SEWER TO INSTALL A WATER METER (PROVIDED BY THE CITY) IN ORDER TO BILL THEM AS A BUSINESS. MOTION CARRIED WITH ALL AYES.
- c. MOTION 11R-18-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY SANDY FARDER TO MODIFY YEAR 3 ROAD IMPROVEMENT PLAN BY ADDING CHIP SEALCOAT TO HARBOR LANE AND ALLEN AVE, AND BY ADDING BITUMINOUS MILL & OVERLAY TO WILDERNESS TRAIL AND SUGARLOAF ROAD. MOTION CARRIED WITH ALL AYES.
- d. MOTION 11R-19-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY SANDY FARDER TO APPROVE RESOLUTION NO. 25-34 DECLARING ADEQUACY OF PETITION AND ORDERING PREPARATION OF REPORT FOR SUNRISE BOULEVARD. MOTION CARRIED WITH ALL AYES.
- e. MOTION 11R-20-25 WAS MADE BY JACKSON PURFEERST AND SECONDED BY BOB HEALES TO APPROVE RESOLUTION NO. 25-35 RECEIVING FEASIBILITY REPORT AND CALLING FOR HEARING ON IMPROVEMENT ON SUNRISE BOULEVARD. MOTION CARRIED WITH ALL AYES.

**3. PLANNING & ZONING**

- a. MOTION 11R-21-25 WAS MADE BY SANDY FARDER AND SECONDED BY JAYME KNAPP TO APPROVE THE SECOND READING OF ORDINANCE NO. 409 NAMING AN UNNAMED ROAD AS BEAR PAW TRL AND ADDING THE ROAD NAME TO THE MASTER ROAD NAME INDEX. MOTION CARRIED WITH ALL AYES.

MOTION 11R-22-25 WAS MADE BOB HEALES AND SECONDED BY JAYME KNAPP TO APPROVE THE PUBLICATION OF THE SUMMARY OF ORDINANCE NO. 409 IN THE OFFICIAL NEWSPAPER. MOTION CARRIED WITH ALL AYES.

**H. PUBLIC FORUM** – Tom Swenson of the Public Works Commission suggested that an ordinance amendment be made to formalize the decision to require short-term rentals connected to the sewer be required to install water meter. Council agreed.

Pat Netko of the Crosslakers thanked Pat Wehner for all of his help throughout the year with all of the different projects for each season.

Peter Graves of 14131 Sugarloaf Road congratulated the Chamber on the Celebrate Crosslake Awards Ceremony honoring businesses and individuals.

**I. NEW BUSINESS** – Robin Sylvester asked if a date for training had been set yet. Lori Conway stated that it may be held on January 21st.

Jayne Knapp asked when the Council would do the City Administrator's annual review. Lori Conway replied that performance reviews are done annually at the end of the year.

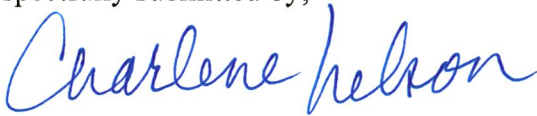
Jackson Purfeerst stated that he would like to call a Budget Meeting on November 19, 2025 at 9 A.M.

**J. OLD BUSINESS** – None.

**K. CITY ATTORNEY REPORT** – None.

**L. ADJOURN** – There being no further business at 7:27 P.M., MOTION 11R-23-25 WAS MADE BY SANDY FARDER AND SECONDED BY JAYME KNAPP TO ADJOURN THE REGULAR MEETING. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Charlene Nelson, City Clerk

