

AGENDA AND ADDITIONS TO THE AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, AUGUST 14, 2023
7:00 P.M. – CITY HALL

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda

B. PUBLIC HEARING

1. **7:00 P.M. – REQUEST TO RELOCATE ROAD RIGHT OF WAY FROM DAVID AND PAMELA WEBSTER AT 12253 WHITEFISH AVE (Council Action-Motion)**
 - a. Letter dated June 30, 2023 from Joe Christensen Re: David Webster/Proposed ROW Relocation
 - b. David Webster ROW Relocation Proposal dated June 30, 2023
 - c. Certificate of Survey and Topo Map
 - d. Recommendation from Parks and Recreation/Library Commission
 - e. Drawing of ROW Relocation as Proposed from Park Commission
 - f. Recommendation from Public Works Commission
 - g. Resolution Vacating Property

C. PUBLIC FORUM - Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

D. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Council Workshop Meeting Minutes of May 24, 2023
2. Special Council Meeting Minutes of July 6, 2023
3. Regular Council Meeting Minutes of July 10, 2023
4. Special Council Meeting Minutes of July 26, 2023
5. Emergency Council Meeting Minutes of August 2, 2023
6. Special Council Meeting Minutes of August 9, 2023
7. Unadjusted Draft: 07.31.2023 Month End Revenue Report
8. Unadjusted Draft: 07.31.2023 Month End Expenditures Report
9. Unadjusted Draft: 07.31.2023 Balance Sheet
10. Police Report for Crosslake – July 2023
11. Police Report for Mission Township – July 2023
12. Fire Department Report – July 2023
13. North Ambulance Run Report – July 2023
14. June and July Planning and Zoning Monthly Statistics
15. Planning and Zoning Commission Meeting Minutes of June 23, 2023
16. Public Works Commission Meeting Minutes of July 5, 2023

17. Crosslake Park, Recreation, and Library Commission Meeting Minutes of June 28, 2023
18. EDA Meeting Minutes of January 11, 2023
19. EDA Quarterly Meeting – Housing Discussion on April 5, 2023 Minutes
20. Waste Partners Recycling Reports for June 2023
21. LG240B Application to Conduct Excluded Bingo from Knights of Columbus
22. Application for 1 Day Temporary On-Sale Liquor License from Knights of Columbus for September 30, 2023
23. Approval of F.I.R.E. Invoices
24. Bills for Approval
25. Additional Bills for Approval for Pine River Overlook Park Pavilion
26. Additional Bills for Approval

E. MAYOR’S AND COUNCIL MEMBERS’ REPORT

1. PAL Foundation Update
2. Letter from Calvin and Shirley Wallin Re: Firemen
3. Resolution Accepting Donations (Council Action-Motion)
4. Consider Possible Moratorium on Pole Buildings
5. Lakes Foundation Presentation on Feasibility Study for Sidewalk
6. Review Invoice from Labor Attorney and Provide Direction Moving Forward
7. Update on City Administrator’s Labor Contract
8. Discuss Change to Chapter 26 Parking Standards in Land Use Chart

F. CITY ADMINISTRATOR’S REPORT

1. Budget Meeting Schedule (Council Action-Motion)
 - a. Wednesday, August 23, 2023: 9:00 AM City Hall
 - b. Wednesday, August 30, 2023: 9:00 AM City Hall
 - c. **Set Preliminary Levy – September 11, 2023: Regular Council Meeting 7:00 PM**
 - d. Wednesday, October 18, 2023: 9:00 AM City Hall
 - e. Wednesday, November 15, 2023: 9:00 AM City Hall
 - f. **Final Levy Certification and Public Input Meeting – December 11, 2023 6:00 PM**
2. Update on Internal Technology and Government Cloud Computing Compliance (Council Information)

G. COMMISSION REPORTS

1. PUBLIC SAFETY
 - a. Resolution Approving State of Minnesota Joint Powers Agreements with the City of Crosslake on Behalf of its City Attorney and Police Department (Council Action-Motion)
 1. State of Minnesota Joint Powers Agreement
 2. Court Data Services Subscriber Amendment to CJDN Subscriber Agreement
 - b. Letter dated August 9, 2023 from Hytec Re: Crosslake Fire Hall – Additional Snow Stops (Council Action-Motion)
2. PLANNING AND ZONING

- a. Ordinance Amending Chapter 42, Article VI, Naming an Unnamed Road as Bizaan Road (Council Action-Motion)
 - b. Approval to Publish Summary of Ordinance Amending Chapter 42, Article VI, Naming an Unnamed Road as Bizaan Road (Council Action-Motion)
3. PARK AND RECREATION/LIBRARY
 - a. Memo dated June 30, 2023 from TJ Graumann Re: Park Dedication for Potz Lot Split (Council Action-Motion)
 - b. Park & Recreation Update
4. PUBLIC WORKS/SEWER/CEMETERY
 - a. Memo dated August 9, 2023 from Public Works Commission Re: Recommendations for City Council to Consider from Meeting of 8/7/23 (Council Action-Motion)

H. PUBLIC FORUM - Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

I. CITY ATTORNEY REPORT

J. OLD BUSINESS

K. NEW BUSINESS

L. ADJOURN

STATE OF MINNESOTA)

COUNTY OF CROW WING)

I, Jerry Volz, being duly sworn state the following:

- 1) I am Planning Commissioner of the city of Crosslake, Minnesota.
- 2) On August 4, 2023, the following services were furnished by Jerry Volz to the city of Crosslake: Labor to remodel garage into pavilion at Pine River Overlook Park.
- 3) The contract price for such services was \$4,000 and their reasonable value was \$4,000.
- 4) At the time, such services were furnished to the city, I had the following personal financial interest in this contract: I did the work.

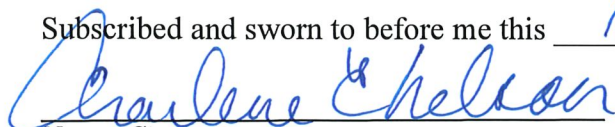
To the best of my knowledge and belief, the contract price is as low as, or lower than the price at which the services could be obtained from other sources.

I further state that this affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part of the claim has been paid.

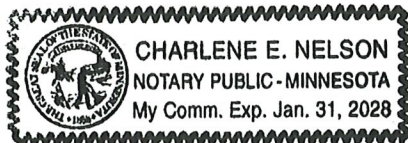


Claimant Signature

Subscribed and sworn to before me this 11 day of August, 2023.



Notary Signature



STATE OF MINNESOTA)

COUNTY OF CROW WING)

I, Joel Knippel, being duly sworn state the following:

- 1) I am Planning Commissioner of the city of Crosslake, Minnesota.
- 2) On August 4, 2023, the following services were furnished by Joel Knippel to the city of Crosslake: Labor to remodel garage into pavilion at Pine River Overlook Park.
- 3) The contract price for such services was \$2,000 and their reasonable value was \$2,000.
- 4) At the time, such services were furnished to the city, I had the following personal financial interest in this contract: I did the work.

To the best of my knowledge and belief, the contract price is as low as, or lower than the price at which the services could be obtained from other sources.

I further state that this affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part of the claim has been paid.

Joel Knippel
Claimant Signature

Subscribed and sworn to before me this 11 day of August, 2023.

Charlene E. Nelson
Notary Signature

