

AGENDA AND ADDITIONS TO THE AGGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JANUARY 9, 2023
7:00 P.M. – CITY HALL

A. CALL TO ORDER

1. Pledge of Allegiance
2. Oaths of Office
3. Approval of Additions to the Agenda

B. PUBLIC FORUM – Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

C. ORGANIZATIONAL MEETING APPOINTMENTS

1. Designate Acting Mayor – (Council Action-Motion)
2. Appointment of 2-Ex Officios to the Fire Relief Association (Mayor and City Administrator) (Council Action-Motion)
3. Approve Schedule of Regular Council Meetings – (2nd Monday of Month at 7:00 P.M.) (Council Action-Motion)
4. Appointment of Official Newspaper (Council Action-Motion)
 - a. Letter from Echo Publishing Re: 2023 Rates
 - b. Letter dated January 3, 2023 from Northland Press Re: 2023 Rates
5. Appointment of Legal Services (Council Action-Motion)
 - a. Civil (Breen & Person – rate increase to \$200/hour)
 - b. Labor (Johnson, Killen & Seiler – no rate increase)
 - c. Prosecuting (Crow Wing County)
 - d. Bond Counsel (Taft Law)
 - e. Bond Advisor (David Drown Associates)
6. Appointment of City Engineer – no change in rates (Council Action-Motion)
7. Approval of Official Depositories – (Frandsen Bank, 4M Fund) (Council Action-Motion)
8. Designate Signatories on City Checking and Savings Accounts – (Mayor, Acting Mayor, City Administrator, and City Clerk) (Council Action-Motion)
9. Designate Electronic Fund Transfer Delegates – (Mayor, Acting Mayor, City Administrator, City Clerk) (Council Action-Motion)
10. Memo dated January 9, 2023 from Mayor Nevin Re: Commission Appointments (Council Action-Motion)
11. Memo dated January 9, 2023 from Mayor Nevin Re: Commission Liaison Appointments (Council Action-Motion)

D. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one motion. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Unadjusted Draft 12.31.2022 Month End Revenue Report
2. Unadjusted Draft 12.31.2022 Month End Expenditures Report

3. Unadjusted Draft 12.31.2022 Balance Sheet
4. Approve 2023 Mileage Reimbursement Rate (Current IRS Amount is \$0.655)
5. Approve Weed Inspector – (Mayor Nevin)
6. Approve Assistant Weed Inspector – (Patrick Wehner)
7. Police Report for Crosslake – December 2022
8. Police Report for Mission Township – December 2022
9. Fire Department Report – December 2022
10. Fire Department Annual Report 2022
11. Planning and Zoning Monthly Statistics
12. Planning and Zoning Meeting Minutes of November 18, 2022
13. Waste Partners Recycling Report for November 2022
14. Application for Group Transient Merchant Permit from Mission of the Cross Lutheran Church for 2023 Flea Markets
15. Application for Group Transient Merchant Permit from Crosslake Chamber of Commerce for 2023 Community Events
16. 2023 Schedule of City Council and Commission Meeting Dates
17. Bills Paid from 12/12/22 to 12/31/22
18. Bills for Approval
19. Additional Bills for Approval

E. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. Resolution Accepting Donations (Council Action-Motion)
2. St. Patrick's Day Celebration (Council Action-Motion)
 - a. Cindy Myogeto – New Routes for Parade
 - b. Kara Shafer – New Route for Clover Dash Race
 - c. Application for a 1 Day Temporary On-Sale Liquor License for Brainerd Jaycees
3. Peter Graves – April Foolish Pickleball Tournament
4. Recommendation to Issue Request for Proposals (RFP's)
5. Discussion Regarding VRBO's

F. CITY ADMINISTRATOR'S REPORT

1. Update of Sale of Phone Company Proceeds
2. Memo dated January 4, 2023 from Char Nelson Re: 2023 Licensed Refuse Haulers in Crosslake (Council Action-Motion)
3. Memo dated January 5, 2023 from Char Nelson Re: Administrative Windows (Council Action-Motion)
4. Memo dated January 9, 2023 from Mike Lyonais Re: Public Works Director Probation (Council Action-Motion)
5. Council Direction on Full-Time Fire Chief

