

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, OCTOBER 11, 2021
7:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda

B. PUBLIC FORUM – Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the Mayor, each speaker is given a three-minute time limit.

C. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Special Council Meeting Minutes of September 3, 2021
2. Special Joint Council Meeting with Public Works Commission Minutes of September 7, 2021
3. Budget Workshop Minutes of September 9, 2021
4. Regular Council Meeting Minutes of September 13, 2021
5. Public Hearing Minutes of September 22, 2021
6. Revised Draft Month End Revenue Report dated August 2021
7. Revised Draft Month End Expenditures Report dated August 2021
8. Revised Draft Balance Sheet dated August 2021
9. Draft Month End Revenues Report dated September 2021
10. Draft Month End Expenditures Report dated September 2021
11. Draft Balance Sheet dated September 2021
12. City Hall Construction Project Costs of 9/30/2021
13. Fire Hall Construction Project Costs of 9/30/2021
14. Police Report for Crosslake – September 2021
15. Police Report for Mission Township – September 2021
16. Fire Department Report – September 2021
17. North Memorial Ambulance Run Reports – September 2021
18. Public Safety Commission Meeting Minutes from March 2021 to September 2021
19. Planning and Zoning Monthly Statistics
20. Planning and Zoning Commission Meeting Minutes of August 27, 2021
21. Crosslake Parks, Recreation and Library Monthly Report
22. Crosslake Parks, Recreation and Library Commission Meeting Minutes of 8/25/21
23. EDA Meeting Minutes of June 2, 2021 and August 11, 2021
24. Waste Partners Recycling Report for August 2021
25. Resolution Regarding Unpaid Sewer Charges
26. Memo dated October 4, 2021 from City Clerk Re: Repurchase Cemetery Lot
27. Bills for Approval

D. CRITICAL ISSUES

1. Judy Stieve, Crosslake Garden Club – Request Permission to Place Mitten Tree Inside Community Center (**Council Action-Motion**)
2. PAL Foundation – Update on Playground Equipment at Community Center

E. MAYOR’S AND COUNCIL MEMBERS’ REPORT

1. Letter dated September 17, 2021 from League of MN Cities Re: LMC Legislator of Distinction for 2021
2. Ordinance Amending Chapter 2 of City Code Related to Regular Council Meetings (**Council Action-Motion**)
3. Discuss Council Attendance at Meetings Via Zoom
4. Resolution Accepting Donations (**Council Action-Motion**)
5. Memo dated October 7, 2021 from Mayor Nevin Re: Commission Appointment (**Council Action-Motion**)
6. Discuss Unresolved Issues at City Hall Building (Sign, Doors, Screens)

F. CITY ADMINISTRATOR’S REPORT

1. Harlan Johnson, Harlan V. Johnson Agency Inc. – Health Insurance Renewal (**Council Action-Motion**)
2. Tim Bray – Update on Transportation Alternatives Program Grant (**Council Action-Motion**)
 - a. Memo dated October 11, 2021 from City Administrator Re: Recommendation to Approve Submission of Letter of Intent
 - b. TA Program Solicitation for Fiscal Year 2026
 - c. Letter of Intent
 - d. Updated Funding Application
 - e. Crow Wing County Request for Board Action
 - f. Crow Wing County Sponsoring Resolution
3. Memo dated October 11, 2021 from City Administrator Re: GASB 75 – Agreement for Consulting Services (**Council Action-Motion**)

G. COMMISSION REPORTS

1. PUBLIC SAFETY
 - a. Recommendations for City Council Approval from Public Safety Commission
 - b. Approval of Public Safety Commission Ordinance, Function, and Guidelines (**Council Action-Motion**)
 - c. Memo dated October 5, 2021 from Erik Lee Re: Sergeant’s Position (**Council Action-Motion**)
 - d. Memo dated October 5, 2021 from Erik Lee Re: Officer Haines Status (**Council Action-Motion**)
 - e. Memo dated October 5, 2021 from Erik Lee Re: 2022 Squad Car Purchase (**Council Action-Motion**)
 - f. Approval to Upgrade Antenna System at Fire Hall (**Council Action-Motion**)
 - g. Approval of Crosslake Fire Department Training Tower/Facility Use Agreement Operations Manual and Fee Schedule (**Council Action-Motion**)

- h. Approval of “No Parking Zone” on CSAH 66 Lakeplace.com to Daggett Bay Road (Council Action-Motion)
- i. Approval to Replace Green “City Hall” Directional Signs with “City Hall and Police Department” Signs (Council Action-Motion)

2. PUBLIC WORKS/SEWER/CEMETERY

- a. List of Motions from Public Works Commission from October 4, 2021 Meeting
- b. Resolution Ordering Improvement and Preparation of Plans for Sewer Extension Project (Council Action-Motion)
- c. Letter dated October 4, 2021 from Phil Martin Re: Request for Engineering Services Fee Amendment for CSAH 66 Sanitary Sewer and Stormwater Quality Improvements (Council Action-Motion)
- d. Bid Evaluation for the Clarifier Improvements (Council Action-Motion)
- e. Direct City Engineer to Send Letters to Affected Property Owners on 2022 Improvement Projects Re: Status of Projects and Assessments (Council Action-Motion)
- f. Discuss Changing the Time of Public Works Commission Meetings to Mornings

3. PLANNING AND ZONING

- a. Approve Final Plat, The Woods of Crosslake, Greg and Roseanne Haglin (Council Action-Motion)
- b. Approve Preliminary Plat, Woody Tall Pines, Gerald and Carole Woody (Council Action-Motion)
- c. Approve Final Plat, Woody Tall Pines, Gerald and Carole Woody (Council Action-Motion)
- d. Recommendation from Park & Recreation to Accept Cash in Lieu of Land for Woody Tall Pines Subdivision (Council Action-Motion)
- e. Approve Preliminary Plat, Fawn Lake Park First Addition, Cynthia Holden (Council Action-Motion)
- f. Ordinance Amendment Naming Unnamed Roads in Fawn Lake Park First Addition as East Ravenwood Drive, West Ravenwood Drive and Whitehawk Trail (Council Action-Motion)
- g. Approval to Publish Ordinance Amendment in Summary Form in Official Newspapers (Council Action-Motion)
- h. Approve Final Plat, Fawn Lake Park First Addition, Cynthia Holden (Council Action-Motion)
- i. Approve Preliminary Re-Plat, Carabau Pointe, TMT Rental I LLC, Hollenbeck Properties Inc, Louis & Bonnie Robideau, and Tim & Mary Collin (Council Action-Motion)
- j. Approve Final Re-Plat, Carabau Pointe, TMT Rental I LLC, Hollenbeck Properties Inc, Louis & Bonnie Robideau, and Tim & Mary Collin (Council Action-Motion)
- k. Ordinance Amending Various Sections of Chapter 26 Land Use (Council Action-Motion)
- l. Approval to Publish Ordinance Amendment in Summary Form in Official Newspapers (Council Action-Motion)

- m. Ordinance Terminating Any Moratorium on Non-Residential Uses Within the SD and RR5 Zoning Districts (Council Action-Motion)
- n. Memo dated October 11, 2021 from Jon Kolstad Re: Septic Design Review and Installation Inspections RFP (Council Action-Motion)

H. PUBLIC FORUM - Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the Mayor, each speaker is given a three-minute time limit.

I. CITY ATTORNEY REPORT

- 1. Update on Public Right of Way Violation on Pine Lane, David and Pamela Webster

J. NEW BUSINESS

K. OLD BUSINESS

L. ADJOURN

C. 1.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
FRIDAY, SEPTEMBER 3, 2021
9:00 A.M. – CITY HALL

The Council for the City of Crosslake held a Special Meeting on Friday, September 3, 2021. The following Council Members were present: Mayor Dave Nevin, John Andrews, Dave Schrupp, Aaron Herzog and Marcia Seibert-Volz. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Zoning Administrator Jon Kolstad, Fire Chief Chip Lohmiller, Public Works Director Ted Strand, County Commissioner Bill Brekken, and County Engineer Tim Bray. Police Chief Erik Lee, City Engineer Phil Martin, Labor Attorney Jessica Durbin, and Echo Journal Reporter Nancy Vogt attended via Zoom. There were approximately six people in the audience and on Zoom.

1. Mayor Nevin called the meeting to order at 9:00 A.M.
2. MOTION 09SP1-01-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO ACCEPT THE RESIGNATION OF SERGEANT ERIC SWANSON EFFECTIVE AUGUST 31, 2021. Aaron Herzog stated that Eric has been a key asset to the City and wished him the best. MOTION CARRIED WITH ALL AYES.
3. Chief Lee reviewed his proposed plan to fill open positions in the Police Department. The plan included naming Jake Maier as Interim Sergeant effective September 1, 2021, moving Adam Casanova from part-time to full-time, and hiring Cody Haines as part-time with intent of moving to full-time within a few months. Dave Nevin asked if Chief Lee planned to advertise to fill the sergeant position. Chief Lee replied that he will advertise within the department. Chief Lee is currently unable to work, leaving no leadership in the department.

Chief Lee stated that he would like to hire Adam Casanova as full-time Officer at Step 1 of the union contract. Marcia Seibert-Volz asked if Adam Casanova had training. Chief Lee replied that he had some training at the Pequot Lakes Police Department but that more is needed. Part of the cost of training is the uniform, including a bullet proof vest. Mr. Casanova has been working part-time for the City for six weeks and is fitting in well. MOTION 09SP1-02-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO HIRE ADAM CASANOVA AS FULL-TIME PERMANENT POLICE OFFICER AT STEP 1 OF THE TEAMSTERS UNION CONTRACT WITH A SIX-MONTH PROBATION PERIOD. MOTION CARRIED WITH ALL AYES.

Dave Nevin asked if Chief Lee was going to advertise for the sergeant position. Chief Lee replied that he will look for a candidate internally and stated that Jake Maier is interested and qualified. Chief Lee expects the interim position to last approximately two months. Marcia Seibert-Volz asked why Chief Lee was afraid to open the position to the public and noted that the current officers could apply for the job. Aaron Herzog stated that he disagreed and stated that the Council should act on the interim position now. Mike Lyonais stated that it has been the City's practice to build a part-time pool and use these officers to transition to full-time positions as openings occur. Mr. Lyonais stated that in order to retain employees, there

has to be an incentive to stay which would include promotions. MOTION 09SP1-03-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPOINT JAKE MAIER AS INTERIM SERGEANT EFFECTIVE SEPTEMBER 1, 2021 WITH A SALARY EQUAL TO \$32 PER HOUR. John Andrews stated that people want to advance from within the department. MOTION CARRIED WITH ALL AYES. Mike Lyonais presented Jake Maier with the sergeant chevrons. Dave Nevin asked who would conduct the interviews. Aaron Herzog stated that could be discussed when Chief Lee is back in the office.

Chief Lee stated that he would like to hire Cody Haines as part-time officer pending physical and background check. After a couple months, if Mr. Haines is a good fit for the department, Chief Lee would like to hire him as full-time. Jake Maier addressed the Council and thanked them for appointing him to Interim Sergeant. Mr. Maier stated that Mr. Haines grew up and lives in Crosslake and his mom works for North Ambulance in Crosslake. Mr. Haines is a hard worker and has done ride-a-longs with the police as a civilian. Chief Lee stated that Mr. Haines was offered a position with Crow Wing County Sheriff's Department, but told Chief Lee that he would work for Crosslake if offered a position. MOTION 09SP1-04-21 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO HIRE CODY HAINES AS PART-TIME OFFICER PENDING PHYSICAL AND BACKGROUND CHECK. MOTION CARRIED WITH ALL AYES.

4. Chief Lohmiller reported that the Public Safety Commission reviewed the Emergency Management Assistance Compact (EMAC) requests from the State of Louisiana in response to Hurricane Ida. The Public Safety Commission was in favor of sending resources to Louisiana and for the Council to approve a blanket EMAC on an annual basis so that staff can respond to requests immediately, pending Mayor and City Administrator approval. This would eliminate the need to call a special council meeting. John Andrews stated that he is in support of giving staff the flexibility of responding quickly. MOTION 09SP1-05-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE ANNUAL FIRE DEPARTMENT RESPONSE TO EMAC REQUESTS PENDING MAYOR AND CITY ADMINISTRATOR APPROVAL. MOTION CARRIED WITH ALL AYES.
5. Tim Bray appeared before the Council to discuss the installation and cost of the crosswalk signals and ADA improvements. Mr. Bray stated that he will ask the County Board to make a budget adjustment in the amount of \$10,000 for participation in the cost of the crosswalk upgrades. Mr. Bray stated that the City accelerated the project before the County could allocate funds. The original plan was to include these upgrades in the Department of Transportation grant.

Dave Nevin asked if the City could install the signals now and upgrade the approaches next spring when the sewer extension is done. Tim Bray replied that there is no guarantee that the sewer project will move forward and construction will most likely not take place until next fall, not spring. A lengthy discussion ensued regarding the specifics of the grant and when funds could be used. Dave Nevin stated that if there were no upgrades to the sidewalk or road, there would be no requirement to upgrade the approaches and asked if the City could wait to make the ADA improvements. Mr. Bray replied no and explained that the intent of

the American Disabilities Act of 1990 was to establish finite times for completing ADA improvements. Dave Schrupp stated that the Council agreed that the crosswalks needed to be upgraded as soon as possible and the City should move forward with the project, with or without County participation. John Andrews agreed. Tim Bray stated that he would be asking the County Board for \$10,000 to be used toward the crosswalk upgrades. Aaron Herzog thanked Tim Bray and Bill Brekken for attending the meeting and for their support.

Tim Bray provided the Council with a copy of a cost share agreement that will need to be reviewed and approved by the Council for the \$10,000 payment from the County. Aaron Herzog stated that the Council could take action at their meeting of September 13, pending attorney review of the agreement. Tim Bray stated that the City would receive payment once the project was completed. Ted Strand stated that Beach Construction should be contacted right away and that they will begin the work in approximately two weeks. Dave Schrupp stated that the City is committed to the project whether the cost is \$36,000 as originally approved or \$49,000 with new quote. The \$10,000 is like a gift that was unexpected. MOTION 09SP1-06-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO DIRECT STAFF TO MOVE AHEAD WITH CROSSWALK PROJECT, TO ACCEPT \$10,000 CONTRIBUTION FROM CROW WING COUNTY PENDING BOARD APPROVAL, TO HAVE CITY ATTORNEY REVIEW COST SHARE AGREEMENT BY SEPTEMBER 13TH, TO APPROVE BEACH CONSTRUCTION QUOTE IN THE AMOUNT OF \$21,742 FOR CONSTRUCTION OF APPROACHES AND TO FINISH PROJECT BY FALL 2021. MOTION CARRIED WITH ALL AYES.

6. Labor Attorney Jessica Durbin and her colleague Kevin Pillsbury appeared before the Council via Zoom. Mr. Pillsbury stated that he has been working with Marcia Seibert-Volz regarding the makeup of the committee to negotiate union contracts and they are suggesting that three council members be on the committee. Because State Statute 13D.03 says only the governing body can close a meeting to discuss labor negotiations, the makeup of the existing committee needs to change. The current members are Dave Nevin, Marcia Seibert-Volz and Mike Lyonais, which is also the makeup of the Personnel Committee. Dave Nevin asked if all five council members could be present. Mr. Pillsbury stated that the reason they talked about having three council members is just so that they can close the meeting and that five council members would be perfectly fine. John Andrews stated that if the committee consisted of three council members, they could make decisions and asked if that was appropriate. Mr. Pillsbury stated that they would make a recommendation and that having all five is ok. Marcia Seibert-Volz stated that Jessica Durbin preferred not to have the whole council on the negotiating committee. Mr. Pillsbury stated that it may be easier to facilitate with three but five members is fine. Aaron Herzog stated that if all five council members participate, they would be sure to always have a quorum. Dave Nevin stated that he was confused because two council members were originally appointed and he was told he could not participate. Now he is being told that all five council members could be on the committee. Mr. Pillsbury stated that the rules have not changed, but that the two-council member committee could not close a meeting. Dave Schrupp stated that the entire Council may as well participate so they are all aware of what is going on. MOTION 09SP1-07-21 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO

ASSIGN THE ENTIRE COUNCIL TO THE NEGOTIATING COMMITTEE. MOTION CARRIED WITH ALL AYES.

Char Nelson asked for clarification regarding the Public Safety Commission's role. The Commission outlined its functions and included the ability to close meetings if there were a discipline or personnel issue. Dave Schrupp stated that Human Resources or a supervisor should handle discipline. Dave Nevin asked if the Personnel Committee meetings had to be open meetings. Jessica Durbin stated that all committees had to have open meetings.

7. The Council reviewed bills for payment. Dave Nevin asked what the bill for concrete from Brock White was for. Ted Strand stated that the concrete was for pickleball court improvements. Marcia Seibert-Volz asked what the bill from Banyon Data Systems was for. Mike Lyonais replied it was for annual software support for payroll and fund accounting programs. MOTION 09SP1-08-21 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE BILLS FOR PAYMENT IN THE AMOUNT OF \$168,123.41. MOTION CARRIED WITH ALL AYES.
8. MOTION 09SP1-09-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO ADJOURN THE MEETING AT 10:25 A.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

C.2.

SPECIAL JOINT COUNCIL MEETING
WITH PUBLIC WORKS COMMISSION
CITY OF CROSSLAKE
TUESDAY, SEPTEMBER 7, 2021
4:00 P.M. – CITY HALL

The Council for the City of Crosslake met in a Special Joint Session with the Public Works Commission on September 7, 2021. The following Council Members were present: John Andrews, Dave Schrupp, Marcia Seibert-Volz, and John Andrews. The following Commission Members were present: Doug Vierzba, Mic Tchida, and Tom Swenson. Gordie Wagner and Tim Berg were absent. Also present were Public Works Director Ted Strand, City Clerk Char Nelson, City Administrator Mike Lyonais, Zoning Administrator Jon Kolstad, and City Engineer Phil Martin. There were seven people in the audience and on Zoom.

1. Mayor Nevin called the Special Council Meeting to order at 4:00 P.M.
2. Public Works Commission Chair Doug Vierzba called the Public Works Commission Meeting to order at 4:00 P.M.
3. A MOTION WAS MADE BY MIC TCHIDA AND SECONDED BY TOM SWENSON TO APPROVE THE SPECIAL JOINT COUNCIL/PUBLIC WORKS COMMISSION MEETING MINUTES OF AUGUST 2, 2021. MOTION CARRIED WITH ALL AYES.
4. Phil Martin provided a brief update the CSAH 66 Sanitary Sewer Extension / Storm Water Quality Improvements, 2022 Road Improvements and RRFB Installations. The preliminary assessment hearing for the sewer extension project will be held September 22, 2021 at 6:00 P.M. The 2022 Road Projects are ready to move forward after the Council took public comments at a public hearing on August 25, 2021. A contractor has been hired to do the concrete work for the RRFB installation. Work should start in a week or so.

Dave Nevin asked for a breakdown of the sewer extension project and asked how the cost went from \$1.2M last year to \$2.36M this year. Phil Martin explained that the cost of materials has increased significantly. A discussion ensued regarding the County’s participation in the stormwater portion of the project.

5. Phil Martin stated that the packet included a copy of the resolution ordering improvement and preparation of plans for the 2022 road improvements. Dave Nevin asked if they wanted to do all of the roads and stated that he would like to hold off on the improvements, until prices go down. Mr. Nevin noted that the cost for Wild Wind Ranch Drive was \$110,000 in 2019, was \$180,000 last year and is now \$215,000. Phil Martin stated that costs usually do go up each year. Dave Nevin stated that he did not think the roads were in bad shape and that the City could hold off a few years before moving forward. Doug Vierzba stated that the residents on Whitefish Ave were against getting an assessment, not necessarily against the improvement and suggested they could consider doing a seal coat instead, which would be considered maintenance and would not be assessed. A lengthy discussion ensued regarding whether to bid the project in parts or as a whole in case the City chose not to do some of the

roads next year. Phil Martin replied that the City could bid the project in pieces but that the bid would be higher than if it were bid together. Dave Nevin said he did not see the need to do road improvements and stated that the sewer extension was more important. Phil Martin stated that it would be a bad idea for the Council to do nothing because the roads will continue to deteriorate and prices will continue going up. A lengthy discussion ensued regarding whether to do a bituminous overlay on Whitefish Ave or seal coat the road. The commission did not think that the proposed assessment for Whitefish Ave of \$1,000 was unreasonable. Phil Martin stated that the Council could still stop the project if the bids come in unfavorably. Crow Wing County will need to know by November 1st whether Whitefish Ave will be included in their seal coat bid. Dave Schrupp stated that the Commission and Council have been talking about the improvements for two years.

MOTION WAS MADE BY TOM SWENSON AND SECONDED BY MIC TCHIDA TO RECOMMEND THAT THE COUNCIL APPROVE RESOLUTION ORDERING IMPROVEMENT AND PREPARATION FOR 2022 ROAD PROJECTS AND TO CHANGE WHITEFISH AVE PROJECT FROM OVERLAY IMPROVEMENT TO CHIP SEAL MAINTENANCE. MOTION CARRIED WITH ALL AYES.

6. Kevin McCormick presented a Limited Use Agreement for his client, Mike Rocca, to pave part of the public right of way between his two lots. Mr. McCormick stated that the Commission has seen the survey for the property before because Mr. Rocca had asked for the right of way to be vacated. That decision was tabled until a Right of Way Committee determines how and which lots should be vacated. A discussion ensued regarding the location of the current septic system. Mike Rocca stated that he will consider hooking in to the septic system on the lot on the other side of the right of way if and when his fails. Kevin McCormick noted that the agreement states that the City can terminate the agreement and remove the pavement.

Harold Haas of 12143 Manhattan Point Blvd stated that he is opposed to the limited use agreement and stated that Mr. Rocca should not be allowed to pave his driveway which is on the public right of way.

Jon Kolstad stated that it would be best if the Rocca's could move the right of way to the other side of the lot and combine the two into one.

MOTION WAS MADE BY TOM SWENSON AND SECONDED BY DOUG VIERZBA TO RECOMMEND THAT THE CITY COUNCIL APPROVE THE LIMITED USE AGREEMENT WITH MICHAEL AND LISA ROCCA TO PAVE THE PUBLIC RIGHT OF WAY BETWEEN THEIR TWO LOTS ON MANHATTAN POINT BLVD. MOTION CARRIED 2-1 WITH TCHIDA ABSTAINING.

7. Ted Strand gave update on the Wastewater Treatment Plant Project. Bids for the clarifier project will be opened by the engineers on September 13.
8. Ted Strand reported that a resident has asked for credit on his sewer bill because the water from his sprinkler system was running through the meter. Mr. Strand stated that he would be

in favor of the credit because the water did not go into the sewer system and was not treated at the plant. MOTION WAS MADE BY TOM SWENSON AND SECONDED BY MIC TCHIDA TO RECOMMEND THAT THE CITY COUNCIL GIVE CREDIT TO PAUL MCCULLOCH OF \$260 FOR SEWER BILL. MOTION CARRIED WITH ALL AYES.

MOTION WAS MADE BY TOM SWENSON AND SECONDED BY MIC TCHIDA TO RECOMMEND THAT THE CITY COUNCIL INCLUDE \$11,000 IN THE 2022 BUDGET TO SURVEY THE THIRD SECTION OF THE PINWOOD CEMETERY. MOTION CARRIED WITH ALL AYES.

Tom Swenson asked when Ted Strand was retiring and noted that next year's budget does not have funds for training a replacement and asked if someone was qualified to run the plant. Ted Strand did not say what his retirement plans were and stated that Nate Deshayes has a Class B license and can run the plant. Tom Swenson asked if there was going to be an increase in sewer usage rates. Ted Strand replied that the Council has not discussed it.

9. There being no further business at 5:30 P.M., MOTION WAS MADE BY TOM SWENSON AND SECONDED BY MIC TCHIDA TO ADJOURN THE PUBLIC WORKS MEETING. MOTION CARRIED WITH ALL AYES.
10. MOTION 09SP2-01-21 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO ADJOURN THE SPECIAL CITY COUNCIL MEETING AT 5:30 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

C.3.

BUDGET WORKSHOP
CITY OF CROSSLAKE
THURSDAY, SEPTEMBER 9, 2021
2:00 P.M. – CITY HALL

The Council for the City of Crosslake held a Budget Workshop on September 9, 2021. The following Council Members were present: Mayor Dave Nevin, Marcia Seibert-Volz, and Dave Schrupp. John Andrews and Aaron Herzog attended via Zoom. Also present were City Administrator/Treasurer Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Police Chief Erik Lee, and Zoning Administrator Jon Kolstad. There were four people in the audience and on Zoom.

Mayor Nevin called the meeting to order at 2:00 P.M.

Harlan and Keegan Johnson of Harlan V Johnson Agency appeared before the Council with an update on health insurance rates for 2022. Harlan Johnson stated that he had good news because the City's health insurance premium only increased 3%. Mr. Johnson reminded the Council that the City belongs to Resource Training Services (RTS), which is a service cooperative for schools, cities and counties to create a self-insured health insurance pool that helps gain better pricing. RTS negotiates statewide pricing and creates a large, diverse membership that reduces costs for everyone. RTS went out for bids this year and Medica will be the new provider.

Marcia Seibert-Volz asked if the 3% increase was for a plan with a \$3,000 deductible. Mr. Johnson said it was. Ms. Seibert-Volz asked what the quote was for a \$5,000 deductible plan. Mr. Johnson stated that there are several plans with deductibles ranging from \$3,500 to \$10,000, but that changing the deductible also changes the level of benefits, which are negotiated with the unions. Ms. Seibert-Volz stated that the Council still needed the information regarding higher deductibles provided to them. Mr. Johnson stated that the premium may be less, but the benefits are less too. Ms. Seibert-Volz asked when RTS needed to know which plan the City intended to go with. Mr. Johnson replied October 1-15.

MOTION 09SP3-01-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JOHN ANDREWS TO SET THE DATE FOR THE PUBLIC INFORMATION MEETING REGARDING FINAL 2021 LEVY COLLECTIBLE IN 2022 AND THE CITY'S 2022 BUDGET ON MONDAY, DECEMBER 13, 2021 AT 6:00 P.M. IN CITY HALL. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Mike Lyonais noted that he received two pages of questions on the Budget from Tom Swenson last night but did not have time to review them before the meeting. Mr. Lyonais was hopeful that by the end of today's meeting, the Council may be ready to approve the preliminary levy, which needs to be certified to the County by September 30. Mr. Lyonais gave a brief update on the funds set aside for the 2022 road projects which started at \$458,000 and has a current balance of approximately \$280,000. Although the Council added \$89,000 to that amount from Small City Assistance Grant from the State, which must be used for road improvements, the funds were used for other matters, including the Perkins Road settlement and crosswalk upgrades. The road

improvement projects for 2022 will cost approximately \$821,000 and Mr. Lyonais stated that the Council may not want to bond for those.

The Park Department is requesting permission to hire an intern next summer to plan and implement unique and engaging activities for Crosslake youth. The cost to the City will be approximately \$6,240. Two funding sources for this internship position include Sourcewell through their internship reimbursement program and the PAL Foundation. MOTION 09SP3-02-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE SCHRUPP TO APPROVE REQUEST FROM PARK DEPARTMENT TO HIRE INTERN FOR YOUTH PROGRAMMING AND TO ADD \$6,240 TO THE PARK'S 2022 BUDGET. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Marcia Seibert-Volz asked why there was \$175,000 in the sewer budget for land. Ted Strand replied that the engineer identified the land behind the sewer plant as property the City should acquire for future expansion of the plant. Dave Nevin questioned whether the land needed to be purchased in 2022 and suggested the Council put the purchase off another year. Dave Schrupp suggested putting \$50,000 in the budget in 2022 for the land. MOTION 09SP3-03-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE NEVIN TO REMOVE \$175,000 FROM THE 2022 PUBLIC WORKS BUDGET. A lengthy discussion ensued regarding when the land should be purchased, how to pay for it and the biosolids project. Mike Lyonais stated that if the City does not buy the land, the biosolids project would not move forward. Dave Schrupp stated that the MPCA would most likely give the City more than a year's notice when the biosolids system needed to be upgraded. Ted Strand stated the Pine River Area Sanitary District, where the City's sludge currently is hauled, wants to get out of the sludge disposal business but no timeline has been given and that when the sewer extension is complete, the plant will have more biosolids to dispose of. Tom Swenson of the Public Works Commission stated that the City should plan to purchase the land because it could be sold. Dave Schrupp suggested combining the 2022 Road Improvements with the sewer extension project and adding the cost of the land to that bond. Aaron Herzog stated that the Council should leave the \$175,000 in the budget for now and that it could be removed before the final levy is approved if necessary. ROLL CALL VOTE WAS TAKEN AND MOTION FAILED 2-3 WITH SCHRUPP, HERZOG AND ANDREWS OPPOSED.

MOTION 09SP3-04-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE SCHRUPP TO REMOVE THE \$175,000 FROM THE PUBLIC WORKS BUDGET AND ADD THE \$175,000 FOR LAND ACQUISITION TO THE SEWER EXTENSION PROJECT BOND. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Dave Nevin asked why the EDA had a proposed budget of \$19,100. Mike Lyonais explained that the City's payment to BLAEDC comes from the EDA budget and that the EDA was starting to update the Comp Plan in 2022. Mike Lyonais stated that he could have Tyler Glynn of BLAEDC give a presentation to the Council about how those funds are used. Dave Schrupp suggested leaving the EDA budget as is and lowering it in November if the Council decided it was necessary.

Marcia Seibert-Volz asked why there was \$6,000 in the budget for donations. Mike Lyonais replied that the City gives contributions to other entities including the Initiative Foundation, the Food Shelf and the Chamber. Dave Schrupp stated that year to date numbers are not good to use

to determine what will be spent by year end. Aaron Herzog stated that using 2020 numbers may not be good because 2020 was such an odd year. Marcia Seibert-Volz asked why the police department budget had \$20,000 for repair and maintenance supply. Erik Lee stated that this is where they are tracking the costs for warranties, Cloud storage, squad and body camera support and record management support. Ms. Seibert-Volz suggested that these items have their own line item in the budget so it is easier to identify.

Marcia Seibert-Volz asked why the cost of road striping increased for 2022. Ted Strand stated that the 2022 budget includes striping for town square. Ms. Seibert-Volz asked why there were engineering fees in the public works budget. Mike Lyonais replied that not all engineering fees are project-related.

Marcia Seibert-Volz asked why the 2022 budget had increases for sewer chemicals and lab testing. Ted Strand replied that he has been told that these will be going up 25%. Ms. Seibert-Volz asked if the upgrades to the clarifiers would require less chemicals. Ted Strand replied that they should.

Marcia Seibert-Volz suggested using designated funds to lower the levy. Mike Lyonais stated that the Council packet for Monday will include the designated fund information and that he will bring an updated resolution for the Council to consider to set the preliminary levy.

Mike Lyonais stated that the proposed budget does not include VRBO compliance costs. If Council wants to be more restrictive than the County, an extra administrative person may need to be hired. This person could help in other departments as well. A lengthy discussion ensued regarding VRBO compliance and regulations. Dave Nevin stated that he would like the Council to take time to discuss this and consider ways for the City to generate money, possibly by issuing penalties to those who are not registered.

Tom Swenson asked staff to address the need for a skid steer and snow blower at a cost of \$112,000. Ted Strand replied that the equipment was in the 2021 budget and the Council moved it out another year. Mr. Strand stated that he planned to give the bob cat in public works to the park department so that they had a piece of equipment to handle heavy snow. Marcia Seibert-Volz stated that the park does not have an employee qualified to run it. Tom Swenson suggested buying only the blower and putting it on the existing skid steer. Ms. Seibert-Volz suggested putting the purchase of the skid steer off another year. Mr. Strand stated that the purchase has been in the 5-year plan. Dave Nevin stated that staff should pull out whatever they can of the 2022 budget. Ms. Volz noted that the budget included the purchase of a one-ton truck, plow and sander and asked what piece of equipment was being replaced. Ted Strand stated that the 2008 one-ton needed to be replaced. MOTION 09SP3-05-21 WAS MADE BY DAVE NEVIN AND SECONDED BY MARCIA SEIBERT-VOLZ TO REMOVE THE PURCHASE OF THE SKID STEER AND BLOWER FROM THE 2022 PUBLIC WORKS BUDGET. ROLL CALL VOTE WAS TAKEN AND MOTION FAILED 2-3 WITH SCHRUPP, ANDREWS, AND HERZOG OPPOSED.

MOTION 09SP3-06-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED DAVE SCHRUPP TO ADJOURN THE MEETING AT 4:00 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

C.
4.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, SEPTEMBER 13, 2021
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, September 13, 2021 in City Hall. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, Dave Schrupp, and Marcia Seibert-Volz. John Andrews attended via Zoom. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Zoning Administrator Jon Kolstad, Police Chief Erik Lee, Fire Chief Chip Lohmiller, and City Attorney Brad Person. Echo Journal Reporter Nancy Vogt and Northland Press Reporter Paul Boblett Reporter attended via Zoom. There were approximately twenty-two audience members in City Hall and on Zoom.

A. CALL TO ORDER – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 09R-01-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. PUBLIC FORUM – Peter Graves of 14131 Sugarloaf Road recognized and thanked PAL Foundation members and Park and Recreation staff for helping build the shade feature at the pickleball courts.

C. CONSENT CALENDAR – Marcia Seibert-Volz asked that items 8. Preliminary Draft Month End Expenditures Report dated August 2021 and 9. Preliminary Draft Balance Sheet dated August 2021 be pulled from the consent calendar. MOTION 09R-02-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Special Council Meeting Minutes of July 29, 2021
2. Special Joint Council Meeting with Public Works Commission Minutes of August 2, 2021
3. Regular Council Meeting Minutes of August 9, 2021
4. Special Council Meeting Minutes of August 23, 2021
5. Budget Workshop Minutes of August 25, 2021
6. Public Hearing Minutes of August 25, 2021
7. Preliminary Draft Month End Revenue Report dated August 2021
8. *Removed*
9. *Removed*
10. City Hall Construction Project Costs of 8/31/2021
11. Fire Hall Construction Project Costs of 8/31/2021
12. Police Report for Crosslake – August 2021
13. Police Report for Mission Township – August 2021
14. Fire Department Report – August 2021
15. North Memorial Ambulance Run Reports – July and August 2021
16. Planning and Zoning Monthly Statistics
17. Planning and Zoning Commission Meeting Minutes of July 23, 2021
18. Crosslake Parks, Recreation and Library Commission Meeting Minutes of 7/28/21
19. Crosslakers Meeting Minutes of August 2, 2021

20. Waste Partners Recycling Report for July 2021
21. Bills for Approval in the Amount of \$37,192.49
22. Additional Bills for Approval in the Amount of \$48,026.84

MOTION CARRIED WITH ALL AYES.

On the Preliminary Draft Month End Expenditure report, Marcia Seibert-Volz asked why the capital outlay expenses for the police department were over budget by \$9,000 and why the capital outlay expenses for the public works department were over by \$60,000. Mr. Lyonais will look at those expenditures and get back to the Council with explanation. Ms. Seibert-Volz asked why the fund balances on the Preliminary Draft Balance Sheet have changed. Mr. Lyonias replied that the numbers are accurate through August 2021. Ms. Seibert-Volz stated that Mr. Lyonais cannot make adjustments without Council approval. Mr. Lyonais stated that the Balance Sheet is in draft form and will bring the updates to the Council in October for approval. Ms. Seibert-Volz stated that these items should not be approved.

D. MAYOR'S REPORT

1. Pastor Mark Holmen of the Log Church addressed the Council and asked if they would consider allowing non-profit organizations, such as churches, school and chamber, to have digital signs. Current ordinance does not allow digital signs in the city. The sign at the church needs to be replaced and the church struggles to promote events. Mr. Holmen stated that the benefit of a digital sign is that you don't have to go outside to change the letters. The church would not have a flashing sign. If the Council is favorable to the idea, Mr. Holmen will pursue obtaining a variance to get a digital sign. Dave Nevin asked if the Public Safety Commission should review the request because the sign could be an obstruction to driving issue. Erik Lee stated that the request should go to the Planning and Zoning Commission. Aaron Herzog suggested that the sign be turned off in the evening and Mark Holmen stated that he would be open to that idea. Attorney Person stated that the Council would have to change the ordinance to allow digital signs by district, not by who the applicant is, such as non-profits. The Council suggested that Mr. Holmen work with Planning and Zoning staff and Commission.
2. Aaron Herzog stated that he and John Andrews think the Council should stop having joint meetings with the Public Works Commission. Mr. Herzog stated that he is comfortable with the commission members and their recommendations and saw no need to be in attendance. John Andrews noted that Council could still attend the meetings, just not participate. MOTION 09R-03-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO DISCONTINUE HOLDING MONTHLY SPECIAL COUNCIL MEETINGS WITH THE PUBLIC WORKS COMMISSION. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
3. Dave Nevin stated that he would like the City to hold two regular council meetings per month. John Andrews stated that if meetings were run efficiently, there would be no need to have two meetings. Dave Nevin stated that Crow Wing County holds two meetings per month. Marcia Seibert-Volz stated that she would be in favor of having two meetings if there were no special meetings during the month. Dave Schrupp stated that having two meetings would create more work for staff and did not think it was necessary. MOTION

09R-04-21 WAS MADE BY DAVE NEVIN AND SECONDED BY MARICA SEIBERT-VOLZ TO HOLD TWO REGULAR COUNCIL MEETINGS PER MONTH. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED 3-2 WITH SCHRUPP AND ANDREWS OPPOSED.

MOTION 09R-05-21 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO BEGIN HOLDING TWO REGULAR COUNCIL MEETINGS PER MONTH STARTING IN OCTOBER 2021 AND TO HOLD THE REGULAR MEETINGS ON THE SECOND AND FOURTH MONDAYS AT 7PM IN CITY HALL. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

4. Dave Nevin stated that he would like to limit the number of meetings that Council could attend via Zoom to three per year. John Andrews stated that he would not want members attending meetings if they felt sick. Aaron Herzog stated that when the Council is holding two meetings per month, members should be able to Zoom for six meetings. Char Nelson stated that the State is still allowing cities to meet via Zoom while the pandemic continues. Marcia Seibert-Volz stated that the City Attorney should find out the State's status on these types of meetings. MOTION 09R-06-21 WAS MADE BY AARON HERZOG AND SECONDED BY MARICA SEIBERT-VOLZ TO TABLE ACTION ON COUNCIL ATTENDANCE VIA ZOOM AND DIRECT CITY ATTORNEY TO RESEARCH STATE REQUIREMENTS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
5. MOTION 09R-07-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE RESOLUTION NO. 21-27 ACCEPTING DONATIONS FROM PAL FOUNDATION IN THE AMOUNT OF \$2,890 FOR CORN HOLE GAMES AND \$2,247 FOR BENCHES, FROM JAN AND JOE ALBRECHT IN THE AMOUNT OF \$144.11 FOR SUMMER READING PROGRAM, AND FROM MATT HALL IN THE AMOUNT OF \$50 FOR CART TOURS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
6. MOTION 09R-08-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO ACCEPT THE RESIGNATION OF ROB KNIEFEL AND KEVIN SEDIVY FROM THE PUBLIC SAFETY COMMITTEE AND OF KEVIN MCCORMICK FROM THE PUBLIC RIGHT-OF-WAY/VACATIONS COMMITTEE AND TO REMOVE ANDY HOLM AND SCOTT JOHNSON AS ALTERNATES FROM THE PLANNING AND ZONING COMMISSION. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
7. MOTION 09R-09-21 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO APPROVE PAY REQUEST #12 FROM HYTEC CONSTRUCTION FOR THE FIREHALL IN THE AMOUNT OF \$22,877.88. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
8. Dave Nevin stated that Hytec has not completed the City Hall sign and asked if the City could finish it and take the cost out of the retainer. Attorney Person stated that it depends

on how the contract with Hytec reads regarding the sign and suggested that the he send a letter to Hytec demanding that it be finished. Marcia Seibert-Volz stated that there are other problems in the building and that they be included in the letter.

9. Dave Nevin stated that the VRBO's are becoming a serious problem in the City and would like the Council to meet with the County again to discuss the issues. Mr. Nevin thinks the City should have more control and is in favor of hiring staff to regulate them. Dave Schrupp stated that the 2022 proposed budget does not include funds for new staff. Marcia Seibert-Volz stated that it is premature to hire staff and that the County should handle the problems because they issue the license. Dave Nevin stated that the Council could skim money off of other areas during the year to pay for staff, such as removing the purchase of the skid steer and plow. Chief Lee stated that they began tracking VRBO complaints on July 17 and since then have only received 8 complaints related to noise and garbage. Dave Nevin stated that he has heard that people are moving out of town because of the VRBO's. Aaron Herzog stated that he is concerned with safety and the number of people sleeping in houses that are not up to code. Marcia Seibert-Volz stated that the Council should meet with the County again and ask if the City can take over the licensing and if not, the County is liable for the problems. Dave Nevin asked for public comments and no one came forward. Chief Lohmiller stated that the City could be more restrictive than the County and could charge additional fees. Breezy Point is considering charging an additional \$200 on top of the County fees. Dave Nevin stated that he would like to charge a penalty of \$5,000 for VRBO's that are not licensed. Jerome Volz addressed the Council and stated that the Council should wait until there are more complaints before changing things. Marcia Seibert-Volz stated that the Council needs to meet with the County again.

E. CITY ADMINISTRATOR'S REPORT

1. Mike Lyonais reported that Tim Bray of Crow Wing County Highway Department sent an updated cost share agreement for the crosswalk upgrades and increased the contribution amount to \$12,644 from \$10,000. The City Attorney has reviewed the document. The County Board will be considering approval of agreement Tuesday morning. MOTION 09R-10-21 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE CONSTRUCTION COST SHARE AGREEMENT FOR THE INSTALLATION OF ENHANCED PEDESTRIAN CROSSINGS AT THE INTERSECTIONS OF CSAH 66-CSAH 3 AND CSAH 66-SWANN DRIVE AND TO ACCEPT \$12,644 FROM CROW WING COUNTY FOR PROJECT. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
2. Mike Lyonais presented an updated resolution for the Council to consider for approving the preliminary tax levy. Since the budget meeting on September 9, Mr. Lyonais moved \$175,000 from the Public Works budget to the sewer extension project and removed a million dollars for the biosolids project. The estimated tax rate for the proposed levy is 28%, which is slightly lower than last year. Mr. Lyonais stated that the Council could approve the resolution as is or hold another budget meeting to consider adding funds for additional staff. Aaron Herzog stated that he would rather have the levy stay where it was

before the \$175,000 was taken from the public works budget because the Council has until December to lower it if necessary. Marcia Seibert-Volz disagreed and stated that the City could use the income generated from fees to pay for additional staff if the City decided to regulate VRBO's. MOTION 09R-11-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE SCHRUPP TO ADOPT RESOLUTION NO. 21-28 APPROVING PRELIMINARY 2021 TAX LEVY COLLECTIBLE IN 2022. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED 4-1 WITH HERZOG OPPOSED.

3. Mike Lyonais reported that Breezy Point is looking for quotes for fire service. Breezy Point currently pays Pequot Lakes about \$110,000 for fire protection services. Crosslake charges 3.5% of a municipality's tax capacity, which for Breezy Point would be \$170,000 plus the cost of equipment. Chip Lohmiller stated that Breezy Point is just looking at options and that it would not be practical for Crosslake to provide those services.

F. COMMISSION REPORTS

1. PARK AND RECREATION/LIBRARY

- a. MOTION 09R-12-21 WAS MADE BY DAVE NEVIN AND SECONDED BY MARCIA SEIBERT-VOLZ TO ACCEPT CASH IN LIEU OF LAND FOR PARK DEDICATION FOR THE GALLAWAY SUBDIVISION ON COUNTY ROAD 103 IN THE AMOUNT OF \$3,000. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- b. TJ Graumann presented a quote for irrigation expansion that will cover the perimeter of the pickleball and basketball court facility. The lack of established turf has caused erosion issues around the edge of the courts. Proper irrigation water management will help to mitigate this erosion issue and fall is a good time of year to establish turf. MOTION 09R-13-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE SCHRUPP TO APPROVE THE ESTIMATE FROM NORTH CENTRAL LAWN CARE & IRRIGATION TO EXPAND THE IRRIGATION AROUND THE PICKLEBALL AND BASKETBALL COURTS IN THE AMOUNT OF \$4,300. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- c. TJ Graumann reported that the Park Commission and Public Works Commission reviewed the Limited Use Agreement from Mike Rocca to pave his driveway which is on part of the public right of way between the two parcels he owns and both commissions recommended Council approval. Dave Nevin stated that a resident came to the Public Works Commission and was opposed to the request. Mr. Graumann stated that the public would still be able to use the right of way. MOTION 09R-14-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO APPROVE THE LIMITED USE AGREEMENT BETWEEN THE CITY OF CROSSLAKE AND MICHAEL AND LISA ROCCA TO PAVE A PORTION OF THE PUBLIC RIGHT OF WAY BETWEEN TWO LOTS THAT ROCCA'S OWN.

ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED 3-2 WITH NEVIN AND HERZOG OPPOSED.

2. PLANNING AND ZONING

- a. MOTION 09R-15-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE PRELIMINARY PLAT NAMED THE WOODS AT 36448 PINE BAY ROAD AND 36308 PINE BAY CIRCLE INVOLVING 29.5 ACRES AND CREATING 13 TRACTS. Jon Kolstad stated that the Haglin's have been working on this development for over a year. Dave Schrupp thanked the Haglin's for developing this in Crosslake. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

3. PUBLIC SAFETY

- a. Chief Lohmiller reported that firefighter Jory Danielson responded to the Emergency Management Assistance Compact (EMAC) request from the State of Louisiana in response to Hurricane Ida and has left on a 3-week deployment.

Mr. Lohmiller stated that the Relief Association will be purchasing a truck to replace the Expedition and that this purchase will remove the need to purchase a truck in 2024, as listed in the 5-Year Capital Plan.

4. PUBLIC WORKS/CEMETERY/SEWER

- a. Mike Lyonais reported that Paul McCulloch was seeking a credit of \$260 for sewer usage fees because the sprinkler system at his building broke and was running continuously. The water ran through the meter but did not go into the sewer system and was not treated at the plant. MOTION 09R-16-21 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO APPROVE THE CREDIT IN THE AMOUNT OF \$260 FOR SEWER USAGE FEES TO PAUL MCCULLOCH. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- b. MOTION 09R-17-21 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO APPROVE RESOLUTION NO. 21-29 ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR THE 2022 ROAD IMPROVEMENTS AND TO DO A CHIP SEAL MAINTENANCE ON WHITEFISH AVENUE, WOODLAND DRIVE AND HILLTOP DRIVE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

G. CITY ATTORNEY REPORT

1. Attorney Person reported that he was contacted by the attorney for Manhattan Beach Lodge and asked if the City would consider annexing the land where the lodge is located. Attorney Person stated that the City of Manhattan Beach is not in favor of the request and that if the City of Crosslake wanted to proceed, the matter would go to court and a judge would determine which City would be the best place for the lodge to be. Attorney Person stated that the owners of Manhattan Beach Lodge were having issues with the City of Manhattan Beach on enforcement issues. MOTION 09R-18-21 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO DENY THE REQUEST FROM

THE OWNERS OF MANHATTAN BEACH LODGE FOR THE CITY OF CROSSLAKE ANNEX THEIR PROPERTY. John Andrews noted that there have been ongoing discussions regarding the sewage and drainfield problems at the lodge. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

2. Attorney Person asked the Council if they wanted to participate in a class action lawsuit against Nelson Auto who overcharged cities that purchased squad cars from them through the State Contract. Mr. Person noted that most cities are participating in this and that the award is approximately \$168 per vehicle. MOTION 09R-19-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY MARCIA SEIBERT-VOLZ TO AUTHORIZE THE CITY ATTORNEY TO SIGN DOCUMENTS ON CITY BEHALF TO PARTICIPATE IN CLASS ACTION LAWSUIT AGAINST NELSON AUTO FOR COST OF SQUAD VEHICLES. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

H. PUBLIC FORUM – None.

- I. **NEW BUSINESS** – Marcia Seibert-Volz asked permission to attend a League of MN Cities event. MOTION 09R-20-21 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO SEND MARCIA SEIBERT-VOLZ TO THE LEAGUE OF MN CITIES 2021 FALL FORUM IN ROYALTON, MN ON OCTOBER 20 AT A COST OF \$49.00. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

J. OLD BUSINESS – None.

- K. **ADJOURN** – MOTION 09R-21-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARCIA SEIBERT-VOLZ TO ADJOURN THE MEETING AT 8:22 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

C.5.

PUBLIC HEARING
CITY OF CROSSLAKE
SANITARY SEWER EXTENSION TO CSAH 16
PRELIMINARY ASSESSMENT HEARING
WEDNESDAY, SEPTEMBER 22, 2021
6:00 P.M. - CITY HALL

The Council for the City of Crosslake held a Public Hearing on Wednesday, September 22, 2021 at City Hall. The following Council Members were present: Mayor Dave Nevin, John Andrews, Dave Schrupp, Aaron Herzog and Marcia Seibert-Volz. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Zoning Administrator Jon Kolstad, and City Engineer Phil Martin. There were twenty people in the audience and on Zoom.

Mayor Nevin called the meeting to order at 6:00 P.M. The meeting was then turned over to Phil Martin, who presented the scope of the project, project cost summary, timing of project, and proposed assessments. The purpose of extending sanitary sewer is to keep the lake waters clean. The project extends sanitary sewer approximately 4000 feet, from Fire Hall along CSAH 66 to the intersection of CSAH 16. Mr. Martin stated that the project will include replacing storm sewer pipe that dates back to 1978. Crow Wing County will pay for part of that cost as well as the reconstruction of the road. The City received a grant of \$315,000 expiring the end of 2022 to reconfigure existing direct discharge pipes to route through new stormwater treatment cells. The total project cost is approximately \$2,356,080. The City hired an appraiser to supply the City with a value of benefit to the affected properties along the project route so that the Council could determine the appropriate assessment. The proposed assessments are not based on the cost of the project, rather on benefit to the property. The City is required to assess at least 20% of the cost of the project to comply with bonding rules. If City moves forward with project, the engineer will meet with each property owner to discuss easements, driveways and placement of sewer stubs.

Terry Johnson of 14086 Tall Timbers Trail stated that he belongs to the Old Log Landing Association which has a structure across the street within the project area and asked if the crosswalk will be improved as part of the project. Phil Martin stated that the crosswalk will be brought up to ADA standards and may be moved to the south to line up with the road. This property is zoned residential.

John Gleason of 37471 County Road 66 asked if the assessment could change if the project cost is higher than anticipated, about monthly user fees, and about vacating septic system. Phil Martin stated that once the Council sets the assessment amount, it would be hard for them to increase it later. The monthly user fee of \$52 is not likely to go down and may go up. Ted Strand stated that the septic tank will need to be drained, crushed and then filled.

Jamie Boller of 37221 County Road 66 stated that the whole project is for the benefit of Moonlite Square and that the residents along the way are stuck having to hook up even if it isn't necessary. Mr. Boller asked the Council to reconsider the assessment amount.

Shawn Peterson of 66 Marine stated that his business has one restroom and not many employees at that location. Mr. Peterson wondered if he would be charged for the water used to wash boats. Ted Strand stated that two meters could be used to determine what went into the sewer system. Char Nelson stated that C&C Boat Works rarely uses more than 8,000 gallons of water per month.

David Gahn of 37148 County Road 66 noted that most of the construction seems to be taking place on the west side of the highway and asked what he could expect on the east side. Phil Martin replied that they want to keep the curb and gutter intact on the east side with minimal disturbance. The engineer plans to meet with the neighbors and keep them up to date with the plans as construction continues.

Dave Schrupp asked what the overall duration would be. Phil Martin stated that the timing of the project will be up to the contractor but once the project starts, the pipe should be in the ground in 6-8 weeks, with the majority being completed in 3 months. If the City asked for a more stringent timeline, the bids would most likely come in higher.

Lee Fischer of 37133 County Road 66 asked if he should take pictures of his yard so that it is put back together the way it was. Phil Martin stated that it is a good idea and that the engineers will make a video as well. Mr. Fischer had questions about the sprinkler system, leaving the septic in the ground, and the increased cost of project. Phil Martin stated that sprinkler systems are not allowed in the right-of-way and that property owners will be responsible to move personal items from the area. Ted Strand stated that the State requires abandoned septic tanks to be crushed or removed. Jon Kolstad agreed but stated that he would double check. Phil Martin stated that the cost of materials has increased significantly since the first meeting regarding this project in 2019. Mr. Fischer stated that the County should have to pay for all the storm pipes and that the crosswalk at Old Log Landing needs to be improved.

Terry Johnson asked the Council to consider improvements to the crosswalk at Old Log Landing. Phil Martin explained that crosswalks with flashing lights would not be allowed in areas where the speed limit is 45 mph. The speed limit in that area is currently 45 and the State will be conducting a speed study which could lower or increase the speed limit. The County has jurisdiction of County Road 66 and they would determine how to improve the crosswalk.

Lee Fischer asked about dust control. Phil Martin stated that the contractor will be required to water the road and Ted Strand stated that his staff will water roads on weekends if necessary.

Doug Oster of 13600 County Road 16 asked if the bike path would be closed for the duration of the project. Phil Martin stated that they may have a detour for bikes but will try to keep a section for pedestrians and bikes open.

Dave Nevin reported that the City tried to get permission to charge a 0.50% sales tax to be used towards the cost of sewer extensions. Mr. Nevin stated that it wouldn't be fair to the residents of this area to have to pay assessments if others in the future don't get assessed because it is paid for with sales tax revenue. Mr. Nevin suggested only charging an assessment and not a connection fee and stated that the project is for the betterment of the City, not just for Moonlite.

Mr. Nevin stated that the cost to the property owners along the project should be less and that the City should pay for more. Mike Lyonais explained the process of requesting permission from the State to charge sales tax. Dave Nevin stated that the contractor should start construction the day after St. Patrick's Day so that it is done before summer. Phil Martin stated that is a good idea only if the City can control the weather.

Aaron Herzog asked why the State did not approve the City's request to charge sales tax this year. Mr. Lyonais explained that the House wanted to see infrastructure above the ground, rather than pipes in the ground. The Senate was in favor of the tax.

Marcia Seibert-Volz asked when the connection charge is due. Char Nelson stated that the City allowed residents to pay the connection charge over 10 years for the Phase 1 Sewer Project. Since then people were required to pay the full amount when a building permit is pulled. One business has been allowed to have a payment plan.

The Council agreed that they are in favor of moving forward and would consider approval of a resolution at the October 11 meeting. A discussion ensued regarding bonding and assessments. Mr. Lyonias noted that the whole City has been paying a portion of the bonds from Phase 1 Sewer Project and will pay a portion of the bond for the proposed project.

MOTION 09SP4-01-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO ADJOURN THE MEETING AT 7:30 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

C.6.

CITY OF CROSSLAKE

Month-End Revenue

Current Period: AUGUST 2021

SRC	SRC Descr	2021 Budget	AUGUST 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$3,586,002.00	\$0.00	\$2,068,976.66	\$1,517,025.34	57.70%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$112,229.00	\$0.00	\$112,362.64	-\$133.64	100.12%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$122,771.00	\$0.00	\$70,881.37	\$51,889.63	57.73%
31800	Other Taxes	\$1,500.00	\$462.70	\$5,763.97	-\$4,263.97	384.26%
31900	Penalties and Interest DelTax	\$2,500.00	\$0.00	\$541.35	\$1,958.65	21.65%
32110	Alcoholic Beverages	\$13,500.00	\$0.00	\$16,800.00	-\$3,300.00	124.44%
32111	Club Liquor License	\$500.00	\$0.00	\$500.00	\$0.00	100.00%
32112	Beer and Wine License	\$100.00	\$0.00	\$175.00	-\$75.00	175.00%
32180	Other Licenses/Permits	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
33400	State Grants and Aids	\$20,500.00	\$124,546.64	\$189,227.64	-\$168,727.64	971.84%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$6,182.22	\$6,182.22	-\$4,182.22	309.11%
33417	Police State Aid	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
33418	Fire State Aid	\$38,000.00	\$0.00	\$1,000.00	\$37,000.00	2.63%
33419	Fire Training Reimbursement	\$5,000.00	\$5,735.00	\$9,770.00	-\$4,770.00	195.40%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$3,483.00	-\$3,483.00	0.00%
33422	PERA State Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33650	Recycling Grant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34000	Charges for Services	\$500.00	\$52.00	\$185.00	\$315.00	41.00%
34010	Sale of Maps and Publications	\$100.00	\$20.00	\$66.00	\$34.00	76.00%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
34103	Zoning Permits	\$40,000.00	\$7,000.00	\$48,400.00	-\$8,400.00	135.31%
34104	Plat Check Fee/Subdivision Fee	\$1,500.00	\$6,850.00	\$12,450.00	-\$10,950.00	830.00%
34105	Variances and CUPS/IUPS	\$9,000.00	\$1,500.00	\$10,000.00	-\$1,000.00	122.22%
34106	Sign Permits	\$500.00	\$75.00	\$325.00	\$175.00	65.00%
34107	Assessment Search Fees	\$800.00	\$285.00	\$2,145.00	-\$1,345.00	320.63%
34108	Zoning Misc/Penalties	\$33,391.00	\$300.00	\$34,291.00	-\$900.00	102.70%
34109	Zoning Reimb Eng/Legal/Survey	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$7,000.00	\$1,250.00	\$12,700.00	-\$5,700.00	207.86%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$10,793.00	\$0.00	\$10,593.00	\$200.00	98.91%
34202	Fire Protection and Calls	\$109,079.00	\$75,494.38	\$109,078.49	\$0.51	100.00%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34210	Police Contracts	\$61,203.00	\$15,717.50	\$50,168.33	\$11,034.67	81.97%
34211	Police Donations	\$15,300.00	\$0.00	\$15,300.00	\$0.00	105.20%
34213	Police Receipts	\$5,000.00	\$0.00	\$598.00	\$4,402.00	171.96%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34300	E911 Signs	\$1,000.00	\$400.00	\$3,300.00	-\$2,300.00	360.00%
34700	Park & Rec Donation	\$300.00	\$77.00	\$162.00	\$138.00	69.33%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: AUGUST 2021

SRC	SRC Descr	2021 Budget	AUGUST 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$95.00	\$466.00	-\$266.00	253.00%
34740	Park Concessions	\$500.00	\$9.00	\$26.50	\$473.50	5.30%
34741	Gen Gov t Concessions	\$100.00	\$19.25	\$160.73	-\$60.73	171.18%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$4,000.00	\$815.00	\$2,159.00	\$1,841.00	60.75%
34751	Shelter/Beer/Wine Fees	\$300.00	\$60.00	\$180.00	\$120.00	70.00%
34760	Library Cards	\$500.00	\$110.00	\$713.00	-\$213.00	156.60%
34761	Library Donations	\$500.00	\$144.11	\$549.11	-\$49.11	119.82%
34762	Library Copies	\$300.00	\$33.50	\$161.50	\$138.50	67.83%
34763	Library Events	\$5,000.00	\$1,126.45	\$3,127.45	\$1,872.55	84.97%
34764	Library Miscellaneous	\$50.00	\$0.00	\$12.00	\$38.00	30.00%
34765	Summer Reading Program	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$250.00	\$0.00	\$659.08	-\$409.08	273.63%
34769	PAL Foundation - Park	\$3,000.00	\$5,137.00	\$5,667.76	-\$2,667.76	212.19%
34770	Silver Sneakers	\$9,000.00	\$1,762.00	\$10,794.50	-\$1,794.50	123.08%
34790	Park Dedication Fees	\$4,500.00	\$3,000.00	\$13,500.00	-\$9,000.00	300.00%
34800	Tennis Fees	\$1,500.00	\$22.00	\$1,607.00	-\$107.00	107.13%
34801	Recreational-Program	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
34802	Softball/Baseball Fees	\$1,000.00	\$0.00	\$910.00	\$90.00	91.00%
34803	Recreation-Misc. Receipts	\$1,000.00	\$5.00	\$749.20	\$250.80	76.12%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$2,972.00	\$17,777.00	\$12,223.00	62.45%
34807	Volleyball Fees	\$750.00	\$0.00	\$268.00	\$482.00	35.73%
34808	Silver and Fit	\$13,000.00	\$69.00	\$286.32	\$12,713.68	2.20%
34809	Soccer Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	48.67%
34810	Pickle Ball	\$8,000.00	\$444.00	\$7,046.00	\$954.00	89.90%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$1,000.00	\$11,750.00	-\$8,750.00	425.00%
34941	Cemetery Openings	\$3,500.00	\$1,100.00	\$4,750.00	-\$1,250.00	147.14%
34942	Cemetery Other	\$450.00	\$50.00	\$400.00	\$50.00	100.00%
34950	Public Works Revenue	\$1,500.00	\$125.00	\$1,125.00	\$375.00	75.00%
34952	County Joint Facility Payments	\$45,000.00	\$0.00	\$18,214.82	\$26,785.18	40.48%
34953	Recycling Revenues	\$50.00	\$19.75	\$68.30	-\$18.30	136.60%
35100	Court Fines	\$10,000.00	\$1,885.69	\$7,528.22	\$2,471.78	75.28%
35103	Library Fines	\$600.00	\$0.00	\$39.00	\$561.00	7.33%
35105	Restitution Receipts	\$1,000.00	\$0.00	\$675.00	\$325.00	67.50%
36200	Miscellaneous Revenues	\$5,000.00	\$589.60	\$4,059.72	\$940.28	81.77%
36201	Misc Reimbursements	\$0.00	\$0.00	\$213.00	-\$213.00	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00%
36210	Interest Earnings	\$15,000.00	\$89.88	\$5,019.25	\$9,980.75	33.46%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$6,032.00	\$0.00	\$2,816.36	\$3,215.64	46.69%
36255	Sp Assess Int-Bridges	\$392.00	\$0.00	\$247.50	\$144.50	63.14%
36256	Sp Assess P - Other	\$4,788.00	\$0.00	\$4,091.80	\$696.20	85.46%
36257	Sp Assess I - Other	\$239.00	\$0.00	\$1,435.14	-\$1,196.14	600.48%
38050	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: AUGUST 2021

SRC	SRC Descr	2021 Budget	AUGUST 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
39101	Sales of General Fixed Assets	\$51,103.00	\$0.00	\$51,103.00	\$0.00	100.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$900,661.00	\$0.00	\$900,661.01	-\$0.01	100.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND		\$5,383,353.00	\$266,630.67	\$3,881,442.94	\$1,501,910.06	72.74%
FUND 301 DEBT SERVICE FUND						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31001		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31100	General Tax Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31302	1999 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31303	2001 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31304	2002 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31308	2006 Series B Levy	\$0.00	\$0.00	\$1.86	-\$1.86	0.00%
31309	2006 Series C Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31311	2015 GO Equip Certs 2015B	\$0.00	\$0.00	\$114.70	-\$114.70	0.00%
31312	2017 GO Sewer Rev Imp Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31313	2018 ROADS-EST BOND LEVY	\$107,231.00	\$0.00	\$61,886.12	\$45,344.88	57.71%
31317	2019A City Hall/Police	\$312,985.00	\$0.00	\$180,194.82	\$132,790.18	57.57%
31318	2021 GO Equip Cert Series 2021	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31900	Penalties and Interest DelTax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Asses Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Asses Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: AUGUST 2021

SRC	SRC Descr	2021 Budget	AUGUST 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
36123	Sp Assess Prin Daggett Bay Rd	\$1,257.00	\$0.00	\$804.18	\$452.82	63.98%
36124	Sp Assess Int Daggett Bay Rd	\$532.00	\$0.00	\$340.45	\$191.55	63.99%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: AUGUST 2021

SRC	SRC Descr	2021 Budget	AUGUST 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36196	SpAssess Int ABC Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36197	SpAssess Prin Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36198	SpAssess Int Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36199	SpAssess Prin Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36236	SpAssess Prin East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36237	SpAssess Int East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36238	SpAssess Prin Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36239	SpAssess Int Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36241	SpAssess Int Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36243	SpAssess Int Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36244	Sp Assess Prin - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36245	Sp Assess Int - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36246	Sp Assess Prin - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36247	Sp Assess Int - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36248	Sp Assess Prin - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36249	Sp Assess Int - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36250	Sp Assess Prin - Johnie/Rober	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36251	Sp Assess Int - Johnie/Robert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36252	Sp Assess Prin - Brita/Pinevie	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36253	Sp Assess Int - Brita/Pineview	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36258	Special Assessments - P - Othe	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$11,009.00	\$0.00	\$11,008.89	\$0.11	100.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: AUGUST 2021

SRC	SRC Descr	2021 Budget	AUGUST 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301	DEBT SERVICE FUND	\$433,014.00	\$0.00	\$254,351.02	\$178,662.98	58.74%
FUND 401 GENERAL CAPITAL PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$600,000.00	-\$600,000.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS	\$0.00	\$0.00	\$600,000.00	-\$600,000.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$11,000.00	\$0.00	\$6,661.42	\$4,338.58	60.56%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJE	\$11,000.00	\$0.00	\$6,661.42	\$4,338.58	60.56%
FUND 412 DUCK LANE						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Draft: Revised 08.31.2021 Month End Revenues (Budget as Amended)

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Month-End Revenue

Current Period: AUGUST 2021

SRC	SRC Descr	2021 Budget	AUGUST 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
FUND 420 LIBRARY PROJECT						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
31000	General Property Taxes	\$16,000.00	\$0.00	\$9,121.74	\$6,878.26	57.01%
31100	General Tax Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$16,000.00	\$0.00	\$9,121.74	\$6,878.26	57.01%
FUND 503 EDA (REVOLVING LOAN)						
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36211	Revolving Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND						
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	-\$630.69	\$1,354.87	-\$1,354.87	0.00%
36104	Penalty & Interest	\$1,000.00	\$225.68	\$988.77	\$11.23	112.81%
36200	Miscellaneous Revenues	\$1,000.00	\$385.95	\$1,083.15	-\$83.15	108.32%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37200	User Fee	\$317,200.00	\$28,954.67	\$211,134.55	\$106,065.45	76.44%
37250	Sewer Connection Payments	\$12,000.00	\$0.00	\$18,500.00	-\$6,500.00	156.57%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Draft: Revised 08.31.2021 Month End Revenues (Budget as Amended)

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Month-End Revenue

Current Period: AUGUST 2021

SRC	SRC Descr	2021 Budget	AUGUST 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$331,200.00	\$28,935.61	\$233,061.34	\$98,138.66	79.80%
FUND 614 TELEPHONE AND CABLE FUND						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39105	Sales Proceeds - Gain/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
31306	2003 Disposal System Levy	\$221,000.00	\$0.00	\$127,610.29	\$93,389.71	57.74%
31312	2017 GO Sewer Rev Imp Bonds	\$119,863.00	\$0.00	\$69,180.29	\$50,682.71	57.72%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FU		\$342,863.00	\$0.00	\$196,790.58	\$146,072.42	57.40%
		\$6,517,430.00	\$295,566.28	\$5,181,429.04	\$1,336,000.96	80.51%

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CITY OF CROSSLAKE
 Month End Expenditures
 Current Period: AUGUST 2021

OBJ	OBJ Descr	2021 Budget	AUGUST 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,250.00	\$18,000.00	\$9,000.00	66.67%
122	FICA	\$2,066.00	\$172.15	\$1,377.20	\$688.80	66.66%
151	Workers Comp Insurance	\$113.00	\$0.00	\$82.00	\$31.00	72.57%
208	Instruction Fees	\$1,500.00	\$0.00	\$95.00	\$1,405.00	6.33%
321	Communications-Cellular	\$0.00	\$114.69	\$802.83	-\$802.83	0.00%
331	Travel Expenses	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
430	Miscellaneous	\$706.00	\$0.00	\$0.00	\$706.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41110 Council		\$33,035.00	\$2,536.84	\$20,357.03	\$12,677.97	61.62%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$104,292.00	\$7,818.44	\$66,441.74	\$37,850.26	63.71%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
109	Secretary/Bookkeeper	\$77,991.00	\$5,986.44	\$50,861.74	\$27,129.26	65.21%
121	PERA	\$13,671.00	\$1,035.34	\$8,797.54	\$4,873.46	64.35%
122	FICA	\$13,945.00	\$925.94	\$7,905.11	\$6,039.89	56.69%
131	Employer Paid Health	\$44,218.00	\$3,684.80	\$29,478.40	\$14,739.60	66.67%
132	Employer Paid Disability	\$1,517.00	\$138.31	\$1,106.48	\$410.52	72.94%
133	Employer Paid Dental	\$2,064.00	\$172.00	\$1,376.00	\$688.00	66.67%
134	Employer Paid Life	\$134.00	\$10.40	\$83.20	\$50.80	62.09%
136	Deferred Compensation	\$1,300.00	\$100.00	\$850.00	\$450.00	65.38%
151	Workers Comp Insurance	\$1,585.00	\$0.00	\$1,200.00	\$385.00	75.71%
152	Health Savings Account Contrib	\$12,000.00	\$0.00	\$9,000.00	\$3,000.00	75.00%
200	Office Supplies	\$1,800.00	\$350.15	\$1,621.94	\$178.06	90.11%
208	Instruction Fees	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
210	Operating Supplies	\$1,500.00	\$203.15	\$458.15	\$1,041.85	30.54%
220	Repair/Maint Supply - Equip	\$3,834.00	\$166.66	\$1,223.96	\$2,610.04	31.92%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$4,000.00	\$0.00	\$1,271.25	\$2,728.75	31.78%
322	Postage	\$1,000.00	\$0.00	\$426.48	\$573.52	42.65%
331	Travel Expenses	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$1,000.00	\$0.00	\$246.50	\$753.50	24.65%
413	Office Equipment Rental/Repair	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$850.00	\$435.00	\$800.00	\$50.00	94.12%
443	Sales Tax	\$100.00	\$1.00	\$3.00	\$97.00	3.00%
500	Capital Outlay	\$2,656.00	\$0.00	\$0.00	\$2,656.00	0.00%
600	Principal	\$913.00	\$76.29	\$606.77	\$306.23	66.46%
610	Interest	\$77.00	\$6.21	\$53.23	\$23.77	69.13%
DEPT 41400 Administration		\$295,247.00	\$21,110.13	\$183,811.49	\$111,435.51	62.26%
DEPT 41410 Elections						
107	Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Draft: Revised 08.31.2021 Month End Expenditures (Budget as Amended)

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OBJ	OBJ Descr	2021 Budget	AUGUST 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$32,000.00	\$0.00	\$27,354.80	\$4,645.20	85.48%
304	Legal Fees (Civil)	\$41,000.00	\$1,487.50	\$9,558.00	\$31,442.00	23.31%
307	Legal Fees (Labor)	\$59,000.00	\$1,285.50	\$19,268.90	\$39,731.10	32.66%
DEPT 41600 Audit/Legal Services		\$132,000.00	\$2,773.00	\$56,181.70	\$75,818.30	42.56%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$61,600.00	\$4,810.00	\$40,870.00	\$20,730.00	66.35%
101	Assistant	\$63,295.00	\$4,423.60	\$37,619.60	\$25,675.40	59.44%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$9,367.00	\$692.52	\$5,886.72	\$3,480.28	62.85%
122	FICA	\$9,555.00	\$603.05	\$5,169.69	\$4,385.31	54.10%
131	Employer Paid Health	\$44,218.00	\$3,684.80	\$29,595.68	\$14,622.32	66.93%
132	Employer Paid Disability	\$1,130.00	\$94.14	\$753.12	\$376.88	66.65%
133	Employer Paid Dental	\$2,064.00	\$86.00	\$688.00	\$1,376.00	33.33%
134	Employer Paid Life	\$134.00	\$10.40	\$83.20	\$50.80	62.09%
136	Deferred Compensation	\$650.00	\$0.00	\$0.00	\$650.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$930.00	\$0.00	\$701.00	\$229.00	75.38%
152	Health Savings Account Contrib	\$12,000.00	\$632.26	\$6,269.33	\$5,730.67	52.24%
200	Office Supplies	\$700.00	\$161.21	\$993.50	-\$293.50	141.93%
208	Instruction Fees	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
210	Operating Supplies	\$1,500.00	\$0.00	\$411.36	\$1,088.64	27.42%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$3,934.00	\$166.67	\$1,390.69	\$2,543.31	35.35%
221	Repair/Maint Vehicles 306	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
262	Unif Tony/Jon	\$500.00	\$0.00	\$179.73	\$320.27	35.95%
264	Unif Bobby/Cheryl	\$500.00	\$0.00	\$104.98	\$395.02	21.00%
303	Engineering Fees	\$2,500.00	\$120.00	\$720.00	\$1,780.00	28.80%
304	Legal Fees (Civil)	\$5,000.00	\$1,035.00	\$3,082.50	\$1,917.50	61.65%
305	Legal/Eng - Developer/Criminal	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
314	Surveyor	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
320	Communications	\$3,500.00	\$214.87	\$1,339.24	\$2,160.76	38.26%
321	Communications-Cellular	\$0.00	\$38.23	\$267.61	-\$267.61	0.00%
322	Postage	\$500.00	\$0.00	\$367.22	\$132.78	73.44%
331	Travel Expenses	\$5,500.00	\$169.12	\$807.45	\$4,692.55	14.68%
332	Travel Expense- P&Z Comm	\$1,500.00	\$0.00	\$2,065.00	-\$565.00	137.67%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$2,000.00	\$46.15	\$900.75	\$1,099.25	45.04%
352	Filing Fees	\$1,500.00	\$230.00	\$572.00	\$928.00	38.13%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$1,000.00	\$0.00	\$3,358.00	-\$2,358.00	335.80%
387	Septic Inspections	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$860.00	\$0.00	\$170.10	\$689.90	19.78%
430	Miscellaneous	\$500.00	\$700.00	\$700.00	-\$200.00	140.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Emergency Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	AUGUST 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
443	Sales Tax	\$0.00	\$1.00	\$8.50	-\$8.50	0.00%
452	Refund	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
470	Consultant Fees	\$0.00	\$0.00	\$1,000.00	-\$1,000.00	0.00%
500	Capital Outlay	\$4,003.00	\$0.00	\$3,372.98	\$630.02	84.26%
600	Principal	\$913.00	\$76.29	\$606.77	\$306.23	66.46%
610	Interest	\$77.00	\$6.21	\$53.23	\$23.77	69.13%
DEPT 41910 Planning and Zoning		\$245,130.00	\$18,001.52	\$150,107.95	\$95,022.05	61.24%
DEPT 41940 General Government						
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$2,500.00	\$125.98	\$2,205.07	\$294.93	88.20%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$166.66	-\$166.66	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$86.82	\$2,450.34	\$1,549.66	61.26%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$0.00	\$181.19	\$118.81	60.40%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
316	Security Monitoring	\$800.00	\$0.00	\$1,607.64	-\$807.64	200.96%
320	Communications	\$0.00	\$306.06	\$826.06	-\$826.06	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$250.00	\$0.00	\$172.15	\$77.85	68.86%
354	Ordinance Codification	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
360	Insurance	\$22,500.00	\$0.00	\$29,196.00	-\$6,696.00	129.76%
381	Electric Utilities	\$24,000.00	\$1,145.00	\$5,321.00	\$18,679.00	22.17%
383	Gas Utilities	\$9,000.00	\$29.05	\$1,196.54	\$7,803.46	13.29%
384	Refuse/Garbage Disposal	\$500.00	\$64.02	\$417.72	\$82.28	83.54%
385	Sewer Utility	\$600.00	\$52.00	\$468.00	\$132.00	78.00%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$13,200.00	\$1,100.00	\$8,800.00	\$4,400.00	66.67%
430	Miscellaneous	\$2,500.00	\$10.00	\$859.29	\$1,640.71	34.37%
433	Dues and Subscriptions	\$3,500.00	\$0.00	\$2,776.21	\$723.79	79.32%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,650.00	\$0.00	\$1,650.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Emergency Supplies	\$300.00	\$0.00	\$3,907.72	-\$3,607.72	1302.57%
442	Safety Prog/Equipment	\$10,500.00	\$0.00	\$1,615.66	\$8,884.34	15.39%
443	Sales Tax	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$15,000.00	\$0.00	\$15,000.00	\$0.00	100.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
470	Consultant Fees	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
490	Donations to Civic Org s	\$6,000.00	\$0.00	\$350.00	\$5,650.00	5.83%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$600,000.00	-\$600,000.00	0.00%

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OBJ	OBJ Descr	2021 Budget	AUGUST 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
DEPT 41940	General Government	\$141,150.00	\$2,918.93	\$679,167.25	-\$538,017.25	481.17%
DEPT 42110	Police Administration					
100	Wages and Salaries Dept Head	\$90,120.00	\$6,932.46	\$58,925.91	\$31,194.09	65.39%
101	Assistant	\$70,605.00	\$5,431.40	\$48,185.00	\$22,420.00	68.25%
103	Tech 1	\$60,514.00	\$4,919.19	\$39,283.76	\$21,230.24	64.92%
108	Tech 3	\$16,500.00	\$4,143.75	\$5,842.59	\$10,657.41	35.41%
110	Tech 4	\$58,913.00	\$2,068.85	\$36,272.97	\$22,640.03	61.57%
112	Tech 5	\$67,844.00	\$4,876.00	\$43,145.07	\$24,698.93	63.59%
113	Tech 6	\$66,521.00	\$4,829.22	\$41,852.60	\$24,668.40	62.92%
121	PERA	\$76,290.00	\$5,231.60	\$47,288.41	\$29,001.59	61.99%
122	FICA	\$6,250.00	\$437.59	\$3,527.28	\$2,722.72	56.44%
131	Employer Paid Health	\$119,390.00	\$7,922.80	\$69,830.80	\$49,559.20	58.49%
132	Employer Paid Disability	\$3,270.00	\$194.05	\$2,250.65	\$1,019.35	68.83%
133	Employer Paid Dental	\$4,926.00	\$367.48	\$3,240.84	\$1,685.16	65.79%
134	Employer Paid Life	\$403.00	\$31.20	\$249.60	\$153.40	61.94%
136	Deferred Compensation	\$1,300.00	\$100.00	\$850.00	\$450.00	65.38%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$26,108.00	\$0.00	\$25,771.00	\$337.00	98.71%
152	Health Savings Account Contrib	\$27,000.00	\$0.00	\$22,500.00	\$4,500.00	83.33%
200	Office Supplies	\$300.00	\$3.18	\$238.61	\$61.39	79.54%
208	Instruction Fees	\$5,000.00	\$639.70	\$2,713.77	\$2,286.23	54.28%
209	Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$1,800.00	\$1,059.66	\$2,541.09	-\$741.09	141.17%
212	Motor Fuels	\$18,000.00	\$1,327.32	\$8,475.29	\$9,524.71	47.08%
214	Auto Expense- Squad 301	\$500.00	\$65.64	\$341.72	\$158.28	68.34%
216	Auto Expense- Squad 305	\$1,200.00	\$67.22	\$271.52	\$928.48	22.63%
217	Auto Expense- Squad 303	\$1,000.00	\$175.09	\$1,430.00	-\$430.00	143.00%
218	Auto Expense- Squad 302	\$1,000.00	\$0.00	\$715.90	\$284.10	71.59%
219	Auto Expense- Squad 304	\$500.00	\$36.36	\$360.46	\$139.54	72.09%
220	Repair/Maint Supply - Equip	\$20,000.00	\$250.00	\$3,289.43	\$16,710.57	16.45%
221	Repair/Maint Vehicles 306	\$2,000.00	\$356.94	\$625.06	\$1,374.94	31.25%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Ted/Corey/Adam	\$675.00	\$260.00	\$260.00	\$415.00	38.52%
259	Unif Erik/Joe	\$675.00	\$0.00	\$369.77	\$305.23	54.78%
260	Unif Eric/Josh/Nate	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
261	Unif Jake/TJ/Seth	\$675.00	\$0.00	\$89.47	\$585.53	13.25%
262	Unif Tony/Jon	\$675.00	\$316.38	\$709.80	-\$34.80	105.16%
264	Unif Bobby/Cheryl	\$675.00	\$0.00	\$564.37	\$110.63	83.61%
265	Unif & P/T Expense	\$500.00	\$157.95	\$157.95	\$342.05	31.59%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$1,000.00	\$0.00	\$202.50	\$797.50	20.25%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$7,428.00	\$2,868.39	\$11,336.78	-\$3,908.78	152.62%
320	Communications	\$2,800.00	\$496.08	\$3,355.18	-\$555.18	119.83%
321	Communications-Cellular	\$5,400.00	\$412.54	\$2,884.50	\$2,515.50	53.42%
322	Postage	\$200.00	\$54.35	\$125.18	\$74.82	62.59%
331	Travel Expenses	\$2,500.00	\$0.00	\$41.58	\$2,458.42	1.66%
340	Advertising	\$0.00	\$0.00	\$268.80	-\$268.80	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$23,000.00	\$0.00	\$27,071.00	-\$4,071.00	117.70%
405	Cleaning Services	\$4,800.00	\$400.00	\$3,200.00	\$1,600.00	66.67%
413	Office Equipment Rental/Repair	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
430	Miscellaneous	\$200.00	\$0.00	\$125.00	\$75.00	62.50%
433	Dues and Subscriptions	\$250.00	\$0.00	\$5,300.16	-\$5,050.16	2120.06%

