

**AGENDA  
REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, JUNE 8, 2026  
6:00 P.M. – CITY HALL**

**A. CALL TO ORDER**

1. Pledge of Allegiance
2. Approval of Additions to the Agenda (**Council Action-Motion**)

**B. PUBLIC FORUM** – Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speakers must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

**C. CONSENT CALENDAR – NOTICE TO THE PUBLIC** – All items here listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Regular Council Meeting Minutes of May 6, 2026
2. Special Council Meeting Minutes of May 27, 2026
3. May 2026 Budget Revenues
4. May 2026 Expenditures
5. May 2026 Balance Sheet
6. Police Reports for Crosslake, Mission Township and City of Manhattan Beach – May 2026
7. Fire Department Report – May 2026
8. Memo from Chief Lohmiller Re: Flanders Fire Mutual Aid Response Summary
9. Memo from Chief Lohmiller Re: Stewart Trail Fire Mutual Aid Deployment
10. Public Safety Meeting Minutes of February 4, 2026
11. Public Safety Meeting Minutes of March 4, 2026
12. Planning and Zoning Meeting Minutes of April 24, 2026
13. Park, Recreation, and Library Commission Meeting Minutes of April 22, 2026
14. EDA Meeting Minutes of March 4, 2026
15. Public Works Meeting Minutes of May 4, 2026
16. Waste Partners Recycling Report for April 2026
17. Personnel Updates and Recap
18. LG220 Application for Exempt Permit to Conduct Raffle from Rock'n on Whitefish
19. Bills for Approval

**D. COMMUNITY ORGANIZATIONS**

1. Crosslake Oktoberfest Committee – Oktoberfest on October 16-17, 2026
2. Application for Fireworks Display on July 4, 2026 from Chamber of Commerce (**Council Action-Motion**)
3. Application for Fireworks Display on July 18, 2026 from Crosslake Fitness (**Council Action-Motion**)

## **E. MAYOR'S AND COUNCIL MEMBERS' REPORT**

1. Daria Graupman, Crow Wing County Staff Engineer – CSAH 3/CSAH 36/CR103 Intersection Reconstruction
  - a. Resolution Supporting the Reconstruction of the Intersection at CSAH 3, CSAH 36, and CR 103 (Council Action-Motion)
2. Resolution Accepting Donations (Council Action-Motion)
3. Freedom Flag Certificates

## **F. CITY ADMINISTRATOR'S REPORT**

1. Memo dated May 20, 2026 from Lori Conway Re: Public Works Department PFML (Council Action-Motion)
2. Memo dated May 20, 2026 from Lori Conway Re: Public Works Department Hiring (Council Action-Motion)
3. First Reading of Ordinance Amending Chapter 2 Concerning Boards and Commissions
4. Approval of Job Description for New Position in Planning & Zoning Department (Council Action-Motion)
5. Approval of MOU to Add New Planning & Zoning Position to AFSCME Union Bargaining Unit (Council Action-Motion)

## **G. COMMISSION REPORTS**

1. PUBLIC WORKS/SEWER/CEMETERY
  - a. Memo dated June 1, 2026 from Public Works Commission Re: Assessment Abatements (Council Action-Motion)
  - b. Memo dated June 1, 2026 from Public Works Commission Re: Johnie Street Restoration and Letter (Council Action-Motion)
  - c. Memo dated June 1, 2026 from Public Works Commission Re: Wilderness Trail Striping (Council Action-Motion)
  - d. Memo dated June 1, 2026 from Public Works Commission Re: CR 103/CSAH 3 Detour (Council Action-Motion)
2. PLANNING AND ZONING
  - a. Staff Report dated June 8, 2026 Re: Sensitive Shoreline District Review
  - b. First Reading of Ordinance Amending Chapter 30 Concerning Grass Height Nuisance
3. PUBLIC SAFETY
  - a. Public Safety Commission Meeting Minutes of May 6, 2026 and Recommendations to City Council (Council Action-Motion):
    - Recommendation to Install Permanent Flashing Crosswalk on County Road 66 at Daggett Pine Road
    - Recommendation to Deby Changing the Current Cannabis Ordinance
4. PARK & RECREATION/LIBRARY

**H. PUBLIC FORUM** - Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speakers must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

**I. CITY ATTORNEY REPORT**

**J. NEW BUSINESS**

**K. OLD BUSINESS**

**L. ADJOURN**

C. 1.

**REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
WEDNESDAY, MAY 6, 2026  
6:00 P.M. – CITY HALL**

The Council for the City of Crosslake held a Regular Council Meeting on May 6, 2026. The following Council Members were present: Mayor Jackson Purfeerst, Sandy Farder, Jayme Knapp, Bob Heales, and Robin Sylvester. Also present were City Administrator Lori Conway, City Clerk Char Nelson, Deputy Clerk/Treasurer Sharyl Murphy, Public Works Director Pat Wehner, Park Director TJ Graumann, Planning and Zoning Director Jody Grund, Fire Chief Chip Lohmiller, Police Chief Jake Maier, and City Engineer Phil Martin. Echo Publishing Reporter Tom Fraki attended via Zoom. There were approximately ten audience members in City Hall and on Zoom.

**A. CALL TO ORDER** – Mayor Purfeerst called the Regular Council Meeting to order at 6:00 P.M. The Pledge of Allegiance was recited. MOTION 05R-01-26 WAS MADE BY SANDY FARDER AND SECONDED BY ROBIN SYLVESTER TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

**B. PUBLIC FORUM** – Pat Netko thanked the volunteers and students that participated in the Day of Caring.

**C. CONSENT CALENDAR** –MOTION 05R-02-26 WAS MADE BY BOB HEALES AND SECONDED BY JAYME KNAPP TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Regular Council Meeting Minutes of April 13, 2026
2. Special Council Meeting Minutes of April 29, 2026
3. April 2026 Budget Revenues
4. April 2026 Expenditures
5. April 2026 Balance Sheet
6. Police Reports for Crosslake, Mission Township and City of Manhattan Beach – April 2026
7. Fire Department Report – April 2026
8. Planning and Zoning Meeting Minutes of March 27, 2026
9. Park, Recreation, and Library Commission Meeting Minutes of March 25, 2026
10. Personnel Updates and Recap April 2026
11. Waste Partners Recycling Report for March 2026
12. Application for Group Transient Merchant Permit from Mission of the Cross Church
13. Bills for Approval in the Amount of \$1,058,234.58
14. Additional Bills for Approval in the Amount of \$14,671.61
15. Public Works Meeting Minutes of April 6, 2026

MOTION CARRIED WITH ALL AYES.