**BILLS FOR APPROVAL**

**November 10, 2025**

<b>VENDORS</b>	<b>DEPT</b>		<b>AMOUNT</b>
Ace Hardware, batteries	Police		41.98
Ace Hardware, striping paint	Park		35.61
Ace Hardware, oil	PW		14.02
Ace Hardware, mop	Police		17.99
Ace Hardware, funnel	PW		8.99
Ace Hardware, hardware	PW		11.94
Ace Hardware, seafoam	Park		46.76
Ace Hardware, adapater, seafoam, batteries	Park		62.09
Ace Hardware, caulker, window sealant	Park		162.91
Ace Hardware, wire, diaphram replacement kit	Park		25.19
Ace Hardware, antifreeze	Park		21.00
Ace Hardware, bird food	Library		47.41
Ace Hardware, picture hangers	Fire		9.34
Ace Hardware, screws	Fire		12.90
Ace Hardware, marking paint	PW		18.88
Ace Hardware, led bulbs	Park		27.98
Ace Hardware, batteries	Park		11.95
Ace Hardware, drill bit, screws	Park		28.28
Ace Hardware, hardware	PW		8.28
Ace Hardware, washers, bolts	PW		32.32
AT&T, cell phone and tough book charges	ALL		1,237.81
Bolton & Menk, biosolids treatment report	Sewer		10,468.50
Brainerd Hydraulics, parts	PW		37.51
Brian Scheuss, meal, hotel and parking reimbursement	Fire	pd 10-24	538.90
C.C.Inc., window and power washing	ALL		4,160.78
City of Crosslake, sewer utilities	ALL		195.00
Clean Team, november cleaning	ALL		4,066.25
Council #65, union dues	Gov't		494.88
Crosslake Drug, epipens	Fire		400.00
Crow Wing County, address assignments	PW		75.00
Crow Wing County, quarter 3 shared services	PW		2,433.54
Crow Wing County Highway Dept, 2025 seal coating	PW		143,685.49
Crow Wing County Highway Dept, fuel	ALL		3,597.70
Crow Wing County Recorder, filing fee	P&Z		46.00
Crow Wing Power, electric utilities	ALL	pd 10-21	6,527.21
CTC, web hosting	Gov't		10.00
Culligan, water and cooler rental	ALL		320.00
Dave Beckel, uniform reimbursement	PW	pd 10-24	392.77
Delta Dental, dental insurance	ALL		2,506.07
Digital Ink, sign	Park		35.00
Elite Spray Foaming, floor repair	Sewer		9,369.00
Fyles, portable restrooms	Park		507.00
Fyles, portable restroom for boat landing aquatic species work	Gov't		150.00
Galls, uniform	Police		138.39
Guardian Pest Solutions, pest control	Pk/Gov't		71.40

Hawkins, pump	Sewer		750.00
Heartland Animal Rescue, monthly impound fees	Police		366.75
In Control, recurring software and services	Sewer		3,297.00
J&J Medical, aeds	Fire		3,194.42
Jory Danielson, meal, hotel, recycling reimburse	Fire	pd 10-24	392.21
Josh Runksmeier, uniform reimbursement	Park	pd 11-5	57.07
Lakes Area Lawncare, roundabout maintenance	Gov't		107.38
Lakes Printing, business cards	P&Z		109.05
Lakes Printing, window envelopes	Admin		226.30
Lee Sports Surfacing, repair and resurface pickleball and basketbal	Park		33,850.00
Lori Conway, reimburse moving expenses	Admin		866.72
Lynn Lembcke Consulting, body worn camera audit	Police		900.00
Mastercard, Amazon, prime monthly premium	Gov't		14.99
Mastercard, Amazon, safety equipment	Sewer		88.98
Mastercard, Amazon, calibration solution	Sewer		106.00
Mastercard, Amazon, nitrile gloves	Sewer	pd 10-24	159.99
Mastercard, Amazon, sticky notes	Park	pd 10-24	9.99
Mastercard, Amazon, monitors	Library	pd 10-24	169.96
Mastercard, Amazon, safety goggles	Park	pd 10-24	33.98
Mastercard, Amazon, foam refill	Police		77.40
Mastercard, Amazon, coveralls	Police		49.95
Mastercard, Amazon, monitor stand	Admin		179.99
Mastercard, Amazon, janitorial supplies	Park	pd 10-24	51.00
Mastercard, Amazon, ink cartridges	PW	pd 10-24	37.79
Mastercard, Amazon, battery backup	PZ	pd 10-24	79.95
Mastercard, Amazon, vacuum	Park		119.99
Mastercard, Amazon, janitorial supplies	Park		68.50
Mastercard, Amazon, trash bags	Park		32.16
Mastercard, Amazon, hdmi adapter	Gov't		19.99
Mastercard, Amazon, hdmi adapter	Library		8.99
Mastercard, Amazon, air blow gun	Park		15.19
Mastercard, Amazon, basketball net	Park		17.99
Mastercard, Amazon, label tape	Gov't		18.98
Mastercard, Amazon, batteries, forks	Gov't		27.41
Mastercard, Best Buy, hdmi adapter	Library		25.98
Mastercard, Column Support, meeting notice of 11/21/25	PZ		43.52
Mastercard, Deluxe, receipt books	Admin		362.62
Mastercard, Docusend, email bills	Sewer		25.00
Mastercard, Dollar General, halloween party	Police		100.93
Mastercard, Dollar General, halloween party	Police		93.95
Mastercard, Dropbox, monthly premium	Gov't		54.00
Mastercard, Global Industrial, firklift hopper	Park		1,587.00
Mastercard, Holiday Inn, lodging	Fire		960.76
Mastercard, Holiday Station, ice	Sewer		3.49
Mastercard, Kohls, uniform	Park	pd 10-24	29.99
Mastercard, Microsoft, monthly premium	Fire		17.72
Mastercard, Microsoft, annual premium	Police	pd 10-24	744.11
Mastercard, MN State Fire Chiefs Assn, conference registration	Fire		325.00
Mastercard, Pickleball Central, pickleballs	Park		59.98
Mastercard, Post Office, postage	Police		10.90
Mastercard, Reeds, family fest	Park	pd 10-24	48.73