G. COMMISSION REPORTS

1. PARK AND RECREATION/LIBRARY
 - a. Update on Polaris Repairs

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I. CITY ATTORNEY REPORT

J. NEW BUSINESS

K. OLD BUSINESS

L. ADJOURN

C.10

MEMO TO: City Council
FROM: Mayor Nevin
DATE: January 9, 2023
SUBJECT: Commission Appointments

I hereby recommend the following appointments:

Planning & Zoning

Jerome Volz reappointment to 2nd – 3-year term ending 1/31/2026
Kristin Graham appointment to 1st – 3-year term ending 1/31/2026
(completed Randy Dymoke’s term that ends 1/31/23)

Park and Recreation/Library

Kristin Graham appointment to 2nd – 3-year term ending 1/31/2026
(currently an alternate)

Public Works

Gordon Wagner appointment to 1st – 3-year term ending 1/31/2026
(completed Marcia Seibert-Volz’s term that ends 1/31/23)

Tim Berg appointment to 1st – 3-year term ending 1/31/2026
(completed Dale Melberg’s term that ends 1/31/23)

Economic Development Authority

Patty Norgaard appointment to 1st – 6-year term ending 1/31/29
(currently an alternate)

Carla Bainbridge appointment as alternate

Hockey Committee

Jackson Purfeerst
Peter Graves
Amy Wannebo
Heather Jones
Jessica Eide
Kelly Thompson
Kerri Nordby
Mike O’Connell
Priscilla Balmer
Scott Herrick
Tom Swenson

THANK YOU TO **SANDY MELBERG** FOR YOUR SERVICE OF 6 YEARS ON THE PARK AND REC COMMISSION AND TO **JAMES FUNK** FOR YOUR SERVICE OF 4 YEARS ON THE EDA!

C.11.

MEMO TO: 2023 City Council Members
FROM: Mayor Nevin
DATE: January 9, 2023
SUBJECT: Commission Liaison Appointments

I hereby recommend the following liaison assignments for 2023:

- Building & Grounds Dave Nevin
- Economic Development Authority Sandy Farder
Marcia Seibert-Volz
- Park & Recreation/Library Jackson Purfeerst
- Planning and Zoning Commission Aaron Herzog
- Public Safety Commission Marcia Seibert-Volz
Aaron Herzog
Fire Chief
Police Chief
- Public Works/Cemetery/Sewer Dave Nevin
- Emergency Management Directors Police Chief and Fire Chief
- Crosslakers Sandy Farder

D.19.

ADDITIONAL BILLS FOR APPROVAL
January 9, 2023

VENDORS	DEPT	AMOUNT
Aspen Mills, uniform	Fire	630.01
Carolyn Thompson, refund weight room membership	Park	110.00
Crosslake Auto Body, utility truck repair	Fire	275.00
Crow Wing County Highway Dept, fuel	ALL	7,531.42
Fastenal, cordless chainsaw	PW	369.00
Ganz Cleaning, november and december cleaning	Fire	400.00
Granite Electronics, radios	Fire	1,881.00
Hawkins, chemicals	Sewer	1,580.99
Jefferson Fire & Safety, gloves	Fire	782.55
Lakes Area Rental, repair/parts	PW	55.24
MCSI, copier maintenance contract	Park	61.35
MN Dept of Labor & Industry, um pressure vessel	Sewer	20.00
Momentum, repairs	PW	114.45
North American Banking Company, bond payment	Sewer	106,352.50
Northland Septic Maintenance, pump and haul biosolids	Sewer	6,112.00
Riteway Business Forms, 1099 forms	Admin	175.00
Simonson Lumber, lumber, shims	Gov't	13.49
Xcel Energy, gas utilities	Park	28.49
TOTAL		126,492.49