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OBJ	OBJ Descr	2021 Budget	AUGUST 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$6,000.00	\$0.00	100.00%
500	Capital Outlay	\$55,472.00	\$0.00	\$16,085.62	\$39,386.38	29.00%
550	Capital Outlay - Vehicles	\$45,235.00	\$0.00	\$54,531.16	-\$9,296.16	120.55%
600	Principal	\$477.00	\$40.01	\$278.67	\$198.33	58.42%
610	Interest	\$42.00	\$3.33	\$24.71	\$17.29	58.83%
DEPT 42110 Police Administration		\$908,708.00	\$56,475.73	\$603,001.53	\$305,706.47	66.36%
DEPT 42280 Fire Administration						
100	Wages and Salaries Dept Head	\$14,400.00	\$1,200.00	\$9,600.00	\$4,800.00	66.67%
101	Assistant	\$6,000.00	\$300.00	\$2,400.00	\$3,600.00	40.00%
106	Training	\$2,100.00	\$150.00	\$1,200.00	\$900.00	57.14%
107	Services	\$105,089.00	\$7,032.50	\$65,920.00	\$39,169.00	62.73%
122	FICA	\$9,760.00	\$664.13	\$6,052.72	\$3,707.28	62.02%
151	Workers Comp Insurance	\$6,180.00	\$0.00	\$4,507.00	\$1,673.00	72.93%
200	Office Supplies	\$100.00	\$0.00	\$64.21	\$35.79	64.21%
208	Instruction Fees	\$8,500.00	\$600.00	\$12,770.00	-\$4,270.00	150.24%
209	Physicals	\$3,500.00	\$0.00	\$3,446.00	\$54.00	98.46%
210	Operating Supplies	\$3,000.00	\$457.71	\$5,861.68	-\$2,861.68	195.39%
212	Motor Fuels	\$500.00	\$35.63	\$412.84	\$87.16	82.57%
213	Diesel Fuel	\$2,500.00	\$50.35	\$380.99	\$2,119.01	15.24%
220	Repair/Maint Supply - Equip	\$3,000.00	\$129.53	\$2,816.62	\$183.38	93.89%
221	Repair/Maint Vehicles 306	\$9,000.00	\$1,203.40	\$4,764.45	\$4,235.55	52.94%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$2,500.00	\$171.68	\$1,635.77	\$864.23	65.43%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
240	Small Tools and Minor Equip	\$1,500.00	\$501.47	\$3,234.30	-\$1,734.30	215.62%
258	Unif FIRE/Ted/Corey/Adam	\$1,000.00	\$0.00	\$817.68	\$182.32	81.77%
266	Turnout Gear	\$0.00	\$0.00	\$394.44	-\$394.44	0.00%
299	Mutual Aid Exp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$0.00	\$0.00	\$324.00	-\$324.00	0.00%
319	Donation Expenditures	\$2,593.00	\$0.00	\$2,593.00	\$0.00	100.00%
320	Communications	\$2,500.00	\$147.41	\$1,032.68	\$1,467.32	41.31%
321	Communications-Cellular	\$0.00	\$317.75	\$2,718.95	-\$2,718.95	0.00%
322	Postage	\$25.00	\$0.00	\$12.50	\$12.50	50.00%
331	Travel Expenses	\$0.00	\$0.00	\$1,004.52	-\$1,004.52	0.00%
340	Advertising	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,000.00	\$0.00	\$9,011.00	-\$2,011.00	128.73%
381	Electric Utilities	\$14,500.00	\$774.00	\$9,692.00	\$4,808.00	66.84%
383	Gas Utilities	\$4,500.00	\$0.00	\$3,637.10	\$862.90	80.82%
384	Refuse/Garbage Disposal	\$0.00	\$116.66	\$380.14	-\$380.14	0.00%
385	Sewer Utility	\$600.00	\$52.00	\$364.00	\$236.00	60.67%
405	Cleaning Services	\$0.00	\$200.00	\$200.00	-\$200.00	0.00%
430	Miscellaneous	\$150.00	\$0.00	\$108.42	\$41.58	72.28%
433	Dues and Subscriptions	\$1,500.00	\$0.00	\$1,240.00	\$260.00	82.67%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
491	FDRA City Contribution	\$25,000.00	\$1,251.00	\$4,476.00	\$20,524.00	17.90%
492	FDRA State Aid	\$38,000.00	\$0.00	\$1,000.00	\$37,000.00	2.63%
500	Capital Outlay	\$22,897.00	\$0.00	\$1,584.41	\$21,312.59	6.92%
550	Capital Outlay - Vehicles	\$891,053.00	\$0.00	\$891,053.00	\$0.00	100.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	AUGUST 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$24,250.00	\$0.00	\$24,250.00	\$0.00	100.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280 Fire Administration		\$1,223,297.00	\$15,355.22	\$1,080,960.42	\$142,336.58	88.36%
DEPT 42500 Ambulance Services						
223	Bldg Repair Suppl/Maintenance	\$1,800.00	\$0.00	\$332.86	\$1,467.14	18.49%
306	Ambulance Subsidy	\$13,200.00	\$1,100.00	\$7,700.00	\$5,500.00	58.33%
DEPT 42500 Ambulance Services		\$15,000.00	\$1,100.00	\$8,032.86	\$6,967.14	53.55%
DEPT 43000 Public Works (GENERAL)						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$65,708.00	\$3,954.80	\$36,406.04	\$29,301.96	55.41%
104	Tech 2	\$65,708.00	\$4,569.39	\$35,520.96	\$30,187.04	54.06%
105	Part-time	\$1,393.00	\$212.25	\$536.25	\$856.75	38.50%
108	Tech 3	\$63,936.00	\$4,484.74	\$36,047.45	\$27,888.55	56.38%
121	PERA	\$14,758.00	\$975.68	\$8,098.08	\$6,659.92	54.87%
122	FICA	\$14,945.00	\$863.41	\$7,098.28	\$7,846.72	47.50%
131	Employer Paid Health	\$66,326.00	\$5,527.20	\$44,217.60	\$22,108.40	66.67%
132	Employer Paid Disability	\$1,243.00	\$110.59	\$884.72	\$358.28	71.18%
133	Employer Paid Dental	\$3,096.00	\$258.00	\$2,064.00	\$1,032.00	66.67%
134	Employer Paid Life	\$202.00	\$15.60	\$124.80	\$77.20	61.78%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$21,365.00	\$0.00	\$16,321.00	\$5,044.00	76.39%
152	Health Savings Account Contrib	\$18,000.00	\$0.00	\$13,500.00	\$4,500.00	75.00%
200	Office Supplies	\$450.00	\$0.00	\$263.15	\$186.85	58.48%
208	Instruction Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
210	Operating Supplies	\$1,200.00	\$417.89	\$730.60	\$469.40	60.88%
212	Motor Fuels	\$8,000.00	\$591.98	\$4,067.10	\$3,932.90	50.84%
213	Diesel Fuel	\$15,000.00	\$342.14	\$2,579.38	\$12,420.62	17.20%
215	Shop Supplies	\$2,750.00	\$0.00	\$182.24	\$2,567.76	6.63%
220	Repair/Maint Supply - Equip	\$18,000.00	\$219.99	\$8,307.78	\$9,692.22	46.15%
221	Repair/Maint Vehicles 306	\$15,000.00	\$0.00	\$10,140.44	\$4,859.56	67.60%
222	Tires	\$1,500.00	\$0.00	\$798.77	\$701.23	53.25%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$306.39	\$4,988.01	-\$488.01	110.84%
224	Street Maint Materials	\$39,243.00	\$2,521.65	\$17,489.68	\$21,753.32	44.57%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$25,000.00	\$0.00	\$1,500.00	\$23,500.00	6.00%
235	Signs	\$3,000.00	\$492.36	\$5,011.61	-\$2,011.61	167.05%
240	Small Tools and Minor Equip	\$2,500.00	\$385.33	\$2,523.08	-\$23.08	100.92%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
259	Unif Erik/Joe	\$500.00	\$0.00	\$100.00	\$400.00	20.00%
260	Unif Eric/Josh/Nate	\$500.00	\$0.00	\$161.99	\$338.01	32.40%
261	Unif Jake/TJ/Seth	\$500.00	\$0.00	\$79.99	\$420.01	16.00%
303	Engineering Fees	\$25,000.00	\$0.00	\$1,224.85	\$23,775.15	4.90%
304	Legal Fees (Civil)	\$1,000.00	\$175.00	\$175.00	\$825.00	17.50%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$0.00	\$148.05	\$51.95	74.03%
320	Communications	\$1,600.00	\$112.83	\$791.90	\$808.10	49.49%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
340	Advertising	\$100.00	\$0.00	\$61.45	\$38.55	61.45%

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OBJ	OBJ Descr	2021 Budget	AUGUST 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
360	Insurance	\$15,000.00	\$0.00	\$10,522.00	\$4,478.00	70.15%
381	Electric Utilities	\$14,000.00	\$606.16	\$6,515.99	\$7,484.01	46.54%
383	Gas Utilities	\$6,000.00	\$72.43	\$2,152.77	\$3,847.23	35.88%
384	Refuse/Garbage Disposal	\$1,000.00	\$198.04	\$659.23	\$340.77	65.92%
385	Sewer Utility	\$400.00	\$24.44	\$219.96	\$180.04	54.99%
405	Cleaning Services	\$5,640.00	\$470.00	\$3,760.00	\$1,880.00	66.67%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
430	Miscellaneous	\$1,000.00	\$50.00	\$1,437.03	-\$437.03	143.70%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$0.00	\$1,047.17	-\$47.17	104.72%
443	Sales Tax	\$100.00	\$26.00	\$79.00	\$21.00	79.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$1,343.22	\$20,312.33	\$24,687.67	45.14%
500	Capital Outlay	\$25,000.00	-\$60,033.35	\$1,681.15	\$23,318.85	6.72%
550	Capital Outlay - Vehicles	\$79,932.00	\$75,670.38	\$77,816.95	\$2,115.05	97.35%
551	Capital Outlay-Building	\$0.00	-\$1,480.50	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	-\$200.65	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$3,500.00	\$14,052.43	\$16,354.93	-\$12,854.93	467.28%
581	Capital Outlay -Seal Coat	\$18,000.00	\$0.00	\$0.00	\$18,000.00	0.00%
582	Capital Outlay - Crackfill	\$72,000.00	\$0.00	\$0.00	\$72,000.00	0.00%
583	Capital Outlay - Overlays	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
584	Capital Outlay - Road Const	\$58,800.00	\$9,708.00	\$28,431.85	\$30,368.15	48.35%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$858,945.00	\$67,043.82	\$433,134.61	\$425,810.39	50.43%
DEPT 43100 Cemetery						
105	Part-time	\$5,574.00	\$849.00	\$2,244.14	\$3,329.86	40.26%
122	FICA	\$426.00	\$64.95	\$64.95	\$361.05	15.25%
210	Operating Supplies	\$940.00	\$112.74	\$391.37	\$548.63	41.64%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$1,183.52	-\$933.52	473.41%
360	Insurance	\$60.00	\$0.00	\$74.00	-\$14.00	123.33%
381	Electric Utilities	\$350.00	\$64.05	\$130.92	\$219.08	37.41%
430	Miscellaneous	\$400.00	\$0.00	\$410.21	-\$10.21	102.55%
452	Refund	\$0.00	\$0.00	\$575.00	-\$575.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$8,000.00	\$1,090.74	\$5,074.11	\$2,925.89	63.43%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$65,643.00	\$5,079.88	\$43,163.98	\$22,479.02	65.76%
101	Assistant	\$36,284.00	\$2,399.32	\$20,535.68	\$15,748.32	56.60%
103	Tech 1	\$34,341.00	\$1,879.12	\$20,762.85	\$13,578.15	60.46%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$37,135.00	\$3,659.25	\$22,389.75	\$14,745.25	60.29%
108	Tech 3	\$38,667.00	\$3,004.40	\$25,458.34	\$13,208.66	65.84%
121	PERA	\$15,383.00	\$1,004.82	\$8,880.96	\$6,502.04	57.73%
122	FICA	\$16,223.00	\$1,133.98	\$9,334.63	\$6,888.37	57.54%
131	Employer Paid Health	\$66,326.00	\$2,579.60	\$20,636.80	\$45,689.20	31.11%
132	Employer Paid Disability	\$1,425.00	\$140.23	\$1,121.84	\$303.16	78.73%
133	Employer Paid Dental	\$3,818.00	\$309.85	\$2,477.55	\$1,340.45	64.89%

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OBJ	OBJ Descr	2021 Budget	AUGUST 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
134	Employer Paid Life	\$248.00	\$18.75	\$160.25	\$87.75	64.62%
136	Deferred Compensation	\$1,040.00	\$50.00	\$425.00	\$615.00	40.87%
140	Unemployment	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
151	Workers Comp Insurance	\$11,859.00	\$0.00	\$8,858.00	\$3,001.00	74.69%
152	Health Savings Account Contrib	\$18,000.00	\$0.00	\$6,750.00	\$11,250.00	37.50%
200	Office Supplies	\$200.00	\$0.00	\$166.62	\$33.38	83.31%
208	Instruction Fees	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
210	Operating Supplies	\$3,200.00	\$473.14	\$2,036.96	\$1,163.04	63.66%
212	Motor Fuels	\$2,000.00	\$398.94	\$1,860.25	\$139.75	93.01%
213	Diesel Fuel	\$1,000.00	\$186.75	\$748.22	\$251.78	74.82%
220	Repair/Maint Supply - Equip	\$3,000.00	\$2,107.10	\$6,472.08	-\$3,472.08	215.74%
221	Repair/Maint Vehicles 306	\$2,000.00	\$117.99	\$484.63	\$1,515.37	24.23%
223	Bldg Repair Suppl/Maintenance	\$15,000.00	\$1,262.53	\$10,344.39	\$4,655.61	68.96%
231	Chemicals	\$5,000.00	\$221.97	\$2,904.35	\$2,095.65	58.09%
235	Signs	\$400.00	\$106.25	\$106.25	\$293.75	26.56%
240	Small Tools and Minor Equip	\$0.00	\$0.00	\$590.04	-\$590.04	0.00%
254	Concessions - Pop	\$300.00	\$0.00	\$8.97	\$291.03	2.99%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Ted/Corey/Adam	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
260	Unif Eric/Josh/Nate	\$0.00	\$0.00	\$246.41	-\$246.41	0.00%
261	Unif Jake/TJ/Seth	\$300.00	\$109.52	\$274.51	\$25.49	91.50%
264	Unif Bobby/Cheryl	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
303	Engineering Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
304	Legal Fees (Civil)	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,600.00	\$75.05	\$432.62	\$1,167.38	27.04%
310	Program Supplies	\$1,000.00	\$175.00	\$1,577.49	-\$577.49	157.75%
311	Softball/Baseball	\$1,000.00	\$0.00	\$1,439.15	-\$439.15	143.92%
312	Aerobic Instruction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	Warm House/Garage Exp	\$1,000.00	\$0.00	\$214.68	\$785.32	21.47%
316	Security Monitoring	\$1,200.00	\$0.00	\$653.76	\$546.24	54.48%
317	Soccer/Skating	\$1,500.00	\$0.00	\$411.50	\$1,088.50	27.43%
318	Garage (North)	\$3,000.00	\$406.99	\$627.09	\$2,372.91	20.90%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,500.00	\$419.28	\$3,348.50	\$151.50	95.67%
322	Postage	\$150.00	\$0.00	\$51.45	\$98.55	34.30%
323	Garage (East)	\$1,500.00	\$0.00	\$391.89	\$1,108.11	26.13%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$1,000.00	\$45.47	\$462.99	\$537.01	46.30%
335	Background Checks	\$150.00	\$0.00	\$30.00	\$120.00	20.00%
340	Advertising	\$500.00	\$0.00	\$133.45	\$366.55	26.69%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$15,000.00	\$0.00	\$13,321.00	\$1,679.00	88.81%
381	Electric Utilities	\$13,000.00	\$1,736.48	\$7,971.20	\$5,028.80	61.32%
383	Gas Utilities	\$6,500.00	\$57.00	\$3,112.27	\$3,387.73	47.88%
384	Refuse/Garbage Disposal	\$800.00	\$82.51	\$573.51	\$226.49	71.69%
403	Improvements Other Than Bldgs	\$3,800.00	\$2,209.13	\$4,275.26	-\$475.26	112.51%
405	Cleaning Services	\$22,575.00	\$1,881.25	\$15,050.00	\$7,525.00	66.67%
413	Office Equipment Rental/Repair	\$700.00	\$42.99	\$288.53	\$411.47	41.22%
415	Equipment Rental	\$500.00	\$131.00	\$375.00	\$125.00	75.00%
430	Miscellaneous	\$800.00	\$207.60	\$897.35	-\$97.35	112.17%
433	Dues and Subscriptions	\$500.00	\$399.00	\$399.00	\$101.00	79.80%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$1,279.96	\$220.04	85.33%
443	Sales Tax	\$1,600.00	\$374.00	\$1,742.00	-\$142.00	108.88%
445	Sr Meals Expense	\$400.00	\$0.00	\$0.00	\$400.00	0.00%

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OBJ	OBJ Descr	2021 Budget	AUGUST 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
448	Weight Room Ins Reimbur	\$150.00	\$9.75	\$63.25	\$86.75	42.17%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$0.00	\$38.00	\$112.00	25.33%
453	80 Acre Development Expense	\$1,000.00	\$1,281.20	\$1,611.00	-\$611.00	161.10%
457	Weight Room Expenses	\$2,000.00	\$0.00	\$810.80	\$1,189.20	40.54%
459	PAL Foundation Expenditures	\$3,000.00	\$2,890.00	\$5,963.42	-\$2,963.42	198.78%
461	Silver Sneakers	\$6,500.00	\$913.74	\$4,693.74	\$1,806.26	72.21%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$101,868.00	\$8,700.00	\$83,340.02	\$18,527.98	81.81%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$797.00	\$66.60	\$529.68	\$267.32	66.46%
610	Interest	\$52.00	\$4.15	\$36.27	\$15.73	69.75%
DEPT 45100 Park and Recreation (GENERA		\$595,284.00	\$48,351.58	\$373,345.14	\$221,938.86	62.72%
DEPT 45500 Library						
101	Assistant	\$14,803.00	\$1,579.56	\$13,630.48	\$1,172.52	92.08%
121	PERA	\$1,110.00	\$118.48	\$1,006.81	\$103.19	90.70%
122	FICA	\$1,132.00	\$113.01	\$947.20	\$184.80	83.67%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$105.00	\$0.00	\$0.00	\$105.00	0.00%
133	Employer Paid Dental	\$310.00	\$34.15	\$274.45	\$35.55	88.53%
134	Employer Paid Life	\$21.00	\$2.05	\$6.15	\$14.85	29.29%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$260.00	\$0.00	\$0.00	\$260.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$1,500.00	\$0.00	\$1,032.00	\$468.00	68.80%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
201	Library Operating Supplies	\$2,000.00	\$267.93	\$1,367.60	\$632.40	68.38%
202	Library Subscriptions	\$500.00	\$0.00	\$222.04	\$277.96	44.41%
203	Library Books	\$5,000.00	\$183.22	\$2,327.99	\$2,672.01	46.56%
204	Children s Program Expense	\$150.00	\$0.00	\$131.61	\$18.39	87.74%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	Book Sale Expenses	\$0.00	\$0.00	\$36.00	-\$36.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$62.60	\$437.93	\$562.07	43.79%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$10.00	\$71.40	\$428.60	14.28%
430	Miscellaneous	\$1,000.00	\$175.00	\$210.96	\$789.04	21.10%
433	Dues and Subscriptions	\$0.00	\$0.00	\$1,571.86	-\$1,571.86	0.00%
443	Sales Tax	\$100.00	\$140.00	\$145.50	-\$45.50	145.50%
452	Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
500	Capital Outlay	\$7,500.00	\$536.86	\$940.35	\$6,559.65	12.54%
600	Principal	\$521.00	\$43.54	\$346.26	\$174.74	66.46%
610	Interest	\$34.00	\$2.71	\$23.79	\$10.21	69.97%
DEPT 45500 Library		\$40,396.00	\$3,269.11	\$24,730.38	\$15,665.62	61.22%
DEPT 47007 2003 Series A Disposal						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	AUGUST 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
DEPT 47013	Bond Disclosure					
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013	Bond Disclosure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014	47014					
600	Principal	\$200,000.00	\$0.00	\$200,000.00	\$0.00	100.00%
610	Interest	\$11,752.00	\$0.00	\$11,752.50	-\$0.50	100.00%
620	Fiscal Agent s Fees	\$300.00	\$125.00	\$377.45	-\$77.45	125.82%
DEPT 47014	47014	\$212,052.00	\$125.00	\$212,129.95	-\$77.95	100.04%
DEPT 47015	47015 Series 2015B					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015	47015 Series 2015B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000	Recycling					
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
388	Recycling Expenses	\$500.00	\$0.00	\$200.00	\$300.00	40.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000	Recycling	\$500.00	\$0.00	\$200.00	\$300.00	40.00%
FUND 101	GENERAL FUND	\$4,708,744.00	\$240,151.62	\$3,830,234.42	\$878,509.58	81.34%
FUND 301	DEBT SERVICE FUND					
DEPT 47000	\$3,815,000 GO CIP 2019A					
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$180,000.00	\$0.00	\$180,000.00	\$0.00	100.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$74,881.00	\$0.00	\$74,881.26	-\$0.26	100.00%
620	Fiscal Agent s Fees	\$0.00	\$250.00	\$745.00	-\$745.00	0.00%
DEPT 47000	\$3,815,000 GO CIP 2019A	\$254,881.00	\$250.00	\$255,626.26	-\$745.26	100.29%
DEPT 47001	Community Ctr Refunding 2002					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001	Community Ctr Refunding 200	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	AUGUST 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
DEPT 47005	2001 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010	2004 Series A					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010	2004 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011	2006 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011	2006 Series B Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	2006 Series C Equipment Cert					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	2006 Series C Equipment Cert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013	Bond Disclosure					
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
621	Continung Disclosure Expene	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47013	Bond Disclosure	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47014	47014					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$80,000.00	\$0.00	\$80,000.00	\$0.00	100.00%
610	Interest	\$18,225.00	\$0.00	\$18,225.00	\$0.00	100.00%
620	Fiscal Agent s Fees	\$0.00	\$250.00	\$745.00	-\$745.00	0.00%
DEPT 47014	47014	\$98,225.00	\$250.00	\$98,970.00	-\$745.00	100.76%
DEPT 47015	47015 Series 2015B					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	AUGUST 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$300.00	\$250.00	\$250.00	\$50.00	83.33%
DEPT 47015 47015 Series 2015B		\$300.00	\$250.00	\$250.00	\$50.00	83.33%
FUND 301 DEBT SERVICE FUND		\$355,906.00	\$750.00	\$354,846.26	\$1,059.74	99.70%
FUND 401 GENERAL CAPITAL PROJECTS						
DEPT 42280 Fire Administration						
551	Capital Outlay-Building	\$1,118,964.00	\$19,395.32	\$1,071,462.48	\$47,501.52	95.75%
DEPT 42280 Fire Administration		\$1,118,964.00	\$19,395.32	\$1,071,462.48	\$47,501.52	95.75%
DEPT 44000 Capital Projects						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000 Capital Projects		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
551	Capital Outlay-Building	\$7,342.00	\$1,135.00	\$3,962.98	\$3,379.02	53.98%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$7,342.00	\$1,135.00	\$3,962.98	\$3,379.02	53.98%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$1,126,306.00	\$20,530.32	\$1,075,425.46	\$50,880.54	95.48%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
DEPT 46000 Tax Increment Financing						
351	Legal Notices Publishing	\$650.00	\$0.00	\$123.25	\$526.75	18.96%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$10,200.00	\$0.00	\$5,995.28	\$4,204.72	58.78%
650	Administrative Costs	\$650.00	\$0.00	\$100.00	\$550.00	15.38%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000 Tax Increment Financing		\$11,500.00	\$0.00	\$6,218.53	\$5,281.47	54.07%
DEPT 46001 TIF 1-9 MidWest Asst Living						
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46001 TIF 1-9 MidWest Asst Living		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJEC		\$11,500.00	\$0.00	\$6,218.53	\$5,281.47	54.07%
FUND 410 MARODA DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	AUGUST 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
FUND 412 DUCK LANE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
DEPT 43000 Public Works (GENERAL)						
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
DEPT 45500 Library						
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500 Library		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
DEPT 43200 Sewer						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	AUGUST 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
DEPT 41940 General Government						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 \$3,815,000 GO CIP 2019A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 \$3,815,000 GO CIP 2019A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$18,100.00	\$5,775.00	\$5,775.00	\$12,325.00	31.91%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$18,100.00	\$5,775.00	\$5,775.00	\$12,325.00	31.91%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$18,100.00	\$5,775.00	\$5,775.00	\$12,325.00	31.91%
FUND 503 EDA (REVOLVING LOAN)						
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	AUGUST 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
FUND 601 SEWER OPERATING FUND						
DEPT 43200 Sewer						
100	Wages and Salaries Dept Head	\$86,689.00	\$6,750.10	\$57,611.84	\$29,077.16	66.46%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$6,502.00	\$506.26	\$4,302.61	\$2,199.39	66.17%
122	FICA	\$6,632.00	\$445.91	\$3,799.72	\$2,832.28	57.29%
131	Employer Paid Health	\$22,109.00	\$1,842.40	\$14,739.20	\$7,369.80	66.67%
132	Employer Paid Disability	\$740.00	\$66.04	\$528.32	\$211.68	71.39%
133	Employer Paid Dental	\$1,032.00	\$86.00	\$688.00	\$344.00	66.67%
134	Employer Paid Life	\$67.00	\$5.20	\$41.60	\$25.40	62.09%
136	Deferred Compensation	\$650.00	\$50.00	\$425.00	\$225.00	65.38%
151	Workers Comp Insurance	\$7,010.00	\$0.00	\$3,652.00	\$3,358.00	52.10%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$4,500.00	\$1,500.00	75.00%
200	Office Supplies	\$250.00	\$133.40	\$348.06	-\$98.06	139.22%
208	Instruction Fees	\$2,500.00	\$250.00	\$800.00	\$1,700.00	32.00%
210	Operating Supplies	\$3,500.00	\$353.06	\$1,792.40	\$1,707.60	51.21%
212	Motor Fuels	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$10,000.00	\$1,364.05	\$14,379.75	-\$4,379.75	143.80%
221	Repair/Maint Vehicles 306	\$1,500.00	\$0.00	\$527.48	\$972.52	35.17%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$14.98	\$1,535.64	\$2,464.36	38.39%
229	Oper/Maint - Lift Station	\$12,000.00	\$351.87	\$14,086.56	-\$2,086.56	117.39%
230	Repair/Maint - Collection Syst	\$7,000.00	\$1,611.00	\$4,329.82	\$2,670.18	61.85%
231	Chemicals	\$18,000.00	\$0.00	\$2,417.83	\$15,582.17	13.43%
258	Unif FIRE/Ted/Corey/Adam	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
303	Engineering Fees	\$1,000.00	\$0.00	\$390.00	\$610.00	39.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$4,556.00	\$493.71	\$4,032.30	\$523.70	88.51%
321	Communications-Cellular	\$1,600.00	\$90.18	\$652.03	\$947.97	40.75%
322	Postage	\$800.00	\$0.00	\$141.27	\$658.73	17.66%
331	Travel Expenses	\$2,500.00	\$944.54	\$944.54	\$1,555.46	37.78%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
360	Insurance	\$12,000.00	\$0.00	\$10,071.00	\$1,929.00	83.93%
381	Electric Utilities	\$38,000.00	\$3,371.92	\$23,570.08	\$14,429.92	62.03%
383	Gas Utilities	\$3,000.00	\$25.00	\$1,317.13	\$1,682.87	43.90%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$15,000.00	\$766.80	\$6,661.72	\$8,338.28	44.41%
407	Sludge Disposal	\$20,000.00	\$4,725.60	\$15,295.60	\$4,704.40	76.48%
420	Depreciation Expense	\$315,000.00	\$0.00	\$0.00	\$315,000.00	0.00%
430	Miscellaneous	\$100.00	\$0.00	\$20.00	\$80.00	20.00%
433	Dues and Subscriptions	\$300.00	\$750.00	\$1,462.00	-\$1,162.00	487.33%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$66.96	\$1,433.04	4.46%
443	Sales Tax	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
450	Permits	\$2,000.00	\$0.00	\$1,590.00	\$410.00	79.50%
452	Refund	\$100.00	\$0.00	\$52.00	\$48.00	52.00%
500	Capital Outlay	\$250,000.00	\$0.00	\$0.00	\$250,000.00	0.00%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$6,070.00	\$12,094.50	-\$12,094.50	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$520.00	\$7,820.00	-\$7,820.00	0.00%

Draft: Revised 08.31.2021 Month End Expenditures (Budget as Amended)

OBJ	OBJ Descr	2021 Budget	AUGUST 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
DEPT 43200 Sewer		\$868,787.00	\$31,588.02	\$216,686.96	\$652,100.04	24.94%
DEPT 47007 2003 Series A Disposal						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$868,787.00	\$31,588.02	\$216,686.96	\$652,100.04	24.94%
FUND 614 TELEPHONE AND CABLE FUND						
DEPT 49000 Miscellaneous (GENERAL)						
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
630	Loss on Bond Defeasance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49000 Miscellaneous (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$190,000.00	\$0.00	\$190,000.00	\$0.00	100.00%
610	Interest	\$12,157.00	\$0.00	\$9,202.50	\$2,954.50	75.70%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$750.00	\$125.00	\$367.55	\$382.45	49.01%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$202,907.00	\$125.00	\$199,570.05	\$3,336.95	98.36%
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$100,000.00	\$0.00	\$100,000.00	\$0.00	100.00%
610	Interest	\$14,265.00	\$0.00	\$22,012.50	-\$7,747.50	154.31%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$114,265.00	\$0.00	\$122,012.50	-\$7,747.50	106.78%
FUND 651 SEWER RESTRICTED SINKING FUN		\$317,172.00	\$125.00	\$321,582.55	-\$4,410.55	101.39%
FUND 652 WASTEWATER MGMT DISTRICT						
DEPT 41910 Planning and Zoning						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$7,406,515.00	\$298,919.96	\$5,810,769.18	\$1,595,745.82	78.45%



CITY OF CROSSLAKE
Balance Sheet

Current Period: AUGUST 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
FUND 101 GENERAL FUND							
G 101-10100 Cash		\$7,326,009.02	\$345,131.90	\$320,660.17	\$4,074,215.22	\$3,994,358.70	\$7,405,865.54
G 101-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10200 Petty Cash		\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
G 101-10201 Petty Cash - Library		\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
G 101-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10450 Interest Receivable on Invest		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10500 Taxes Receivable-Current		\$101,196.19	\$0.00	\$0.00	\$0.00	\$101,196.19	\$0.00
G 101-10700 Taxes Receivable-Delinquent		\$53,514.02	\$0.00	\$0.00	\$0.00	\$0.00	\$53,514.02
G 101-10800 Allow for Uncollected Taxes		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-11500 Accounts Receivable		\$9,188.44	\$0.00	\$0.00	\$0.00	\$9,188.44	\$0.00
G 101-11600 Allow for Uncollected Receivab		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-12100 Special Assess Rec-Current		\$358.17	\$0.00	\$0.00	\$0.00	\$358.17	\$0.00
G 101-12200 Special Assess Rec-Delinquent		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-12300 Special Assess Rec-Deferred		\$64,864.70	\$0.00	\$0.00	\$0.00	\$0.00	\$64,864.70
G 101-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-13200 Due From Other Governments		\$91,016.56	\$75,494.38	\$150,988.76	\$75,494.38	\$166,510.94	\$0.00
G 101-13300 Advances To Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-14100 Inventory of Material/Supply		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-15500 Prepaid Items		\$34,161.32	\$0.00	\$0.00	\$0.00	\$0.00	\$34,161.32
G 101-15600 Deferred Charges		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16100 Fixed Asset-Land		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16200 Fixed Asset-Buildings		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16400 Fixed Asset-Equip/Machinery		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16420 Fixed Asset-Office Equipment		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16440 Fixed Asset-Motor Vehicles		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-18100 Amount Avail in Debt Srv Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-18200 Amount Provided for Debt Retir		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20200 Accounts Payable		-\$65,341.85	\$0.00	\$0.00	\$65,341.85	\$0.00	\$0.00
G 101-20300 Sales Tax Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20600 Contracts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20701 Due to General Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20703 Due to D&M Investments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20800 Due to Other Governments		-\$11,179.49	\$0.00	\$0.00	\$11,179.49	\$0.00	\$0.00
G 101-20900 Advance From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21500 Accrued Interest Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21600 Accrued Wages & Salaries Paya		-\$51,573.94	\$0.00	\$0.00	\$0.00	\$0.00	-\$51,573.94
G 101-21700 Accrued Payroll Deductions Pay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21701 Federal Withholding		\$0.00	\$7,232.06	\$7,232.06	\$57,346.73	\$57,346.73	\$0.00
G 101-21702 State Withholding		\$0.00	\$3,669.09	\$3,669.09	\$29,274.24	\$29,274.24	\$0.00
G 101-21703 FICA Withholding(Incl Medicare		\$0.00	\$10,848.24	\$10,848.24	\$91,307.28	\$91,307.28	\$0.00
G 101-21704 PERA		-\$326.15	\$16,807.82	\$16,807.82	\$147,829.93	\$147,829.93	-\$326.15
G 101-21705 Other Retirement		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21706 Hospitalization/Medical Ins		-\$8,880.61	\$26,162.80	\$25,241.60	\$209,302.40	\$208,381.20	-\$7,959.41

CITY OF CROSSLAKE

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Balance Sheet

Current Period: AUGUST 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 101-21707 Union Dues		-\$374.39	\$1,364.96	\$901.96	\$6,234.56	\$5,771.56	\$88.61
G 101-21708 HCSP		\$0.00	\$1,872.16	\$1,872.16	\$17,747.05	\$17,747.05	\$0.00
G 101-21709 Medicare		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21710 Life Insurance		-\$116.60	\$482.60	\$415.40	\$3,693.80	\$3,323.20	\$254.00
G 101-21711 Garnishments and Other		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21712 Savings		-\$756.22	\$1,788.65	\$1,207.82	\$11,462.72	\$10,881.89	-\$175.39
G 101-21713 Dental		\$1,219.62	\$2,680.71	\$2,841.96	\$12,176.07	\$12,337.32	\$1,058.37
G 101-21714 Deferred Compensation		\$0.00	\$1,276.00	\$1,276.00	\$11,196.00	\$11,196.00	\$0.00
G 101-21715 Minnesota Benefit Assoc.		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21716 Flexible Benefit Plan		-\$6,246.83	\$7,515.06	\$7,378.72	\$57,162.71	\$58,624.31	-\$7,708.43
G 101-21717 Child Support/Alimony		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21718 Deferred Compensation		\$0.00	\$300.00	\$300.00	\$2,550.00	\$2,550.00	\$0.00
G 101-21750 Accrued Compensated Absence		-\$2,018.10	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,018.10
G 101-22000 Deposits		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22200 Deferred Revenues		-\$108,198.39	\$150,988.76	\$75,494.38	\$183,692.77	\$87,815.53	-\$12,321.15
G 101-22280 Deferred Revenue-Property Tax		-\$53,514.02	\$0.00	\$0.00	\$0.00	\$0.00	-\$53,514.02
G 101-22281 Deferred Revenue-Spec Assmts		-\$64,864.70	\$0.00	\$0.00	\$0.00	\$0.00	-\$64,864.70
G 101-22500 Bonds Payable-Current Portion		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22510 General Obligation Bonds Pay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22520 Special Assess Bonds Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22530 Revenue Bonds Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22600 Capital Lease Agree-Current		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22700 Installment Purchase Contracts		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22800 Other Current Liabilities		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23100 Bonds Payable-Noncurrent NC		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23110 General Obligation Pay NC		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23120 Special Assess Bonds Pay NC		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23130 Revenue Bonds Payable NC		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23600 Postemployment Benefits		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23700 Capital Lease Agree-Noncurrent		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23800 Installment Purch Contract-NC		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23900 Other Long-term Liabilities		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-24100 Fund Balance For Debt Service		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-24400 Fund Balance For Prepaid		\$0.00	\$34,161.32	\$34,161.32	\$34,161.32	\$34,161.32	\$0.00
G 101-25300 Unreserved Fund Balance		\$0.00	\$7,651,888.45	\$7,627,158.98	\$11,524,379.28	\$11,524,379.28	\$0.00
G 101-27200 FB - Nonspendable - Prepays		-\$34,161.32	\$34,161.32	\$34,161.32	\$34,161.32	\$34,161.32	-\$34,161.32
G 101-28510 FB - Rest. For Cap. Outlay		-\$372,911.47	\$372,911.47	\$0.00	\$372,911.47	\$0.00	\$0.00
G 101-29200 FB - CO - ASSIGNED		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-29210 FB - CO ASG Animal Control		-\$1,515.02	\$1,515.02	\$1,515.02	\$1,515.02	\$1,515.02	-\$1,515.02
G 101-29215 FB - CO ASG Admin & PZ		-\$16,987.23	\$16,987.23	\$20,273.25	\$16,987.23	\$20,273.25	-\$20,273.25
G 101-29220 FB - CO ASG Fire Hall Remodel		-\$131,050.76	\$262,101.52	\$131,050.76	\$262,101.52	\$131,050.76	\$0.00
G 101-29225 FB - CO ASG PW Bridges		-\$112,324.47	\$112,324.47	\$116,388.33	\$112,324.47	\$116,388.33	-\$116,388.33
G 101-29226 FB - CO ASG Storm Water Main		\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	-\$2,500.00
G 101-29230 FB - CO ASG PW Buildings		-\$56,500.00	\$69,681.15	\$56,500.00	\$69,681.15	\$56,500.00	-\$43,318.85
G 101-29231 FB- CO ASG PW Veh & Equip		\$0.00	\$0.00	\$2,115.05	\$0.00	\$2,115.05	-\$2,115.05

CITY OF CROSSLAKE
Balance Sheet

Current Period: AUGUST 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 101-29235 FB - CO ASG PW Roads		-\$98,430.00	\$98,430.00	\$651,504.22	\$98,430.00	\$651,504.22	-\$651,504.22
G 101-29240 FB - CO ASG Parks 80 Acre		-\$698.36	\$698.36	\$698.36	\$698.36	\$698.36	-\$698.36
G 101-29245 FB - CO ASG Park Dedication		-\$99,608.43	\$99,608.43	\$113,108.43	\$99,608.43	\$113,108.43	-\$113,108.43
G 101-29250 FB - CO ASG Park Fitness Equi		-\$67,034.49	\$67,034.49	\$80,034.49	\$67,034.49	\$80,034.49	-\$80,034.49
G 101-29255 FB - CO ASG Park Gen Cap Ex		-\$56,070.14	\$56,070.14	\$65,273.12	\$56,070.14	\$65,273.12	-\$65,273.12
G 101-29260 FB - CO ASG Library D/Pledges		-\$42,722.01	\$42,722.01	\$52,649.86	\$42,722.01	\$52,649.86	-\$52,649.86
G 101-29265 FB - CO ASG Police Restitution		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-29270 FB - CO ASG Police Forfeiture		-\$90.00	\$90.00	\$1,363.00	\$90.00	\$1,363.00	-\$1,363.00
G 101-29275 FB - CO ASG Police Equipment		-\$70,178.78	\$70,178.78	\$125,871.00	\$70,178.78	\$125,871.00	-\$125,871.00
G 101-29300 FB - UnRestricted Unassigned		-\$6,148,054.27	\$6,993,160.51	\$6,893,877.21	\$6,993,160.51	\$6,893,877.21	-\$6,048,770.97
FUND 101 GENERAL FUND		\$0.00	\$16,637,339.86	\$16,637,339.86	\$24,923,422.70	\$24,923,422.70	\$0.00
FUND 301 DEBT SERVICE FUND							
G 301-10100 Cash		\$417,971.87	\$0.00	\$750.00	\$264,817.67	\$354,846.26	\$327,943.28
G 301-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-10500 Taxes Receivable-Current		\$10,466.65	\$0.00	\$0.00	\$0.00	\$10,466.65	\$0.00
G 301-10700 Taxes Receivable-Delinquent		\$4,628.21	\$0.00	\$0.00	\$0.00	\$0.00	\$4,628.21
G 301-10800 Allow for Uncollected Taxes		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-12100 Special Assess Rec-Current		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-12200 Special Assess Rec-Delinquent		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-12300 Special Assess Rec-Deferred		\$13,304.20	\$0.00	\$0.00	\$0.00	\$0.00	\$13,304.20
G 301-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-13200 Due From Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-15500 Prepaid Items		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-22200 Deferred Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-22280 Deferred Revenue-Property Tax		-\$4,628.21	\$0.00	\$0.00	\$0.00	\$0.00	-\$4,628.21
G 301-22281 Deferred Revenue-Spec Assmts		-\$13,304.20	\$0.00	\$0.00	\$0.00	\$0.00	-\$13,304.20
G 301-25300 Unreserved Fund Balance		\$0.00	\$529,683.76	\$629,429.00	\$894,246.67	\$894,246.67	\$0.00
G 301-28400 FB - Restricted for Debt Ser.		-\$428,438.52	\$629,429.00	\$528,933.76	\$629,429.00	\$528,933.76	-\$327,943.28
FUND 301 DEBT SERVICE FUND		\$0.00	\$1,159,112.76	\$1,159,112.76	\$1,788,493.34	\$1,788,493.34	\$0.00
FUND 401 GENERAL CAPITAL PROJECTS							
G 401-10100 Cash		\$858,787.71	\$0.00	\$20,530.32	\$603,305.00	\$1,440,577.58	\$21,515.13
G 401-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-13200 Due From Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-20200 Accounts Payable		-\$372,911.47	\$0.00	\$0.00	\$365,152.12	\$3,305.00	-\$11,064.35
G 401-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-20900 Advance From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-21500 Accrued Interest Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-25300 Unreserved Fund Balance		\$0.00	\$506,406.56	\$961,301.70	\$1,929,758.82	\$1,929,758.82	\$0.00
G 401-28510 FB - Rest. For Cap. Outlay		-\$485,876.24	\$961,301.70	\$485,876.24	\$961,301.70	\$485,876.24	-\$10,450.78
FUND 401 GENERAL CAPITAL PROJECTS		\$0.00	\$1,467,708.26	\$1,467,708.26	\$3,859,517.64	\$3,859,517.64	\$0.00
FUND 405 TAX INCREMENT FINANCE PROJECTS							
iG 405-10100 Cash		\$9,764.75	\$0.00	\$0.00	\$6,716.67	\$6,273.78	\$10,207.64

CITY OF CROSSLAKE
Balance Sheet

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Current Period: AUGUST 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
iG 415-13100	Due From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 415-20200	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 415-20600	Contracts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 415-20700	Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 415-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 415 AMBULANCE PROJECT</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 420 LIBRARY PROJECT							
IG 420-10100	Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 420-10450	Interest Receivable on Invest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 420-13100	Due From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 420-13300	Advances To Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 420-20200	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 420-20600	Contracts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 420-20700	Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 420-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 420 LIBRARY PROJECT</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 421 WATER SYSTEM PROJECT							
G 421-10100	Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 421-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 421 WATER SYSTEM PROJECT</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 432 SEWER PROJECT							
!G 432-10100	Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-10400	Investments at Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-13100	Due From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-20200	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-20300	Sales Tax Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-20700	Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 432 SEWER PROJECT</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 449 WOLF TRAIL/WOLF COURT							
IG 449-10100	Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 449-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 449 WOLF TRAIL/WOLF COURT</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 458 JOINT PUBLIC WORKS FACILITY							
IG 458-10100	Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 458-10101	Restricted Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 458-20200	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 458-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 458 JOINT PUBLIC WORKS FACILITY</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 460 ABC DRIVE							
IG 460-10100	Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 460-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 460 ABC DRIVE</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 461 WILDWOOD/WHITE BIRCH							

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Balance Sheet

Current Period: AUGUST 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
!G 614-22530 Revenue Bonds Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 614-22800 Other Current Liabilities		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 614-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 614 TELEPHONE AND CABLE FUND</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 651 SEWER RESTRICTED SINKING FUND							
G 651-10100 Cash		\$482,046.45	\$0.00	\$125.00	\$206,440.50	\$321,582.55	\$366,904.40
G 651-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-10102 Restricted Cash-RUS Rev Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-10450 Interest Receivable on Invest		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-10500 Taxes Receivable-Current		\$9,649.92	\$0.00	\$0.00	\$0.00	\$9,649.92	\$0.00
G 651-10700 Taxes Receivable-Delinquent		\$5,174.33	\$0.00	\$0.00	\$0.00	\$0.00	\$5,174.33
G 651-11502 Notes Rec - Short Term Sewer		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11503 Notes Rec - Long Term Sewer		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15500 Prepaid Items		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15600 Deferred Charges		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15620 Unamortized Discount on Bonds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15621 Unamortized Premium		-\$5,188.38	\$0.00	\$0.00	\$0.00	\$0.00	-\$5,188.38
G 651-15625 Deferred Charges - Bond Issuan		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-21500 Accrued Interest Payable		-\$14,077.66	\$0.00	\$0.00	\$0.00	\$0.00	-\$14,077.66
G 651-22200 Deferred Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-22500 Bonds Payable-Current Portion		-\$290,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$290,000.00
G 651-23100 Bonds Payable-Noncurrent NC		-\$1,330,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,330,000.00
G 651-25300 Unreserved Fund Balance		\$0.00	\$1,348,960.84	\$1,473,627.81	\$1,680,068.31	\$1,680,068.31	\$0.00
G 651-26100 Net Inv. In Capital Assets		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-26200 Net Assets - Restricted DS		-\$467,968.79	\$799,201.26	\$674,409.29	\$799,201.26	\$674,409.29	-\$343,176.82
G 651-26600 Net Assets - Unrestricted		\$1,610,364.13	\$1,610,364.13	\$1,610,364.13	\$1,610,364.13	\$1,610,364.13	\$1,610,364.13
<i>FUND 651 SEWER RESTRICTED SINKING FUND</i>		\$0.00	\$3,758,526.23	\$3,758,526.23	\$4,296,074.20	\$4,296,074.20	\$0.00
FUND 652 WASTEWATER MGMT DISTRICT							
!G 652-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 652-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 652 WASTEWATER MGMT DISTRICT</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total		\$0.00	\$36,629,438.39	\$36,629,438.39	\$48,973,167.18	\$48,973,167.18	\$0.00

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CITY OF CROSSLAKE
 Month-End Revenue
 Current Period: SEPTEMBER 2021

SRC	SRC Descr	2021 Budget	SEPTEMBER 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$3,586,002.00	\$0.00	\$2,068,976.66	\$1,517,025.34	57.70%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$112,229.00	\$0.00	\$112,362.64	-\$133.64	100.12%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$122,771.00	\$0.00	\$70,881.37	\$51,889.63	57.73%
31800	Other Taxes	\$1,500.00	\$0.00	\$5,763.97	-\$4,263.97	384.26%
31900	Penalties and Interest DelTax	\$2,500.00	\$0.00	\$541.35	\$1,958.65	21.65%
32110	Alcoholic Beverages	\$13,500.00	\$0.00	\$16,800.00	-\$3,300.00	124.44%
32111	Club Liquor License	\$500.00	\$0.00	\$500.00	\$0.00	100.00%
32112	Beer and Wine License	\$100.00	\$0.00	\$175.00	-\$75.00	175.00%
32180	Other Licenses/Permits	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
33400	State Grants and Aids	\$20,500.00	\$0.00	\$189,227.64	-\$168,727.64	923.06%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$0.00	\$6,182.22	-\$4,182.22	309.11%
33417	Police State Aid	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
33418	Fire State Aid	\$38,000.00	\$0.00	\$1,000.00	\$37,000.00	2.63%
33419	Fire Training Reimbursement	\$5,000.00	\$1,900.00	\$11,670.00	-\$6,670.00	233.40%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$3,483.00	-\$3,483.00	0.00%
33422	PERA State Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33650	Recycling Grant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34000	Charges for Services	\$500.00	\$20.00	\$205.00	\$295.00	41.00%
34010	Sale of Maps and Publications	\$100.00	\$10.00	\$76.00	\$24.00	76.00%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
34103	Zoning Permits	\$40,000.00	\$9,850.00	\$58,250.00	-\$18,250.00	145.63%
34104	Plat Check Fee/Subdivision Fee	\$1,500.00	\$0.00	\$12,450.00	-\$10,950.00	830.00%
34105	Variances and CUPS/IUPS	\$9,000.00	\$500.00	\$10,500.00	-\$1,500.00	116.67%
34106	Sign Permits	\$500.00	\$0.00	\$325.00	\$175.00	65.00%
34107	Assessment Search Fees	\$800.00	\$435.00	\$2,580.00	-\$1,780.00	324.38%
34108	Zoning Misc/Penalties	\$33,391.00	\$450.00	\$34,741.00	-\$1,350.00	104.04%
34109	Zoning Reimb Eng/Legal/Survey	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$7,000.00	\$2,850.00	\$15,550.00	-\$8,550.00	222.14%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$10,793.00	\$81.94	\$10,674.94	\$118.06	98.91%
34202	Fire Protection and Calls	\$109,079.00	\$2,992.50	\$112,070.99	-\$2,991.99	102.74%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34210	Police Contracts	\$61,203.00	\$0.00	\$50,168.33	\$11,034.67	81.97%
34211	Police Donations	\$15,300.00	\$2,485.00	\$17,785.00	-\$2,485.00	116.24%
34213	Police Receipts	\$5,000.00	\$0.00	\$598.00	\$4,402.00	171.96%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34300	E911 Signs	\$1,000.00	\$300.00	\$3,600.00	-\$2,600.00	360.00%
34700	Park & Rec Donation	\$300.00	\$46.00	\$208.00	\$92.00	69.33%

CITY OF CROSSLAKE
 Month-End Revenue
 Current Period: SEPTEMBER 2021

SRC	SRC Descr	2021 Budget	SEPTEMBER 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$55.00	\$521.00	-\$321.00	260.50%
34740	Park Concessions	\$500.00	\$0.00	\$26.50	\$473.50	5.30%
34741	Gen Gov t Concessions	\$100.00	\$10.45	\$171.18	-\$71.18	171.18%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$4,000.00	\$271.00	\$2,430.00	\$1,570.00	60.75%
34751	Shelter/Beer/Wine Fees	\$300.00	\$0.00	\$180.00	\$120.00	60.00%
34760	Library Cards	\$500.00	\$85.00	\$798.00	-\$298.00	159.60%
34761	Library Donations	\$500.00	\$50.00	\$599.11	-\$99.11	119.82%
34762	Library Copies	\$300.00	\$46.00	\$207.50	\$92.50	69.17%
34763	Library Events	\$5,000.00	\$1,121.00	\$4,248.45	\$751.55	84.97%
34764	Library Miscellaneous	\$50.00	\$3.00	\$15.00	\$35.00	30.00%
34765	Summer Reading Program	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$250.00	\$25.00	\$684.08	-\$434.08	273.63%
34769	PAL Foundation - Park	\$3,000.00	\$697.86	\$6,365.62	-\$3,365.62	212.19%
34770	Silver Sneakers	\$9,000.00	\$1,895.50	\$12,690.00	-\$3,690.00	141.00%
34790	Park Dedication Fees	\$4,500.00	\$0.00	\$13,500.00	-\$9,000.00	300.00%
34800	Tennis Fees	\$1,500.00	\$0.00	\$1,607.00	-\$107.00	107.13%
34801	Recreational-Program	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
34802	Softball/Baseball Fees	\$1,000.00	\$0.00	\$910.00	\$90.00	91.00%
34803	Recreation-Misc. Receipts	\$1,000.00	\$12.00	\$761.20	\$238.80	76.12%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$1,739.00	\$19,516.00	\$10,484.00	65.05%
34807	Volleyball Fees	\$750.00	\$0.00	\$268.00	\$482.00	35.73%
34808	Silver and Fit	\$13,000.00	\$72.00	\$358.32	\$12,641.68	2.76%
34809	Soccer Fees	\$1,500.00	\$765.00	\$765.00	\$735.00	51.00%
34810	Pickle Ball	\$8,000.00	\$961.00	\$8,007.00	-\$7.00	100.09%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$1,250.00	\$13,000.00	-\$10,000.00	433.33%
34941	Cemetery Openings	\$3,500.00	\$900.00	\$5,650.00	-\$2,150.00	161.43%
34942	Cemetery Other	\$450.00	\$200.00	\$600.00	-\$150.00	133.33%
34950	Public Works Revenue	\$1,500.00	\$125.00	\$1,250.00	\$250.00	83.33%
34952	County Joint Facility Payments	\$45,000.00	\$0.00	\$18,214.82	\$26,785.18	40.48%
34953	Recycling Revenues	\$50.00	\$0.00	\$68.30	-\$18.30	136.60%
35100	Court Fines	\$10,000.00	\$937.67	\$8,465.89	\$1,534.11	84.66%
35103	Library Fines	\$600.00	\$23.00	\$62.00	\$538.00	10.33%
35105	Restitution Receipts	\$1,000.00	\$0.00	\$675.00	\$325.00	67.50%
36200	Miscellaneous Revenues	\$5,000.00	\$153.80	\$4,213.52	\$786.48	84.27%
36201	Misc Reimbursements	\$0.00	\$0.00	\$213.00	-\$213.00	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00%
36210	Interest Earnings	\$15,000.00	\$86.13	\$5,105.38	\$9,894.62	34.04%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$6,032.00	\$0.00	\$2,816.36	\$3,215.64	46.69%
36255	Sp Assess Int-Bridges	\$392.00	\$0.00	\$247.50	\$144.50	63.14%
36256	Sp Assess P - Other	\$4,788.00	\$0.00	\$4,091.80	\$696.20	85.46%
36257	Sp Assess I - Other	\$239.00	\$0.00	\$1,435.14	-\$1,196.14	600.48%
38050	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE
 Month-End Revenue
 Current Period: SEPTEMBER 2021

SRC	SRC Descr	2021 Budget	SEPTEMBER 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
39101	Sales of General Fixed Assets	\$51,103.00	\$0.00	\$51,103.00	\$0.00	100.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$900,661.00	\$0.00	\$900,661.01	-\$0.01	100.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101	GENERAL FUND	\$5,383,353.00	\$33,404.85	\$3,914,847.79	\$1,468,505.21	72.87%
FUND 301	DEBT SERVICE FUND					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31001		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31100	General Tax Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31302	1999 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31303	2001 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31304	2002 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31308	2006 Series B Levy	\$0.00	\$0.00	\$1.86	-\$1.86	0.00%
31309	2006 Series C Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31311	2015 GO Equip Certs 2015B	\$0.00	\$0.00	\$114.70	-\$114.70	0.00%
31312	2017 GO Sewer Rev Imp Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31313	2018 ROADS-EST BOND LEVY	\$107,231.00	\$0.00	\$61,886.12	\$45,344.88	57.71%
31317	2019A City Hall/Police	\$312,985.00	\$0.00	\$180,194.82	\$132,790.18	57.57%
31318	2021 GO Equip Cert Series 2021	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31900	Penalties and Interest DelTax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Assess Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Assess Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE
 Month-End Revenue
 Current Period: SEPTEMBER 2021

SRC	SRC Descr	2021 Budget	SEPTEMBER 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
36123	Sp Assess Prin Daggett Bay Rd	\$1,257.00	\$0.00	\$804.18	\$452.82	63.98%
36124	Sp Assess Int Daggett Bay Rd	\$532.00	\$0.00	\$340.45	\$191.55	63.99%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE
Month-End Revenue
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SRC	SRC Descr	2021 Budget	SEPTEMBER 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36196	SpAssess Int ABC Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36197	SpAssess Prin Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36198	SpAssess Int Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36199	SpAssess Prin Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36236	SpAssess Prin East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36237	SpAssess Int East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36238	SpAssess Prin Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36239	SpAssess Int Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36241	SpAssess Int Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36243	SpAssess Int Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36244	Sp Assess Prin - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36245	Sp Assess Int - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36246	Sp Assess Prin - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36247	Sp Assess Int - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36248	Sp Assess Prin - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36249	Sp Assess Int - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36250	Sp Assess Prin - Johnie/Rober	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36251	Sp Assess Int - Johnie/Robert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36252	Sp Assess Prin - Brita/Pinevie	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36253	Sp Assess Int - Brita/Pineview	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36258	Special Assessments - P - Othe	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$11,009.00	\$0.00	\$11,008.89	\$0.11	100.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE
 Month-End Revenue
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SRC	SRC Descr	2021 Budget	SEPTEMBER 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301	DEBT SERVICE FUND	\$433,014.00	\$0.00	\$254,351.02	\$178,662.98	58.74%
FUND 401	GENERAL CAPITAL PROJECTS					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33400	State Grants and Aids	\$0.00	\$10,000.00	\$10,000.00	-\$10,000.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$600,000.00	-\$600,000.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS	\$0.00	\$10,000.00	\$610,000.00	-\$610,000.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJECTS					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$11,000.00	\$0.00	\$6,661.42	\$4,338.58	60.56%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJE	\$11,000.00	\$0.00	\$6,661.42	\$4,338.58	60.56%
FUND 412	DUCK LANE					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJECT					
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT					
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE
Month-End Revenue
 Current Period: SEPTEMBER 2021

SRC	SRC Descr	2021 Budget	SEPTEMBER 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
FUND 420 LIBRARY PROJECT						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
31000	General Property Taxes	\$16,000.00	\$0.00	\$9,121.74	\$6,878.26	57.01%
31100	General Tax Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$16,000.00	\$0.00	\$9,121.74	\$6,878.26	57.01%
FUND 503 EDA (REVOLVING LOAN)						
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36211	Revolving Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND						
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	-\$730.48	\$624.39	-\$624.39	0.00%
36104	Penalty & Interest	\$1,000.00	\$64.78	\$1,053.55	-\$53.55	112.81%
36200	Miscellaneous Revenues	\$1,000.00	\$385.95	\$1,469.10	-\$469.10	146.91%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37200	User Fee	\$317,200.00	\$27,344.86	\$238,479.41	\$78,720.59	76.47%
37250	Sewer Connection Payments	\$12,000.00	\$0.00	\$18,500.00	-\$6,500.00	154.17%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE
Month-End Revenue
 Current Period: SEPTEMBER 2021

SRC	SRC Descr	2021 Budget	SEPTEMBER 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$331,200.00	\$27,065.11	\$260,126.45	\$71,073.55	79.86%
FUND 614 TELEPHONE AND CABLE FUND						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39105	Sales Proceeds - Gain/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
31306	2003 Disposal System Levy	\$221,000.00	\$0.00	\$127,610.29	\$93,389.71	57.74%
31312	2017 GO Sewer Rev Imp Bonds	\$119,863.00	\$0.00	\$69,180.29	\$50,682.71	57.72%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FU		\$342,863.00	\$0.00	\$196,790.58	\$146,072.42	57.40%
		\$6,517,430.00	\$70,469.96	\$5,251,899.00	\$1,265,531.00	80.77%

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CITY OF CROSSLAKE
 Month End Expenditures
 Current Period: SEPTEMBER 2021

OBJ	OBJ Descr	2021 Budget	SEPTEMBER 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,250.00	\$20,250.00	\$6,750.00	75.00%
122	FICA	\$2,066.00	\$172.15	\$1,549.35	\$516.65	74.99%
151	Workers Comp Insurance	\$113.00	\$0.00	\$82.00	\$31.00	72.57%
208	Instruction Fees	\$1,500.00	\$0.00	\$95.00	\$1,405.00	6.33%
321	Communications-Cellular	\$0.00	\$114.69	\$917.52	-\$917.52	0.00%
331	Travel Expenses	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
430	Miscellaneous	\$706.00	\$0.00	\$0.00	\$706.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41110 Council		\$33,035.00	\$2,536.84	\$22,893.87	\$10,141.13	69.30%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$104,292.00	\$11,712.66	\$78,154.40	\$26,137.60	74.94%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
109	Secretary/Bookkeeper	\$77,991.00	\$8,956.66	\$59,818.40	\$18,172.60	76.70%
121	PERA	\$13,671.00	\$1,550.16	\$10,347.70	\$3,323.30	75.69%
122	FICA	\$13,945.00	\$1,423.00	\$9,328.11	\$4,616.89	66.89%
131	Employer Paid Health	\$44,218.00	\$3,684.80	\$33,163.20	\$11,054.80	75.00%
132	Employer Paid Disability	\$1,517.00	\$138.31	\$1,244.79	\$272.21	82.06%
133	Employer Paid Dental	\$2,064.00	\$172.00	\$1,548.00	\$516.00	75.00%
134	Employer Paid Life	\$134.00	\$10.40	\$93.60	\$40.40	69.85%
136	Deferred Compensation	\$1,300.00	\$150.00	\$1,000.00	\$300.00	76.92%
151	Workers Comp Insurance	\$1,585.00	\$0.00	\$1,200.00	\$385.00	75.71%
152	Health Savings Account Contrib	\$12,000.00	\$0.00	\$9,000.00	\$3,000.00	75.00%
200	Office Supplies	\$1,800.00	\$324.78	\$1,946.72	-\$146.72	108.15%
208	Instruction Fees	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
210	Operating Supplies	\$1,500.00	\$8.00	\$466.15	\$1,033.85	31.08%
220	Repair/Maint Supply - Equip	\$3,834.00	\$1,756.66	\$2,980.62	\$853.38	77.74%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$4,000.00	\$211.60	\$1,482.85	\$2,517.15	37.07%
322	Postage	\$1,000.00	\$142.80	\$569.28	\$430.72	56.93%
331	Travel Expenses	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$1,000.00	\$0.00	\$246.50	\$753.50	24.65%
413	Office Equipment Rental/Repair	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$850.00	\$0.00	\$800.00	\$50.00	94.12%
443	Sales Tax	\$100.00	\$0.00	\$3.00	\$97.00	3.00%
500	Capital Outlay	\$2,656.00	\$0.00	\$0.00	\$2,656.00	0.00%
600	Principal	\$913.00	\$76.42	\$683.19	\$229.81	74.83%
610	Interest	\$77.00	\$6.08	\$59.31	\$17.69	77.03%
DEPT 41400 Administration		\$295,247.00	\$30,324.33	\$214,135.82	\$81,111.18	72.53%
DEPT 41410 Elections						
107	Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	SEPTEMBER 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$32,000.00	\$0.00	\$27,354.80	\$4,645.20	85.48%
304	Legal Fees (Civil)	\$41,000.00	\$1,118.50	\$10,676.50	\$30,323.50	26.04%
307	Legal Fees (Labor)	\$59,000.00	\$1,766.50	\$21,035.40	\$37,964.60	35.65%
DEPT 41600 Audit/Legal Services		\$132,000.00	\$2,885.00	\$59,066.70	\$72,933.30	44.75%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$61,600.00	\$7,200.00	\$48,070.00	\$13,530.00	78.04%
101	Assistant	\$63,295.00	\$8,522.29	\$46,141.89	\$17,153.11	72.90%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$9,367.00	\$1,179.17	\$7,065.89	\$2,301.11	75.43%
122	FICA	\$9,555.00	\$1,083.87	\$6,253.56	\$3,301.44	65.45%
131	Employer Paid Health	\$44,218.00	\$3,684.80	\$33,280.48	\$10,937.52	75.26%
132	Employer Paid Disability	\$1,130.00	\$94.14	\$847.26	\$282.74	74.98%
133	Employer Paid Dental	\$2,064.00	\$86.00	\$774.00	\$1,290.00	37.50%
134	Employer Paid Life	\$134.00	\$10.40	\$93.60	\$40.40	69.85%
136	Deferred Compensation	\$650.00	\$0.00	\$0.00	\$650.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$930.00	\$0.00	\$701.00	\$229.00	75.38%
152	Health Savings Account Contrib	\$12,000.00	\$655.75	\$6,925.08	\$5,074.92	57.71%
200	Office Supplies	\$700.00	\$182.33	\$1,175.83	-\$475.83	167.98%
208	Instruction Fees	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
210	Operating Supplies	\$1,500.00	\$0.00	\$411.36	\$1,088.64	27.42%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$3,934.00	\$166.67	\$1,557.36	\$2,376.64	39.59%
221	Repair/Maint Vehicles 306	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
262	Unif Tony/Jon	\$500.00	\$0.00	\$179.73	\$320.27	35.95%
264	Unif Bobby/Cheryl	\$500.00	\$97.45	\$202.43	\$297.57	40.49%
303	Engineering Fees	\$2,500.00	\$60.00	\$780.00	\$1,720.00	31.20%
304	Legal Fees (Civil)	\$5,000.00	\$140.00	\$3,222.50	\$1,777.50	64.45%
305	Legal/Eng - Developer/Criminal	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
314	Surveyor	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
320	Communications	\$3,500.00	\$194.14	\$1,533.38	\$1,966.62	43.81%
321	Communications-Cellular	\$0.00	\$38.23	\$305.84	-\$305.84	0.00%
322	Postage	\$500.00	\$103.80	\$471.02	\$28.98	94.20%
331	Travel Expenses	\$5,500.00	\$157.42	\$964.87	\$4,535.13	17.54%
332	Travel Expense- P&Z Comm	\$1,500.00	\$0.00	\$2,065.00	-\$565.00	137.67%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$2,000.00	\$201.85	\$1,102.60	\$897.40	55.13%
352	Filing Fees	\$1,500.00	\$46.00	\$618.00	\$882.00	41.20%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$1,000.00	\$0.00	\$3,358.00	-\$2,358.00	335.80%
387	Septic Inspections	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$860.00	\$0.00	\$170.10	\$689.90	19.78%
430	Miscellaneous	\$500.00	\$125.00	\$825.00	-\$325.00	165.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Emergency Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	SEPTEMBER 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
443	Sales Tax	\$0.00	\$5.00	\$13.50	-\$13.50	0.00%
452	Refund	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
470	Consultant Fees	\$0.00	\$0.00	\$1,000.00	-\$1,000.00	0.00%
500	Capital Outlay	\$4,003.00	\$0.00	\$3,372.98	\$630.02	84.26%
600	Principal	\$913.00	\$76.42	\$683.19	\$229.81	74.83%
610	Interest	\$77.00	\$6.08	\$59.31	\$17.69	77.03%
DEPT 41910 Planning and Zoning		\$245,130.00	\$24,116.81	\$174,224.76	\$70,905.24	71.07%
DEPT 41940 General Government						
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$2,500.00	\$197.73	\$2,402.80	\$97.20	96.11%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$166.66	-\$166.66	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$163.27	\$2,613.61	\$1,386.39	65.34%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$0.00	\$181.19	\$118.81	60.40%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$120.00	\$120.00	\$630.00	16.00%
316	Security Monitoring	\$800.00	\$10.00	\$1,617.64	-\$817.64	202.21%
320	Communications	\$0.00	\$86.46	\$912.52	-\$912.52	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$250.00	\$92.30	\$264.45	-\$14.45	105.78%
354	Ordinance Codification	\$5,000.00	\$1,554.32	\$1,554.32	\$3,445.68	31.09%
360	Insurance	\$22,500.00	\$0.00	\$29,196.00	-\$6,696.00	129.76%
381	Electric Utilities	\$24,000.00	\$1,171.00	\$6,492.00	\$17,508.00	27.05%
383	Gas Utilities	\$9,000.00	\$32.87	\$1,229.41	\$7,770.59	13.66%
384	Refuse/Garbage Disposal	\$500.00	\$64.02	\$481.74	\$18.26	96.35%
385	Sewer Utility	\$600.00	\$52.00	\$520.00	\$80.00	86.67%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$13,200.00	\$1,100.00	\$9,900.00	\$3,300.00	75.00%
430	Miscellaneous	\$2,500.00	\$125.43	\$984.72	\$1,515.28	39.39%
433	Dues and Subscriptions	\$3,500.00	\$2,802.00	\$5,578.21	-\$2,078.21	159.38%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,650.00	\$0.00	\$1,650.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Emergency Supplies	\$300.00	\$0.00	\$3,907.72	-\$3,607.72	1302.57%
442	Safety Prog/Equipment	\$10,500.00	\$0.00	\$1,615.66	\$8,884.34	15.39%
443	Sales Tax	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$15,000.00	\$0.00	\$15,000.00	\$0.00	100.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
470	Consultant Fees	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
490	Donations to Civic Org s	\$6,000.00	\$3,500.00	\$3,850.00	\$2,150.00	64.17%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$600,000.00	-\$600,000.00	0.00%

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OBJ	OBJ Descr	2021 Budget	SEPTEMBER 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
DEPT 41940	General Government	\$141,150.00	\$11,071.40	\$690,238.65	-\$549,088.65	489.01%
DEPT 42110	Police Administration					
100	Wages and Salaries Dept Head	\$90,120.00	\$10,398.69	\$69,324.60	\$20,795.40	76.92%
101	Assistant	\$70,605.00	\$4,761.19	\$52,946.19	\$17,658.81	74.99%
103	Tech 1	\$60,514.00	\$7,328.93	\$46,612.69	\$13,901.31	77.03%
108	Tech 3	\$16,500.00	\$4,234.38	\$10,076.97	\$6,423.03	61.07%
110	Tech 4	\$58,913.00	\$3,625.19	\$39,898.16	\$19,014.84	67.72%
112	Tech 5	\$67,844.00	\$8,311.13	\$51,456.20	\$16,387.80	75.84%
113	Tech 6	\$66,521.00	\$7,525.05	\$49,377.65	\$17,143.35	74.23%
121	PERA	\$76,290.00	\$7,279.40	\$54,567.81	\$21,722.19	71.53%
122	FICA	\$6,250.00	\$631.12	\$4,158.40	\$2,091.60	66.53%
131	Employer Paid Health	\$119,390.00	\$5,159.20	\$74,990.00	\$44,400.00	62.81%
132	Employer Paid Disability	\$3,270.00	\$252.57	\$2,503.22	\$766.78	76.55%
133	Employer Paid Dental	\$4,926.00	\$238.48	\$3,479.32	\$1,446.68	70.63%
134	Employer Paid Life	\$403.00	\$26.00	\$275.60	\$127.40	68.39%
136	Deferred Compensation	\$1,300.00	\$100.00	\$950.00	\$350.00	73.08%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$26,108.00	\$0.00	\$25,771.00	\$337.00	98.71%
152	Health Savings Account Contrib	\$27,000.00	\$0.00	\$22,500.00	\$4,500.00	83.33%
200	Office Supplies	\$300.00	\$5.00	\$243.61	\$56.39	81.20%
208	Instruction Fees	\$5,000.00	\$0.00	\$2,713.77	\$2,286.23	54.28%
209	Physicals	\$0.00	\$440.00	\$440.00	-\$440.00	0.00%
210	Operating Supplies	\$1,800.00	\$75.16	\$2,616.25	-\$816.25	145.35%
212	Motor Fuels	\$18,000.00	\$1,599.93	\$10,075.22	\$7,924.78	55.97%
214	Auto Expense- Squad 301	\$500.00	\$0.00	\$341.72	\$158.28	68.34%
216	Auto Expense- Squad 305	\$1,200.00	\$0.00	\$271.52	\$928.48	22.63%
217	Auto Expense- Squad 303	\$1,000.00	\$0.00	\$1,430.00	-\$430.00	143.00%
218	Auto Expense- Squad 302	\$1,000.00	\$18.00	\$733.90	\$266.10	73.39%
219	Auto Expense- Squad 304	\$500.00	\$0.00	\$360.46	\$139.54	72.09%
220	Repair/Maint Supply - Equip	\$20,000.00	\$250.00	\$3,539.43	\$16,460.57	17.70%
221	Repair/Maint Vehicles 306	\$2,000.00	\$0.00	\$625.06	\$1,374.94	31.25%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Ted/Corey/Adam	\$675.00	\$0.00	\$260.00	\$415.00	38.52%
259	Unif Erik/Joe	\$675.00	\$0.00	\$369.77	\$305.23	54.78%
260	Unif Eric/Josh/Nate	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
261	Unif Jake/TJ/Seth	\$675.00	\$0.00	\$89.47	\$585.53	13.25%
262	Unif Tony/Jon	\$675.00	\$0.00	\$709.80	-\$34.80	105.16%
264	Unif Bobby/Cheryl	\$675.00	\$0.00	\$564.37	\$110.63	83.61%
265	Unif & P/T Expense	\$500.00	\$0.00	\$157.95	\$342.05	31.59%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$1,000.00	\$0.00	\$202.50	\$797.50	20.25%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$7,428.00	\$236.22	\$11,573.00	-\$4,145.00	155.80%
320	Communications	\$2,800.00	\$496.08	\$3,851.26	-\$1,051.26	137.55%
321	Communications-Cellular	\$5,400.00	\$412.54	\$3,297.04	\$2,102.96	61.06%
322	Postage	\$200.00	\$29.05	\$154.23	\$45.77	77.12%
331	Travel Expenses	\$2,500.00	\$0.00	\$41.58	\$2,458.42	1.66%
340	Advertising	\$0.00	\$0.00	\$268.80	-\$268.80	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$23,000.00	\$0.00	\$27,071.00	-\$4,071.00	117.70%
405	Cleaning Services	\$4,800.00	\$400.00	\$3,600.00	\$1,200.00	75.00%
413	Office Equipment Rental/Repair	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
430	Miscellaneous	\$200.00	\$0.00	\$125.00	\$75.00	62.50%
433	Dues and Subscriptions	\$250.00	\$0.00	\$5,300.16	-\$5,050.16	2120.06%

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OBJ	OBJ Descr	2021 Budget	SEPTEMBER 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$6,000.00	\$0.00	100.00%
500	Capital Outlay	\$55,472.00	\$0.00	\$16,085.62	\$39,386.38	29.00%
550	Capital Outlay - Vehicles/Eq	\$45,235.00	\$0.00	\$54,531.16	-\$9,296.16	120.55%
600	Principal	\$477.00	\$40.08	\$318.75	\$158.25	66.82%
610	Interest	\$42.00	\$3.26	\$27.97	\$14.03	66.60%
DEPT 42110 Police Administration		\$908,708.00	\$63,876.65	\$666,878.18	\$241,829.82	73.39%
DEPT 42280 Fire Administration						
100	Wages and Salaries Dept Head	\$14,400.00	\$1,200.00	\$10,800.00	\$3,600.00	75.00%
101	Assistant	\$6,000.00	\$300.00	\$2,700.00	\$3,300.00	45.00%
106	Training	\$2,100.00	\$150.00	\$1,350.00	\$750.00	64.29%
107	Services	\$105,089.00	\$11,296.50	\$77,216.50	\$27,872.50	73.48%
122	FICA	\$9,760.00	\$990.46	\$7,043.18	\$2,716.82	72.16%
151	Workers Comp Insurance	\$6,180.00	\$0.00	\$4,507.00	\$1,673.00	72.93%
200	Office Supplies	\$100.00	\$0.00	\$64.21	\$35.79	64.21%
208	Instruction Fees	\$8,500.00	\$3,025.00	\$15,795.00	-\$7,295.00	185.82%
209	Physicals	\$3,500.00	\$0.00	\$3,446.00	\$54.00	98.46%
210	Operating Supplies	\$3,000.00	\$339.59	\$6,201.27	-\$3,201.27	206.71%
212	Motor Fuels	\$500.00	\$155.74	\$568.58	-\$68.58	113.72%
213	Diesel Fuel	\$2,500.00	\$202.10	\$583.09	\$1,916.91	23.32%
220	Repair/Maint Supply - Equip	\$3,000.00	\$1,316.00	\$4,132.62	-\$1,132.62	137.75%
221	Repair/Maint Vehicles 306	\$9,000.00	\$8,315.13	\$13,079.58	-\$4,079.58	145.33%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$2,500.00	\$365.00	\$2,000.77	\$499.23	80.03%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
240	Small Tools and Minor Equip	\$1,500.00	\$0.00	\$3,234.30	-\$1,734.30	215.62%
258	Unif FIRE/Ted/Corey/Adam	\$1,000.00	\$603.25	\$1,420.93	-\$420.93	142.09%
266	Turnout Gear	\$0.00	\$0.00	\$394.44	-\$394.44	0.00%
299	Mutual Aid Exp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$0.00	\$1,095.27	\$1,419.27	-\$1,419.27	0.00%
319	Donation Expenditures	\$2,593.00	\$0.00	\$2,593.00	\$0.00	100.00%
320	Communications	\$2,500.00	\$480.24	\$1,512.92	\$987.08	60.52%
321	Communications-Cellular	\$0.00	\$317.75	\$3,036.70	-\$3,036.70	0.00%
322	Postage	\$25.00	\$2.04	\$14.54	\$10.46	58.16%
331	Travel Expenses	\$0.00	\$87.36	\$1,091.88	-\$1,091.88	0.00%
340	Advertising	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,000.00	\$0.00	\$9,011.00	-\$2,011.00	128.73%
381	Electric Utilities	\$14,500.00	\$867.00	\$10,559.00	\$3,941.00	72.82%
383	Gas Utilities	\$4,500.00	\$0.00	\$3,637.10	\$862.90	80.82%
384	Refuse/Garbage Disposal	\$0.00	\$93.26	\$473.40	-\$473.40	0.00%
385	Sewer Utility	\$600.00	\$52.00	\$416.00	\$184.00	69.33%
405	Cleaning Services	\$0.00	\$200.00	\$400.00	-\$400.00	0.00%
430	Miscellaneous	\$150.00	\$462.27	\$570.69	-\$420.69	380.46%
433	Dues and Subscriptions	\$1,500.00	\$0.00	\$1,240.00	\$260.00	82.67%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
491	FDRA City Contribution	\$25,000.00	\$0.00	\$4,476.00	\$20,524.00	17.90%
492	FDRA State Aid	\$38,000.00	\$0.00	\$1,000.00	\$37,000.00	2.63%
500	Capital Outlay	\$22,897.00	\$5,027.47	\$6,611.88	\$16,285.12	28.88%
550	Capital Outlay - Vehicles/Eq	\$891,053.00	\$0.00	\$891,053.00	\$0.00	100.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	SEPTEMBER 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$24,250.00	\$0.00	\$24,250.00	\$0.00	100.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280 Fire Administration		\$1,223,297.00	\$36,943.43	\$1,117,903.85	\$105,393.15	91.38%
DEPT 42500 Ambulance Services						
223	Bldg Repair Suppl/Maintenance	\$1,800.00	\$0.00	\$332.86	\$1,467.14	18.49%
306	Ambulance Subsidy	\$13,200.00	\$1,100.00	\$8,800.00	\$4,400.00	66.67%
DEPT 42500 Ambulance Services		\$15,000.00	\$1,100.00	\$9,132.86	\$5,867.14	60.89%
DEPT 43000 Public Works (GENERAL)						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$65,708.00	\$6,860.19	\$43,266.23	\$22,441.77	65.85%
104	Tech 2	\$65,708.00	\$5,930.63	\$41,451.59	\$24,256.41	63.08%
105	Part-time	\$1,393.00	\$45.00	\$581.25	\$811.75	41.73%
108	Tech 3	\$63,936.00	\$6,205.53	\$42,252.98	\$21,683.02	66.09%
121	PERA	\$14,758.00	\$1,424.72	\$9,522.80	\$5,235.20	64.53%
122	FICA	\$14,945.00	\$1,289.95	\$8,388.23	\$6,556.77	56.13%
131	Employer Paid Health	\$66,326.00	\$5,527.20	\$49,744.80	\$16,581.20	75.00%
132	Employer Paid Disability	\$1,243.00	\$110.59	\$995.31	\$247.69	80.07%
133	Employer Paid Dental	\$3,096.00	\$258.00	\$2,322.00	\$774.00	75.00%
134	Employer Paid Life	\$202.00	\$15.60	\$140.40	\$61.60	69.50%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$21,365.00	\$0.00	\$16,321.00	\$5,044.00	76.39%
152	Health Savings Account Contrib	\$18,000.00	\$0.00	\$13,500.00	\$4,500.00	75.00%
200	Office Supplies	\$450.00	\$72.85	\$336.00	\$114.00	74.67%
208	Instruction Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
210	Operating Supplies	\$1,200.00	\$92.72	\$823.32	\$376.68	68.61%
212	Motor Fuels	\$8,000.00	\$608.63	\$4,675.73	\$3,324.27	58.45%
213	Diesel Fuel	\$15,000.00	\$128.83	\$2,708.21	\$12,291.79	18.05%
215	Shop Supplies	\$2,750.00	\$865.40	\$1,047.64	\$1,702.36	38.10%
220	Repair/Maint Supply - Equip	\$18,000.00	\$447.31	\$8,755.09	\$9,244.91	48.64%
221	Repair/Maint Vehicles 306	\$15,000.00	\$3,335.84	\$13,476.28	\$1,523.72	89.84%
222	Tires	\$1,500.00	\$0.00	\$798.77	\$701.23	53.25%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$625.34	\$5,613.35	-\$1,113.35	124.74%
224	Street Maint Materials	\$39,243.00	\$60.00	\$17,549.68	\$21,693.32	44.72%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$25,000.00	\$21,517.00	\$23,017.00	\$1,983.00	92.07%
235	Signs	\$3,000.00	\$425.11	\$5,436.72	-\$2,436.72	181.22%
240	Small Tools and Minor Equip	\$2,500.00	-\$16.52	\$2,506.56	-\$6.56	100.26%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
259	Unif Erik/Joe	\$500.00	\$0.00	\$100.00	\$400.00	20.00%
260	Unif Eric/Josh/Nate	\$500.00	\$0.00	\$161.99	\$338.01	32.40%
261	Unif Jake/TJ/Seth	\$500.00	\$295.73	\$375.72	\$124.28	75.14%
303	Engineering Fees	\$25,000.00	\$0.00	\$1,224.85	\$23,775.15	4.90%
304	Legal Fees (Civil)	\$1,000.00	\$0.00	\$175.00	\$825.00	17.50%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$0.00	\$148.05	\$51.95	74.03%
320	Communications	\$1,600.00	\$112.04	\$903.94	\$696.06	56.50%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
340	Advertising	\$100.00	\$0.00	\$61.45	\$38.55	61.45%

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OBJ	OBJ Descr	2021 Budget	SEPTEMBER 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
360	Insurance	\$15,000.00	\$0.00	\$10,522.00	\$4,478.00	70.15%
381	Electric Utilities	\$14,000.00	\$661.33	\$7,177.32	\$6,822.68	51.27%
383	Gas Utilities	\$6,000.00	\$70.35	\$2,223.12	\$3,776.88	37.05%
384	Refuse/Garbage Disposal	\$1,000.00	\$77.04	\$736.27	\$263.73	73.63%
385	Sewer Utility	\$400.00	\$24.44	\$244.40	\$155.60	61.10%
405	Cleaning Services	\$5,640.00	\$470.00	\$4,230.00	\$1,410.00	75.00%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$1,437.03	-\$437.03	143.70%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$67.08	\$1,114.25	-\$114.25	111.43%
443	Sales Tax	\$100.00	\$9.00	\$88.00	\$12.00	88.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$1,895.28	\$22,207.61	\$22,792.39	49.35%
500	Capital Outlay	\$25,000.00	\$0.00	\$1,681.15	\$23,318.85	6.72%
550	Capital Outlay - Vehicles/Eq	\$79,932.00	\$4,456.15	\$82,273.10	-\$2,341.10	102.93%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$3,500.00	\$1,835.10	\$18,190.03	-\$14,690.03	519.72%
581	Capital Outlay -Seal Coat	\$18,000.00	\$0.00	\$0.00	\$18,000.00	0.00%
582	Capital Outlay - Crackfill	\$72,000.00	\$72,000.00	\$72,000.00	\$0.00	100.00%
583	Capital Outlay - Overlays	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
584	Capital Outlay - Road Const	\$58,800.00	\$9,653.69	\$38,085.54	\$20,714.46	64.77%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$858,945.00	\$147,457.15	\$580,591.76	\$278,353.24	67.59%
DEPT 43100 Cemetery						
105	Part-time	\$5,574.00	\$180.00	\$2,424.14	\$3,149.86	43.49%
122	FICA	\$426.00	\$13.77	\$78.72	\$347.28	18.48%
210	Operating Supplies	\$940.00	\$0.00	\$391.37	\$548.63	41.64%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$1,183.52	-\$933.52	473.41%
360	Insurance	\$60.00	\$0.00	\$74.00	-\$14.00	123.33%
381	Electric Utilities	\$350.00	\$37.95	\$168.87	\$181.13	48.25%
430	Miscellaneous	\$400.00	\$112.74	\$522.95	-\$122.95	130.74%
452	Refund	\$0.00	\$0.00	\$575.00	-\$575.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$8,000.00	\$344.46	\$5,418.57	\$2,581.43	67.73%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$65,643.00	\$7,604.82	\$50,768.80	\$14,874.20	77.34%
101	Assistant	\$36,284.00	\$3,583.98	\$24,119.66	\$12,164.34	66.47%
103	Tech 1	\$34,341.00	\$3,924.71	\$24,687.56	\$9,653.44	71.89%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$37,135.00	\$3,918.00	\$26,307.75	\$10,827.25	70.84%
108	Tech 3	\$38,667.00	\$4,491.61	\$29,949.95	\$8,717.05	77.46%
121	PERA	\$15,383.00	\$1,590.73	\$10,471.69	\$4,911.31	68.07%
122	FICA	\$16,223.00	\$1,689.74	\$11,024.37	\$5,198.63	67.96%
131	Employer Paid Health	\$66,326.00	\$2,579.60	\$23,216.40	\$43,109.60	35.00%
132	Employer Paid Disability	\$1,425.00	\$140.23	\$1,262.07	\$162.93	88.57%
133	Employer Paid Dental	\$3,818.00	\$309.85	\$2,787.40	\$1,030.60	73.01%