**D. COMMUNITY ORGANIZATIONS** – None.

**E. MAYOR'S AND COUNCIL MEMBERS' REPORT**

1. MOTION 05R-03-26 WAS MADE BY SANDY FARDER AND SECONDED BY ROBIN SYLVESTER TO APPROVE RESOLUTION NO. 26-22 ACCEPTING DONATIONS FROM PAL FOUNDATION IN THE AMOUNT OF \$664.68 FOR LIBRARY PURCHASES, FROM PAL FOUNDATION IN THE AMOUNT OF \$1,019.97 FOR RAISED GARDEN BEDS, FROM PAL FOUNDATION IN THE AMOUNT OF \$2,976.80 FOR COMMUNITY CENTER LOBBY FURNITURE, FROM CROSSLAKE FIREFIGHTERS RELIEF ASSN IN THE AMOUNT OF \$2,620.24 FOR THERMAL IMAGER, FROM CROSSLAKE FIREFIGHTERS RELIEF ASSN IN THE AMOUNT OF \$5,418.08 FOR COLD STORAGE BUILDING, AND FROM CROSSLAKE FIREFIGHTERS RELIEF ASSN IN THE AMOUNT OF \$1,644.54 FOR RESCUE HELMETS. MOTION CARRIED WITH ALL AYES.
2. Jackson Purfeerst had asked staff to get a quote for flags and posts for City Hall and the Community Center, as well as Town Square. The cost for the City buildings was approximately \$830 and was included in the 2026 Budget. The cost for 26 flags and posts in Town Square is approximately \$2,400 and there are no budgeted funds for this. MOTION 05R-04-26 WAS MADE BY SANDY FARDER AND SECONDED BY JAYME KNAPP TO APPROVE THE PURCHASE OF 9 FLAGS AND POSTS FOR CITY BUILDINGS AT AN ESTIMATED COST OF \$830 AND TO ADD FUNDS TO THE 2027 BUDGET FOR FLAGS/POSTS FOR TOWN SQUARE. MOTION CARRIED WITH ALL AYES.

**F. CITY ADMINISTRATOR'S REPORT**

1. Audit Principal Mary Reedy of Clifton Larson Allen (CLA) presented the audit results of the financial statements for the year ending December 31, 2025. Mary presented a slide show of the City's audit results, financial results and key issues/summary. Some highlights included \$1,190,000 over in budget revenues, \$50,000 under in budget expenditures, \$173,000 collected in pre-paid assessments, and \$203,000 over in interest budget. The Sewer Fund had a positive cash flow from Operating Activities and increased cash by \$163,000. MOTION 05R-05-25 WAS MADE BY SANDY FARDER AND SECONDED BY ROBIN SYLVESTER TO ACCEPT AND APPROVE THE AUDIT OF THE 2025 FINANCIAL STATEMENTS FOR THE CITY OF CROSSLAKE. MOTION CARRIED WITH ALL AYES.
2. MOTION 05R-06-26 WAS MADE BY BOB HEALES AND SECONDED BY ROBIN SYLVESTER TO PLACE JONAH SMITH INTO FULL-TIME STATUS AND TO APPROVE A STEP INCREASE EFFECTIVE MAY 17, 2026. MOTION CARRIED WITH ALL AYES.
3. MOTION 05R-07-26 WAS MADE BY JAYME KNAPP AND SECONDED BY BOB HEALES TO APPROVE THE INITIAL LOWER-POTENCY HEMP EDIBLE RETAILER REGISTRATION APPLICATIONS FROM JENSON'S YE OLDE WHARF AND OX LAKE TAVERN LLC. MOTION CARRIED WITH ALL AYES.

4. MOTION 05R-08-26 WAS MADE BY SANDY FARDER AND SECONDED BY ROBIN SYLVESTER TO APPROVE THE ABATEMENT OF SPECIAL ASSESSMENT IN THE AMOUNT OF \$2,200 FOR PARCEL ID #14090727. MOTION CARRIED WITH ALL AYES.
5. MOTION 05R-09-26 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE RESOLUTION NO. 26-23 TO ADOPT FOR RENEWAL EXISTING LIQUOR LICENSE ESTABLISHMENTS FOR 2026-2027 PENDING RECEIPT OF ALL NECESSARY DOCUMENTS AND VERIFICATION FROM COUNTY THAT TAXES HAVE BEEN PAID. MOTION CARRIED WITH ALL AYES.
6. MOTION 05R-10-26 WAS MADE BY SANDY FARDER AND SECONDED BY JAYME KNAPP TO APPROVE RESOLUTION NO. 26-24 ACCEPTING GENERAL FUND CAPITAL GRANT AWARD FOR THE CITY OF CROSSLAKE TO ACQUIRE, PRE-DESIGN, AND DESIGN THE NATIONAL LOON CENTER. MOTION CARRIED WITH ALL AYES.

## **G. COMMISSION REPORTS**

### **1. PUBLIC SAFETY**

- a. Chief Maier reported that the Corps of Engineers campground is understaffed this season and has asked for help in patrolling the area at night. Chief Maier stated that the police already drive through the campground but a contract will make it formal and will allow for better communication between them. MOTION 05R-11-26 WAS MADE SANDY FARDER AND SECONDED BY BOB HEALES TO APPROVE THE CONTRACT FOR SERVICES WITH U.S. ARMY CORPS OF ENGINEERS FOR LAW ENFORCEMENT SERVICES FROM MAY 13, 2026 TO OCTOBER 15, 2026 IN THE AMOUNT OF \$9,685.20. MOTION CARRIED WITH ALL AYES.
- b. MOTION 05R-12-26 WAS MADE BY JACKSON PURFEERST AND SECONDED BY JAYME KNAPP TO DONATE THE OLD RADAR TRAILER THAT CROSSLAKE NO LONGER HAS USE FOR TO THE CROW WING COUNTY SHERIFF'S DEPARTMENT. MOTION CARRIED WITH ALL AYES.

### **2. PUBLIC WORKS/SEWER/CEMETERY**

- a. MOTION 05R-13-26 WAS MADE BY SANDY FARDER AND SECONDED BY ROBIN SYLVESTER TO ACCEPT QUOTE FROM ERICH'S PAINTING IN THE AMOUNT OF \$1,680 TO POWER WASH LOG SQUARE BEAMS, STAIN, PAINT 3 DOORS, AND TOUCH-UP BOTTOM OF WINDOW TRIM ON CITY HALL. MOTION CARRIED WITH ALL AYES.
- b. MOTION 05R-14-26 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY SANDY FARDER TO INCLUDE ESTIMATES FOR NEW SIGNS FOR THE CEMETERY AND CITY HALL SO THAT THEY ARE UNIFORM WITH OTHER

SIGNS THROUGHOUT THE CITY FOR 2027 BUDGET MEETINGS. MOTION CARRIED WITH ALL AYES.

- c. MOTION 05R-15-26 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY JAYME KNAPP TO APPROVE ESTIMATES FROM MIKE SCHAEFER SEALCOATING, LLC FOR SEALCOATING MANHATTAN WALKING PATH IN THE AMOUNT OF \$23,069, FOR SEALCOATING CSAH 66 WALKING PATH IN THE AMOUNT OF \$22,243, AND FOR CRACK FILLING ROADS IN THE AMOUNT OF \$13,424. MOTION CARRIED WITH ALL AYES.