Mastercard, Structure Works, patio shade repairs	Library	pd 10-24	235.44
Mastercard, Super One, pbs book event	Library		22.76
Mastercard, Time, annual subscription	Library	pd 10-24	57.98
Mastercard, UPS Store, postage	PW		53.00
Mastercard, YSI, sensor cap	Sewer	pd 10-24	157.83
Mastercard, Zoom, monthly premium	Gov't		66.99
Medica, health insurance	ALL		41,354.38
Menards, premix fuel, ratchet, oil, janitorial supplies	PW		197.49
Menards, distilled water, iron grip	Sewer		20.31
Menards, concrete mix	Fire		80.88
Menards, program supplies	Park		42.71
Menards, drill press vise, janitorial supplies	PW		82.59
MES, aluminum carabiner mount	Fire		67.03
Met Life, disability insurance	ALL		241.07
Met Life, life insurance	ALL		355.92
Met Life, vision insurance	Gov't		104.40
Metro Sales, copier lease	Park		225.50
Metro Sales, copier lease	Police		59.42
Metron, meters	Sewer		68,598.68
Mid American Research Chemical, janitorial supplies	Park		210.82
Mid Minnesota Drug Testing, random drug testing	PW		55.00
Midwest Machinery, nuts, bolts	PW		46.08
Midwest Machinery, oil filter	Park		10.67
MN NCPERS, life insurance	Gov't		64.00
MNPEA, union dues	ALL	pd 11-5	240.00
MN State Fire Chiefs Assn, membership dues	Fire		506.00
MN State Fire Dept Assn, membership dues	Fire		175.00
Moonlite Square, fuel	Park		59.08
Moonlite Square, fuel	Park		25.05
Moonlite Square, fuel	Park		8.40
Moonlite Square, fuel	Fire		9.75
MR Sign, address sign	PW		46.68
MR Sign, license sign	STR		24.75
MR Sign, license and address signs	PW/STR		84.38
MR Sign, license, address signs, traffic signs	PW/STR		219.30
Napa, hydraulic fluid	PW		161.58
Napa, battery	PW		159.99
Napa, coupler	PW		4.79
Napa, hose, fittings	Fire		49.00
Premium Concrete, shed floor	Cemetery		4,186.53
Quality Equipment, filter, oil	Park		48.07
Ratwik Roszak Maloney, legal fees	ALL		5,313.74
Ryan Gruba, meal reimbursement	Fire	pd 10-24	88.00
Shawn Peterson, uniform reimbursement	Park	pd 10-24	108.50
Shawn Peterson, mileage reimbursement	Park	pd 11-5	165.20
Teamsters, union dues	Police	pd 11-5	474.00
The Office Shop, ink cartridges	PW		96.70
The Office Shop, ink cartridges	PW		137.07
Tremolo Communications, phone, fax, cable, internet	ALL		2,316.98
Tri County Septic, designs and inspections	PZ		940.00
Ultimate Safety Concepts, rae sensor module	Fire		617.63