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OBJ	OBJ Descr	2021 Budget	SEPTEMBER 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
134	Employer Paid Life	\$248.00	\$18.75	\$179.00	\$69.00	72.18%
136	Deferred Compensation	\$1,040.00	\$75.00	\$500.00	\$540.00	48.08%
140	Unemployment	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
151	Workers Comp Insurance	\$11,859.00	\$0.00	\$8,858.00	\$3,001.00	74.69%
152	Health Savings Account Contrib	\$18,000.00	\$0.00	\$6,750.00	\$11,250.00	37.50%
200	Office Supplies	\$200.00	\$0.00	\$166.62	\$33.38	83.31%
208	Instruction Fees	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
210	Operating Supplies	\$3,200.00	\$527.12	\$2,564.08	\$635.92	80.13%
212	Motor Fuels	\$2,000.00	\$454.70	\$2,314.95	-\$314.95	115.75%
213	Diesel Fuel	\$1,000.00	\$586.35	\$1,334.57	-\$334.57	133.46%
220	Repair/Maint Supply - Equip	\$3,000.00	\$2,190.88	\$8,662.96	-\$5,662.96	288.77%
221	Repair/Maint Vehicles 306	\$2,000.00	\$164.95	\$649.58	\$1,350.42	32.48%
223	Bldg Repair Suppl/Maintenance	\$15,000.00	\$1,452.95	\$11,797.34	\$3,202.66	78.65%
231	Chemicals	\$5,000.00	\$43.98	\$2,948.33	\$2,051.67	58.97%
235	Signs	\$400.00	\$120.53	\$226.78	\$173.22	56.70%
240	Small Tools and Minor Equip	\$0.00	\$0.00	\$590.04	-\$590.04	0.00%
254	Concessions - Pop	\$300.00	\$0.00	\$8.97	\$291.03	2.99%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Ted/Corey/Adam	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
260	Unif Eric/Josh/Nate	\$0.00	\$0.00	\$246.41	-\$246.41	0.00%
261	Unif Jake/TJ/Seth	\$300.00	\$0.00	\$274.51	\$25.49	91.50%
264	Unif Bobby/Cheryl	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
303	Engineering Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
304	Legal Fees (Civil)	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,600.00	\$0.00	\$432.62	\$1,167.38	27.04%
310	Program Supplies	\$1,000.00	\$125.90	\$1,703.39	-\$703.39	170.34%
311	Softball/Baseball	\$1,000.00	\$0.00	\$1,439.15	-\$439.15	143.92%
312	Aerobic Instruction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	Warm House/Garage Exp	\$1,000.00	\$0.00	\$214.68	\$785.32	21.47%
316	Security Monitoring	\$1,200.00	\$10.00	\$663.76	\$536.24	55.31%
317	Soccer/Skating	\$1,500.00	\$0.00	\$411.50	\$1,088.50	27.43%
318	Garage (North)	\$3,000.00	\$0.00	\$627.09	\$2,372.91	20.90%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,500.00	\$411.03	\$3,759.53	-\$259.53	107.42%
322	Postage	\$150.00	\$1.53	\$52.98	\$97.02	35.32%
323	Garage (East)	\$1,500.00	\$0.00	\$391.89	\$1,108.11	26.13%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$1,000.00	\$67.99	\$530.98	\$469.02	53.10%
335	Background Checks	\$150.00	\$90.00	\$120.00	\$30.00	80.00%
340	Advertising	\$500.00	\$0.00	\$133.45	\$366.55	26.69%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$15,000.00	\$0.00	\$13,321.00	\$1,679.00	88.81%
381	Electric Utilities	\$13,000.00	\$1,889.73	\$9,860.93	\$3,139.07	75.85%
383	Gas Utilities	\$6,500.00	\$50.00	\$3,162.27	\$3,337.73	48.65%
384	Refuse/Garbage Disposal	\$800.00	\$82.51	\$656.02	\$143.98	82.00%
403	Improvements Other Than Bldgs	\$3,800.00	\$0.00	\$4,275.26	-\$475.26	112.51%
405	Cleaning Services	\$22,575.00	\$1,881.25	\$16,931.25	\$5,643.75	75.00%
413	Office Equipment Rental/Repair	\$700.00	\$30.00	\$318.53	\$381.47	45.50%
415	Equipment Rental	\$500.00	\$0.00	\$375.00	\$125.00	75.00%
430	Miscellaneous	\$800.00	\$178.84	\$1,076.19	-\$276.19	134.52%
433	Dues and Subscriptions	\$500.00	\$0.00	\$399.00	\$101.00	79.80%
442	Safety Prog/Equipment	\$1,500.00	\$19.96	\$1,299.92	\$200.08	86.66%
443	Sales Tax	\$1,600.00	\$303.00	\$2,045.00	-\$445.00	127.81%
445	Sr Meals Expense	\$400.00	\$0.00	\$0.00	\$400.00	0.00%

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OBJ	OBJ Descr	2021 Budget	SEPTEMBER 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
448	Weight Room Ins Reimbur	\$150.00	\$8.25	\$71.50	\$78.50	47.67%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$50.00	\$88.00	\$62.00	58.67%
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$1,611.00	-\$611.00	161.10%
457	Weight Room Expenses	\$2,000.00	\$0.00	\$810.80	\$1,189.20	40.54%
459	PAL Foundation Expenditures	\$3,000.00	\$910.06	\$6,873.48	-\$3,873.48	229.12%
461	Silver Sneakers	\$6,500.00	\$513.00	\$5,206.74	\$1,293.26	80.10%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$101,868.00	\$0.00	\$83,340.02	\$18,527.98	81.81%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$797.00	\$66.71	\$596.39	\$200.61	74.83%
610	Interest	\$52.00	\$4.04	\$40.31	\$11.69	77.52%
DEPT 45100 Park and Recreation (GENERA		\$595,284.00	\$42,162.28	\$415,507.42	\$179,776.58	69.80%
DEPT 45500 Library						
101	Assistant	\$14,803.00	\$2,369.34	\$15,999.82	-\$1,196.82	108.08%
121	PERA	\$1,110.00	\$177.72	\$1,184.53	-\$74.53	106.71%
122	FICA	\$1,132.00	\$169.83	\$1,117.03	\$14.97	98.68%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$105.00	\$0.00	\$0.00	\$105.00	0.00%
133	Employer Paid Dental	\$310.00	\$34.15	\$308.60	\$1.40	99.55%
134	Employer Paid Life	\$21.00	\$2.05	\$8.20	\$12.80	39.05%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$260.00	\$0.00	\$0.00	\$260.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$1,500.00	\$0.00	\$1,032.00	\$468.00	68.80%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
201	Library Operating Supplies	\$2,000.00	\$7.99	\$1,375.59	\$624.41	68.78%
202	Library Subscriptions	\$500.00	\$0.00	\$222.04	\$277.96	44.41%
203	Library Books	\$5,000.00	\$455.76	\$2,783.75	\$2,216.25	55.68%
204	Children s Program Expense	\$150.00	\$0.00	\$131.61	\$18.39	87.74%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	Book Sale Expenses	\$0.00	\$36.00	\$72.00	-\$72.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$62.52	\$500.45	\$499.55	50.05%
322	Postage	\$50.00	\$1.00	\$1.00	\$49.00	2.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$10.00	\$81.40	\$418.60	16.28%
430	Miscellaneous	\$1,000.00	\$0.00	\$210.96	\$789.04	21.10%
433	Dues and Subscriptions	\$0.00	\$0.00	\$1,571.86	-\$1,571.86	0.00%
443	Sales Tax	\$100.00	\$80.00	\$225.50	-\$125.50	225.50%
452	Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
500	Capital Outlay	\$7,500.00	\$0.00	\$940.35	\$6,559.65	12.54%
600	Principal	\$521.00	\$43.61	\$389.87	\$131.13	74.83%
610	Interest	\$34.00	\$2.64	\$26.43	\$7.57	77.74%
DEPT 45500 Library		\$40,396.00	\$3,452.61	\$28,182.99	\$12,213.01	69.77%
DEPT 47007 2003 Series A Disposal						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	SEPTEMBER 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
DEPT 47013	Bond Disclosure					
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013	Bond Disclosure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014	47014					
600	Principal	\$200,000.00	\$0.00	\$200,000.00	\$0.00	100.00%
610	Interest	\$11,752.00	\$0.00	\$11,752.50	-\$0.50	100.00%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$377.45	-\$77.45	125.82%
DEPT 47014	47014	\$212,052.00	\$0.00	\$212,129.95	-\$77.95	100.04%
DEPT 47015	47015 Series 2015B					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015	47015 Series 2015B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000	Recycling					
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
388	Recycling Expenses	\$500.00	\$0.00	\$200.00	\$300.00	40.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000	Recycling	\$500.00	\$0.00	\$200.00	\$300.00	40.00%
FUND 101	GENERAL FUND	\$4,708,744.00	\$366,270.96	\$4,196,505.38	\$512,238.62	89.12%
FUND 301	DEBT SERVICE FUND					
DEPT 47000	\$3,815,000 GO CIP 2019A					
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$180,000.00	\$0.00	\$180,000.00	\$0.00	100.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$74,881.00	\$0.00	\$74,881.26	-\$0.26	100.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$745.00	-\$745.00	0.00%
DEPT 47000	\$3,815,000 GO CIP 2019A	\$254,881.00	\$0.00	\$255,626.26	-\$745.26	100.29%
DEPT 47001	Community Ctr Refunding 2002					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001	Community Ctr Refunding 200	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	SEPTEMBER 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
DEPT 47005	2001 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010	2004 Series A					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010	2004 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011	2006 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011	2006 Series B Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	CIP Bonds					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	CIP Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013	Bond Disclosure					
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
621	Continung Disclosure Expene	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47013	Bond Disclosure	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47014	47014					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$80,000.00	\$0.00	\$80,000.00	\$0.00	100.00%
610	Interest	\$18,225.00	\$0.00	\$18,225.00	\$0.00	100.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$745.00	-\$745.00	0.00%
DEPT 47014	47014	\$98,225.00	\$0.00	\$98,970.00	-\$745.00	100.76%
DEPT 47015	47015 Series 2015B					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	SEPTEMBER 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$250.00	\$50.00	83.33%
DEPT 47015 47015 Series 2015B		\$300.00	\$0.00	\$250.00	\$50.00	83.33%
FUND 301 DEBT SERVICE FUND		\$355,906.00	\$0.00	\$354,846.26	\$1,059.74	99.70%
FUND 401 GENERAL CAPITAL PROJECTS						
DEPT 42280 Fire Administration						
551	Capital Outlay-Building	\$1,118,964.00	\$45,499.25	\$1,116,961.73	\$2,002.27	99.82%
DEPT 42280 Fire Administration		\$1,118,964.00	\$45,499.25	\$1,116,961.73	\$2,002.27	99.82%
DEPT 44000 Capital Projects						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000 Capital Projects		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 CIP Bonds						
551	Capital Outlay-Building	\$7,342.00	\$827.75	\$4,790.73	\$2,551.27	65.25%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 CIP Bonds		\$7,342.00	\$827.75	\$4,790.73	\$2,551.27	65.25%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$1,126,306.00	\$46,327.00	\$1,121,752.46	\$4,553.54	99.60%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
DEPT 46000 Tax Increment Financing						
351	Legal Notices Publishing	\$650.00	\$0.00	\$123.25	\$526.75	18.96%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$10,200.00	\$0.00	\$5,995.28	\$4,204.72	58.78%
650	Administrative Costs	\$650.00	\$0.00	\$100.00	\$550.00	15.38%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000 Tax Increment Financing		\$11,500.00	\$0.00	\$6,218.53	\$5,281.47	54.07%
DEPT 46001 TIF 1-9 MidWest Asst Living						
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46001 TIF 1-9 MidWest Asst Living		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJEC		\$11,500.00	\$0.00	\$6,218.53	\$5,281.47	54.07%
FUND 410 MARODA DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	SEPTEMBER 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
FUND 412 DUCK LANE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
DEPT 43000 Public Works (GENERAL)						
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
DEPT 45500 Library						
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500 Library		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
DEPT 43200 Sewer						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	SEPTEMBER 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
DEPT 41940 General Government						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 \$3,815,000 GO CIP 2019A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 \$3,815,000 GO CIP 2019A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$18,100.00	\$0.00	\$5,775.00	\$12,325.00	31.91%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$18,100.00	\$0.00	\$5,775.00	\$12,325.00	31.91%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$18,100.00	\$0.00	\$5,775.00	\$12,325.00	31.91%
FUND 503 EDA (REVOLVING LOAN)						
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	SEPTEMBER 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
FUND 601 SEWER OPERATING FUND						
DEPT 43200 Sewer						
100	Wages and Salaries Dept Head	\$86,689.00	\$10,117.15	\$67,728.99	\$18,960.01	78.13%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$6,502.00	\$758.79	\$5,061.40	\$1,440.60	77.84%
122	FICA	\$6,632.00	\$686.71	\$4,486.43	\$2,145.57	67.65%
131	Employer Paid Health	\$22,109.00	\$1,842.40	\$16,581.60	\$5,527.40	75.00%
132	Employer Paid Disability	\$740.00	\$66.04	\$594.36	\$145.64	80.32%
133	Employer Paid Dental	\$1,032.00	\$86.00	\$774.00	\$258.00	75.00%
134	Employer Paid Life	\$67.00	\$5.20	\$46.80	\$20.20	69.85%
136	Deferred Compensation	\$650.00	\$75.00	\$500.00	\$150.00	76.92%
151	Workers Comp Insurance	\$7,010.00	\$0.00	\$3,652.00	\$3,358.00	52.10%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$4,500.00	\$1,500.00	75.00%
200	Office Supplies	\$250.00	\$6.50	\$354.56	-\$104.56	141.82%
208	Instruction Fees	\$2,500.00	\$46.00	\$846.00	\$1,654.00	33.84%
210	Operating Supplies	\$3,500.00	\$51.95	\$1,844.35	\$1,655.65	52.70%
212	Motor Fuels	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$10,000.00	\$340.10	\$14,719.85	-\$4,719.85	147.20%
221	Repair/Maint Vehicles 306	\$1,500.00	\$0.00	\$527.48	\$972.52	35.17%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$802.61	\$2,338.25	\$1,661.75	58.46%
229	Oper/Maint - Lift Station	\$12,000.00	\$12,200.14	\$26,286.70	-\$14,286.70	219.06%
230	Repair/Maint - Collection Syst	\$7,000.00	\$0.00	\$4,329.82	\$2,670.18	61.85%
231	Chemicals	\$18,000.00	\$2,282.51	\$4,700.34	\$13,299.66	26.11%
258	Unif FIRE/Ted/Corey/Adam	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
303	Engineering Fees	\$1,000.00	\$0.00	\$390.00	\$610.00	39.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$4,556.00	\$494.19	\$4,526.49	\$29.51	99.35%
321	Communications-Cellular	\$1,600.00	\$90.18	\$742.21	\$857.79	46.39%
322	Postage	\$800.00	\$353.19	\$494.46	\$305.54	61.81%
331	Travel Expenses	\$2,500.00	\$1,126.72	\$2,071.26	\$428.74	82.85%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$272.00	\$272.00	-\$72.00	136.00%
360	Insurance	\$12,000.00	\$0.00	\$10,071.00	\$1,929.00	83.93%
381	Electric Utilities	\$38,000.00	\$3,039.81	\$26,609.89	\$11,390.11	70.03%
383	Gas Utilities	\$3,000.00	\$25.00	\$1,342.13	\$1,657.87	44.74%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$15,000.00	\$1,225.39	\$7,887.11	\$7,112.89	52.58%
407	Sludge Disposal	\$20,000.00	\$0.00	\$15,295.60	\$4,704.40	76.48%
420	Depreciation Expense	\$315,000.00	\$0.00	\$0.00	\$315,000.00	0.00%
430	Miscellaneous	\$100.00	\$0.00	\$20.00	\$80.00	20.00%
433	Dues and Subscriptions	\$300.00	\$221.00	\$1,683.00	-\$1,383.00	561.00%
442	Safety Prog/Equipment	\$1,500.00	\$35.98	\$102.94	\$1,397.06	6.86%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$2,000.00	\$0.00	\$1,590.00	\$410.00	79.50%
452	Refund	\$100.00	\$0.00	\$52.00	\$48.00	52.00%
500	Capital Outlay	\$250,000.00	\$0.00	\$0.00	\$250,000.00	0.00%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$13,125.50	\$25,220.00	-\$25,220.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$0.00	\$7,820.00	-\$7,820.00	0.00%

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OBJ	OBJ Descr	2021 Budget	SEPTEMBER 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
DEPT 43200 Sewer		\$868,787.00	\$49,376.06	\$266,063.02	\$602,723.98	30.62%
DEPT 47007 2003 Series A Disposal						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$868,787.00	\$49,376.06	\$266,063.02	\$602,723.98	30.62%
FUND 614 TELEPHONE AND CABLE FUND						
DEPT 49000 Miscellaneous (GENERAL)						
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
630	Loss on Bond Defeasance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49000 Miscellaneous (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$190,000.00	\$0.00	\$190,000.00	\$0.00	100.00%
610	Interest	\$12,157.00	\$0.00	\$9,202.50	\$2,954.50	75.70%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$367.55	\$382.45	49.01%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$202,907.00	\$0.00	\$199,570.05	\$3,336.95	98.36%
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$100,000.00	\$0.00	\$100,000.00	\$0.00	100.00%
610	Interest	\$14,265.00	\$0.00	\$22,012.50	-\$7,747.50	154.31%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$114,265.00	\$0.00	\$122,012.50	-\$7,747.50	106.78%
FUND 651 SEWER RESTRICTED SINKING FUN		\$317,172.00	\$0.00	\$321,582.55	-\$4,410.55	101.39%
FUND 652 WASTEWATER MGMT DISTRICT						
DEPT 41910 Planning and Zoning						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$7,406,515.00	\$461,974.02	\$6,272,743.20	\$1,133,771.80	84.69%

C-11.

CITY OF CROSSLAKE
Balance Sheet

Current Period: SEPTEMBER 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
FUND 101 GENERAL FUND							
G 101-10100 Cash		\$7,326,009.02	\$45,003.10	\$382,391.32	\$4,119,218.32	\$4,376,750.02	\$7,068,477.32
G 101-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10200 Petty Cash		\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
G 101-10201 Petty Cash - Library		\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
G 101-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10450 Interest Receivable on Invest		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10500 Taxes Receivable-Current		\$101,196.19	\$0.00	\$0.00	\$0.00	\$101,196.19	\$0.00
G 101-10700 Taxes Receivable-Delinquent		\$53,514.02	\$0.00	\$0.00	\$0.00	\$0.00	\$53,514.02
G 101-10800 Allow for Uncollected Taxes		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-11500 Accounts Receivable		\$9,188.44	\$0.00	\$0.00	\$0.00	\$9,188.44	\$0.00
G 101-11600 Allow for Uncollected Receivab		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-12100 Special Assess Rec-Current		\$358.17	\$0.00	\$0.00	\$0.00	\$358.17	\$0.00
G 101-12200 Special Assess Rec-Delinquent		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-12300 Special Assess Rec-Deferred		\$64,864.70	\$0.00	\$0.00	\$0.00	\$0.00	\$64,864.70
G 101-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-13200 Due From Other Governments		\$91,016.56	\$0.00	\$0.00	\$75,494.38	\$166,510.94	\$0.00
G 101-13300 Advances To Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-14100 Inventory of Material/Supply		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-15500 Prepaid Items		\$34,161.32	\$0.00	\$0.00	\$0.00	\$0.00	\$34,161.32
G 101-15600 Deferred Charges		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16100 Fixed Asset-Land		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16200 Fixed Asset-Buildings		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16400 Fixed Asset-Equip/Machinery		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16420 Fixed Asset-Office Equipment		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16440 Fixed Asset-Motor Vehicles		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-18100 Amount Avail in Debt Srv Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-18200 Amount Provided for Debt Retir		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20200 Accounts Payable		-\$65,341.85	\$0.00	\$0.00	\$65,341.85	\$0.00	\$0.00
G 101-20300 Sales Tax Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20600 Contracts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20701 Due to General Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20703 Due to D&M Investments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20800 Due to Other Governments		-\$11,179.49	\$0.00	\$0.00	\$11,179.49	\$0.00	\$0.00
G 101-20900 Advance From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21500 Accrued Interest Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21600 Accrued Wages & Salaries Paya		-\$51,573.94	\$0.00	\$0.00	\$0.00	\$0.00	-\$51,573.94
G 101-21700 Accrued Payroll Deductions Pay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21701 Federal Withholding		\$0.00	\$11,106.14	\$11,106.14	\$68,452.87	\$68,452.87	\$0.00
G 101-21702 State Withholding		\$0.00	\$5,508.04	\$5,508.04	\$34,782.28	\$34,782.28	\$0.00
G 101-21703 FICA Withholding(Incl Medicare		\$0.00	\$16,301.20	\$16,301.20	\$107,608.48	\$107,608.48	\$0.00
G 101-21704 PERA		-\$326.15	\$24,570.94	\$24,604.13	\$172,400.87	\$172,434.06	-\$359.34
G 101-21705 Other Retirement		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21706 Hospitalization/Medical Ins		-\$8,880.61	\$26,393.10	\$22,478.00	\$235,695.50	\$230,859.20	-\$4,044.31

CITY OF CROSSLAKE
Balance Sheet

Current Period: SEPTEMBER 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 101-21707	Union Dues	-\$374.39	\$558.96	\$831.96	\$6,793.52	\$6,603.52	-\$184.39
G 101-21708	HCSP	\$0.00	\$2,668.84	\$2,668.84	\$20,415.89	\$20,415.89	\$0.00
G 101-21709	Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21710	Life Insuranace	-\$116.60	\$537.60	\$544.60	\$4,231.40	\$3,867.80	\$247.00
G 101-21711	Garnishments and Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21712	Savings	-\$756.22	\$1,161.66	\$1,742.49	\$12,624.38	\$12,624.38	-\$756.22
G 101-21713	Dental	\$1,219.62	\$1,291.98	\$1,184.48	\$13,468.05	\$13,521.80	\$1,165.87
G 101-21714	Deferred Compensation	\$0.00	\$1,608.00	\$1,608.00	\$12,804.00	\$12,804.00	\$0.00
G 101-21715	Minnesota Benefit Assoc.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21716	Flexible Benefit Plan	-\$6,246.83	\$7,926.52	\$6,532.99	\$65,089.23	\$65,157.30	-\$6,314.90
G 101-21717	Child Support/Alimony	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21718	Deferred Compensation	\$0.00	\$400.00	\$400.00	\$2,950.00	\$2,950.00	\$0.00
G 101-21750	Accrued Compensated Absence	-\$2,018.10	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,018.10
G 101-22000	Deposits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22200	Deferred Revenues	-\$108,198.39	\$0.00	\$0.00	\$183,692.77	\$87,815.53	-\$12,321.15
G 101-22280	Deferred Revenue-Property Tax	-\$53,514.02	\$0.00	\$0.00	\$0.00	\$0.00	-\$53,514.02
G 101-22281	Deferred Revenue-Spec Assmts	-\$64,864.70	\$0.00	\$0.00	\$0.00	\$0.00	-\$64,864.70
G 101-22500	Bonds Payable-Current Portion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22510	General Obligation Bonds Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22520	Special Assess Bonds Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22530	Revenue Bonds Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22600	Capital Lease Agree-Current	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22700	Installment Purchase Contracts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22800	Other Current Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23100	Bonds Payable-Noncurrent NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23110	General Obligation Pay NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23120	Special Assess Bonds Pay NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23130	Revenue Bonds Payable NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23600	Postemployment Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23700	Capital Lease Agree-Noncurrent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23800	Installment Purch Contract-NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23900	Other Long-term Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-24100	Fund Balance For Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-24400	Fund Balance For Prepaid	\$0.00	\$0.00	\$0.00	\$34,161.32	\$34,161.32	\$0.00
G 101-25300	Unreserved Fund Balance	\$0.00	\$431,752.61	\$431,752.61	\$11,956,131.89	\$11,956,131.89	\$0.00
G 101-27200	FB - Nonspendable - Prepays	-\$34,161.32	\$0.00	\$0.00	\$34,161.32	\$34,161.32	-\$34,161.32
G 101-28510	FB - Rest. For Cap. Outlay	-\$372,911.47	\$0.00	\$0.00	\$372,911.47	\$0.00	\$0.00
G 101-29200	FB - CO - ASSIGNED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-29210	FB - CO ASG Animal Control	-\$1,515.02	\$0.00	\$0.00	\$1,515.02	\$1,515.02	-\$1,515.02
G 101-29215	FB - CO ASG Admin & PZ	-\$16,987.23	\$0.00	\$0.00	\$16,987.23	\$20,273.25	-\$20,273.25
G 101-29220	FB - CO ASG Fire Hall Remodel	-\$131,050.76	\$0.00	\$0.00	\$262,101.52	\$131,050.76	\$0.00
G 101-29225	FB - CO ASG PW Bridges	-\$112,324.47	\$0.00	\$0.00	\$112,324.47	\$116,388.33	-\$116,388.33
G 101-29226	FB - CO ASG Storm Water Main	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	-\$2,500.00
G 101-29230	FB - CO ASG PW Buildings	-\$56,500.00	\$0.00	\$0.00	\$69,681.15	\$56,500.00	-\$43,318.85
G 101-29231	FB- CO ASG PW Veh & Equip	\$0.00	\$4,456.15	\$0.00	\$4,456.15	\$2,115.05	\$2,341.10

CITY OF CROSSLAKE
Balance Sheet

Current Period: SEPTEMBER 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 101-29235 FB - CO ASG PW Roads		-\$98,430.00	\$83,488.79	\$0.00	\$181,918.79	\$651,504.22	-\$568,015.43
G 101-29240 FB - CO ASG Parks 80 Acre		-\$698.36	\$0.00	\$0.00	\$698.36	\$698.36	-\$698.36
G 101-29245 FB - CO ASG Park Dedication		-\$99,608.43	\$0.00	\$0.00	\$99,608.43	\$113,108.43	-\$113,108.43
G 101-29250 FB - CO ASG Park Fitness Equi		-\$67,034.49	\$0.00	\$0.00	\$67,034.49	\$80,034.49	-\$80,034.49
G 101-29255 FB - CO ASG Park Gen Cap Ex		-\$56,070.14	\$0.00	\$0.00	\$56,070.14	\$65,273.12	-\$65,273.12
G 101-29260 FB - CO ASG Library D/Pledges		-\$42,722.01	\$0.00	\$653.48	\$42,722.01	\$53,303.34	-\$53,303.34
G 101-29265 FB - CO ASG Police Restitution		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-29270 FB - CO ASG Police Forfeiture		-\$90.00	\$0.00	\$0.00	\$90.00	\$1,363.00	-\$1,363.00
G 101-29275 FB - CO ASG Police Equipment		-\$70,178.78	\$0.00	\$0.00	\$70,178.78	\$125,871.00	-\$125,871.00
G 101-29300 FB - UnRestricted Unassigned		-\$6,148,054.27	\$382,309.36	\$136,734.71	\$7,375,469.87	\$7,030,611.92	-\$5,803,196.32
FUND 101 GENERAL FUND		\$0.00	\$1,047,042.99	\$1,047,042.99	\$25,970,465.69	\$25,970,465.69	\$0.00
FUND 301 DEBT SERVICE FUND							
G 301-10100 Cash		\$417,971.87	\$0.00	\$0.00	\$264,817.67	\$354,846.26	\$327,943.28
G 301-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-10500 Taxes Receivable-Current		\$10,466.65	\$0.00	\$0.00	\$0.00	\$10,466.65	\$0.00
G 301-10700 Taxes Receivable-Delinquent		\$4,628.21	\$0.00	\$0.00	\$0.00	\$0.00	\$4,628.21
G 301-10800 Allow for Uncollected Taxes		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-12100 Special Assess Rec-Current		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-12200 Special Assess Rec-Delinquent		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-12300 Special Assess Rec-Deferred		\$13,304.20	\$0.00	\$0.00	\$0.00	\$0.00	\$13,304.20
G 301-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-13200 Due From Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-15500 Prepaid Items		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-22200 Deferred Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-22280 Deferred Revenue-Property Tax		-\$4,628.21	\$0.00	\$0.00	\$0.00	\$0.00	-\$4,628.21
G 301-22281 Deferred Revenue-Spec Assmts		-\$13,304.20	\$0.00	\$0.00	\$0.00	\$0.00	-\$13,304.20
G 301-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$894,246.67	\$894,246.67	\$0.00
G 301-28400 FB - Restricted for Debt Ser.		-\$428,438.52	\$0.00	\$0.00	\$629,429.00	\$528,933.76	-\$327,943.28
FUND 301 DEBT SERVICE FUND		\$0.00	\$0.00	\$0.00	\$1,788,493.34	\$1,788,493.34	\$0.00
FUND 401 GENERAL CAPITAL PROJECTS							
G 401-10100 Cash		\$858,787.71	\$10,000.00	\$46,327.00	\$613,305.00	\$1,486,904.58	-\$14,811.87
G 401-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-13200 Due From Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-20200 Accounts Payable		-\$372,911.47	\$0.00	\$0.00	\$365,152.12	\$3,305.00	-\$11,064.35
G 401-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-20900 Advance From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-21500 Accrued Interest Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-25300 Unreserved Fund Balance		\$0.00	\$56,327.00	\$56,327.00	\$1,986,085.82	\$1,986,085.82	\$0.00
G 401-28510 FB - Rest. For Cap. Outlay		-\$485,876.24	\$46,327.00	\$10,000.00	\$1,007,628.70	\$495,876.24	\$25,876.22
FUND 401 GENERAL CAPITAL PROJECTS		\$0.00	\$112,654.00	\$112,654.00	\$3,972,171.64	\$3,972,171.64	\$0.00
FUND 405 TAX INCREMENT FINANCE PROJECTS							
iG 405-10100 Cash		\$9,764.75	\$0.00	\$0.00	\$6,716.67	\$6,273.78	\$10,207.64

CITY OF CROSSLAKE
Balance Sheet

Current Period: SEPTEMBER 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
iG 415-13100	Due From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 415-20200	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 415-20600	Contracts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 415-20700	Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 415-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 420 LIBRARY PROJECT							
IG 420-10100	Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 420-10450	Interest Receivable on Invest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 420-13100	Due From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 420-13300	Advances To Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 420-20200	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 420-20600	Contracts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 420-20700	Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 420-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 421 WATER SYSTEM PROJECT							
G 421-10100	Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 421-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 421 WATER SYSTEM PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 432 SEWER PROJECT							
!G 432-10100	Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-10400	Investments at Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-13100	Due From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-20200	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-20300	Sales Tax Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-20700	Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 449 WOLF TRAIL/WOLF COURT							
IG 449-10100	Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 449-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 449 WOLF TRAIL/WOLF COURT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 458 JOINT PUBLIC WORKS FACILITY							
IG 458-10100	Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 458-10101	Restricted Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 458-20200	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 458-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 458 JOINT PUBLIC WORKS FACILITY		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 460 ABC DRIVE							
IG 460-10100	Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 460-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 460 ABC DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 461 WILDWOOD/WHITE BIRCH							

CITY OF CROSSLAKE
Balance Sheet

Current Period: SEPTEMBER 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
!G 614-22530	Revenue Bonds Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 614-22800	Other Current Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 614-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 614 TELEPHONE AND CABLE FUND</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 651 SEWER RESTRICTED SINKING FUND							
G 651-10100	Cash	\$482,046.45	\$0.00	\$0.00	\$206,440.50	\$321,582.55	\$366,904.40
G 651-10101	Restricted Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-10102	Restricted Cash-RUS Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-10450	Interest Receivable on Invest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-10500	Taxes Receivable-Current	\$9,649.92	\$0.00	\$0.00	\$0.00	\$9,649.92	\$0.00
G 651-10700	Taxes Receivable-Delinquent	\$5,174.33	\$0.00	\$0.00	\$0.00	\$0.00	\$5,174.33
G 651-11502	Notes Rec - Short Term Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11503	Notes Rec - Long Term Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15500	Prepaid Items	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15600	Deferred Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15620	Unamortized Discount on Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15621	Unamortized Premium	-\$5,188.38	\$0.00	\$0.00	\$0.00	\$0.00	-\$5,188.38
G 651-15625	Deferred Charges - Bond Issuan	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-21500	Accrued Interest Payable	-\$14,077.66	\$0.00	\$0.00	\$0.00	\$0.00	-\$14,077.66
G 651-22200	Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-22500	Bonds Payable-Current Portion	-\$290,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$290,000.00
G 651-23100	Bonds Payable-Noncurrent NC	-\$1,330,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,330,000.00
G 651-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$1,680,068.31	\$1,680,068.31	\$0.00
G 651-26100	Net Inv. In Capital Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-26200	Net Assets - Restricted DS	-\$467,968.79	\$0.00	\$0.00	\$799,201.26	\$674,409.29	-\$343,176.82
G 651-26600	Net Assets - Unrestricted	\$1,610,364.13	\$0.00	\$0.00	\$1,610,364.13	\$1,610,364.13	\$1,610,364.13
<i>FUND 651 SEWER RESTRICTED SINKING FUND</i>		\$0.00	\$0.00	\$0.00	\$4,296,074.20	\$4,296,074.20	\$0.00
FUND 652 WASTEWATER MGMT DISTRICT							
!G 652-10100	Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 652-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 652 WASTEWATER MGMT DISTRICT</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total		\$0.00	\$1,244,593.10	\$1,244,593.10	\$50,217,760.28	\$50,217,760.28	\$0.00

C. 12.

City Hall Construction Project - Daft: 09/30/2021			
	Construction Costs	Percent of Original Construction Contract	
BUILDING PORTION OF PROJECT:			
Contract Price with HyTec			
Building Design Services	200,000		
Building Construction	2,949,516		
Total Original Contract Price	3,149,516	100.00%	
Change Orders - Approved			
CO #1 AV System, Security and Access Control	59,131	1.88%	
CO #2 Flammable Waste Interceptor (Police Garage)	6,493	0.21%	
CO #3 Handicapped Automatic Doors	6,466	0.21%	
CO #4 Bulletproof glass, electrical	20,920	0.66%	
Total Change Orders to Date	93,009	2.95%	
Adjusted Contract Price Including Change Orders			
	3,242,525		
Approved Items Purchased Directly by the City			
CARDMEMBER SERVICE	CABLES/HEADPHONES	120	0.00%
CARDMEMBER SERVICE	FILE CABINETS	387	0.01%
CDW GOVERNMENT	CABLES	167	0.01%
CROSSLAKE COMMUNICATIONS	PHONE SYSTEM	5,545	0.18%
CROW WING COUNTY HIGHWAY DEPT	CITY HALL SIGNS	142	0.00%
CROW WING POWER	LINE EXTENSION	1,500	0.05%
CTC I.T.	SERVER/FIREWALL	4,180	0.13%
DACOTAH PAPER COMPANY	DISPENSERS	233	0.01%
DIGITAL HORIZONS	AV SYSTEM	10,165	0.32%
DIGITAL INK DESIGN	DROP BOX MAGNET	23	0.00%
GRANITE ELECTRONICS	ANTENNAS	13,910	0.44%
JIMS ELECTRIC	RAN GROUND AND BONDED RADIO SYSTEM	825	0.03%
LAKES AREA LAWNCARE	LANDSCAPING	15,328	0.49%
MIDWEST SECURITY	INSTALL KEYPAD	2,393	0.08%
MN POLLUTION CONTROL AGENCY	SANITARY SEWER PERMIT FEE	310	0.01%
NELSONS OUTDOOR LIGHTING	IRRIGATION SYSTEM	9,000	0.29%
NORTHLAND PRESS	NORTHLAND PRESS	94	0.00%
QUILL CORPORATION	4 LEGAL SIZE FIRE PROOF CABINETS	10,875	0.35%
STEWART SOUND SYSTEMS LLC	HEARING ASSIST	3,372	0.11%
STEWART SOUND SYSTEMS LLC	CHAMBER ACOUSTICS	4,078	0.13%
STEWART SOUND SYSTEMS LLC	OFFICE ACOUSTICS	6,837	0.22%
STEWART SOUND SYSTEMS LLC	MICROPHONES/LABOR/ADD. CONNECTION	2,703	0.09%
ULINE	SHELVING/DROP BOX/MATS/TABLE	2,936	0.09%
WIDSETH SMITH NOLTING & ASSO.	SCHEMATICS	4,500	0.14%
<i>PENDING - HY-TEC</i>	<i>ESTIMATED COST OF DRINKING FOUNTIAN</i>	<i>4,800</i>	<i>0.15%</i>
Total Approved Items Purchased Directly By the City	104,423	3.32%	
Total Building Only Costs-To-Date			
	3,346,948		
OTHER PROJECT RELATED COSTS:			
LAND ACQUISITION COSTS	172,444		
DAGGETT BAY ROAD/SANITARY SEWER	301,799		
BOND ACQUISITION COSTS	34,000		
Total Other Project Related Costs	508,243		
GRAND TOTAL - PROJECT COSTS TO DATE			
	3,855,191		
PROJECT FUNDING			
NET BOND PROCEEDS USED FOR PROJECT COSTS	3,811,688		
CARES FUNDING APPLIED TO BUILDING	13,910		
CASH/UNASSIGNED GENERAL FUND BALANCE	29,593		
TOTAL PROJECT FUNDING	3,855,191		

(Note: Project is funded entirely with cash.)

Category	Project Budget		Actual Project Costs	Variance With Budget Over (Under)		Percent of Original Budget
	25 Years	25 Years				
Life Expectancy - Years			25 Years			
<u>ORIGINAL PROJECT BUDGET</u>						
Contract Cost	1,298,770	1,298,770	1,298,770	-	0.00%	
Design Engineering	100,000	100,000	103,305	3,305	0.24%	
TOTAL ORIGINAL PROJECT BUDGET	1,398,770	1,402,075	1,402,075	3,305	0.24%	
<u>Hose Tower Flat Roof</u>						
WO # 01 Hose Tower Flat Roof	14,401	14,401	-	(14,401)	-1.03%	
WO # 01 Hose Tower Flat Roof - Removed	(14,401)	(14,401)	-	14,401	1.03%	
	-	-	-	-	-	
<u>Additional Project Budget - Supplied by Contractor</u>						
WO # 02 South Wall, Framing & Siding	28,800	28,800	32,607	3,807	0.27%	
WO # 03 Re-Frame Overhead Doors	25,600	25,600	25,974	374	0.03%	
WO # 04 Mechanical Pump Room	12,200	12,200	13,991	1,791	0.13%	
WO # 05 Exterior Wall Sheathing at Doors and Openings	10,000	10,000	9,996	(4)	0.00%	
Billing Correction for over billing on WO# 5	-	-	(3,000)	(3,000)	-0.21%	
WO # 06 Expose and Replace All Interior and Exterior Walls	113,000	113,000	135,980	22,980	1.64%	
WO # 08 Attic Vapor Barrier & Insulation	98,000	113,344	113,344	15,344	1.10%	
N/A Concrete Slab Moisture Mitigation	35,000	35,000	-	(35,000)	-2.50%	
WO # 09 Mold Mitigation - If Needed Allowance - Pending Payment	50,000	50,000	9,353	(40,647)	-2.91%	
	372,600	372,600	338,244	(34,356)	-2.46%	
<u>Additional Change Orders - Supplied By Contractor</u>						
WO # 07 Attic Draft Stops	25,342	25,342	19,644	(5,698)	-0.41%	
WO #10 Bay 5 Overhead Door Relocate	6,488	6,488	18,759	12,271	0.88%	
WO # 11 Hose Tower Balcony	4,612	4,612	5,558	946	0.07%	
WO # 12 Winter Conditions	25,000	25,000	21,676	(3,324)	-0.24%	
WO # 13 Hose Tower Paint	7,040	7,040	6,999	(41)	0.00%	
WO # 16 Mechanical Room Water Piping	1,275	1,275	1,665	390	0.03%	
WO # 14 Water Softener System	4,909	4,909	5,792	883	0.06%	
WO # 15 Garage Dehumidification system and Garage 116 FRP	17,383	17,383	19,115	1,732	0.12%	
Facia and Gutters - Actual Amount included in WO #08	4,615	4,615	-	(4,615)	-0.33%	
Fire Station - Soffit Wood Re-Stain - HYTEC Direct Bill	6,570	6,570	6,570	-	0.00%	
Fire Station - Kitchen Cabinets - HYTEC Direct Bill	15,247	15,247	15,247	-	0.00%	
HyTec - Ambulance Garage Moisture issues - direct via Hytec - No WO	5,448	5,448	5,448	-	0.00%	
HyTec - Additional Electric	13,525	13,525	13,525	-	0.00%	
	137,454	137,454	139,996	2,542	0.18%	

C.13.

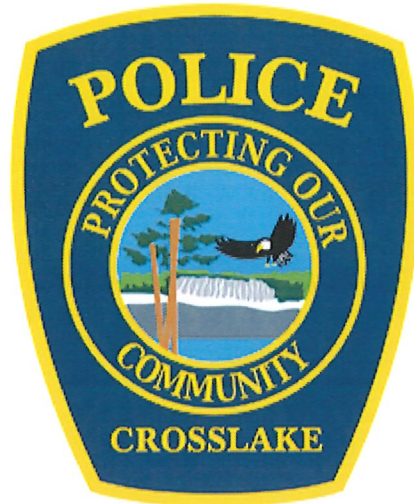
City of Crosslake - Draft

Fire Hall Remodel Costs for Discussion Purposes 09.30.2021 Revision 1

(Note: Project is funded entirely with cash.)

Category	Project Budget	Actual Project Costs	Variance With Budget Over (Under)	Percent of Original Budget
Additional Project Budget - Supplied by Owner				
Casework, Furniture, Other Items	69,833	-	(69,833)	-4.99%
ACE HARDWARE-CROSSLAKE - Miscellaneous items.	-	388	388	0.03%
ADSPEC MARKETING, INC. - Gear tags, temporary storage bags	-	321	321	0.02%
ALEX AIR APPARATUS, INC.- Move and replace compressor	-	1,280	1,280	0.09%
BRAUN INTERTEC CORPORATION - Fungal Sampling	-	4,225	4,225	0.30%
CROSSLAKE COMMUNICATIONS	-	396	396	0.03%
CROSSLAKE FIREFIGHTERS RELIEF - Reimburse City's Share of Appliances	-	3,809	3,809	0.27%
CROSSLAKE FIREFIGHTERS RELIEF - Reimburse City's Share of Exercise Equip	-	10,000	10,000	0.71%
DEFINITIVE INTEGRATIONS, LLC - Audio Visual	-	19,913	19,913	1.42%
FIRST SUPPLY - Sprinkler Controller	-	148	148	0.01%
FYLES SATELLITES INC - Portable Restrooms	-	589	589	0.04%
GRANITE CITY ELECTRONICS	-	435	435	0.03%
INTENSITY WINDOW TINTING	-	2,869	2,869	0.21%
JEFFERSON FIRE & SAFETY, INC. - Anchors and Jumbo Gear Bags	-	2,318	2,318	0.17%
JEFFERSON FIRE & SAFETY, INC. - Gear Dryer - Funded with CARES	-	9,667	9,667	0.69%
KRUEGER INT L INC - Desk Furniture	-	2,293	2,293	0.16%
KRUEGER INT L INC - Furniture	-	14,605	14,605	1.04%
KRUEGER INT L INC - Radio Room - in May bills for approval	-	3,732	3,732	0.27%
MACQUEEN EMERGENCY - Gear Lockers	-	11,263	11,263	0.81%
MENARDS - Shelving, Vacuum	-	492	492	0.04%
MILLER CONSTRUCTION - Building Rent	-	20,000	20,000	1.43%
MIDWESR SECURITY	-	657	657	0.05%
OLYMPUS LOCKERS AND STORAGE SUPPLIES	-	13,947	13,947	1.00%
PINNACLE PROPERTY MANAGEMENT - Stump Grinding	-	325	325	0.02%
SIMONSON -Plywood	-	171	171	0.01%
SPECIALTY SOLUTIONS LLC - LAWM MIX/STRAW	-	402	402	0.03%
ULINE - MATS/TABLE/TRASH CANS	-	1,976	1,976	0.14%
WANNABO EXCAVATING - Top Soil/stump hauling	-	1,128	1,128	0.08%
	69,833	127,349	57,516	4.11%
<i>Pending Items Supplied by Owner:</i>				
Training Room AV Equipment - Balance of project	20,000	13,170	(6,830)	-0.49%
Granite Electronics - Install Public BDA for ARMER and FirstNet	-	16,456	16,456	1.18%
Drinking Fountain/Water Bottle Filler	3,800	3,800	-	0.00%
	23,800	33,426	9,626	0.69%
	93,633	160,775	67,142	4.80%
* Payment Pending				
Total Estimated Budget/Actual	2,002,457	2,041,091	38,633	5.16%
As Compared to Original Budget		642,321		45.92%
PROJECT FUNDING				
CARES Funding - Dryer		9,667		
Sourcewell Grant		10,000		
Cash Provided By the City		2,021,424		
TOTAL PROJECT FUNDING SOURCES		2,041,091		

C.14.



CROSSLAKE POLICE DEPARTMENT

MONTHLY REPORT

September

2021

Crosslake Police Department

Monthly Report

September 2021

911 Hangup	1	Scam/Con	1
Agency Assist	24	Shooting Complaint	2
Alarm	28	Suicidal Person	1
Animal Complaint	5	Suspicious Activity	5
ATV	6	Suspicious Person	4
Burglary In Prog	1	Suspicious Vehicle	2
Burning Complaint	1	Theft	2
Child Maltreatment	1	Traffic Arrest	6
Civil Problem	2	Traffic Citations	7
Compliance Check	2	Traffic Warnings	73
Damage To Property	3	Trespass	1
Death	1	Welfare Check	5
Disturbance	4		
Domestic	1	Total	281
Driving Complaint	6		
Ems	31		
Fight	1		
Fire	2		
Found Property	4		
Gun Permits	3		
Harass Comm	2		
Information	18		
Lost Property	2		
Motorist Assist	1		
Noise Complaint	3		
Open Door	2		
Parking Complaint	1		
Personal In Accident	1		
Probation Violation	1		
Property Damage Acc	4		
Public Assist	9		
Ride Along	1		

C.15.



CROSSLAKE POLICE DEPARTMENT

MISSION TOWNSHIP MONTHLY REPORT

September

2021

**Crosslake Police Department
Mission Township Monthly Report
September 2021**

911 Hangup	1
Agency Assist	5
Alarm	1
Burning Complaint	1
Probation Violation	1
Property Damage Acc	1
Suspicious Activity	1
Suspicious Vehicle	1
Traffic Arrest	1
Traffic Citations	2
Traffic Warnings	24
Total	39



Crosslake Fire Department

Date: September 2021

C. 16.

Description of Incident	Incidents	
	Calls	YTD
3 - Rescue & Emergency Medical Services		
311 - Medical Assist - Assist EMS Crew	31	259
300 - Rescue, EMS Incident		1
322 - Motor Vehicle Accident with Injuries	1	4
324 - Motor Vehicle Accident with No Injuries		2
326 - Snowmobile Accident With Injuries		
362 - Ice Rescue		2
Total:	32	268
1 - Fire		
111 - Building Fire		2
111 - Building Fire (Mutual Aid)	1	2
112/118/113/114 - Fire Other / Chimney Fire		
143 - Grass Fire/Wildland Fire	2	6
130/131/134/142 - Mobile Property/Automobile Fire/Off Road Vehicle		2
Total:	3	12
4 - Hazardous Condition (No Fire)		
411 - Gasoline or other Flammable Liquid Spill		
412 - Gas Leak (Natural Gas or LPG)		3
424 - Carbon Monoxide Incident		1
444 - Power Line Down/Trees on Road		1
445 - Arcing, Shorted Electrical Equipment		
Total:	0	5
5 - Service Call		
561 - Unauthorized Burning		3
531 - Smoke or Odor Removal		1
550 - Public Assist / 571 - Standby	4	8
551 - Agency Assist		15
Total:	4	27
6 - Good Intent Call		
611 - Dispatched and Cancelled en route	2	12
600 - Good Intent Call		
651 - Smoke scare, Odor of smoke		3
661 - EMS Party Transport - Aircare - Traffic Control	1	12
Total:	3	27
7 - False Alarm & False Call		
743 - Smoke Detector Activation - No Fire	1	8
746 - Carbon Monoxide Detector Activation - No CO		3
731 - Sprinkler Activation due to Malfunction		1
Total:	1	12
8 - Severe Weather & Natural Disaster		
814 - Lightning Strike (No Fire)		
815 - Severe Weather Standby		
Total:	0	0
Total Incidents:	43	351

Incident Type Report

Incident Type	Total Incidents	Total Incidents % of Incidents
Incident Type Category: 1 - Fire		
111 - Building fire	1	2.3%
142 - Brush or brush-and-grass mixture fire	2	4.7%
	Total: 3	Total: 7.0%
Incident Type Category: 3 - Rescue & Emergency Medical Service Incident		
311 - Medical assist, assist EMS crew	31	72.1%
322 - Motor vehicle accident with injuries	1	2.3%
	Total: 32	Total: 74.4%
Incident Type Category: 5 - Service Call		
550 - Public service assistance, other	1	2.3%
571 - Cover assignment, standby, moveup	3	7.0%
	Total: 4	Total: 9.3%
Incident Type Category: 6 - Good Intent Call		
611 - Dispatched and cancelled en route	2	4.7%
661 - EMS call, party transported by non-fire agency	1	2.3%
	Total: 3	Total: 7.0%
Incident Type Category: 7 - False Alarm & False Call		
735 - Alarm system sounded due to malfunction	1	2.3%
	Total: 1	Total: 2.3%
	Total: 43	Total: 100.0%

Report Filters

Basic Incident Date Time: is between '09/01/2021' and '09/30/2021'
Agency Name: is equal to 'CROSSLAKE'

Report Criteria

Incident Type (Fd1.21): Is Not Blank

**NORTH AMBULANCE
CROSSLAKE**

SEPTEMBER 2021 RUN REPORT

TOTAL CALLOUTS: **99**
NIGHT: 35 DAY: 64

No Loads: 15
Cancels: 14
Fire Standbys: 00
Police Standbys: 00
Transported Patients: 70

CROSSLAKE: 39 (7 No Load, 5 Cancel)
BREEZY POINT: 14 (1 No Load, 1 Cancel)
MERRIFIELD 07
FIFTY LAKES: 04 (3 No Load)
MANHATTAN BEACH: 00

MUTUAL AID TO:

PINE RIVER: 20 (1 No Load, 5 Cancel)
BRAINERD: 15 (3 No Load, 3 Cancel)

BLS TRANSFERS: 00
ALS TRANSFERS: 00

ALS INTERCEPTS (ADVANCED LIFE SUPPORT):

BRAINERD: 00
PINE RIVER: 00
AIRCARE: 01

C.18.



PUBLIC SAFETY MEETING MINUTES

Wednesday March 10, 2021 0900

Meeting called to order by Mayor Nevin: 0903

- Attendees:**
- Mayor David Nevin
 - Council member Aaron Herzog
 - Police Chief Erik Lee
 - Fire Chief Chip Lohmiller
 - Kevin Lee – North Memorial
 - Kevin Sedivy
 - Bob Heales

Committee Structure:

Discussion was held to organize the committee. Erik Lee nominated Kevin Sedivy as Chair of the Committee. Bob Heales was nominated as Co-Chair, and Chip Lohmiller as Secretary.

Meeting Schedule: Established second Wednesday of the Month at 0900.

Goals & Objectives – Critical issues

Community Outreach:

- Fire Dept. working with Doreen Gallaway to help with Community Outreach.
- Utilize the Fire Hall for the Community – CPR Training/Fire Prevention Etc.

Emergency Management: Work with John Bowen CWC EM / Funding to complete EOC / Grants

Everbridge: Help get the Everbridge Tool used by the CWCSO out to the Public.

- Severe Weather
- City Messages

Pulse Point: Kevin Lee brought up Pulse Point which is used to notify certified CPR individuals if there is a heart issue in the area so they can respond. Chip will talk with Tim Holmes from Brainerd Fire to see how we can get this out to the community.

Roads/Streets/Walking Paths: Erik Lee and Chip Lohmiller discussed warning Crosswalk Lights that are available and should be installed at the intersections of: CR 66 / CR3, CR 66 / Swann Drive, and CR 66 / Bald Eagle. Erik Lee/Lohmiller will talk to CWC Hwy Department and start working on costs and if there are any grants available. Once we have enough information they will bring to committee and then to council.

VRBO: Lohmiller concerned with County rental statutes that were put in place last year. Fire Departments had no opportunity to express concerns and input for the statute. Look into this with more discussion.

Fire Department:

- Mayor Nevin would like all future large purchases (Equipment/Apparatus) brought to the committee for discussion before brought to the council.
- Lohmiller talked about recruitment and retention for the future.
- Mayor Nevin would like to discuss Fire Fighter pay and retirement prior to the City Budget Meetings.
- Lohmiller talked about Officer Appointments and would like the committee to review prior to going to the personnel committee.
- Community Outreach Programs: CPR, Fire Alarms/CO Alarms, Fire Prevention classes.

Police Department:

- Mayor Nevin would like all future large purchases brought to the committee for discussion before brought to the council.
- Discussion brought up regarding George Floyd Bill and officer Liability insurance.
- Line 3 Deployment
 - Jake Meyer part of Extraction Team
 - Some members participating in Field Force Training
 - Have been deployed to Aitkin County recently to assist with Line 3
 - May be purchasing equipment for the group - Lions
- Planning for Future
 - Few Staff members may be leaving in the next 3 – 5 years
 - Officer Development.

North Memorial:

- Good assistance from Fire and PD for medicals.
- Can also assist Fire with Community Outreach.
- Is looking to assist PD with search for AED.
- Feels it is important to have first responders EMSRB certified.

Other Business:

- Public perception of FIRE Inc. and the New Hose Tower.
- Do we offer the Hose/Training Tower to Cuyuna Range Fire Departments?
 - Do we charge these Departments
 - Fee Schedule
- Discuss further at next meeting.

Meeting Adjourned: 1038 – Nevin/Sedivy



PUBLIC SAFETY MEETING MINUTES

Wednesday April 14, 2021 0900

Meeting called to order by Mayor Nevin: 0903

Attendees: Mayor David Nevin
Council member Aaron Herzog
Police Chief Erik Lee
Fire Chief Chip Lohmiller
Kevin Lee - North Memorial
Kevin Sedivy - Chair
Bob Heales

Letter Regarding FIRE Inc. Use of Hose/Training Tower:

- Sedivy stated the letter from FIRE Inc showed no conflict of interest.
- Committee should create a policy and fee schedule for outside organizations use of Tower.
- Look into Liability Insurance and make sure that anyone using the Tower has submitted their insurance to the City of Crosslake
- Sedivy and Lohmiller agree a member of Fire Department should be present during any outside organization using the Tower.
- Mayor Nevin wants the community to understand that the Tower was not built for FIRE Inc. and all neighboring departments and the City of Crosslake will benefit from the use of the Tower.
- Sedivy will talk with other Training facilities to see how they wrote policies and fee schedules.

Crosswalk Issues/Signage

- Chief Lee that there is a plan from the County that will incorporate proper signage in the 2025 County Road Plan.
- Also stated the Parking and Pedestrian Study may also have these crosswalk lights in their plan.
- Need to work with County with future improvement plans.
- What do we do now to be safety conscious?
 - Possible additional signage south of the Dam on 66.
 - Passing on right signage
 - Educate the public
 - Lohmiller will look into Public Safety Tab on City Website
 - Heales looking into possible signage contractor
 - Chief Lee will scout possible locations for signage
 - Herzog brought up adding "Police" and "300' Turn Right" signage below the existing City Hall Sign south of 14 lakes brewery on CR 66.
 - Chief Lee will contact County to see if this can be done.

ATV Speed Ordinance

- Sedivy questioned the history regarding the 20 MPH speed limit for ATV and 4 Wheelers from 66 to CR1.
- Chief Lee gave the history of the 20 MPH Speed Limit was an agreement between the County and the City. Before the agreement ATVs and 4 Wheelers were prohibited to drive on CR 66.
- Discussion on increasing speed to State 35 MPH speed Limit from Bourbon Room or Manhattan Beach to CR1.
- Mayor Nevin will talk to Mayor Paul Allen in regards to this topic.
- Safety is the concern during the high traffic times during the summer months.

Other Business

- Lohmiller and Chief Lee will talk with TJ who handles the City Website to create the Public Safety Tab
 - Speed awareness
 - Passing on right
 - Weather Alerts
 - Other public safety information
- National Night Out
 - Tuesday August 3, 2021
 - Fire Hall Open House
 - May be a good night for Police and City Hall Open House
 - North Memorial will also have Open House
 - May try to get Aircare here as well.
- Mayor Nevin informed the Committee of the Covid-19 positive member of the Planning and Zoning Commission.
 - Lohmiller explained what had happened and that the City of Crosslake can't rely on outside parties and the City should have notified the people that attended the meeting – Lessons Learned.
 - Lohmiller and Staff have created a new policy for meetings that are held in the City of Crosslake Buildings.
 - Posted a do not enter if an individual has any signs or symptoms of Covid-19
 - Attendance Roster will be created by one individual from the City for all meetings taking place in a City Building.
 -

Meeting adjourned 1010



PUBLIC SAFETY MEETING MINUTES

Thursday May 13, 2021 0900

Meeting called to order by Mayor Nevin/Kevin Sedivy: 0903

Attendees: Mayor David Nevin
Council member Aaron Herzog
Police Chief Erik Lee
Fire Chief Chip Lohmiller
Curt Mowers
Kevin Sedivy - Chair
Bob Heales

Fire Department Engine 2 – Surplus Discussion

- Summarized the motion from the council on Monday May 10, 2021 to declare the Crosslake Fire Department Engine 2 as Surplus
- Mayor Nevins view on Engine 2 is that it would free up more space in the Apparatus Bay and has heard some talk of an additional building at the Fire Hall and this would help prevent needing another building at a cost of the tax payers.
- Council member Herzog stated that he was unaware that the Fire Department would like to keep Engine 2. He assumed since the new Ladder / Quint has arrived it would be come surplus. He also stated the entire motion at the Council Meeting went fast and in the future a better communication line will help the council understand Department needs, and that the Public safety Group will help with the communication.
- Chief Lohmiller stated he felt blind-sided by the motion like Council member Herzog. Engine 2 was never in the plan to declare as surplus. The Engine is a 1997 and is planned to be sold when Tender 4 is replaced in 2024/2025.
- Mr. Mowers stated educating the public on how the Department operates will help the community understand the equipment needs and purpose. He also stated he would help Chief Lohmiller with any articles he would like to put in the paper.
 - Bob Heales made a motion to come back to the Council in June stating the Public Safety Committee is in support of the Fire Department keeping Engine 2 and would like the Council to reconsider their motion to declare Engine 2 as surplus.
 - Second by Kevin Sedivy
 - Motion in Carried
 - Mayor Nevin would like to see this on the June agenda under Mayors Report
 - Council Meber Herzog stated he would initiate the conversation at the June Council Meeting.

Police Department Pepper Ball Equipment

- Chief Lee explained the history and research in regards to less lethal weapons.
- Research showed that Pepper Balls was a great option.
 - Safer distance to contain individuals

- Animal scare
- Suicidal Situations
- Chief Lee explained the funding sources he secured for the purchase
 - \$8,000 from the Lions
 - \$6000 dedicated to Protective Gear
 - \$1500 for Conference Table
 - \$2,000 from the Legion
 - Help Pay for an Instructor
 - Pepper Ball and Inert Ball Inventory
- Sheriff Guida from Aitkin received extra Gear that was donated from St. Paul
 - Chief Lee was able to get Protective Gear from Aitkin County
 - No cost to Crosslake Police Department
- Chief Lee noted that the Police Department and Fire department should be receiving a donation in the next week for \$5,000 for each department and that this individual will also be donating \$2,500 to the Crow Wing County Drone team.
- Chief Lee went over the Pepper Ball Policy with the Committee and all agreed it was well written and agreed that it should be brought to the Council for approval in June.
 - Bob Heales Made the Motion
 - Curt Mowers Second
 - Motion Carried

Crosswalk Issues/Signage

- Bob Heales distributed a letter with pictures of the crosswalks in town that the Chamber submitted showing all crosswalks needed new paint and to add Chevrons /Keys/Stripes. It was also stated that the Charter School does not have School Crosswalk Signs.
- Chip Lohmiller spoke with Jory Danielson from the county and confirmed they would be repainting the crosswalks but did not get an answer regarding the painting of additional Chevrons/Keys/stripping. We will reach out to Ted Strand and Jory Danielson to see if these can be added. If the County responds that this addition is not in the Budget we will come to Council with a possible quote.
- All committee members feel this is a need in the community sooner rather than later since peak season is around the corner.
 - Motion by Sedivy for Bob Heales to talk to Ted Strand in regards to the County and painting of crosswalks in the City of Crosslake.
 - Second by Council Member Herzog.
 - Motion Carried
- In regards to the School Crosswalk signs, the Charter School will need to write a petition to the County for the signs to be approved and installed.
- Bob Heales discussed the signage for visitors south of town is tabled at this time.

Fire Department Hose Tower Use

- Kevin Sedivy stated he has numerous samples of policies from other Fire departments for the use of hose/training towers in the state.
- Kevin Sedivy and Chief Lohmiller will meet in the next few weeks to review sample policies and bring the Public Safety Committee a Policy draft for the next meeting in June.

Motion to adjourn: Curt Mowers

Second: Bob Heales

Motion carried 1010



PUBLIC SAFETY MEETING MINUTES

Wednesday June 9, 2021 0900

Meeting called to order by Mayor Nevin/Kevin Sedivy: 0901

Attendees: Mayor David Nevin
Council member Aaron Herzog
Police Chief Erik Lee
Fire Chief Chip Lohmiller
Curt Mowers
Kevin Sedivy - Chair
Bob Heales
Kevin Lee

- 1) Hose/Training Tower Fees – Tabled
 - a. Kevin/Chip to meet prior to next meeting
- 2) Crosswalk LED Signage
 - Bob Heales went over the quotes for led flashing crosswalk signage
 - Quotes do not include Installation
 - Discussion on locations
 - Priority: 66/3, Swann/66, Dagget/66
 - Phil Martin will look at exact location for signage installation
 - 2-3 Week lead Time
 - County is on board with signage
 - Move forward with project
 - Have Public Works / County input and help on Install
 - **Motion by Bob Heales to recommend to the City Council the Purchase of Trafficalm SA328RRFB at \$5,212 / per unit plus posts and install not to exceed \$20,000.**
 - **Second Kevin Sedivy - Motion Carried**
 - **Bob Heales and Kevin Sedivy will be at Council Meeting to present updated Bids to Council.**
- 3) Meeting Dates
 - **Kevin Sedivy made the motion to move the Public Safety Committee Meetings to the First Wednesday of the Month to be prepared for Council Meetings the following week.**
 - **Second Aaron Herzog – Motion Carried**
- 4) Chip Lohmiller introduced Heart Safe Community information
 - Stephanie Neumann called Chief Lohmiller to discuss how the City of Crosslake can become a Heart Safe Community and wanted to be involved. She will help with fundraising and getting the City qualified to become a Heart Safe Community

- Kevin Lee (north) informed the group that Brainerd and Breezy Point are Heart Safe Communities. He has some background with this and will send Chief Lohmiller more information.
- **Chief Lohmiller made a motion to go to the City Council for a resolution of support from the Council to move forward on this project.**
- **Second by Kevin Sedivy – Motion Carried**

New Business

- 1) Kevin Sedivy wanted clarification on the Golf cart policy in the City of Crosslake
- 2) Mayor Nevin discussed the issue with passing on the right in the City limits.
 - a. Seems to be an increase and wanted to know how the Police Department handles these.
 - b. Look to crack down on this before someone is injured.
- 3) Chief Erik Lee brought up to the group that he may have 2 employees leaving in the next 6 months.
 - a. Reasons for leaving
 - i. Compensation
 - ii. Benefits
 - iii. More team options
 - b. How can the City help retain the hired Police officers?
 - i. Look at comparable salaries.
 - ii. Look at comparable benefits
- 4) Fire Department Payroll
 - a. Chief Lohmiller will bring to group comparable pay/benefits from other departments.
 - b. Would like to get proposal together before Budget discussion with Council.

Motion to adjourn: Sedivy

Second: Bob Heales

Motion carried 1115



PUBLIC SAFETY MEETING MINUTES

Wednesday July 7, 2021 0900

FIRE Station

Tour Fire Hall

Meeting called to order by Mayor Kevin Sedivy: 0913

Attendees: Mayor David Nevin
Council member Aaron Herzog
Police Chief Erik Lee
Fire Chief Chip Lohmiller
Curt Mowers
Kevin Sedivy - Chair
Bob Heales
Kevin Lee
Ted Strand

- Kevin Sedivy is leaving in August and has a possible replacement (Rob Kniefel). He will attend the next meeting with Kevin Sedivy and wait for council approval.
- 1) Hose/Training Tower Fees – Tabled
 - a. Kevin/Chip to meet prior to next meeting
- 2) City Buildings – Meeting Room Use Fees
 - a. The City has no policies in place for the use of the City Hall Council Chambers or the Fire Hall Training Room for use after hours.
 - b. Chief Lee has concerns of security in the City Hall.
 - c. Fire Hall can be controlled.
 - d. Non Profit use only.
 - e. Look into policies samples from the LMC.
 - f. One person Contact for scheduling – Char
 - g. **Motion (Sedivy) to put together a fee schedule (policy) for the use of the Fire Department Training Room by Non Profit Organizations. Second (Herzog)**
Motion Carried
Mayor Nevin would like to see what it would cost to make City Hall more secure to be able to offer the Council Chambers to the public for meetings.
- 3) Crosswalks
 - a. The Lights and equipment will arrive this week.
 - b. Ted will talk to Concrete Contractors regarding work to be done.
 - c. City Engineer will have drawings for County in the near future.
 - d. Did not order third set of signs due to the fact that the county won't allow at this time for location. (Dagget/66).

- e. Future construction scheduled in 2026 shows some changes to walkways and possible sidewalk from County 66/3 to Bridge at C&C
 - f. Heales – priority is Public safety and we shouldn't wait for the 2026 construction.
 - g. Possible City improvement to install sidewalk from Echo to Eagle. May have issues with Right of Way and Utilities.
 - i. Look into it further.
- 4) Fire Department Payroll
- a. Chief Lohmiller reported the pay scale from many area departments.
 - b. Will bring back to the committee in August the impact it would have on the City Budget if the Hourly rate was increased to \$20/hr.
- 5) Police Department Benefits / Pay
- a. Chief Lee showed various pay scale and benefits from a study completed in 2021.
 - b. Adam is officially leaving the department for the county.
 - c. Heales – Cost of living in Crosslake is higher and should be compensating officers more than the cities with lower cost of living.
 - d. Pequot – Lower, Nisswa is Increasing significantly, Breezy police are also paramedics so higher pay.
 - e. Need incentive and/or competitive pay and benefits for recruitment.
 - f. Need good pay for retention along with good benefits.
 - g. Chief Lee – retention is the biggest concern
 - i. Do not want to be a feeder department to other cities.
 - ii. Would like officers to stay – longevity
 - h. Possibly 2 part time officers available.
 - i. One starting next week
 - j. Chief Lee Hiring Officers
 - i. May bring candidates to the committee for approval.
 - ii. Would like to bring possible Sergeant Vacancy to the committee.
- 6) Andys/Community Center Speed Bumps
- a. **Motion Sedivy / Second Heales – Motion Carried**
 - b. Funding from Police Department

Next Meeting – Wednesday 11, 2021 City Hall 0900

Motion to adjourn: Sedivy
 Second: Bob Heales
 Motion carried 1040



PUBLIC SAFETY MEETING MINUTES

Wednesday August 11, 2021 09:00

09:05 Called to Order by Kevin Sedivy

Present:

Kevin Sedivy, Co-Chair
Bob Heales, Co-Chair
Curt Mowers
Police Chief Erik Lee
Kevin Lee, North Ambulance
Mayor Dave Nevin
Council Member Aaron Herzog

Absent:

Fire Chief Chip Lohmiller

- 1) Sedivy presented a copy of the "Crosslake Training Tower Use Agreement for Outside Agencies, Operations Manual, Meeting Room Fee Schedule" which was prepared by Chief Lohmiller and him. Brief Discussion. Further discussion regarding proposed fees and who can use facilities at no cost **tabled** until next meeting to obtain input from Chief Lohmiller.
- 2) Pay increase for Fire Department. Chief Lohmiller submitted recommendations before the meeting. Recommends hourly increase from \$15 to \$20. Increases payroll budget 25%. Increase budget from \$25,000 to \$35,000 depending on call volume.

Duty crew stipend increase from \$30 to \$60 per month. Members are required to be on call 3 times per month from 9PM to 6AM and responds to calls during that time. Increases budget by \$8,260.

Committee felt recommendations were reasonable. Further discussion **tabled** until next meeting when Chief Lohmiller is present. Herzog requested **copies for Council review** prior to budget discussions later this month.
- 3) Police Department increases to be negotiated by City Council. No updates at this time.
- 4) Crosswalk update by Heales. All signs and lights were delivered Tuesday August 3rd. Mayor Nevin determined ADA ramp installation was scheduled for later next week. The 2 ADA bump tiles still needed to be acquired. He stated he would speak with Ted at Public works to further coordinate. Sedivy reported that his contact with MNDOT stated that they install signs and lights prior to ADA ramps being updated if the updates were scheduled for the future. Mayor Nevin felt the county would not let us proceed without the ramps. Approximate cost \$9,000. Engineer has charged \$8,000 to date and another \$2,000 to supervise installation. Committee agreed to move forward as planned.
- 5) Kevin Sedivy submitted his resignation letter due to his move from Crosslake. He was thanked for his service to the community through his involvement with this committee and the construction and remodeling of City Hall/Police and Fire Department Buildings. His resignation was regretfully accepted.

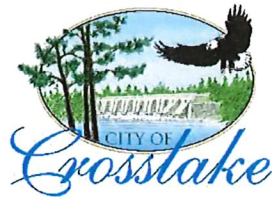
- 6) Rob Kniefel's application for this committee was approved by the City Council.
- 7) Chief Lee reported that the new officer Adam Casanova has started Part Time. The Police Department will join the Chile Cookoff this year. 100 insulated mugs with a badge imprint will be sold at \$25 each and those who buy will be entered in a raffle for an Arctic Cooler. There was some general discussion of support for our police department and good public relations within our community.
- 8) What is the committee's role regarding new police and fire applicants? Herzog suggested **guidelines be developed** for this committee as well as the need to keep discussions confidential as they may involve personnel issues and other sensitive matters. The committee suggested **monthly updates** regarding PD, Fire, and EMS calls to be better informed and also so that special situations may be recognized.

Is this a Committee or a Commission? Are there benefits for one over the other? Mayor Nevin to discuss with Brad Person.

Chief Lee discussed that a "Use of Force" Committee may need to be established and gave examples. He also discussed equipment upgrades required for the police department including periodically replacing outdated rifles and hand guns.

- 9) Chief Lee gave an update on golf cart use on streets in Crosslake and why he feels they should continue to be banned for safety reasons. A **review will be added to the next agenda** to discuss changes by Niswaga and Crow Wing County and their rules. Illegal activity by ATVs was also discussed.
- 10) Kevin Lee reported that North added 3 new ambulances in our area, one being for Crosslake.

10:35 Meeting Adjourned.



PUBLIC SAFETY MEETING MINUTES

Wednesday September 1, 2021 0900

FIRE Station

Tour Fire Hall

Meeting called to order by Chair Bob Heales: 0900

Attendees: Mayor David Nevin
Council member Aaron Herzog
Fire Chief Chip Lohmiller
Curt Mowers
Rob Kniefel
Bob Heales - Chair
Kevin Lee
Ted Strand Public Works Director – Guest
Cindy Myogeto Chamber - Guest

Chair Heales – Would like to start the meeting with agenda item number 6 since we have guests for that discussion.

6) Crosswalks / Signage

- a. Ted Strand – Received 5 bids for Concrete
 - i. Only one came back
 - ii. Will bring to Council on Friday - \$21,700
 - iii. Total Project cost around \$50,000
 - iv. Has called all contractors to be ready and on standby
- b. Bob Heales concerns on painting crosswalk – when will it be done
 - i. Ted Strand stated they are waiting for other roadway improvements – County.
- c. Dave Nevin / Bob Heales – County Commissioners Meeting Last Week.
 - i. Good presentation
 - ii. Tim Bray – Should not proceed with project – against state and federal Law.
 - iii. Should follow County Plans
 - iv. Dave Nevin – Concerned county can do anything in the ROW but City is Limited.
 - v. Bob Heales – Referenced the Code Book
 1. ADA – If constructed and can't meet ADA Specs must be noted.
 2. If future improvements are planned they must include Federal/State/County Law/Specs
 3. Invite Tim Bray to meeting on Friday
 - vi. Cindy Myogeto
 1. Concerns – many years watching intersections – Dangerous
 2. Spoke with Tim Bray and asked what the holdup was.
 - a. Referred to Grant Application

- i. Applied Last year. – Didn't get it. Cities that have never applied received Grant
 - ii. Applying again this year.
 - iii. Grant is for years 2024 – 2026
 - iv. Can use grant to get loan.
 - v. If we approve project now, may affect outcome of future Grants
 - vi. Commission has done a great job with project and cost savings.
 - vii. Tim Bray not aware of \$10,000 engineering cost.
 - viii. City sent Tim Bray project costs
 - b. Questions:
 - i. Whys does City need to be ADA Compliant and County Doesn't?
 - ii. Per Phil Martin – Engineer – County May contribute %50 of costs – in their policies.
 - iii. Sign Contractor never heard of this issue.
 - iv. Dave Nevin – Where do we go from here without stepping on County.
 - c. Cindy Myogeto will call Tim Bray – County
 - i. See where he stands with County policy on cost sharing
 - d. Bring to council with Motion approve with County Cost Sharing.
- 2) Crosslake Training Tower Agreement
 - a. Chief Lohmiller reviewed the Draft of the Use Agreement, Operations Manual, and fee Schedule
 - b. Discussion – Positive
 - c. **Motion by Dave Nevin** to bring to Council for approval – **Second Curt Mowers**
- 3) Fire Department Pay Increase – Already approved by Council
- 4) Golf Cart Usage – Tabled
- 5) Committee / Commission Functions
 - a. Bob Heales – Commission is what we should be following other City Groups
 - b. Meeting must be advertised
 - c. Open Meeting unless personnel and other private matters discussed.
- 7) Public Safety Commission Function / Guidelines
 - a. Review Function and Guidelines as presented
 - b. Keep 8 board members
 - c. Eliminate # 6
 - d. Add Emergency Management
 - e. Post Meetings
- 8) Old Business
 - a. Police Hiring Policies
 - i. David Nevin – Should we look at interviewing Leadership Positions
 - ii. Bob Heales / Curt Mowers – Chief position agree – Other Leadership positions should be chosen by Chief of department.

iii. Department head should interview and also consider from within if they meet the Job Description

9) New Business

- a. Chief Lohmiller discussed Fire Department Hiring process
- b. Informed Commission of Radio issues in the Fire Hall. Getting quote.
- c. Discussed EMAC Deployments
 - i. Commission supports going to council for approval
 - ii. Have either Mayor or City Administrator sign IGA for future

Next Meeting – Wednesday October 6, 2021 City Hall 0900

Motion to adjourn: Mowers

Second: Nevin

Motion carried 1020

C.19.

MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

PERMITS	September-2021	Year-to-Date 2021	September-2020	Year-to-Date 2020
New Construction (Dwellings)	10	40	6	37
Septic - New	7	29	6	23
Septic Upgrades	6	34	2	19
Porch / Deck	11	55	5	33
Additions	6	23	2	17
Landscape Alterations	2	42	4	39
Access. Structures	12	50	7	40
Demo/Move	3	8	1	15
Signs	1	6	0	4
Fences	2	11	2	10
E911 Addresses Assigned	7	41	4	36
Total Permits	67	339	39	273

ENFORCEMENT / COMPLAINTS	Year-to-Date 2021	Year-to-Date Closed	Year-to-Date Open	Year-to-Date % Closed
Enforcement	14	11	3	78.6%
After-the-Fact Permits Issued	7			

*1 - 2020 Complaint

CUSTOMER SERVICE STATISTICS	September-2021	Year-to-Date 2021	September-2020	Year-to-Date 2020
Counter Visits	136	736	67	274
Phone Calls	216	1966	211	1690
Email	240	1747	202	1448
Total	592	4449	480	3412

Call For Service	4	39	1	39
Shoreland Rapid Assessment Completed (Buffer)	4	23	2	13
Stormwater Plans Submitted	8	66	11	57
Site Visits	49	286	34	274

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received 2021	Year-To-Date Failed 2021	Year-To-Date Received 2020	Year-To-Date Failed 2020
Septic Compliance Inspections	161	9	136	6
Passing Septic Compliance Percentage		94.4%		95.6%

PUBLIC HEARINGS	September-2021	Year-to-Date 2021	September-2020	Year-to-Date 2020
DRT	3	42	6	24
Variance	3	18	1	8
CUP/IUP	0	3	0	3
Land Use Map Amendments	0	0	0	0
Subdivisions (Metes & Bounds; Preliminary; Final)	3	11	0	2
Consolidations/Lot Line Adjustments	0	11	0	4



C.20.

STATED MINUTES

City of Crosslake
Planning Commission/Board of Adjustment

August 27, 2021
9:00 A.M.

Crosslake City Hall
13888 Daggett Bay Road
Crosslake, MN 56442

1. Present: Chair Mark Wessels; Vice-Chair Mark Lindner; Randy Dymoke; Bill Schiltz; Jerome Volz; Kristin Graham, alternate; Joel Knippel, alternate and Liaison Council Member Aaron Herzog
2. Absent: None
3. Staff: Jon Kolstad, Planning & Zoning Administrator and Cheryl Stuckmayer, Planner-Zoning Coordinator
4. 7-23-2021 Minutes & Findings – **Motion by Volz; supported by Lindner to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Old Business-Variations are heard on their individual requests, past variations hold no precedents. Commissioners may table the request if needed and an applicant can withdraw their request. If the variance(s) is/are approved, all existing nonconformities will be eliminated and will hereafter be required to follow the variance decision. If a variance is denied the applicant can rebuild the nonconformity as is per the Crosslake Ordinance.
 - 5.1 None
6. New Business
 - 6.1 Greg C & Roseanne Haglin – Variance for density/lot size
 - 6.2 Axel Mattson – ATF Variance for a road right-of-way and side yard setbacks
 - 6.3 Ox Lake Holdings LLC - Conditional Use Permit (CUP) for a residential dwelling
 - 6.4 Greg C & Roseanne Haglin - Preliminary Plat
7. Other Business
 - 7.1 Staff report
8. Open Forum – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future PC/BOA meeting. Speakers must state their name and address. Each speaker is given a three minute time limit.
9. Adjournment

**Greg C & Roseanne Haglin
14150519, 14150501**

Wessels announced the variance request. Kolstad read the variance request, location, project details, ordinance requirements, comprehensive plan history, no comments received, zero impervious percentage, stormwater management plan not needed, two septic site suitabilities for each parcel, developers agreement with a letter of credit on file is needed for the road, road installed according to the ordinance, petition the city council to have it labeled as a city road, history of the parcel and the surrounding parcel history into the record. Wessels and Kolstad discussed the adjoining townhome property stating that the townhomes are at a higher density than is being requested in this variance. Lindner stated the district is not shoreland (SD), but rural residential 5 (RR5) and if it were in the SD district this request would be allowed and not need a variance. Wessels invited Haglin, the applicant/owner, to the podium. Haglin stated that it is a nice piece of property; there is a demand in the community for a nice quality home neighborhood/development. Wessels stated that there was a discussion about the covenants yesterday, 8-26-2021, at the on-site with Haglin stating the details/items of such. Wessels opened the public hearing. Engstrom of 36304 Pine Bay Circle, a Pineview townhome owner, stated that some of the residences were concern on the buffer zone between the properties and the location of the outbuildings. Kolstad explained that the city ordinance requires 10 feet from the property lines for structures and a buffer is not required between residential properties. Engstrom stated that there was a good reason why the city made the area a 5 acre district and not 2 acres with Lindner clarifying that in the past a decision was made to use the variance process for smaller lots instead of changing the ordinance lot size or adding another district. Phillips of 36300 Pine Bay Circle, a Pineview townhome owner, stated her concern that she would be looking at outbuildings with Schiltz stating that trees could be planted on the townhome property if there would become a need. Phillips also stated that there would be more traffic and it is already like a race track now with Lindner stating that there are 13 parcels proposed for homes and that would not be as many as the number of current townhomes. Rudberg of 36275 Pine Bay Circle, a Pineview townhome owner, wanted verification that there would be no charges of any kind to the Pineview townhome owners associated with this variance request, such as the development of the road. Lindner explained that there would not be any assessment for the development of the road and that there will be a park dedication fee of \$1,500.00 each for the 11 new parcels. Rudberg explained that a little over a year ago on Big Pine Trail we would have been the first to be accessed 100% of the road cost, but it was tabled for a review of the policy. Herzog, city council member stated that the policy has not changed and that it is not the full cost that is accessed; it is calculated by a formula that was put in place. Deboer of 36310 Pine Bay Circle, a Pineview townhome owner, taking the serenity from our townhomes with all the building; will Pine Bay Road have an upgrade in the future because it can't handle the additional traffic or an upgrade with this project with Wessels stating that the planning and zoning commission is not the commission/committee that handles roads, it is the Public Works. Wessels closed the public hearing. A discussion was held on the possibility of clear cutting a parcel(s) with the result of the conversation being that why would a person buy a tree covered parcel if they did not want/like all the trees and that the name of the plat is The Woods at Crosslake. Wessels asked if any of the commissioners had additional questions, but none were forthcoming. Kolstad initiated the findings of fact procedure as well as explaining the need to answer yes to all of the questions for an approval motion, with the board members deliberating and responding to each question.