**3. PLANNING & ZONING**

- a. Jody Grund reported that the City's current ordinance addresses many nuisances except for the height of grass. This nuisance will be added. The city attorney will help staff develop a procedure to enforce nuisances. Mr. Grund will keep the council informed of any changes.

- 4. PARK & RECREATION/LIBRARY** – TJ Graumann reported that the Community Center is going to partner with Jackie Whipper of Squirrely Mama to host Big Fun Tuesdays in the summer and Whoville in the winter.

Mr. Graumann announced that the Park Department has been awarded a \$30,000 grant from Sourcewell to refurbish the pavilion.

**H. PUBLIC FORUM** – None.

**I. CITY ATTORNEY REPORT** – None

**J. OLD BUSINESS** – None.

- K. NEW BUSINESS** – Pat Wehner reported that the owner of Grand Champion Meats has requested support from the City in replacing part of the sidewalk at his location with the specialty concrete that was removed during construction of Swann Drive and replaced with plain concrete. The cost is approximately \$2,000. Lori Conway stated that there would be money in the Street Maintenance Fund for this. Council asked that the owner put something in writing and that the Public Works Commission review the request.

Sandy Farder stated that the new sidewalks appear to be “flaking” and wondered the cause. Phil Martin stated that he would look at the condition and report back to the council.

- L. MOTION 05R-16-26 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO CLOSE THE REGULAR MEETING AT 6:58 PM PURSUANT TO MINNESOTA OPEN MEETING LAW, MINNESOTA STATUTES SECTION 13D.05, SUBDIVISION 2(a)3 TO CONDUCT A CLOSED SESSION ON HEALTH DATA AND MEDICAL DATA. MOTION CARRIED WITH ALL AYES.**

**M. MOTION 05R-17-26 WAS MADE BY JACKSON PURFEERST AND SECONDED BY JAYME KNAPP TO RESUME THE REGULAR MEETING AT 7:16 PM. MOTION CARRIED WITH ALL AYES.**

**MOTION 05R-18-26 WAS MADE BY JAYME KNAPP AND SECONDED BY SANDY FARDER TO TERMINATE THE POSITION OF PLANNING & ZONING COORDINATOR, CURRENTLY IN PROBATIONARY PERIOD, FOR FAILURE TO COMPLY WITH REQUESTED DOCUMENTATION FROM A MEDICAL PROVIDER ON ABILITY TO RETURN TO WORK AND FAILURE TO PROVIDE REQUESTED DOCUMENTATION ON DATES AND TIMES OF AVAILABILITY TO RETURN TO WORK. MOTION CARRIED ALL AYES.**

**N. ADJOURN - MOTION 05R-19-26 WAS MADE BY SANDY FARDER AND SECONDED BY BOB HEALES TO ADJOURN THE REGULAR COUNCIL MEETING AT 7:21 P.M. MOTION CARRIED ALL AYES.**

Respectfully submitted by,

Charlene Nelson, City Clerk

C.2.

SPECIAL COUNCIL MEETING  
CITY OF CROSSLAKE  
WEDNESDAY, MAY 27, 2026  
10:00 A.M. – CITY HALL

The Council for the City of Crosslake held a Special Session on Wednesday, May 27, 2026. The following Council Members were present: Mayor Jackson Purfeerst, Jayme Knapp, Sandy Farder, and Robin Sylvester. Council Member Bob Heales was absent. Also present were City Administrator Lori Conway, City Clerk Char Nelson, and Parks & Recreation Director TJ Graumann. DNR Staff Sarah Wennerberg and Monica Weber attended viz Zoom. There were three people in the audience.

Mayor Purfeerst called the meeting to order at 10:00 A.M.

Lori Conway reported that staff were made aware of a conflict with legislative language between MMB and LCCMR. This conflict affects the funding from LCCMR, with a potential loss of a \$2.8 million grant, which makes a deficit to the full funding of the Loon Center. Ms. Conway stated that the City's responsibility is to be the fiduciary for the funds and the City should have some type of assurance that the Loon Center has alternate means to make up the difference of \$2.8 million, should it default or close its doors. Ms. Conway stated that due to recent communication with the MMB and because the ground lease is valued at just over \$703,000, should the city be placed in a position to sell the ground lease, the obligation to pay back the State would be the market value of the \$703,000.

John Mobeck of the Loon Center addressed the Council and said that if they lose the funding from the State (LCCMR), the project will continue with private donations or adding the costs to the construction loan.

Sandy Farder asked if there was any contention with State officials. Mr. Mobeck replied that they are just abiding by the law and doing what they have to do.

Robin Sylvester asked when the funds had to be used. John Mobeck stated that the deadline is June 30 and they have already incurred all those costs.

Jayme Knapp noted that there were many pending donations and asked when those would be received. John Mobeck stated that he expected the donations to be paid by November.

There being no further business, the Mayor adjourned the special meeting at 10:15 A.M.

Respectfully Submitted,

Charlene Nelson  
City Clerk

C.3.