**ADDITIONAL BILLS FOR APPROVAL**  
**November 10, 2025**

VENDORS	DEPT	AMOUNT
AW Research, water testing	Sewer	1,167.68
Anderson Brothers, patch parking lot	PW	3,187.00
Bolton & Menk, 2025 road improvements	PW	3,015.00
Bolton & Menk, sunrise blvd	PW	720.00
Bolton & Menk, 2026 road improvements	PW	2,182.50
Bolton & Menk, trail improvement feasibility plan	PW	3,360.00
Bolton & Menk, harbor lane	PW	4,010.00
Bolton & Menk, general engineering	PZ	180.00
Bolton & Menk, road improvement plan	PW	1,237.50
Build All Lumber, lumber for entrance	Fire	1,100.23
Campion Barrow & Associates, psych evaluation	Fire	483.60
Fyles Satellites, portable restrooms	Park	337.50
Gopher State One Call, email tickets	Sewer	27.00
Gopher State One Call, email tickets	Sewer	52.65
Heartland Animal Rescue, impound fees	Police	366.75
Lakes Area Rental, equipment rental	Park	190.00
Mastercard, Amazon, power strip	Park	17.99
Mastercard, Best Buy, apc back up	Sewer	215.74
Mastercard, Fleet Farm, fuel	PW	20.11
Menards, wire, hardware	Park	228.38
Moonlite Square, fuel	Park	16.92
Waste Partners, trash removal	ALL	547.90
<b>TOTAL</b>		<b>22,664.45</b>

City of Crosslake

**RESOLUTION 25-33**

**RESOLUTION ACCEPTING DONATION(S)**

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

<b>FROM</b>	<b>DONATION</b>	<b>INTENDED PURPOSE</b>
Crosslake Firefighter's Relief Assn	\$2,078.13	Cost of Electrical for Cold Storage Building
PAL Foundation	\$217.87	Trees
PAL Foundation	\$737.00	Benches
PAL Foundation	\$754.00	Library
<b>GRANTS</b>		
United States Tennis Assn	\$19,000.00	Resurfacing Courts
Sourcewell	\$26,779.00	Technology Updates
Sourcewell	\$40,000.00	Radios and Turnout Gear
Sourcewell	\$50,000.00	Park Cold Storage Building
Sourcewell	\$19,807.19	Tactical Equipment and Surveillance Vehicle

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 10th day of November, 2025.

Jackson M. Purfeerst  
Mayor

ATTEST

Lori A. Conway  
City Administrator (SEAL)

# Strategic Growth Committee

## Comprehensive Plan Analysis Results

### A. Land Use and Housing

#### Successes:

1. The creation of new zoning districts to both accommodate and control the growth of Crosslake.
2. The establishment of new ordinances to maintain our city's beauty and character.
3. Permitting the creation of smaller lots in appropriate areas, with the commitment to consider similar reasonable requests in the future. At the same time, the city recognizes and embraces its identity as a tourist destination and will prioritize decisions that respect and reflect that identity. Ideally, we will define clear guidelines; for example, specifying that heavily wooded areas will remain dense by limiting the size of new building footprints.

#### Ongoing Issues:

The need for starter and entry level housing remains a concern for many in our community, particularly business owners whose employees struggle to find nearby options. The reality is that our challenges stem from a limited amount of usable land, insufficient infrastructure and a shortage of willing developers. We do encourage developers with creative ideas and viable plans to present them for consideration. The good news is that within a 30-mile radius, there are several neighboring communities that are better suited and equipped to meet this housing demand.

## B. Economic Vitality

### Successes:

1. Active local organizations that have raised awareness of the value of our environmental and natural resources.
2. We have made great strides in creating conditions that promote walkability into and throughout our business districts; notably, the new sidewalks and new pedestrian crossings.
3. Increased collaboration between local businesses and our Parks and Recreation Department, resulting in new events and activities.
4. A dynamic business community, greatly supported by our Chamber of Commerce that has created a welcoming Town Square offering many events throughout the year.
5. Camp Spooktacular, Crosslake Days, St. Pat's Parade, Winterfest, etc.
6. The National Loon Center will serve as a nationally recognized destination, enhancing tourism and attracting visitors from all across the country. Its presence will further strengthen our local economy by promoting Crosslake's lodging, restaurants, businesses and the many unique experiences that make our city a standout destination.