August 27, 2021 Planning Commission/Board Of Adjustment Meeting

August 27, 2021 Action:

Motion by Lindner; supported by Wessels to approve the variance for:

- Density/lot size of 2 acres where 5 acres are required

To allow:

- 2+ acre parcels in a Rural Residential 5 (RR5) district

Per the findings of fact as discussed, the on-site conducted on 8-26-2021 and as shown on the certificate of survey received at the Planning & Zoning office dated 7-12-2021 for property located at 36448 Pine Bay Rd & 36308 Pine Bay Circle, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 8-23-2023

Findings: See attached

All members voting “Aye”, Motion carried.

**Axel Mattson
14330560**

Wessels announced the after-the-fact variance request. Kolstad read the after-the-fact variance request, location, project details, permitting procedure that was followed, two comments received, impervious percentage, district, stormwater management plan submitted, 2018 septic certificate of installation on file, and the history of the parcel into the record. Wessels invited Mattson, the applicant/owner, to the podium. Mattson, the owner, declined the need for additional information from him. Lindner stated that it was an honest mistake and he would not be comfortable to request the structure to be torn down and rebuilt. Schiltz stated that if the request was submitted to be built in the same location before it was constructed, it probably would not be approved, but this is an honest mistake of pulling the wrong pin/marker. Wessels asked about the neighbor's response, with Kolstad stating that a conversation was held, but no official comment was submitted. Wessels opened the public hearing with no response; therefore, the public hearing was closed. Wessels asked if any of the commissioners had additional questions, but none were forthcoming. Wessels requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question. Kolstad stated that the request is for an after-the-fact variance and that not all of the questions are required to be answered in a positive way for an approved motion if you choose to go that way.

August 27, 2021 Action:

Motion by Volz; supported by Schiltz to approve the after-the-fact variance for:

- Road Right-of-Way setback of 30 feet where 35 feet is required to the dwelling
- Side Yard setback of 1 foot where 10 feet is required to the dwelling

To allow:

- 1050 square foot dwelling

Per the findings of fact as discussed, the on-site conducted on 8-26-2021 and as shown on the certificate of survey received at the Planning & Zoning office dated 6-30-2021 for property located at 33900 Pine View Lane, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 8-23-2023

1. Future structures greater than 500 square feet to be staked in by a licensed surveyor

Findings: See attached

All members voting “Aye”, Motion carried.

**Ox Lake Holdings LLC (Thomas Stone)
14090504**

Wessels announced the conditional use permit (CUP) request. Kolstad read the CUP request, project details, location, district, three comments received, impervious percentage will not be affected (interior remodel only), stormwater management plan is in place, compliant existing septic system on file, history of the parcel and the surrounding parcel history into the record. Wessels invited the applicant/owner to the podium to add any additional information with Stone, the owner, good with the information already provided. Schiltz stated that a limit of units should be conditioned. Stone, explained that this CUP request is only for his son to use the efficiency setup while he is going to college (CLC). Stone is not interested in renting it out. Wessels opened the public hearing with no response, so he closed the public hearing. Wessels asked if any of the commissioners had anything else to discuss, nothing was stated. Wessels requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

August 27, 2021 Action:

Motion by Lindner; supported by Wessels approve a Conditional Use Permit for residential dwelling involving approximately 13,034 square foot parcel located at 37560 Ox Lake Landing, Sec 9, City of Crosslake

Per the findings of fact as discussed, the on-sites conducted on 8-26-2021 and as shown on the certificate of survey received at the Planning & Zoning office dated 7-1-2021 for property located at 37560 Ox Lake Landing, Crosslake, MN 56442

Conditions:

1. No more than one living unit allowed.

Findings: See attached

All members voting “Aye”, Motion carried.

**Greg C & Roseanne Haglin
14150519, 14150501**

Wessels announced the preliminary plat subdivision request. Kolstad read the preliminary plat request, project details, proposed total number of parcels are 13, no comments received, zero impervious percentage, stormwater management plan for the proposed new construction road portion to be taken over by the city, work with city engineer on the road, developers agreement, 2 site suitabilities for each proposed parcel, chapter 44 and 26 requirements to be met, park fees were discussed with the owner, covenants submitted, history of the parcel, and the surrounding parcel history into the record. Wessels stated that we did hear from the neighbors (townhome residence) at the variance hearing held earlier today, but huge lot sizes are proposed. Lindner would be in favor of a 20-foot setback for some of the proposed parcels. A discussion was held by the commissioners, the owner and the staff concerning the covenants. A discussion was held by the commissioners, the owner and the staff concerning an increase in the backyard setback for some of the parcels, while taking into consideration the impervious percentage; paved driveways; structure sizes; and townhome visibility of the structures. Wessels stated that it is your decision to add an increase of the setback on some of the southern lots, with Lindner agreeing. Lindner stated you could add that to the covenant document as a good faith gesture. Volz stated that the townhome owners bought into the townhome development with it being a clear-cut parcel and they could have purchased a wooded lot. Wessels opened the public hearing with no one approaching, so the public hearing was closed. Wessels requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question. Kolstad explained that

August 27, 2021 Action:

Motion by Wessels; supported by Schiltz to recommend to the Crosslake City Council the approval of the proposed preliminary plat named The Woods at Crosslake on parcels #14150519 & 14150501 involving 29.5 acres into 13 tracts.

Per the findings of fact as discussed, the on-sites conducted on 8-26-2021 and shown on the preliminary plat received at the Planning & Zoning office dated 8-18-2021.

Conditions:

Unless an extension of time is requested by the subdivider and granted by the city council, the subdivider shall, within one year following approval of the preliminary plat remit the final plat application per Chapter 44 Subdivisions requirements.

- 1. Declaration of Covenants, Conditions and Restrictions for The Woods of Crosslake Crow Wing County, Minnesota as presented in this preliminary plat packet shall be part of the recommendation and any changes to be approved by the Crosslake City Council**

Findings: See attached

All members voting “Aye”, Motion carried.

Other Business:

1. Staff report
 - a. Monthly city council report
 - b. Development Review Team (DRT) had 7 August monthly meetings scheduled/held
 - c. September public hearing applications; 6 submitted – 3 variances & 3 preliminary plats and the ordinance
 - d. Permits – nothing significant to report (NSTR); Brusseau-14150550, permit for another accessory structure, but for personal use and in the same location as the CUP application indicated
 - e. May 2021 PC/BOA meeting denied the Anderson application – P&Z received a notice that they are appealing the variance decision and it could be up to 18 months before it is schedule
 - f. Ordinance changes posted on the website; publication in the newspaper for the 30-day public comment period, which will be closed today, on August 27, 2021 at 4:30 PM – two comments in favor of the changes have been received to date
 - g. DRT meeting is being held on September 14th if anyone would like to observe

Open Forum:

1. Lindner inquired about a parcel a small distance south of Pine Lure Dr & County Road 3. Kolstad updated the commissioners on the conversations and difficulties of this parcel

Matters not on the Agenda:

1. There were no matters not on the agenda

Motion by Volz; supported by Dymoke to adjourn at 10:50 A.M.

All members voting “Aye”, Motion carried.

Respectfully submitted,

Cheryl Stuckmayer

Cheryl Stuckmayer
Planner-Zoning Coordinator

C.21.

TO: City Council
FROM: TJ Graumann – Director of Parks, Recreation and Library
DATE: October 6, 2021
SUBJECT: Monthly Report, September

Community Center

The gymnasium floor repair has been rescheduled due to H2I's staffing shortage. Repairs will commence on October 7th and will be completed by October 8th. The floor will take a full 5 days to cure.

Parks/Recreation

With the help from volunteers, the pickleball shade feature has now been completed. Volunteers built the structure in just over a day. Volunteers included, Jerry Volz, Joel Knippel, Mark Lindner and Tom Swenson. Park staff poured the concrete slab on October 5th, marking the end of the project.

The 2nd Annual Crosslake Days Pickleball Tournament was yet another success. In all, 17 teams participated. Players traveled as far as Minneapolis to play in the tournament.

Park staff completed a turf renovation project. The project, which was focused on irrigated turf, consisted of core aeration, dethatching, overseeding and fertilizing. In total, staff spread 750lbs of seed and 650lb of fertilizer. This effort will thicken already established turf and help to drive out weeds next year during the growing season. This project derives from our newly created turf management plan.

A meeting has been scheduled with Corrine from the Corp of Engineers to discuss the next steps for South Bay Park. The goal for this meeting is to get further information from the Corp on what they would like to see in the Development Plan.

Staff is working on creating a job description for the Youth Program Intern position. We are hopeful that we will have something ready to be advertised by November.

Library

Students from the Crosslake Community School are scheduled to visit our library every Tuesday or the 2021-2022 school year.

32 children participated in the Summer Reading Program this year. Participation numbers were up in the air due to a change with the program. To our surprise, numbers surpassed our expectations and we are excited to offer it again next year.

C. 22.

Crosslake Parks, Recreation and Library Commission Minutes

Wednesday, August 25, 2021

Crosslake Community Center 2:00 p.m.

Members Present: Chair Joe Albrecht, Sandy Melberg, Ann Schrupp, Kristin Graham, Community Center/Library Manager Jane Monson, Council Member John Andrews, and Parks and Recreation Director TJ Graumann.

I. Meeting was called to order at 2:00 pm.

II. Approval of Minutes

Motion to Approve Minutes from July 28, 2021 as written.

Sandy/Ann Favor: All Opposed: None

III. Old Business

None

IV. New Business

A) Gallaway Park Dedication

After discussion, the following motion was entertained: **Motion to accept cash in lieu of land for the Gallaway subdivision. Ann/Sandy Favor: All Opposed: None**

B) Limited Use Agreement

The Rocca's, owners of Lot 1, Block 5 and Lot 15, Block 4 Manhattan Beach, are now pursuing a Limited Use Agreement instead of the ROW Vacation previously requested. A Limited Use Agreement was submitted for approval. After discussion the following motion was entertained: **Motion: to approve the submitted Limited Use Agreement with the condition the property owner be allowed to apply bituminous surface to currently staked out driveway on the ROW, if so approve by the Public Works Commission.**

Ann/Kristin Favor: All Opposed: None

V. Other Business

A) Staff Report

1. The new ROW Committee, comprised of three City Staff Members, Mayor Nevin, Cindy Gibbs and Kevin McCormick, will meet the 1st and 3rd Thursday of each month @ 3:00 pm., to determine goals and direction for ROW Vacation criteria. The next meeting is September 2nd.

2. PAL Update

Topping the list of PAL's priority project is upgrading the playground. They will be meeting soon with a representative from a playground company to brainstorm ideas for designs and upgrades. Other future PAL project goals were highlighted.

3. Project Updates

- The shade feature at the Pickleball Complex will be completed in the next couple of weeks.

- TJ reports the concrete cornhole boards should be arriving soon.
- The design plans for the South Bay Park are currently with Bolton Menk for final wrap up. Once they have completed their review the plans will be submitted to the Corp of Engineers.

4. Library

- Jane reported 32 children participated in the Summer Reading Program which wrapped up with the grand prize drawing on August 14th. The winners were for grades 1-3: Mallory O'Brien; and for grades 4-6: Rhys Gabrielson.
- The final Book Sale for 2021 will be held Friday & Saturday, September 3 & 4 from 10:00 am to 3:00 pm both days. The sale remains tentative dependent upon the CDC Covid-19 Guidelines.
- The library is in need of additional volunteers to cover shifts during the fall and winter months. If you know of anyone who may be interested, please direct them to stop by the library and complete an application.
- Jane has been in discussion with the Crosslake Community School to provide library services for the 2021-2022 school year. At the current time we are looking for a workable schedule and Covid policies.

VI. Open Forum

Joe pointed out we will now be following the same Open Forum procedures the City Council uses at their meetings. No action will be taken on any of the issues raised during Open Forum. If needed, the issues will be placed on the agenda at a future Commission meeting. All speakers must state their name and current address with the exception of current Commission/ Council Members.

1. John Andrews inquired as to Park Dedication Funds. TJ explained all Park Dedication Fees go to the Parks and Recreation budget but all expenditures must receive Council approval.

- John also stated that the City of Walker now has a wonderful playground that perhaps the PAL Foundation should visit before they plan for a new playground.

2. Ann inquired as to the policy for selling advertising banners on the Pickleball fencing. TJ replied he has made the decision to allow advertising banners at the tournament for a \$100.00 PAL donation. The banner would remain in place for the weekend of the tournament. In the future, seasonal banners provided by a business, which are reusable and standard sized, may be permitted for a yearly fee.

VII. Adjourn

Motion to adjourn. Sandy/Ann Favor: All Opposed: None

Crosslake Economic Development Authority
Meeting Minutes
8:30 A.M. June 2, 2021 Crosslake City Hall

Members present: Dean Fitch, Patty Norgaard, John Andrews, Roger Roy, Dave Schrupp, Jim Funk
Others present: Tyler Glynn, BLAEDC Executive Direction; Josh Netland, Crosslake
Communications/ECTC General Manager; Aaron Herzog, City Council Member; Bill Brekken, Crow Wing
County Commissioner; Martha Steele, Mission Township resident

The regular monthly meeting of the Crosslake EDA was called to order at 8:30 A.M. by Dean Fitch.

An overview of the May 5, 2021 meeting was provided by Dean Fitch. Jon Mobeck the Executive
Director of the National Loon Center provided information on the progress of the Foundation in making
people aware of the project and fund raising. The National Loon Center will encourage more visitors to
the Crosslake area. It is another important step in making Crosslake the place to be and to highlight the
infrastructure available.

Financial Report

2021 Budget Review

The main elements of the second half of the year pertain to the website content and the Comprehensive
Plan. The budget is on target.

Update:

BLAEDC

Tyler Glynn reported that the Unified Fund is working as designed. The Crosslake representative (Bart
Taylor) provides a lot of knowledge and Crosslake businesses have benefited. They Key Recruitment
Program is expected to fill six to seven positions per year and have already hired eight to date including
the Executive Director of the National Loon Center. Tyler is sitting on the American Rescue Plan
committee for Crow Wing County which received \$12.6 million. Broadband is a priority. Funds can be
utilized until 2024. The goal for the new BLAEDC website and branding is August 1 without a change in
their mission.

Outreach Program

Josh Netland reported that they are currently working on two fiber optic projects. They are on track to
complete fiber upgrades and will have availability for all businesses within two to three years. They are
looking at other areas to expand their current footprint. Services to seasonal residents has increased
and there is a decrease in disconnects. The level of service in the area is a huge advantage and
individuals as well as companies will not come without it. The idea of outreach is to help new
businesses get to know the community. Outreach events to be hosted by current business owners as
well as spreading the word through websites and newsletters.

Region 5 Comprehensive Plan

All sections of the current Comprehensive Plan will be reviewed by community teams. The first topic to
be addressed is the Environment as it is the most crucial. Aaron Herzog is helping to lead the team that
will get input and recommendations for modifications to the current plan. There will be two meetings
with Region 5, but the majority of the work will be done by the local groups. A set of questions will be
developed to provide consistency when reporting to Region 5 contacts. Funding through grants is still
being pursued.

ECTC JT Partnership (June 16)/Website (content writer)

A meeting will be held on June 16 to discuss continuation of work on the website and the Small Business Initiative. The website is totally developed and maintained by Josh and his staff. Content is needed and a strategy is needed to develop the story and to identify businesses to highlight.

GreenStep City

Patty Norgaard is participating in a discussion group. The Best Practices are geared to larger populated cities which creates a dilemma for completing the steps required for smaller cities. Information and grant opportunities continue to make it beneficial to be involved with the GreenStep program.

Other:

Seeking Additional Alternates

Still looking for new members to serve as alternates. Please let Dean Fitch know if you know of anyone interested in joining.

Business Visit

Jim Funk spoke about basic meeting questions. The business climate has changed considerably, and a unified front would be desirable. The question of how to reach out to new businesses was brought up.

No Meeting in July

Upcoming Events:

City Council Meeting June 14, 2021

Bill Brekken spoke about his time as a County Commissioner for the last three years. His priorities include working with BLAEDC, identifying economic drivers, community mental health objectives and workforce issues.

There being no further business or announcements, Dean Fitch adjourned the meeting at 9:45 A.M.

Martha Steele
Volunteer

Crosslake Economic Development Authority
Meeting Minutes
8:30 A.M. August 11, 2021 Crosslake City Hall

Members present: Dean Fitch, Patty Norgaard, Roger Roy, Dave Schrupp, Jim Funk
Others present: Tyler Glynn, BLAEDC Executive Direction; Alison Medeck, BLAEDC Special Initiatives Director; Aaron Herzog, City Council Member; Martha Steele, Mission Township resident

The regular monthly meeting of the Crosslake EDA was called to order at 8:30 A.M. by Dean Fitch.

A motion was made by Roger Roy and seconded by Jim Funk to approve the minutes of the June 2, 2021 meeting. No discussion. Motion carried with all ayes.

Financial Report

2022 Budget Review

Dean Fitch previewed the budget numbers that will be presented to the City Council. The biggest expense is the BLAEDC commitment with the Comp Plan update the next highest with the expectation of costs being decreased with grant funds. The website cost is comparable to prior years. The overall budget is a modest increase from last year. Monies not spent from 2021 budget will be carried over, so the 2022 budget is expected to be less than the presented \$19,600.

EDA 2022 Budget Assumptions:

BLAEDC	\$11,000
Website Content	\$ 2,000
Website maintenance	\$ 600
Com Plan Update	\$ 2,500
Joint Promotions	\$ 1,200
Small Bus Outreach	\$ 1,300
Other Projects	\$ 1,100
Total	\$19,600

Discussion ensued on the overall budget lookout for the city, infrastructure improvements and impacts to housing.

Update:

BLAEDC

Tyler Glynn reported that developers are looking for available land that have led to good conversations for Bart Taylor representing Crosslake. There are many challenges in evaluating the housing market.

Developers are looking for assistance from cities and the county.

To attract businesses a community needs to address childcare, workforce, and housing.

The new website is still a work in progress and will be presented to the BLAEDC Board.

Two more loans under the Unified Fund project have been completed. Tyler and Bart to meet with the lenders in the area.

Alison Medeck is working on pictures and articles for the new website.

Region 5 Comprehensive Plan

Dean Fitch provided documentation on the plan for working on the updates. A three-step plan for reviewing the Comp Plan was provided using the targeted focus on the Environmental Goal as the example. Step 1 included reviewing the original section, identifying two to three goals that need additional focus and a strategy to fulfill the goal. In Step 2, Region 5 will compile the information and send back. Step 3 is a meeting with Region 5 to discuss modifications to the plan. Region 5 to do the re-write and clean up and present to council for approval. The same concept would be used for all categories of the Comp Plan. The goal is to capture more comments and less time in meetings. Region 5 liked this approach.

EDA Website

Allison Medeck attended the last website meeting. Roger Roy to be added to help with gathering new content. Coordination with the new BLAEDC website to ensure links provide information flowing from both sites.

Other:

Seeking additional alternates

It would be useful to have more people involved with EDA to provide more points of view.

Small Business Updates

An outreach plan is being developed by Jim Funk for connecting with businesses. Knowing the current business environment is important to keep connections on a positive basis. Tyler Glynn recommended doing a survey and will work up five questions. Jim Funk suggested handing out a business card with EDA contact information.

Upcoming Events:

Next EDA Meeting	September 1
Crosslake Fire Pig Roast	August 14
Crosslake City Council	September 13

There being no further business or announcements, Dean Fitch moved to adjourn the meeting seconded by Roger Roy. Motion carried with all ayes to adjourn at 9:35 A.M.

Respectfully submitted,

Martha Steele
Volunteer

C. 25.

RESOLUTION NO. 21-_____

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION REGARDING UNPAID SEWER CHARGES

WHEREAS, Minnesota Statute Section 444.075 subd. 3 provides that municipalities may make the charges for connection to sewer facilities and the use charges for such sewer facilities a charge against the owner, lessee, occupant of the property, and may provide a covenant for certifying unpaid charges to the County Auditor with taxes against the property served for collection as other taxes are collected; and

WHEREAS, the City of Crosslake City Code, Chapter 50 Section 50-624 provides that each and every sewer service charge levied by and pursuant to this Chapter is hereby made a lien upon the lot or premises served, and all such charges which are on May 15th or October 15th of each year past due and delinquent, shall be certified to the County Auditor as taxes or assessments on the real estate; and

WHEREAS, as of **October 15, 2021**, the following sewer charges were past due and delinquent:

<u>TAX PAYER NAME</u>	<u>REAL ESTATE CODE</u>	<u>AMOUNT</u>
Fred Hoiberg	14290718	451.93
William Johnson	14160520	<u>899.00</u>
		Total \$1,350.93

THEREFORE, BE IT RESOLVED that the City of Crosslake City Council hereby certifies as delinquent the following sewer service charges as of **October 15, 2021**, as taxes or assessments on the real estate identified above:

Adopted by the Crosslake City Council this 11th day of October 2021.

David Nevin
Mayor

Michael Lyonais
City Administrator

C.26.

MEMO TO: City Council

FROM: Char Nelson
City Clerk

DATE: October 4, 2021

SUBJECT: REPURCHASE CEMETERY LOT

Jean C. Askov is requesting that the City buy back one cemetery lot, which purchased on October 9, 2017 in the amount of \$500.00. The lot is located in Block 1, Lot 2, Site G in Pinewood Cemetery Annex.

Attached please find a letter from Mrs. Askov and a copy of the original Cemetery Deed showing the purchase price of the lot.

If you agree with the City buying back the lot, a Quit Claim Deed will be prepared for them to sign. Upon return of the signed Quit Claim Deed, a check will be issued in the amount of \$500.00.

Council approval to repurchase the lot is requested.

Attachments

To whom it may concern,

I am requesting the sale of my funeral lot at Pinewood Cemetery ,back to the City of Crosslake. It is lot # 2, block 1, on site G of township 137, range 27, section 28 of the City of Crosslake. This deed is in the names of Charles D. Askov (deceased) and Jean C Askov.

Any further information needed I can be reached at 612-718-2937 and at 40 Waterford Lane, Waite Park, Minn. 56387.

Thank You,

A handwritten signature in cursive script that reads "Jean C Askov". The signature is written in dark ink and is positioned below the typed text "Thank You,".

CEMETERY DEED

Know all by These Presents: That the City of Crosslake in the County of Crow Wing and State of Minnesota, in consideration of the sum of five hundred dollars and no/100, to it in hand paid by Charles D. and Jean C. Askov hereby grant, bargain, sell and convey unto the said Charles D. and Jean C. Askov their heirs and assigns forever the following described piece of land as a place for the burial of the dead, to-wit:

Lot Number Two, Block Number 1 of the Pinewood Cemetery Annex situate on Site(s) G, of Township 137, Range 27, Section 28 of the City of Crosslake in the County of Crow Wing and the State of Minnesota, according to the plat of said Cemetery on file in the Office of City Clerk of said City.

To have and to hold the same, subject to all the laws of this State, now or hereafter enacted for the management and regulation of Cemeteries, and also subject to all rules and by-laws of the said Pinewood Cemetery now or hereafter made, for the regulation of the affairs of the same or any part thereof.

It is hereby covenanted, that said hereby granted premises are free from all encumbrances, and that the title now conveyed is marketable, and that said City of Crosslake will warrant and defend the same to said grantee, their heirs and assigns.

In testimony whereof the said City of Crosslake has caused these presents to be executed in its behalf by its Mayor and its City Clerk this 9th day of October 2017.

Signed, Sealed and Delivered in Presence of

..... } *Patty Norgaard*
..... } Patty Norgaard, Mayor
..... } *Charlene Nelson*
..... } Charlene Nelson, City Clerk

State of Minnesota,
County of Crow Wing

On this 9th day of October A.D. 2017, before me appeared Patty Norgaard and Charlene Nelson. To me personally known, who, being by me duly sworn that they did say, that they are respectively the Mayor and the City Clerk of the City of Crosslake and they are the persons named in the foregoing instrument, and that the said instrument was signed and sealed on behalf of the said City of Crosslake by the authority of its City Council and said Mayor, Patty Norgaard and City Clerk, Charlene Nelson acknowledged the said instrument to be the free act and deed of the said City of Crosslake.

Cheryl Stuckmayer

Cheryl L. Stuckmayer
Notary Public

My Commission Expires Jan. 31, 2019



C.
27.

BILLS FOR APPROVAL
October 11, 2021

VENDORS	DEPT	AMOUNT
Ace Hardware, marking flags	Park	4.59
Ace Hardware, critter poison	Cemetery	1.49
Ace Hardware, trufuel	Sewer	49.98
Ace Hardware, leather gloves	Park	17.99
Ace Hardware, pliers, hardware	PW	73.79
Ace Hardware, hair spray	Park	1.88
Ace Hardware, keys	Park	3.98
Ace Hardware, hanging strips	Park	11.99
Ace Hardware, wasp killer	Park	15.00
Ace Hardware, allen wrench	Park	23.99
Ace Hardware, tape measure	Sewer	31.99
Ace Hardware, rat traps, batteries	Sewer	87.96
Ace Hardware, crosswalk hardware	PW	20.90
Ace Hardware, tape, surge strip	Park	32.58
Ace Hardware, marking flags	Park	29.97
Ace Hardware, entry lock, shims	Park	72.57
Ace Hardware, hardware	Park	12.94
Ace Hardware, hardware	PW	67.14
Ace Hardware, hardware	PW	5.78
Ace Hardware, hardware	Sewer	46.24
Ace Hardware, poly bend supports	Sewer	8.98
Ace Hardware, hinge strap	Park	4.59
AT&T, cell phone and ipad charges	ALL	935.56
AW Research, water testing	Sewer	569.70
Baker & Taylor, books	Library	360.23
Birchdale Fire & Security, quarterly monitoring	PW	105.00
Blakeman Portable Toilets, toilet rental	Cemetery	78.92
Breen & Person, legal fees	ALL	1,259.50
Build All Lumber, lumber	PW	19.68
City of Crosslake, sewer utilities	ALL	156.00
Clean Team, october cleaning	ALL	4,381.25
Council #65, union dues	Gov't	329.96
Crosslake Communications, phone, fax, cable, internet	ALL	2,556.43
Crow Wing County, address assignments	Gov't	125.00
Crow Wing County Recorder, filing fees	PZ	184.00
CTC, web hosting	Gov't	10.00
CTC I. T., september 2021 i.t. labor billing	ALL	900.00
Culligan, cooler rental and water	ALL	184.70
Dacotah Paper, janitorial supplies	Park	478.18
DeLage Landen Financial Services, copier lease	Park	117.00
Delta Dental, dental insurance	ALL	1,588.10
East Side Oil Companies, filter recycling	PW	75.00
Elite Fence & Deck, gate repair	PW	1,555.00
Erik Lee, reimburse for chili cookoff	Police	64.96
Fire Instruction & Rescue, fire apparatus operator	Fire	650.00

Fire Instruction & Rescue, first due operation	Fire		650.00
Fire Safety USA, aluminum folding tank	Fire		1,795.00
Fortis, disability insurance	ALL		801.88
Forum Communications, meeting notice of 9/22	Sewer		53.30
Galls, uniform	Police		1,098.81
Grand Forks Fire Equipment, extrication gloves, flame gloves	Fire		2,041.27
Granite Electronics, pagers	Fire		936.00
Guardian Pest Solutions, pest control	ALL		77.60
Hawkins, chemicals	Sewer		1,393.77
Hawkins, chemicals	Sewer		1,406.11
Holiday Station, ice	Fire		13.14
Joe Chase, uniform reimbursement	PW		227.96
John Killen & Seiler, personnel matters, union negotiations	Gov't		1,360.00
Jon Kolstad, reimburse for uniform expense	PZ		295.94
Jon Kolstad, mileage reimbursement	PZ		171.92
Lakes Area Rental, saw rental	Park		147.00
League of MN Cities, fall forum	Council		49.00
Mastercard, Ace Hardware, bug spray	Gov't		8.15
Mastercard, Ace Hardware, spray paint	Park		34.32
Mastercard, Amazon, batteries	Park		91.48
Mastercard, Amazon, marking paint	Park		203.85
Mastercard, Amazon, pest control spray	Park		47.77
Mastercard, Best Buy, printer	Fire		326.13
Mastercard, Brainerd Tools, tires	PW		498.00
Mastercard, Chili cookoff expenses	Police		124.92
Mastercard, Costco, coffee	Gov't		10.99
Mastercard, Country Inn, lodging	Sewer	pd 9-22	895.40
Mastercard, Crown Awards, pickleball tournament	Park	pd 9-22	125.90
Mastercard, ESRI, arc gis software licenses	PZ		1,010.00
Mastercard, Louisiana expenses	Fire	pd 9-22	339.21
Mastercard, Louisiana expenses	Fire		279.86
Mastercard, Microsoft, monthly premium	Police		75.16
Mastercard, Moonlite Square, car washes	Police	pd 9-22	18.00
Mastercard, Office Max, white boards, tape	Park		112.97
Mastercard, POST, license	Police		92.24
Mastercard, Post Office, postage	Sewer		22.92
Mastercard, Reeds, water, pop	Gov't		12.50
Mastercard, Time, subscription	Library		25.00
Mastercard, Valvoline, oil change	Sewer		85.96
Menards, door	Park		241.00
Menards, air filters, posts	ALL		282.84
Metro Sales, copier lease	Police		45.37
Metro Sales, maintenance contract and copies	PZ/Admin		798.55
Midwest Machinery, tire repair	PW		116.21
Midwest Security and Fire, installation, fire monitoring	Fire		2,178.12
MN Dept of Labor & Industry, pressure vessel check	Park		10.00
MN Life, life insurance	ALL		370.60
MN NCPERS, life insurance	Gov't		112.00
MNPEA, union dues	ALL		273.00
MN State Fire Chiefs Assn, conference registration	Fire		375.00
Moonlite Square, premium fuel	Park		12.12



E.
I.

September 17, 2021

Mayor David Nevin
13888 Daggett Bay Road
Crosslake, MN 56442

Representative Dale Lueck, who represents your city at the state legislature, has been selected as a League of Minnesota Cities Legislator of Distinction for 2021. The League's Board of Directors recognized a total of 18 legislators this year, including 11 House members and 7 Senate members, for their actions and leadership on a wide variety of legislative issues of importance to cities across our state. **The enclosed letter describes the specific reasons your legislator was chosen for this recognition.** A copy of this letter, and printed certificate, was sent to your legislator last Wednesday.

Please share this recognition with your city council and the public at your next council meeting. We also encourage you to share this information with your local newspaper. Publicly acknowledging legislators for their support of city-friendly legislation helps to continue strengthening the partnership between state and local government officials in Minnesota.

If you have any questions, please feel free to contact Ted Bengtson, IGR Coordinator at the League of Minnesota Cities at tbengtson@lmc.org, (651) 281-1242, or toll-free at 800-925-1122. To read the complete list of all 18 legislators who received this designation, see the *Cities Bulletin* article online at www.lmc.org/lod.

Thank you, in advance, for your consideration and your support of the League's Legislators of Distinction recognition program.

Enclosure



September 14, 2021

Dear Representative Dale Lueck,

On behalf of our 835 member cities, I want to thank you for your efforts this past legislative session and to recognize you as a League of Minnesota Cities Legislator of Distinction for 2021.

League staff and member city officials appreciate your accessibility and your consultation with us on legislation impacting cities. Specifically, the League appreciates your support of local control in your role on the House Environment and Natural Resources Finance and Policy Committee. The League also appreciates you championing amendments to address city concerns on key issues, including liability concerns over proposed new regulations on per- and polyfluoroalkyl substances (PFAS).

Our members know that in order to be successful in serving our common constituents, state and city officials must work together as partners to reach solutions that meet the unique needs of rural, suburban, and urban communities all across Minnesota. City leaders also understand that without the support of legislative leaders like you, this state-local partnership would not be possible.

To acknowledge your contributions last session, mayors of each city in your legislative district will receive notification of your recognition. A press release will also be issued to media in your area. City officials and League staff look forward to continuing to work with you in the future.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Love".

D. Love
Mayor, City of Centerville
President, League of Minnesota Cities

E.
2.

ORDINANCE NO. _____
AN ORDINANCE AMENDING CHAPTER 2 OF THE CITY CODE RELATING TO
REGULAR MEETINGS
FOR THE CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

Section 1. Purpose and Intent. The purpose and intent of this ordinance is to amend the City Code to provide for a change in regular City Council meeting dates.

Section 2. Amendment. Chapter 2, Article II, Division 2 shall be amended as follows:

Sec. 2-54 – Regular Meetings.

Regular meetings of the council shall be held in the city hall ~~once~~ **twice** a month, at the time and date set by motion of the council at the organizational meeting in January of each year.

Section 3. Effective Date. This ordinance shall become effective upon its passage and publication as provided by law.

Section 4. Repeal. This ordinance shall repeal all ordinances or sections of the City Code inconsistent herewith.

Passed and approved by ___/5ths vote of the City Council this 11th day of October, 2021.

David Nevin, Mayor

Michael R. Lyonais, City Administrator

RESOLUTION 21-_____

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
PAL Foundation	\$569.86	Pickleball Umbrellas
PAL Foundation	\$128.00	Bridge Club Room Rental
John and Virginia Miller	\$50.00	Library
Marty Hoffman	\$27.00	Cart Tours
Phyllis Fahey	\$25.00	Cart Tours

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 11th day of October, 2021.

David Nevin
Mayor

ATTEST:

Michael R. Lyonais
City Administrator
(SEAL)

E.5.

MEMO TO: City Council

FROM: Mayor Nevin

DATE: October 7, 2021

SUBJECT: Commission Appointment

I hereby recommend the following appointment:

Public Safety Committee – Jayme Knapp



CITY OF CROSSLAKE
APPLICATION FOR APPOINTMENT TO CITY BOARD OR COMMISSION

PERSONAL INFORMATION

Name: Last Knapp First Jayne

Address: _____

Phone: (H) _____ (W) _____ (Cell) _____

Occupation: Sr. Analyst Employer: Microbiologics, inc.

Email Address: _____

Are you a Crosslake resident or property owner? Yes No If yes, Seasonal Permanent

If yes, how long have you been a Crosslake resident or property owner? 4 months

Please check this box if you are currently on a board or commission and wish to be considered for reappointment. Please note below the current board or commission you are currently serving. You are not required to complete the remainder of the application.

Please rank in order which of the following boards and commissions you are interested in serving on:

_____ PLANNING AND ZONING COMMISSION (Crosslake residency or property ownership required)

_____ ECONOMIC DEVELOPMENT AUTHORITY (Crosslake residency or property ownership required)

_____ PUBLIC WORKS/CEMETERY/SEWER COMMISSION (Crosslake residency or property ownership required)

_____ PARKS AND RECREATION/LIBRARY COMMISSION (Crosslake residency or property ownership not required)

Public Safety

Why are you interested in being appointed to a City advisory board or commission?

To be a part of the process that drive safety & awareness in our city.

What strengths and abilities would you bring to the board or commission? Please include any education and experience that would assist you in serving on a board or commission.

- Syr City Council member - Cold Spring, MN
- Served on several budget & hiring commissions
- 20+ yrs of analytical ~~experience~~ experience

(over)

What are the most important issues facing our community over the next several years? What do you think the role of your board or commission should be in addressing those issues?

Growth.

Our area continues to grow. Public safety uses a large amount of resources & public dollars. It's important that process is vetted openly. I also feel an outside look in helps in decisions & Policy.

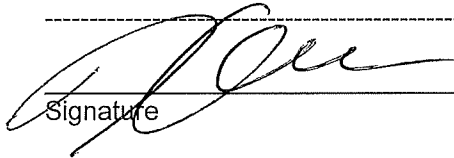
Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? Yes No

Comments:

POTENTIAL CONFLICTS

Conflicts of Interest may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? Yes No

If yes, please explain:

Signature 

Date 9/14/2021

Note: The selection process will vary according to the number of applications and vacancies, and may not include interviews with all applicants.

THANK YOU FOR YOUR INTEREST IN SERVING ON A CITY BOARD OR COMMISSION!

Please return application to:
City of Crosslake
13888 Daggett Bay Road
Crosslake, MN 56442
218-692-2688 Phone
218-692-2687 Fax

DATA PRACTICES ADVISORY

We are required to provide the following information to you. Under Minnesota law, some of the information requested above is public information, which must be provided to anyone who requests it. Some of it is classified as private information, which is not generally available to the public. However, all of the information will be used by the City Council in determining whether you should be appointed to a Board or Commission. Therefore, the information will be provided to the City Council in a public forum and will be reviewed in public. It will therefore be part of the public record, which will be available to anyone. Failure to provide the requested information may result in your not being considered for appointment. If you have concerns about providing any of the requested information, please contact City Hall at 218-692-2688.

F. I.



Harlan V Johnson Agency, Inc.

City Council of Crosslake:

The attached pg. has the proposed Renewal Rates for the City of Crosslake Group Health Plan.

This proposal is consistent with existing insurance benefits.

The only change is a slight rate increase over the prior year.

At the bottom are the Alternate Plans & Rates for perspective.

Note: The only plan that is at the benefit level as your current plan, Plan #14. (Yellow hi-lite)

The 'collective bargaining units', will be judging the plans on their Aggregate Benefit Level, benefit structure, including Deductible, Coinsurance, and Maximum Out of Pocket. And how they compare to the current plan Aggregate Benefit Level.

Plan #14 has a total Maximum Out of Pocket increase of \$116,000.00 over your current plan.

Plan #14 Premium savings of \$87,712.48 is \$29,287.52 less than the \$116,000.00 increase in Maximum Out of Pocket.

Harlan Johnson

Harlan V. Johnson Agency Inc.
31113 Front St. / PO Box 373
Pequot Lakes, MN 56472-0373
(218)-568-4900 Office
(218)-831-5538 Cell
Hvjagency.com



MHC Statewide Pool Renewal for: City of Crosslake

1/1/2022

Plan	Description	Coverage	Contracts *	Current rates	RATES EFFECTIVE		Elect this plan?
					1/1/2022	1/1/2022	
1	\$3,000/\$6,000 DED 100% \$3,000/\$6,000 OPMAX, HSA, PASSPORT	Single	3	\$921.50	\$949.15	3.00%	
		Family	13	\$2,303.00	\$2,372.09	3.00%	

*Based on the group's most recent enrollment data. Rates are guaranteed for one year from 1/1/2022 through 12/31/2022.

Projected Monthly Premium * \$32,703.50
 Projected Annual Premium * \$392,442.00
 Projected Renewal % Change * 3.00%

Confirmation Instructions:

Please send a signed copy of this rate confirmation to your Service Cooperative Representative & Medica Representative by:

10/1/2021

Contracts	Alternatives for the City of Crosslake from MHC for 2022						Renewal Quote: \$3,000/\$6,000 Ded 100%, \$3,000/\$6,000 OPMAX, H S A, PASSPORT					
	Max OOP		Monthly Premium		Projected Total Deductible		Projected Annual Premium		Max OOP - Family	Monthly Premium - Family	Projected Total Deductible	Projected Annual Premium
	3	13	Single	Family	Single	Family	Single	Family				
Portfolio Plan (DED, COINS)												
Standard Plan 9- 3000- 20%-H S A	\$ 6,000	\$ 12,000	\$826.71	\$ 2,066.10	\$174,000.00	\$352,073.16		\$ 6,000	\$ (305.99)	\$ 87,000	\$ (52,142.28)	
Standard Plan 10- 3500- 20%- H S A	\$ 7,000	\$ 14,000	\$792.31	\$ 1,980.12	\$203,000.00	\$337,421.88		\$ 8,000	\$ (156.84)	\$ 116,000	\$ (66,793.56)	
Standard Plan 11- 4000 - 20%- H S A	\$ 7,000	\$ 14,000	\$775.40	\$ 1,937.87	\$203,000.00	\$330,222.12		\$ 8,000	\$ (173.75)	\$ 116,000	\$ (73,993.32)	
Standard Plan 12- 5000 - 20%- H S A	\$ 7,000	\$ 14,000	\$753.49	\$ 1,883.12	\$203,000.00	\$320,892.36		\$ 8,000	\$ (195.66)	\$ 116,000	\$ (83,323.08)	
Standard Plan 13- 6000 - 20%- H S A	\$ 7,000	\$ 14,000	\$742.65	\$ 1,856.02	\$203,000.00	\$316,274.52		\$ 8,000	\$ (206.50)	\$ 116,000	\$ (87,940.92)	
Standard Plan 14- 7000 - 0%- H S A	\$ 7,000	\$ 14,000	\$745.53	\$ 1,863.23	\$203,000.00	\$317,502.96		\$ 8,000	\$ (203.62)	\$ 116,000	\$ (86,712.48)	

F. Z. a.

MEMO TO: City Council

FROM: City Administrator

DATE: October 11, 2021

SUBJECT: Recommendation to Approve Submission of Letter of Intent

The application cycle is now open for the Transportation Alternatives (TA) Program Solicitation for Fiscal Year 2026. The city previously applied for funding under this program to assist in funding the Pedestrian Mobility Improvement Phase 1.

While the city's applications in prior years scored highly and were strongly competitive, funding was not awarded. The first step in being considered for funding in the current cycle is to complete and submit a Letter of Intent for funding consideration through the on-line portal.

Council Action/Motion:

Authorize city staff to submit a letter of intent for Transportation Alternatives funding for Fiscal Year 2026.

Attached to this Memo are:

- TA schedule and program summary
- Letter of Intent
- Updated Funding Application
- Crow Wing County Request for Board Action
- Crow Wing County Sponsoring Resolution

F. 2. b.

Transportation Alternatives (TA) Program Solicitation for Fiscal Year 2026

What is the Transportation Alternatives (TA) Program?

The TA Program provides Federal transportation funding for projects such as pedestrian and/or bicycle facilities, Safe Routes to School, historic preservation, environmental activities and more.

Who can apply for TA funding?

Eligible applicants include counties, cities, tribal units of government, natural resource or public land agencies, transit agencies, Regional Development Commissions, and school districts or educational agencies. If a non-State Aid City (City population under 5,000) would like to apply for funding, they would need to have their project sponsored, likely by their County.

Is there a local match required?

Yes, all TA funded projects require a minimum 20% local match of the eligible project costs.



How does the funding cycle work?

The solicitation taking place through the fall 2021 and winter 2022 is for projects that will be ready for construction in Federal Fiscal Year 2026.

Who reviews and evaluates the applications?

The central Minnesota ATP 3 incorporates a competitive process in selecting eligible projects. The ATP integrates recommendations from the four regions within it, including Region 5 Development Commission, East Central Regional Development Commission, Region 7W Joint Powers, and St. Cloud Area Planning Organization. The ATP also utilizes a Subcommittee that reviews and suggests TA projects to the ATP. www.mndot.gov/d3/atp/

Will the review process be competitive?

Yes - \$1.6 million is the anticipated programmable amount of funding for Fiscal Year 2026 in central Minnesota which includes the counties of:

- Benton
- Cass
- Crow Wing
- Isanti
- Kanabec
- Mille Lacs
- Morrison
- Sherburne
- Stearns
- Todd
- Wadena
- Wright

Learn more at a TA workshop

The Central Minnesota ATP 3 will host two workshops for potential applicants that want to learn about the program and its requirements

Teams/Conference Call
Thursday, Oct. 7
1:00-4:00 p.m.

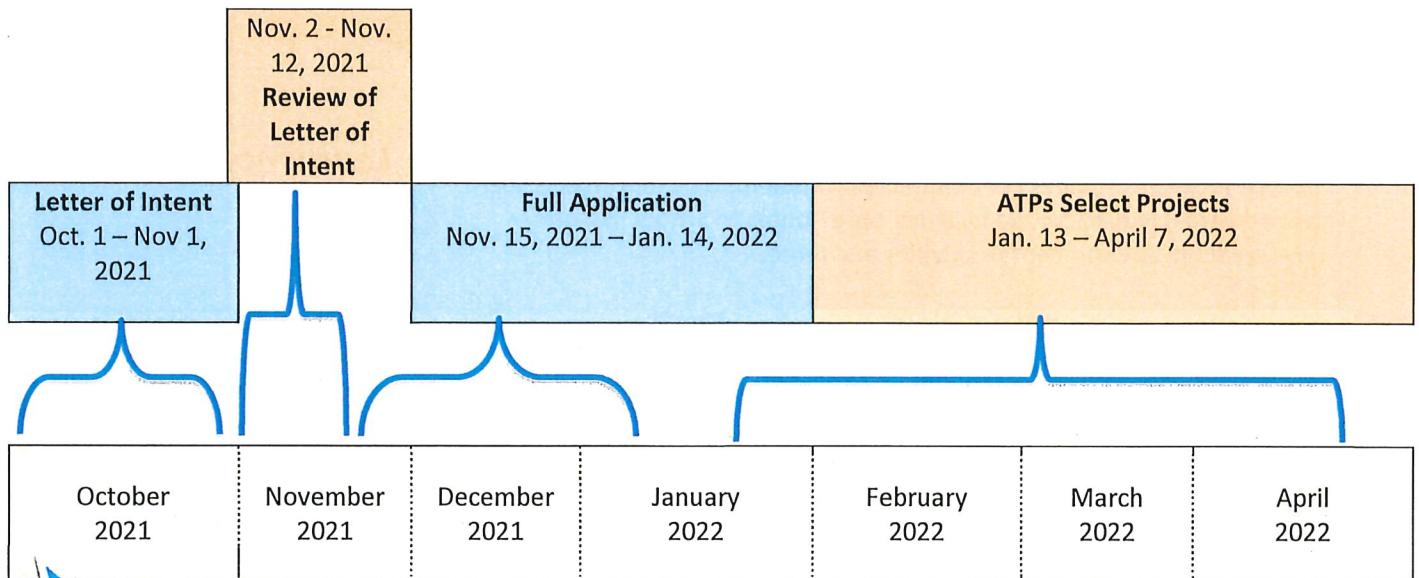
Teams/Conference Call
Tuesday, Oct. 12
1:00-4:00 p.m.

**Applicants needing a
sponsoring agency for
their project are strongly
encouraged to attend.**

RSVP - Contact
Jeff Lenz
MnDOT District 3 Planning
218-828-5808
Jeff.Lenz@state.mn.us

TA Solicitation for FY 2026

Application schedule




Thursday, Oct. 7
TA Workshop
MS-Teams/
Conference Call
1:00-4:00 pm

Tuesday, Oct. 12
TA Workshop
MS-Teams/
Conference Call - 1:00-4:00 pm

Jan. 17 – Mar. 8
Regions review,
rank and develop
their TA priority list
of projects

Mar. 8
ATP TA
Committee
evaluates,
scores, and
ranks TA
projects

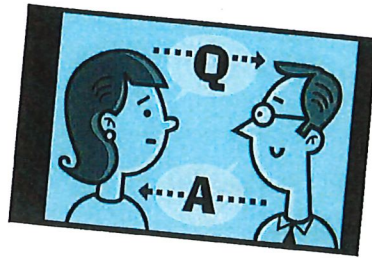
April 7
ATP reviews,
modifies, and
approves draft
ATIP

Key Dates		
	Oct. 1, 2021	Announce Solicitation / Begin process
	Nov. 1, 2021	Deadline to submit Letter of Intent (LOI) online through the fillable form
	Nov. 15, 2021	Applicant will be provided the full TA application by their Regional Planner if project meets eligibility requirements
	Jan. 14, 2022	Deadline to submit full TA Application to ATP 3 staff
	April 15, 2022	Applicant will be notified by ATP 3 staff and selected project(s) will be included in the Draft Area Transportation Improvement Program (ATIP)

Frequently asked Q&As

When can construction begin and end?

Fiscal Year 2026 is from July 1, 2025 to June 30, 2026. Since federal funds are not released for reimbursement until after October 1st, applicants typically wait until the second half of the fiscal year for which they are programmed for funding to start construction. In other words, for a FY 2026 project, applicants would complete their project development requirements by April 15, 2026 and then authorize, let, and award the project before June 30, 2026. Applicants can begin construction in the first half of the fiscal year but would need to upfront these costs until they can be reimbursed for their costs after October 1st.



If awarded, can we move up fiscal years to complete early?

If an agency wishes to “Advance Construct (AC)” their project, they can do so, but the local funds need to be in place and the project needs to be ready. An agency that wishes to AC their project would be doing so at their own risk of reimbursement in the original year of programmed funding from the federal government. An agreement would also need to be signed stating that they are taking that risk.

Could we delay construction?

Agencies are highly discouraged from delaying their project from the programmed funding year because there is a risk the funds will go away. Instances such as wetland impacts, right of way issues, and local funding often play a role in an agencies inability to complete a project on schedule. Deliverability plays a significant role in TA project selection.

Could we divert funds to pay for another project?

TA projects that are selected and programmed for TA funding have been done so based on the application contents through the ATP 3 competitive process. Alterations to the scope of a project, once programmed, are highly discouraged as funding reimbursement could be jeopardized.

What’s the minimum and maximum request?

The minimum project cost (eligible work) is \$100,000 and the maximum TA amount that can be requested through ATP 3 this solicitation is \$800,000. Example: If an applicant had eligible work totaling \$1,200,000, a traditional 80% federal/20% local cost split would be \$960,000 (federal) and \$240,000 (local). Since the maximum amount of federal funds that can be requested is \$800,000, the applicant cannot request the full \$960,000 based on the 80/20 formula, they could only request \$800,000. In this case the applicant would need to increase their local share from \$240,000 to \$400,000 to make up the difference.

Can the local match be provided over multiple years?

The only requirement is that the local matching funds need to be available in the fiscal year for which the project is programmed. How the funds are secured and managed is a local responsibility. Since federal funds are available upon reimbursement, it is necessary for the local agency to have local funds available initially for the project’s construction.

Can engineering costs, right of way acquisition, or in-kind time or labor count towards match?

Funding under the TA is competitive. In-kind or “soft” matches affect your overall project cost and in-turn, the federal reimbursable amount of funding. This type of match is discouraged as it is cumbersome to manage and document and has been known to cause deliverability issues at the time of construction.

Are letters of support taken into consideration with the application?

The letters are not considered as part of the evaluation criteria. However, letters do show community support for the project and it is good to include them as it demonstrates the importance of the project to the community and the coordination of your application.

Contacts, resources



Jeff Lenz

MnDOT District 3 - ATP 3/Region 7W TA Contact
218-828-5808 – email: jeff.lenz@state.mn.us
Website: www.dot.state.mn.us/d3/region7w/

Tad Erickson

Region 5 Development Commission - TA Contact
218-894-6012 – email: terickson@regionfive.org
Website: www.regionfive.org/

Penny Simonsen

East Central Regional Development Commission (7E) - TA Contact
320-679-4065, ext. 23 – email: penny.simonsen@ecrdc.org
Website: www.ecrdc.org/

Vicki Johnson

St. Cloud Area Planning Organization - TA Contact
320-252-7568 – email: lkeogu@stcloudapo.org
Website: www.stcloudapo.org/

Steve Voss

MnDOT District 3 Planning Director
218-828-5779 – email: steve.voss@state.mn.us

MnDOT District 3 State Aid Engineer
218-828-5707 – email:

Web

MnDOT TA program

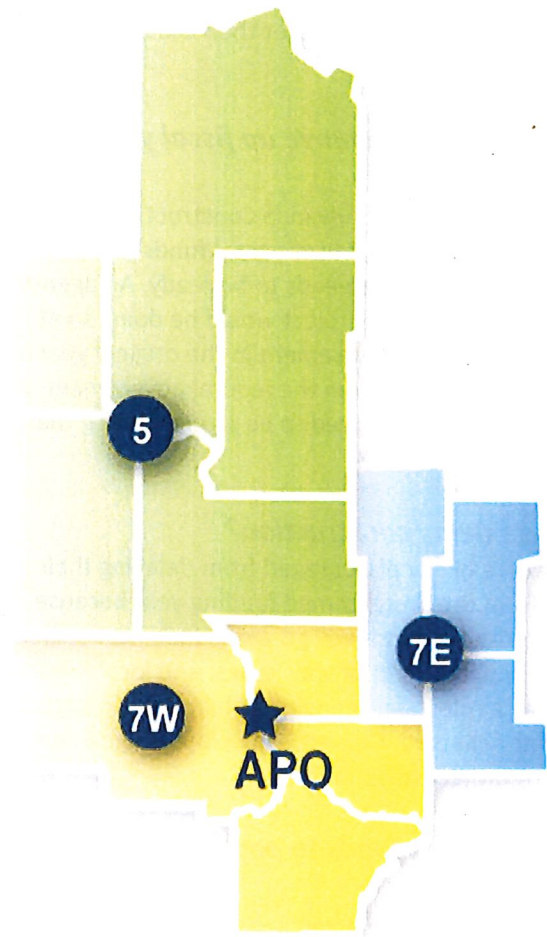
www.dot.state.mn.us/ta/

Central Minnesota ATP 3

www.dot.state.mn.us/d3/atp/

MnDOT State Aid

www.dot.state.mn.us/stateaid/



F. 2. C.

One sentence description of the work for which you are seeking support: Proposed improvements include concrete and bituminous sidewalk, pedestrian-actuated Rectangular Rapid Flashing Beacons (RRFB), crosswalk lighting and Americans with Disabilities Act (ADA) improvements.

Amount of funding requested: \$505,000

Total project budget. Please briefly explain the total estimated amount of funding needed for the project. Include the amount requested through this application and other sources. If Interested In being consider for Transportation Alternatives funding, specifically Identify how you will obtain the 20 percent match (100 words maximum): The total amount of funding needed to complete this project is estimated to be \$900,000. The amount being requested through the 2026 Transportation Alternative (TA) solicitation is \$505,000. The remaining \$395,000 is a combination of the 20% local match and ineligible project costs such as property acquisition and design engineering. The City and County are committed to funding the remaining obligation utilizing budgeted capital improvement accounts and reserve accounts. The two agencies will enter into an official agreement and split the remaining costs in accordance with the Crow Wing County cost share policy in place at the time of construction.

Project request type (capital, planning, both): Capital

Describe the work you want to do for which you are seeking support. Include a description of the project development activities for this project completed to date (250 words maximum): The proposed project includes the installation of nearly 4,000 linear feet of concrete and bituminous sidewalk and 33 ADA compliant curb ramps to close critical gaps in the existing pedestrian network. It also includes the installation of one pedestrian-actuated Rectangular Rapid Flashing Beacon (RRFB) and associated crosswalk lighting systems.

In 2019, the City of Crosslake collaborated with Crow Wing County, the U.S. Army Corps of Engineers and the National Loon Center Foundation to complete an engineering study of the pedestrian movements in the downtown commercial areas of Crosslake (Downtown District). This area includes the intersection of two County State Aid Highway (CSAH) corridors, a section of the Bunyan National Scenic Byway, the proposed location of the future National Loon Center, Crosslake Community School, U.S. Army Corps of Engineers Crosslake Recreation Area and campground and Town Square retail center. This study assessed the capacity of the existing network and developed strategies to increase pedestrian mobility and reduce increasing conflict with vehicles. The results of the study identified critical gaps in the pedestrian network and recommended construction of the key elements outlined in this application. The proposed enhancements have broad community support and align with previous community assessments developed by the Minnesota Design Team and a Blue Zones study. Both the City Council and the Crow Wing County Board of Commissioners have endorsed the findings of the study and have committed to providing matching funds to complete the project. Advanced project development will continue upon award of TA grant funds.

vehicular traffic, pedestrian and bicycle mobility, walkway and trail connectivity, parking capacity and alternative transportation safety. The study area already has experienced increased vehicle and pedestrian traffic and congestion, increased commercial and residential land development, increased annual Federal campground attendance and is expected to experience further increases with construction of the National Loon Center and additional commercial property build-outs of current vacant property within the Downtown Commercial District.

Describe how your project meets a transportation purpose (100 words maximum): This project will improve pedestrian safety and mobility in the immediate vicinity of the two County State Aid Highways that traverse the Downtown District of Crosslake. It will close critical gaps in the continuity of the existing trail and sidewalk network and create safe pedestrian connections to several community features. These include public parking areas, the Crosslake campground and recreation area, the town square retail center, the grocery store, community charter school and senior housing. The installation of four user-actuated crosswalk beacons will reduce elevated levels pedestrian/vehicle conflict created by the absence of protected roadway crossings.

List any adopted plans that your project has been identified in (statewide, regional, Safe Routes to School, Scenic Byways, etc.): The portions of the proposed pedestrian mobility project are specifically identified the City of Crosslake's comprehensive plan adopted in 2018. The project is located on the Paul Bunyan National Scenic Byway route and is consistent with the Byway's corridor management plan.

Is the proposal an Initiative of a local Safe Routes to School Program? No

Does the proposal benefit a designated Scenic Byway? Yes

If yes, which Scenic Byway? Paul Bunyan National Scenic Byway

Describe your organization and/or the sponsoring agency's history with delivering federally funded projects, focusing on Infrastructure projects. If not applicable, Identify the key steps and strategies that will be used to deliver the project (250 words maximum): Crow Wing County has agreed to be the sponsoring agency for this project and has extensive experience with administering federally funded infrastructure projects. They have averaged one project for each of the last 10 years. The City's consulting engineer also has extensive experience throughout Minnesota delivering federally funded infrastructure projects.

Have you contacted representatives from the sponsoring agency, including elected officials and county engineers? If so, please describe what has resulted from this conversation and If you have written support for the project (50 words maximum): The Crow Wing County Engineer has been an active partner in the planning and development of this project. On October 12, 2021, the Crow Wing County Board of Commissioners unanimously adopted a resolution agreeing to act as the project sponsor and fiscal agent.



Greater Minnesota Transportation Alternatives Solicitation

2021/22 Full Application

Funding in year 2026

Crosslake

Pedestrian Mobility Improvement Project Phase 1

Applicant: City of Crosslake
Project Sponsor: Crow Wing County

Brief project description: The proposed project includes installation of concrete sidewalk, bituminous trail, one pedestrian-actuated Rectangular Rapid Flashing Beacon (RRFB), crosswalk lighting and Americans with Disabilities Act (ADA) improvements.

7.2.d.

Project Budget

Table A – Eligible Items

Eligible work/construction item	Estimated quantity	Unit cost	Total cost
Mobilization	1	\$27,500/LUMP SUM	\$27,500
Standard Crosswalk Striping	900	\$3.00/LIN.FT.	\$2,700
Continental Crosswalk Striping	400	\$6.00/SQ.FT.	\$2,400
New ADA Ramps	22	\$6,000/EACH	\$132,000
Reconstruct ADA Ramps	11	\$5,500/EACH	\$60,500
Reconstruct Driveway Intersections	11	\$6,500/EACH	\$71,500
Crosswalk Lighting Unit	10	\$8,500/EACH	\$85,000
6' Wide Concrete Sidewalk	15,200	\$12.00/SQ.FT.	\$182,400
9' Wide Bituminous Sidewalk	12,420	\$3.75/SQ.FT.	\$46,575
Pedestrian Crosswalk Flasher System (RRFB)	1	\$20,000/EACH	\$20,000
Subtotal Eligible Costs			\$630,575

Table B – Ineligible Items

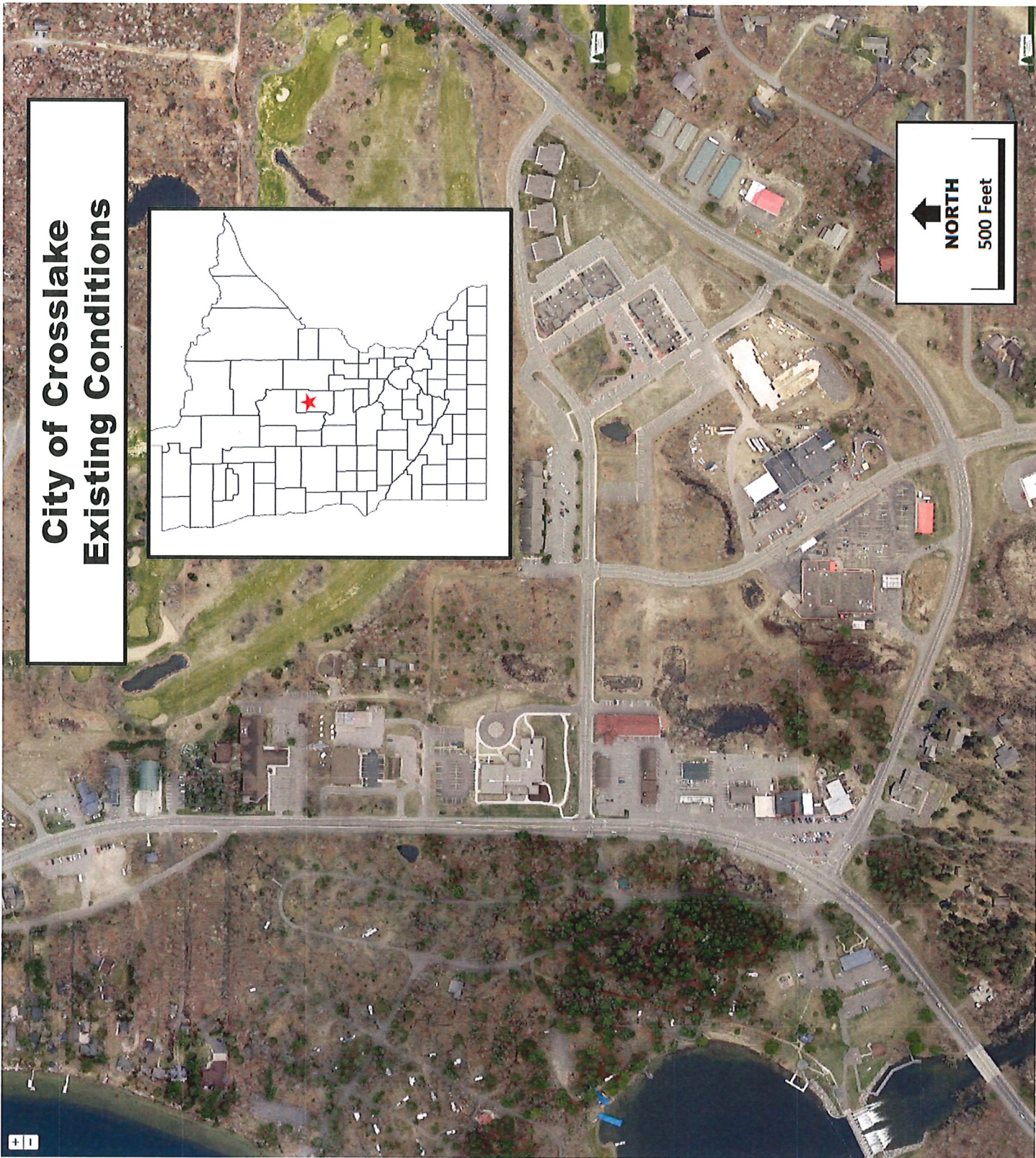
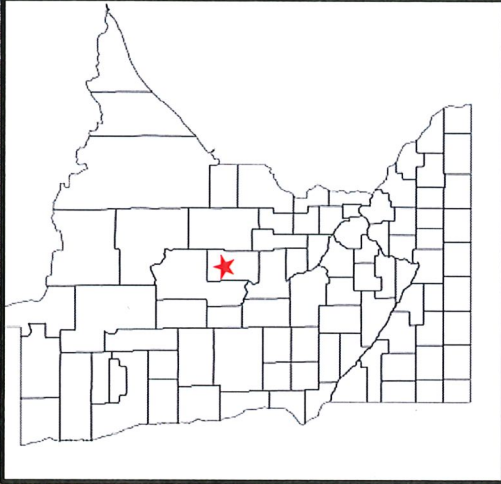
Ineligible work/construction item	Estimated quantity	Unit cost	Total cost
Contingencies	1	10%	\$63,058
Right of Way	1	Estimate	\$50,000
Engineering, Legal, Administration	1	22.5%	\$156,067
Subtotal Ineligible Costs			\$269,125

Total Project Budget

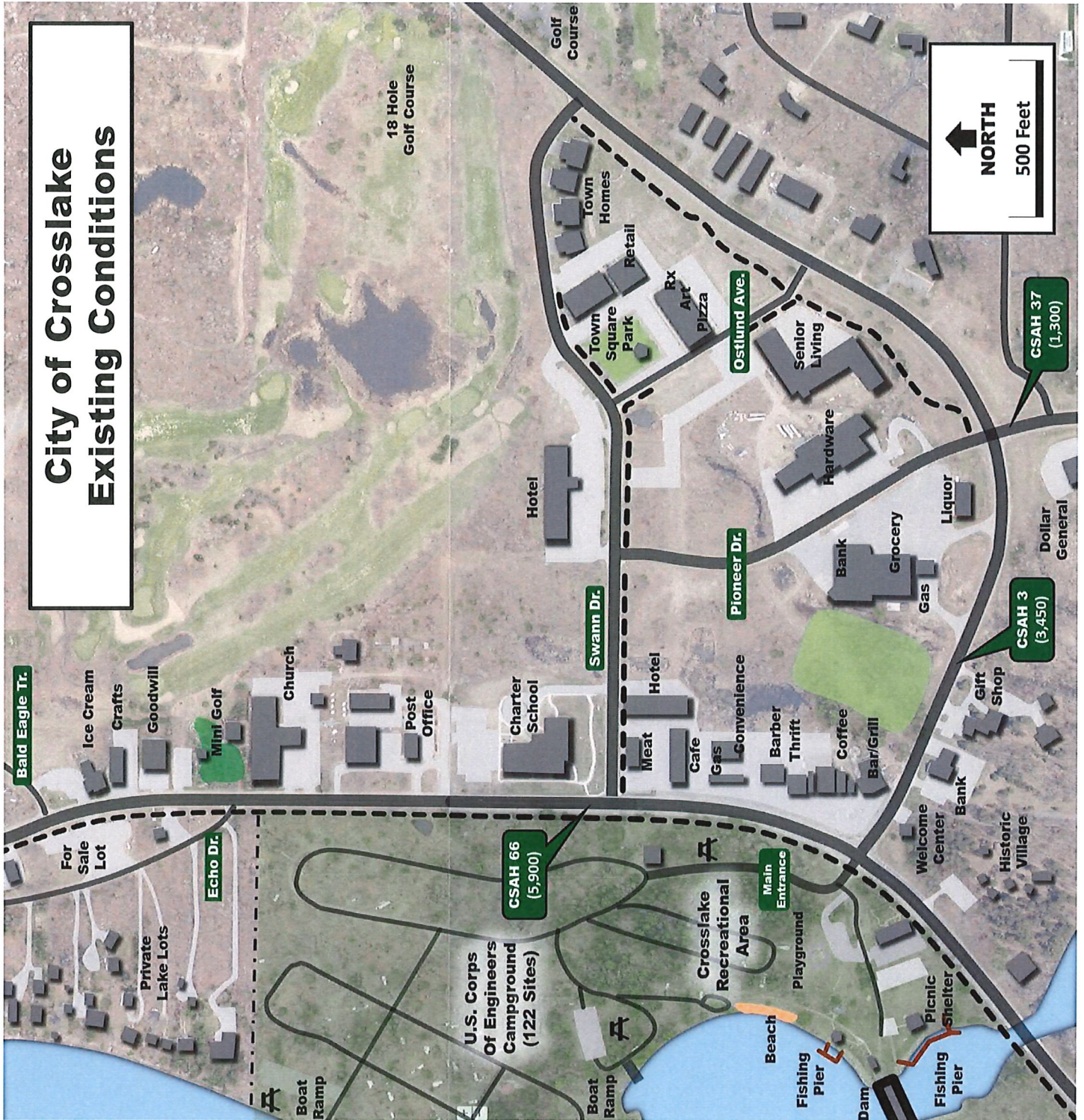
1. Total cost of proposed project (Total Table A + Total Table B): \$899,700
2. Items not eligible for TA funding (Total Table B): \$269,125
3. Total eligible costs – recommended range \$100,000 to \$1 million¹ (Total Table A): \$630,575
4. Applicant's contribution toward the eligible alternative project costs – minimum 20% match required: \$126,115
5. Total amount requested in transportation alternatives funds (#3 minus #4): **\$504,460**

Existing Conditions

City of Crosslake Existing Conditions



City of Crosslake Existing Conditions

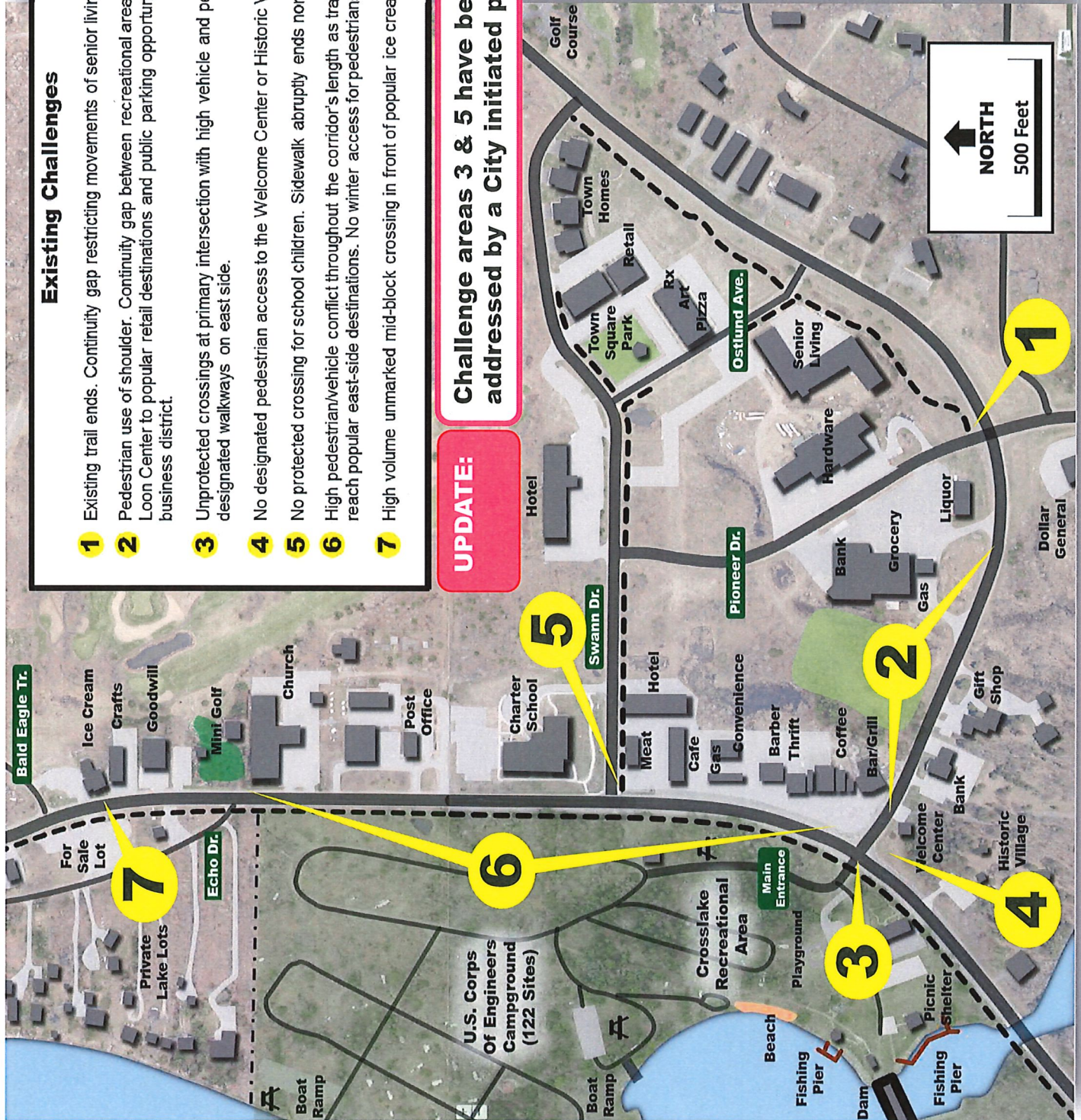


Existing Challenges

- 1** Existing trail ends. Continuity gap restricting movements of senior living residents.
- 2** Pedestrian use of shoulder. Continuity gap between recreational area, campground, National Loon Center to popular retail destinations and public parking opportunities in the central business district.
- 3** Unprotected crossings at primary intersection with high vehicle and pedestrian movements. No designated walkways on east side.
- 4** No designated pedestrian access to the Welcome Center or Historic Village.
- 5** No protected crossing for school children. Sidewalk abruptly ends north and south.
- 6** High pedestrian/vehicle conflict throughout the corridor's length as trail users cross CSAH 66 to reach popular east-side destinations. No winter access for pedestrians due to snowmobile trail.
- 7** High volume unmarked mid-block crossing in front of popular ice cream shop.

UPDATE:

Challenge areas 3 & 5 have been partially addressed by a City initiated project in 2021

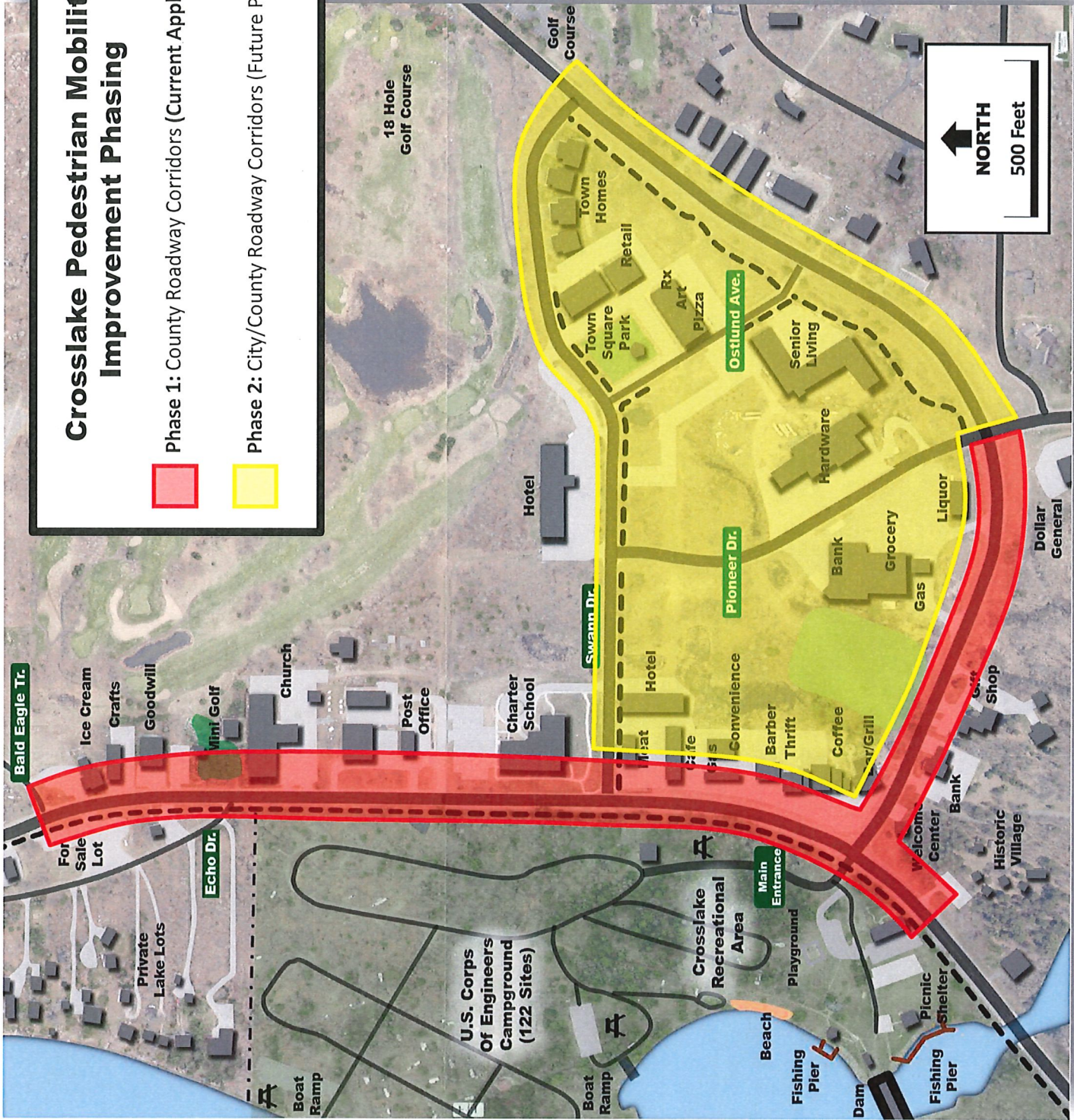


Proposed Project






Crosslake Pedestrian Mobility Improvement Phasing

Phase 1: County Roadway Corridors (Current Application)

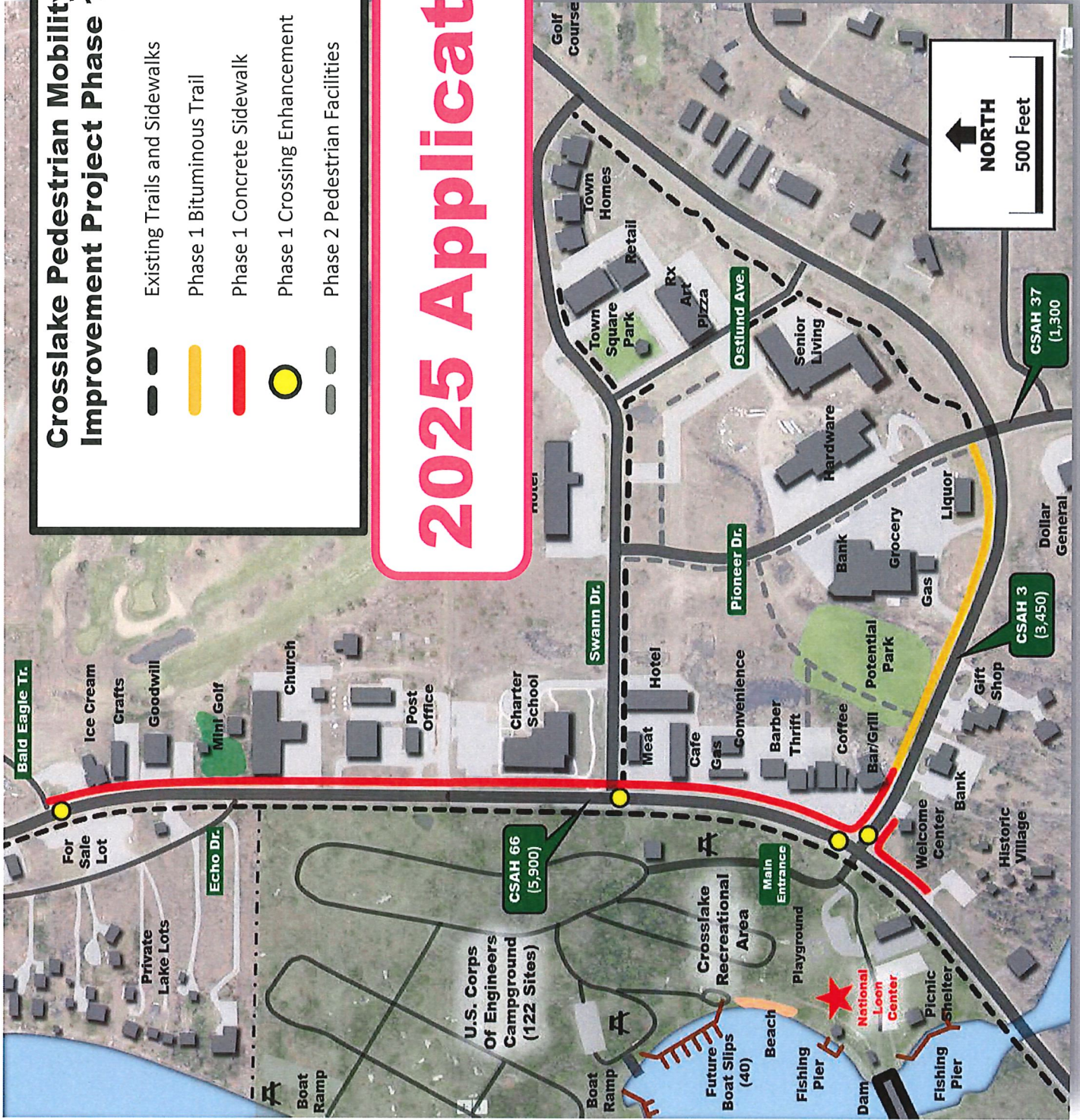
Phase 2: City/County Roadway Corridors (Future Project)








Crosslake Pedestrian Mobility Improvement Project Phase 1

-  Existing Trails and Sidewalks
-  Phase 1 Bituminous Trail
-  Phase 1 Concrete Sidewalk
-  Phase 1 Crossing Enhancement
-  Phase 2 Pedestrian Facilities

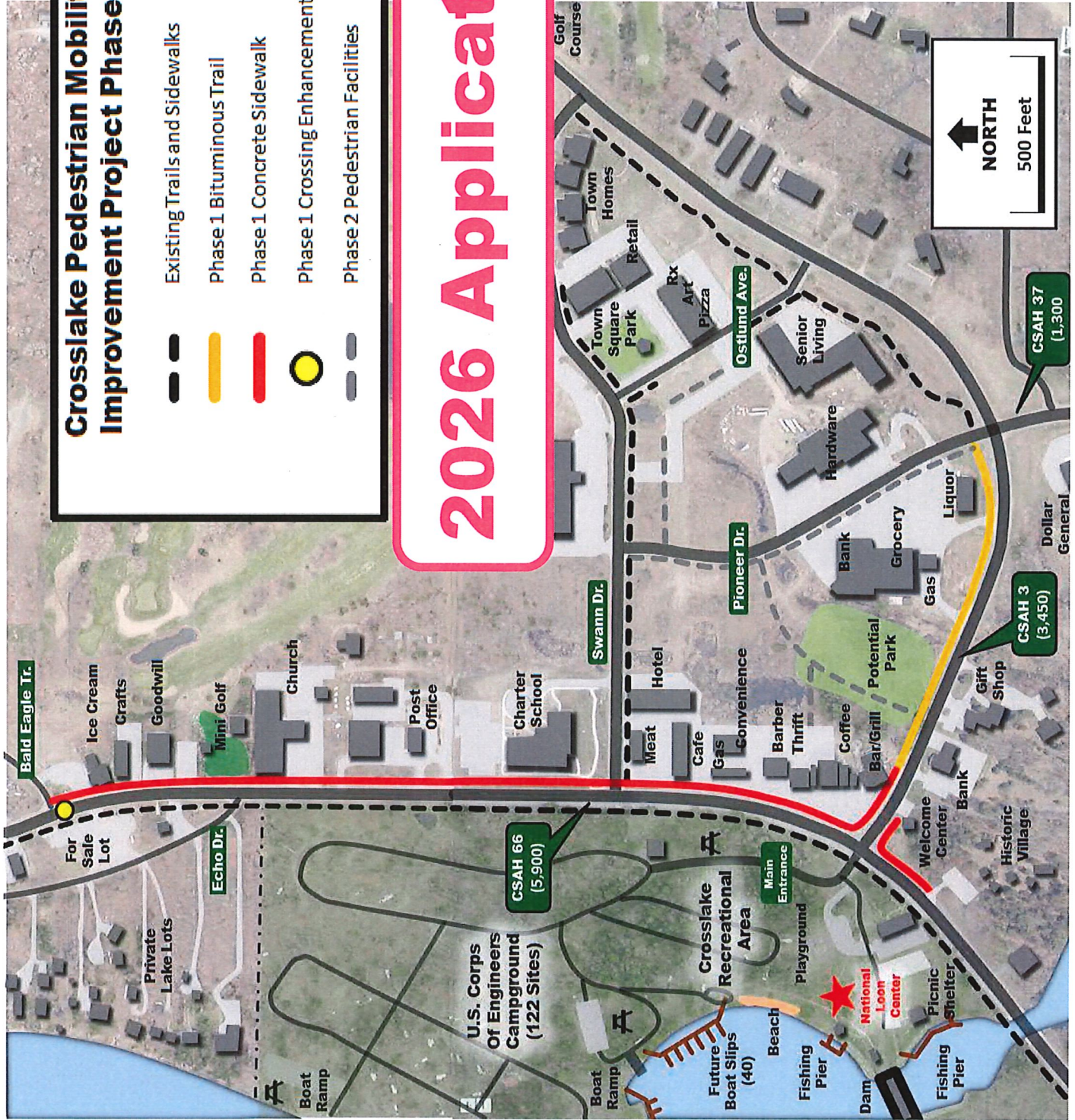
2025 Application



Crosslake Pedestrian Mobility Improvement Project Phase 1

-  Existing Trails and Sidewalks
-  Phase 1 Bituminous Trail
-  Phase 1 Concrete Sidewalk
-  Phase 1 Crossing Enhancement
-  Phase 2 Pedestrian Facilities

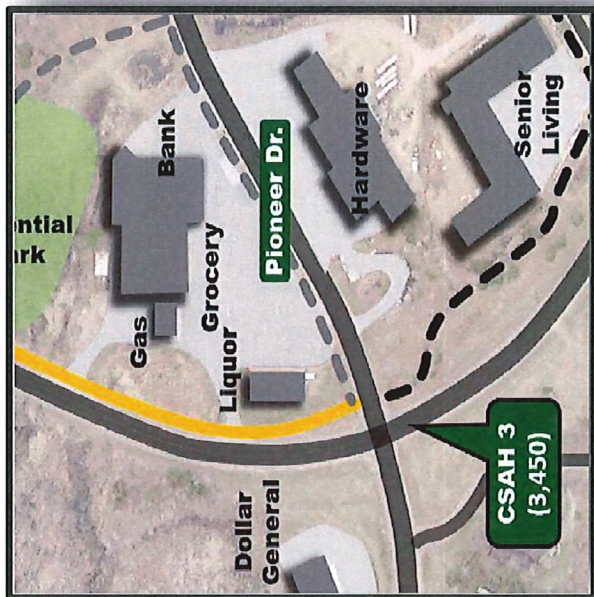
2026 Application



Challenge Area 1

Looking northwest at Pioneer Drive. The existing trail from the senior living center abruptly ends restricting safe movements for daily activities.