**City of Crosslake**  
**Budget - Revenues**  
MAY

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
<b>101 GENERAL FUND</b>					
R 101-31000 General Property Taxes	\$3,892,715.00	\$0.00	\$66,467.22	\$3,826,247.78	1.71%
R 101-31900 Penalties and Interest DelTax	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
R 101-32110 Liquor License - All	\$22,275.00	\$0.00	\$250.00	\$22,025.00	1.12%
R 101-32180 Other Licenses/Permits	\$1,200.00	\$100.00	\$775.00	\$425.00	64.58%
R 101-32200 STR Fees/Fines	\$95,000.00	\$749.50	\$83,975.50	\$11,024.50	88.40%
R 101-33400 State Grants and Aids	\$74,315.00	\$0.00	\$3,229.10	\$71,085.90	4.35%
R 101-33402 Homestead Credit	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
R 101-33416 Police Training Reimbursement	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
R 101-33417 Police State Aid	\$60,000.00	\$0.00	\$0.00	\$60,000.00	0.00%
R 101-33419 Fire Training Reimbursement	\$24,000.00	\$0.00	\$3,456.25	\$20,543.75	14.40%
R 101-33423 Insurance Claim Reimbursement	\$0.00	\$0.00	\$131,626.28	-\$131,626.28	0.00%
R 101-34000 Charges for Services	\$275.00	\$0.00	\$27.50	\$247.50	10.00%
R 101-34010 Maps/Zoning/Ordinance/Pubs	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
R 101-34103 Zoning Permits	\$65,000.00	\$6,600.00	\$32,775.00	\$32,225.00	50.42%
R 101-34104 Plat Check Fee/Subdivision Fee	\$11,000.00	\$200.00	\$1,850.00	\$9,150.00	16.82%
R 101-34105 Variances and CUPS/IUPS	\$9,000.00	\$0.00	\$6,750.00	\$2,250.00	75.00%
R 101-34106 Sign Permits	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
R 101-34107 Assessment Search Fees	\$1,800.00	\$165.00	\$495.00	\$1,305.00	27.50%
R 101-34108 Zoning Misc/Penalties	\$1,800.00	\$150.00	\$900.00	\$900.00	50.00%
R 101-34112 Septic Permits	\$17,000.00	\$1,755.00	\$9,375.00	\$7,625.00	55.15%
R 101-34201 Fire Department Donations	\$5,200.00	\$6,968.95	\$30,123.22	-\$24,923.22	579.29%
R 101-34202 Fire Contract Services	\$59,000.00	\$16,725.60	\$83,752.22	-\$24,752.22	141.95%
R 101-34210 Police Contracts	\$96,910.00	\$0.00	\$42,052.83	\$54,857.17	43.39%
R 101-34211 Police Donations	\$0.00	\$5,000.00	\$21,000.00	-\$21,000.00	0.00%
R 101-34213 Police Receipts	\$2,000.00	\$377.45	\$925.50	\$1,074.50	46.28%
R 101-34300 E911 Signs	\$2,500.00	\$300.00	\$1,350.00	\$1,150.00	54.00%
R 101-34700 Park & Rec Donation	\$1,000.00	\$31,100.00	\$33,340.00	-\$32,340.00	3334.00%
R 101-34741 Concessions - All Depts	\$150.00	\$0.00	\$33.15	\$116.85	22.10%
R 101-34750 CCC/Park User Fee	\$3,000.00	\$394.00	\$1,689.50	\$1,310.50	56.32%
R 101-34751 Shelter/Beer/Wine Fees	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
R 101-34760 Library Cards	\$800.00	\$103.00	\$467.50	\$332.50	58.44%
R 101-34761 Library Donations	\$300.00	\$3,000.00	\$3,000.00	-\$2,700.00	1000.00%
R 101-34762 Library Copies	\$300.00	\$34.75	\$158.85	\$141.15	52.95%
R 101-34763 Library Events	\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.00%
R 101-34768 PAL Foundation - Library	\$2,000.00	\$1,154.78	\$1,869.46	\$130.54	93.47%
R 101-34769 PAL Foundation - Park	\$10,000.00	\$0.00	\$4,518.50	\$5,481.50	45.19%
R 101-34770 Silver Sneakers	\$18,000.00	\$3,807.70	\$12,706.10	\$5,293.90	70.59%
R 101-34790 Park Dedication Fees	\$29,000.00	\$0.00	\$9,000.00	\$20,000.00	31.03%
R 101-34800 Park & Rec Activity Fees	\$2,500.00	\$4.00	\$4.00	\$2,496.00	0.16%
R 101-34801 Park&Rec Taxable Activity Fees	\$500.00	\$300.00	\$1,081.00	-\$581.00	216.20%
R 101-34803 Recreation-Misc. Receipts	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
R 101-34806 Weight Room Fees	\$28,500.00	\$4,770.00	\$18,722.00	\$9,778.00	65.69%
R 101-34807 Volleyball Fees	\$0.00	\$0.00	\$8.00	-\$8.00	0.00%
R 101-34810 Pickle Ball Fees	\$20,000.00	\$4,240.01	\$10,430.01	\$9,569.99	52.15%
R 101-34940 Cemetery Lots	\$5,300.00	\$1,600.00	\$5,100.00	\$200.00	96.23%
R 101-34941 Cemetery Openings	\$4,000.00	\$1,200.00	\$2,550.00	\$1,450.00	63.75%
R 101-34942 Cemetery Other	\$450.00	\$200.00	\$250.00	\$200.00	55.56%
R 101-34950 Public Works Revenue	\$3,000.00	\$350.00	\$24,390.60	-\$21,390.60	813.02%
R 101-34952 County Joint Facility Payments	\$35,000.00	\$0.00	\$28,191.03	\$6,808.97	80.55%
R 101-34953 Recycling Revenues	\$500.00	\$0.00	\$315.60	\$184.40	63.12%
R 101-35100 Court Fines - Police	\$12,500.00	\$1,592.28	\$7,585.51	\$4,914.49	60.68%
R 101-35103 Library Fines	\$300.00	\$3.50	\$45.50	\$254.50	15.17%