### Ongoing Issues:

1. Continued concern over slower winter months, especially when the weather doesn't cooperate. However, there is great optimism that the opening of the Loon Center will draw more people into our city year-round.
2. Perceived need for better dissemination of all that Crosslake has to offer. To address that, the city has created a Quarterly Newsletter and the Chamber of Commerce is working on a monthly Tourism Newsletter; both will be available on the Crosslake Chamber and City website.

## C. Transportation

### Successes:

1. Traffic calming roundabouts and highlighted pedestrian crosswalks
2. Plans have begun for a city-wide trolley or shuttle service, which will diminish city traffic congestion, parking needs, and will also provide an alternative form of transportation for our residents. (details to be revealed when available)

### Ongoing Issues:

1. The need to better regulate the speed limits throughout the city
2. Regulating ATVs on our main roads

## D. Infrastructure

### Successes:

1. Plans for at least one new public restroom with water and bike stations. (details to be revealed when available)
2. Re-evaluation of previously designated future roads that lie within private property has begun. Desired changes will be brought before the Planning and Zoning Commission.
3. Commitment to expansion of sidewalks from the Yellow House to the bridge on 66.
4. The implementation of a 5-year plan for the maintenance of our roads, which was recently expanded to cover an additional 2 years.

### Ongoing Issues:

The city is proactive in anticipating and budgeting for annual preventative maintenance. Maintaining a city's infrastructure is a continual challenge, but our Public Works Department continues to rise to that challenge.

## E. Public Safety

### Successes:

1. The city has an Emergency Management Plan in place, and there will be a city-wide training in January.
2. The issue of STRs has been addressed and with new, strongly enforced ordinances in place, any negative impact from STRs should be minimized.
3. The hiring of additional police officers and fire fighters.
4. The establishment of a Wildfire Management Plan.

### Ongoing Issues:

1. Availability of a local ambulance company. Our mayor is currently engaged in negotiations and strategies to address this.
2. There is a need for greater police presence at the campground due to the current lack of available Park Rangers. Negotiations are underway for a contract between the campground and Crosslake Police.

## F. Environment

### Successes:

1. Thanks to the efforts of several very active environmental organizations, such as WAPOA, the Lakes Foundation, PAL, and Crosslake Water Quality Group, combined with the support of the council we have protections in place for:
  - wetlands
  - bluffs
  - shoreline

\*I want to particularly note the timely efforts made on the part of WAPOA in addressing the emergence of Starry Stonewort in our lakes.
2. The establishment of ordinances to require tree and landscaping buffers around public storage buildings.
3. Successful Green Step participation, completing the first 3 steps and actively working on Steps 4 and 5.
4. Installation will take place this fall or early spring to place additional streetlights along Swann Drive and Pioneer.

### Ongoing Issues:

1. The continued existence of night-polluting lights about town; however, there will be a renewed effort to enforce the ordinance restricting them.
2. The need for better public knowledge regarding our environmental issues and the ongoing efforts to address them. However, in the future, the aforementioned groups will now provide an annual report to the council.

## G. Recreation

### Successes

1. Development of a Master Plan
2. Numerous additions to the Community Center including, but not limited to
  - Dog Park
  - Pickleball Courts
  - Expanded parking lot
  - New playground
  - New sledding hill
  - And so much more!
3. Creation of the Pine River Park
4. South Bay Park Management Plan
5. Current expansion of Crosslake Golf Course – it will be world class
6. Informational/Directional Kiosks throughout town

### Ongoing Efforts

Thanks to the collaboration of the Park's and Rec Department, The Lakes Foundation, our City Engineer, Phil Martin, and Crow Wing County, we are on the verge of an expansive Trails System that will connect the entire city, as well as surrounding communities.