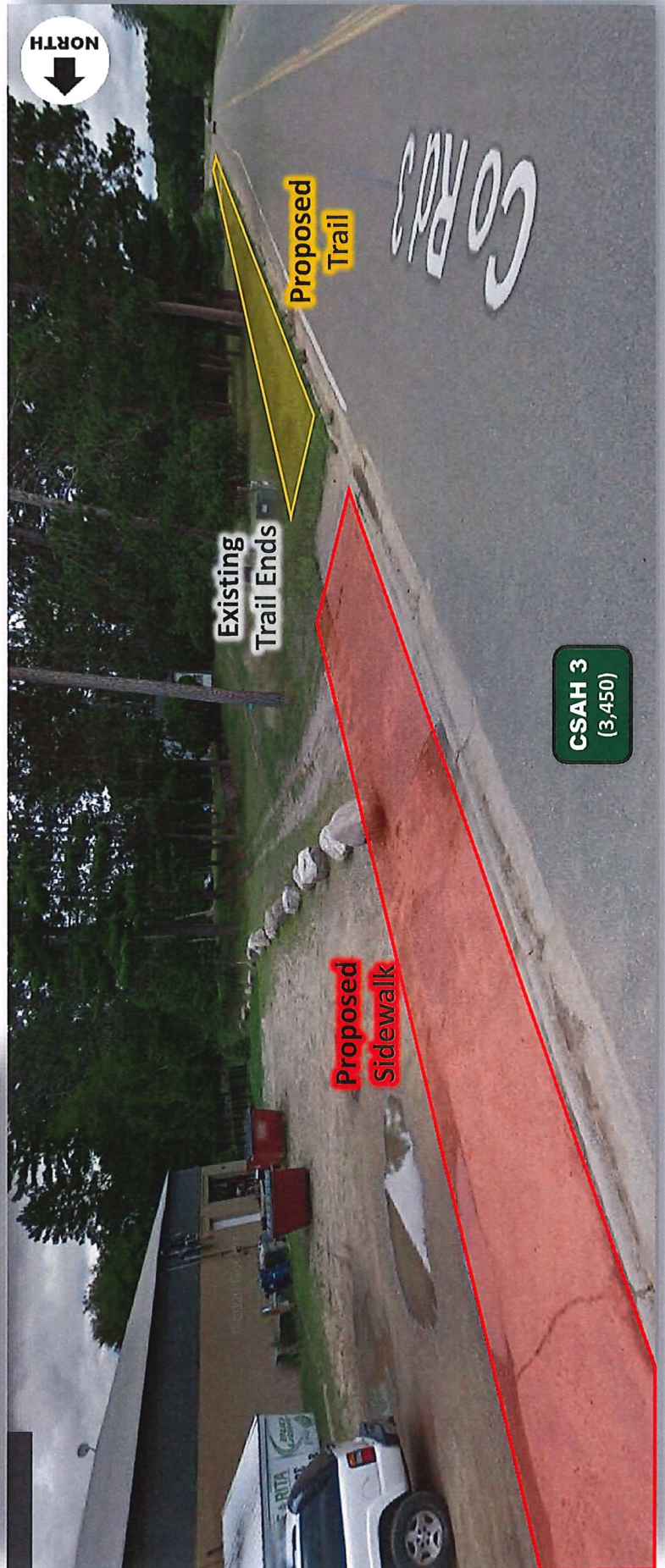
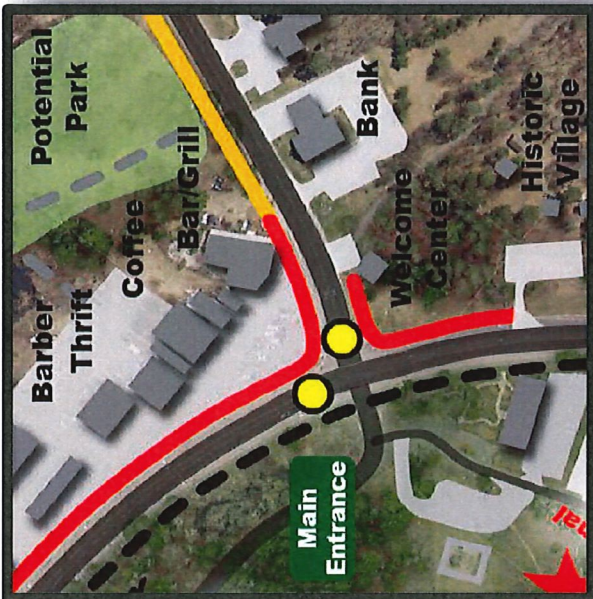
The proposed trail will fill a critical gap in the pedestrian network and allow commuting to numerous destinations adjacent to the CSAH 3 and CSAH 66 corridors.

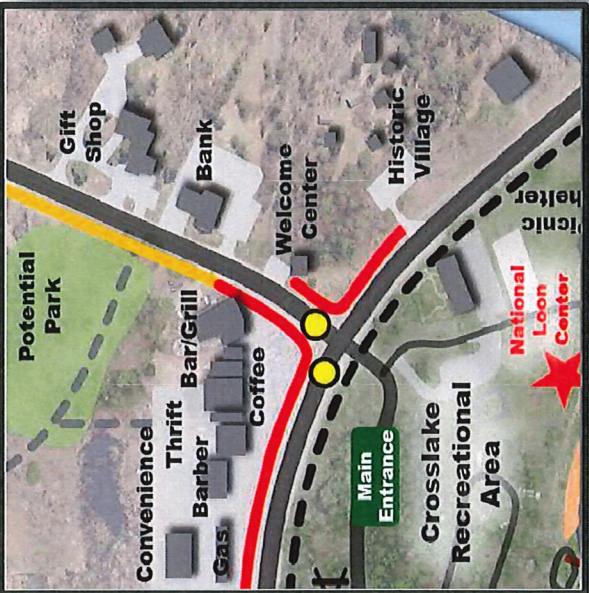


Challenge Area 2

Looking northeast at the Bar/Grill. The existing trail from CSAH 3 and CSAH 66 intersection abruptly ends and requires pedestrians to use the narrow roadway shoulder.

The proposed sidewalk and trail would fill a critical network gap and interconnect several pedestrian generators including senior housing, the Crosslake Recreational Area and campground, public parking, restaurants, retail and more.



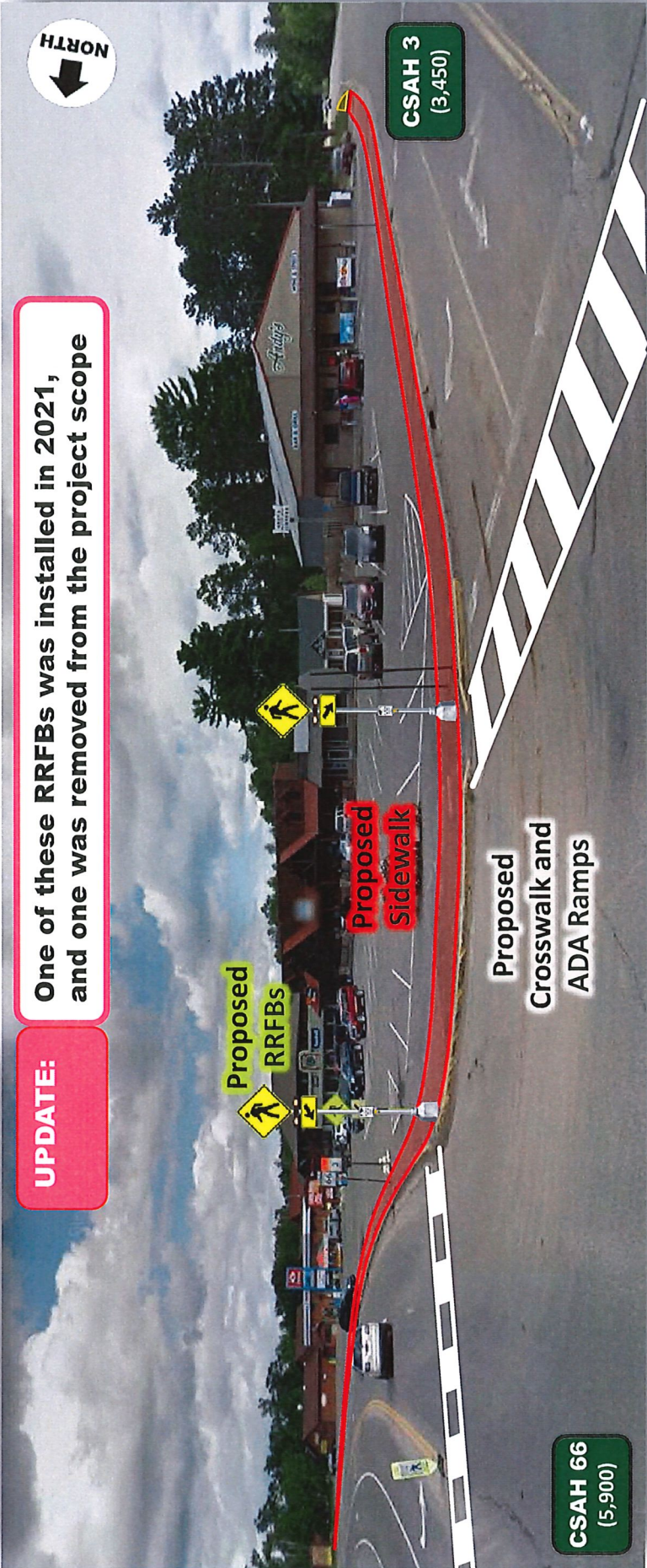


Challenge Area 3

Looking northeast at junction of CSAH 3 and CSAH 66 and main entrance to the recreational area and campground. This intersection is the focal point for most vehicle and pedestrian movements in Crosslake. It experiences high summer peak traffic volumes and lacks protected pedestrian crossings. The east side lacks designated walkways adjacent to the large bituminous parking lots and driveway areas up to Swann Drive.

The addition of two pedestrian actuated Rectangular Rapid Flashing Beacons (RRFBs) will provide an opportunity to cross CSAH 3 and CSAH 66 at a protected location and reduce occurrences of unpredictable and unauthorized mid-block crossings.

Creating new designated walkways will fill existing network gaps between Swann Drive, housing and retail destinations in the commercial district.

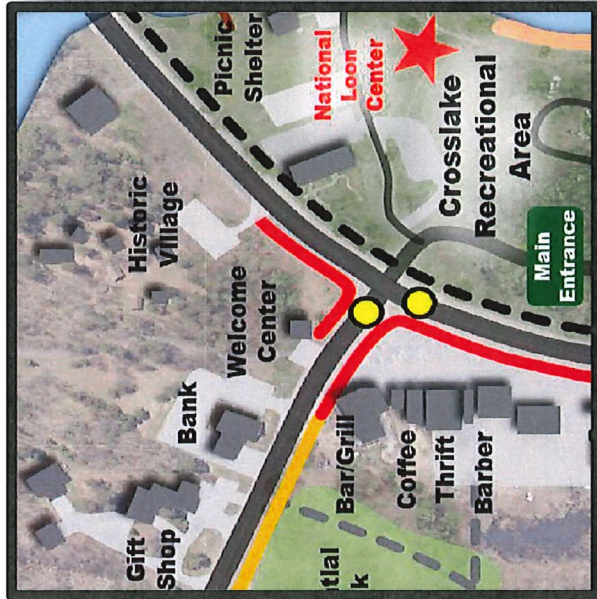


UPDATE: One of these RRFBs was installed in 2021, and one was removed from the project scope

Challenge Area 4

Looking southeast at junction of CSAH 3 and CSAH 66 and main entrance to the recreational area and campground.

The addition of a pedestrian actuated Rectangular Rapid Flashing Beacon (RRFB) will create protected pedestrian movements across CSAH 3. The addition of a new sidewalk will connect the historic village and welcome center with other popular destinations throughout the area.



UPDATE:

This RRFB was removed from the project scope



Challenge Area 5

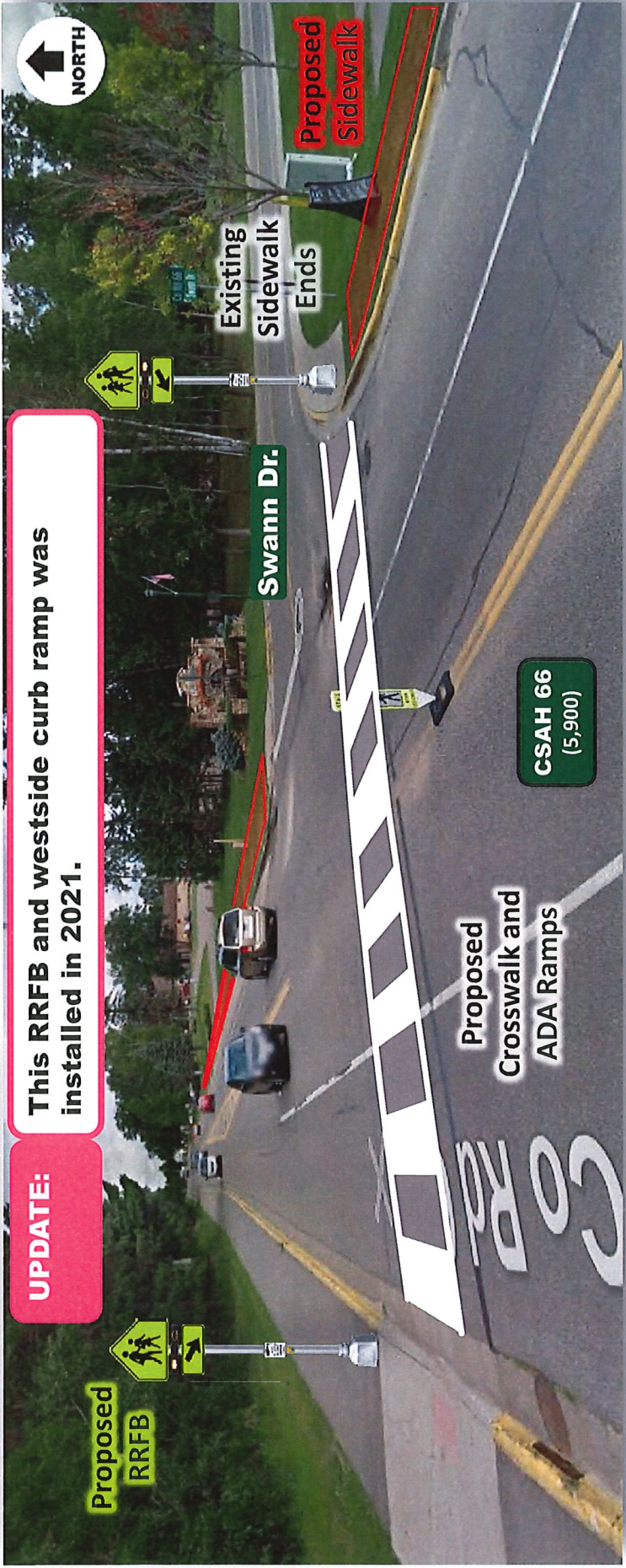
Completed 2021



The junction of CSAH 66 and Swann Drive southwest of the Crosslake Charter school. This currently is the only crossing for children who commute to learning and recreational opportunities at the Crosslake Recreational Area and Historic Village. Local school officials have expressed concerns over the lack of a protected crossing.

The volume and frequency of children and visitors making crossing movements at this location is expected to grow with the introduction of the National Loon Center. The existing sidewalk to the southeast abruptly ends and creates a network gap between Swann Drive and the CSAH 3 and CSAH 66 intersection.

The addition of a pedestrian actuated Rectangular Rapid Flashing Beacon (RRFB) will create protected movements for children and other users. The addition of sidewalk on the east side of the road will reduce the large volume of unauthorized road crossings that occur by patrons of the recreational area and federal campground.



UPDATE:

This RRFB and westside curb ramp was installed in 2021.

Proposed RRFB

Existing Sidewalk Ends

Swann Dr.

Proposed Sidewalk

Proposed Crosswalk and ADA Ramps

CSAH 66 (5,900)

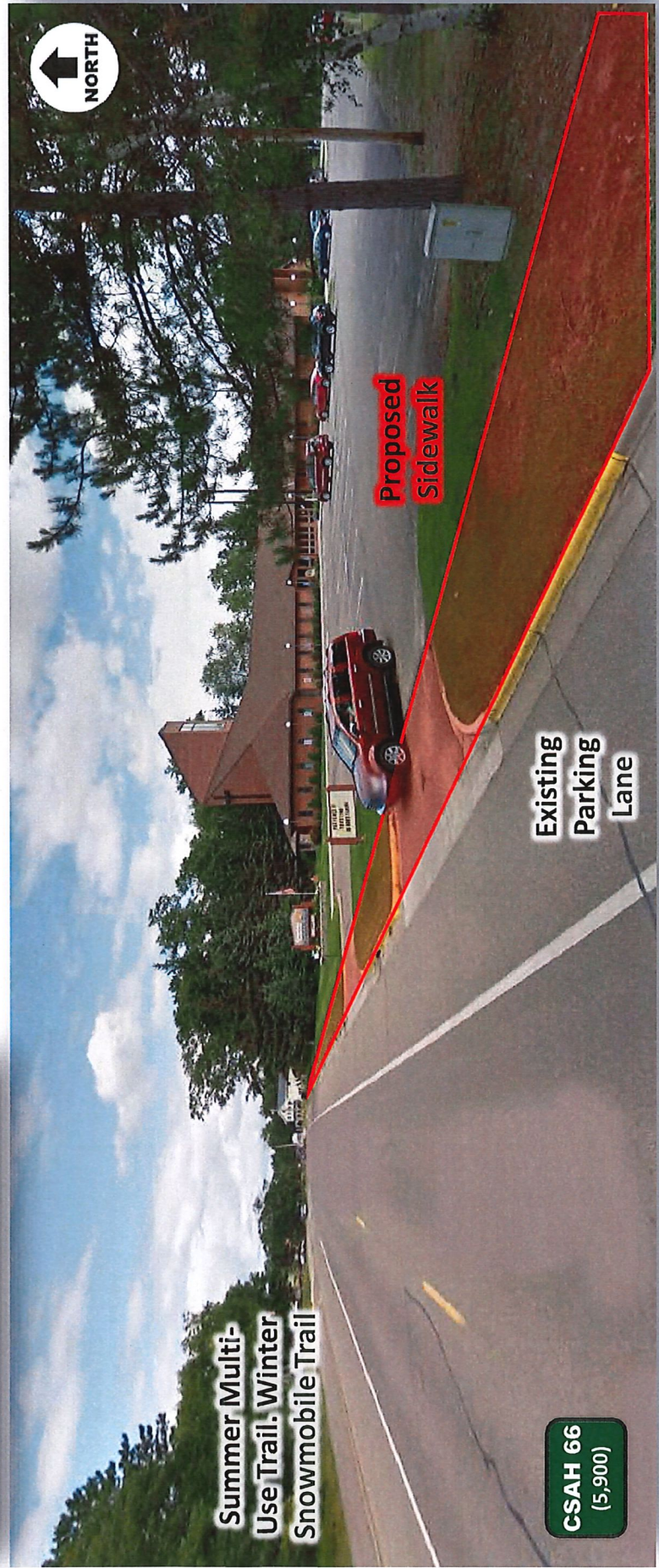
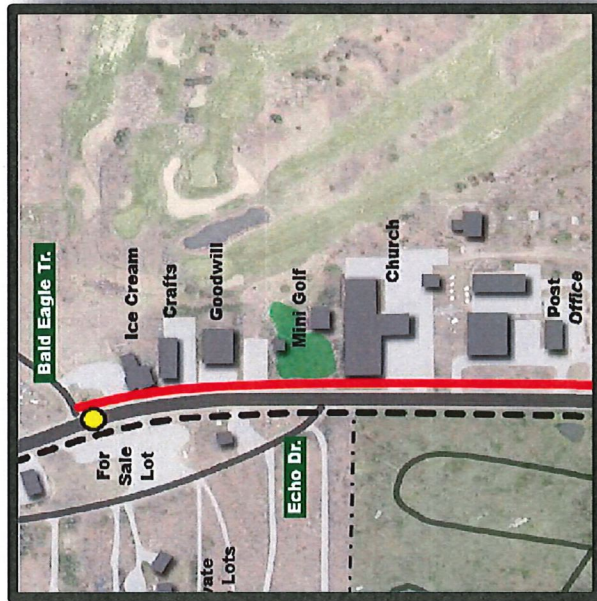


Challenge Area 6

Looking north near the Crosslake Lutheran Church. The lack of pedestrian facilities on each side of CSAH 66 encourages numerous unpredictable and unauthorized crossings between the existing trail and popular destinations on the east side of the road. Pedestrians emerging from between vehicles occupying the parking lanes exacerbates this challenge. This is particularly true at times surrounding Sunday church services.

During winter months the existing trail on the west side of CSAH 66 acts as a designated snowmobile trail and is never cleared of snow and ice. This discourages pedestrians from utilizing the CSAH 66 corridor by leaving only the busy roadway to walk on.

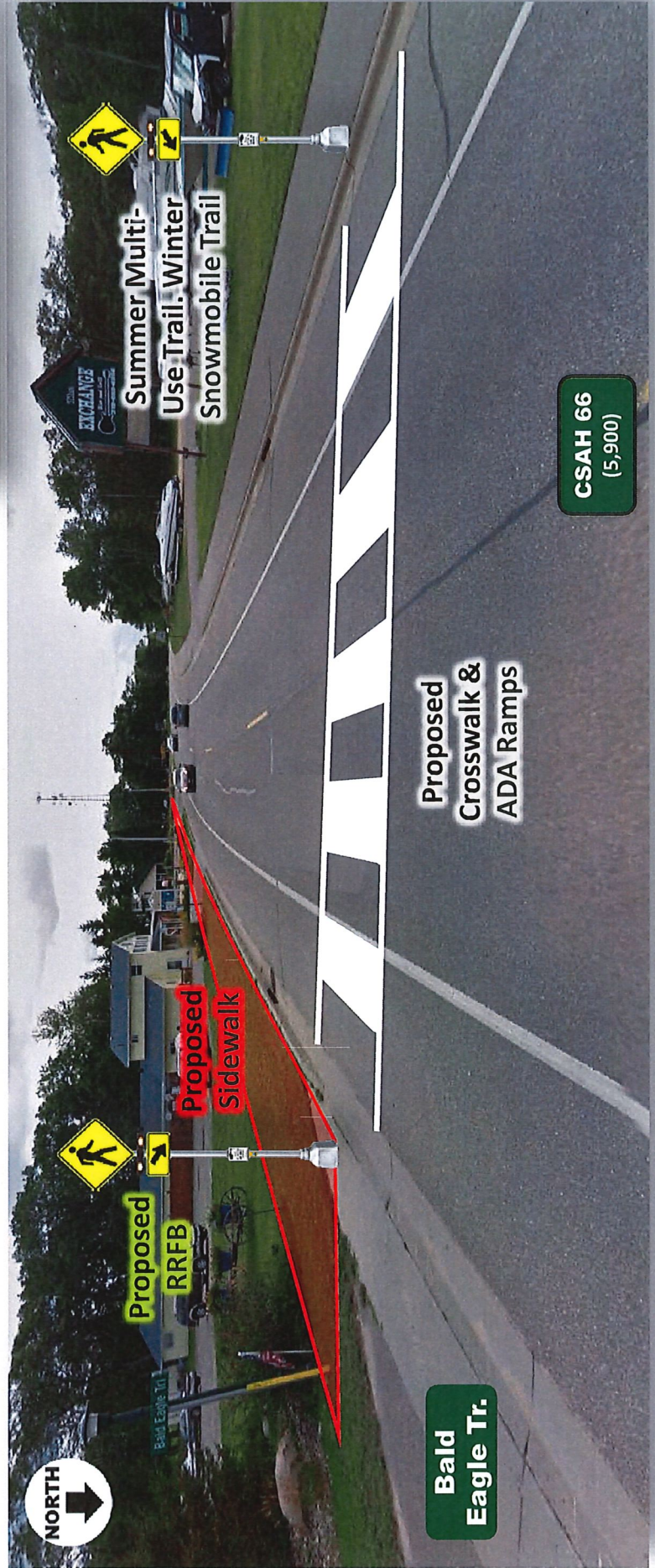
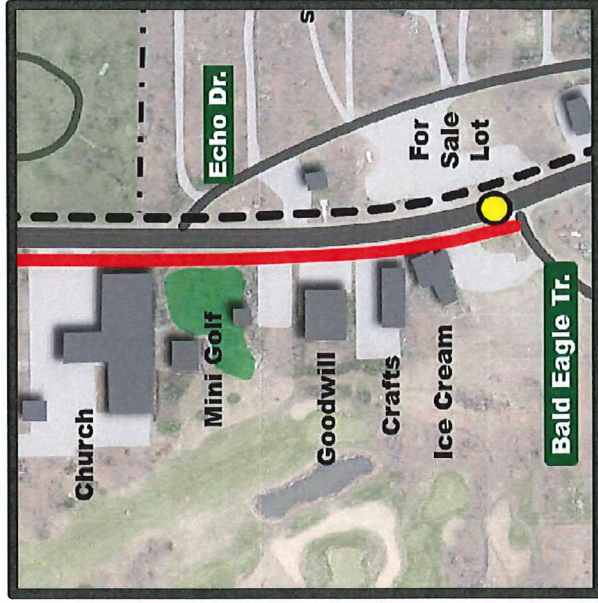
Construction of a sidewalk on the east side of the road will reduce the occurrence of crossings at unauthorized locations. It will also help ensure year-round opportunities for pedestrians to utilize the CSAH 66 corridor.



Challenge Area 7

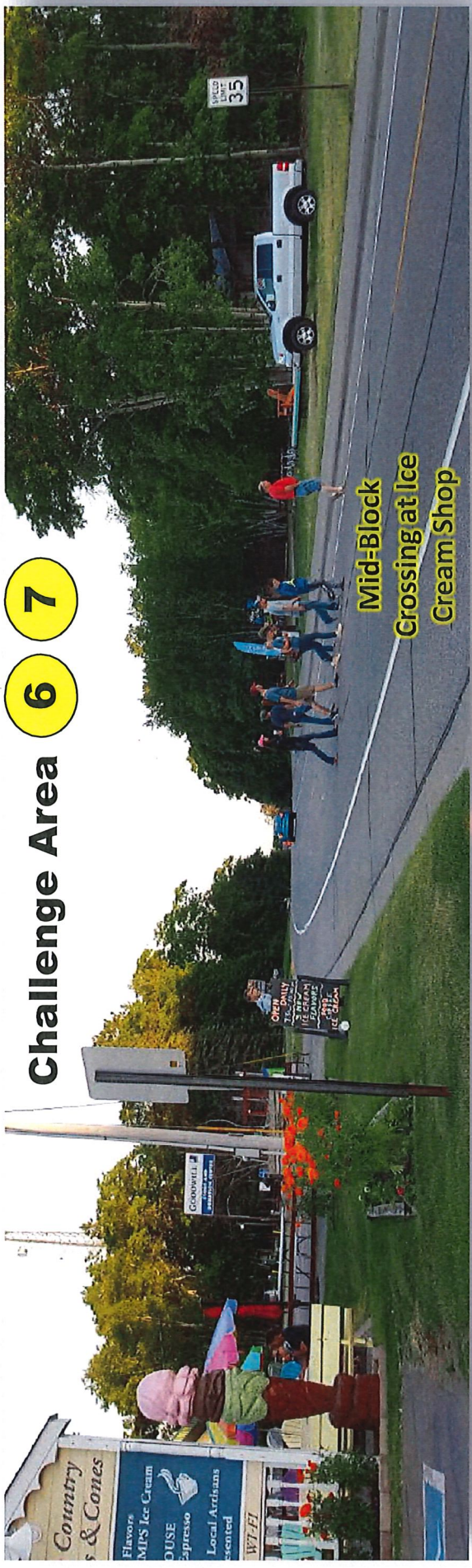
Looking south at Bald Eagle Trail at the north end of the proposed project. No pedestrian facilities on the east side in of CSAH 66. This contributes to elevated levels of unpredictable unauthorized mid-block crossing in front of the ice cream shop and other popular destinations.

The multi-use trail located in the west side of CSAH 66 is an important component of the overall system. It functions well for recreation-only users; however, it contributes to elevated levels of pedestrian/vehicle conflict. These conflicts occur throughout the corridor's length as trail users cross CSAH 66 to reach popular east-side destinations. Providing direct pedestrian access in front of these business locations, and establishing user-actuated protected crossings, will help reduce the frequency of these conflicts.

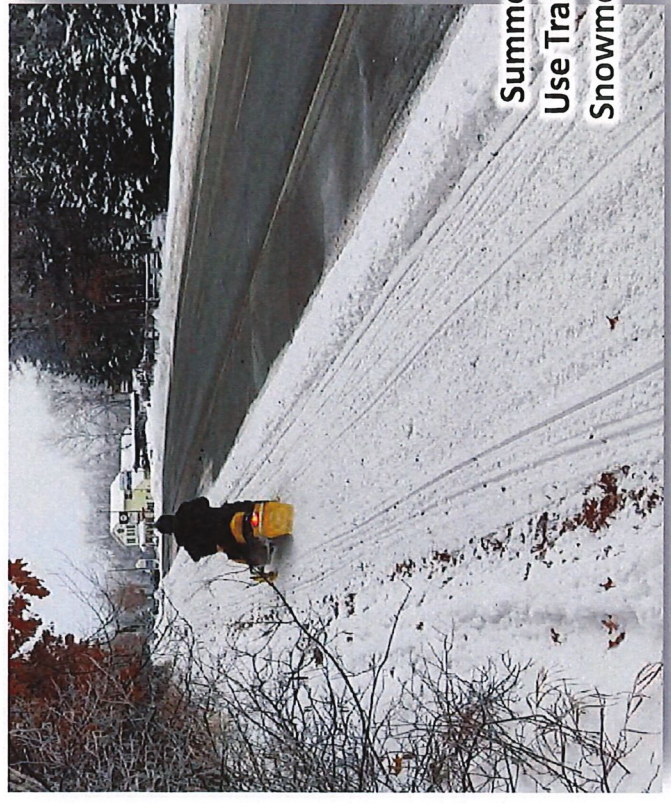


Challenge Area

6 7



Mid-Block Crossing at Ice Cream Shop








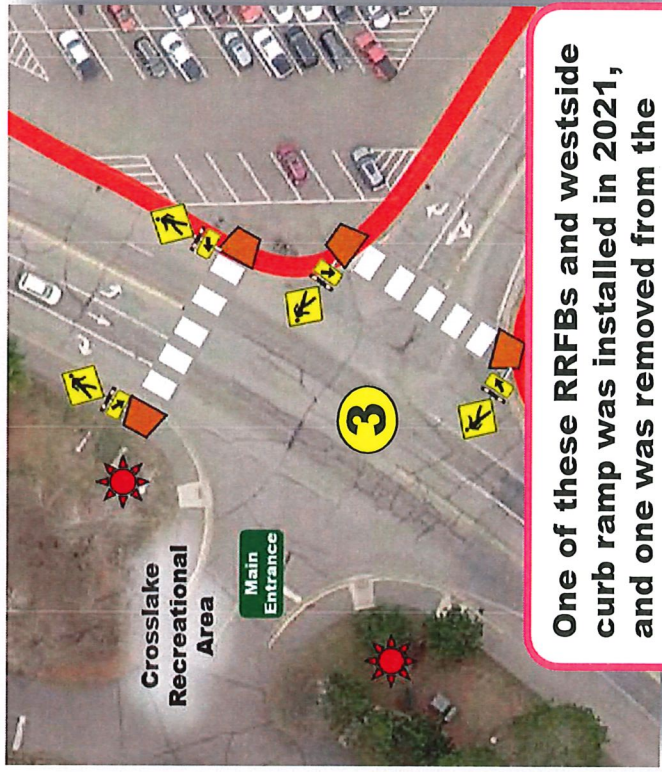
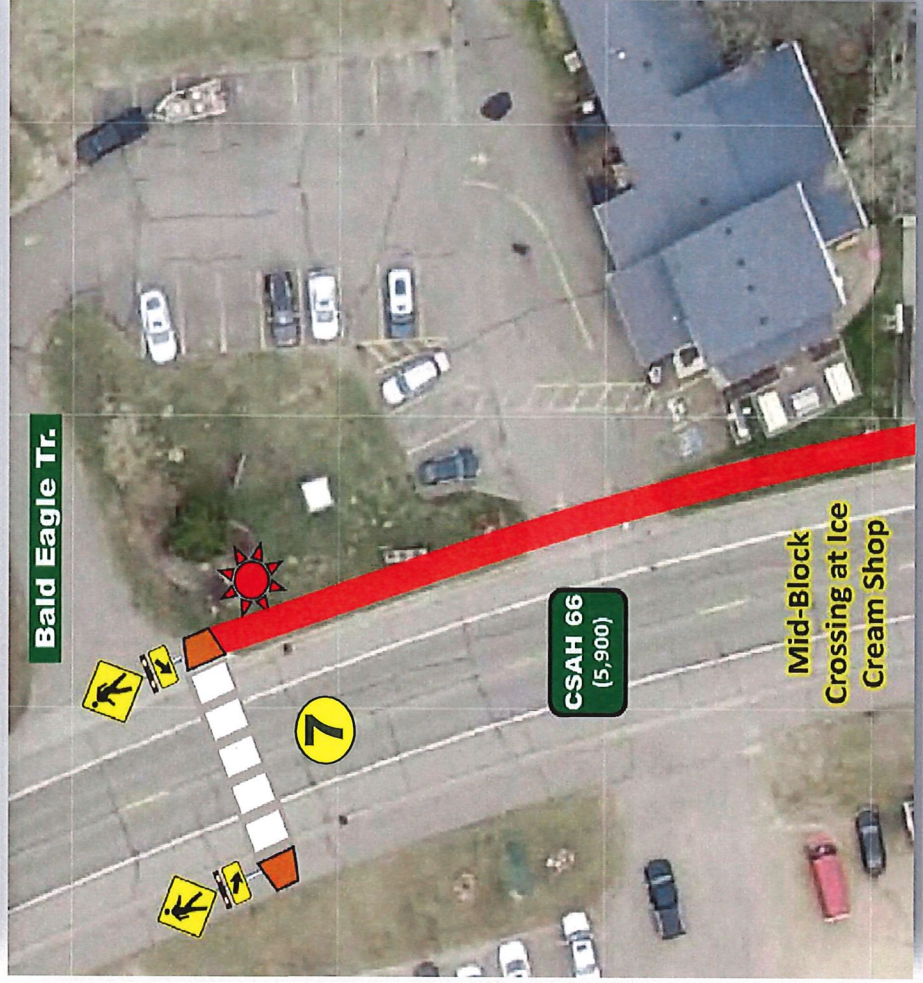
Summer Multi-Use Trail. Winter Snowmobile Trail



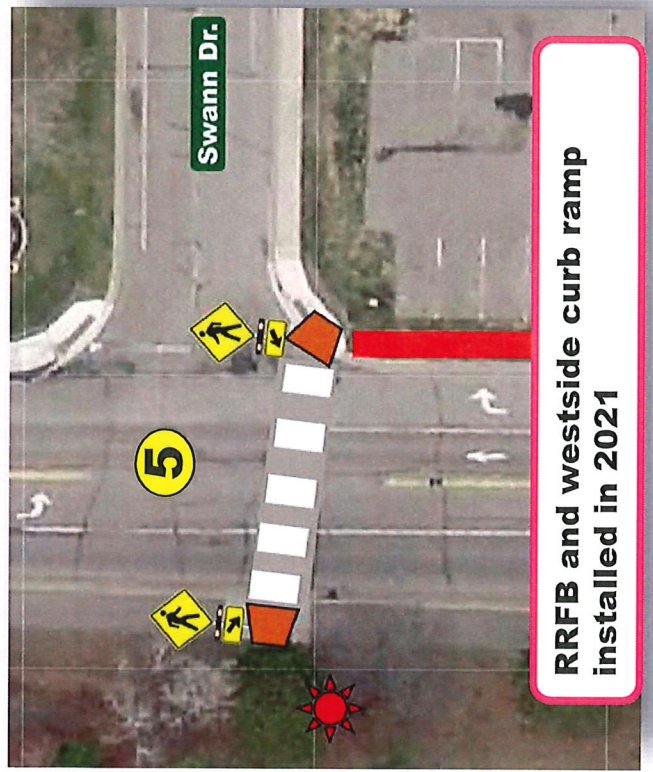
Pedestrians Forced to Use Roadway

LEGEND

-  Challenge Area
-  Overhead Street Lighting
-  ADA Curb Ramp
-  Pedestrian Actuated Rectangular Rapid Flashing Beacon (RRFB)
-  Concrete Sidewalk



One of these RRFBs and westside curb ramp was installed in 2021, and one was removed from the project scope.



RRFB and westside curb ramp installed in 2021

Changes from last Year

This project was submitted to ATP-3 for consideration in 2020 and 2021. Acting on the feedback received each year from the Selection Committee, the following modifications have been incorporated in the 2022 application:

- In 2021, the City of Crosslake showed commitment to this project by installing two pedestrian actuated RRFB systems and upgraded the associated ADA curb ramps.
- Additional information has been provided to summarize past community visioning sessions and other public engagement opportunities.
- The narrative and graphics have been improved to better describe the two-phase approach to improve overall pedestrian mobility in Crosslake.
- Provided clarification why the existing bituminous trail is inadequate and how it contributes to pedestrian/vehicle conflict throughout the CSAH 66 corridor.
- Included a Crow Wing County Board resolution establishing that the proposed project would be allowed to occupy the CSAH 3 and CSAH 66 road right-of-way.

F. Z. e.

REQUEST FOR BOARD ACTION

DATE: October 12, 2021
Date of Board Meeting

Highway
ORIGINATING DEPARTMENT

Tim Bray
DEPARTMENT APPROVAL:
Dept Head Initial

AGENDA ITEM 1: Sponsor City of Crosslake for 2026 Federal Transportation Alternative Grant Application

PREVIOUS ACTION: 12/11/2019 – Adopted an identical resolution to sponsor the 2024 Transportation Alternatives Grant application for same project scope. 10/13/2021 – Adopted an identical resolution to sponsor the 2025 Transportation Alternatives Grant application for same project scope.

RECOMMENDED BOARD ACTION: Adopt a resolution agreeing to act as sponsor for the City of Crosslake in their effort to secure federal project funding under the 2026 Transportation Alternatives grant program.

COMMENTS: The Transportation Alternatives (TA) program utilizes federal transportation funding and is open to all public agencies. Non State-Aid agencies must have a State-Aid City or County act as the sponsor and be able to accept the federal funds on their behalf.

Because the proposed project is located adjacent to County State Aid Highways 3 and 66, it is likely the County will incur a future cost obligation. This includes engineering and costs associated with providing the local match to grant funds. These obligations, via an official cost participation agreement, will be developed and presented for final County Board consideration at a later date if grant funds are awarded. All project obligations will be developed in accordance with the Highway Department Cost Participation Policy in-place at the time of construction.

The 2024 and 2025 application for TA funds were very competitive and it is anticipated that the current application will also score very well. The current effort by the City and the County Highway Department includes refinement of the project scope, construction phasing and cost estimates. The final 2026 application is due in early January 2022.

A graphic of the proposed project is attached.

A draft of the proposed resolution is attached.

F.2.f.

RESOLUTION TO BE THE SPONSORING AGENCY FOR THE CITY OF CROSSLAKE
TRANSPORTATION ALTERNATIVES APPLICATION

WHEREAS, the City of Crosslake is planning to apply for a 2026 federal Transportation Alternatives grant award for a project identified as the Crosslake Pedestrian Mobility Improvement Plan Phase 1, and

WHEREAS, the Transportation Alternatives grant program requires that if the applicant is not an eligible State Aid agency that it have a State Aid City or County act as the project sponsor, and

WHEREAS, the need for improved pedestrian facilities is being necessitated by future construction of the National Loon Center (NLC) and the decision not to allow additional on-site parking for NLC patrons, and

WHEREAS, the future National Loon Center will be located on the federal Corps of Engineers campground in Crosslake in close proximity to the junction of State Aid Highways 3 and 66, and

WHEREAS, this area currently experiences challenges with seasonal congestion and elevated levels of vehicle/pedestrian conflict, and

WHEREAS, Crow Wing County supports the proposed project, and

WHEREAS, the project may be partially located within the Crow Wing County right of way adjacent to County State Aid Highways 3 and 66, and

WHEREAS, depending on the final scope of the project, Crow Wing County may have a future cost participation obligation, and

WHEREAS, if grant funds are awarded, the City of Crosslake and Crow Wing County, shall share the local match and project costs as defined by the Highway Department Cost Participation Policy.

NOW, THEREFORE BE IT RESOLVED that Crow Wing County agrees to act as the sponsoring agency for the 2026 Transportation Alternatives grant intended to fund the Crosslake Pedestrian Mobility Improvement Plan Phase 1 project.

BE IT FURTHER RESOLVED that if Transportation Alternatives funds are awarded, Crow Wing County shall ensure that the new facility is properly maintained and shall participate in matching grant funds and other project costs as defined by the Highway Department Cost Participation Policy.

STATE OF MINNESOTA)
COUNTY OF CROW WING) ss

I, Timothy J. Houle, County Administrator, Crow Wing County, Minnesota, hereby certify that I have compared the foregoing copy of the resolution of the county board of said county with the original record thereof on file in the Administration Office, Crow Wing County, Minnesota, as stated in the minutes of the proceedings of said board at a meeting duly held on < >, 2019, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness my hand and seal this < > day of < > 2020.

TIMOTHY J. HOULE
COUNTY ADMINISTRATOR

MEMO TO: City Council
FROM: City Administrator
DATE: October 11, 2021
SUBJECT: GASB 75 – Agreement for Consulting Services

The City operates a single-employer retiree benefit plan (The Plan) that provides health and dental insurance benefits to eligible employees and their spouse through the City’s health insurance plans. Benefit and eligibility provisions are established through negotiations between the City and its various bargaining units. These are considered Other Post-Employment Benefits or “OPEB”.

The City implemented the provisions of GASB 75 back in 2018, (Replacing GASB 45) which requires the city to calculate the present value of retiree benefits for both current and future retirees. The city hires an actuary to perform this valuation. (Same is in prior years.)

Council Action/Motion:

Authorize city staff to execute the attached Agreement for Consulting Services to perform required GASB 75 computations and related financial statement disclosures at an approximate cost of \$3,900.

AGREEMENT FOR CONSULTING SERVICES

This Agreement for Consulting Services ("Agreement") is entered into and dated October 5, 2021 by and between USI Consulting Group, Inc. (USICG - earlier as **Hildi Inc.**) USICG with offices located at 8000 Norman Center Drive, Suite 400, Bloomington, MN 55437 with headquarters at 95 Glastonbury Blvd., Suite 102, Glastonbury, CT 06033 (hereinafter referred to as the "Consultant") and City of Crosslake with offices located at 13888 Daggett Bay, Crosslake, MN 56442 (hereinafter referred to as the "Company"). Company and Consultant are jointly referred to as the "parties."

IN CONSIDERATION OF THE MUTUAL PROMISES CONTAINED HEREIN, AND FOR OTHER GOOD AND VALUABLE CONSIDERATION, THE SUFFICIENCY OF WHICH IS HEREBY ACCEPTED, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. Description of Services. Consultant will perform certain services for Company upon terms and conditions specified herein and as such services are more particularly described in Exhibit(s), which are attached hereto and incorporated by this reference.
2. Prices and Payment. Company agrees to pay Consultant the fees set forth in the applicable Exhibit(s). Consultant anticipates invoicing the Company monthly for services provided. Payment will be due in full within fifteen (15) days of receipt of Consultant's invoice. Company agrees to pay interest on all overdue amounts at a rate of twelve percent (12%) per annum or the rate allowed by law, which ever is less, plus costs of collection, court costs, and reasonable attorney fees on all such amounts.
3. Travel Expenses. Company agrees to reimburse Consultant for its reasonable and necessary out-of-pocket lodging, transportation, and food incurred at the Company's request. Consultant agrees to provide reasonable expense documentation. Whenever possible, Consultant agrees to take advantage of travel discounts. All air travel by Consultant shall be on major national or regional airlines, and Consultant and its representatives may keep their frequent flier miles earned for their personal usage.
4. Ownership of Work Product. Ownership of, and all rights in, the work product which is the subject matter of this Agreement (the "Work"), including trademarks, patents and copyrights applicable to same, shall belong exclusively to Company. The parties expressly agree to consider as a "work made for hire" any Work ordered or commissioned by the Company which qualifies as such under the United States copyright laws. To the extent that the Work cannot be a "work made for hire" or where necessary for any other reason, Consultant will provide Company with all such assignments of rights, covenants and other assistance which may be required for Company, through trademark, patent or copyright applications or otherwise, to obtain the full benefit of the rights provided for

herein. If the Work contains materials previously developed or copyrighted by Consultant or others, Consultant grants and agrees to grant to Company, or obtain for Company, an unrestricted, royalty-free license to use and copy such materials. Any license so granted or obtained shall include the right for Company to grant an unrestricted, royalty-free license to any affiliate of Company. Consultant is allowed to retain one copy of the Work for archival purposes. Consultant shall place a copyright notice on the Work at Company's request. The Work shall be considered "Information" under the Section entitled "Nondisclosure."

5. Nondisclosure. Any technical or business information, including, but not limited to, computer programs, files, specifications, drawings, sketches, models, samples, tools, cost data, customer information, financial data, business or marketing plans or other data, whether oral, written or otherwise ("Information"), furnished or disclosed to Consultant hereunder or in contemplation hereof, shall remain Company's property. No license, express or implied, under any trademark, patent or copyright is granted by Company to Consultant by virtue of such disclosure. All such information in written, graphic or other tangible form shall be returned to the Company immediately upon request and copies shall be returned to the Company or, at Company's option, certified by Consultant as having been located and destroyed. Consultant shall be allowed to retain one copy of the Information for archival purposes. Unless such Information was previously known to Consultant free of any obligation to keep it confidential, is lawfully obtained by Consultant from any source other than Company or has been or is subsequently made public by Company or a nonparty to this Agreement, is approved for release by written authorization of the Company, or is required by law to be disclosed in response to a valid order of a court of competent jurisdiction or authorized governmental agency, provided the Company receives adequate notice to allow it to request a protective order and the Consultant reasonably cooperates with the Company's efforts to receive a protective order, it shall be kept confidential by Consultant for the benefit of Company, shall be used only in performing under this Agreement and shall not be used for other purposes except upon such terms as may be agreed upon by Company in writing. Consultant shall take reasonable steps to protect such Information to a similar extent that Consultant protects its own Information.
6. Liability. Consultant shall indemnify Company and its affiliates against, and shall hold Company and its affiliates harmless from, any loss, damage, expense or liability that may in any way arise out of or result from the performance of Consultant hereunder and caused by or resulting from the gross negligence or intentional misconduct of Consultant, including but not limited to any knowing infringement, or claim of infringement, of any patent, trademark, copyright, trade secret or other proprietary right of a third party or of Consultant or anyone claiming through Consultant who may be eligible to terminate any assignment or transfer made hereunder pursuant to the terms of the copyright laws up to the amount paid by the Company to the Consultant under a given applicable Exhibit(s). Consultant shall defend or settle, at its own expense, any action or

suit against Company or its affiliates for which it is responsible hereunder. Company shall notify Consultant of any such claim, action or suit and shall reasonably cooperate with the Consultant (at Consultant's expense) to facilitate the defense of any such claim.

7. Limitation. In no event shall company or consultant be liable, one to the other, for indirect, special, incidental, or consequential damages arising out of or in connection with the furnishing, performance or use of any products or services provided pursuant to this agreement.
8. Limited Warranties. Consultant warrants and represents that it has full authority to enter into this Agreement and to consummate the transactions contemplated hereby and that this Agreement is not in conflict with any other agreement to which Consultant is a party or by which it may be bound.

Consultant warrants and represents that Consultant has the proper skill, training and background so as to be able to perform in a competent and professional manner and that all work will be performed in accordance with professional standards in the industry and/or field.

9. Headings. Section headings used in this Agreement are for convenience only, have no legal significance, and in no way change the construction or meaning of the terms hereof.
10. Insurance. Upon request by Company, Consultant shall provide to Company, copies of certificates of insurance evidencing the workers compensation, general liability and automobile insurance coverage that Consultant has in effect and Consultant shall maintain such insurance in effect through the duration of the Agreement.
11. Amendment and Waiver. No provision of this Agreement may be modified, waived, terminated or amended except by a written instrument executed by the parties. No waiver of a material breach of any provision of this Agreement shall constitute a waiver of any subsequent breach of the same or other provisions hereof.
12. Relationship. The Consultant shall be and act as an independent contractor hereunder, and neither Consultant nor any employee, agent, associate, representative or subcontractor shall be deemed to be employees of the Company for any purpose whatsoever.
13. Force Majeure. Neither party will be liable for any failure or delay in performance due to any cause beyond its reasonable control, including, but not limited to acts of nature, strikes, fire, flood, explosion, riots, or wars, provided that personnel changes, including unanticipated employee departures, shall not be considered to be an event or condition of force majeure.

14. Notices. All notices and other communications required or permitted under this Agreement shall be in writing, and hand delivered or sent by registered or certified mail, return-receipt requested, postage prepaid, or by overnight delivery service and shall be effective upon receipt at the following addresses or as either party shall have notified the other party:

If to Company: Mr. Mike Lyonais
Finance Director/Treasurer
City of Crosslake
13888 Daggett Bay
Crosslake, MN 56442

If to Consultant: USI Consulting Group, Inc. (USICG- earlier as **Hildi Inc.**)
8000 Norman Center Drive
Suite 400
Bloomington, MN 55437
Attn: Jill Urdahl, FSA
Minnesota Practice Leader / Consulting Actuary

15. Assignment. Consultant shall not assign this Agreement or delegate the services to be performed hereunder, in whole or in part, or any of its rights, interest, or obligations hereunder without Company's express written consent.
16. Law Government. This Agreement shall be governed by the laws of the State of Minnesota, without regard to or application of conflicts of law rules or principles.
17. Taxes. Consultant shall assume full responsibility for the payment of all taxes imposed by any federal, state, local taxes or foreign taxing authority and all contributions imposed or required under unemployment insurance, social security and income tax laws, with respect to performance of services for Company hereunder.
18. Termination. Any Exhibit(s) to this Agreement may be terminated by either party upon thirty (30) days written notice to the other party. This Agreement may be terminated by either party upon ninety (90) days written notice to the other party. Company agrees to pay for all services provided by Consultant and related travel expenses incurred by Consultant through the date of termination of the Exhibit(s) and/or the Agreement as applicable.
19. Entire Agreement. This constitutes the entire agreement between the parties regarding the subject matter hereof. This Agreement shall be binding on the affiliates, administrators, executors, heirs, successors in interest, or assigns of Consultant.

IN WITNESS WHEREOF, authorized representatives of the Company and the Consultant have executed this Agreement in duplicate.

Company: City of Crosslake

Consultant: USICG (earlier as Hildi Inc.)

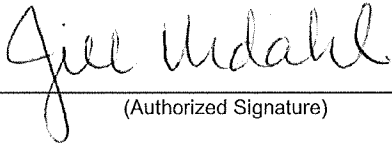
By: _____
(Authorized Signature)

Mike Lyonais

Name: _____
(Print or Type)

Title: _____
(Print or Type)

Date: _____

By:  _____
(Authorized Signature)

Name: Jill Urdahl

Title: Minnesota Practice Leader and Actuary

Date: October 5, 2021

(Please Note: A signature is required on both page 5 and Exhibit 1. Thank you.)

**Exhibit 1 to
AGREEMENT FOR CONSULTING SERVICES
Consultant and Rate Schedule**

Consultant Representative's Name	Title	Effective Start Date	Expected End Date
USICG (Hildi Inc.) Actuaries and Consultants	Consulting Actuaries	January 1, 2022	December 31, 2023

Base Fees

The approximate budget for USICG (Hildi Inc.) consulting services is as follows:

	2022 Fiscal Year	2023 Fiscal Year
GASB 75	\$3,100	January 1, 2022 actuarial valuation to be used as base results. GASB 75 disclosures to be developed for the year ending December 31, 2023. Approximately \$600 - \$800

These Base Actuarial Fees include the following:

- An Actuarial Report including all information required by the GASB Statements. USICG (Hildi Inc.) will provide an electronic copy of the actuarial report. One to three hard copies of the report can be sent, too, if requested.
- A results meeting by conference call or video to discuss the results.
- Teleconferencing with the actuaries on pending or anticipated issues which may affect the actuarial valuation/report. If any work is needed based on one of the outcomes of a teleconference, a fee will be agreed upon before any work is initiated.
- Periodic memos and telephone calls to provide updates on developments that may affect future actuarial reports.

All quotes assume the plan provisions and assumptions remain unchanged from the last actuarial valuation or year-end disclosure. Additional charges may occur if there is out of scope work due to an OPEB Trust, changes in funding or investment policy for the OPEBs, changes in plan provisions or assumptions, or changes in the GASB disclosure requirements.

SERVICES OR REQUIREMENTS:

The Agreement for Consulting Services is dated October 5, 2021.

Company: City of Crosslake

Consultant: USICG (earlier as Hildi Inc.)

(Authorized Signature)



(Authorized Signature)

(Date)

October 5, 2021

(Date)

(Please Note: A signature is required on both page 5 and Exhibit 1. Thank you.)



G.l.a.

Crosslake Public Safety Commission

Recommendations for City Council Approval

The following items were discussed at the October 6th Public Safety Commission Meeting and are recommended to the City Council for approval at the October 11th Meeting.

1. Public Safety Commission “Ordinance, Function, and Guidelines” (Attached)

This document was prepared to include the current City Ordinance, and after reviewing several other Public Safety Commission Function and Guidelines in cities across the country. ***The Commission feels this is a good working document for Crosslake and asks for the Council’s approval.***

2. Application to the Commission by Jayme Knapp

The Commission has reviewed the application by Mr. Knapp and recommends approval.

3. Permanent Status for Sergeant Jake Maier

Chief Erik Lee states that “In the short month that Jake Maier has been Interim Sergeant, he has shown great leadership abilities and has taken on tasks that have not been historically assigned to the Sergeant. He has impressed me with his ability to pick up on new tasks and handle time management. At this time, I request that Interim Sergeant Maier be moved from interim status to permanent status. Sgt. Maier would be on probation for a six-month period.” ***The Commission recommends the Council approve Sgt. Maier be moved to permanent status.***

4. Full Time Status for Officer Cody Haines

Chief Erik Lee states “Officer Haines has been with the Police Department for a month now. Officer Haines has shown skills, knowledge, and maturity that will potentially make him a great officer for Crosslake. He has shown a commitment to Crosslake by turning down another job with higher pay. I request the Council promote Officer Haines from part time status to permanent full-time status. Officer Haines still must complete a six-month probationary period. Moving Officer Haines to full time will bring the police department back to full strength as soon as his Field Training Program is completed.”

The Commission met briefly with Officer Haines. He has ties to Crosslake, has lived here for some time, and has built a new home here. His wife and he have a new baby and he’s excited to raise his family in Crosslake. There are police officers and first responders in his extended family. Officer Haines came across as intelligent, professional, and personable. ***The Commission recommends Officer Haines be moved to permanent full-time status.***

5. 2022 Squad Car Purchase

Chief Erik Lee is requesting permission to order a 2022 Ford SUV Police Interceptor from Tenvoorde Ford at a cost of \$34,184.38. I cost does not include outfitting the vehicle to make it a squad car. Tenvoorde Ford has the state contract for police vehicles. If ordered now the delivery window is 90 – 120 days. Some items may be transferred from the 2017 Ford being replaced to lower the overall cost, and some will be ordered to fit the new style vehicle. The vehicle is included in the 2022 budget. Planning and zoning have requested the 2017 Ford SUV for their use which was the policy before the County took over Planning and Zoning. ***The Commission recommends the Council approve the purchase of the 2022 Ford SUV.***

6. Fire Department Radio Reception Problems

Chief Chip Lohmiller explained the poor radio reception within the Fire Department and Ambulance Quarters. The quote from Granite Electronics to upgrade the system antenna is \$17,000. After discussion by Chief Lohmiller and Kevin Lee from North Ambulance, ***the Commission Recommends the purchase of the new equipment be approved.***

7. No Parking Zone

The Commission recommends approval of a “No Parking Zone” with yellow curbs from 100’ south of the Lakeplace.Com building driveway to the corner of Daggett Bay Rd., and 100’ north of Daggett Bay Rd. along the east side. The Commission will study other commercial areas with blind street and driveway entries for no parking in the future.

8. Police Signs

The Commission recommends placement of Police signs on the current blue City Hall signs north and south of Daggett Bay Rd.

Respectfully Submitted,
Bob Heales, Chairman
Crosslake Public Safety Commission



G.I.B.

Public Safety Commission Ordinance, Function, and Guidelines

PUBLIC SAFETY COMMISSION

Sec. 2-156. – Public Safety Commission.

A public safety commission is hereby established for the purpose of advising the council in all matters relative to the public's safety through our police department, ambulance, fire department and any other area requiring attention for the well-being and safety of the city.

(Code 1983, § 2.35; Ord. No. 83-7, § I(2.35), 12-12-1983; Ord. No. 69, § 2.35, 2-13-1995)

The Public Safety Commission will be composed of up to 9 members to be appointed by the City Council. Members will include the Mayor, a City Council Member, the Police Chief, the Fire Chief, a representative from the current contracted ambulance service, and up to four residents of Crosslake. A Chairman will be selected by the Commission.

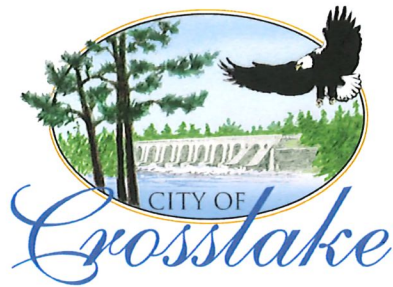
The Commission will meet monthly on the first Wednesday at 9:00AM or an alternate date chosen by the Chairman in the event of a conflict in scheduling.

It has been established as an advisory commission to recommend public safety policy direction to the City Council in matters concerning the Police, Fire, Ambulance Services, and other public safety concerns for residents and visitors. It shall strive to provide the best possible research, advice, and recommendations to the City Council.

Meetings are open to the public. Due to the confidential nature of some discussions by the Commission, portions of the meeting may be closed to the public when required or permitted by the Open Meeting Law as described in Minnesota Statutes, Chapter 13D.

Duties

1. To represent the views of the citizenry relating to law enforcement and fire services plans, programs, and future needs, including equipment.
2. To work with citizens, elected and appointed officials, and professional staff to support the work of law enforcement, fire services, and ambulance services.
3. To review public concerns with roadways, sidewalks, trails, and the signage that impacts the safety of Crosslake citizens and visitors.
4. To review the personnel and staffing requirements when requested by the police department and fire department including compensation and benefits where appropriate.
5. To conduct a search, conduct interviews, and make a recommendation for open and available positions for Police Chief or Fire Chief. The Commission may use the assistance of an outside employment firm to conduct the search for applicants. The Police Chief or Fire Chief will choose from internal candidates for promotion to leadership positions.
6. To address, review, and advise concerning other items presented to the Commission by the Police Chief, Fire Chief, or Ambulance Services Management.



City of Crosslake
POLICE DEPARTMENT
13888 Daggett Bay Rd
Crosslake, MN 56442
Police Chief Erik J. Lee
OFFICE: 218/692-2222 • FAX 218/692-3076

G.I.C.

Memorandum

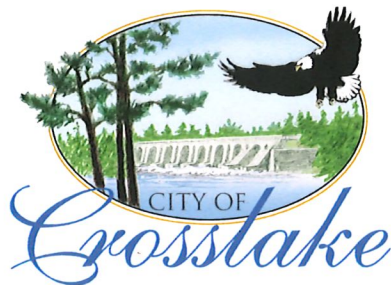
Date: October 5, 2021
From: Erik Lee
Subject: Sergeant's Position

Mayor/City Council,

In the short month that Jake Maier has been Interim Sergeant, he has shown great leadership abilities and has taken on tasks that have not been historically assigned to the Sergeant. He has impressed me with his ability to pick up on new tasks and handle time management. At this time, I request that Interim Sergeant Maier be moved from interim status to permanent status. Sgt. Maier would be on probation for a six month period.

Respectfully,

Erik Lee
Police Chief



City of Crosslake
POLICE DEPARTMENT
13888 Daggett Bay Rd
Crosslake, MN 56442
Police Chief Erik J. Lee
OFFICE: 218/692-2222 • FAX 218/692-3076

G.
I.
d.

Memorandum

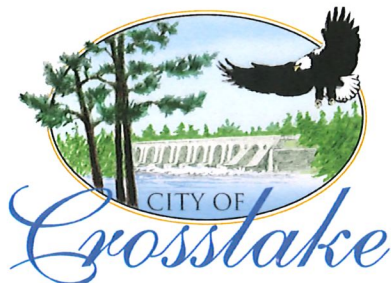
Date: October 5, 2021
From: Erik Lee
Subject: Officer Haines Status

Mayor/City Council,

Officer Haines has been with the Police Department for a month now. Officer Haines has shown skills, knowledge, and maturity that will potentially make him a great officer for Crosslake. He has shown a commitment to Crosslake by turning down another job with higher pay. I request the Council promote Officer Haines from part time status to permanent full time status. Officer Haines still must complete a six month probationary period. Moving Officer Haines to full time will bring the police department back to full strength as soon as his Field Training Program is completed.

Respectfully,

Erik Lee
Police Chief



City of Crosslake
POLICE DEPARTMENT
13888 Daggett Bay Rd
Crosslake, MN 56442
Police Chief Erik J. Lee
OFFICE: 218/692-2222 • FAX 218/692-3076

G.
l.
e.

Memorandum

Date: October 5, 2021
From: Erik Lee
Subject: 2022 Squad Car Purchase

Mayor/City Council,

I request permission to order a 2022 Ford SUV Police Interceptors from Ten Voorde Ford at a cost of \$34,184.38. This is a purchase for the vehicles only. This cost does not include setting up and outfitting the vehicle to make it a squad car. Ten Voorde Ford holds the State Contract for police vehicles. The delivery time on these vehicles is 90-120 days. This vehicle will replace the 2017 Ford SUV. Some items from the old squad will transfer to the new vehicle helping to lower the overall cost. Other items will have to be purchased due to the new style of the Ford SUV. The vehicle is included in the adopted 2022 budget.

Planning and Zoning has requested the 2017 Ford SUV for their use. Right now, John Kolstad uses his own vehicle to drive to work/inspection sites. Mr. Kolstad would prefer not to put the mileage on his personal vehicle even though he receives mileage compensation. Prior to Crosslake contracting with Crow Wing County for Planning and Zoning Services, replaced police vehicles would be given to Planning and Zoning and Parks for their use. This practice has not started again since Crosslake took over Planning and Zoning.

Respectfully,

Erik Lee
Police Chief



G.I.F.

Granite Electronics, Inc.
 535 31st Ave N
 St Cloud, MN 56303
 Phone: (320) 252-1887

DATE: 09/15/2021
 Quote Valid through: 10/15/2021

QUOTATION
140001945

Bill To:
 Crosslake, City of
 13888 Daggett Bay Road
 Crosslake, MN 56442

Ship To:
 Crosslake, City of
 13888 Daggett Bay Road
 Crosslake, MN 56442

Attn: Chip Lohmiller
Phone:
Email: chief1@crosslake.net

Cust Rep: Over The Counter
Phone:
Email:

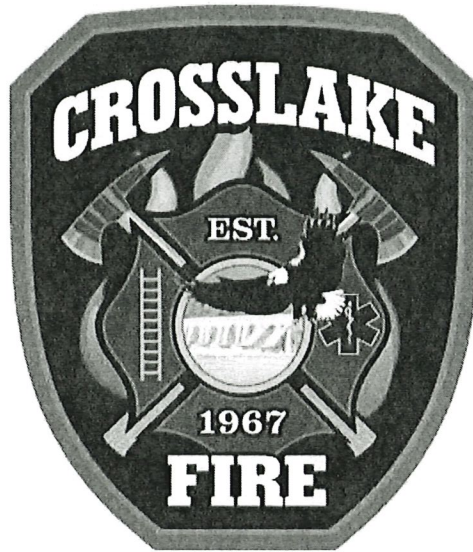
Date: 09/15/2021		Terms: NET 10
Line	Qty	Description
100	1	Project Install Public Safety BDA that will provide ARMER and FirstNet. This would provide -95Db, or better coverage in 99% of the entire building for both ARMER and FirstNet coverage. Granite Electronics will provide all the cabling, and install of BDA. Yagi antennas will be mounted on existing roof mounts. Provides battery backup.
200	3	OMNI ANTENNA 698-960/1710-2690MHZ
250	1	600-6500 MHz Grid Parabolic Antenna 15db
300	1	YAGI ANTENNA 746-869MHZ 11DB
350	1	LIGHTNING ARRESTOR N/F 125-1000 MHZ
400	1	BI-DIRECTIONAL AMPLIFIER PS51080E NFPA 72
450	1	PS BBU Cabinet, NEMA 3R, NFPA, 24VDC Red
480	2	12 VDC 45AH Lead acid Battery
500	2	CLEARLINK POWER TAPPER 3DB 340-2.7K/N PT3-N-NP
700	350	1/2" PLENUM COAXIAL CABLE
800	200	ANTENNA CABLE

Accepted By: _____
 Signature: _____

Equipment Totals : \$12,529.57
Service Totals: \$3,926.00
Subtotal : \$16,455.57

Taxes: \$0.00
Grand Total: \$16,455.57

G.I.G.



**Crosslake Fire Department
Training Tower / Facility Use Agreement
Operations Manual
Fee Schedule
2021**

Crosslake Fire Department Training Tower/Facility Use Agreement

This Facilities Use Agreement (the "Agreement") is made between City of Crosslake Fire Department, and _____ ("User"), (collectively, the "Parties").

1. Term. City of Crosslake Fire Department agrees to allow use of portions of its Fire Department Building (Training Room and Training Tower") to User by scheduled appointment. The City of Crosslake retains the right to cancel this Agreement at any time up to 14 days prior to use upon written notice to the User.
2. User Fees. User agrees to pay The City of Crosslake the usage fees as determined by quote provided and/or based on posted rental rates for use of the Facility. User agrees to pay the City of Crosslake an additional sum, if usage exceeds quoted fees or rental rates posted on aforementioned . The initial fees are due prior to date of the commencement of agreement and balance is due within 30 days after scheduled training. The City of Crosslake reserves the right to charge a deposit fee of 20% of total rental amount to be forfeited unless the agreement is canceled by the City or the User provided a 30-day notice in writing. Alternate payment arrangements may be made on a case-by-case basis with the approval of Crosslake Fire Chief. Minimum of 2 hours will be invoiced for all trainings.
3. Insurance. User is required to maintain the following insurance coverages prior to using the Facility:
 - a. Workers' Compensation Insurance. User must provide Workers' Compensation insurance in accordance with Minnesota Statutes, Section, 176.011, subd. 9, for all of its employees using the Facility. User waives the right to sue The City of Crosslake for any workers' compensation benefits paid to its own employees or their dependents, even if the injuries were caused wholly or partially by the negligence of The City of Crosslake or its officials, employees, or agents.
 - b. Commercial General Liability Insurance. User is required to maintain commercial liability insurance (CGL), or its equivalent, protecting it from claims for damages for bodily injury and property damage in the minimum amount of \$1,000,000 per occurrence; \$2,000,000 annual aggregate. The City of Crosslake must be named as an additional insured on User's CGL coverage.
 - c. Automobile Liability Insurance. If User will be using motor vehicles while using the Facility, User shall maintain insurance protecting it from bodily injury and property damage claims resulting from the ownership, operation, maintenance or use of all owned, hired, and non-owned autos which may arise from operations under this Agreement. Insurance minimum limits are as follows: \$1,000,000 per occurrence, Combined Single Limit for bodily injury and property damage.

User shall furnish The City of Crosslake proof of the above coverages by providing a certificate of insurance prior to using the Facility.

4. Property Damage. User agrees to pay The City of Crosslake for any physical damage to the Facility that is not covered by User's property insurance.
5. Damage to equipment. Each party shall be responsible for damages to or loss of its own equipment. Each party waives the right to sue the other party for any damages to or loss of its equipment, even if the damages or losses were caused wholly or partially by the negligence of the other party or its officials, employees, or agents.
6. Indemnification. User shall defend, indemnify and hold harmless The City of Crosslake and its officials, employees and agents from any liabilities, judgments, losses, costs or charges (including attorneys' fees) incurred by The City of Crosslake or any of its officials, employees or agents as a result of any claim, demand, action or suit relating to any bodily injury (including death), loss or property damage caused by, arising out of, related to or associated with the use of the Facility by User or by User's officials, employees, volunteers, members, guests or invitees, except to the extent caused by the negligence, [negligence,] sole negligence, gross negligence or willful misconduct of The City of Crosslake or its officials, employees or agents.

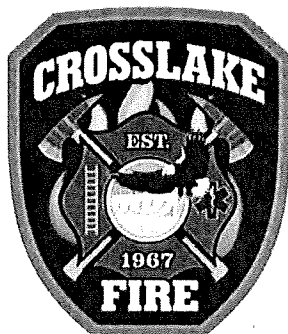
Nothing in this Agreement may be construed as a waiver of any statutory or common law defenses, immunities, or limits on liability. Under no circumstances will a "municipality" as defined by Minnesota Statutes, Section 466.01, subd. 1, be required to pay on behalf of itself and other parties, any amounts in excess of the amount that a municipal user would be obligated to pay under Minnesota Statutes, Chapter 466 for one party. The liability of a non-municipal user shall not be limited by this paragraph.

7. Waiver and Assumption of Risk. User knows, understands and acknowledges the risks and hazards associated with using the Facility and hereby assumes any and all risks and hazards associated therewith. User hereby irrevocably waives any and all claims against The City of Crosslake and its officials, employees or agents for any bodily injury (including death), loss or property damage incurred by User as a result of using the Facility and hereby irrevocably releases and discharges The City of Crosslake and any of its officials, employees or agents from any and all claims of liability. This waiver of liability does not waive liability for any injuries User obtains as the result of willful, wanton or intentional misconduct by The City of Crosslake or any person acting on behalf of The City of Crosslake.
8. Rules and Regulations. User certifies that he or she has read all rules and regulations related to using the Facility and agrees to be bound by the rules and regulations in addition to all city ordinances and state and federal laws. User shall be responsible for ensuring compliance with the rules and regulations, ordinances and laws by User's officials, employees, volunteers, members, guests and invitees. The City of Crosslake may terminate this Agreement at any time for violation of Facility rules and regulations or a violation of any ordinance or law.
9. Authorized Representative. User agrees to have a Crosslake Fire Department Authorized Representative available at all times while using the Facility to supervise the activities of its officials, employees, volunteers, members, guests and invitees.
10. General Provisions.
 - a. Entire Agreement. This Agreement supersedes any prior or contemporaneous representations or agreements, whether written or oral, between the Parties and contains the entire agreement.
 - b. Amendments. Any modification or amendment to this Agreement shall require a written agreement signed by both Parties.
 - c. Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota.
 - d. Captions. Section headings contained in this Agreement are included for convenience only and form no part of the Agreement between the Parties.
 - e. Waiver. The waiver by either party of any breach or failure to comply with any provision of this Agreement by the other party shall not be construed as, or constitute a continuing waiver of such provision or a waiver of any other breach or failure to comply with any other provision of this Agreement.
 - f. Assignment/Subletting. User may not assign this Agreement to any other person or group without the prior written approval of The City of Crosslake. User may not sublet any portion of the rented premises to another person or group.

- g. Severability. If a court finds any portion of this Agreement to be contrary to law or invalid, the remainder of the Agreement will remain in full force and effect.

By signing this agreement, I declare that I have read, understand and agree to all of the terms and condition of this Agreement and that I have the authority to bind the User.

<input type="text"/>			<i>Authorized by:</i>	
User Signature	Printed Name		Title	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<i>Crosslake Fire Chief</i>	
Contact Phone	E-mail	Date	Title	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
			Date	
			<input type="text"/>	



Crosslake Fire Department Training Facility Operations Manual

NO LIVE BURNING IS ALLOWED IN THE STAIR TOWER or Exterior of the Training Tower.

1. Please check all standpipe gate-valves prior to charging the standpipe system.
2. If the standpipe system is used for training activities, it must be drained.
3. All lights must be shut off prior to leaving the building with the exception of the lights on the photoelectric sensors (parking lot lights).

ROPE RESCUE ACTIVITIES

1. Helmets, gloves, and eye protection are mandatory during High Angle Rescue Training
2. Edge protection must be used wherever the rescue rope comes in contact with the building.
3. All rescuers /trainees must have a safety belay line attached to their harness before their descent.
4. All rescuers/trainees must have safety belt/ladder belt attached when working on the balcony.
5. Any specialty rescue shall be conducted under the appropriate safety and industry standards. Only personnel with training in the specialty rescue field being performed should be allowed to participate.

FOR FURTHER INFORMATION, OR TO SCHEDULE A TRAINING SESSION, CONTACT:

Crosslake Fire Department
Chief Chip Lohmiller
37028 County Road 66
Crosslake, MN 56442
Chief1@crosslake.net
218-692-2688



Crosslake Public Safety Training Facility Fee Schedule:

- Police & Fire Tactical Use of Tower
 - \$100/hour with two hour minimum
 - \$400 day from 0700 – 1700 hours
 - \$95/hour for hours after 5 PM or weekend hours
 - \$50 for use of Manneqins per training session

Add on:

- \$25/hour for water
 - \$25/hour for smoke
- Meeting Room
 - City Activities No Cost
 - Youth Clubs No Cost
 - School District Youth Sports/Charter School No Cost

Up to 2 Events Per Week/2 Hours Per Event)

- County, State, Federal \$11/Hour
- Civic Clubs \$11/Up to 6 Hours

(Lions and Legion have one free event (2 day maximum) per year.
After hour fees are charged if event takes place after or before regular hours)

- Community Clubs \$11/Up to 6 Hour or \$33/

Per Day

- Lake Associations \$15/Per Hour
- Private Groups and Other Businesses \$20/Per Hour

G. 2. a.

Motions from public works October 4, 2021 4:00 PM City Hall

1. Motion by Tom S. to approve meeting minutes September 7, 2021 and a second Tim B. all were in favor
2. No motion was brought forward on change of the time of the public works meeting, there was discussion maybe 3PM. The second part was to ask the City Council to have the City Clerk to do the minutes, motion by Tom S. and second by All yes.
3. Motion to the Council to move forward with the resolution ordering improvements and preparation of plans. Motion by Tom S. and second Gordy W. All in favor. Second part was a fee amendment from Bolton and Menk for about \$17530.00. Motion by Tom S. and second by Mic T. All in favor.
4. Clarifier project, move forward with the project, motion by Gordy W. and second by Doug V. All in favor.
5. Letters to the property owners within project areas. A discussion followed, it was decided the engineer will follow through with letters and work with the Clerk to get them out.
6. Proposed ROW Vacation process, motion by Gordy W. and second by Doug V. to recommend to the Council move forward change. With one change to add (which ever is greater). All in favor.

G.2.b.

**RESOLUTION NO. 21-_____
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA**

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

WHEREAS, a resolution of the city council adopted August 9, 2021, fixed a date for a council hearing on extending the sanitary sewer collection system and reconstructing CSAH 66 from approximately the Crosslake Fire Hall to 400 feet north of the intersection of CSAH 66 and CSAH 16, and

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 22nd day of September 2021, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the council resolution adopted 9th day of August 2021.
3. The City Council has reviewed the proposed capital improvement plan and its findings as to compliance of the proposed improvements with the comprehensive municipal plan.
4. Bolton & Menk is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvements.
5. The City Council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of tax-exempt bonds.

Adopted by the City Council this 11th day of October 2021 by a ___/5ths vote.

David Nevin, Mayor

Charlene Nelson, City Clerk



**BOLTON
& MENK**

Real People. Real Solutions.

G. 2. C.
7656 Design Road
Suite 200
Baxter, MN 56425-8676

Ph: (218) 825-0684
Fax: (218) 825-0685
Bolton-Menk.com

October 4, 2021

Ted Strand, Public Works Director
City of Crosslake
13888 Daggett Bay Road
Crosslake, MN 56442

RE: Request for Engineering Services Fee Amendment
CSAH 66 Sanitary Sewer and Stormwater Quality Improvements

Dear Ted:

Bolton & Menk originally provide our proposal for professional engineering services to the City of Crosslake for the sanitary sewer extension in September 2018 and for stormwater quality improvements in February 2020. Due to the extended time that the City's process has taken, the increased storm sewer replacement scope, and the duplication associated with assessment scenario preparation, feasibility report updates, and improvement hearing meetings, we are seeking a fee amendment to cover our current expenses that exceed the original budget and anticipated fees for minor plan update, temporary easement acquisition, and permanent easement acquisition. Our request is based on the following:

- Current Budget Overage – We have exceeded the original budget from the September 2018 sanitary sewer proposal through item number 3 by \$5,180 as of September 30, 2021.
- Minor Plan Updates and Temporary Easement Acquisition – We need to update the plan to account for changes along the proposed improvement corridor (new construction, driveway improvements, landscaping improvements) that have occurred since the original survey field data was collected. Additionally, we will be preparing temporary easement exhibits and attempting to acquire temporary easement for sanitary sewer service pipe installation and driveway replacement beyond the CSAH 66 R/W for 15 parcels. We estimate a budget of \$7,350 would be needed to provide these services and would propose to provide them on an actual hourly basis if the Council proceeds with the improvement. Our services do not include recording the temporary easement documents as we don't believe that is necessary.
- Permanent Easement Acquisition – We will prepare the necessary easement exhibits, facilitate permanent easement discussions with Simonson Lumber and the Log Church representatives to secure a permanent easement for the stormwater quality bioretention areas. We would work with the City Attorney to prepare the permanent easement documents and to record the permanent easements when obtained. We estimate a budget of \$5,000 would be needed to provide these services and would

Name: Ted Strand
Date: October 4, 2021
Page: 2

propose to provide them on an actual hourly basis if the Council proceeds with the improvement.

In summary, we are requesting an addition of \$12,530 to the original proposal from September 2018 for the sanitary sewer extension improvements and an addition of \$5,000 to the original proposal from February 2020 for the stormwater quality improvements.

We appreciate the opportunity to assist the City of Crosslake. Please feel free to contact me at 218-821-7265 or via email at Phillip.Martin@bolton-menk.com if you have any questions regarding our request for a fee amendment to the City of Crosslake.

Respectfully submitted,
Bolton & Menk, Inc.



Phillip M. Martin, P.E.
Principal Engineer



**BOLTON
& MENK**

Real People. Real Solutions.

G. Z. d.
1960 Premier Drive
Mankato, MN 56001-5900

Ph: (507) 625-4171
Fax: (507) 625-4177
Bolton-Menk.com

September 21, 2021

**BID EVALUATION FOR THE
CLARIFIER IMPROVEMENTS
CROSSLAKE, MINNESOTA**

Four (4) bids were received on September 14, 2021 for the construction of the Crosslake Wastewater Clarifier Improvements. The bids ranged from a low base bid of \$447,600 to a high of \$545,000 as shown on the attached Bid Tabulation. The low bidder was Rice Lake Construction Group from Deerwood, Minnesota.