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
R 101-35105 Restitution Receipts	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
R 101-36200 Miscellaneous Revenues	\$7,000.00	\$0.00	\$69,379.60	-\$62,379.60	991.14%
R 101-36201 Misc Reimbursements	\$0.00	\$0.00	\$8,862.29	-\$8,862.29	0.00%
R 101-36202 LIBRARY GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00%
R 101-36210 Interest Earnings	\$180,000.00	\$29,206.04	\$75,711.23	\$104,288.77	42.06%
R 101-36230 Contributions and Donations	\$0.00	\$0.00	\$1,500.00	-\$1,500.00	0.00%
R 101-36256 Sp Assess P-Daggett Pine/Other	\$10,035.00	\$0.00	\$0.00	\$10,035.00	0.00%
R 101-36257 Sp Assess I-Daggett Pine/Other	\$4,293.00	\$0.00	\$0.00	\$4,293.00	0.00%
R 101-39300 Proceeds-Gen Long-term Debt	\$1,495,834.00	\$0.00	\$1,193,997.50	\$301,836.50	79.82%
<b>101 GENERAL FUND</b>	<b>\$6,334,702.00</b>	<b>\$122,151.56</b>	<b>\$2,041,062.55</b>	<b>\$4,293,639.45</b>	
<b>301 DEBT SERVICE FUND</b>					
R 301-31310 2012 Series A Levy	\$0.00	\$0.00	\$106.34	-\$106.34	0.00%
R 301-31311 2015 GO Equip Certs 2015B	\$0.00	\$0.00	\$25.22	-\$25.22	0.00%
R 301-31313 2018 ROADS-EST BOND LEVY	\$102,992.00	\$0.00	\$1,690.89	\$101,301.11	1.64%
R 301-31317 2019A City Hall/Police	\$314,875.00	\$0.00	\$5,167.40	\$309,707.60	1.64%
R 301-31318 2021 GO Equip Cert Series 2021	\$139,125.00	\$0.00	\$2,353.19	\$136,771.81	1.69%
R 301-31319 2022A Fire Truck	\$126,327.00	\$0.00	\$2,095.67	\$124,231.33	1.66%
R 301-31320 2022A Road Projects	\$41,264.00	\$0.00	\$682.09	\$40,581.91	1.65%
R 301-31322 2025 Road Project Bonds	\$100,000.00	\$0.00	\$2,130.62	\$97,869.38	2.13%
R 301-31900 Penalties and Interest DelTax	\$0.00	\$0.00	\$308.85	-\$308.85	0.00%
R 301-36100 Sp Ass Prin 2025 Roads	\$10,785.00	\$0.00	\$241.30	\$10,543.70	2.24%
R 301-36101 Sp Ass Int 2025 Roads	\$5,591.00	\$0.00	\$174.82	\$5,416.18	3.13%
R 301-36121 Sp Assess Prin 2022 Roads	\$11,910.00	\$0.00	\$204.38	\$11,705.62	1.72%
R 301-36122 Sp Assess Int 2022 Roads	\$9,478.00	\$0.00	\$181.00	\$9,297.00	1.91%
R 301-36123 Sp Assess Prin Daggett Bay Rd	\$1,530.00	\$0.00	\$0.00	\$1,530.00	0.00%
R 301-36124 Sp Assess Int Daggett Bay Rd	\$260.00	\$0.00	\$0.00	\$260.00	0.00%
R 301-36125 Sp Assess Prin 2026 Roads	\$44,083.00	\$0.00	\$0.00	\$44,083.00	0.00%
R 301-36126 Sp Assess Int 2026 Roads	\$26,032.00	\$0.00	\$0.00	\$26,032.00	0.00%
<b>301 DEBT SERVICE FUND</b>	<b>\$934,252.00</b>	<b>\$0.00</b>	<b>\$15,361.77</b>	<b>\$918,890.23</b>	
<b>502 ECONOMIC DEVELOPMENT FUND</b>					
R 502-31000 General Property Taxes	\$18,100.00	\$0.00	\$305.27	\$17,794.73	1.69%
<b>502 ECONOMIC DEVELOPMENT FUND</b>	<b>\$18,100.00</b>	<b>\$0.00</b>	<b>\$305.27</b>	<b>\$17,794.73</b>	
<b>601 SEWER OPERATING FUND</b>					
R 601-31000 General Property Taxes	\$247,053.00	\$0.00	\$2,687.59	\$244,365.41	1.09%
R 601-34410 Unallocated Reserves	\$0.00	-\$96.25	-\$729.80	\$729.80	0.00%
R 601-36104 Penalty & Interest	\$1,500.00	\$168.00	\$652.86	\$847.14	43.52%
R 601-36200 Miscellaneous Revenues	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
R 601-37200 User Fee	\$433,000.00	\$38,938.75	\$191,005.40	\$241,994.60	44.11%
R 601-37250 Sewer Connection Payments	\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
<b>601 SEWER OPERATING FUND</b>	<b>\$728,053.00</b>	<b>\$39,010.50</b>	<b>\$193,616.05</b>	<b>\$534,436.95</b>	
<b>651 SEWER RESTRICTED SINKING FUND</b>					
R 651-31306 2003 Disposal System Levy	\$0.00	\$0.00	\$6.51	-\$6.51	0.00%
R 651-31312 2017 GO Sewer Rev Imp Bonds	\$120,698.00	\$0.00	\$1,986.14	\$118,711.86	1.65%
R 651-31321 2022A Sewer Bonds	\$135,822.00	\$0.00	\$2,262.88	\$133,559.12	1.67%
R 651-36104 Penalty & Interest	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
R 651-36210 Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
<b>651 SEWER RESTRICTED SINKING FUND</b>	<b>\$258,520.00</b>	<b>\$0.00</b>	<b>\$4,255.53</b>	<b>\$254,264.47</b>	
	<b>\$8,273,627.00</b>	<b>\$161,162.06</b>	<b>\$2,254,601.17</b>	<b>\$6,019,025.83</b>	

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YTD Budget Should be at 41.65%

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### City of Crosslake Expenditures-All Depts.