**CITY OF CROSSLAKE  
RESOLUTION NO. 25-32**

**ACCEPTING BOND AWARD: PREDESIGN, DESIGN, CONSTRUCT, FURNISH, EQUIP GRANT  
FOR THE CITY OF CROSSLAKE – NATIONAL LOON CENTER**

WHEREAS, City of Crosslake has been awarded the 2023 Funds in the amount of \$2,500,000 from the 2023 bonding bill by the State of Minnesota to acquire property for and to predesign and design, construct, furnish, and equip a new building and adjacent outdoor public space improvements, including surface lot parking areas, in the city of Crosslake to house a national loon center, to provide visitor, education, and exhibit facilities for the general public.

BE IT FURTHER RESOLVED that City of Crosslake has the legal authority to apply for financial assistance, and financial capability to fully and completely pay for the project and all other expenses that may occur to ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that the City will comply with all applicable laws, environmental requirements, regulations, terms and conditions as stated in the grant agreement.

BE IT FURTHER RESOLVED that the City has read the **Conflict of Interest Policy** and certifies it will report any actual, potential, perceived, or organizational conflicts of interest upon discovery to the state related to the application or grant award.

BE IT FURTHER RESOLVED that the city has or will acquire fee title or permanent easement over the land described in the site plan and the contemplated use thereof are permitted by and will comply with all applicable use or other restrictions and requirements imposed by applicable zoning ordinances or regulations, and, if required by law, have been duly approved by the applicable municipal or governmental authorities having jurisdiction there over.


BE IT FURTHER RESOLVED, the city names itself as the fiscal agent for this project as:

Lori Conway  
City Administrator  
City of Crosslake  
13888 Daggett Bay Rd  
Crosslake, MN 56442

NOW, THEREFORE BE IT RESOLVED that the City Administrator is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

Adopted by the Council this 10th day of November, 2025.

  
Jackson Purfeerst, Mayor

  
Lori A. Conway, City Administrator


**RESOLUTION NO. 25-34  
CITY OF CROSSLAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA**

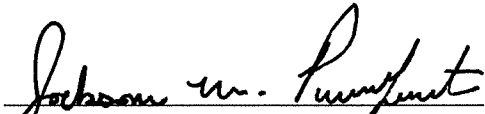
**RESOLUTION DECLARING ADEQUACY OF PETITION AND ORDERING  
PREPARATION OF REPORT**

BE IT RESOLVED BY THE CITY OF CROSSLAKE, Minnesota:

1. A certain petition requesting the improvement of Sunrise Boulevard between West Shore Drive and West Shore Drive filed with the council July 5, 2025, is hereby declared to be signed by the required percentage of owners of property affected thereby. This declaration is made in conformity to Minn. Stat. 429.035.
2. The petition for proposed Improvement No. 2026-01 is hereby referred to Sunrise Boulevard and that person is instructed to report to the council with all convenient speed in advising the council in preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

Adopted by the Council this 10th day of November, 2025.

  
Lori A. Conway, City Administrator

  
Jackson Purfeerst, Mayor

**CITY OF CROSSLAKE  
RESOLUTION NO. 25-35**

**RESOLUTION RECEIVING FEASIBILITY REPORT AND CALLING FOR HEARING  
ON IMPROVEMENT**

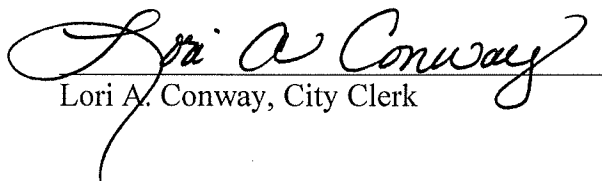
WHEREAS, pursuant to resolution of the council adopted November 10, 2025, a report has been prepared by Bolton & Menk with reference to the proposed improvement of Sunrise Boulevard between West Shore Drive and West Shore Drive in Crosslake and this report was received by the council on November 10, 2025, and

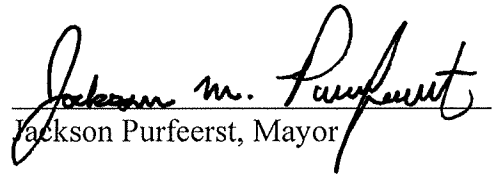
WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. The council will consider the improvement of such street in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$294,000.
2. A public hearing shall be held on such proposed improvement on the 8th day of December, 2025, in the council chambers of the city hall at 6:30 p.m and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the council this 10th day of November, 2025.

  
Lori A. Conway, City Clerk

  
Jackson Purfeerst, Mayor