The attached Bid Tabulation reveals all bids were within approximately twenty (20) percent of the low bidder. The second and third place bidders were all within approximately ten (10) percent of the low bidder. These are considered tight bids for rehabilitation work. Therefore, we feel the specifications were not restrictive to force a non-competitive bid situation.

The bids are within the original cost estimate from last fall for this, and are lower than the more recently adjusted inflation adjusted costs.

The specifications and bid documents did not contain any wording or ambiguities so as to force the contractor to build in additional contingencies. The high number of bids received indicates there was significant interest in this project. Therefore, we feel that the bids received were competitive and responsive and rebidding of the project would not provide any cost savings.

The lowest responsive bid for this project was received from Rice Lake Construction Group, which specializes in water and wastewater treatment plant construction. They have successfully constructed numerous wastewater treatment facility projects and are well qualified.

Rice Lake Construction Group is experienced in the type of work required for this project, and has fulfilled the bidding and contract requirements. Therefore, we recommend that the bid from Rice Lake Construction Group be accepted.

The previous proposals included engineering for design, bidding and construction. The total of these tasks was an estimated \$91,110 with a construction line item of \$38,400. This is based on an anticipated six weeks of actual onsite construction requiring inspection. The project has allowed for long lead times, but actual time onsite should not change.

The total of the construction bid and engineering is \$538,710. It is recommended that a five percent contingency be included in any final budget to cover unforeseen changes. The contingency at five percent is \$27,000 for a total project estimated cost of \$565,710.

Respectfully Submitted,

Bolton & Menk, Inc.

John Graupman, P.E.

Principal Environmental Engineer

Enclosure: Bid Tabulation



**BOLTON
& MENK**

Real People. Real Solutions.

BID TABULATION

Project Location: Crosslake, Minnesota
Project Title: Clarifier Improvements

Bid Day/Date: Tuesday, September 14, 2021
Bid Time: 2:00 p.m.

Project No.: M25.119925
Addendums: No. 1 – 08/24/2021
No. 2 – 09/07/2021
No. 3 – 09/10/2021

BIDDERS	TOTAL PROJECT BASE BID PRICE
1. Rice Lake Construction Group	\$447,600.00
2. MN Mechanical Solutions	\$482,430.00
3. Eagle Construction Co., Inc.	\$499,900.00
4. Northern Plains Contracting, Inc.	\$545,000.00

G. 2. e.

City of Crosslake

From: Marsha Vierzba <MarshaVierzba@msn.com>
Sent: Wednesday, September 15, 2021 3:00 PM
To: Phil Martin; 'Ted Strand'; 'City of Crosslake'
Cc: Tom Swenson; 'Tim Berg'; micndi@crosslake.net; 'Gordy Wagner'
Subject: 2022 Street Recon Project

I watched the CC meeting from Monday night when CC ordered the project and preparation of plans for next year's Street Recon. Council decided to go with a sealcoat improvement for the Whitefish Ave. area. There will be no assessment for this part of the project.

I would recommend that the City send letters to all property owners affected by the projects, letting them know what was ordered by CC and what is planned for their street in 2022(proposed schedule). The letter should state what the proposed assessment amount is for each property(the amount will not change no matter how the bids come in) and how and when the assessment can be paid next year after the assessment hearing is held, or as part of property taxes beginning in 2023, and spread over a 10-year period.

Property owners being assessed should also be informed of the total estimated project cost, how much is proposed for assessment, and how much(estimated) the City will be paying for the project. Since very few property owners attended the PH last month, it is important to let them all know what is going on and keep them informed as the project moves forward in the near future.

Thanks-

Doug V.

City of Crosslake

From: Marsha Vierzba <MarshaVierzba@msn.com>
Sent: Friday, September 24, 2021 1:52 PM
To: Phil Martin; 'Ted Strand'; 'City of Crosslake'
Cc: micndi@crosslake.net; Tom Swenson; 'Tim Berg'; 'Gordy Wagner'
Subject: County Road 66 Sanitary Sewer

Hi-

I watched the PH for this project, held on Sept. 22. I think Phil did a good job on his presentation. I noted that only 8 people spoke at the hearing--much "calmer" than the first PH held a couple years ago. Good discussion on easements, traffic control, access to businesses, and crosswalk. The Mayor seems to want to lower the cost to the property owners that are proposed to be assessed, and that the City should pay more of the costs. I think Phil should prepare a memo to the CC, that lists the estimated costs, showing that the City **will be paying a huge portion** of the cost of this project as proposed. These are the costs as I understand, please check accuracy! Elimination of SAC fees does not seem right to me.

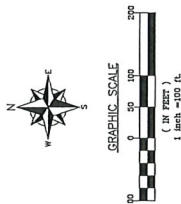
Total Estimated Cost of the Project---	\$2,356,000
County's Estimated Share	\$ 392,000(City has to front this money til 2024)
Water Quality Grant Share	\$ 315,000
Assessments as proposed	\$ 594,000
City Share	\$1,055,000

If CC orders the project at their next meeting in Oct., all property owners should be notified by mail of the action taken by CC and each property owner should be given the amount of their assessment as proposed, if the amount was not listed on the PH Notice previously sent to each property owner. The letter could indicate that Phil would be contacting each owner to go over easements and service stub locations soon.

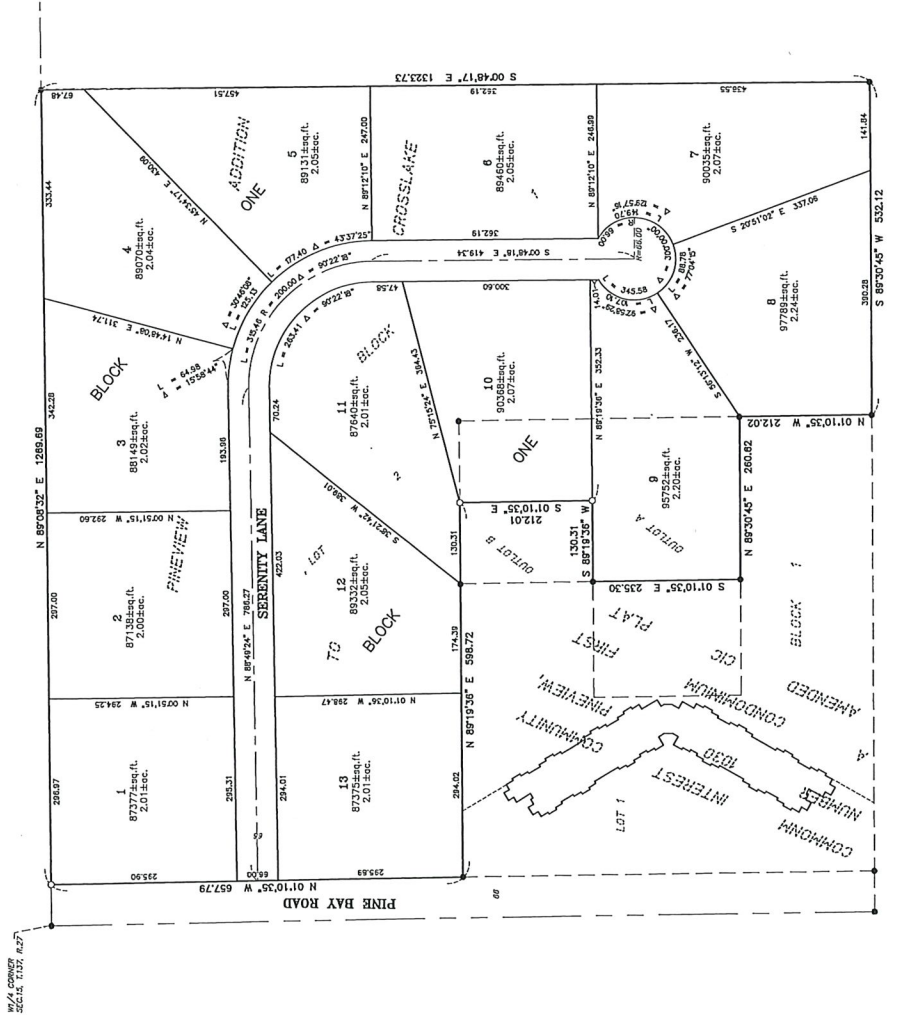
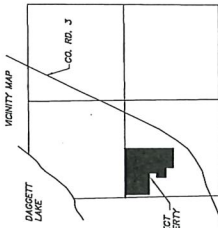
Thanks,

Doug V.

THE WOODS OF CROSSLAKE



BEARING ORIENTATION:
 THE NORTH LINE OF LOT 2, BLOCK 1,
 NORTH 88 DEGREES 00 MINUTES 32 SECONDS EAST.



NOTICE: I, JAMES W. HENNING, Notary Public, do hereby certify that Mark and Marie Holmen, husband and wife, as joint tenants, and First International Bank and Trust, a Minnesota corporation, mortgagee, of the County property is a duly recorded instrument.

Let 2, Block 1, PINEVIEW ADDITION TO CROSSLAKE, Crow Wing County, Minnesota, and
 Let 2, Block 1, PINEVIEW ADDITION TO CROSSLAKE, Crow Wing County, Minnesota.
 JAMES W. HENNING, Notary Public, do hereby certify that Mark and Marie Holmen, husband and wife, as joint tenants, and First International Bank and Trust, a Minnesota corporation, mortgagee, of the County property is a duly recorded instrument.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of my office, this _____ day of _____, 20____.

In witness whereof said Mark A. Holmen and Marie K. Holmen, husband and wife, as joint tenants, have hereunto set their hands this _____ day of _____, 20____.

Mark A. Holmen
 Marie K. Holmen
 STATE OF MINNESOTA
 COUNTY OF _____

This instrument was acknowledged before me this _____ day of _____, 20____, by Mark A. Holmen and Marie K. Holmen.

(Notary Signature) _____
 (Notary Printed Name)
 NOTARY PUBLIC, _____ COUNTY, STATE OF MINNESOTA
 MY COMMISSION EXPIRES _____

In witness whereof said First International Bank and Trust, a Minnesota corporation, has cause these presents to be signed by its proper officer this _____ day of _____, 20____.

Signed: First International Bank and Trust
 STATE OF MINNESOTA
 This instrument was acknowledged before me on _____ day of _____, 20____, by _____ of First International Bank and Trust, a Minnesota corporation.
 (Notary Signature) _____
 (Notary Printed Name)
 MY COMMISSION EXPIRES _____

SURVEYOR'S CERTIFICATION
 I, _____, do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat was prepared in accordance with the laws of the State of Minnesota, and that the same are correct; that of water boundaries and wet lands, as defined in Minnesota Statutes, Section 350.01, Subd. 4, as of the date of this certificate are shown and labeled on this plat; and that the same are correct and true to the original survey.

Dated this _____ day of _____, 20____.
 James A. Spald, Licensed Land Surveyor
 Minnesota License No. 39285
 STATE OF MINNESOTA
 This instrument was acknowledged before me this _____ day of _____, 20____, by James A. Spald, Licensed Land Surveyor, Minnesota License No. 39285.
 (Notary Signature) _____
 (Notary Printed Name)
 NOTARY PUBLIC, _____ COUNTY, STATE OF MINNESOTA
 MY COMMISSION EXPIRES _____

City of Crosslake
 Approved by the Council of the City of Crosslake
 This _____ day of _____, 20____.
 Signed _____ (Mayor)
 Attest: _____ (City Administrator)

County Auditor/Treasurer
 I hereby certify taxes payable in the year _____ on lands herein described are paid in full, and there are no delinquent taxes, and that transfer was entered this _____ day of _____, 20____.
 Crow Wing County Auditor/Treasurer

County Recorder
 I hereby certify that this instrument was filed in the Office of the County Recorder for record on this _____ day of _____, 20____, at _____ o'clock _____, and was duly recorded as Document No. _____.
 Crow Wing County Recorder

G.3.a.



5328 Dakota Road
 Brainerd, MN 56401
 (218)835-4437 OFFICE

**Greg C & Roseanne Haglin
14150519, 14150501**

Wessels announced the preliminary plat subdivision request. Kolstad read the preliminary plat request, project details, proposed total number of parcels are 13, no comments received, zero impervious percentage, stormwater management plan for the proposed new construction road portion to be taken over by the city, work with city engineer on the road, developers agreement, 2 site suitabilities for each proposed parcel, chapter 44 and 26 requirements to be met, park fees were discussed with the owner, covenants submitted, history of the parcel, and the surrounding parcel history into the record. Wessels stated that we did hear from the neighbors (townhome residence) at the variance hearing held earlier today, but huge lot sizes are proposed. Lindner would be in favor of a 20-foot setback for some of the proposed parcels. A discussion was held by the commissioners, the owner and the staff concerning the covenants. A discussion was held by the commissioners, the owner and the staff concerning an increase in the backyard setback for some of the parcels, while taking into consideration the impervious percentage; paved driveways; structure sizes; and townhome visibility of the structures. Wessels stated that it is your decision to add an increase of the setback on some of the southern lots, with Lindner agreeing. Lindner stated you could add that to the covenant document as a good faith gesture. Volz stated that the townhome owners bought into the townhome development with it being a clear-cut parcel and they could have purchased a wooded lot. Wessels opened the public hearing with no one approaching, so the public hearing was closed. Wessels requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question. Kolstad explained that

August 27, 2021 Action:

Motion by Wessels; supported by Schiltz to recommend to the Crosslake City Council the approval of the proposed preliminary plat named The Woods at Crosslake on parcels #14150519 & 14150501 involving 29.5 acres into 13 tracts.

Per the findings of fact as discussed, the on-sites conducted on 8-26-2021 and shown on the preliminary plat received at the Planning & Zoning office dated 8-18-2021.

Conditions:

Unless an extension of time is requested by the subdivider and granted by the city council, the subdivider shall, within one year following approval of the preliminary plat remit the final plat application per Chapter 44 Subdivisions requirements.

- 1. Declaration of Covenants, Conditions and Restrictions for The Woods of Crosslake Crow Wing County, Minnesota as presented in this preliminary plat packet shall be part of the recommendation and any changes to be approved by the Crosslake City Council**

Findings: See attached

All members voting “Aye”, Motion carried.



FINAL PLAT CHECK LIST
CHAPTER 44, ARTICLE III

Property Owner(s): Mank + Maria Holmen Date: 10-5-2021

Property Owner(s) _____

- Twelve (12) ^{one} 11 x 17 final plat and an Electronically submitted PDF ^{email coming}
- Surveyor's computation and closure report for overall boundary, lots and Outlots
- A section breakdown if there is not one of public record. The Land Service Supervisor or Specialist may waive the requirement of a section breakdown
- Independent licensed land surveyor final plat check letter for conformity to MN State Statutes and City Ordinances
- A statement plat monuments are set or financial guarantee if delayed staking is to occur (MN State Statute 505.021 Subd. 10. Survey)
- Final Stormwater Management Plan ^{for the road only}
- Final signed and notarized copy of any covenants (if applicable)
- All applicable bonds ^{2 bonds (paver + excavator)}
- Developer's agreement ^{Letter of credit}
- Current title opinion, abstract of title, certificate of title or title commitment by sub divider's attorney or title company ^{Approved by County GIS}

Under the



FINAL PLAT FEES

<u>Residential</u>	<u>Commercial</u>
1. \$500.00 for Final Plat fee	1. \$750.00 for Final Plat fee
2. \$25.00 per lot	2. \$50.00 per lot
3. Sec. 44-402. Required; applicability.	3. Sec. 44-402. Required; applicability

(a) The developer of a subdivision shall dedicate ten percent (10%) of his buildable land as measured pre-plat to the public for park purposes, or, at the option of the city council, shall pay the city an amount equal to \$1,500.00 per lot for a commercial- or industrial-zoned subdivision and \$1,500.00 per residential unit created in a residentially zoned subdivision, or a combination of land dedication and payment of cash in lieu of land according to the formula set forth in this Code.

(b) This section shall apply to all land subdivisions, including land subdivided by metes and bounds description.

APPROVED FINAL PLAT SUBMISSION REQUIREMENTS

- Electronic version of approved final plat (must be compatible with City and County software)
- PDF version of approved final plat
- Two double matted four mil thick signed mylars for County use 4.8 G

Received by _____

Date _____

- Note: Certificate of location of Government corner must be prepared and placed of record for any corner used in determining the boundary of the subject parcel as specified in MN State Statute 381.12



City of Crosslake

Planning Commission/Board of Adjustment

Summary of Record

Greg C & Roseanne Haglin – Parcel #14150519 & 14150501, at 36448 Pine Bay Rd & 36308 Pine Bay Cir, Crosslake, MN 56442 on Crosslake

Request:

- To subdivide parcels #14150519 & 14150501 involving 29.5 acres into 13 tracts

Chronology of events:

- July 17, 2021 – Development Review Team Meeting
- July 12, 2021 – Application submitted
- August 5, 2021 – Notices sent out
- August 10 & 11, 2021– Published in local newspaper
- August 26, 2021 - Planning Commission/Board of Adjust on-site
- August 27, 2021 – Planning Commission/Board of Adjust meeting – Decision made to recommend approval for the preliminary plat named The Woods of Crosslake
- September 13, 2021 - Crosslake City Council Meeting -Decision to approve the proposed preliminary plat named The Woods at Crosslake on parcels #14150519 & 14150501 involving 29.5 acres into 13 tracts

Packet Information:

- City Council Minutes
- Planning Commission/Board of Adjustment Minutes & Findings
- Meeting Decision
- Publication
- Public Hearing Notice
- Staff Report
- Development Review Team Minutes
- Submitted Preliminary Plat/Stormwater Plan
- Wetland Delineation
- Subdivisions Application
- Declaration/Covenants/By Laws

Correspondence:

- No correspondence received

August 27, 2021

FINDINGS OF FACT

SUPPORTING/DENYING A PRELIMINARY PLAT

Findings should be made in either recommending for or against a preliminary plat, and should reference Chapter 44 of the City Subdivision Ordinance. The following questions are to be considered, but are not limited to:

1. Does the proposed plat conform to the City's Comprehensive Plan?

Yes X No

Why?

- Encourage sustainable development, that would maintain the communities character and respects the environment including natural topography, suitable soils and avoids such areas as wetland, flood plains erodible steep slopes and bluffs; strengthen the distinction between urban growth and rural countryside and guide new development in ways that promote and enhance land use compatibility; support the infill and redevelopment of areas within the city in an effort to leverage existing infrastructure investment; identify areas and phases of development in a manner that addresses the cost of providing public services; identify and prioritize significant view-sheds and develop alternative approaches to preserve them while permitting reasonable use and development of privately owned lands (page 19)
- Page 18 shows the parcels in the request as the growth area

2. Is the proposal consistent with the existing City Subdivision Ordinance? Specify the applicable sections of the ordinance.

Yes No

Why?

- Land subdivision must be accomplished in a manner that contributes to an attractive, orderly stable and wholesome community environment with adequate public services and safe streets. All land subdivisions, including plats, shall fully comply with the regulations in this chapter and as may be addressed in other chapters of this Code. (Sec. 44.1)
- The current land use classification is Rural Residential 5 (RR5) and the proposed subdivision will remain residential
- There is adequate ingress/egress proposed
- A variance was granted for the parcel sizes proposed in the preliminary plat

3. Are there any other standards, rules or requirements that this plat must meet?

Yes No Specify other required standards.

Why?

- The proposed lots have septic site suitabilities on file
- The road is proposed to be built to city standards with the city engineered involved

4. Is the proposed plat compatible with the present land uses in the area of the proposal?

Yes No Zoning District Rural Residential 5

Why?

- It is consistent with the surrounding zoning and uses in the area
- There is no proposed change in the use, it will remain residential
- There are townhomes to the adjoining southern, western boarder(s)
- The proposal should complement and be compatible to the townhome parcel

5. Does the plat conform to all applicable performance standards in Article 2 of the Subdivision Ordinance?

Yes No

Why?

- A variance was granted for the parcel sizes proposed in the preliminary plat
- The proposed lots have septic site suitabilities on file
- There is and will be adequate ingress/egress proposed
- There is no change in the current zoned residential use of the property

6. How are the potential environmental impacts being resolved? (Does the plat meet City Standards?)

Stormwater:

- A. The current topography is conducive for the stormwater needs

Erosion /Sediment Control:

- A. Staff will work with builder/owner to meet requirements

Wetlands:

- A. The plat indicates there are no wetlands on the property

Floodplain:

- A. Non-applicable

Shoreland:

- A. Non-applicable, as the proposal does not include this area

Septic Systems:

- A. 2 Site suitabilities are on file per new proposed lots

7. Have the potential public health, safety or traffic generation impacts been addressed?

Yes No

Why?

- There is no change in the current zoned residential use of the property
- The proposed lots have 2 septic site suitabilities on file
- No comment from the city engineer at this time

8. Other issues pertinent to this matter.

- Park dedication fees due prior to the City Council meeting
- Work with the City Public Works Director and city engineer for the proposed road

Decision: Motion by Wessels; supported by Schiltz to recommend to the Crosslake City Council the approval of the proposed preliminary plat named The Woods at Crosslake on parcels #14150519 & 14150501 involving 29.5 acres into 13 tracts

Per the findings of fact as discussed, the on-sites conducted on 8-26-2021 and shown on the preliminary plat received at the Planning & Zoning office dated 8-18-2021

Conditions:

Unless an extension of time is requested by the subdivider and granted by the city council, the subdivider shall, within one year following approval of the preliminary plat remit the final plat application per Chapter 44 Subdivisions requirements.

1. Declaration of Covenants, Conditions and Restrictions for The Woods of Crosslake Crow Wing County, Minnesota as presented in this preliminary plat packet shall be part of the recommendation and any changes to be approved by the Crosslake City Council

Findings: As listed above

All members voting “Aye”, Motion carried

Date: 9-24-2021

Signature: _____
Chairman



Subdivisions Application
 Planning and Zoning Department
 13888 Daggett Bay Rd, Crosslake, MN 56442
 218.692.2689 (Phone) 218.692.2687 (Fax) www.cityofcrosslake.org

Receipt Number: 969760 Permit Number: 2102335

Property Owner(s): Mark & Maria Holmen
 Mailing Address: 37483 Deer Ridge Drive, Crosslake, MN 56442
 Site Address: 36448 Pine Bay Road, Crosslake, MN 56442
 Phone Number: 805-207-0425
 E-Mail Address: mark@faithathome.com

Subdivision Type
 (Check applicable request)

Metes and Bounds-**Record within 90 days of approval**

Residential Preliminary Plat

Residential Final Plat

Commercial Preliminary Plat

Commercial Final Plat

Parcel Number(s): 14150519 14150501
 Legal Description: Lot 2, Blk 1, Pineview Addn to Crosslake
Outlot except part of sec CTC 1030
Pineview 1st Amended CTC Plat
 Sec 15 Twp 137 Rge 26 27 28

Development

13 Number of proposed lots

Number of proposed outlots _____

Land Involved: Width: _____ Length: _____ Acres: 29.3

Access

Public Road to work with city for future proposal

Easement for city to take over

Easement recorded: Yes _____ No _____

Lake/River Name: N/A

Do you own land adjacent to this parcel(s)? Yes _____ No

Septic

Compliance _____

SSTS Design _____

Site Suitability _____

If yes, list Parcel Number(s) _____

Authorized Agent: Arro Land Surveying

Agent Address: _____

Agent Phone Number: 213-820-4437

Signature of Property Owner(s): [Signature] Date 10/5

Signature of Authorized Agent(s) _____ Date _____

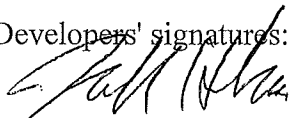
- All applications must be accompanied by signed Certificate of Survey
- Residential Fee: Preliminary \$500 + \$100 per lot; Final \$500 + \$25 per lot Payable to "City of Crosslake" \$500.00
- Commercial Fee: Preliminary \$750 + \$150 per lot; Final \$750 + \$50 per lot Payable to "City of Crosslake" 11 x \$25 = \$275.00
- Metes & Bounds: \$100 + \$75 per lot Payable to "City of Crosslake" \$775.00
- Above Fees will require additional Park Dedication Fees of \$1,500 per unit/lot or 10% of buildable land as measured pre-plat for park purposes or a combination of both Payable to "City of Crosslake"
- No decisions were made on an applicant's request at the DRT meeting. Submittal of an application after DRT does not constitute approval. Approval or denial of application is determined at a public meeting by the City Council after a recommendation from the Planning Commission/Board of Adjustment per Minnesota Statute 462 and the City of Crosslake Land Use Ordinance.

For Office Use:
 Application accepted by CS Date 10-5-21 Land Use District RES Lake Class N/A Park, Rec, Lib 11 parcels

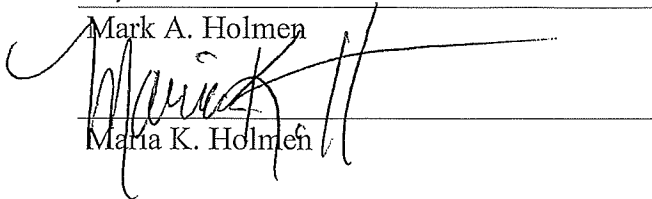
**Declaration of Covenants, Conditions
And Restrictions for The Woods of Crosslake
Crow Wing County, Minnesota**

- 1) No pre-manufactured homes or mobile homes will be allowed within this plat.
- 2) A residential dwelling must be built on a lot prior to the construction of an outbuilding on same lot.
- 3) Any outbuildings must be located behind the residential dwelling and have an exterior finish on the street-facing side of similar product to that of the dwelling's exterior.
- 4) Minimum footage on the main level of the residential dwelling is 1,400 square feet, or 1,200 square feet of a split entry or two-story dwelling.
- 5) All dwellings must have an attached garage with a minimum square footage of 576 square feet.
- 6) City ordinance will govern setbacks for buildings and septic systems.
- 7) Any dwelling or outbuilding being constructed must have the permanent exterior windows, siding and roofing completed within 12 months of the permit issue.
- 8) No portion of any lot shall be used for dumping garbage, trash, or refuse of any kind except debris that may be temporarily present in connection with the construction work. All construction related debris must be removed within 12 months of the permit issue.
- 9) All driveways must have an asphalt, concrete, or paver surface to be constructed within 12 months of permit issue.
- 10) Landscaping and lawn shall be completed within 12 months of permit issue.
- 11) No inoperable vehicles are allowed on the property for more than 24 hours consecutively unless enclosed in a storage facility.
- 12) No short-term rentals less than 90 consecutive days.
- 13) Any variations to these covenants must be approved in writing by the undersigned developers.

Developers' signatures:



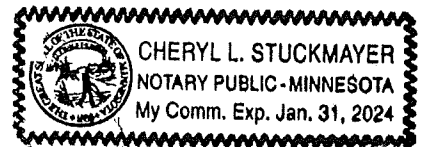
Mark A. Holmen



Maria K. Holmen

Date: 10-5-21

Date: 10-5-21



Cheryl Stuckmayer
10-5-2021

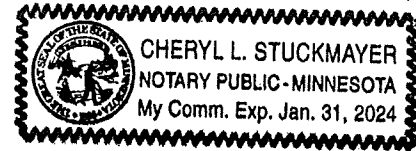
STATE OF MINNESOTA, COUNTY OF CROW WING, ss:

On this 5th day of October, 2021, before me personally appeared Mark A. Holmen and Maria K. Holmen, to me known to be the persons described in and who executed the foregoing instrument and acknowledged that they executed same as their free act and deed.

Drafted by:
Mark Holmen
37483 Deer Ridge Drive, Crosslake, MN 56442

Cheryl Stuckmayer
Notary Public
Signature of person taking acknowledgment

My commission expires 1-31-2024



AGREEMENT FOR THE WOODS AT CROSSLAKE

THIS AGREEMENT, made this 28th day of September, 2021, by and between Mark Holmen and Maria Holmen, husband and wife, party of the first part, hereinafter referred to as "Owner" and "Developer" and City of Crosslake, party of the second part, hereinafter referred to as "City".

WITNESSETH:

WHEREAS, Owner is the owner of:

Lot 2, Block 1, Pineview Addition to Crosslake; and

WHEREAS, said real estate is to be platted as "THE WOODS OF CROSSLAKE"; and

WHEREAS, Owner would like to dedicate the road as depicted on the plat to the City; and

WHEREAS, Owner has obtained quotes from VanVickle Excavating and Anderson Brothers totaling \$ 183,375, attached hereto as Exhibit A and hereinafter referred to as the project improvements; and

WHEREAS, Owner has submitted a stormwater management plan prepared by Widseth Smith and Nolting attached hereto as Exhibit B; and

WHEREAS, the plans and specifications set forth in Exhibits A and B shall be hereinafter referred to as the plans and specifications.

NOW, THEREFORE, in consideration of the premises and the mutual obligations of the parties contained herein, it is agreed between the parties as follows:

1. Developer has marketable title to the property to be developed and have the authority to enter into this Agreement.
2. Developer will deposit with City Irrevocable Letters of Credit acceptable to the City in the amount of One Hundred Twenty Five percent (125%) of the Feasibility Study Construction amount, or with the written approval from the City a binding bid amount. In this case, the City shall accept \$ _____ based upon said quote. This may consist of a one-year Letter of Credit renewable for one year, but in the event that Developer chooses this option, Developer shall be required to complete all improvements set forth herein to the satisfaction of the city within one year of the issuance date of the said Letter of Credit. At the point in time when it is thirty days prior to the expiration of said one-year Letter of Credit, if the City in its sole discretion determines that the Developer may not be able to complete said improvements within the said one-year time frame, then and in that event, the Developer shall furnish a renewal of the Letter of Credit satisfactory to the City. If the said renewal is not provided, the City may in its

discretion secure payment under the terms of the Letter of Credit up to its full amount as sufficient in order to insure to the city's satisfaction that the said project improvements will be completed. This surety shall be provided to the City within ten days of approval of this Agreement by the city or prior to commencement of any development activities, whichever is first. Said surety shall remain in place until acceptance of the project by the City and a one-year Warranty Bond has been assigned to the City.

3. Developer agrees that all construction of improvements to be owned or maintained by the City shall be inspected by the City Engineer. Inspections are to be at the Developer's expense and will insure workmanship and materials are up to City standards and according to the plans and specifications. Developer shall reimburse the City for these costs, Bolton & Menk has estimated said charges to be \$_____

4. Developer agrees that they will, at their own expense, provide for and coordinate the satisfaction, obtaining and/or installing the following items in connection with the improvement project:
 - A. All surveying, platting and recording requirements normally and customarily required by the City;
 - B. Covenants, easements, and restrictions applicable to the property as agreed upon between the Developer's and the City and approved by the City;
 - C. Electricity, telephone, gas and cable television installations;
 - D. Monumentation of lot corners;
 - E. Plans and specifications for the Improvement Projects;
 - F. Payment of all fees, permits, licenses and recording fees;
 - G. Erosion control in accordance with MPCA guidelines;
 - H. All other items or site improvements necessary and incidental to completion of the development and all according to the plans and specifications;
 - I. Lot grading, including stabilization and erosion controls;
 - J. Street grading, including stabilization and water drainage;
 - K. Private topsoil, sod, seeding, and mulching of street right of way;
 - L. Stormwater management pursuant to the plans and specifications.

5. City agrees that all improvements which is a part of the Development when fully constructed and approved for acceptance by the City Engineer, Utility Commission and City Council, shall become part of the municipal utility system. Developer agrees that he or his contractor(s) will carry a performance bond to warranty project improvements installed per this agreement for the one-year warranty period. Developer agrees to assign the bond to the City after all improvements and project activities are completed to the satisfaction of the City, whereupon the City will indicate its acceptance of the project improvements. The assignment shall extend to the City all rights and ability to have the contractor performs any required warranty work. If a bond cannot be assigned, the Developer agrees to extend surety for the one-year warranty period at an amount that equals final construction price plus ten percent, (10%) and in that event, the City shall not accept the project until the end of said warranty period. The City reserves the right to extend the time frame for acceptance of the project if any problems with improvements installed are not resolved.
6. Developer shall provide the City a copy of the contractors Surety and Performance Bond and from any other subcontractors prior to starting any construction activities.
7. Developer agrees that the City may exercise its right to utilize surety to complete the Development in event of default, to mitigate any public hazard created by the Development or to compensate the City for any unpaid costs it incurs.
8. Developer and City agree that the total of all costs incurred and expended by the City in regard to this development project, including any engineering fees, legal fees, including work on the preparation of the Developer's Agreement, administrative expenses, and consultant expense, shall be paid for by the Developer's at such times as the City requires. As this Development is fairly routine, the City shall only require reimbursement of the inspection fees and shall not pass any legal or administrative costs on to the Developer. Of course, park fees are also due and calculated and must be paid before the City will release the final plat.
9. As project costs and City expenses are paid by Developer, the City, in its discretion, may allow a reduction in the surety bond or cash escrow account herein above provided for in an amount as determined by City so as to provide sufficient security for the performance of all terms and conditions provided for herein. In no case shall surety be reduced to less than actual construction costs until the City accepts the project.
10. Developer shall grant to the City such easements for utility, drainage and other purposes as deemed necessary by the City.

11. The Developer shall place iron monuments at all lot and block corners and at all other angle points on boundary lines. Iron monuments shall be placed after all streets and lawn grading has been completed in order to preserve the lot markers for future property owners. The Developer shall also provide a minimum of one monument within the development, set in concrete, for horizontal and vertical control for the City's benchmark system. More monuments may be required by the City engineer to service the area. The Developer's land surveyor shall certify to the City in writing that all iron monuments were placed as stated above and that all lots in the Subdivision comply with the City's Zoning and Subdivision Ordinances so as to permit the proposed buildings and improvements thereon.

12. The Developer hereby grants to the City, its agents, employees, officers and contractors a license to enter upon the development property to perform all necessary work and inspections deemed appropriate by the City during the construction of the improvements by the City.

13. The City shall not provide for public maintenance of the improvements until after the project is complete and all applicable warranties have been fulfilled. However, once construction is sufficiently completed and all cost paid, the City in its discretion may provide temporary maintenance as deemed necessary by the City.

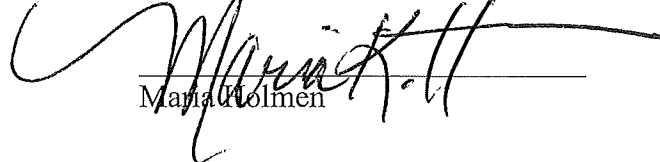
14. This Agreement shall inure to the benefit of and shall be binding upon the Developers and the City and their respective successors, agents and assignees, and shall be binding upon all future owners of all or any part of the development property and shall be deemed covenants running with the land. However, nothing in this agreement, expressed or implied, shall give to any other person or their respective successors or assigns any benefit or legal or equitable right, remedy or claim under this Agreement. This Agreement, at the option of the City, may be placed on record with the County Recorder so as to give notice hereof to subsequent purchases and encumbrances.

IN TESTIMONY WHEREOF, the parties hereto have executed this Agreement as of the day and year set forth above.



Mark Holmen

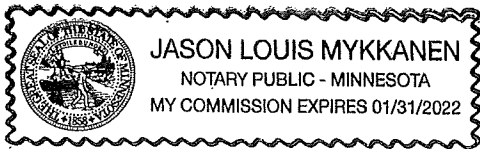
OWNER and DEVELOPER:



Maria Holmen

STATE OF MINNESOTA)
) ss.
COUNTY OF CROW WING)

The foregoing instrument was acknowledged before me this 28th day of September, 2021 by Mark Holmen and Maria Holmen, husband and wife.



[Signature]
Notary Public

CITY:
CITY OF CROSSLAKE MINNESOTA

By: _____
David Nevin
Its Mayor

Attest: _____
Charlene Nelson
Its City Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF CROW WING)

The foregoing instrument was acknowledged before me this _____ day of _____, 2021, by David Nevin and Charlene Nelson, the Mayor and City Clerk of the City of Crosslake, a municipal corporation under the laws of Minnesota, on behalf of the corporation.

Notary Public



000000002256422551101091421143000

IRREVOCABLE LETTER OF CREDIT

Borrower: Mark Arlen Holmen
Maria Karolena Holmen
37483 Deer Ridge Dr
Cross Lake, MN 56442

Lender: First International Bank & Trust
Staples
111 4th St NE
Staples, MN 56479
(800) 359-8092

Beneficiary: City of Cross lake
13888 Daggett Bay Rd
CROSSLAKE, MN 56442

NO.: 551-41

EXPIRATION DATE. This letter of credit shall expire upon the close of business on 09-14-2022 and all drafts and accompanying statements or documents must be presented to Lender on or before that time (the "Expiration Date").

AMOUNT OF CREDIT. Lender hereby establishes at the request and for the account of Borrower, an Irrevocable Letter of Credit in favor of Beneficiary for a sum of Two Hundred Fifty Thousand & 00/100 Dollars (\$250,000.00) (the "Letter of Credit"). These funds shall be made available to Beneficiary upon Lender's receipt from Beneficiary of sight drafts drawn on Lender at Lender's address indicated above (or other such address that Lender may provide Beneficiary in writing) during regular business hours and accompanied by the signed written statements or documents indicated below.

WARNING TO BENEFICIARY: PLEASE EXAMINE THIS LETTER OF CREDIT AT ONCE. IF YOU FEEL UNABLE TO MEET ANY OF ITS REQUIREMENTS, EITHER SINGLY OR TOGETHER, YOU SHOULD CONTACT BORROWER IMMEDIATELY TO SEE IF THE LETTER OF CREDIT CAN BE AMENDED. OTHERWISE, YOU WILL RISK LOSING PAYMENT UNDER THIS LETTER OF CREDIT FOR FAILURE TO COMPLY STRICTLY WITH ITS TERMS AS WRITTEN.

DRAFT TERMS AND CONDITIONS. Lender shall honor drafts submitted by Beneficiary under the following terms and conditions:

Upon Lender's honor of such drafts, Lender shall be fully discharged of Lender's obligations under this Letter of Credit and shall not be obligated to make any further payments under this Letter of Credit once the full amount of credit available under this Letter of Credit has been drawn.

Beneficiary shall have no recourse against Lender for any amount paid under this Letter of Credit once Lender has honored any draft or other document which complies strictly with this Letter of Credit, and which on its face appears otherwise in order but which is signed, issued, or presented by a party or under the name of a party purporting to act for Beneficiary, purporting to claim through Beneficiary, or posing as Beneficiary without Beneficiary's authorization. By paying an amount demanded in accordance with this Letter of Credit, Lender makes no representation as to the correctness of the amount demanded and Lender shall not be liable to Beneficiary, or any other person, for any amount paid or disbursed for any reason whatsoever, including, without limitation, any nonapplication or misapplication by Beneficiary of the proceeds of such payment. By presenting upon Lender or a confirming bank, Beneficiary certifies that Beneficiary has not and will not present upon the other, unless and until Beneficiary meets with dishonor. Beneficiary promises to return to Lender any funds received by Beneficiary in excess of the Letter of Credit's maximum drawing amount.

USE RESTRICTIONS. All drafts must be marked "DRAWN UNDER First International Bank & Trust IRREVOCABLE LETTER OF CREDIT NO. 551-41 DATED 09-15-2021," and the amount of each draft shall be marked on the draft. Only Beneficiary may complete a draft and accompanying statements or documents required by this Letter of Credit and make a draw under this Letter of Credit. This original Letter of Credit must accompany any draft drawn hereunder.

Partial draws are permitted under this Letter of Credit. Lender's honor of a partial draw shall correspondingly reduce the amount of credit available under this Letter of Credit. Following a partial draw, Lender shall return this original Letter of Credit to Beneficiary with the partial draw noted hereon; in the alternative, and in its sole discretion, Lender may issue a substitute Letter of Credit to Beneficiary in the amount shown above, less any partial draw(s).

PERMITTED TRANSFEREES. The right to draw under this Letter of Credit shall be nontransferable, except for:

- A. A transfer (in its entirety, but not in part) by direct operation of law to the administrator, executor, bankruptcy trustee, receiver, liquidator, successor, or other representative at law of the original Beneficiary; and
- B. The first immediate transfer (in its entirety, but not in part) by such legal representative to a third party after express approval of a governmental body (judicial, administrative, or executive).

TRANSFEREES REQUIRED DOCUMENTS. When the presenter is a permitted transferee (i) by operation of law or (ii) a third party receiving transfer from a legal representative, as described above, the documents required for a draw shall include a certified copy of the one or more documents which show the presenter's authority to claim through or to act with authority for the original Beneficiary.

COMPLIANCE BURDEN. Lender is not responsible for any impossibility or other difficulty in achieving strict compliance with the requirements of this Letter of Credit precisely as written. Beneficiary understands and acknowledges: (i) that unless and until the present wording of this Letter of Credit is amended with Lender's prior written consent, the burden of complying strictly with such wording remains solely upon Beneficiary, and (ii) that Lender is relying upon the lack of such amendment as constituting Beneficiary's initial and continued approval of such wording.

NON-SEVERABILITY. If any aspect of this Letter of Credit is ever declared unenforceable for any reason by any court or governmental body having jurisdiction, Lender's entire engagement under this Letter of Credit shall be deemed null and void ab initio, and both Lender and Beneficiary shall be restored to the position each would have occupied with all rights available as though this Letter of Credit had never occurred. This non-severability provision shall override all other provisions in this Letter of Credit, no matter where such provision appears within this Letter of Credit.

GOVERNING LAW. This Agreement will be governed by federal law applicable to Lender and, to the extent not preempted by federal law, the laws of the State of Minnesota without regard to its conflicts of law provisions, and except to the extent such laws are inconsistent with the 2007 Revision of the Uniform Customs and Practice for Documentary Credits of the International Chamber of Commerce, ICC Publication No. 600. This Agreement has been accepted by Lender in the State of Minnesota.

EXPIRATION. Lender hereby agrees with Beneficiary that drafts drawn under and in compliance with the terms of this Letter of Credit will be duly honored if presented to Lender on or before the Expiration Date unless otherwise provided for above.

IRREVOCABLE LETTER OF CREDIT
(Continued)

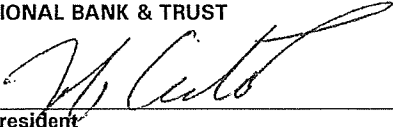
Loan No: 225642

Page 2

Dated: September 15, 2021

LENDER:

FIRST INTERNATIONAL BANK & TRUST

By: 
Jef Cichos, President

ENDORSEMENT OF DRAFTS DRAWN:

Date	Negotiated By	Amount In Words	Amount In Figures
------	---------------	--------------------	----------------------



**PATE
BONDING
INC.**

1276 So. Robert St. • West St. Paul, MN 55118 • Phone: (651) 457-6842 • Fax: (651) 457-7531 • Web Site: www.patebonding.com

VanVickle Excavating LLC
Attn: Clint VanVickle
11685 53rd Ave SW
Pillager, MN 56473

9-mail/meal



**PATE
BONDING
INC.**

1276 So. Robert St. • West St. Paul, MN 55118 • Phone: (651) 457-6842 • Fax: (651) 457-7531 • Web Site: www.patebonding.com

VanVickle Excavating LLC
11685 53rd Ave SW
Pillager, MN 56473

Fax #: (218) 000-0000
Phone #: (218) 838-4805

INVOICE

<u>EFFECTIVE DATE</u> 9/27/2021		<u>BOND #</u> 5946962		<u>Due Date</u> Due Upon Receipt	
<u>PRINCIPAL</u> VanVickle Excavating LLC					
<u>OBLIGEE</u> Mark and Maria Holmen					
<u>PROJECT DESCRIPTION</u> Pineview Addition: Clear and Grub, Construct New Road, Haul Excess Material Off Site and Fill as further outlined in Estimate dated 08/22/2021, Crosslake, Minnesota					
<u>BOND TYPE</u> AIA 312 - 2010 Performance Only (2019)			<u>CARRIER</u> Old Republic Surety Company		
<u>BOND AMOUNT</u> \$60,000.00		<u>PREMIUM DUE</u> \$1,800.00			
<u>FEE DESCRIPTION</u>		<u>+FEE AMT.</u>		<u>INVOICE AMOUNT</u> \$1,800.00	
<u>NOTES:</u> 3% Rate				<u>PAYMENT DESCRIPTION</u> <u>-PAY AMT.</u>	
				NET DUE \$1,800.00	

****FINAL PREMIUM WILL BE ADJUSTED BASED ON FINAL CONTRACT PRICE****

PLEASE REFERENCE BOND NUMBER ON CHECK

Invoice Dated: 9/27/2021

AIA[®] Document A312[™] – 2010

Performance Bond

CONTRACTOR:
(Name, legal status and address)
VanVickle Excavating LLC
11685 53rd Ave SW

Pillager, MN 56473
OWNER:
(Name, legal status and address)
Mark and Maria Holmen
37483 Deer Ridge Drive

Crosslake, MN 56442
CONSTRUCTION CONTRACT
Date: 8/22/2021

Amount: \$60,000.00

Description:
(Name and location)

Pineview Addition: Clear and Grub, Construct New Road, Haul Excess Material Off Site and Fill as further outlined in Estimate dated 08/22/2021, Crosslake, Minnesota

BOND
Date: 9/27/2021
(Not earlier than Construction Contract Date)

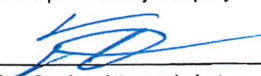
Amount: \$60,000.00 SIXTY THOUSAND AND 00/100

Modifications to this Bond: None See Section 16

CONTRACTOR AS PRINCIPAL
Company: *(Corporate Seal)*
VanVickle Excavating LLC

Signature: _____
Name
and Title:
(Any additional signatures appear on the last page of this Performance Bond.)

SURETY
Company: *(Corporate Seal)*
Old Republic Surety Company

Signature: 
Name
and Title:
Troy Staples, Attorney-in-fact

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

AIA Document A312–2010 combines two separate bonds, a Performance Bond and a Payment Bond, into one form. This is not a single combined Performance and Payment Bond.



(FOR INFORMATION ONLY — Name, address and telephone)

AGENT or BROKER:
Pate Bonding, Inc.
1276 South Robert Street
West St. Paul, MN 55118
(651) 457-6842

OWNER'S REPRESENTATIVE:
(Architect, Engineer or other party:)
City Engineer

§ 1 The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner for the performance of the Construction Contract, which is incorporated herein by reference.

§ 2 If the Contractor performs the Construction Contract, the Surety and the Contractor shall have no obligation under this Bond, except when applicable to participate in a conference as provided in Section 3.

§ 3 If there is no Owner Default under the Construction Contract, the Surety's obligation under this Bond shall arise after

- .1 the Owner first provides notice to the Contractor and the Surety that the Owner is considering declaring a Contractor Default. Such notice shall indicate whether the Owner is requesting a conference among the Owner, Contractor and Surety to discuss the Contractor's performance. If the Owner does not request a conference, the Surety may, within five (5) business days after receipt of the Owner's notice, request such a conference. If the Surety timely requests a conference, the Owner shall attend. Unless the Owner agrees otherwise, any conference requested under this Section 3.1 shall be held within ten (10) business days of the Surety's receipt of the Owner's notice. If the Owner, the Contractor and the Surety agree, the Contractor shall be allowed a reasonable time to perform the Construction Contract, but such an agreement shall not waive the Owner's right, if any, subsequently to declare a Contractor Default;
- .2 the Owner declares a Contractor Default, terminates the Construction Contract and notifies the Surety; and
- .3 the Owner has agreed to pay the Balance of the Contract Price in accordance with the terms of the Construction Contract to the Surety or to a contractor selected to perform the Construction Contract.

§ 4 Failure on the part of the Owner to comply with the notice requirement in Section 3.1 shall not constitute a failure to comply with a condition precedent to the Surety's obligations, or release the Surety from its obligations, except to the extent the Surety demonstrates actual prejudice.

§ 5 When the Owner has satisfied the conditions of Section 3, the Surety shall promptly and at the Surety's expense take one of the following actions:

§ 5.1 Arrange for the Contractor, with the consent of the Owner, to perform and complete the Construction Contract;

§ 5.2 Undertake to perform and complete the Construction Contract itself, through its agents or independent contractors;

§ 5.3 Obtain bids or negotiated proposals from qualified contractors acceptable to the Owner for a contract for performance and completion of the Construction Contract, arrange for a contract to be prepared for execution by the Owner and a contractor selected with the Owner's concurrence, to be secured with performance and payment bonds executed by a qualified surety equivalent to the bonds issued on the Construction Contract, and pay to the Owner the amount of damages as described in Section 7 in excess of the Balance of the Contract Price incurred by the Owner as a result of the Contractor Default; or

§ 5.4 Waive its right to perform and complete, arrange for completion, or obtain a new contractor and with reasonable promptness under the circumstances:

- .1 After investigation, determine the amount for which it may be liable to the Owner and, as soon as practicable after the amount is determined, make payment to the Owner; or
- .2 Deny liability in whole or in part and notify the Owner, citing the reasons for denial.

§ 6 If the Surety does not proceed as provided in Section 5 with reasonable promptness, the Surety shall be deemed to be in default on this Bond seven days after receipt of an additional written notice from the Owner to the Surety demanding that the Surety perform its obligations under this Bond, and the Owner shall be entitled to enforce any remedy available to the Owner. If the Surety proceeds as provided in Section 5.4, and the Owner refuses the payment or the Surety has denied liability, in whole or in part, without further notice the Owner shall be entitled to enforce any remedy available to the Owner.

§ 7 If the Surety elects to act under Section 5.1, 5.2 or 5.3, then the responsibilities of the Surety to the Owner shall not be greater than those of the Contractor under the Construction Contract, and the responsibilities of the Owner to the Surety shall not be greater than those of the Owner under the Construction Contract. Subject to the commitment by the Owner to pay the Balance of the Contract Price, the Surety is obligated, without duplication, for

- .1 the responsibilities of the Contractor for correction of defective work and completion of the Construction Contract;
- .2 additional legal, design professional and delay costs resulting from the Contractor's Default, and resulting from the actions or failure to act of the Surety under Section 5; and
- .3 liquidated damages, or if no liquidated damages are specified in the Construction Contract, actual damages caused by delayed performance or non-performance of the Contractor.

§ 8 If the Surety elects to act under Section 5.1, 5.3 or 5.4, the Surety's liability is limited to the amount of this Bond.

§ 9 The Surety shall not be liable to the Owner or others for obligations of the Contractor that are unrelated to the Construction Contract, and the Balance of the Contract Price shall not be reduced or set off on account of any such unrelated obligations. No right of action shall accrue on this Bond to any person or entity other than the Owner or its heirs, executors, administrators, successors and assigns.

§ 10 The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.

§ 11 Any proceeding, legal or equitable, under this Bond may be instituted in any court of competent jurisdiction in the location in which the work or part of the work is located and shall be instituted within two years after a declaration of Contractor Default or within two years after the Contractor ceased working or within two years after the Surety refuses or fails to perform its obligations under this Bond, whichever occurs first. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

§ 12 Notice to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears.

§ 13 When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

§ 14 Definitions

§ 14.1 **Balance of the Contract Price.** The total amount payable by the Owner to the Contractor under the Construction Contract after all proper adjustments have been made, including allowance to the Contractor of any amounts received or to be received by the Owner in settlement of insurance or other claims for damages to which the Contractor is entitled, reduced by all valid and proper payments made to or on behalf of the Contractor under the Construction Contract.

§ 14.2 **Construction Contract.** The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and changes made to the agreement and the Contract Documents.

§ 14.3 **Contractor Default.** Failure of the Contractor, which has not been remedied or waived, to perform or otherwise to comply with a material term of the Construction Contract.

§ 14.4 **Owner Default.** Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.

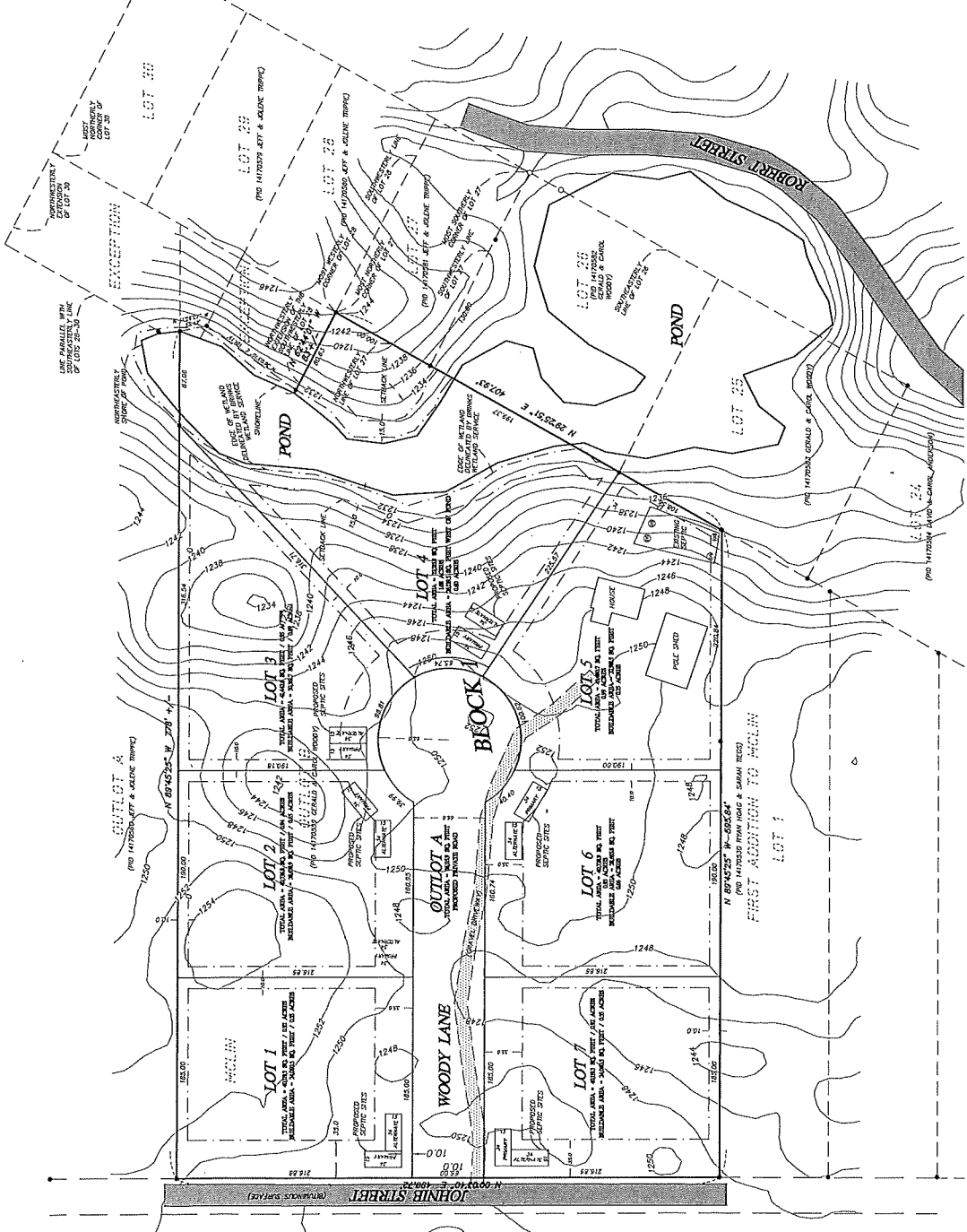
§ 14.5 **Contract Documents.** All the documents that comprise the agreement between the Owner and Contractor.

§ 15 If this Bond is issued for an agreement between a Contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

G.3.b.

PRELIMINARY PLAT OF WOODYS TALL PINES

Call 48 Hours before digging:
811 or call811.com
Common Ground Alliance



LEGAL DESCRIPTION:

Outlot B, with a portion of Outlot A, is located in the northeast corner of Lot 25. All lot lines are shown as they exist on the ground. The plat is based on a survey conducted on 6/24/21. The plat is subject to all existing easements, rights, and interests of record. The plat is subject to all existing laws, ordinances, and regulations. The plat is subject to all existing maps and records. The plat is subject to all existing surveys and measurements. The plat is subject to all existing conditions and circumstances. The plat is subject to all existing facts and circumstances. The plat is subject to all existing laws, ordinances, and regulations. The plat is subject to all existing maps and records. The plat is subject to all existing surveys and measurements. The plat is subject to all existing conditions and circumstances. The plat is subject to all existing facts and circumstances.

GENERAL NOTES:

- No search for encumbrances, easements or restrictions was made by the Surveyor.
- Boundary lines are based upon the Crow Wing County Ordinance System, 1924.22. Distances are based on NAD 83.
- Lot areas are based on a survey conducted on 6/24/21. The plat is subject to all existing laws, ordinances, and regulations. The plat is subject to all existing maps and records. The plat is subject to all existing surveys and measurements. The plat is subject to all existing conditions and circumstances. The plat is subject to all existing facts and circumstances.
- The plat is subject to all existing laws, ordinances, and regulations. The plat is subject to all existing maps and records. The plat is subject to all existing surveys and measurements. The plat is subject to all existing conditions and circumstances. The plat is subject to all existing facts and circumstances.
- Specific easements are shown by dashed lines. (See attached Surveyor's Report).
- The plat is subject to all existing laws, ordinances, and regulations. The plat is subject to all existing maps and records. The plat is subject to all existing surveys and measurements. The plat is subject to all existing conditions and circumstances. The plat is subject to all existing facts and circumstances.
- The plat is subject to all existing laws, ordinances, and regulations. The plat is subject to all existing maps and records. The plat is subject to all existing surveys and measurements. The plat is subject to all existing conditions and circumstances. The plat is subject to all existing facts and circumstances.
- Based on the USGS Topographic Map, the subject property's only portion of Copyrighted Land is 2.77 Acres.
- Common Area Easements are based on Public GIS Data.

LEGEND:

- PROPOSED FOUNDATION
- PROPOSED DRIVEWAY
- PROPOSED POWER INSPECTION PIT

Part of Outlot B, Plat of McLin of McLin

Date: 6/24/21

19-273

PRELIMINARY PLAT

Crow Wing County, Minnesota

Prepared for:
Gerald & Carole Woody
36200 Johnnie Street
Crosslake, MN 56442

Drawn:	JAM
Checked:	JAM
Reviewed:	TTC
Approved:	Robert D. Drabach, Jr./SLS

Surveyor's Seal:
I, **Tony T. Drabach**,
Surveyor, do hereby certify that I am a duly licensed Surveyor in the State of Minnesota.
Tony T. Drabach
Surveyor
10/17/19

Lakes Area SURVEYING, LLC
24144 QUALITY ROAD, SUITE C
CROSSLAKE, MN 56442
OFFICE: 218-294-0390





Subdivisions Application

Planning and Zoning Department

13888 Daggett Bay Rd, Crosslake, MN 56442

218.692.2689 (Phone) 218.692.2687 (Fax) www.cityofcrosslake.com

Receipt Number: 969545

Permit Number: 210171S

Property Owner(s): Gerald J + Carole A Woody

Mailing Address: P.O. Box 157

Site Address: 36200 Johnie St.

Phone Number: 218-692-2830

E-Mail Address: ca.larsen.woody@mac.com

Parcel Number(s): 14170559

Legal Description: Part of Outlot B McLin

Sec 17 Twp 137 Rge 26 27 28

Land Involved: Width: 500' Length: 2,700' Acres: 7.9

Lake/River Name: N/A

Do you own land adjacent to this parcel(s)? Yes No

If yes, list Parcel Number(s) 14170563 + 14170582

Authorized Agent: Daniel Woody

Agent Address: PO Box 46168, Plymouth, MN 55446

Agent Phone Number: 763-286-9361

Signature of Property Owner(s) Carole Woody Daniel Woody

Date 8-6-2021

Signature of Authorized Agent(s) N/A

Date _____

Subdivision Type
(Check applicable request)

Metes and Bounds-Record within 90 days of approval

Residential Preliminary Plat

Residential Final Plat

Commercial Preliminary Plat

Commercial Final Plat

Development

7 Number of proposed lots

1 Number of proposed outlots

Access

Private Road

Public Road

Easement

Easement recorded: Yes No

Septic

Compliance: 7-28-2021

SSTS Design: Future

Site Suitability: 2 per new residential parcel

- All applications must be accompanied by signed Certificate of Survey
- Residential Fee: Preliminary \$500 + \$100 per lot; Final \$500 + \$25 per lot Payable to "City of Crosslake" \$500 App
700 lots
- Commercial Fee: Preliminary \$750 + \$150 per lot; Final \$750 + \$50 per lot Payable to "City of Crosslake" \$600 App
600 lots
- Metes & Bounds: \$100 + \$75 per lot Payable to "City of Crosslake" \$120k
- Above Fees will require additional Park Dedication Fees of \$1,500 per unit/lot or 10% of buildable land as measured pre-plat for park purposes or a combination of both Payable to "City of Crosslake"
- No decisions were made on an applicant's request at the DRT meeting. Submittal of an application after DRT does not constitute approval. Approval or denial of application is determined at a public meeting by the City Council after a recommendation from the Planning Commission/Board of Adjustment per Minnesota Statute 462 and the City of Crosslake Land Use Ordinance.

For Office Use:

Application accepted by CS Date 8-9-21 Land Use District SD Lake Class GD Park, Rec, Lib yes

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



13888 Daggett Bay Rd
Crosslake, Minnesota 56442
www.cityofcrosslake.org

CITY OF CROSSLAKE

PLANNING COMMISSION/BOARD OF ADJUSTMENT

**September 24, 2021
9:00 A.M.**

Crosslake City Hall
13888 Daggett Bay Rd, Crosslake MN 56442
(218) 692-2689

PUBLIC HEARING NOTICE

Applicant: Gerald J & Carole A Woody

Authorized Agent: Daniel Woody

Site Location: 36200 Johnie Street, Crosslake, MN 56442

Request:

- Subdivision of property

To:

- Subdivide parcel #14170559 involving 7.93 acres into 7 tracts

Notification: Pursuant to Minnesota Statutes Chapter 462 and the City of Crosslake Zoning Ordinance, you are hereby notified of a public hearing before the City of Crosslake Planning Commission/Board of Adjustment. Property owners have been notified according to MN State Statute 462 and has been published in the local newspaper. Please share this notice with any of your neighbors who may not have been notified by mail.

Information: Copies of the application and all maps, diagrams or documents are available at Crosslake City Hall or by contacting the Crosslake Planning & Zoning staff at 218-692-2689. Please submit your comments in writing including your name and mailing address to Crosslake City Hall or (crosslakepz@crosslake.net).



STAFF REPORT

Property Owner/Applicant: Gerald J & Carole A Woody

Parcel Number(s): 14170559

Application Submitted: August 9, 2021

Action Deadline: October 7, 2021

City 60 Day Extension Letter sent/ Deadline: N/A / N/A

Applicant Extension Received / Request: N/A / N/A

City Council Date: October 11, 2021

Authorized Agent: Daniel Woody

Request: To subdivide parcel #14170559 involving 7.93 acres into 7 tracts

Current Zoning: Shoreland District

Adjacent Land Use/Zoning:

North – Shoreland District

South – Shoreland District

East – Shoreland District

West – Shoreland District

Development Review Team Minutes held on 7-13-2021:

- Property is located at 36200 Johnie Street, Crosslake, MN 56442
- Proposed amend plat and to split the 8.10 acre parcel into seven total parcels
- Access from Johnie Street; will call Ted Strand to verify road location and will email Jon Kolstad with the road name request of “Woody Lane”
- Easements to be shown on the survey – access possibly by easement
- Title commitment – shows current legal description
- Covenants to be researched and submitted if applicable - staff suggested talking with a realtor and/or surveyor for suggestions, as well as giving him some ideas)
- The parcel is located within a plat and/or an organization that may have restrictions, you would need to verify those restrictions and clarify that your request is approved by the organization or allowed in the plat
- A septic compliance inspection and two septic site suitabilities will be required for each new parcel
- Wetland Delineation dated 9-17-2019 was completed by Mitch Brinks
- Planning Commission/Board of Adjustment and Parks & Rec will make a recommendation to the Crosslake City Council
- Failure to record a signed deed(s)/mylar within 2 (two) years of subdivision approval by the city council shall void the approval of this plat

Property owner was informed that before they could be placed on a public hearing agenda the following information is required:

1. A certificate of survey meeting the requirements outlined in Chapter 44 of the Code of Ordinances of the City of Crosslake
2. An authorized agent form completed, signed and dated
3. Wetland delineation
4. A septic compliance and 2 septic site suitabilities for each new parcel
5. A complete Subdivisions application with all required paperwork
6. The residential public hearing fee: \$500 + \$100 per new lot; Final \$500 + \$25 per new lot
7. Upon recommendation from the Planning Commission/Board of Adjustment to the City Council and before the city council meeting a park dedication fee of \$1,500.00 or 10% of land per new lot or a combination thereof as outlined in Chapter 44, Sec. 44-402 is required for newly created lots

Parcel History:

- McLin Plat established in 1952
- May 1982 – Mobile home
- October 1984 – 40x60 Pole building and septic tank
- July 1986 – Erect 28x44 (or 26x44) house; extend existing septic permit
- September 17, 2019 – Wetland delineation is on file (see electronic parcel file)
- July 28, 2021 – Compliant septic compliance inspection (see electronic parcel file)
- August 2021 – 2 septic site suitabilities for each vacant parcel (see electronic parcel file)

City Ordinance:

Land subdivision must be accomplished in a manner that contributes to an attractive, orderly, stable and wholesome community environment with adequate public services and safe streets. All land subdivisions, including plats, shall fully comply with the regulations in this chapter and as may be addressed in other chapters of this Code. (Sec. 44.1)

City Community Plan:

Encourage sustainable development, that would maintain the communities character and respects the environment including natural topography, suitable soils and avoids such areas as wetland, flood plains erodible steep slopes and bluffs; strengthen the distinction between urban growth and rural countryside and guide new development in ways that promote and enhance land use compatibility; support the infill and redevelopment of areas within the city in an effort to leverage existing infrastructure investment; identify areas and phases of development in a manner that addresses the cost of providing public services; identify and prioritize significant view-sheds and develop alternative approaches to preserve them while permitting reasonable use and development of privately owned lands (page 19)

Agencies Notified and Responses Received:

County Highway: N/A

DNR: No comments were received as of 9-9-2021

City Engineer: No comments were received as of 9-9-2021

City Attorney: No comments were received as of 9-9-2021

Lake Association: No comments were received as of 9-9-2021

Crosslake Public Works: No comments were received as of 9-9-2021

Crosslake Park, Recreation & Library: No comments were received as of 9-9-2021

Concerned Parties: No comments were received as of 9-9-2021

POSSIBLE MOTION:

To make a recommendation to the Crosslake City Council to approve/table/deny the subdivision of parcel #14170559 involving 7.93 acres into 7 tracts located at 36200 Johnie Street, Sec 17, City of Crosslake

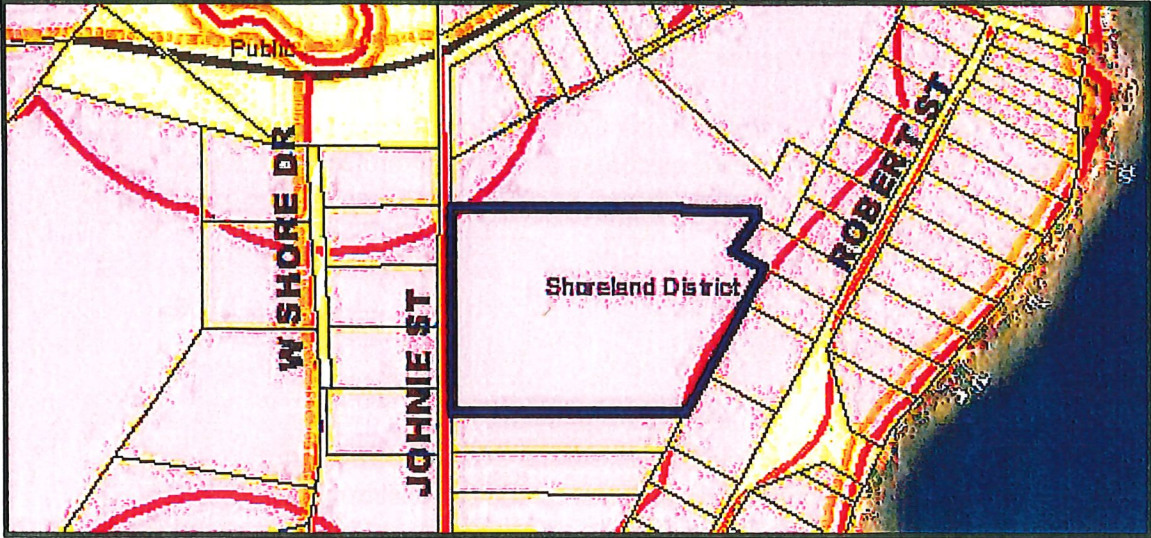


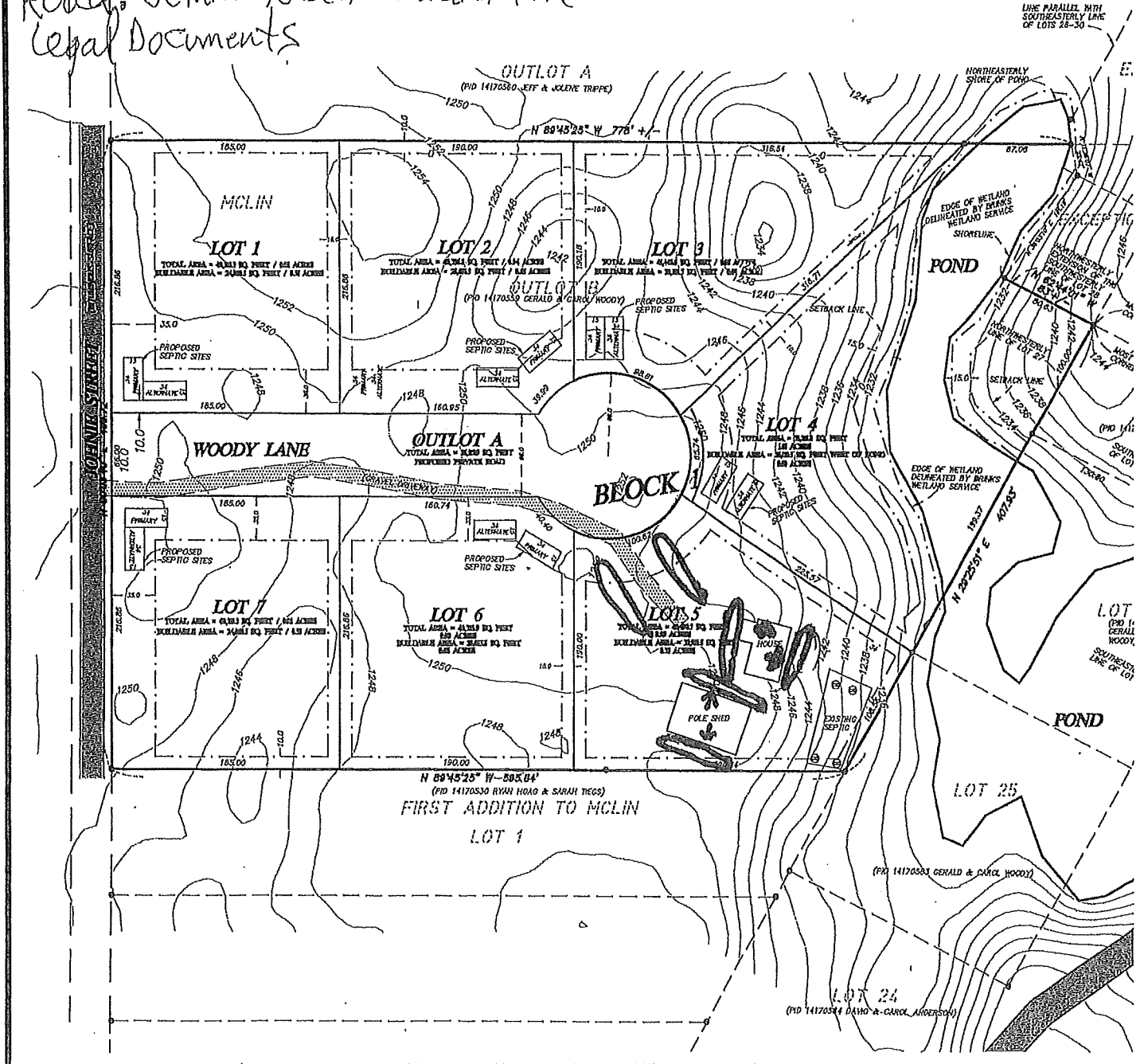
Exhibit A

Stormwater Plan

© 2021 Lakes Area Surveying, LLC.

Road water shed to be contained in a Ditch on each connected lot to the incoming Road. Details to be included in the legal documents

PRELIMINARY PLAT OF WOODY TALL PINES



Lakes Area SURVEYING
 24314 SHILLEY ROAD, SUITE C
 BISSWA, MN 56468
 OFFICE (313) 361-0910



I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly licensed LAND SURVEYOR under the laws of the State of Minnesota.

Terry T. Strus
 Terry Strus
 Date: 10/23/19 License No. 50319

Revisions:

Prepared for:

Drawn	EAN
Checked	PHH
Plotted	TJS
Released/Revised by/Date:	



**Gerald J & Carole A Woody
14170559**

Kolstad read the preliminary plat request, project details, location, stormwater management plan submitted, compliant septic system, septic site suitabilities submitted, no comments received, staff had informal inquires, road proposed to be private with enough area to build it up to standards in the future to propose the city take it over, 7 new parcels will each have park dedication fees to be paid prior to submitting the final plat to the city council and the history of the parcel into the record. Wessels invited Woody's representative, Woody (son) to the podium with Woody responding in the negative in wanting to add any additional comments. Lindner asked about the conversation held at the 9-23-2021 on-site, with Kolstad stating that it was discussed to recommend a condition to the city council to leave a 20 foot vegetative buffer along Johnie Street, specific to lots 1 & 7, as to try to keep some of today's semblance along the road. Woody (son) of 36200 Johnie Street, stated he talked with his folks, the owners, and it is all good with them. Wessels opened the public forum. Tieg's of 36160 Johnie Steet, stated that her concern was with the amount of traffic; we are already getting a lot of traffic due to the boat launch; privacy from proposed lots 7 & 6 with trees being removed; drainage field for the septic (will it run into her property); and she was under the impression at the time of their purchase that the parcel could not be split up, with Kolstad explaining the septic requirements and no restrictions in the original plat that it could not be subdivided. Commissioners asked the Tieg's if their lot was cleared out with them replying that it was pretty much cleared out when they purchased. Lindner stated they can put a condition along the road, but not in the area they are talking about and the 9-23-2021 on-site discussion was that most likely people would be buying for the trees. Kolstad added that the plat is off of a city street and Ted, the Public Works Director did not have any concerns. Wessels stated that Tieg's could put a few trees along their side to control the privacy issue. Wessels asked if anyone else wanted come up with no response, so he closed the public forum. Wessels asked if any of the commissioners had additional questions, but none were forthcoming. Wessels requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

September 24, 2021 Action:

Motion by Lindner; supported by Dymoke to recommend to the Crosslake City Council the approval of the preliminary plat of Woodys Tall Pines of parcel 14170559, along with the below condition, into 7 tracts involving 7.93 acres, Section 17, located at 36200 Johnie Street, Crosslake, MN 56442

Per the findings of fact as discussed, the on-site conducted on 9-23-2021 and as shown on preliminary plat received at the Planning & Zoning office dated 10-23-2019 for property located at 36200 Johnie Street, Sec 17, City of Crosslake

Conditions:

Unless an extension of time is requested by the subdivider and granted by the city council, the subdivider shall, within one year following approval of the preliminary plat remit the final plat application per Chapter 44 Subdivisions requirements.

1. Maintain a perpetual 20 foot screening of existing foliage and trees (vegetation) on lots 1 & 7 along Johnie Street

Findings: See attached

All members voting "Aye", Motion carried.



FINAL PLAT CHECK LIST
CHAPTER 44, ARTICLE III

Property Owner(s): Gerald & Carole Woody Date: 8-6-21

Property Owner(s) _____

- Twelve (12) 11 x 17 final plat and an Electronically submitted PDF
- ~~W/A~~ Surveyor's computation and closure report for overall boundary, lots and Outlots Westwood v2
- A section breakdown if there is not one of public record. The Land Service Supervisor or Specialist may waive the requirement of a section breakdown
- Independent licensed land surveyor final plat check letter for conformity to MN State Statutes and City Ordinances After Approval - with Mylars.
- A statement plat monuments are set or financial guarantee if delayed staking is to occur (MN State Statute 505.021 Subd. 10. Survey) After Approval with Mylars
- ~~W/A~~ Final Stormwater Management Plan
- Final signed and notarized copy of any covenants (if applicable)
- ~~W/A~~ All applicable bonds
- ~~W/A~~ Developer's agreement
- Current title opinion, abstract of title, certificate of title or title commitment by sub divider's attorney or title company

FINAL PLAT FEES

<u>Residential</u>	<u>Commercial</u>
1. \$500.00 for Final Plat fee	1. \$750.00 for Final Plat fee
2. \$25.00 per lot	2. \$50.00 per lot
3. Sec. 44-402. Required; applicability.	3. Sec. 44-402. Required; applicability

(a) The developer of a subdivision shall dedicate ten percent (10%) of his buildable land as measured pre-plat to the public for park purposes, or, at the option of the city council, shall pay the city an amount equal to \$1,500.00 per lot for a commercial- or industrial-zoned subdivision and \$1,500.00 per residential unit created in a residentially zoned subdivision, or a combination of land dedication and payment of cash in lieu of land according to the formula set forth in this Code.

(b) This section shall apply to all land subdivisions, including land subdivided by metes and bounds description.

APPROVED FINAL PLAT SUBMISSION REQUIREMENTS

- Electronic version of approved final plat (must be compatible with City and County software)
- PDF version of approved final plat
- Two double matted four mil thick signed mylars for County use 4.8 G

Received by _____

Date _____

- Note: Certificate of location of Government corner must be prepared and placed of record for any corner used in determining the boundary of the subject parcel as specified in MN State Statute 381.12



City of Crosslake

Planning Commission/Board of Adjustment

Summary of Record

Gerald J & Carole A Woody – Part of Outlot B, McLin, 14170559, at 36200 Johnie Street, Crosslake, MN 56442

Request:

- Approve the preliminary plat of Woodys Tall Pines consisting of 1 tract involving approximately 7.93 acres into 7 tracts

Chronology of events:

- July 13, 2021 – Development Review Team Meeting
- August 9, 2021 – Application submitted
- September 2, 2021 – Notices sent out
- September 7 & 8, 2021 – Published in local newspaper
- September 23, 2021 – Planning Commission/Board of Adjust on-site
- September 24, 2021 – Planning Commission/Board of Adjust meeting – Decision made to recommend approval for the preliminary plat of Woodys Tall Pines
- October 11, 2021 (possible date) - Crosslake City Council Meeting -Decision to approve the preliminary and final plat of Woodys Tall Pines of parcel 14170559, involving 7.93 acres

Packet Information:

- City Council Minutes
- Planning Commission/Board of Adjustment Minutes & Findings
- Meeting Decision
- Publication
- Public Hearing Notice
- Staff Report
- Development Review Team Minutes
- Submitted Preliminary Plat/Stormwater Plan
- Wetland Delineation
- Subdivisions Application
- Declaration/Covenants/By Laws (none received for the preliminary plat)

Correspondence:

- No correspondence received

September 24, 2021

FINDINGS OF FACT

SUPPORTING/DENYING A PRELIMINARY PLAT

Findings should be made in either recommending for or against a preliminary plat, and should reference Chapter 44 of the City Subdivision Ordinance. The following questions are to be considered, but are not limited to:

1. Does the proposed plat conform to the City's Comprehensive Plan?

Yes No

Why?

- **Encourage sustainable development, that would maintain the communities character and respects the environment including natural topography, suitable soils and avoids such areas as wetland, flood plains erodible steep slopes and bluffs; strengthen the distinction between urban growth and rural countryside and guide new development in ways that promote and enhance land use compatibility; support the infill and redevelopment of areas within the city in an effort to leverage existing infrastructure investment; identify areas and phases of development in a manner that addresses the cost of providing public services; identify and prioritize significant view-sheds and develop alternative approaches to preserve them while permitting reasonable use and development of privately owned lands (page 19)**

2. Is the proposal consistent with the existing City Subdivision Ordinance? Specify the applicable sections of the ordinance.

Yes No

Why?

- **Land subdivision must be accomplished in a manner that contributes to an attractive, orderly stable and wholesome community environment with adequate public services and safe streets. All land subdivisions, including plats, shall fully comply with the regulations in this chapter and as may be addressed in other chapters of this Code. (Sec. 44.1)**
- **The current land use classification is Shoreland District and the proposed subdivision meet or exceed the minimum requirements for lot width and lot area**
- **There is adequate ingress/egress off of Johnie Street with a private road planned within the plat**

3. Are there any other standards, rules or requirements that this plat must meet?

Yes No Specify other required standards.

Why?

- **Current home septic compliance inspection and each proposed tract has two septic site suitabilities submitted**
- **Park dedication fee for each new parcel before submitting the final plat application to the city council**

4. Is the proposed plat compatible with the present land uses in the area of the proposal?

Yes No Zoning District Shoreland

Why?

- **It is consistent with the surrounding zoning and uses in the area**
- **There is no proposed change in the use**
- **The proposed parcels meet the ordinance size requirements**

5. Does the plat conform to all applicable performance standards in Article 2 of the Subdivision Ordinance?

Yes No

Why?

- **Proposed amendment to the original McLin approved plat**
- **There is adequate ingress/egress off of Johnie Street with a private road planned within the plat**
- **All proposed parcel minimum ordinance lot requirements are being met**

6. How are the potential environmental impacts being resolved? (Does the plat meet City Standards?)

Stormwater:

- A. **Exhibit A details the planned stormwater needs and individual parcels will be handled by the permit process**

Erosion /Sediment Control:

- A. **Staff will work with builder/owner to meet requirements**

Wetlands:

- A. **The plat indicates there are wetlands on the property with the stormwater retainage protecting the wetland area to be addressed in the permitting process and is address on the submitted preliminary plat**

Floodplain:

- A. **Plat indicates 2 foot contours in the proposed area**

Shoreland:

- A. **N/A as the proposal does not include this area**

Septic Systems:

- A. **Current home septic compliance inspection and each proposed tract has two septic site suitabilities submitted**

7. Have the potential public health, safety or traffic generation impacts been addressed?

Yes No

Why?