MAY

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
<b>101 GENERAL FUND</b>					
<b>41110 Council</b>					
E 101-41110-099 Mayor and City Council	\$48,300.00	\$2,810.00	\$14,810.00	\$33,490.00	30.66%
E 101-41110-122 FICA	\$3,695.00	\$215.80	\$1,136.47	\$2,558.53	30.76%
E 101-41110-124 PFML	\$226.00	\$10.97	\$46.04	\$179.96	20.37%
E 101-41110-151 Workers Comp Insurance	\$77.00	\$0.00	\$56.00	\$21.00	72.73%
E 101-41110-200 Office Supplies	\$500.00	\$0.00	\$185.10	\$314.90	37.02%
E 101-41110-208 Instruction Fees	\$6,460.00	\$0.00	\$1,932.19	\$4,527.81	29.91%
E 101-41110-321 Communications-Cellular	\$600.00	\$50.51	\$202.10	\$397.90	33.68%
E 101-41110-331 Travel Expenses	\$1,500.00	\$0.00	\$218.95	\$1,281.05	14.60%
E 101-41110-360 Insurance	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
E 101-41110-430 Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-41110-433 Dues/Contracts/Subscription	\$1,174.00	\$73.50	\$397.50	\$776.50	33.86%
<b>41110 Council</b>	<b>\$63,182.00</b>	<b>\$3,160.78</b>	<b>\$18,984.35</b>	<b>\$44,197.65</b>	
<b>41400 Administration</b>					
E 101-41400-100 Wages - Dept Heads	\$137,696.00	\$10,592.00	\$52,960.00	\$84,736.00	38.46%
E 101-41400-109 City Clerk/Admin Asst	\$101,561.00	\$7,812.38	\$39,091.90	\$62,469.10	38.49%
E 101-41400-116 Treasurer/Deputy Clerk	\$85,134.00	\$6,518.40	\$32,565.88	\$52,568.12	38.25%
E 101-41400-121 PERA	\$24,180.00	\$1,869.20	\$9,341.79	\$14,838.21	38.63%
E 101-41400-122 FICA	\$24,692.00	\$1,622.24	\$8,107.17	\$16,584.83	32.83%
E 101-41400-124 PFML	\$1,419.00	\$97.18	\$485.68	\$933.32	34.23%
E 101-41400-131 Employer Paid Health	\$36,039.00	\$3,003.28	\$15,016.40	\$21,022.60	41.67%
E 101-41400-132 Employer Paid Disability	\$539.00	\$42.30	\$211.50	\$327.50	39.24%
E 101-41400-133 Employer Paid Dental	\$1,982.00	\$165.15	\$825.75	\$1,156.25	41.66%
E 101-41400-134 Employer Paid Life	\$259.00	\$21.60	\$108.00	\$151.00	41.70%
E 101-41400-151 Workers Comp Insurance	\$1,425.00	\$0.00	\$876.00	\$549.00	61.47%
E 101-41400-152 Health Savings Account Cont	\$13,600.00	\$0.00	\$5,775.00	\$7,825.00	42.46%
E 101-41400-200 Office Supplies	\$3,750.00	\$436.67	\$1,466.20	\$2,283.80	39.10%
E 101-41400-208 Instruction Fees	\$4,000.00	\$0.00	\$480.42	\$3,519.58	12.01%
E 101-41400-210 Operating Supplies	\$750.00	\$25.00	\$85.06	\$664.94	11.34%
E 101-41400-220 Repair/Maint Supply - Equip	\$7,000.00	\$493.33	\$2,466.65	\$4,533.35	35.24%
E 101-41400-320 Communications	\$3,000.00	\$213.18	\$1,090.10	\$1,909.90	36.34%
E 101-41400-321 Communications-Cellular	\$1,350.00	\$110.51	\$442.10	\$907.90	32.75%
E 101-41400-322 Postage	\$1,000.00	\$0.00	\$171.21	\$828.79	17.12%
E 101-41400-331 Travel Expenses	\$1,500.00	\$0.00	\$572.72	\$927.28	38.18%
E 101-41400-340 Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-41400-341 Newsletter Expenditures	\$750.00	\$0.00	\$31.56	\$718.44	4.21%
E 101-41400-351 Legal Notices Publishing	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
E 101-41400-413 Office Equipment Rental/Re	\$350.00	\$0.00	\$0.00	\$350.00	0.00%
E 101-41400-430 Miscellaneous	\$350.00	\$0.00	\$170.96	\$179.04	48.85%
E 101-41400-433 Dues/Contracts/Subscription	\$5,420.00	\$323.73	\$3,754.54	\$1,665.46	69.27%
E 101-41400-443 Sales Tax	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
E 101-41400-500 Capital Outlay -	\$12,300.00	\$0.00	\$8,304.62	\$3,995.38	67.52%
E 101-41400-600 Principal	\$2,450.00	\$0.00	\$808.96	\$1,641.04	33.02%
E 101-41400-610 Interest	\$406.00	\$0.00	\$143.04	\$262.96	35.23%
<b>41400 Administration</b>	<b>\$473,752.00</b>	<b>\$33,346.15</b>	<b>\$185,353.21</b>	<b>\$288,398.79</b>	
<b>41410 Elections</b>					
E 101-41410-105 Part-time or Intern Wages	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
E 101-41410-124 PFML	\$66.00	\$0.00	\$0.00	\$66.00	0.00%
E 101-41410-210 Operating Supplies	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-41410-351 Legal Notices Publishing	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
E 101-41410-430 Miscellaneous	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
41410 Elections	\$16,716.00	\$0.00	\$0.00	\$16,716.00	
41600 Audit/Legal Services					
E 101-41600-301 Auditing and Acct g Services	\$42,000.00	\$15,975.00	\$37,862.50	\$4,137.50	90.15%
E 101-41600-304 Legal Fees (Civil)	\$22,000.00	\$1,078.00	\$3,978.59	\$18,021.41	18.08%
E 101-41600-307 Legal Fees (Labor)	\$35,000.00	\$110.00	\$1,272.00	\$33,728.00	3.63%
41600 Audit/Legal Services	\$99,000.00	\$17,163.00	\$43,113.09	\$55,886.91	
41910 Planning and Zoning					
E 101-41910-100 Wages - Dept Heads	\$94,557.00	\$7,273.60	\$35,782.80	\$58,774.20	37.84%
E 101-41910-115 Admin Asst or Program Fac	\$153,866.00	\$6,020.80	\$32,750.01	\$121,115.99	21.28%
E 101-41910-121 PERA	\$13,385.00	\$997.08	\$8,435.48	\$4,949.52	63.02%
E 101-41910-122 FICA	\$18,818.00	\$889.96	\$4,560.03	\$14,257.97	24.23%
E 101-41910-124 PFML	\$1,082.00	\$51.84	\$267.06	\$814.94	24.68%
E 101-41910-131 Employer Paid Health	\$51,861.00	\$2,110.41	\$14,875.70	\$36,985.30	28.68%
E 101-41910-132 Employer Paid Disability	\$399.00	\$31.28	\$156.40	\$242.60	39.20%
E 101-41910-133 Employer Paid Dental	\$2,692.00	\$190.21	\$968.13	\$1,723.87	35.96%
E 101-41910-134 Employer Paid Life	\$259.00	\$14.40	\$79.20	\$179.80	30.58%
E 101-41910-151 Workers Comp Insurance	\$1,037.00	\$0.00	\$1,033.00	\$4.00	99.61%
E 101-41910-152 Health Savings Account Cont	\$17,000.00	\$0.00	\$4,950.00	\$12,050.00	29.12%
E 101-41910-200 Office Supplies	\$2,500.00	\$172.50	\$514.69	\$1,985.31	20.59%
E 101-41910-208 Instruction Fees	\$5,000.00	\$0.00	\$3,285.43	\$1,714.57	65.71%
E 101-41910-210 Operating Supplies	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
E 101-41910-212 Motor Fuels	\$300.00	\$0.00	\$40.95	\$259.05	13.65%
E 101-41910-220 Repair/Maint Supply - Equip	\$5,000.00	\$622.86	\$2,650.17	\$2,349.83	53.00%
E 101-41910-221 Repair/Maint Vehicles	\$500.00	\$0.00	\$1,245.98	-\$745.98	249.20%
E 101-41910-258 Uniform - Department Head	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
E 101-41910-259 Uniform - Staff	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-41910-303 Engineering Fees	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
E 101-41910-304 Legal Fees (Civil)	\$6,000.00	\$198.00	\$3,718.00	\$2,282.00	61.97%
E 101-41910-320 Communications	\$2,600.00	\$213.18	\$1,090.08	\$1,509.92	41.93%
E 101-41910-321 Communications-Cellular	\$1,080.00	\$75.46	\$278.85	\$801.15	25.82%
E 101-41910-322 Postage	\$750.00	\$0.00	\$171.21	\$578.79	22.83%
E 101-41910-331 Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-41910-332 Travel Exp or P/Z Comm Py	\$5,000.00	\$0.00	\$1,800.00	\$3,200.00	36.00%
E 101-41910-340 Advertising	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
E 101-41910-351 Legal Notices Publishing	\$1,600.00	\$56.78	\$235.96	\$1,364.04	14.75%
E 101-41910-352 Filing Fees	\$900.00	\$92.00	\$368.00	\$532.00	40.89%
E 101-41910-360 Insurance	\$5,114.00	\$0.00	\$0.00	\$5,114.00	0.00%
E 101-41910-387 Septic Inspections/Design	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
E 101-41910-413 Office Equipment Rental/Re	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-41910-430 Miscellaneous	\$300.00	\$0.00	\$47.47	\$252.53	15.82%
E 101-41910-433 Dues/Contracts/Subscription	\$2,000.00	\$235.88	\$1,177.03	\$822.97	58.85%
E 101-41910-443 Sales Tax	\$20.00	\$0.00	\$3.50	\$16.50	17.50%
E 101-41910-452 Refund	\$500.00	\$1,500.00	\$1,500.00	-\$1,000.00	300.00%
E 101-41910-470 Consultant Fees	\$5,500.00	\$200.00	\$2,200.00	\$3,300.00	40.00%
E 101-41910-500 Capital Outlay -	\$19,059.00	\$0.00	\$12,549.62	\$6,509.38	65.85%
E 101-41910-600 Principal	\$2,450.00	\$0.00	\$808.96	\$1,641.04	33.02%
E 101-41910-610 Interest	\$406.00	\$0.00	\$143.04	\$262.96	35.23%
41910 Planning and Zoning	\$435,035.00	\$20,946.24	\$137,686.75	\$297,348.25	
41940 General Government					
E 101-41940-199 Employee Recognition	\$4,000.00	\$0.00	\$67.50	\$3,932.50	1.69%
E 101-41940-210 Operating Supplies	\$2,700.00	\$167.19	\$815.72	\$1,884.28	30.21%
E 101-41940-220 Repair/Maint Supply - Equip	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-41940-223 Bldg Repair Suppl/Maintena	\$7,000.00	\$652.79	\$1,379.64	\$5,620.36	19.71%
E 101-41940-316 Security Monitoring	\$1,750.00	\$0.00	\$0.00	\$1,750.00	0.00%