- **There is no change in the current use of the property requested**
- **No traffic issues**
- **Each proposed new parcel has room for a septic system**

8. Other issues pertinent to this matter.

- **Park dedication fees due prior to the application submittal for the City Council meeting**
- **Work with the City Public Works Director on any ingress/egress items**

Decision: Motion by Lindner; supported by Dymoke to recommend to the Crosslake City Council the approval of the preliminary plat of Woodys Tall Pines of parcel 14170559, along with the below condition, into 7 tracts involving 7.93 acres, Section 17, located at 36200 Johnie Street, Crosslake, MN 56442

Per the findings of fact as discussed, the on-site conducted on 9-23-2021 and as shown on preliminary plat received at the Planning & Zoning office dated 10-23-2019 for property located at 36200 Johnnie Street, Sec 17, City of Crosslake

Conditions:

Unless an extension of time is requested by the subdivider and granted by the city council, the subdivider shall, within one year following approval of the preliminary plat remit the final plat application per Chapter 44 Subdivisions requirements.

1. Maintain a perpetual 20 foot screening of existing foliage and trees (vegetation) on lots 1 & 7 along Johnnie Street

Findings: As listed above

All members voting “Aye”, Motion carried

Date: 10-22-2021

Signature: _____
Chairman



Subdivisions Application
 Planning and Zoning Department
 13888 Daggett Bay Rd, Crosslake, MN 56442
 218.692.2689 (Phone) 218.692.2687 (Fax) www.cityofcrosslake.org

Receipt Number: 918762
 Property Owner(s): Gerald + Carole Woody
 Mailing Address: P.O. Box 157
 Site Address: 36200 Johnie Street
 Phone Number: 763-286-9361
 E-Mail Address: Woody@restechsystems.com

Permit Number: 210235 S

Parcel Number(s): 14170559
 Legal Description: Part of Outlet B McLin
 Sec 17 Twp 137 Rge 26 27 28
 Land Involved: Width: 500' Length: 700' Acres: 7.9
 Lake/River Name: N/A

Subdivision Type
 (Check applicable request)

Metes and Bounds-Record **within 90 days of approval**

Residential Preliminary Plat

Residential Final Plat

Commercial Preliminary Plat

Commercial Final Plat

Development

7 Number of proposed lots

1 Number of proposed outlets

Access

Public Road

Easement

Easement recorded: Yes No

Septic

Compliance _____

SSTS Design _____

Site Suitability

Do you own land adjacent to this parcel(s)? Yes No

If yes, list Parcel Number(s) 14170583 + 14170582

Authorized Agent: Daniel Woody

Agent Address: PO Box 46168-Plymouth, MN 55446

Agent Phone Number: 763.286.9361

Signature of Property Owner(s): Carole Woody

Signature of Authorized Agent(s): Gerald Woody Daniel Woody

Date 10-6-2021

Date 10-6-2021

- All applications must be accompanied by signed Certificate of Survey
- Residential Fee: Preliminary \$500 + \$100 per lot; Final \$500 + \$25 per lot Payable to "City of Crosslake"
- Commercial Fee: Preliminary \$750 + \$150 per lot; Final \$750 + \$50 per lot Payable to "City of Crosslake"
- Metes & Bounds: \$100 + \$75 per lot Payable to "City of Crosslake"
- Above Fees will require additional Park Dedication Fees of \$1,500 per unit/lot or 10% of buildable land as measured pre-plat for park purposes or a combination of both Payable to "City of Crosslake"**
- No decisions were made on an applicant's request at the DRT meeting. Submittal of an application after DRT does not constitute approval. Approval or denial of application is determined at a public meeting by the City Council after a recommendation from the Planning Commission/Board of Adjustment per Minnesota Statute 462 and the City of Crosslake Land Use Ordinance.

\$500
 \$175 = 7 x \$25 > \$675

For Office Use:
 Application accepted by DL Date 10/6/21 Land Use District SD Lake Class GD Park, Rec, Lib 7 parcels

BREEN & PERSON ^{LLP}

Attorneys At Law

August 7, 2021

TITLE OPINION

City of Crosslake

RE: 36200 Johnie Street, Crosslake – see Exhibit B for full legal

To Whom It May Concern:

I have examined the record title to the above-described property situated in Crow Wing County, Minnesota.

From such an examination, I find Gerald J. Woody and Carole A. Woody are record owner in fee thereof, free and clear of all liens or encumbrances of record, subject to the following exceptions:

1. For PID 14170559; taxes paid to date.

There are no judgments docketed in the office of the Clerk of the District Court of said County which might be a lien against said premises except as hereinabove noted. There are no outstanding, delinquent taxes or tax title against said property except as hereinabove stated. Tax lien searches indicate that the property is clear of any claim on behalf of the State of Minnesota or the United States Government. Attached hereto is an instrument marked Exhibit "A", and by this reference, herein incorporated and made a part of this opinion.

Respectfully submitted,

BREEN AND PERSON, LTD.



J. Brad Person

BREEN & PERSON LLP

Attorneys At Law

EXHIBIT "A"

Under Law, persons in possession of premises need not file of record evidence of their rights in the property. Accordingly, you should inquire of all persons in possession as to their rights. If they are tenants, contract purchasers, or in possession under other claim, those rights are prior to any you may acquire until properly disposed of.

Mechanics and material men have a period of one hundred twenty (120) days after the furnishing of the last item of work or materials upon an improvement or alteration to said premises within which to record a claim of lien. Until such statement is recorded, there is nothing of record to give notice of any such claim of lien. Accordingly, you should inquire as to whether or not any alterations or improvements have been made upon said premises within the last 120 days, and, if so, whether or not the same have been paid.

Occasionally, there are encroachments upon property by neighbors' fences, buildings or other structures. Obviously, such facts can be ascertained only from an accurate survey of the property. If an examination of the premises indicates such encroachments, you should consider the advisability of a survey.

The opinion herein expressed as to the title to the subject premises is also subject to the following limitations:

1. Any defects in the title not of record, but known to you.
2. Governmental regulations, if any, affecting the use and occupancy of the premises and any buildings thereon.
3. Special assessments and/or delinquent water and light charges are not reflected in the record title and, therefore, we cannot certify to the same. You should make appropriate inquiry concerning these matters.

Because of abstracting limitations, we are unable to certify to the validity of easements that purport to be for the benefit of, or that may burden, the property in question. Also, we make no representations concerning the availability of easements providing ingress or egress to the property in question.

BREEN & PERSON LLP

Attorneys At Law

Exhibit B

Outlot B, McLin, except that part of Outlot B described as follows: beginning at the most northerly corner of Lot 30, McLin; thence northwesterly along the northwesterly extension of the northeasterly line of said Lot 30 95.00 feet; thence southwesterly parallel with the southeasterly lines of Lot 28,29 and 30, McLin 165.0 feet, more or less, to the northeasterly shore of the pond in said Outlots A and B; thence southwesterly along the easterly shore of said pond to its intersection with northwesterly extension with the northwesterly extension of the southwesterly line of said Lot 28; thence Southeasterly along said northwesterly extension of the southwesterly line of said Lot 28 86.5 feet, more or less, to the most westerly corner of said Lot 28; thence northeasterly along the northwesterly lines of said Lots 28,29 and 30 to the point of beginning.

BUILDING AND USE RESTRICTIONS

10 **Subdivision Prohibited.** No parcel (A-F) may be subdivided or partitioned without written consent of the owners of all Parcels.

10.1 **Use.** The Parcels shall be used by Owners, Occupants, and their guests exclusively for residential purposes.

10.2 **Rental.** No short term rentals (any lease or occupation agreement for a term less than one month) shall be allowed.

10.3 **Storage.** Outside storage of any item (not including toys, outdoor cooking equipment, yard and garden tools and equipment and trash and garbage containers) shall not be allowed. No watercraft, inoperable automobiles, snowmobiles, fish houses, trailers, camping vehicles, recreational vehicles, tractor/trailers, buses, or trucks in excess of 1500 pounds gross weight, shall at any time be stored outside.

10.4 **Trash and Refuse** Trash and refuse shall be regularly collected and shall be kept in covered containers.

10.5 **Animals.** Dogs and cats, and no more than two of each, are the only allowed animals.

10.6 **Quiet Enjoyment: Interference Prohibited.** All Owners, Occupants and their guests shall have a right of quiet enjoyment in their respective Parcels, and shall use the property in such a manner as will not cause a nuisance, nor unduly restrict, interfere with or impede the use of the Property by the other Owners, Occupants, and their guests.

10.7 **Compliance with Law.** No use shall be made of the Property which would violate any then existing municipal codes or ordinances, or state or federal laws, nor shall any act or use be permitted which could cause waste to the Property, cause a material increase in insurance rates on the Property, or otherwise cause any unusual liability, health or safety risk, or expense, for any Owner, Occupant, or guest.

10.8 **Prohibited Uses.** The following are prohibited uses: No multiple occupancy dwellings shall be allowed. Additionally, no rental storage will be allowed in any building or on any lot.

10.9 **Building Design and Construction.** The colors of the materials used for buildings shall be of earth and/or neutral tones. The width and length of every dwelling must be at least 26 feet. All structures erected shall be of new materials and new construction and shall be completed within one (1) year after commencement of construction. All buildings or structures shall be located on their respective lots in a manner consistent with all applicable state, county or city ordinances.

10.10 **Temporary Structures.** No structure of a temporary character, trailer, tent or shack shall be constructed, placed on or maintained on the property.

G.3.d.

REQUEST FOR COUNCIL ACTION

October 6, 2021

Department: Parks & Recreation

Agenda Section: Commission Reports

Department Head: TJ Graumann

Agenda Item: Woody Subdivision – Park Dedication Recommendation

BACKGROUND

The Crosslake Park/Library Commission met on September 23, in which they discussed the Woody Subdivision.

FINANCIAL IMPLICATIONS

\$9,000.00 in Park Dedication.

STAFF RECOMMENDATIONS

The Park/Library Commission recommends to City Council that cash in lieu of land be collected for the Woody Subdivision.

COUNCIL ACTION REQUESTED

Motion to collect cash in lieu of land for the Woody Subdivision.

ATTACHMENT

- a. Subdivision Application

G. 3. e.

DEVELOPER

Dean A. Eggen
P.O. Box 400
Crosslake, MN 56442

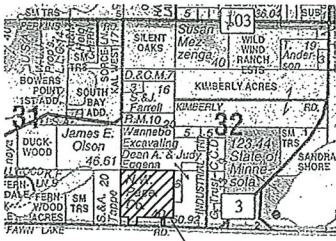
SURVEYOR

Stonemark Land Surveying, Inc.
P.O. Box 874
Pequet Lakes, MN 56472
ATTN: Patrick A. Trotter

FAWN LAKE PARK FIRST ADDITION

PRELIMINARY PLAT

OUTLOT A, FAWN LAKE PARK,
SECTION 32, TOWNSHIP 137 NORTH, RANGE 27 WEST,
CROW WING COUNTY, MINNESOTA
TOTAL AREA = 33.7 ACRES



VICINITY MAP

LEGEND

PROPOSED LOT IMPROVEMENTS FOR ILLUSTRATIVE PURPOSES ONLY

- DENOTES POSSIBLE WELL LOCATION
- DENOTES POSSIBLE DIAPHRAGM LOCATION
- DENOTES POSSIBLE ALTERNATE EXHAUST FIELD LOCATION
- DENOTES EDGE OF EXISTING BUTYNOVUS
- DENOTES EDGE OF EXISTING GRAVEL
- 1203 DENOTES EXISTING INTERMEDIATE CONTOURS
- 1210 DENOTES EXISTING INDEX CONTOURS
- DENOTES EXISTING UTILITY POLE
- DENOTES EXISTING OVERHEAD ELECTRIC CABLE
- DENOTES EXISTING SURFACE DRAINAGE FLOW
- DENOTES MONUMENT FOUND

Note:
1. The plats shown and described herein must be approved by the local zoning authority before site is transferred and no holding permits obtained.
2. Contact "COURTESY ONE-CALL" 1-800-222-2164 prior to excavation.
3. The information contained herein is subject to change without notice, including, without limitation, configuration of lots, structures, roads, recreational areas, easements, etc.

WETLAND INFORMATION

There are no wetlands on this property per determination on June 14, 2018 by Michael Bricks, Bricks Wetland Services, LLC. Certified Wetland Determinator #1607

CONTOUR INFORMATION

Contours shown have been obtained from Crow Wing County Land Department. Contour interval is 2 feet as shown on this drawing.

SOIL DATUM

The Crow Wing County Soils Survey indicates soil in the proposed platred area to be classified as "Mesaqua-Hymore Association, nearly level (0/01A)". These soils are reported to be "Very Suitable" for septic tank and drainfield application.

VEGETATION AND TOPOGRAPHIC ALTERATIONS

The plat will consist of 19 lots for industrial purposes and 1 outlet reserved for future roads and development. Each lot will support industrial improvements where vegetation and land alterations will occur for the construction of buildings, sewer systems, and other appropriate commercial activities.

UTILITIES

All lots have been designed large enough to allow for two (2) possible drainfield sites as shown on the plat. Drainfield sites must meet all setback requirements as set forth in the city's ordinances. All lots will be served by private wells for their individual water supply.

ZONING

Current zoning is Commercial Light Industrial.

EROSION CONTROL PLAN

1. All ground disturbed by construction is to be stabilized as soon as possible using seed and mulch turf establishment
2. Maintain vegetation along property lines and areas undisturbed by construction

DRAINAGE

See drainage easement as shown.

LEGAL DESCRIPTION

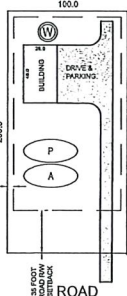
Outlet A, FAWN LAKE PARK, according to the recorded plat thereof, Crow Wing County, Minnesota.

Subject to easements, restrictions, and reservations of record.

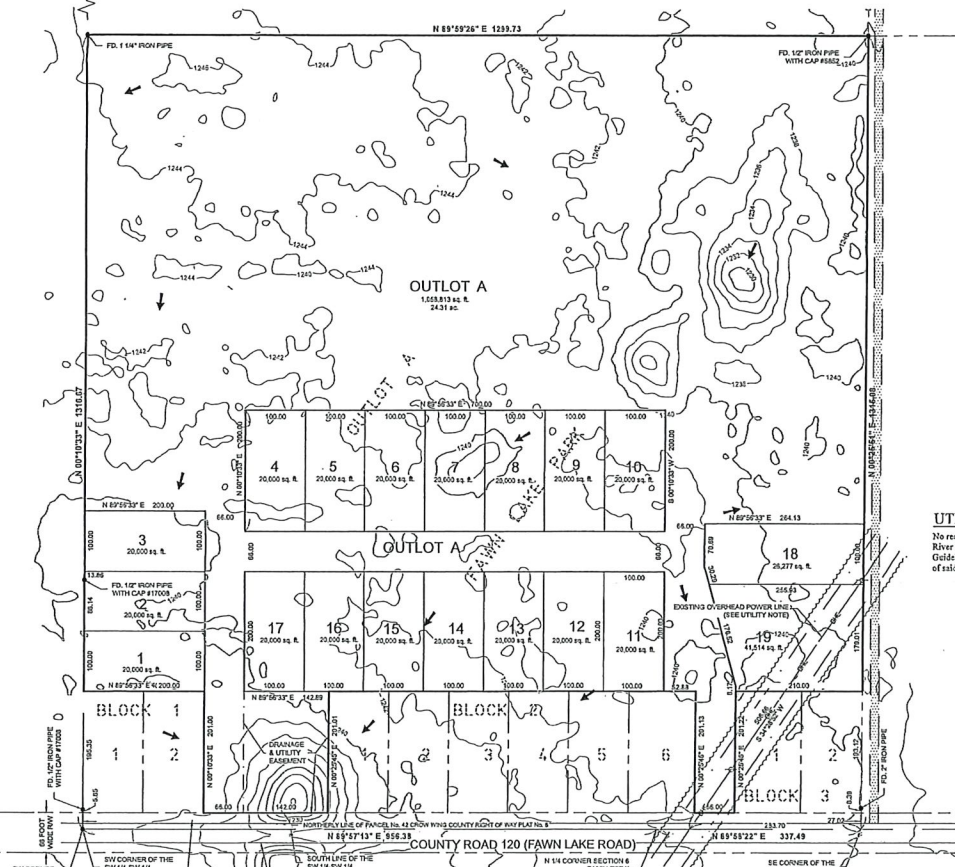
ACCESS

Property is accessed via County Road 120 (Fawn Lake Road) and private roads to be constructed on proposed Outlet A.

NOTE: ROAD RUNOFF TO BE RETAINED IN DITCHES ALONG ROADWAYS CLH

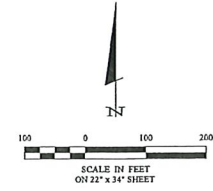


TYPICAL LOT LAYOUT
SCALE: 1"=50'



UTILITY NOTE

No recorded easement for existing overhead power lines operated by Great River Energy (GRE) is of record. GRE Transmission Division Operating Guidelines set easement width at 25 feet on either side of physical centerline of said power lines for a total width of 50 feet as shown.



ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE WEST LINE OF THE SW 1/4 SW 1/4 TO HAVE AN ASSUMED BEARING OF 107°03'15\"/>

1 1 1	PRELIMINARY PLAT	PROJECT MANAGER:	PROJECT No.:	DATE:	REVISIONS	I HEREBY CERTIFY THAT THIS SURVEY, PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A FULLY LICENSED PROFESSIONAL ENGINEER OR LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA. PATRICK A. TROTTER PATRICK A. TROTTER FLS#1002 DATE: 8-05-2021 LIC. NO. 41002
	DEAN A. EGGENA P.O. BOX 400 CROSSLAKE, MN 56442	CHECKED BY:	FILE NAME:	SCALE:	DESCRIPTION	
		DRAWN BY:	FIELD BOOK:	VERT.:		
		BOOK 321 PL. 18		NONE		



Subdivisions Application
 Planning and Zoning Department
 13888 Daggett Bay Rd, Crosslake, MN 56442
 218.692.2689 (Phone) 218.692.2687 (Fax) www.cityofcrosslake.org

210170S

Receipt Number: 969544

Permit Number: _____

Property Owner(s): CYNTHIA L. HOLDEN

Mailing Address: P.O. BOX 34 CROSSLAKE, MN 56442

Site Address: PLAT FAWN LAKE PARK FAWN LAKE ROAD CROSSLAKE, MN 56442

Phone Number: 218-838-5925

E-Mail Address: CRM@CROSSLAKE.NET & CLHOLDEN2019@OUTLOOK.COM

Parcel Number(s): 14320738

Legal Description: SEE ATTACHED (Outlot A Fawn Lake Park)

Sec 32 Twp 137 Rge 26 27 28

Land Involved: Width: 1299.73 Length: 1316.67 Acres: 33.7

Lake/River Name: NONE

Do you own land adjacent to this parcel(s)? Yes No

If yes, list Parcel Number(s) 14320684, 14320687, 14320686

Authorized Agent: DEAN A. EGGENA

Agent Address: P.O. BOX 400 CROSSLAKE, MN 56442

Agent Phone Number: 218-838-5921

Signature of Property Owner(s) Cynthia L. Holden

Date 8/1/2021

Signature of Authorized Agent(s) Dean A. Eggena

Date 8/1/2021

Subdivision Type
(Check applicable request)

Metes and Bounds-Record **within 90 days of approval**

Residential Preliminary Plat

Residential Final Plat

Commercial Preliminary Plat

Commercial Final Plat

Development

19 Number of proposed lots

1 Number of proposed outlots

Access

Public Road

Easement

Easement recorded: Yes No

Septic

Compliance _____

SSTS Design _____

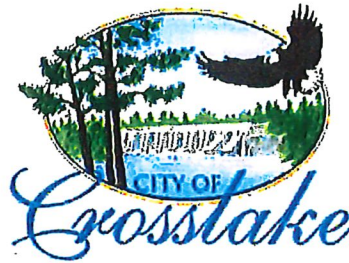
Site Suitability 2 for ea. / thru 19 parcels

- All applications must be accompanied by signed Certificate of Survey
- Residential Fee: Preliminary \$500 + \$100 per lot; Final \$500 + \$25 per lot Payable to "City of Crosslake" \$150
- Commercial Fee: Preliminary \$750 + \$150 per lot; Final \$750 + \$50 per lot Payable to "City of Crosslake" 19
- Metes & Bounds: \$100 + \$75 per lot Payable to "City of Crosslake" 2,850
- Above Fees will require additional Park Dedication Fees of \$1,500 per unit/lot or 10% of buildable land as measured pre-plat for park purposes or a combination of both Payable to "City of Crosslake" + 750
- No decisions were made on an applicant's request at the DRT meeting. Submittal of an application after DRT \$3600 does not constitute approval. Approval or denial of application is determined at a public meeting by the City Council after a recommendation from the Planning Commission/Board of Adjustment per Minnesota Statute 462 and the City of Crosslake Land Use Ordinance.

For Office Use:

Application accepted by CS Date 8-6-21 Land Use District Commercial/Light Industrial Lake Class A/A Park, Rec, Lib yes

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



13888 Daggett Bay Rd
Crosslake, Minnesota 56442
www.cityofcrosslake.org

CITY OF CROSSLAKE

PLANNING COMMISSION/BOARD OF ADJUSTMENT

September 24, 2021

9:00 A.M.

Crosslake City Hall
13888 Daggett Bay Rd, Crosslake MN 56442
(218) 692-2689

PUBLIC HEARING NOTICE

Applicant: Cynthia L Holden

Authorized Agent: Dean A Eggena

Site Location: Outlot A, Fawn Lake Park, Sec 32, Fawn Lake Rd, Crosslake, MN 56442

Request:

- Subdivision of property

To:

- Subdivide parcel #14320738 involving 33.7 acres into 20 tracts

Notification: Pursuant to Minnesota Statutes Chapter 462 and the City of Crosslake Zoning Ordinance, you are hereby notified of a public hearing before the City of Crosslake Planning Commission/Board of Adjustment. Property owners have been notified according to MN State Statute 462 and has been published in the local newspaper. Please share this notice with any of your neighbors who may not have been notified by mail.

Information: Copies of the application and all maps, diagrams or documents are available at Crosslake City Hall or by contacting the Crosslake Planning & Zoning staff at 218-692-2689. Please submit your comments in writing including your name and mailing address to Crosslake City Hall or (crosslakepz@crosslake.net).



STAFF REPORT

Property Owner/Applicant: Cynthia L Holden

Parcel Number(s): 14320738

Application Submitted: August 6, 2021

Action Deadline: October 4, 2021

City 60 Day Extension Letter sent/ Deadline: N/A / N/A

Applicant Extension Received / Request: N/A / N/A

City Council Date: June 08, 2015

Authorized Agent: Dean A Eggena

Request: To subdivide parcel #14320738 involving 33.7 acres into 20 tracts

Current Zoning: Commercial/Light Industrial

Adjacent Land Use/Zoning:

North – Commercial/ Light Industrial

South – Mission Township

East – Commercial/ Light Industrial

West – Shoreland, Rural Residential 5

Development Review Team Minutes held on 7-27-2021:

- Property is located off of County Road 120, Fawn Lake Rd, Crosslake
- Proposed to split the 33.7 acre parcel into twenty new tracts
- Access from County Road 120, Fawn Lake Rd, private drive on outlot A (per survey note) – Owner to propose a road name
- Owner to contact Melby, Engineering Coordinator, Highway Dept to address his email concerns
- No zoning change is being pursued; they are zoned commercial/light industrial and will remain so
- Park dedication fees per the Parks & Rec recommendation and the city council motion
- Preliminary copy of any covenants, bylaws and declarations for the final plat
- Two septic site suitabilities will be required for each new tract from a septic professional with a 7 to 10 day grace period from the deadline date of the preliminary application submittal
- Wetland Delineation has been done by Mitchell Brinks per survey note
- Planning Commission/Board of Adjustment (PC/BOA) will make a recommendation to the Crosslake City Council
- Failure to submit the final plat request to the city council within a one year period of the PC/BOA recommendation

- Failure to record a signed deed(s)/mylar within 2 (two) years of subdivision approval by the city council shall void the approval of this plat

Property owner was informed that before they could be placed on a public hearing agenda the following information is required:

1. A certificate of survey meeting the requirements outlined in Chapter 44 of the Code of Ordinances of the City of Crosslake
2. Wetland delineation or a no wetland statement/letter
3. Two septic site suitabilities per new parcel
4. A complete Subdivisions application with all required paperwork
5. The commercial public hearing fee: Preliminary \$750 + \$150 per new lot; Final \$750 + \$50 per new lot
6. Upon recommendation from the Planning Commission/Board of Adjustment to the City Council and before the city council meeting a park dedication fee of \$1,500.00 or 10% of land per new lot or a combination thereof as outlined in Chapter 44, Sec. 44-402 is required for newly created lots

Parcel History:

- August 2008 - Metes & Bounds subdivision – approved – void after 90 days if not recorded
- February 2009 – Fawn Lake Park Preliminary Plat subdivision - City determined the application as incomplete
- August 2018 – Variance approved for lot width of 100’ where 150’ is required
- September 2018 – Preliminary plat approved for 10 parcels by the city council
- May 2019 - Final plat approved for 10 parcels by the city council

City Ordinance:

Land subdivision must be accomplished in a manner that contributes to an attractive, orderly, stable and wholesome community environment with adequate public services and safe streets. All land subdivisions, including plats, shall fully comply with the regulations in this chapter and as may be addressed in other chapters of this Code. (Sec. 44.1)

City Community Plan:

Encourage sustainable development, that would maintain the communities character and respects the environment including natural topography, suitable soils and avoids such areas as wetland, flood plains erodible steep slopes and bluffs; strengthen the distinction between urban growth and rural countryside and guide new development in ways that promote and enhance land use compatibility; support the infill and redevelopment of areas within the city in an effort to leverage existing infrastructure investment; identify areas and phases of development in a manner that addresses the cost of providing public services; identify and prioritize significant view-sheds and develop alternative approaches to preserve them while permitting reasonable use and development of privately owned lands (page 19)

Agencies Notified and Responses Received:

County Highway: No comments were received as of 9-9-2021

DNR: No comments were received as of 9-9-2021

City Engineer: No comments were received as of 9-9-2021

City Attorney: No comments were received as of 9-9-2021

Lake Association: No comments were received as of 9-9-2021

Crosslake Public Works: No comments were received as of 9-9-2021

Crosslake Park, Recreation & Library: No comments were received as of 9-9-2021
Concerned Parties: No comments were received as of 9-9-2021

POSSIBLE MOTION:

To make a recommendation to the Crosslake City Council to approve/table/deny the subdivision of parcel #14320738 involving 33.7 acres into 20 tracts located in Sec 32, Outlot A, Fawn Lake Park plat, City of Crosslake

As shown on the preliminary plat named Fawn Lake Park First Addition dated 8-5-2021

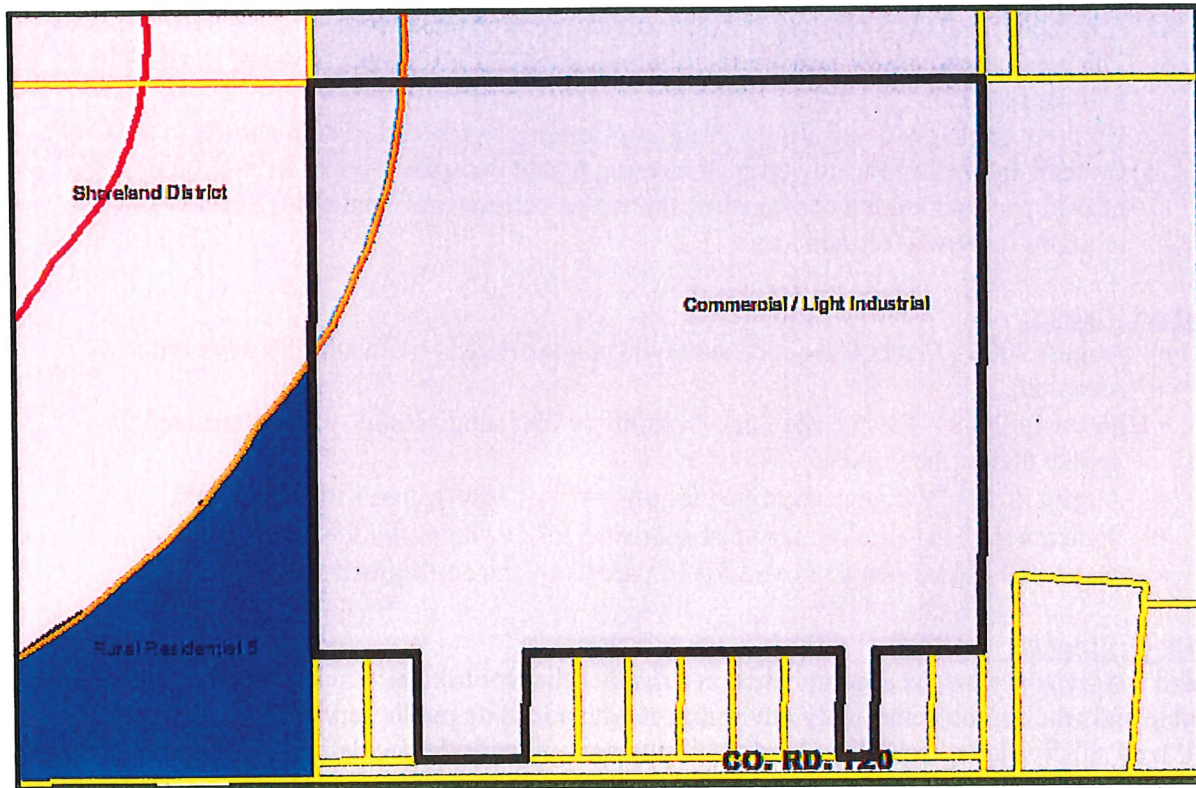


Exhibit B Proposed Road Names

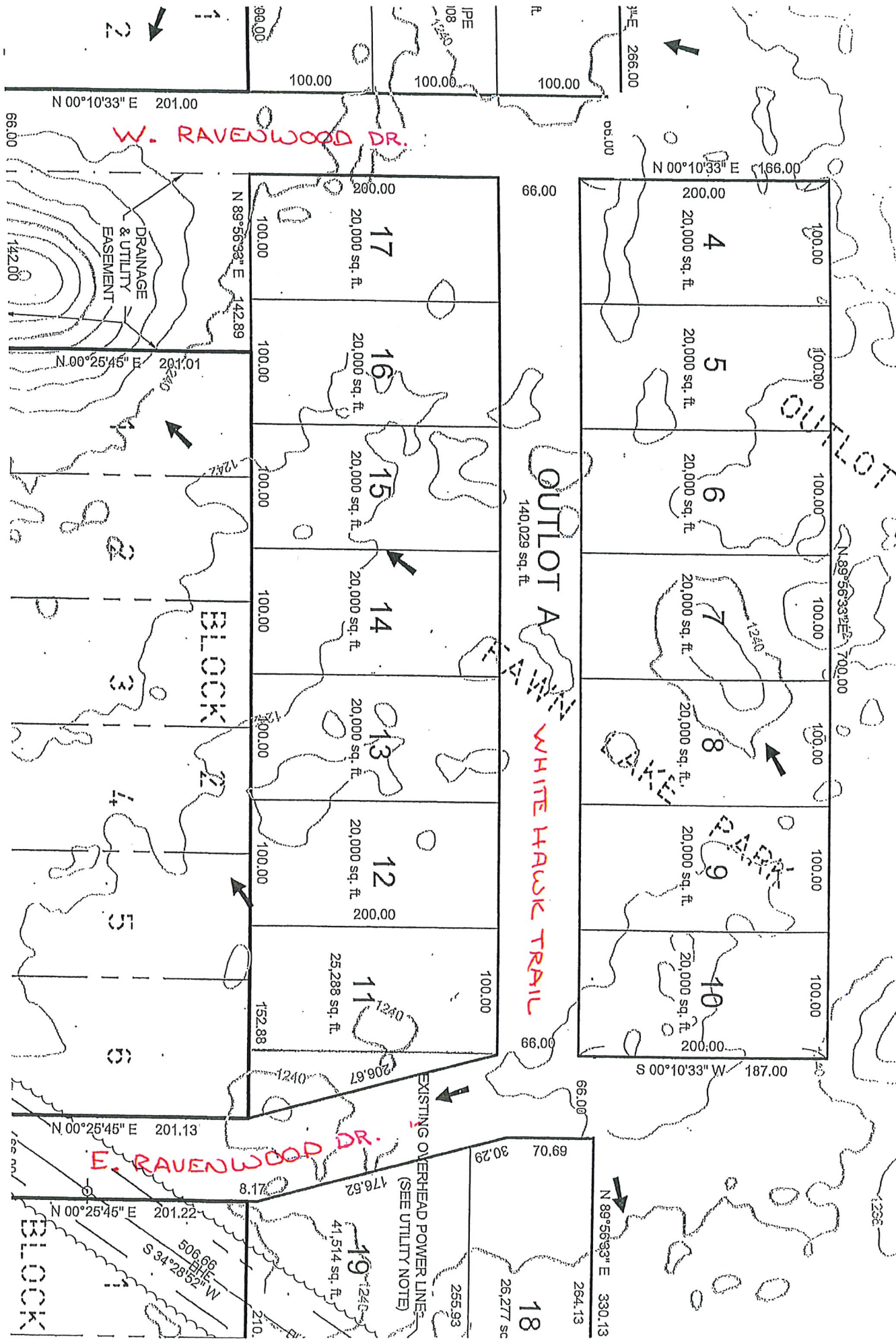


EXHIBIT "A"

That part of the Northeast Quarter of the Southwest Quarter, Section 32, Township 137 North, Range 27 West, Crow Wing County, Minnesota, described as follows: Commencing at the southwest corner thereof; thence North 00 degrees 25 minutes 51 seconds East, assumed bearing, along the west line thereof 560.02 feet to the Northwest corner of the south 560.00 feet thereof; thence North 89 degrees 59 minutes 29 seconds East being parallel with the south line of said Northeast Quarter of the Southwest Quarter 516.00 feet; thence South 00 degrees 25 minutes 51 seconds West parallel with the west line of said Northeast Quarter of the Southwest Quarter 55.43 feet to the point of beginning of the tract to be herein described; thence North 00 degrees 25 minutes 51 seconds East being parallel with the west line of said Northeast Quarter of the Southwest Quarter 449.86 feet to the south line of the north 361.43 feet thereof; thence North 89 degrees 58 minutes 59 seconds West along last described south line 516.00 feet to said west line; thence South 00 degrees 25 minutes 51 seconds West along said west line 954.68 feet to said southwest corner; thence North 89 degrees 59 minutes 29 seconds East along the south line thereof 66.00 feet to the east line of the west 66.00 feet thereof; thence North 00 degrees 25 minutes 51 seconds East along said east line 280.01 feet to the north line of the south 280.00 feet thereof; thence North 89 degrees 59 minutes 29 seconds East along said north line 450.01 feet to the east line of the west 516.00 feet thereof; thence South 00 degrees 25 minutes 51 seconds West along last described east line 280.01 feet to said south line of the Northeast Quarter of the Southwest Quarter; thence North 89 degrees 59 minutes 29 seconds East along last described south line 415.63 feet to the east line of the west 66.00 feet of the east 434.06 feet thereof; thence North 00 degrees 41 minutes 11 seconds East along said last described east line 197.01 feet to the north line of the south 197.00 feet thereof; thence South 89 degrees 59 minutes 29 seconds West along said last described north line 66.00 feet to the west line of the east 434.06 feet thereof; thence North 00 degrees 41 minutes 11 seconds East along last described west line 307.32 feet to the intersection with a line bearing South 89 degrees 57 minutes 50 seconds East from the point of beginning; thence North 89 degrees 57 minutes 50 seconds West 381.89 feet, more or less, to the point of beginning.

County: Crow Wing
Property type: Abstract

Cheryl

From: Mark Melby <Mark.Melby@crowwing.us>
Sent: Wednesday, September 15, 2021 9:02 AM
To: Cheryl
Cc: Jon Kolstad
Subject: RE: PC/BOA 9.24.2021 Info

County Highway Department comments on Fawn Lake Park First Addition:

The 19 lots for storage units will not warrant any right turn lane or passing lanes on Fawn Lake Road. The Preliminary Plat and packet as presented will not have any adverse impacts on the County Road 120, (Fawn Lake Road) system. If future changes to the Plat of Fawn Lake Park First Addition are proposed that have a significant increase in daily traffic on CR 120, right turn lane and/ or by pass lanes may be warranted and subject to the County Cost share policy.

Mark Melby
Engineering Coordinator
Highway Department
Office - 218-822-2694
Cell - 218-839-6207
www.crowwing.us



Our Vision: Being Minnesota's favorite place.
Our Mission: Serve well. Deliver value. Drive results.
Our Values: Be responsible. Treat people right. Build a better future.

Let us know how we are doing: [Customer Service Survey](#).

From: Cheryl <cstuckmayer@crosslake.net>
Sent: Thursday, September 2, 2021 11:41 AM
To: Mark Melby <Mark.Melby@crowwing.us>
Cc: Jon Kolstad <jkolstad@crosslake.net>
Subject: PC/BOA 9.24.2021 Info

Good morning,

Please review the attachment(s). As always, any comments you would like to contribute to our meeting, please put in writing.

Thank you

Respectfully,

Cheryl Stuckmayer

Jon Kolstad

From: Macmillan, Michelle GRE-MG <mamacmillan@GREnergy.com>
Sent: Wednesday, August 22, 2018 2:44 PM
To: crosslakepz@crosslake.net
Subject: Preliminary Plat
Attachments: TDOG111.pdf

John,

Thank you for contacting Great River Energy regarding parcel no. 120323300000009 in Crow Wing County. Great River Energy does not have a written easement of record for this property. However, the transmission line has been there since 1967 and Great River Energy would claim a prescriptive easement for the right of way we maintain which appears to be approximately 70 ft. since the line has been there open and notoriously for more than 15 years.


I understand that the individual providing the preliminary plat is trying to market this parcel as buildable under the 69kV transmission line owned by Great River Energy. Great River Energy would not approve this and does not allow encroachments within its right of way without written permission. There are guidelines that have to be met and there is a 50 ft. no improvement zone, lying 25 feet on both sides of the transmission line centerline. I have attached the Transmission Division Operating Guideline for your review (TDOG111).

Please contact me if you have any further questions.

Michelle MacMillan
Great River Energy
Land Rights Department
12300 Elm Creek Boulevard
Maple Grove, MN 55369-4718

Direct: 763-445-5984
Main: 763-445-5000
Fax: 763-445-6784
Cell: 612-845-1204
mamacmillan@GREnergy.com



 *Please consider the environment before you print this e-mail.*

NOTICE TO RECIPIENT: The information contained in this message from Great River Energy and any attachments are confidential and intended only for the named recipient(s). If you have received this message in error, you are prohibited from copying, distributing or using the information. Please contact the sender immediately by return email and delete the original message.



City of Crosslake Planning Commission/Board of Adjustment

Findings of Fact

Supporting/Denying a Preliminary Plat

Findings should be made in either recommending for or against a plat, and should reference Chapter 44 of the City Subdivision Ordinance. The following questions are to be considered, but are not limited to:

1. Does the proposed plat conform to the City's Comprehensive Plan?

Yes No

2. Is the proposed plat consistent with the existing City Subdivision Ordinance? Specify the applicable sections of the ordinance.

Yes No

3. Are there any other standards, rules or requirements that this plat must meet?

Yes No Specify other required standards.

4. Is the proposed plat compatible with the present land uses in the area of the proposal?

Yes No Zoning District

5. Does the plat conform to all applicable performance standards in Article 2 of the Subdivision Ordinance?

Yes No

6. How are the potential environmental impacts being resolved? (Does the plat meet the following City Standards?)

Stormwater

Erosion /Sediment Control

Wetlands

Floodplain

Shoreland

Septic Systems

7. Have the potential public health, safety or traffic generation impacts been addressed?

Yes No

8. Other issues pertinent to this matter.

G.3.f.

ORDINANCE NO. _____
AN ORDINANCE AMENDING CHAPTER 42, ARTICLE VI ROAD NAMES
NAMING UNNAMED ROADS AS
EAST RAVENWOOD DR, WEST RAVENWOOD DR, AND WHITEHAWK TRL
AND
ADDING THE ROAD NAMES TO THE MASTER ROAD NAME INDEX
FOR THE CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

The City Council of the City of Crosslake does ordain as follows:

- **Sec. 42-298. - Index established; conflicts.**

The city maintains a master road name index as well as a map for all named roads within the city. Said master road name index was initially established by the city in 1998 and is updated by the city periodically. In the event of any conflicts or discrepancies with road names within the city, the master road name index shall supersede and control.

- **Sec. 42-299. - Procedure for changing road names.**

- (a) Before the city council will consider a request to change a road name, or name an unnamed or new road, a petition containing at least 75 percent of the signatures of all property owners abutting the subject road must be submitted to the city council along with the proposed road name. Changes to the master road name index shall be through an ordinance.
- (b) Notwithstanding the provision of subsection (a) of this section, the city council may, at its own discretion, change the name of a road, or name an unnamed or new road, provided that all property owners abutting the subject road are given at least 14 days' written notice of the hearing on the proposed name change.
- (c) The City of Crosslake hereby names the current unnamed roads as **East Ravenwood Drive, West Ravenwood Drive, and Whitehawk Trail** in Section 32, Township 137N, Range 27W within the City of Crosslake, County of Crow Wing.
- (d) The City Council of the City of Crosslake hereby amends the City Code to include **East Ravenwood Drive, West Ravenwood Drive, and Whitehawk Trail** in the Master Road Name Index.
- (e) The City Designates **East Ravenwood Drive, West Ravenwood Drive, and Whitehawk Trail** as private roads and the City of Crosslake shall not accept **East Ravenwood Drive, West Ravenwood Drive, and Whitehawk Trail** as public roads for maintenance purposes until such time that the roads are built to City standards.

Passed by the City Council this 11th day of October, 2021 by a ___/5ths vote.

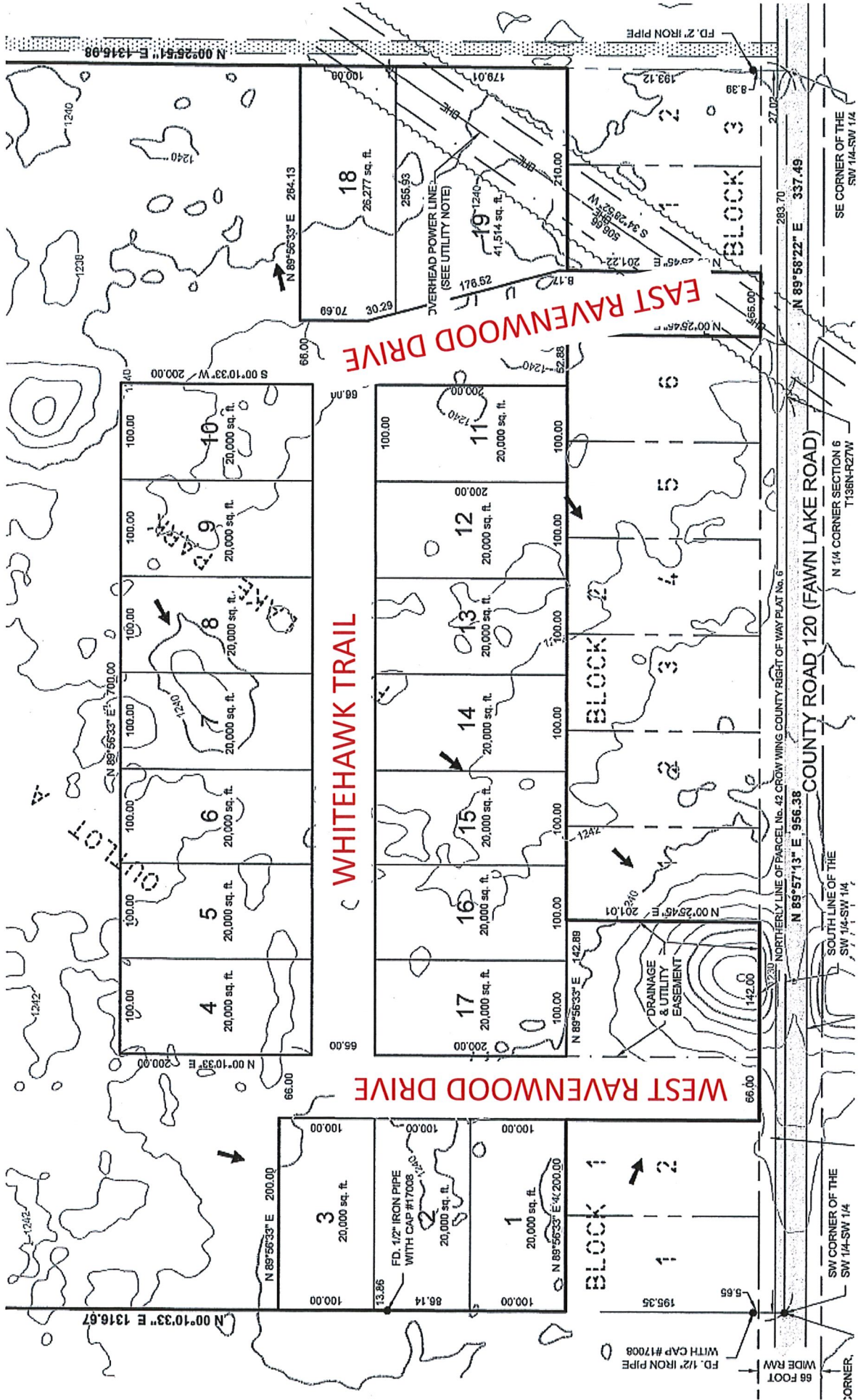
David Nevin
Mayor

ATTEST:

Charlene Nelson
City Clerk

Attachment: Master Road Name Index

FAWN LAKE PARK FIRST ADDITION



MASTER ROAD NAME INDEX

ROAD NAME	SEC	QD	LOCATION	FORMER	ADD'L COMMENTS
ABC DRIVE	18	NW	NORTH OFF 16		PRIVATE ROAD
ADDI LANE	29	SE	WEST OFF #3		WHITEFISH BUSINESS PARK
ALBINSON ROAD	5		WEST OFF #66	UNNAMED	PRIVATE ROAD
ALLEN AVENUE	21	NE	SOUTH OFF SWANN DRIVE		TOWN SQUARE DEV.
ALMA POND DRIVE	18	NW	OFF OF MILINDA SHORES ROAD		
ANCHOR POINT LANE	5		OFF ANCHOR POINT RD	UNNAMED	PRIVATE ROAD
ANCHOR POINT ROAD	5.7	NW	WEST OFF 66		
ANCHOR POINT TRAIL	5	NW	NE FROM ANCHOR POINT RD		ENBEE ESTATES
ANDERSEN DRIVE	33	NE	EAST OFF SHAFER ROAD		ANDERSEN ESTATES PLAT
ANDERSON COURT	31	SW	NORTH OFF 103		
ANTLER ROAD	33	NW	EAST OFF OF COUNTY ROAD 3		PINE VISTA PLAT
ARROWHEAD LANE	30	SW	EAST OFF WEST SHORE DRIVE		
ARROWHEAD TRAIL	30	SW	NORTH OFF ARROWHEAD LANE		NON-MAINT/ BARTHEL SUBDIV
ASPEN COURT	9	SE	W OFF WILDERNESS ROAD		CHATHAM PARK SO.
ASPEN DRIVE	9	SE	W OFF WILDERNESS ROAD		CHATHAM PARK SO.
ASPEN WAY	9	SE	W OFF WILDERNESS ROAD		PRIVATE ROAD/ CHATHAM PK S
AUTUMN RIDGE ROAD	16	NW	EAST OFF 66 NORTH OF BAIT BOX	UNNAMED	PRIVATE ROAD
BACKDAHL ROAD	1,9	NW,NE	E/W OFF SOUTH END OF WILDERNESS TRAIL		PART CHGD TO WILDERNESS RD
BACON LANE	29	NE	WEST OFF OF COUNTY ROAD 3	UNNAMED	PRIVATE ROAD
BAILIE LOCH WAY	18	NW	NORTH OFF OF THE WEST SIDE OF ABC DRIVE	UNNAMED	PRIVATE ROAD
BALD EAGLE TRAIL	16	SW	EAST OFF OF COUNTY ROAD 66		EAGLE PASS PLAT
BAY SHORES ROAD	2	NE	WEST OFF 3	SHORES ROAD	BAY SHORES PLAT
BIG PINE DRIVE	33	SE	N OFF BIG PINE TRAIL PAST BIG PINE HOLLOW	UNNAMED	PRIVATE ROAD
BIG PINE HOLLOW	33	SE	NORTH OFF BIG PINE TRAIL	UNNAMED	PRIVATE ROAD
BIG PINE TRAIL	32,33	SE	EAST OFF 3		
BIRCH NARROWS ROAD	10	NE	WEST OFF 3	O'BRIEN/MICHAEL DR	
BIRCHRIDGE BLVD	30	SW	OFF SUNRISE ISLAND ROAD		
BIRD HAVEN ROAD	5		EAST OFF OF #66		PRIVATE RD/BIRDHAVEN RESORT
BLACKBEAR PATH	28		EAST OFF OF #66		M&D ADDITION
BLACKSMITH PLACE	9	NW	SOUTH OFF TALL TIMBERS TRAIL		OLD LOG HDQTRS
BLUE ACRES COURT	30		OFF OF ARROWHEAD LANE	UNNAMED	PRIVATE RD/BLUE ACRES GRN
BLUE ACRES LANE	30		OFF OF ARROWHEAD LANE	UNNAMED	PRIVATE RD/BLUE ACRES GRN
BLUE ACRES TRAIL	30		OFF OF ARROWHEAD LANE	UNNAMED	PRIVATE RD/BLUE ACRES GRN
BLUE RUSH LANE	18	NW	OFF OF MILINDA SHORES ROAD		BLUE RUSH ESTATES
BONNIE LAKES LANE	13		OFF BONNIE LAKES TRAIL (S PORTION GOODRICH LAKE)	MCCLINTOCK	GOODRICH/O'BRIEN LK SHORES
BONNIE LAKES ROAD	13.24	SE	NORTH FROM 36	BONN LKS FRM RD	
BONNIE LAKES TRAIL	13	SE	OFF BONNIE LAKES TRAIL	BONN LKS FRM RD	
BORDER POINT ROAD	31	SW	EAST OFF OF COUNTY ROAD 120	UNNAMED	PRIVATE ROAD
BOY SCOUT ROAD	1,11,12		OFF OF # 3	UNNAMED	BOY SCOUT CAMP-PRIVATE
BRITA LANE	28.33	SE	EAST OFF 36		
BROOK STREET	16	NW	N/S AT END OF DAGGETT BAY ROAD		

MASTER ROAD NAME INDEX

BROOKWOOD CIRCLE	30	SW	EAST OFF WEST SHORE DRIVE		BROOKWOOD PLAT
BUCKSKIN LANE	4	NW	EAST OFF OJIBWAY TRAIL		
BUNKHOUSE ROAD	9	NW	BETWEEN TALL TIMBERS TRAIL AND KIMBALL ROAD		
CABIN COVE TRAIL	5	SE	EAST OFF OF COUNTY ROAD 66	UNNAMED	PRIVATE ROAD
CAREFREE DRIVE	9		SOUTH OFF OF DAGGETT PINE ROAD	UNNAMED	PRIVATE ROAD
CARIBOU TRAIL	5	SE	EAST OFF OF COUNTY ROAD 66	UNNAMED	PRIVATE ROAD
CHANNEL LANE	17	NW	WEST OFF 16 ON S SIDE OF RUSH/CROSS CHANNEL		PRIVATE ROAD
CHERRY LANE	31	SW	OFF PERKINS ROAD		
COOL HAVEN LANE	5	NW	OFF SOUTH LANDING		
COUNTY ROAD 103					
COUNTY ROAD 16					
COUNTY ROAD 3					
COUNTY ROAD 36					
COUNTY ROAD 37					
COUNTY ROAD 66					
COUNTY ROAD 120					
CRANBERRY DRIVE	1		OFF BUCHITE ROAD	UNNAMED	PRIVATE ROAD
CROSS AVENUE	31	SW	WEST OFF LAKE STREET		
CROSS LAKE AVENUE	16	NW	WEST OFF 66 NORTH OF DAGGETT/CROSS CHANNEL		
CROSSCUT WAY	9	NW	BETWEEN LOG LANDING AND HEADQUARTERS DRIVE		
DAGGETT BAY ROAD	16	NW	EAST FROM 66		
DAGGETT PINE ROAD	9.1	NE,NW	EAST FROM 66 TO DREAM ISLAND ROAD		
DAGGETT COURT	10		S OFF OF DAGGETT PINE ROAD	UNNAMED	ISLAND VIEW PLAT
DAGGETT LANE	10		SW OFF DAGGETT PINE ROAD	UNNAMED	
DANCING BEAR DRIVE	32	NW	SOUTH OFF OF COUNTY ROAD 103		SILENT OAKS PLAT
DEER RIDGE DRIVE	9		S OFF OF DAGGETT PINE ROAD		CHATHAM PARK NORTH
DEWDROP LANE	19		W OFF OF WEST SHORE DRIVE		
DREAM ISLAND CIRCLE	10		W OFF OF DREAM ISLAND ROAD		LITTLE PINE SHORE PLAT
DREAM ISLAND LANE	10		E OFF DREAM ISLAND ROAD (BEFORE ISLAND)	UNNAMED	(PRIVATE ROAD??)
DREAM ISLAND ROAD	10	NE	END OF DAGGETT PINE ROAD- GOING NORTH	UNNAMED	
DUCK LANE	30	SW	WEST OFF WEST SHORE DR		
DUCKWOOD TRAIL	31	SE	SOUTH OFF OF COUNTY ROAD 103		DUCKWOOD PLAT
EAGLE STREET	8	NW	WEST OFF 66		
EAST RAVENWOOD DRIVE	32	SW	NORTH OFF OF FAWN LAKE RD		FAWN LAKE PARK FIRST ADDITION
EAST SHORE BOULEVARD	29	NE	W OFF OF EAST SHORE ROAD	EAST SHORE ROAD	CL EAST SHORE PLAT
EAST SHORE CIRCLE	29	SW	NORTH OFF EAST SHORE ROAD	LAKE SHORE CIR	SANDCREST PLAT
EAST SHORE COURT	29		DOUG NELSON DEV- N OFF OF E SHORE ROAD		PRIVATE- NELSON E SHORE LND
EAST SHORE LANE	29		DOUG NELSON DEV-OFF E SHORE ROAD		PRIVATE- NELSON E SHORE LND
EAST SHORE ROAD	29	SW	OFF OF 3	LAKESHORE DR	REPLACE LAKE SHORE DRIVE
EAST SHORE TERRACE	29		DOUG NELSON DEV-OFF E SHORE ROAD		NELSON'S E SHORE LANDING
ECHO DRIVE	16	NW	WEST OFF 66 TO MARGRET	OLD CO HWY 8	
EDGEWATER LANE	16	NW	WEST OFF 66 BEHIND CHANNEL LIQUOR	OLD COOLEY HWY	
EGRET ROAD	9		N OFF DAGGETT PINE ROAD		D & M ADDITION

MASTER ROAD NAME INDEX

EVA LANE	17	NE	NORTH OFF OF COUNTY ROAD 16	UNNAMED	DRIVEWAY SERVING 3 RESIDENCES
FIRST STREET	8	NW	WEST OFF 16 ACROSS FROM MOONLITE		
FISH ROAD	2		BASS LAKE RESERVE- EAST OFF #3		PRIVATE ROAD
FISHERMANS POINT ROAD	17	NW	SE OFF 16 SOUTH OF RUSH/CROSS CHANNEL	UNNAMED	PRIVATE ROAD
FOREST LODGE ROAD	7	NW	SOUTH OFF ANCHOR POINT		PORTION PRIVATE ROAD
GALE LANE	18	NW	SOUTH OFF 16 NEAR HARBOR LANE		
GENDREAU ROAD	33	SW	SOUTH OFF 36		
GINSENG PATCH ROAD	7	NW	NEAR END OF ANCHOR POINT ROAD TO NW		SEEKEL ADDITION
GLADICK LANE	17	NW	WEST OFF 16 ON N SIDE OF RUSH/CROSS CHANNEL		
GLEE LANE	21	NE	WEST OFF OF COUNTY ROAD 3	UNNAMED	PRIVATE DRIVE
GORDON CIRCLE	29	SW	EAST OFF OF HAPPY LANDING ROAD		WILD WIND PLAT
GREER LAKE ROAD	36	SE	E/W ROAD TO GREER LAKE TRAIL		GREER LAKE CAMPGROUND RD
GOULD STREET	21	NE	BETWEEN OSTLUND AVE. AND ALLEN AVE. SO. OF SWANN DR.		TOWN SQUARE DEV.
HAPPY COVE ROAD	29	SW	EAST OFF HAPPY LANDING		PART OF HAPPY LANDING ROAD
HAPPY LANDING ROAD	29	SW	NORTH FROM 103		
HAPPY TRAIL	29		NORTH OFF HAPPY LANDING ROAD	UNNAMED	PART OF HAPPY LANDING ROAD
HARBOR LANE	18	NW	WEST OFF 16	HARBOR LN RD	
HARBOR TRAIL	18	NW	NW OFF HARBOR LANE	RUSH LAKE AVE	
HEADQUARTERS DRIVE	9	NW	OFF OLD LOG LANDING	HDQTR DR S	
HERITAGE WAY	21	NE	BETWEEN PIONEER DR AND OSTLUND AVE	UNNAMED	
HIDDEN VALLEY ROAD	8		W OFF 16 ACROSS FROM MOONLITE BAY		
HILLTOP DRIVE	6	NW	BETWEEN MANHATTAN POINT BLVD AND WHITEFISH AVE	WEST AVE	NAME NOT USED
INDUSTRIAL ROAD	32	SW	NORTH OFF OF COUNTY ROAD 120	UNNAMED	PRIVATE ROAD
ISLAND VIEW LANE	8	NW	WEST OFF 16	ISLAND VIEW RD	WARNERS ADD MUHL'S ISL VIEW
ISLAND VIEW ROAD	8	NW	WEST OFF 16		WARNERS ADD MUHL'S ISL VIEW
IVY LANE	31	SW	E/W ROAD OFF 103		
IVY TRAIL	31		N OFF OF IVY LANE	UNNAMED	CONSIDERED PART OF IVY LANE
JASON LANE	7		SOUTH OFF SILVER PEAK ROAD		STALEY SHORES PLAT
JOHNIE STREET	17	SW	SOUTH FROM 16	ARTHUR AVE	INCORPORATED ARTHUR AVE
KALLBERG ROAD	26,35	E1/2	SOUTH OFF OF COUNTY ROAD 36	UNNAMED	FOREST RD, THEN PRIVATE DW
KIMBALL COURT	16		EAST OFF KIMBALL ROAD		PRIVATE-DAGGETT BAY TWNHMS
KIMBALL ROAD	9	NW	EAST OFF NORTH END OF BROOK STREET		
KIMBERLY ROAD	32	SW	WEST OFF 3		
LAKE STREET	31	SW	NORTH OFF 103		
LAKE TRAIL	31	SW	EAST OFF LAKE ST	PINE AVE/ OAK ST	BOWERS POINT
LILYPAD ROAD	11,12	S1/2	SOUTH, THEN EAST OFF OF COUNTY ROAD 3	UNNAMED	FOREST RD TO PUBLIC ACCESS ON GOODRICH
LOG LANDING	9	NW	EAST OFF 66	HDQTRS DRIVE N	OLD LOG HDQTRS PLAT
LOVELAND HARBOR	8	NE	WEST OFF OF COUNTY ROAD 66	UNNAMED	PRIVATE ROAD
LUMBERJACK LANE	9	NW	N/S END OF LOG LANDING AND HEADQUARTERS DR		
MANHATTAN DRIVE	6	NW	OFF MANHATTAN POINT BLVD-GOING NORTH	MANHATTAN BLVD	DIRECTION CHANGE
MANHATTAN POINT BOULEVARD	5,6	NW	WEST OFF 66 AT MANHATTAN BEACH LODGE	COUNTY RD 140	FORMER COUNTY ROAD
MAPLE LANE	21	SW	SOUTH OFF 37	DONALD DRIVE	RIVERVIEW PLAT
MARGARET LANE	16	NW	WEST OFF 16		

MASTER ROAD NAME INDEX

MARODA DRIVE	19	SW	EAST OFF WEST SHORE DRIVE		
MARY LANE	9	NW	WEST OFF MILLER ROAD		
MEZENGA LANE	31		S OFF COUNTY ROAD 103		
MILINDA SHORES ROAD	7,18	NW	OFF SILVER PEAK RD (IDEAL TWSHP)	UNNAMED	PRIVATE
MILLER ROAD	9	NW	SOUTH OFF DAGGETT PINE ROAD		
MOCCASIN DRIVE	4	NW	NE OFF OJIBWA TRAIL OX LAKE LANDING	ARROWHEAD DR	DUPLICATE NAME
MOEN BEACH TRAIL	10	NE	NORT OFF DAGGETT PINE ROAD NEAR E END	MOEN BEACH RD	
NORTH HARBOR ROAD	7		E OFF ANCHOR POINT RD	UNNAMED	
NORTHERN TERRACE	28		M & D ADDITION		
NORTHWOOD AVENUE	6		MANHATTAN POINT PLAT		
NORWAY TRAIL	16	NW	DAGGETT BAY ROAD TO BROOK STREET	ISLAND AVE	WHITE PINE TERRACE PLAT
OAKDALE ROAD	31	SW	NORTH OFF FAWN LAKE ROAD		
OJIBWAY CIRCLE	5	NW	NORTH OFF OJIBWAY TRAIL NEAR END		
OSTLUND AVENUE	21	NE	BETWEEN SWANN DRIVE AND COUNTY ROAD 3		TOWN SQUARE DEV.
OWL STREET	16	NW	EAST OF PINE BAY TRAIL		NO SIGN-PUBLIC ACCESS
OX COVE TRAIL	5,8	NE,SE	WEST OF OX LAKE LANDING	UNNAMED	DRIVEWAY BEFORE M&B SUB.
OX LAKE CROSSING ROAD	5	NE	EAST OFF OF COUNTY ROAD 66	BOULDER RIDGE RD.	DUPLICATE NAME
OX LAKE LANDING	4,5,8,9	NW	NORTH OFF DAGGETT PINE TO OJIBWAY CIRCLE	OJIBWAY TRAIL	INCORPORATE OJIBWAY TRAIL
PARK DRIVE	29		EASTERLY LOOP OFF LAKESHORE DRIVE		
PARKVIEW LANE	9	NW	SOUTH OFF DAGGETT PINE ROAD		
PERKINS ROAD	30,31	SW	WEST OFF 103		PRIVATE
PINE BAY CIR	16				
PINE BAY DRIVE	16	NW	NORTH OFF PINE BAY TRAIL	PINE BAY ROAD	
PINE BAY ROAD	15,16	NE,NW	NORTH OFF 3		
PINE BAY TRAIL	16	NW	WEST OFF PINE BAY ROAD	PINE BAY ROAD	
PINE CREEK TRAIL	23	NE,SE	NORTH OFF OF COUNTY ROAD 36	UNNAMED	PRIVATE ROAD TO NW BAY OF O'BRIEN LAKE
PINE LANE	8	NW	NORTH OFF ISLAND VIEW ROAD		
PINE LURE DRIVE	2	NE	WEST OFF 3	PINE LURES ROAD	CHANGED AT REQUEST OF LANDOWNERS
PINE POINT ROAD	10		END OF DAGGETT PINE ROAD- E/W OF ROAD	PT DAGGETT PINE RD	
PINE VIEW LANE	33		JOHNSON'S PINE VIEW		
PINEDALE STREET	6	NW	OFF SUMMIT	WOODLAND STREET	
PIONEER DRIVE	21	NW	BETWEEN SWANN DRIVE AND COUNTY ROAD 3	UNNAMED	
PLEASANT VIEW	19	SW	NW OFF WEST SHORE DRIVE	UNNAMED	PRIVATE ROAD - FORMERLY PLEASANT LN.
POND VIEW LANE	18	SE	SOUTH OFF OF COUNTY ROAD 16	UNNAMED	PRIVATE ROAD
RABBIT LANE	16	NW	NORTH OFF PINE BAY DRIVE		
RACCOON STREET	16	NW	OFF PINE BAY TRAIL	COON STREET	NO SIGN-PUBLIC ACCESS
RBK LANE	29	SE	WEST OFF COUNTY ROAD 3		PRIVATE DRIVEWAY FOR NURSERY
RED OAK CIRCLE	29	SW	WEST OFF HAPPY LANDING ROAD		OAKCREST PLAT
RED PINE DRIVE	24		OFF OF BONNIE LAKES RD	RED PINE ROAD	
RED PINE ROAD	24	SE	OFF OF RED PINE DRIVE		
RIDGEWAY DRIVE	9		S OF DAGGETT PINE RD- E/W OF ROAD		CHATHAM PARK NORTH
RIVER BLUFFS ROAD	27,28		RIVER BLUFFS PLAT		
RIVERWOOD COURT	21	NW, NE	SOUTH OFF OF COUNTY ROAD 3		ACCESS TO RIVERWOOD CIC

MASTER ROAD NAME INDEX

RIVERWOOD LANE	21	SW	EAST OFF OF 3			
RIVERWOOD TRAIL	21	SW	N/S OFF OF RIVERWOOD LANE			
ROBERT LANE	20					
ROBERT STREET	17	NW	EAST OFF 16			INC DONALD BLVD & DWIGHT DR
ROCK LAKE TRL	23	SE	NE OFF ROCKY ROAD		UNNAMED	PRIVATE ROAD
ROCKY ROAD	23		N OFF CTY RD #36- ROCK LAKE		UNNAMED	PRIVATE ROAD
RUSH HARBOR LANE	8	NE	WEST OFF OF COUNTY ROAD 16		UNNAMED	PRIVATE ROAD-LOVELANDS PLAT
RUSH LANE	5	NW	NORTH FROM ANCHOR POINT RD			
RUSHMOOR BOULEVARD	17	NW	NORTHWEST OFF 16			
RUSHMOOR TRAIL	17,18		WEST OFF RUSHMOOR BLVD			
SAND POINTE COURT	20		WEST OFF SAND POINTE DRIVE			PRIVATE/GOLDEN RULE TRL PRK
SAND POINTE DRIVE	20	SW	WEST OFF 3 AT RIVERSIDE INN		FAE AVE- ANN ST	
SANDRA ROAD	32	SW	EAST OFF 3 SOUTH OF SHAFER RD			
SANDY SHORES COURT	29	NE	AT END OF SANDY SHORES ROAD		UNNAMED	
SANDY SHORES ROAD	29	SW	WEST OFF OF COUNTY ROAD 3			
SCENIC COURT	33	NW	EAST FROM VISTA DRIVE AND SOUTH OF SCHAFER ROAD			PINE VISTA PLAT
SECOND AVENUE	8	NW	NORTH OFF FIRST STREET			MINNOWA PLAT
SECOND STREET	8	NW	SOUTH OFF FIRST STREET		FIRST AVENUE	MINNOWA PLAT
SEQUOIA DRIVE	31	SW	OFF 103			
SERENITY LANE	15	SW	EAST OFF PINE BAY ROAD			
SHADYWOOD STREET	6	NW	BETWEEN MANHATTAN POINT BLVD AND SUMMIT-E/W RD			
SHAFER ROAD	33	SW	EAST OFF 3			
SHAMROCK ROAD	24	SE	E & S OFF BONNIE LAKES ROAD			
SHORES DRIVE	16	NW	WEST OFF PINE BAY TRAIL		WHT PINE SHR DR	
SILVER PEAK ROAD	7	NW	NE END OF IDEAL TWSHP SILVER PEAK ROAD			
SLEEPY VALLEY ROAD	26	SE	WEST OFF 36			PHELPS LAKE SHORE PLAT
SOUTH LANDING	5	NW	S OFF MANHATTAN POINT BLVD ACROSS LODGE			
STALEY LANE	7		S OFF SILVER PEAK RD/ JASON LANES			STALEY SHORES PLAT
SUGAR LOAF ROAD	33	SE	SOUTH OFF SHAFER ROAD			
SUMMIT AVENUE	6	NW	BETWEEN MANHATTAN POINT BLVD AND WHITEFISH			
SUNDANCE LOOP	16	NW	OFF OF COUNTY ROAD 66		UNNAMED	PRIVATE ROAD
SUNRISE BOULEVARD	30	SW	OFF WEST SHORE DRIVE			
SUNRISE ISLAND ROAD	30	SW	EAST OFF WEST SHORE DRIVE			
SUNSET DRIVE	19	SW	WEST OFF PLEASANT LANE			
SWANN DRIVE	21	NW, NE	BETWEEN COUNTY ROAD 66 & COUNTY ROAD 3		UNNAMED	
TALL TIMBERS TRAIL	9	NW	E/W AT END OF LUMBERJACK LANE			
TALON TRAIL	16	SW	N/S AT END OF BALD EAGLE TRAIL			EAGLE PASS PLAT
TAMARACK LANE	13	NE	SOUTH OFF TAMARACK ROAD		MCCLINTOCK RD	
TAMARACK ROAD	13,24	NE	NW OF O'BRIEN LAKE		MCCLINTOCK RD	
TAMARACK TRAIL	13	NE	SOUTH OFF TAMARACK ROAD		MCCLINTOCK RD	
TIMBER LANE	18	NW	NORTH OFF HARBOR LANE			TIMBERLANE PLAT
TRAILHEAD LANE	9	NE	NORTH OFF OF DAGGETT PINE ROAD		UNNAMED	
TWIN BAY DRIVE	7	NW	SOUTH OFF GINSENG PATCH ROAD ANCHOR POINT			TWIN BAY SHORES

MASTER ROAD NAME INDEX

URBANS POINT ROAD	30	SW	NORTH OFF PERKINS ROAD	URBAN POINT ROAD
VELVET LANE	24	SE	SOUTH OFF 36 AT NW SHORE OF VELVET LAKE	
VERNA DRIVE	5	NW	OFF MANHATTAN POINT BLVD NEXT TO LODGE	
VISTA DRIVE	33	NW	SOUTH OF SCHAFER ROAD	PINE VISTA PLAT
WATERWOOD COURT	10	NE	S OFF DAGGETT PINE ROAD E OF WILDERNESS	
WEST RAVENWOOD DRIVE	32	SW	NORTH OFF OF FAWN LAKE ROAD	FAWN LAKE PARK FIRST ADDITION
WEST SHORE DRIVE	18,19,30	SW,NW	N/S FROM 16 TO 103	
WETLAND DRIVE	29		OFF OF E SHORE BLVD	UNNAMED
WHIPPLE DRIVE	21	SW	EAST OFF OF COUNTY ROAD 3	PRIVATE ROAD DRIVE GOING THRU PUBLIC WORKS AREA
WHITE BIRCH LANE	21	NE	RUNS BETWEEN WILDWOOD DR AND TRAIL	
WHITE ISLAND DRIVE	6	NW	NORTH FROM WHITEFISH ROAD	ISLAND AVE
WHITE OAK DRIVE	29,30	SW	NORTH OFF 103	WHITE ISL BCH PLAT/PVT RD OAKCREST PLAT
WHITE PINE TRAIL	10	NW	OFF WILDERNESS TRAIL	
WHITEFISH AVENUE	6	NW	OFF MANHATTAN POINT BLVD	A/K/A COUNTY RD 140
WHITEFISH ROAD	6	NW	SOUTH OFF WHITEFISH AVENUE	EDGEWATER BEACH
WHITEFISH TRAIL	6	NW	EAST OFF WHITEFISH AVENUE	PINE TERRACE
WHITEHAWK TRAIL	32	SW	NORTH OFF OF FAWN LAKE ROAD	FAWN LAKE PARK FIRST ADDITION
WILDERNESS TRAIL	2,3,9,10	NE,NW	N/S OFF DAGGETT PINE ROAD	
WILD WIND RANCH DRIVE	32	NE	SOUTH OFF OF COUNTY ROAD 103	UNNAMED
WILDWOOD DRIVE	21	NE	OFF WILDWOOD TRAIL	WILD WIND RANCH ESTATES PLAT
WILDWOOD TRAIL	21	NE	SOUTH OFF WILDWOOD DRIVE	WILDWOOD ACRES PLAT
WILLWOOD LANE	31	SW	SOUTH OFF 103	WILDWOOD ACRES PLAT
WINDSOR AVENUE	6		MANHATTAN POINT	
WOLF COURT	10		OFF WOLF TRAIL	UNNAMED
WOLF TRAIL	10,15,16	NE,NW	NE/NW AT END OF PINE BAY ROAD	
WOODLAND AVENUE	6			NO STRUCTURES
WOODLAND DRIVE	6	NW	WEST OF NORTHWOOD AVE- MANHATTAN POINT	PLAT ROAD NAME

G. 3. 9.

ORDINANCE NO. _____
AN ORDINANCE AMENDING CHAPTER 42, ARTICLE VI
NAMING UNNAMED ROADS AS
EAST RAVENWOOD DR, WEST RAVENWOOD DR, AND WHITEHAWK TRL
AND
ADDING THE ROAD NAMES TO THE MASTER ROAD NAME INDEX
FOR THE CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

The following is the official summary of Ordinance No. ____, approved by the City Council of the City of Crosslake on the 11th of October, 2021.

The purpose of this Ordinance is to name unnamed roads as East Ravenwood Drive, West Ravenwood Drive, and Whitehawk Trail and add the names to the Master Road Name Index for the City of Crosslake.

A printed copy of the Ordinance is available for inspection by any person at the Office of the City Clerk.

Passed by the City Council this 11th day of October, 2021 by a ___/5ths vote.

David Nevin
Mayor

ATTEST:

Charlene Nelson
City Clerk

EXHIBIT "A"

That part of the Northeast Quarter of the Southwest Quarter, Section 32, Township 137 North, Range 27 West, Crow Wing County, Minnesota, described as follows: Commencing at the southwest corner thereof; thence North 00 degrees 25 minutes 51 seconds East, assumed bearing, along the west line thereof 560.02 feet to the Northwest corner of the south 560.00 feet thereof; thence North 89 degrees 59 minutes 29 seconds East being parallel with the south line of said Northeast Quarter of the Southwest Quarter 516.00 feet; thence South 00 degrees 25 minutes 51 seconds West parallel with the west line of said Northeast Quarter of the Southwest Quarter 55.43 feet to the point of beginning of the tract to be herein described; thence North 00 degrees 25 minutes 51 seconds East being parallel with the west line of said Northeast Quarter of the Southwest Quarter 449.86 feet to the south line of the north 361.43 feet thereof; thence North 89 degrees 58 minutes 59 seconds West along last described south line 516.00 feet to said west line; thence South 00 degrees 25 minutes 51 seconds West along said west line 954.68 feet to said southwest corner; thence North 89 degrees 59 minutes 29 seconds East along the south line thereof 66.00 feet to the east line of the west 66.00 feet thereof; thence North 00 degrees 25 minutes 51 seconds East along said east line 280.01 feet to the north line of the south 280.00 feet thereof; thence North 89 degrees 59 minutes 29 seconds East along said north line 450.01 feet to the east line of the west 516.00 feet thereof; thence South 00 degrees 25 minutes 51 seconds West along last described east line 280.01 feet to said south line of the Northeast Quarter of the Southwest Quarter; thence North 89 degrees 59 minutes 29 seconds East along last described south line 415.63 feet to the east line of the west 66.00 feet of the east 434.06 feet thereof; thence North 00 degrees 41 minutes 11 seconds East along said last described east line 197.01 feet to the north line of the south 197.00 feet thereof; thence South 89 degrees, 59 minutes 29 seconds West along said last described north line 66.00 feet to the west line of the east 434.06 feet thereof; thence North 00 degrees 41 minutes 11 seconds East along last described west line 307.32 feet to the intersection with a line bearing South 89 degrees 57 minutes 50 seconds East from the point of beginning; thence North 89 degrees 57 minutes 50 seconds West 381.89 feet, more or less, to the point of beginning.

County: Crow Wing
Property type: Abstract

Cynthia L Holden
14320738

Kolstad explained the plat process/procedure. Kolstad read the preliminary plat request, project details, location, zoning district of commercial/light industrial, septic site suitabilities submitted, one comment received, and history of the parcel into the record. Wessels invited Holden, the applicant/owner, and/or Eggena, owner's representative to the podium. Eggena of 13556 Fawn Lake Rd, stepped up to explain the history of parcel with the first phase done of the storage park; more demand; some new lots already sold, continue to provide larger storage buildings per the demand; nice storage buildings; not by homes; built in the correct zone and more steps to the process. Wessels stated that at the 9-23-2021 on-site there was only one negative comment, which was that at the last on-site for the phase one approval there was a discussion about leaving trees along the county road and there are no trees; it is a great development and very glad it is doing well. Eggena replied stating some history of the plantation trees and with the removal of those trees other trees became weak and fell; the purchasers of the parcel have mentioned a landscaping plan, which include planting trees/installing gardens; they are putting wells and septic systems; we want to keep the road private and as we survey the public it could become a gated community for security purposes with combinations on the gates so they can come & go. Schiltz stated that you should be commended because the esthetics are very good looking; they are big; they are in the open; in the right spot, but some trees would soften the look. Lindner added that he would like the trees just along the road, I have no issue with the inner lots. Eggena promised to encourage the owners, even if he has to pay for the trees; he fully agrees; it will make it much nicer esthetically; vegetation and trees are our world up here; we are all in favor of it and I will do everything I can to promote it. Kolstad stated that the commissioners could ask for trees to be installed in the drainage area. Lindner said he will take him at his word. Herzog specified the utility line on lot 10 addressed. Wessels replied that it is address in the packet by the Great River Energy statement in the packet. Kolstad explained that those lots affected by the powerline are bigger lots. Eggena stated we have an agreement with Great River Energy and we did not have to do that and the right thing to do. Wessels opened the public forum with no response; therefore, the public forum was closed. Wessels asked if any of the commissioners had additional questions, but none were forthcoming. Wessels requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question. Eggena added that from 2002 to 2006 he sat on the council; there always were park dedication fees, but several projects had no fees because they were not adding kids, our project will not be adding kids, but happy to pay the fees.

September 24, 2021 Action:

Motion by Volz; supported by Lindner to recommend to the Crosslake City Council the approval of the preliminary plat of Fawn Lake Park First Addition of parcel 14320738, into 20 tracts involving 33.7 acres, Section 32, located off of Fawn Lake Rd (County Rd 120), Crosslake, MN 56442

Per the findings of fact as discussed, the on-site conducted on 9-23-2021 and as shown on preliminary plat received at the Planning & Zoning office dated 8-5-2021 for property located off of Fawn Lake Rd (County Rd 120), Sec 32, City of Crosslake

Conditions per ordinance:

Unless an extension of time is requested by the subdivider and granted by the city council, the subdivider shall, within one year following approval of the preliminary plat remit the final plat application per Chapter 44 Subdivisions requirements.

Findings: See attached

All members voting "Aye", Motion carried.



FINAL PLAT CHECK LIST
CHAPTER 44, ARTICLE III

Property Owner(s): CYNTHIA L. HOLDEN Date: 9/28/2021

Property Owner(s) _____

- ~~Twelve~~ ^{One} (12) 11 x 17 final plat and an Electronically submitted PDF *at application time*
- ~~NA~~ ^{NA} Surveyor's computation and closure report for overall boundary, lots and Outlots
- ~~NA~~ ^{NA} A section breakdown if there is not one of public record. The Land Service Supervisor or Specialist may waive the requirement of a section breakdown
- Independent licensed land surveyor final plat check letter for conformity to MN State Statutes and City Ordinances *Will turn in before or with mylars*
- A statement plat monuments are set or financial guarantee if delayed staking is to occur (MN State Statute 505.021 Subd. 10. Survey) *Will turn in before or with mylars*
- ~~NA~~ ^{NA} Final Stormwater Management Plan
- ~~NA~~ ^{NA} Final signed and notarized copy of any covenants (if applicable) *None per Cindy Holden*
- ~~NA~~ ^{NA} All applicable bonds
- ~~NA~~ ^{NA} Developer's agreement
- Current title opinion, abstract of title, certificate of title or title commitment by sub divider's attorney or title company

FINAL PLAT FEES

- | <u>Residential</u> | <u>Commercial</u> |
|--|---|
| 1. \$500.00 for Final Plat fee | ① \$750.00 for Final Plat fee |
| 2. \$25.00 per lot | ② \$50.00 per lot |
| 3. Sec. 44-402. Required; applicability. | 3. Sec. 44-402. Required; applicability |

(a) The developer of a subdivision shall dedicate ten percent (10%) of his buildable land as measured pre-plat to the public for park purposes, or, at the option of the city council, shall pay the city an amount equal to \$1,500.00 per lot for a commercial- or industrial-zoned subdivision and \$1,500.00 per residential unit created in a residentially zoned subdivision, or a combination of land dedication and payment of cash in lieu of land according to the formula set forth in this Code.

(b) This section shall apply to all land subdivisions, including land subdivided by metes and bounds description.

APPROVED FINAL PLAT SUBMISSION REQUIREMENTS

- Electronic version of approved final plat (must be compatible with City and County software)
- PDF version of approved final plat
- Two double matted four mil thick signed mylars for County use 4.8 G

Received by _____

Date _____

- Note: Certificate of location of Government corner must be prepared and placed of record for any corner used in determining the boundary of the subject parcel as specified in MN State Statute 381.12



City of Crosslake

Planning Commission/Board of Adjustment

Summary of Record

Cynthia L Holden – Outlot A, Fawn Lake Park, off of Fawn Lake Road (County Rd 120), Crosslake, MN 56442

Request:

- Approve the preliminary plat of Fawn Lake Park First Addition consisting of 1 tract involving approximately 33.7 acres into 20 tracts

Chronology of events:

- July 27, 2021 – Development Review Team Meeting
- August 6, 2021 – Application submitted
- September 2, 2021 – Notices sent out
- September 7 & 8, 2021 – Published in local newspaper
- September 23, 2021 – Planning Commission/Board of Adjust on-site
- September 24, 2021 – Planning Commission/Board of Adjust meeting – Decision made to recommend approval for the preliminary plat of Fawn Lake Park First Addition
- October 11, 2021 (possible date) – Crosslake City Council Meeting - Decision to approve the preliminary and final plat of Fawn Lake Park First Addition of parcel 14320738, involving 33.7 acres

Packet Information:

- City Council Minutes
- Planning Commission/Board of Adjustment Minutes & Findings
- Meeting Decision
- Publication
- Public Hearing Notice
- Staff Report
- Development Review Team Minutes
- Submitted Preliminary Plat/Stormwater Plan
- Wetland Delineation
- Subdivisions Application
- Declaration/Covenants/By Laws (none received for the preliminary plat)

Correspondence:

- September 15, 2021 – comment received from Crow Wing County (CWC) Highway Dpt

September 24, 2021

FINDINGS OF FACT

SUPPORTING/DENYING A PRELIMINARY PLAT

Findings should be made in either recommending for or against a preliminary plat, and should reference Chapter 44 of the City Subdivision Ordinance. The following questions are to be considered, but are not limited to:

1. Does the proposed plat conform to the City's Comprehensive Plan?

Yes No

Why?