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
E 101-41940-320 Communications	\$1,100.00	\$87.52	\$438.20	\$661.80	39.84%
E 101-41940-335 Background Checks	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-41940-336 Short Term Rental	\$44,544.00	\$32.99	\$1,874.62	\$42,669.38	4.21%
E 101-41940-351 Legal Notices Publishing	\$600.00	\$13.52	\$219.17	\$380.83	36.53%
E 101-41940-354 Ordinance Codification	\$4,000.00	\$0.00	\$1,019.81	\$2,980.19	25.50%
E 101-41940-360 Insurance	\$25,192.00	\$29,213.87	\$29,213.87	-\$4,021.87	115.96%
E 101-41940-381 Electric Utilities	\$12,000.00	\$1,159.00	\$4,689.00	\$7,311.00	39.08%
E 101-41940-383 Gas Utilities	\$3,500.00	\$145.35	\$993.94	\$2,506.06	28.40%
E 101-41940-384 Refuse/Garbage Disposal	\$1,000.00	\$78.85	\$302.88	\$697.12	30.29%
E 101-41940-385 Sewer Utility	\$780.00	\$65.00	\$260.00	\$520.00	33.33%
E 101-41940-389 Generator Expense	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
E 101-41940-405 Cleaning Services	\$14,000.00	\$758.33	\$3,033.32	\$10,966.68	21.67%
E 101-41940-430 Miscellaneous	\$2,000.00	\$134.98	\$278.65	\$1,721.35	13.93%
E 101-41940-433 Dues/Contracts/Subscription	\$12,967.00	\$195.87	\$9,273.95	\$3,693.05	71.52%
E 101-41940-438 Initiative Foundation	\$1,650.00	\$0.00	\$1,650.00	\$0.00	100.00%
E 101-41940-442 Safety Prog/Equipment	\$16,225.00	\$18.85	\$8,133.85	\$8,091.15	50.13%
E 101-41940-443 Sales Tax	\$10.00	\$0.00	\$0.00	\$10.00	0.00%
E 101-41940-456 Fireworks	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	100.00%
E 101-41940-490 Donations to Civic Org s	\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.00%
E 101-41940-493 Pass Thru Donations	\$0.00	\$703,928.00	\$1,556,822.64	-\$1,556,822.64	0.00%
E 101-41940-500 Capital Outlay -	\$30,000.00	\$0.00	\$5,449.93	\$24,550.07	18.17%
E 101-41940-553 Capital Outlay - Other	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
41940 General Government	\$305,418.00	\$751,652.11	\$1,640,916.69	-\$1,335,498.69	
42110 Police Administration					
E 101-42110-100 Wages - Dept Heads	\$108,285.00	\$8,328.86	\$41,644.30	\$66,640.70	38.46%
E 101-42110-105 Part-time or Intern Wages	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 101-42110-115 Admin Asst or Program Fac	\$63,648.00	\$4,896.00	\$14,656.80	\$48,991.20	23.03%
E 101-42110-117 Police Officers - Full-time	\$421,594.00	\$33,395.19	\$167,037.86	\$254,556.14	39.62%
E 101-42110-119 Sergeant Wages	\$96,886.00	\$7,452.80	\$37,264.00	\$59,622.00	38.46%
E 101-42110-121 PERA	\$115,977.00	\$9,071.48	\$44,629.42	\$71,347.58	38.48%
E 101-42110-122 FICA	\$13,979.00	\$877.57	\$3,644.68	\$10,334.32	26.07%
E 101-42110-124 PFML	\$3,044.00	\$210.87	\$1,016.18	\$2,027.82	33.38%
E 101-42110-131 Employer Paid Health	\$134,488.00	\$13,258.33	\$66,291.65	\$68,196.35	49.29%
E 101-42110-132 Employer Paid Disability	\$1,111.00	\$86.50	\$432.50	\$678.50	38.93%
E 101-42110-133 Employer Paid Dental	\$7,459.00	\$607.58	\$3,037.90	\$4,421.10	40.73%
E 101-42110-134 Employer Paid Life	\$691.00	\$57.60	\$288.00	\$403.00	41.68%
E 101-42110-151 Workers Comp Insurance	\$32,344.00	\$0.00	\$26,588.00	\$5,756.00	82.20%
E 101-42110-152 Health Savings Account Cont	\$44,200.00	\$0.00	\$23,100.00	\$21,100.00	52.26%
E 101-42110-200 Office Supplies	\$600.00	\$88.17	\$205.80	\$394.20	34.30%
E 101-42110-208 Instruction Fees	\$8,000.00	\$375.00	\$2,440.00	\$5,560.00	30.50%
E 101-42110-209 Physicals	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
E 101-42110-210 Operating Supplies	\$5,500.00	\$130.99	\$485.16	\$5,014.84	8.82%
E 101-42110-212 Motor Fuels	\$22,000.00	\$0.00	\$4,825.50	\$17,174.50	21.93%
E 101-42110-214 Auto Expense- Squad Vehicl	\$10,000.00	\$698.65	\$13,432.38	-\$3,432.38	134.32%
E 101-42110-220 Repair/Maint Supply - Equip	\$5,000.00	\$259.99	\$1,167.09	\$3,832.91	23.34%
E 101-42110-223 Bldg Repair Suppl/Maintena	\$600.00	\$0.00	\$473.80	\$126.20	78.97%
E 101-42110-258 Uniform - Department Head	\$900.00	\$7.95	\$414.84	\$485.16	46.09%
E 101-42110-259 Uniform - Staff	\$5,400.00	\$7.95	\$2,380.75	\$3,019.25	44.09%
E 101-42110-270 Ammunition	\$2,500.00	\$0.00	\$2,500.00	\$0.00	100.00%
E 101-42110-281 Tactical Team	\$8,000.00	\$1,046.95	\$6,266.41	\$1,733.59	78.33%
E 101-42110-282 Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-42110-283 Forfeiture Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-42110-319 Grant/Donation Expenditure	\$0.00	\$9,791.10	\$34,779.51	-\$34,779.51	0.00%
E 101-42110-320 Communications	\$5,900.00	\$483.25	\$2,471.43	\$3,428.57	41.89%
E 101-42110-321 Communications-Cellular	\$6,500.00	\$693.41	\$2,774.06	\$3,725.94	42.68%