- Encourage sustainable development, that would maintain the communities character and respects the environment including natural topography, suitable soils and avoids such areas as wetland, flood plains erodible steep slopes and bluffs; strengthen the distinction between urban growth and rural countryside and guide new development in ways that promote and enhance land use compatibility; support the infill and redevelopment of areas within the city in an effort to leverage existing infrastructure investment; identify areas and phases of development in a manner that addresses the cost of providing public services; identify and prioritize significant view-sheds and develop alternative approaches to preserve them while permitting reasonable use and development of privately owned lands (page 19)
- Land suitable for the proposed request
- The location of the proposed request is not on a main throughfare

2. Is the proposal consistent with the existing City Subdivision Ordinance? Specify the applicable sections of the ordinance.

Yes No

Why?

- Land subdivision must be accomplished in a manner that contributes to an attractive, orderly stable and wholesome community environment with adequate public services and safe streets. All land subdivisions, including plats, shall fully comply with the regulations in this chapter and as may be addressed in other chapters of this Code. (Sec. 44.1)
- The current land use classification is Commercial/Light Industrial and the proposed subdivision meet or exceed the minimum requirements for lot width and lot area
- There is currently and planned adequate ingress/egress in the plat
- The proposal is suppling a need for the community
- The location of the proposed request is not on a main throughfare

3. Are there any other standards, rules or requirements that this plat must meet?

Yes No Specify other required standards.

Why?

- The proposed lots have adequate area for septic systems per submitted septic site suitabilities

- **Park dedication fees are required per each new lot before city council final plat approval**

4. Is the proposed plat compatible with the present land uses in the area of the proposal?

Yes No Zoning District Commercial/Light Industrial

Why?

- **It is consistent with the surrounding zoning and uses in the area**
- **There is no proposed change in the use**

5. Does the plat conform to all applicable performance standards in Article 2 of the Subdivision Ordinance?

Yes No

Why?

- **Proposed amendment to the originally approved plat**
- **The current land use classification is Commercial/Light Industrial and the proposed subdivision meet or exceed the minimum requirements for lot width and lot area**
- **There is currently and planned adequate ingress/egress in the plat**

6. How are the potential environmental impacts being resolved? (Does the plat meet City Standards?)

Stormwater:

- A. Road runoff to be retained in ditches along the road ways and individual parcels will be handled by the permit process**

Erosion /Sediment Control:

- A. Plan is detailed on the preliminary plat**

Wetlands:

- A. The preliminary plat indicates there are no wetlands on the property**

Floodplain:

- A. N/A plat indicates the contours in the proposed areas**

Shoreland:

- A. N/A as the property is non-riparian**

Septic Systems:

- A. Two septic site suitabilities have been submitted for each new parcel**

7. Have the potential public health, safety or traffic generation impacts been addressed?

Yes No

Why?

- **There is no change in the current use of the property**
- **There is no change in the parcel classification**
- **Access has been addressed with the Crow Wing County Highway Department with the original plat request**

8. Other issues pertinent to this matter.
- Park dedication fees due prior to the applied for City Council meeting
 - Work with the Crow Wing County Highway department if needed
 - No current use change requested
 - No zoning change requested

Decision: Motion by Volz; supported by Lindner to recommend to the Crosslake City Council the approval of the preliminary plat of Fawn Lake Park First Addition of parcel 14320738, consisting of 20 tracts involving 33.7 acres, Section 32, located off of Fawn Lake Rd (County Rd 120), Crosslake, MN 56442

Per the findings of fact as discussed, the on-site conducted on 9-23-2021 and as shown on preliminary plat received at the Planning & Zoning office dated 8-5-2021 for property located off of Fawn Lake Rd (County Rd 120), Sec 32, City of Crosslake

Conditions per ordinance:

Unless an extension of time is requested by the subdivider and granted by the city council, the subdivider shall, within one year following approval of the preliminary plat remit the final plat application per Chapter 44 Subdivisions requirements.

Findings: As listed above

All members voting "Aye", Motion carried

Date: 10-22-2021

Signature: _____
Chairman



Subdivisions Application
 Planning and Zoning Department
 13888 Daggett Bay Rd, Crosslake, MN 56442
 218.692.2689 (Phone) 218.692.2687 (Fax) www.cityofcrosslake.org

Receipt Number: 969759

Permit Number: 2102325

Property Owner(s): CYNTHIA L. HOLDEN

Mailing Address: P.O. BOX 34 CROSSLAKE, MN 56442

Site Address: FAWN LAKE PARK FAWN LAKE ROAD CROSSLAKE, MN 56442

Phone Number: 218 - 838 - 5925

E-Mail Address: CRM@CROSSLAKE.NET & CLHOLDEN2019@OUTLOOK.COM

Parcel Number(s): 14320738

Legal Description: SEE ATTACHED

Sec 32 Twp 137 Rge 26 27 28

Land Involved: Width: 1299.73 Length: 1316.67 Acres: 33.7

Lake/River Name: NONE

Do you own land adjacent to this parcel(s)? Yes No

If yes, list Parcel Number(s) 14320684, 14320687, 14320686

Authorized Agent: DEAN A. EGGENA

Agent Address: P.O. BOX 400 CROSSLAKE, MN 56442

Agent Phone Number: 218 - 838 - 5921

Signature of Property Owner(s) Cynthia L. Holden

Date 10/5/21

Signature of Authorized Agent(s) Dean A. Eggena

Date 10/5/21

Subdivision Type
(Check applicable request)

Metes and Bounds-Record within 90 days of approval

Residential Preliminary Plat

Residential Final Plat

Commercial Preliminary Plat

Commercial Final Plat

Development

19 Number of proposed lots

1 Number of proposed outlots

Access

Public Road

Easement

Easement recorded: Yes No

Septic

Compliance _____

SSTS Design _____

Site Suitability

- All applications must be accompanied by signed Certificate of Survey
- Residential Fee: Preliminary \$500 + \$100 per lot; Final \$500 + \$25 per lot Payable to "City of Crosslake"
- Commercial Fee: Preliminary \$750 + \$150 per lot; Final \$750 + \$50 per lot Payable to "City of Crosslake"
- Metes & Bounds: \$100 + \$75 per lot Payable to "City of Crosslake"
- Above Fees will require additional** Park Dedication Fees of \$1,500 per unit/lot or 10% of buildable land as measured pre-plat for park purposes or a combination of both Payable to "City of Crosslake"
- No decisions were made on an applicant's request at the DRT meeting. Submittal of an application after DRT does not constitute approval. Approval or denial of application is determined at a public meeting by the City Council after a recommendation from the Planning Commission/Board of Adjustment per Minnesota Statute 462 and the City of Crosslake Land Use Ordinance.

For Office Use:

Application accepted by CS Date 9-28-2021 Land Use District C/LI Lake Class 1/A Park, Rec, Lib 19 parcels



Subdivisions Application
 Planning and Zoning Department
 13888 Daggett Bay Rd, Crosslake, MN 56442
 218.692.2689 (Phone) 218.692.2687 (Fax) www.ci-crosslake.mn.us

Property Owner(s): See Attached List
 Mailing Address: 2242 Cottage Grove Alcove, Woodbury, MN 55129
 Site Address: 34993, 34995, 34997 and 34999 East Shore Blvd. Crosslake, MN 56442
 Phone Number: 612-202-3582
 E-Mail Address: tim@thonedevlopment.com
 Parcel Number(s): 14290577, 14200505, 14290576, 14200504 and 14200503
 Legal Description: Lots 1-5, CARABAU POINTE, Abstract Property
 Sec 20 Twp 137 Rge 26 27 28
 Land Involved: Width: 100 Length: 400 Acres: 0.82
 Lake/River Name: Cross Lake
 Do you own land adjacent to this parcel(s)? Yes No
 If yes, list Parcel Number(s) _____
 Authorized Agent: Tim Thone
 Agent Address: 2242 Cottage Grove Alcove, Woodbury, MN 55129
 Agent Phone Number: 612-202-3582
 Signature of Property Owner(s) _____ Date 8-5-21
 Signature of Authorized Agent(s) _____ Date _____

Receipt Number: 969552 Permit Number: 2101765

Subdivision Type
 (Check applicable request)

Metes and Bounds-Record within 90 days of approval

Residential Preliminary Plat

Residential Final Plat

Commercial Preliminary Plat

Commercial Final Plat

Development

4 Number of proposed lots

0 Number of proposed outlots

Access

Public Road

Easement

Easement recorded: Yes No

Septic

Compliance _____

SSTS Design City Sewer

Site Suitability _____

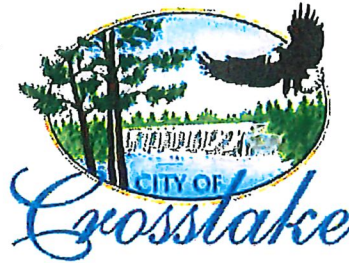
- All applications must be accompanied by signed Certificate of Survey
- Residential Fee: Preliminary \$500 + \$100 per lot; Final \$500 + \$25 per lot Payable to "City of Crosslake"
- Commercial Fee: Preliminary \$750 + \$150 per lot; Final \$750 + \$50 per lot Payable to "City of Crosslake"
- Metes & Bounds: \$100 + \$75 per lot Payable to "City of Crosslake"
- NA** Above Fees will require additional Park Dedication Fees of \$1,500 per unit/lot or 10% of buildable land as measured pre-plat for park purposes or a combination of both Payable to "City of Crosslake"
- No decisions were made on an applicant's request at the DRT meeting. Submittal of an application after DRT does not constitute approval. Approval or denial of application is determined at a public meeting by the City Council after a recommendation from the Planning Commission/Board of Adjustment per Minnesota Statute 462 and the City of Crosslake Land Use Ordinance.

For Office Use:
 Application accepted by JL Date 8/1/21 Land Use District D Lake Class ED Park, Rec, Lib NA

Preliminary Plat $\$500 + \frac{100(4)}{400} = \900

Final Plat $\$500 + \frac{25(4)}{100} = \600

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



13888 Daggett Bay Rd
Crosslake, Minnesota 56442
www.cityofcrosslake.org

CITY OF CROSSLAKE

PLANNING COMMISSION/BOARD OF ADJUSTMENT

September 24, 2021

9:00 A.M.

Crosslake City Hall
13888 Daggett Bay Rd, Crosslake MN 56442
(218) 692-2689

PUBLIC HEARING NOTICE

Applicant: The 4 current owners in Carabau Pointe

Authorized Agent: Tim Thone

Site Location: East Shore Blvd, Carabau Pointe, Crosslake, MN 56442 on Crosslake-GD

Request:

- Subdivision of property

To:

- Subdivide parcel #14290577, 14200505, 14290576, 14200504, 14200503 involving .82 acres into 4 tracts; eliminating the commons area

Notification: Pursuant to Minnesota Statutes Chapter 462 and the City of Crosslake Zoning Ordinance, you are hereby notified of a public hearing before the City of Crosslake Planning Commission/Board of Adjustment. Property owners have been notified according to MN State Statute 462 and has been published in the local newspaper. Please share this notice with any of your neighbors who may not have been notified by mail.

Information: Copies of the application and all maps, diagrams or documents are available at Crosslake City Hall or by contacting the Crosslake Planning & Zoning staff at 218-692-2689. Please submit your comments in writing including your name and mailing address to Crosslake City Hall or (crosslakepz@crosslake.net).



STAFF REPORT

Property Owner/Applicant: The 4 current owners in Carabau Pointe

Parcel Number(s): 14290577, 14200505, 14290576, 14200504, 14200503

Application Submitted: August 9, 2021

Action Deadline: October 7, 2021

City 60 Day Extension Letter sent/ Deadline: N/A / N/A

Applicant Extension Received / Request: N/A / N/A

City Council Date: October 11, 2021

Authorized Agent: Tim Thone

Request: To subdivide parcel #14290577, 14200505, 14290576, 14200504, 14200503 involving .82 acres into 4 tracts; eliminating the commons area

Current Zoning: Shoreland District

Adjacent Land Use/Zoning:

North – Cross Lake

South – Crosslake

East – Crosslake

West – Cross Lake

Development Review Team Minutes held on 6-8-2021:

- Properties are located off East Shore Blvd in the plat of Carabau Point
- Proposed to amend the plat into 4 parcels and no common area
- Survey will be done by Chad Connor at Widseth
- 4 authorized agent forms (1 from each owner) is needed if Christenson is the rep
- Access within the plat by an easement (same as current driveways) to be shown; added to the legals and recorded (existing & new full legals needed on the survey)
- Independent surveyor to check the final plat
- Title commitment – shows current legal description
- City sewer connection is completed
- Amended plat to have recorded covenants/easement requirements/limitations if applicable
- Wetland Delineation is a requirement for a variance or a no wetland statement/letter
- Planning Commission/Board of Adjustment will make a recommendation to the Crosslake City Council
- Failure to record a signed deed(s)/mylar within 2 (two) years of subdivision approval by the city council shall void the approval of this plat
- Discussed plat amendment procedure; timeline; fee for both preliminary & final

Property owner was informed that before they could be placed on a public hearing agenda the following information is required:

1. A certificate of survey meeting the requirements outlined in Chapter 44 of the Code of Ordinances of the City of Crosslake
2. An authorized agent form completed, signed and dated
3. Wetland delineation or a no wetland statement/letter
4. A complete Subdivisions application with all required paperwork
5. The residential public hearing fee: \$500 + \$100 per new lot; Final \$500 + \$25 per new lot (no new lots will be created-reconfiguring the current lots)
6. Upon recommendation from the Planning Commission/Board of Adjustment to the City Council and before the city council meeting a park dedication fee of \$1,500.00 or 10% of land per new lot or a combination thereof as outlined in Chapter 44, Sec. 44-402 is required for newly created lots – NOT Applicable

Parcel History:

- Carabau Pointe established in 2002
- April 2002 – CIC PUD - REQUEST a CUP to convert a former resort, Lucky Strike Resort into a residential planned unit development and a preliminary plat as stated below:
- **SUBJECT PROPERTY:** The property is currently being used as a common land ownership development with 4 single-family units located on one common property. The use is functioning essentially as a planned unit development. Carabau Pointe was developed prior to any formal approval requirement by the City of Crosslake; therefore it is a legally non-conforming use. This means that the neighborhood and its components could continue in the current state unless damaged to an extent greater than 50% of its market value. The applicants are applying for the planned unit development to bring the development into conformance and therefore eliminate the risk of losing property due to damage and not having the ability to rebuild.
- Various variances and permits for each structure has been applied for
- All four residence are on city sewer

City Ordinance:

Land subdivision must be accomplished in a manner that contributes to an attractive, orderly, stable and wholesome community environment with adequate public services and safe streets. All land subdivisions, including plats, shall fully comply with the regulations in this chapter and as may be addressed in other chapters of this Code. (Sec. 44.1)

City Community Plan:

Encourage sustainable development, that would maintain the communities character and respects the environment including natural topography, suitable soils and avoids such areas as wetland, flood plains erodible steep slopes and bluffs; strengthen the distinction between urban growth and rural countryside and guide new development in ways that promote and enhance land use compatibility; support the infill and redevelopment of areas within the city in an effort to leverage existing infrastructure investment; identify areas and phases of development in a manner that addresses the cost of providing public services; identify and prioritize significant view-sheds and develop alternative approaches to preserve them while permitting reasonable use and development of privately owned lands (page 19)

Agencies Notified and Responses Received:

County Highway: N/A

DNR: No comments were received as of 9-9-2021
City Engineer: No comments were received as of 9-9-2021
City Attorney: No comments were received as of 9-9-2021
Lake Association: No comments were received as of 9-9-2021
Crosslake Public Works: No comments were received as of 9-9-2021
Crosslake Park, Recreation & Library: N/A
Concerned Parties: No comments were received as of 9-9-2021

POSSIBLE MOTION:

To make a recommendation to the Crosslake City Council to approve/table/deny the subdivision of parcel #14290577, 14200505, 14290576, 14200504, 14200503 involving .82 acres into 4 tracts; eliminating the commons area located off of East Shore Blvd, Carabau Pointe, Sec 20, City of Crosslake



**CARABAU POINTE REPLAT
DEVELOPMENT REVIEW TEAM MEETING APPLICATION**

LISTING OF PROPERTY OWNERS:

Lot 1

Address: 34993 East Shore Boulevard, Crosslake, MN
Owner: TMT Rental I, LLC
Property ID #: 14290577

Lot 2

Address: 34995 East Shore Boulevard, Crosslake, MN
Owner: Hollenbeck Properties, Inc.
Property ID #: 14290576

Lot 3

Address: 34997 East Shore Boulevard, Crosslake, MN
Owner: Louis & Bonnie Robideau
Property ID #: 14200505

Lot 4

Address: 34999 East Shore Boulevard, Crosslake, MN
Owner: Tim & Mary Collin
Property ID #: 14200504



Chicago Title Insurance Company

Transaction Identification Data for reference only:

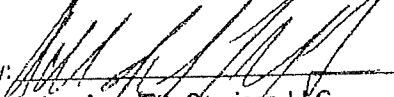
Issuing Agent: Lakes Area Title Services, LLC
 Issuing Office: 35756 Allen Avenue, Crosslake, MN 56442
 Issuing Office's ALTA® Registry ID: 1180481
 Loan ID Number:
 Commitment Number: 2097-21
 Issuing Office File Number: 2097-21
 Property Address: 34993 East Shore Boulevard, Crosslake, MN 56442-2789
 Revision Number:

SCHEDULE A


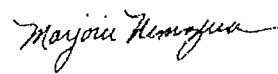
1. Commitment Date: April 7, 2021 at 12:00 AM
2. Policy to be issued:
 - (a) ALTA Owners Policy (06/17/06)
 Proposed Insured: TMT Rental I, LLC
 Proposed Policy Amount: \$ 810,000.00
 - (b) ALTA Loan Policy (06/17/06)
 Proposed Insured: Alliance Bank, its successors and/or assigns as their respective interests may appear.
 Proposed Policy Amount: \$ 810,000.00
3. The estate or interest in the Land described or referred to in this Commitment is Fee Simple.
4. The Title is, at the Commitment Date, vested in:
 Steve Nelson and LuAnn Nelson, husband and wife ✓
5. The Land is described as follows: ✓
 Lot 1, Block 1 and 32% interest in Lot 5, Block 1, Carabau Pointe, Crow Wing County, Minnesota.

Abstract Property

CHICAGO TITLE INSURANCE COMPANY

By: 
 Lakes Area Title Services, LLC
 Authorized Agent

Chicago Title Insurance Company

By: 
 ATTEST President

Secretary

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Commitment for Title Insurance - Adopted 08-01-2016 Technical Corrections 04-02-2018

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(2097-21.PFD/2097-21/9)



Chicago Title Insurance Company

SCHEDULE B, PART I Requirements

All of the following Requirements must be met:

1. The Proposed Insured must notify the Company in writing of the name of any party not referred to in this Commitment who will obtain an interest in the Land or who will make a loan on the Land. The Company may then make additional Requirements or Exceptions.
2. Pay the agreed amount for the estate or interest to be insured.
3. Pay the premiums, fees, and charges for the Policy to the Company.
4. Documents satisfactory to the Company that convey the Title or create the Mortgage to be insured, or both, must be properly authorized, executed, delivered, and recorded in the Public Records.
 - a. Warranty Deed from Steve Nelson and Luann Nelson, Married to each other to TMT Rental I, LLC a Limited Liability Company under the laws of the State of Minnesota
 - b. Mortgage from TMT Rental I, LLC to Alliance Bank, securing the principal amount of \$810,000.00 ✓
5. Conveyance of the estate or interest in land as described in Schedule A from the party or parties recited at Item 4 of Schedule A to the Proposed Insured (Owner). NOTE: The following must accompany the deed for filing: A) A Certificate of Real Estate Value containing the social security number or the federal tax identification number of each of the grantors and grantees. All grantors and grantees must have obtained a social security number or a federal tax identification number prior to closing. No deed can be recorded without a fully completed Certificate of Real Estate Value. B) One of the following statements must be made within the deed: 1) The Seller certifies that the Seller does not know of any wells on the described real property. 2) A well disclosure certificate accompanies this document. 3) I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate
6. NOTE: Conveyance must recite marital status of grantor(s). If grantor(s) is/are married, spouse must join in the conveyance.
7. Pay all taxes, charges, assessments, levied and assessed against subject premises, which are due and payable.
8. Satisfactory evidence should be had that improvements and/or repairs or alterations thereto are completed; that contractor, sub-contractor, labor and materialmen are all paid; and have released of record all liens or notice of intent to perfect a lien for labor and material.
9. If the transaction is closed by Chicago Title Insurance Company or its agents, the Social Security number of Seller or Federal ID number of seller entities and forwarding address must be provided at or prior to closing to comply with the Tax Reform Act of 1986 and the 1099S Form executed at closing unless the Seller is a corporation or a governmental unit. ✓
10. Provide standard form Residential Affidavit signed by the appropriate parties.
11. Notice: Please be aware that due to the conflict between federal and state laws concerning the cultivation, distribution, manufacture or sale of marijuana, the Company is not able to close or insure any transaction involving Land that is associated with these activities. ✓
12. The Company will require the following documents for review prior to the issuance of any predicated upon a conveyance or encumbrance from the following Limited Liability Company: TMT Rental I, LLC. A) A copy of its operating agreement, if any, and any and all amendments, supplements and/or modifications thereto, certified by the appropriate manager or member. B) If a domestic Limited Liability Company, a copy of its Articles of Organization and all amendments thereto with the appropriate filing stamps. C) If the Limited Liability Company is member-managed, a full and complete current list of members certified by the

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SCHEDULE B - PART B I
(Continued)

appropriate manager or member. D) If the Limited Liability Company was formed in a foreign jurisdiction, evidence, satisfactory to the Company, that it was validly formed, is in good standing and authorized to do business in the state of origin. E) If less than all members, or managers, as appropriate, will be executing the closing documents, furnish evidence of the authority of those signing. F) Certificate of Existence. The Company reserves the right to add the additional items or make further requirements after review of the requested documentation.

13. The search did not disclose any open mortgages or deeds of trust of record, therefore the Company reserves the right to require further evidence to confirm that the property is unencumbered, and further reserves the right to make additional requirements or add additional items or exceptions upon receipt of the requested evidence.

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Chicago Title Insurance Company

SCHEDULE B, PART II Exceptions

THIS COMMITMENT DOES NOT REPUBLISH ANY COVENANT, CONDITION, RESTRICTION, OR LIMITATION CONTAINED IN ANY DOCUMENT REFERRED TO IN THIS COMMITMENT TO THE EXTENT THAT THE SPECIFIC COVENANT, CONDITION, RESTRICTION, OR LIMITATION VIOLATES STATE OR FEDERAL LAW BASED ON RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, HANDICAP, FAMILIAL STATUS, OR NATIONAL ORIGIN.

The Policy will not insure against loss or damage resulting from the terms and provisions of any lease or easement identified in Schedule A, and will include the following Exceptions unless cleared to the satisfaction of the Company:

1. Any defect, lien, encumbrance, adverse claim, or other matter that appears for the first time in the Public Records or is created, attaches, or is disclosed between the Commitment Date and the date on which all of the Schedule B, Part I—Requirements are met
2. Rights or claims of parties in possession not shown by the public records.
3. Any encroachment, encumbrance, violation, variation, or adverse circumstance affecting the Title that would be disclosed by an accurate and complete land survey of the Land
4. Easements, or claims of easements, not shown by the public records.
5. Any lien, or right to a lien, for services, labor, or material heretofore or hereafter furnished, imposed by law and not shown by the public records.
6. Taxes or special assessments which are not shown as existing liens by the public records.
7. Real estate taxes for 2021 due and payable in the year 2021 in the amount of \$4,964.00, first half payable on or before May 15, 2021, second half payable on or before October 15, 2021.
Base Tax: \$4,949.00, Homestead. No representation is made regarding subsequent years' homestead tax status.
Property Tax Identification No. 14290577. ✓
8. Any levied or pending special assessments now of record.
9. Drainage and utility easements(s) as shown on the recorded Plat of Carabau Pointe.
10. Subject to minerals and mineral rights, if any.
11. Terms and conditions of Plat of Carabau Pointe, dated August 23, 2002, recorded October 24, 2002, as Document No. 621196.
12. Terms and conditions of Resolution No. PZ-2011-013, City of Cross Lake, Planning and Zoning Commission / Board of Zoning Adjustment, dated August 26, 2011, recorded November 18, 2011, as Document No. 804166.
13. Terms and conditions of Plat of Cross Lake East Shore, dated June 2, 1927, recorded July 27, 1927, as Document No. 89390.
14. Rights of the state and the public in the part of the subject property lying below the ordinary high water mark of the adjacent body of water.
15. INFORMATIONAL NOTES:

The Company is not in possession of an Abstract of Title for the property.

This form does not cover utility bills against the subject property not shown on tax or assessment records.

The following sets forth the names of all parties in the chain of title for the last 24 months for the insured property as disclosed by the records of the office of the County Recorder.

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SCHEDULE B - PART II
(Continued)

Steve Nelson and LuAnn Nelson, husband and wife, as joint tenants, by Warranty Deed dated September 9, 2014, filed of record September 9, 2014, as Document No. A-849320.

This is provided as an informational note only and will not appear on any policy issued.

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(2097-21 PFD/2097-21/9)

**TITLE SEARCH REPORT
ISSUED BY
TitleWave Real Estate Solutions**

THE ATTACHED TITLE SEARCH REPORT IS ISSUED FOR USE OF THE AGENT LISTED, HEREIN 'THE AGENT', A POLICY ISSUING AGENT FOR THE FIDELITY GROUP OF TITLE INSURANCE COMPANIES, HEREIN 'THE COMPANY', AND IS TO BE USED BY THE AGENT IN THE EXAMINATION AND DETERMINATION OF THE INSURABILITY OF TITLE TO THE PROPERTY DESCRIBED HEREIN IN CONJUNCTION WITH THE ISSUANCE OF THE COMPANY'S COMMITMENTS, POLICIES AND ENDORSEMENTS.

The Agent who examines this Title Search Report must follow all underwriting guidelines set forth in the underwriting manual and bulletins issued by the Company. The Agent is responsible for obtaining proper "High-Liability" approval, when applicable, in accordance with their agency contract. The agent is responsible for obtaining appropriate updates or continuations of this Title Search Report prior to the issuance of any commitment or policy in accordance with prudent underwriting practices and the Company's guidelines. The Agent is responsible for any errors, omissions, defect, liens, encumbrances or adverse matters not shown by this Title Search Report but known to or discovered by the Agent prior to the issuance of the Company's commitment, policy or endorsement.

The Title Search Report does not provide or offer any title insurance, liability coverage or errors and omissions coverage. No assurance is given as to the Insurability or status of title. The Title Search Report does not insure or guarantee the validity or sufficiency of any documents attached, nor is it to be considered a title insurance commitment and/or title insurance policy, an opinion of title, an ownership and encumbrance report, a property information report, a guarantee of title or as any other form of guarantee or warranty of title and should not be relied upon as such.

LIABILITY UNDER THE ATTACHED TITLE SEARCH REPORT IS LIMITED TO THE LIABILITY UNDER THE COMPANY'S COMMITMENTS, POLICY OR POLICIES ISSUED PURSUANT TO THIS TITLE SEARCH REPORT. IN THE EVENT THE ATTACHED TITLE SEARCH REPORT IS USED FOR ANY PURPOSE OTHER THAN IN CONJUNCTION WITH THE ISSUANCE OF THE COMPANY'S COMMITMENTS, POLICIES OR ENDORSEMENTS, THE TOTAL AGGREGATE LIABILITY OF THE COMPANY, ITS EMPLOYEES, AGENTS AND SUBCONTRACTORS SHALL NOT EXCEED THE COMPANY'S TOTAL FEE FOR THIS REPORT.

TitleWave Real Estate Solutions
TITLE SEARCH REPORT

Order Number: 9752408
Reference Number: 2377-21

Lakes Area Title Services, LLC
35756 Allen Ave, PO Box 162
Crosslake, MN 56442
Phone: 218-692-1473
Fax: 218-692-1475

1. PERIOD SEARCHED:

The period covered in the search commenced with the Base Title as determined by Company and ends on: **August 06, 2021 at 7:00 AM**

2. Policy or Policies to be issued:

A. ALTA Owner's Policy (6/17/06)

**Proposed Insured: Tim Collin and Mary Collin TMT Rental I, LLC
Hollenbeck Properties, Inc. Louis A. Sinko and Bonnie L. Robideau-
Sinko, Trustees, or their successors in interest, of the Louis A. Sinko
and Bonnie L. Robideau-Sinko Living Trust dated June 2, 2021
Amount of Insurance:**

B. ALTA Loan Policy (6/17/06)

**Proposed Insured: Lender with a contractual obligation under a loan
agreement with the Proposed Insured for an Owner's Policy Amount
of Insurance:**

3. The estate or interest in the land described or referred to in this report is:

Fee Simple

4. Last grantee of record for the period searched:

TMT Rental I, LLC by Warranty Deed dated April 23, 2021, filed of record April 28, 2021, as Document No. 951329. (Parcel 1)

and

Hollenbeck Properties, Inc. by Trustees Deed dated August 05, 2020, filed of record August 20, 2020, as Document No. 937455. (Parcel 2)

and

Louis A. Sinko and Bonnie L. Robideau-Sinko, Trustees, or their successors in interest, of the Louis A. Sinko and Bonnie L. Robideau-Sinko Living Trust dated June 2, 2021 by Quit Claim Deed dated June 25, 2021, filed of record June 30, 2021, as Document No. 954736. (Parcel 3)

and

Tim Collin and Mary Collin by Quit Claim Deed dated November 14, 2002, filed of record November 14, 2002, as Document No. 0622680. (Parcel 4)

5. The land is described as follows:

See Attached Exhibit "A"

Note for Information: Property is Abstract
Subject Property Address: 34993 34995 34997 and 34999 E Shore Blvd, Crosslake,
MN 56442

Countersign
d:



Authorized Signatory

Title Search Report
Mortgages, Liens, Other Title Defects

1. Instrument creating the estate or interest to be insured must be executed and filed for record, to-wit:
 - A. Conveyance of the estate or interest in land as described in Schedule A from the party or parties recited at Item 4 of Schedule A to the Proposed Insured (Owner).
NOTE: The following must accompany the deed for filing: A) A Certificate of Real Estate Value containing the social security number or the federal tax identification number of each of the grantors and grantees. All grantors and grantees must have obtained a social security number or a federal tax identification number prior to closing. No deed can be recorded without a fully completed Certificate of Real Estate Value. B) One of the following statements must be made within the deed: 1) The Seller certifies that the Seller does not know of any wells on the described real property. 2) A well disclosure certificate accompanies this document. 3) I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

NOTE: Conveyance must recite marital status of grantor(s). If grantor(s) is/are married, spouse must join in the conveyance.
 - B. Mortgage encumbering the estate or interest in land as described on Schedule A executed by Tim Collin and Mary Collin, each stating marital status, with joinder by spouses, if any (Parcel 4); TMT Rental I, LLC (Parcel 1); Hollenbeck Properties, Inc. (Parcel 2); Louis A. Sinko and Bonnie L. Robideau-Sinko, Trustees, or their successors in interest, of the Louis A. Sinko and Bonnie L. Robideau-Sinko Living Trust dated June 2, 2021 (Parcel 3); to Proposed Insured (Lender) to secure the payment of a note in a principal amount equal to the amount insured hereunder.
2. Pay the full consideration to, or for the account, of the grantors or mortgagors.
3. Pay all taxes, charges, assessments, levied and assessed against subject premises, which are due and payable.
4. Satisfactory evidence should be had that improvements and/or repairs or alterations thereto are completed; that contractor, sub-contractor, labor and materialmen are all paid; and have released of record all liens or notice of intent to perfect a lien for labor and material.
5. If the transaction is closed by Chicago Title Insurance Company or its agents, the Social Security number of Seller or Federal ID number of seller entities and forwarding address must be provided at or prior to closing to comply with the Tax Reform Act of 1986 and the 1099S Form executed at closing unless the Seller is a corporation or a governmental unit.
6. Provide standard form Seller's/Borrower's Affidavit in recordable form. If provided Items 2 and 4 of Schedule B - Section 2 will be deleted from the Policy to be issued pursuant to this form.
7. Notice: Please be aware that due to the conflict between federal and state laws concerning the cultivation, distribution, manufacture or sale of marijuana, the Company

Title Search Report
Mortgages, Liens, Other Title Defects, continued

is not able to close or insure any transaction involving Land that is associated with these activities.

8. The Company will require the following documents for review prior to the issuance of any predicated upon a conveyance or encumbrance from the following Limited Liability Company: TMT Rental I, LLC. A) A copy of its operating agreement, if any, and any and all amendments, supplements and/or modifications thereto, certified by the appropriate manager or member. B) If a domestic Limited Liability Company, a copy of its Articles of Organization and all amendments thereto with the appropriate filing stamps. C) If the Limited Liability Company is member-managed, a full and complete current list of members certified by the appropriate manager or member. D) If the Limited Liability Company was formed in a foreign jurisdiction, evidence, satisfactory to the Company, that it was validly formed, is in good standing and authorized to do business in the state of origin. E) If less than all members, or managers, as appropriate, will be executing the closing documents, furnish evidence of the authority of those signing. F) Certificate of Existence. The Company reserves the right to add the additional items or make further requirements after review of the requested documentation.
9. The Company will require the following documents for review prior to the issuance of any title assurance predicated upon a conveyance or encumbrance by the following Corporation: Hollenbeck Properties, Inc.. A) A Copy of the corporation By-laws and Articles of Incorporation. B) An original or certified copy of a resolution authorizing the transaction contemplated herein. C) If the Articles and/or By-laws require approval by a 'parent' organization, a copy of the Articles and Bylaws of the parent. The Company reserves the right to add additional items or make further requirements after review of the requested documentation.
10. Obtain and file of record the above referenced Trust, or a Certificate of Trust in conformance with Minnesota Statute Section 501C. (Parcel 3)
11. Obtain and file of record an Affidavit of Trustee in conformance with Minnesota Statute 501C. (Parcel 3)
12. The search did not disclose any open mortgages or deeds of trust of record, therefore the Company reserves the right to require further evidence to confirm that the property is unencumbered, and further reserves the right to make additional requirements or add additional items or exceptions upon receipt of the requested evidence. (Parcel 2)
13. Pay and satisfy of record the following Mortgage(s):
 - A. Mortgage dated December 30, 2011, recorded January 10, 2012, as Document No. 0806410 executed by Louis A. Sinko and Bonnie L. Robideau-Sinko, husband and wife as joint tenants who acquired title as Louis A. Sinko and Bonnie Robideau-Sinko, husband and wife as joint tenants, to Wells Fargo Bank, N.A., a United States National Association in the original principal amount of \$173,993.66. (Parcel 3).
 - B. Mortgage dated February 22, 2021, recorded March 03, 2021, as Document No. 948480 executed by Tim Collin and Mary Collin, husband and wife, to Mortgage Electronic Registration Systems, Inc., as nominee for Connexus Credit Union, Wisconsin Credit Union in the original principal amount of \$231,000.00. (Parcel 4)

Title Search Report
Mortgages, Liens, Other Title Defects, continued

- C. Mortgage dated April 23, 2021, recorded April 28, 2021, as Document No. 951330 executed by TMT Rental 1, LLC, a Minnesota Limited Liability Company, to Alliance Bank in the original principal amount of \$810,000.00. (Parcel 1)
- 14. The Company should be provided a statement from the borrower(s) relative to any mortgage shown on Schedule B disclosing whether the borrower(s) have entered into any forbearance or loan modification agreement with the lender relative to delayed or postponed payments or other restructuring of the debt secured by the mortgage.

Title Search Report
Easements, Restrictions and Other Matters Affecting Title Searched

1. Defects, liens, encumbrances, adverse claims or other matters, if any, first appearing in the public records or attaching subsequent to the effective date hereof but prior to the date the Proposed Insured acquires for value of record the estate or interest or mortgage thereon covered by this form.
2. Rights or claims of parties in possession not shown by the public records.
3. Any encroachment, encumbrance, violation, variation, or adverse circumstance affecting the Title that would be disclosed by an accurate and complete survey of the Land.
4. Easements, or claims of easements, not shown by the public records.
5. Any lien, or right to a lien, for services, labor, or material heretofore or hereafter furnished, imposed by law and not shown by the public records.
6. Taxes or special assessments which are not shown as existing liens by the public records.
7. Real estate taxes for 2021 due and payable in the year 2021 in the amount of \$4,964.00, first half paid, second half payable on or before October 15, 2021.
Base Tax: \$4,949.00, Homestead. No representation is made regarding subsequent years' homestead tax status.
Property Tax Identification No. 14290577 (Parcel 1)
8. Real estate taxes for 2021 due and payable in the year 2021 in the amount of \$2,676.00, first half paid, second half payable on or before October 15, 2021.
Base Tax: \$2,661.00, Non-Homestead.
Property Tax Identification No. 14290576 (Parcel 2)
9. Real estate taxes for 2021 due and payable in the year 2021 in the amount of \$2,838.00, first half paid, second half payable on or before October 15, 2021.
Base Tax: \$2,823.00, Non-Homestead.
Property Tax Identification No. 14200505 (Parcel 3)
10. Real estate taxes for 2021 due and payable in the year 2021 in the amount of \$3,786.00, first half paid, second half payable on or before October 15, 2021.
Base Tax: \$3,771.00, Homestead. No representation is made regarding subsequent years' homestead tax status.
Property Tax Identification No. 14200504 (Parcel 4)
11. Real estate taxes for 2021 due and payable in the year 2021 now shown as "Exempt" on County tax records.
Note: Pursuant to Minnesota Statutes Sec. 272.02, the property may be subject to loss of exemption and imposition of full tax for taxes for and payable in the year 2021 the amount whereof is not presently available.
Property Tax Identification No. (Lot 5/Common Ground) 14200503.
12. Any levied or pending special assessments now of record.
13. Drainage and utility easements(s) as shown on the recorded Plat of Carabau Point.
14. Subject to minerals and mineral rights, if any.

Title Search Report
Easements, Restrictions and Other Matters Affecting Title Searched, continued

15. Terms and conditions of Plat of Cross Lake East Shore, dated June 2, 1927, recorded July 27, 1927, as Document No. 89390.
16. Terms and conditions of Plat for Carabau Pointe, dated August 23, 2002, recorded October 24, 2002, as Document No. 0621196.
17. Terms and conditions of Resolution No. PZ-2011-013, City of Cross Lake, Planning and Zoning Commission / Board of Zoning Adjustment, dated August 26, 2011, recorded November 18, 2011, as Document No. 804166. (Parcel 1)
18. Terms and conditions of Planning and Zoning Commission/Board of Zoning Adjustment, Resolution No. PZ-2011-017, dated September 23, 2011, recorded November 18, 2011, as Document No. 0804169. (Parcel 4)
19. Rights of the state and the public in the part of the subject property lying below the ordinary high water mark of the adjacent body of water.

NOTES

20. The Company is not in possession of an Abstract of Title for the property.
21. This form does not cover utility bills against the subject property not shown on tax or assessment records.
22. Item 1 of Schedule B - Section 2 will be deleted if Chicago Title Insurance Company conducts an insured closing under written instructions from the Proposed Insured (Lender).

The Policy to be issued will insure against any loss or damage, which arises by reason of any intervening liens or encumbrances between the Date of Commitment and the recording date of the instruments creating the Insured interest.

23. The Policy(ies) to be issued pursuant to this Commitment will contain the following endorsement:
 - A. ALTA Form 8.1 - Environmental Protection Lien
 - B. ALTA Form 9 - Comprehensive
 - C. Location

Title Search Report
Legal Description

Parcel 1: Lot 1, Block 1, and a 32% interest in Lot 5, Block 1, Carabau Point, Crow Wing County, Minnesota.

Parcel 2: Lot Two (2), Block One (1), Carabau Pointe and an undivided 22% interest in Lot Five (5), Block One (1), Carabau Pointe, Crow Wing County, Minnesota.

Parcel 3: Lot 3, Block 1 and 19% interest in Lot 5, Block 1, Carabau Pointe, Crow Wing County, Minnesota.

Parcel 4: Lot 4, Block 1 and 27% of Lot 5 (which lies within lot 4), Lot 12, Cross Lake East Shores, Plat of record, Crow Wing County, Minnesota, and that part of East shore road, said Plat lying north of the easterly extension of the south line of said Lot 12, and that part of Government Lot 3, Section 20, Township 137 North, Range 27 West, lying adjacent and north of the north line of said Plat.

Abstract Property



City of Crosslake Planning Commission/Board of Adjustment

Findings of Fact

Supporting/Denying a Preliminary Plat

Findings should be made in either recommending for or against a plat, and should reference Chapter 44 of the City Subdivision Ordinance. The following questions are to be considered, but are not limited to:

1. Does the proposed plat conform to the City's Comprehensive Plan?
Yes No

2. Is the proposed plat consistent with the existing City Subdivision Ordinance? Specify the applicable sections of the ordinance.
Yes No

3. Are there any other standards, rules or requirements that this plat must meet?
Yes No Specify other required standards.

4. Is the proposed plat compatible with the present land uses in the area of the proposal?
Yes No Zoning District

5. Does the plat conform to all applicable performance standards in Article 2 of the Subdivision Ordinance?

Yes No

6. How are the potential environmental impacts being resolved? (Does the plat meet the following City Standards?)

Stormwater

Erosion /Sediment Control

Wetlands

Floodplain

Shoreland

Septic Systems

7. Have the potential public health, safety or traffic generation impacts been addressed?

Yes No

8. Other issues pertinent to this matter.

**Carabau Pointe (see packet for the 4 current owners)
14290577, 14200505, 14290576, 14200504, 14200503**

Kolstad read the preliminary plat request, project details, eliminate the common parcel, location, municipal sewer, no comments received, history of the parcel, explained the plat and variance process into the record. Wessels invited Christensen, the representative Thone's attorney to the podium. Christensen stated that the request is basically to clean up a legal situation that is messy; property was originally platted as a CIC PUD style of development, but was never properly formed from a full legal point of view; all the documentation was never put in place; now we have 5 parcel without any over riding agreement on how it operates; all property owner's would like to redo the plat to clean it up-streamline and simplify it; no new construction; clean it up so each owner has it's own properties without any shared property, unless it is by the easements we have drawn up-roadways & utilities; lots 2 & 3 share a well and the power to the well in an easement document. Wessels stated he has one concern; the reason the resort-a-miniums were done was because back in the day when they were split up there were a lot of buildings and they would have had to been torn down in order to split it up, so they did these resort-a-miniums with the CIC rules to circumvent the required lot size and get smaller parcels; this is still my concern now; wouldn't it be easier or better in the spirit of the rule of minimum lot sizes, which are now 30,000 square feet to create an association CIC versus doing a lot split that violates the ordinance. Christensen replied each of the owners are currently using the property as if each of them owned their own areas, which is consisted with the proposed plat; this is the shortest point between A & B; to try to put it into a CIC format is a complex format; it would require a lot of documentation; all four would have to review and agree to the documentation; the end result of the documents would be to try to give each of the four their own area for use; this is a small little thing; it would be a lot to put the burden of an association on the owners; it would be a complex burden structure on the owners; doing 4 lots with easements is just a so much simpler and straight forward way to do it. Wessels stated that you can see in the area here the use of documents limiting the use of the common areas in these types of situations; as an attorney how hard is it to do after the fact; I know the CIC/association types change/modify the rules/by-laws/convents from the original document. Christensen stated 2-3-4 years ago there was an effort by the owners to go that direction through Brad Person, a local attorney, but the documents that were put together did not go anywhere, they couldn't agree; it is conservable to do these documents but a lot of effort to get all owners to agree when they couldn't before; Thone bought earlier this year knowing it was broken, but has some knowledge and worked with the owners to come up with this concept; it is simple-no association-no officers-no budget ever year with this proposed concept; subdivide the lot is a straight forward way to achieve their objective. Wessels would still rather they went about fixing what wasn't done right when the CIC was approved; my challenge is that we are going to recommend a lot split with the largest lot being less than one half of what the requirement is and that is my reasoning. Wessels stated some other communities have different lot sizes for city sewer versus septic system with Kolstad stated we do not have that. Wessels would like to avoid all others coming in to ask for smaller lots, well under the requirements, to be approved for use. Lindner questioned that out of the 4 parcels two are owned by corporations and was wondering if they were rentals. Christensen replied not so far as I know – none are. Volz said most associations have bigger common areas-group area and this one does not. Wessels stated the common area here is that you can walk anywhere you want or the point area for groups. Schiltz asked if this will pose any problems for the city such as variances or whatever, with Kolstad stating anything they do or change will need a variance. Lindner was concerned on setting a precedent on the lot size. Kolstad reminded the commissioners that this is making them more conforming not less conforming. Lindner feels the city sewer is important on this request. Kolstad replied we have CIC but most would

probably not do a request like this because those have a lot more parcels and they would probably not all agree. Wessels stated he would like Person, city attorney, to weigh-in and the council will make the final decision. Schiltz stated he did not know what is right or wrong and maybe just send it to the city council to make their decision. Herzog asked where is the common areas and understands the problem in making a recommendation one way or the other. Wessels opened up the public forum. Collin of 34999 E Shores Blvd-Lot 4 Carabau Pt, stated this is a really good idea; an association is a much more complex method; this is simpler and straight forward; all four property owners endorse this; 30 years an owner; and with new owners there are more challenges. Wessels agrees and can see it would be simpler; back than it would not be approved as a plat; still would not be approved today, but he feels the right way is still the CIC way to go, of course the city sewer might make it work. Herzog pointed out some questions that he has and the city council will most likely have, with Kolstad stating that the items have been looked at and addressed. Christensen stated that he knows that Person is fully aware of the situation because he had a talk with him. Wessels closed the public forum. Wessels asked if any of the commissioners had additional questions, but none were forthcoming. Wessels requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

September 24, 2021 Action:

Motion by Wessels; supported by Volz to recommend to the Crosslake City Council the approval of the preliminary plat of Carabau Pointe First Addition of parcels 14290577, 14200505, 14290576, 14200504, 14200503, into 4 tracts involving .82 ± acres (eliminating the commons area), Section 20, located off of East Shore Blvd, Crosslake, MN 56442

Per the findings of fact as discussed, the on-site conducted on 9-23-2021 and as shown on preliminary plat received at the Planning & Zoning office dated 9-13-2021 for property located off of East Shore Blvd, Sec 20, City of Crosslake

Conditions:

Unless an extension of time is requested by the subdivider and granted by the city council, the subdivider shall, within one year following approval of the preliminary plat remit the final plat application per Chapter 44 Subdivisions requirements.

Findings: See attached

All voting members voting “Aye”, Motion carried with Schiltz and Lindner recusing themselves



FINAL PLAT CHECK LIST
CHAPTER 44, ARTICLE III

Property Owner(s): See Attached List Date: 08-05-2021

Property Owner(s) _____

- Twelve (12) 11 x 17 final plat and an Electronically submitted PDF
- Surveyor's computation and closure report for overall boundary, lots and Outlots *- See Terry Betley letter #2 #5*
- N/A A section breakdown if there is not one of public record. The Land Service Supervisor or Specialist may waive the requirement of a section breakdown
- Independent licensed land surveyor final plat check letter for conformity to MN State Statutes and City Ordinances *See Terry Betley letter Document*
- A statement plat monuments are set or financial guarantee if delayed staking is to occur (MN State Statute 505.021 Subd. 10. Survey) *See Terry Betley letter Document #90*
- N/A Final Stormwater Management Plan *- s/B on preliminary application plat*
- Final signed and notarized copy of any covenants (if applicable)
- All applicable bonds
- Developer's agreement
- Current title opinion, abstract of title, certificate of title or title commitment by sub divider's attorney or title company

Will have by date of the meeting

Monuments are set

FINAL PLAT FEES

<u>Residential</u>	<u>Commercial</u>
1. \$500.00 for Final Plat fee	1. \$750.00 for Final Plat fee
2. \$25.00 per lot	2. \$50.00 per lot
3. Sec. 44-402. Required; applicability.	3. Sec. 44-402. Required; applicability

(a) The developer of a subdivision shall dedicate ten percent (10%) of his buildable land as measured pre-plat to the public for park purposes, or, at the option of the city council, shall pay the city an amount equal to \$1,500.00 per lot for a commercial- or industrial-zoned subdivision and \$1,500.00 per residential unit created in a residentially zoned subdivision, or a combination of land dedication and payment of cash in lieu of land according to the formula set forth in this Code.

(b) This section shall apply to all land subdivisions, including land subdivided by metes and bounds description.

APPROVED FINAL PLAT SUBMISSION REQUIREMENTS

- Electronic version of approved final plat (must be compatible with City and County software)
- PDF version of approved final plat
- Two double matted four mil thick signed mylars for County use 4.8 G *Discussed*

Received by: [Signature]

Date: 8/5/21

Note: Certificate of location of Government corner must be prepared and placed of record for any corner used in determining the boundary of the subject parcel as specified in MN State Statute 381.12

Cheryl

From: Chad Conner <Chad.Conner@widseth.com>
Sent: Friday, October 1, 2021 11:16 AM
To: Cheryl
Cc: Jon Kolstad; tim@thonedevlopment.com; Joseph J. Christensen
Subject: Carabau Pointe First Addition
Attachments: CARABAU POINTE FIRST ADDITION.pdf; Tim Thone 2021-10987-FP.pdf

Cheryl and Jon,

It is my understanding that you were requesting a few additional items for the above final plat submittal.

Attached are the final plat and plat check letter. No changes have been made to the final plat.

Additionally, all Lot Corners indicated on the final plat have already been set as of 06-29-2021.

Please feel free to contact me with any other questions.

Thank you,
Chad

Chad Conner, LS, CFedS
Land Surveyor, Certified Federal Surveyor, VP
218-316-3632
7804 Industrial Park Road
Baxter, MN 56425

WIDSETH

Widseth.com
File Transfer | [Click here to transfer large files](#)

WIDSETH was recognized by Prairie Business Magazine as one of the 50 Best Places to Work in 2021!

Terry J. Betley
Land Surveyor
Aitkin County Abstract Company Building
112 Third Street NW
Aitkin, Minnesota 56431
Telephone: (218) 927-6359
Telefax: (218) 927-6211
terry.betley@gmail.com

September 13, 2021

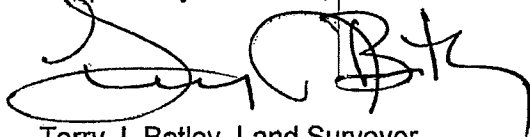
Crosslake City Council
Crosslake, Minnesota 56442

Honorable Mayor and Members of the Council:

On September 11, 2018, I reviewed and checked the proposed final plat of **CARABAU POINTE FIRST ADDITION**, regarding the following items:

1. Certification by Licensed Land Surveyor.
2. Mathematical closure of the outside boundaries of the plat and the outside boundaries of the lots, blocks and outlots, if any therein.
3. Lot and block numbering.
4. Boundary line designation.
5. Sufficient mathematical data necessary to locate and retrace all interior and exterior lines.
6. All curve data, if applicable.
7. Dedication as compared with the plat graphics.
8. Scale of drawing.
9. Street and easement dedication and widths, if applicable.
10. Required monuments shown on plat.
11. Scale, north arrow and basis for bearings shown on plat.
12. Water elevation and benchmark, if applicable, shown on plat.
13. I find the plat to agree substantially with Minnesota Statutes 505.02 and the MSPS Plat Manual regulating the above data.

Respectfully submitted,



Terry J. Betley, Land Surveyor
Minnesota Registration No. 15811



City of Crosslake

Planning Commission/Board of Adjustment

Summary of Record

The 4 current owners in Carabau Pointe – Lot 1-5, Block 1, Carabau Pointe, 14290577, 14290576, 14200505, 14200504, 14200503, off of East Shore Blvd, Crosslake, MN 56442

Request:

- Approve the preliminary plat of Carabau Pointe First Addition consisting of 5 tracts involving approximately .82 ± acres into 4 tracts; eliminating the commons area

Chronology of events:

- June 8, 2021 – Development Review Team Meeting
- August 9, 2021 – Application submitted
- September 2, 2021 – Notices sent out
- September 7 & 8, 2021 – Published in local newspaper
- September 23, 2021 – Planning Commission/Board of Adjust on-site
- September 24, 2021 – Planning Commission/Board of Adjust meeting – Decision made to recommend approval for the preliminary plat of Carabau Pointe First Addition
- October 11, 2021 (possible date) – Crosslake City Council Meeting -Decision to approve the preliminary plat of Carabau Pointe First Addition of parcels 14290577, 14290576, 14200505, 14200504, 14200503, involving .82 ± acres

Packet Information:

- City Council Minutes
- Planning Commission/Board of Adjustment Minutes & Findings
- Meeting Decision
- Publication
- Public Hearing Notice
- Staff Report
- Development Review Team Minutes
- Submitted Preliminary Plat/Stormwater Plan
- Wetland Delineation
- Subdivisions Application
- Declaration/Covenants/By Laws (not applicable at this time)

Correspondence:

- No correspondence received

September 24, 2021

FINDINGS OF FACT

SUPPORTING/DENYING A PRELIMINARY PLAT

Findings should be made in either recommending for or against a preliminary plat, and should reference Chapter 44 of the City Subdivision Ordinance. The following questions are to be considered, but are not limited to:

1. Does the proposed plat conform to the City's Comprehensive Plan?

Yes No

Why?

- Encourage sustainable development, that would maintain the communities character and respects the environment including natural topography, suitable soils and avoids such areas as wetland, flood plains erodible steep slopes and bluffs; strengthen the distinction between urban growth and rural countryside and guide new development in ways that promote and enhance land use compatibility; support the infill and redevelopment of areas within the city in an effort to leverage existing infrastructure investment; identify areas and phases of development in a manner that addresses the cost of providing public services; identify and prioritize significant view-sheds and develop alternative approaches to preserve them while permitting reasonable use and development of privately owned lands (page 19)
- Proposed lots are getting bigger but they still will not be conforming

2. Is the proposal consistent with the existing City Subdivision Ordinance? Specify the applicable sections of the ordinance.

Yes No 4 (Dymoke, Lindner, Schiltz, Wessels) to 1 (Volz)

Why?

- Land subdivision must be accomplished in a manner that contributes to an attractive, orderly stable and wholesome community environment with adequate public services and safe streets. All land subdivisions, including plats, shall fully comply with the regulations in this chapter and as may be addressed in other chapters of this Code. (Sec. 44.1)
- The current land use classification is Shoreland District and the proposed subdivision meet or exceed the minimum requirements for lot width and lot area
- There is adequate ingress/egress off of East Shore Blvd with a private driveway/easement within the plat
- Not the ordinance required size
- Driveway is existing

3. Are there any other standards, rules or requirements that this plat must meet?

Yes No Specify other required standards.

Why?

- The proposed lots are already hooked up to the municipal sewer system

4. Is the proposed plat compatible with the present land uses in the area of the proposal?

Yes No Zoning District Shoreland District

Why?

- It is consistent with the surrounding zoning and uses in the area
- There is no proposed change in the use
- Proposed lots are getting bigger but they still will not be conforming

5. Does the plat conform to all applicable performance standards in Article 2 of the Subdivision Ordinance?

Yes No **X**

Why?

- **Proposed amendment to the original Carabau Pointe approved plat**
- **There is adequate ingress/egress off of East Shore Blvd with a private driveway/easement within the plat**
- **The current ordinance lot size not being met**

6. How are the potential environmental impacts being resolved? (Does the plat meet City Standards?)

Stormwater:

A. The preliminary plat does not address it

Erosion /Sediment Control:

A. N/A at this time

Wetlands:

A. The plat indicates there are wetlands on the

Floodplain:

A. Plat indicates the contours in the proposed area and it will be addressed in the permit process

Shoreland:

A. Parcels will be enlarged with the elimination of the commons area

Septic Systems:

A. N/A municipal sewer system is hooked up or will be required to be used

7. Have the potential public health, safety or traffic generation impacts been addressed?

Yes **X** No

Why?

- **There is no change in the current use of the property**
- **All parcels are currently hooked up to city sewer**

8. Other issues pertinent to this matter.

- **There are no other matters; no park dedication fees are required**
- **The city council will make the final decision**

Decision: Motion by Wessels; supported by Volz to recommend to the Crosslake City Council the approval of the preliminary plat of Carabau Pointe First Addition of parcels 14290577, 14200505, 14290576, 14200504, 14200503, into 4 tracts involving .82 ± acres (eliminating the commons area), Section 20, located off of East Shore Blvd, Crosslake, MN 56442

Per the findings of fact as discussed, the on-site conducted on 9-23-2021 and as shown on preliminary plat received at the Planning & Zoning office dated 9-13-2021 for property located off of East Shore Blvd, Sec 20, City of Crosslake

Conditions:

Unless an extension of time is requested by the subdivider and granted by the city council, the subdivider shall, within one year following approval of the preliminary plat remit the final plat application per Chapter 44 Subdivisions requirements.

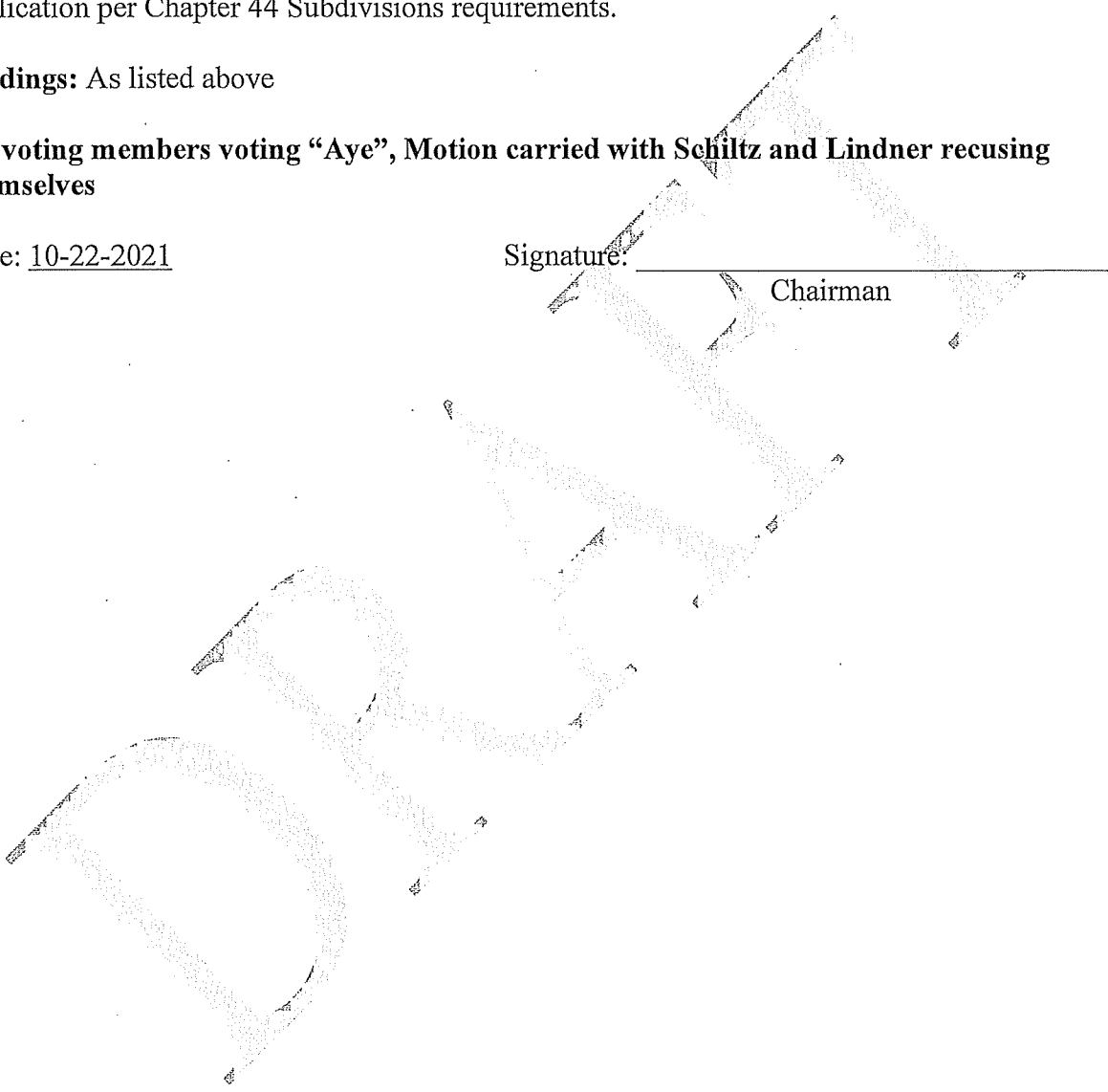
Findings: As listed above

All voting members voting "Aye", Motion carried with Schiltz and Lindner recusing themselves

Date: 10-22-2021

Signature. _____

Chairman





Subdivisions Application
 Planning and Zoning Department
 13888 Daggett Bay Rd, Crosslake, MN 56442
 218.692.2689 (Phone) 218.692.2687 (Fax) www.cityofcrosslake.org

210228

Receipt Number: 32892422 Permit Number: _____
 Property Owner(s): See Attached List
 Mailing Address: 2242 Cottage Grove Alcove, Woodbury, MN 55129
 Site Address: 34993, 34995, 34997 and 34999 East Shore Blvd.
Crosslake, MN 56442
 Phone Number: 612-202-3582
 E-Mail Address: tim@thonedevlopment.com

Subdivision Type
 (Check applicable request)
 Metes and Bounds-Record within 90 days of approval
 Residential Preliminary Plat
 Residential Final Plat
 Commercial Preliminary Plat
 Commercial Final Plat

Parcel Number(s): 14290577, 14200505, 14290576, 14200504 and 14200503
 Legal Description: Lots 1-5, CARABAU POINTE, Abstract Property

Development

_____ Number of proposed lots
 _____ Number of proposed outlots

Sec 20 Twp 137 Rge 26 27 28
 Land Involved: Width: 100 Length: 400 Acres: 0.82
 Lake/River Name: Cross Lake

Access

_____ Public Road
 Easement
 Easement recorded: _____ Yes _____ No

Do you own land adjacent to this parcel(s)? _____ Yes No
 If yes, list Parcel Number(s) _____

Septic

Compliance _____
 SSTS Design _____
 Site Suitability _____

Authorized Agent: Tim Thone
 Agent Address: 2242 Cottage Grove Alcove, Woodbury, MN 55129
 Agent Phone Number: 612-202-3582

Signature of Property Owner(s) _____ Date 9-28-21
 Signature of Authorized Agent(s) _____ Date _____

- All applications must be accompanied by signed Certificate of Survey
- Residential Fee: Preliminary \$500 + \$100 per lot; Final \$500 + \$25 per lot Payable to "City of Crosslake" \$500.00
- Commercial Fee: Preliminary \$750 + \$150 per lot; Final \$750 + \$50 per lot Payable to "City of Crosslake" \$25 X 4 = \$100.00
- Metes & Bounds: \$100 + \$75 per lot Payable to "City of Crosslake"
- Above Fees will require additional Park Dedication Fees of \$1,500 per unit/lot or 10% of buildable land as measured pre-plat for park purposes or a combination of both Payable to "City of Crosslake" \$600.00
- No decisions were made on an applicant's request at the DRT meeting. Submittal of an application after DRT does not constitute approval. Approval or denial of application is determined at a public meeting by the City Council after a recommendation from the Planning Commission/Board of Adjustment per Minnesota Statute 462 and the City of Crosslake Land Use Ordinance.

For Office Use:
 Application accepted by CS Date 10-7-2021 Land Use District SD Lake Class GD Park, Rec, Lib n/a
No fees due

G.3.K.



To: City Council

From: Jon Kolstad, Environmental Services Specialist

Date: October 11, 2021

RE: Proposed Revisions to the City of Crosslake Land Use Ordinance (Chapter 26)

The Planning Commission has reviewed, held a public hearing and made a recommendation at their regular meeting on September 24, 2021 to approve the following Sections in the Crosslake Land Use Ordinance:

Sec 26-281	Land Use Tables	31	Add: Accessory Structure >2500 sq ft require a CUP in residential Districts
			Remove: CUP for Commercial Storage Building/Storage Unit Rental Structures from Residential Districts
			Add: 'Event Center >10 Acres in RR5' as a CUP in RR5 and all commercial districts
Sec 26-627A	Minimum Required Parking Spaces	77	Add: Event Center – 1 space for each 4 seats based on Maximum design Capacity
			Add: Arrangements for additional parking are required if larger events are held outdoors, beyond the indoor capacity established by the fire code.
Sec 26-960	Accessory Structures – Residential Districts	115	Change: Building Height to 24' maximum
			Add: Maximum Wall Height 12' for parcels less than 4 acres and 16 feet for parcels greater than 4 acres.
			Add: Accessory Structures with a footprint greater than 2500 sq ft shall require a Conditional Use Permit
Sec 26-1177	Definitions	119-149	Add: Event Center definition

The Land Use Ordinance revisions were published for public comments and posted on the City website on July 22, 2021. The public Comment Period was closed on August 27, 2021, A total of 3 residents commented. The Changes were presented at a public hearing before the Planning Commission on September 23, 2021. All changes would become effective once published on or about October 21, 2021.

Staff also requests that the current Moratorium be revoked on the effective date of the changes.

2021 Changes

Chapter 26 Land Use Ordinance

- **Article 10** Land Use Classification List
 - Land Use Table
 - Add “accessory structures > 2500 sq ft in residential districts require CUP
 - Strike out ‘Commercial Storage building/Storage Unit Rental Structures >600 sq ft in residential district’
 - Add ‘Event Center’ CUP in all commercial districts and parcels >5 acres outside of shoreland.

- **Article 26** Parking and Off Street Loading Standards
 - Add Event Center parking requirements

- **Article 36** Accessory Structure Standards
 - Sec 26-960 Accessory Structures – Residential Districts
 - (1) Restrict building height to 24-ft on lots 2 acres or less
 - (1) Restrict wall height to 12-ft on accessory structures
 - (2) restrict building height to 24-ft on lots greater than 2 acres and less than 4 acres to 24-ft
 - (2) restrict wall height to 16-ft high on accessory structures
 - (3) require a CUP on accessory structures larger than 2500 sq ft in all residential districts

- **Article 43** Definitions
 - Define Event Center

LAND USE TABLES

	S D	RR-5	S S	L C	D C	W C	C L
(1) Agricultural Uses							
Farm buildings (barns, silo, hay shed, etc.)	P	P	P	P			
Farmland: Crop growing and harvesting	A	A	A	A			
Farmland: Livestock, poultry use, including related buildings	A	A		A			
Forest land: growth, harvest	A	A	A	A		A	A
(2) Residential and Related Uses							
Accessory structure ≤ 2500 sq ft (see Article 36)	P	P	P	P	P	P	P
Accessory Structure >2500 sq ft (See article 36)	CU	CU	CU	P	P	P	P
Auxiliary quarters/cottage - 24' or wider	PP	PP	PP	PP	PP	PP	PP
Controlled access lot							
Energy systems assoc. with a principal use (i.e. solar collectors and wind generators under 50KW)*	P/CU*	P		P		P/CU*	P
Garage/Yard Sales (Maximum 3 per calendar year)	A	A	A	A	A	A	A
Group home, detention or correction home (including detoxification center, rehabilitation home, etc.)	CU	CU	CU	CU		CU	
Home business	CU	CU		PP	PP	CU	PP
Home occupation	A	A	A	A	A	A	A
Home: assisted living, nursing, supportive care	CU	CU		CU	CU		
Meteorological test station for wind energy conversion systems (WECS)	I	I		I		I	I
Mobile home park or development		CU					
Multi-family dwelling	CU	CU		CU	CU	CU	
Portable or temporary storage structure	P	P	P	P	P	P	P
Single-family dwelling—24' or wider	P	P	P	CU	CU	CU	CU
Two-family dwelling—duplex	CU	P	CU	CU	CU	CU	
Water-oriented accessory structures	P					P	
(3) Recreational Uses							
Campground, private, or commercial				CU		CU	
Shooting range, fire arms, archery - private				CU			CU
(4) Civic, Educational and Institutional Uses							
Athletic field/stadium; arena				CU			
Cemetery	A	A		A			
Church/Synagogue	P	P	P	P	P	P	P
Transient Camps, Church Camps	CU	CU				PP	

*--Type of Permit depends on wind energy tower height and power output

LAND USE TABLES

	S	RR 5	S	S	U	D	W	C	U
(5) Commercial and Industrial Uses									
Adult uses									CU
Amusement Park					CU				
Athletic club					PP	PP	PP		
Auto body shop					PP	PP			PP
Auto repair shop, lubrication service station					PP	PP			PP
Bank or financial institution					P	P			PP
Beauty shop, barber shop					PP	PP	PP		PP
Bed and Breakfast Residence		CU			PP	PP	PP		PP
Bowling Lanes					PP	PP	PP		PP
Breeding and boarding of animals					CU	CU			CU
Bulk liquid storage					CU				PP
Business or professional office space					PP	PP	PP		PP
Car wash					PP	PP			PP
Cement/concrete/redi-mix plant, permanent									P
Commercial greenhouse/nursery					PP				PP
Commercial storage building/storage unit rental					CU	CU	CU		CU
Commercial Storage building/Storage Unit Rental Structures ->600sq ft in a residential district			CU						
Concrete/asphalt plant, portable					I				PP
Construction and contractor services-carpentry, electrical, plumbing, heating, ventilation, mechanical, flooring, insulation, siding, etc					P	P			P
Day care facility					PP	PP	PP		
Demolition Landfill									CU
Dry cleaners					CU	CU			CU
Event Center >10 acres in RR5						CU	CU		CU
Extractive use, mining, gravel pit, aggregate									CU
Funeral home with crematorium					CU				
Funeral Home without crematorium					PP				
Gas station/convenience store with or without fuel sales					PP	PP	PP		
Golf Course					CU				CU
Industrial park development									CU
Liquor: On and/or off sale					CU	CU	CU		CU
Lumber yard					PP	PP			PP
Manufacturing: light in general, assembly plant, machine shop, welding shop, packaging plant					CU				PP
Marina							CU		
Medical or dental clinic					PP	PP			PP
Miniature golf					PP	PP	PP		PP
Motel/hotel					CU	CU	CU		CU
Outdoor seasonal sales					PP	PP	PP		PP
Over-the-counter print shop					PP	PP	PP		PP
Private clubs and lodges					PP	PP	PP		PP
Race track: horse, auto, motorcycle, go cart									CU
Recycling collection site					I				PP
Rental equipment sales and service					PP	PP	PP		PP

Article 26 PARKING AND OFF STREET LOADING STANDARDS

Table 26-672A. Minimum Required Parking Spaces

FACILITY OR USE	MINIMUM REQUIRED PARKING SPACES
Auto body or repair shop, vehicle sales—automobile, boat, recreational equipment	1 space for each 300 square feet of gross floor area
Bed and breakfast residence	2 spaces plus one additional space for each rented room
Bowling lanes	5 spaces for each alley, plus additional spaces as may be required herein for related uses such as a restaurant
Carwash	3 spaces

Crosslake, Minnesota, Code of Ordinances

Church, funeral home, theater, auditorium, athletic field, arena, race track, event center or other places of gathering	1 space for each 4 seats based on maximum design capacity. Arrangements for additional parking are required if larger events are held beyond the indoor capacity established by the fire code.
Community center, post office, studio, library, club, lodge, museum, or public building	10 spaces plus 1 for each 350 square feet of floor area in excess of 2,000 square feet in the principal building
Daycare facility	4 spaces plus 1 for each 500 square feet in excess of 1,000 square feet of floor area in the principal building

ARTICLE 36 - Accessory Structure Standards

Sec 26-960 Accessory Structures—Residential Districts

- (1) On lots 2 acres in size or less, each residential accessory structures must meet the following requirements:

STRUCTURE SIZE	Road right of way	Side yard	GD Lake	GD River	RD Lake	NE Lake	NE River	Bluff	Wetland	Building Height	Wall Height
Up to 1200 square feet in size	35	10	75	100	100	150	150	30	15	30-24	12

- (2) On Lots greater than 2 acres and less than 4 acres in size, residential accessory structures shall meet the following requirements:

STRUCTURE SIZE	Road right of way	Side yard	GD Lake	GD River	RD Lake	NE Lake	NE River	Bluff	Wetland	Building Height	Wall Height
Up to 2500 square feet in size	35	10	75	100	100	150	150	30	15	30-24	12

- (3) On Lots greater than 4 acres in size, each residential accessory structure must meet the following requirements:

STRUCTURE SIZE	Road right of way	Side yard	GD Lake	GD River	RD Lake	NE Lake	NE River	Bluff	Wetland	Building Height	Wall Height
Maximum impervious limit of 25% for the lot shall not be exceeded	35	10	75	100	100	150	150	30	15	30 24	16

- (4) A permit shall not be required for up to two accessory structures totaling no more than 160 square feet.
- (5) No accessory structure shall be used for human habitation except to allow for a permitted auxiliary quarter as listed in Section 26-314.
- (6) All setback and building height requirements shall be met.
- (7) Construction complies with all provisions of Articles 20 and 21 of this Chapter.
- (8) Semi-trailers, railroad cars, manufactured houses, or similar structures shall not be used for storage.
- (9) Accessory Structures with a footprint greater than 2500 sq ft shall require a Conditional Use Permit

Article 43 DEFINITIONS

EQUIPMENT, RENTAL/SALES/SERVICE

A business providing machinery, equipment, and tools of all kinds and sizes to construction contractors, industry, and individual consumers for rent for a limited period of time, or for retail/wholesale sale. Service and repair of equipment may also be provided.

EVENT CENTER

A commercial multi-purpose venue facility hosting special events such as graduations, weddings, anniversaries, holiday gatherings, trade shows, corporate functions or parties, concert settings, and general get-togethers. An event center could typically have a catering kitchen, indoor and/or outdoor seating/gathering area and a stage or event area.

EXPANSION

Any increase in a dimension, size, area, volume, or height, or increase in the area of use, or placement of a structure.]

Potential Timeline

- 6/25/2021** – PC/BOA review and recommend forwarding to City Council for public comment period
- 7/12/2021** - proposed changes to City Council, ask for permission to publish for 30-day comment period
- 7/22/2021** – begin public comment period (Post online and in local papers)
- 8/27/2021** – 30-day comment period ends
- 9/23/2021** – Public Hearing at PC/BOA for recommendation to Council
- 10/11/2021** – Council Approval of changes and to revoke Moratorium on effective date of changes
- 10/21/2021** (on or about) – Effective date of changes

G.3.1.

**ORDINANCE NO. _____
AN ORDINANCE AMENDING PORTIONS OF
CHAPTER 26 LAND USE,
SEC. 26-281, SEC. 26-627A, SEC. 26-960 AND SEC. 26-1177
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA**

SUMMARY

On October 11, 2021, the City Council of the City of Crosslake, Minnesota, approved Ordinance No. ___ amending portions of Chapter 26, Land Use.

The City Council, by unanimous vote, hereby agrees to publish such ordinance by summary publication pursuant to Minn. Stat. Section 412.191, subdivision 4.

PLEASE TAKE NOTICE that this is only a summary of this ordinance. A printed copy of the entire text is available for inspection during regular office hours in the office of the City Clerk at the City Hall, Crosslake, Minnesota

Dated: October 11, 2021

CITY OF CROSSLAKE, MINNESOTA

By _____
David Nevin, Its Mayor

ATTEST:

Charlene Nelson, City Clerk

G.
3.
m.

ORDINANCE NO. _____

AN ORDINANCE TERMINATING ANY MORATORIUM ON NON-RESIDENTIAL USES WITHIN THE SD AND RR5 ZONING DISTRICTS

The City Council of the City of Crosslake, in the County of Crow Wing, State of Minnesota, does ordain as follows:

The City passed ordinance No. 370 to place a moratorium on non-residential uses within SD and RR5 zoning districts.

The City has now had time to revise said ordinances so the above referenced moratorium is hereby terminated.

This ordinance shall become effective immediately.

Passed by the City Council this 11th day of October, 2021.

David Nevin, Mayor

Attest:

Charlene Nelson, Clerk

THIS DOCUMENT DRAFTED BY:

J. Brad Person
Breen & Person, LTD.
Box 472
Brainerd, MN 56401

G.
3.
n.



To: City Council

From: Jon Kolstad, Planning & Zoning Administrator

Date: October 11, 2021

RE: Septic Design Review and Installation Inspections RFP

On 9/15/2021, Crow Wing County Environmental Supervisor, Jake Frie, contacted us to discuss Septic Design Approvals and Installation Inspections within the City of Crosslake. Currently designers submit their proposed designs to Crow Wing County Land Services for review and approval. Installation Inspections are also done through the county. This agreement will end as of December 31, 2021.

Staff is requesting approval to publish a Request for Proposal (RFP) to get bids for Septic Design Reviews and Installation Inspections within the City of Crosslake.

G. 3. n.



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Jon Kolstad

From: Jacob Frie <Jacob.Frie@crowwing.us>
Sent: Wednesday, September 15, 2021 12:51 PM
To: Jon Kolstad
Cc: Bethany Soderlund; Gary Griffin; Tim Houle; mlyonais@crosslake.net
Subject: City of Crosslake's SSTS program and Crow Wing County

Hello Jon:

This e-mail is a follow-up to our phone conversation yesterday afternoon (9/14) regarding the City of Crosslake's SSTS program as it relates to Crow Wing County's involvement.

As you know, Article 31 of the City of Crosslake's Land Use Ordinance – sec. 26-798 (1) acknowledges that the City of Crosslake Planning and Zoning Department administers the entirety of their SSTS and all provisions of the article. Subpart (2) includes a listing of those responsibilities, including but not limited to a.) review all applications for SSTS, c.) inspect all work regulated in this article, and i.) employ or retain under contract qualified and appropriate licensed professionals to administer and operate the SSTS program.

At this time, Crow Wing County is performing septic inspections and septic design reviews for the City of Crosslake through the County's contract with a licensed septic professional. The costs associated with that contract are also being paid fully by Crow Wing County.

The County is also performing some clerical work associated with the transfer of designs and inspections to the City for record keeping purposes.

For the remainder of the 2021 calendar year, the County will continue to perform these same functions with no change in process.

However, please be advised that **beginning on January 1, 2022, the County will no longer be providing any administration of the City of Crosslake's SSTS program. Continued administration of the City's SSTS program will need to be performed by qualified staff or through a contract with licensed professionals.**

For planning / reference purposes, in 2020, our records indicate that 76 septic designs were submitted to the County for review that were located within the City of Crosslake. The cost for our contractor to review those designs was \$50/design. And, in 2020, according to the MPCA SSTS report for Crosslake, approximately 47 septic systems were installed (inspected) in Crosslake. The cost for our contractor to perform the inspections was \$165/inspection.

Please feel free to reach out to me with any questions.

Thank you.

Jacob Frie
Environmental Services Supervisor
Land Services Department
322 Laurel Street, Suite 15
Brainerd, MN 56401

Office: (218) 824-1124
www.crowwing.us

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Our Mission: Serve well. Deliver value. Drive results.

Our Values: Be responsible. Treat people right. Build a better future.

Jon Kolstad

From: Jacob Frie <Jacob.Frie@crowwing.us>
Sent: Wednesday, September 15, 2021 4:35 PM
To: Jon Kolstad
Cc: Gary Griffin
Subject: RE: City of Crosslake's SSTS program and Crow Wing County

Hello Jon:

You would have access to approved designs after a septic permit has been approved/issued for those designs. We would work with the City to send an automatic e-mail each time a permit is approved. We also do this for other townships. The permit doesn't necessarily say on the front end that it's "septic only", so you'd have to click on it to find out...99% chance any permit approved in Crosslake is going to be septic though on our end.

For the inspections, we index inspection records as part of a certificate of installation. They would then be viewable online through the County's interactive map. There is some lag tie with that process as it is limited by when the indexing occurs.

Thank you.

Jacob Frie
Environmental Services Supervisor

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From: Jon Kolstad <jkolstad@crosslake.net>
Sent: Wednesday, September 15, 2021 12:56 PM
To: Jacob Frie <Jacob.Frie@crowwing.us>
Subject: RE: City of Crosslake's SSTS program and Crow Wing County

Jake

Thank you for the email. We will discuss and get back with you regarding the direction the City will take with septic.

If we were to turn everything over to the county – could we be assured that we would have access to approved designs so that we can continue to ensure Land Use Permits requiring new or upgraded systems have pulled a County permit prior to us issuing a permit for a dwelling?

Also – would we still get a copy of any septic inspection for our permitting process?

Thank you

Jon

Jon R. Kolstad
Planning & Zoning Administrator
Crosslake Planning and Zoning Department
Phone: (218) 692-2689
Email: crosslakepz@crosslake.net

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From: Jacob Frie [<mailto:Jacob.Frie@crowwing.us>]
Sent: Wednesday, September 15, 2021 12:51 PM
To: Jon Kolstad <jkolstad@crosslake.net>
Cc: Bethany Soderlund <Bethany.Soderlund@crowwing.us>; Gary Griffin <Gary.Griffin@crowwing.us>; Tim Houle <Tim.Houle@crowwing.us>; mlyonais@crosslake.net
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Please feel free to reach out to me with any questions.

Thank you.

Jacob Frie
Environmental Services Supervisor

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Jon Kolstad

From: Jacob Frie <Jacob.Frie@crowwing.us>
Sent: Wednesday, October 06, 2021 10:21 AM
To: Jon Kolstad
Subject: Concerning potential County contract for SSTS administration

Hello Jon:

I've discussed the proposal to continue on with the current set-up that is occurring with Crosslake, but instead with a formal contract with Crow Wing County moving forward.

At this time, that is not something we would be able to consider for 2022.

Thank you.

Jacob Frie
Environmental Services Supervisor
Land Services Department
322 Laurel Street, Suite 15
Brainerd, MN 56401

Office: (218) 824-1124
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I.

BREEN & PERSON LLP

Attorneys At Law

July 19, 2021

David and Pamela Webster
676 Barrington Drive East
Shakopee, MN 55379

RE: Lot 1, Myrtle Lodge

To Whom It May Concern:

This letter shall serve as your official notice under Section 2-3 of the Crosslake City Code that you are in violation of City Code and subject to administrative fines. The violation is the placement of your shed (probably done by your predecessor in title) in the public right of way known as Pine Landing or Pine Lane just west of your lot and South of Whitefish Avenue. If said shed is not removed from public property by August 9, 2021, you will be subject to fines on a daily basis and potential other legal actions to force removal.

Respectfully submitted,
BREEN AND PERSON, LTD.



J. Brad Person

Cc: TJ Graumann and Jon Kolstad