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
E 101-42110-322 Postage	\$400.00	\$56.70	\$118.58	\$281.42	29.65%
E 101-42110-331 Travel Expenses	\$5,000.00	\$470.30	\$1,011.35	\$3,988.65	20.23%
E 101-42110-360 Insurance	\$35,092.00	\$36,106.15	\$36,106.15	-\$1,014.15	102.89%
E 101-42110-405 Cleaning Services	\$4,800.00	\$216.67	\$1,066.68	\$3,733.32	22.22%
E 101-42110-413 Office Equipment Rental/Re	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-42110-430 Miscellaneous	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
E 101-42110-433 Dues/Contracts/Subscription	\$61,222.00	\$1,035.45	\$16,532.67	\$44,689.33	27.00%
E 101-42110-443 Sales Tax	\$40.00	\$4.50	\$6.00	\$34.00	15.00%
E 101-42110-460 Fines/Fees Reimburse	\$8,000.00	\$300.00	\$8,266.74	-\$266.74	103.33%
E 101-42110-500 Capital Outlay -	\$32,200.00	\$6,147.78	\$14,888.97	\$17,311.03	46.24%
E 101-42110-550 Capital Outlay -	\$69,238.00	\$4,197.17	\$61,985.94	\$7,252.06	89.53%
E 101-42110-600 Principal	\$538.00	\$44.48	\$177.08	\$360.92	32.91%
E 101-42110-610 Interest	\$89.00	\$7.78	\$31.96	\$57.04	35.91%
42110 Police Administration	\$1,344,925.00	\$140,413.17	\$644,440.14	\$700,484.86	
42280 Fire Administration					
E 101-42280-100 Wages - Dept Heads	\$101,275.00	\$7,790.42	\$45,711.26	\$55,563.74	45.14%
E 101-42280-107 Fire Calls or Services	\$140,000.00	\$14,639.00	\$74,596.00	\$65,404.00	53.28%
E 101-42280-121 PERA	\$17,926.00	\$1,378.90	\$6,894.50	\$11,031.50	38.46%
E 101-42280-122 FICA	\$12,178.00	\$1,210.16	\$6,114.67	\$6,063.33	50.21%
E 101-42280-124 PFML	\$1,062.00	\$87.50	\$393.53	\$668.47	37.06%
E 101-42280-131 Employer Paid Health	\$24,612.00	\$2,051.01	\$10,255.05	\$14,356.95	41.67%
E 101-42280-132 Employer Paid Disability	\$168.00	\$13.14	\$65.70	\$102.30	39.11%
E 101-42280-133 Employer Paid Dental	\$1,497.00	\$124.71	\$623.55	\$873.45	41.65%
E 101-42280-134 Employer Paid Life	\$86.00	\$7.20	\$36.00	\$50.00	41.86%
E 101-42280-151 Workers Comp Insurance	\$9,571.00	\$0.00	\$7,111.00	\$2,460.00	74.30%
E 101-42280-152 Health Savings Account Cont	\$6,800.00	\$0.00	\$3,300.00	\$3,500.00	48.53%
E 101-42280-200 Office Supplies	\$275.00	\$0.00	\$676.11	-\$401.11	245.86%
E 101-42280-208 Instruction Fees	\$20,000.00	\$2,350.00	\$16,248.20	\$3,751.80	81.24%
E 101-42280-209 Physicals	\$4,000.00	\$0.00	\$4,630.00	-\$630.00	115.75%
E 101-42280-210 Operating Supplies	\$3,000.00	\$0.00	\$1,139.60	\$1,860.40	37.99%
E 101-42280-212 Motor Fuels	\$1,750.00	\$188.94	\$424.40	\$1,325.60	24.25%
E 101-42280-213 Diesel Fuel	\$2,000.00	\$372.35	\$757.59	\$1,242.41	37.88%
E 101-42280-220 Repair/Maint Supply - Equip	\$23,000.00	\$3,981.03	\$5,708.71	\$17,291.29	24.82%
E 101-42280-223 Bldg Repair Suppl/Maintena	\$11,282.00	\$0.00	\$11,636.06	-\$354.06	103.14%
E 101-42280-230 FIRE PREVENTION	\$3,000.00	\$0.00	\$2,581.14	\$418.86	86.04%
E 101-42280-240 Small Tools and Minor Equip	\$4,000.00	\$629.72	\$2,423.83	\$1,576.17	60.60%
E 101-42280-258 Uniform - Department Head	\$3,500.00	\$175.26	\$2,049.61	\$1,450.39	58.56%
E 101-42280-316 Security Monitoring	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
E 101-42280-319 Grant/Donation Expenditure	\$0.00	\$1,644.54	\$65,515.89	-\$65,515.89	0.00%
E 101-42280-320 Communications	\$3,200.00	\$324.04	\$1,545.12	\$1,654.88	48.29%
E 101-42280-321 Communications-Cellular	\$4,600.00	\$437.81	\$1,751.30	\$2,848.70	38.07%
E 101-42280-322 Postage	\$25.00	\$0.00	\$10.48	\$14.52	41.92%
E 101-42280-331 Travel Expenses	\$5,000.00	\$0.00	\$4,638.81	\$361.19	92.78%
E 101-42280-360 Insurance	\$21,356.00	\$19,936.53	\$19,936.53	\$1,419.47	93.35%
E 101-42280-381 Electric Utilities	\$8,000.00	\$717.00	\$3,184.00	\$4,816.00	39.80%
E 101-42280-383 Gas Utilities	\$7,000.00	\$333.45	\$3,945.24	\$3,054.76	56.36%
E 101-42280-384 Refuse/Garbage Disposal	\$1,500.00	\$128.26	\$477.42	\$1,022.58	31.83%
E 101-42280-385 Sewer Utility	\$780.00	\$65.00	\$260.00	\$520.00	33.33%
E 101-42280-405 Cleaning Services	\$2,700.00	\$200.00	\$600.00	\$2,100.00	22.22%
E 101-42280-430 Miscellaneous	\$1,000.00	\$0.00	\$25.00	\$975.00	2.50%
E 101-42280-433 Dues/Contracts/Subscription	\$11,000.00	\$85.12	\$2,705.56	\$8,294.44	24.60%
E 101-42280-443 Sales Tax	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
E 101-42280-491 FDRA City Contribution	\$25,000.00	\$171.00	\$1,584.00	\$23,416.00	6.34%
E 101-42280-500 Capital Outlay -	\$81,574.00	\$0.00	\$16,168.19	\$65,405.81	19.82%
E 101-42280-550 Capital Outlay -	\$394,000.00	\$0.00	\$0.00	\$394,000.00	0.00%

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
42280 Fire Administration	\$960,237.00	\$59,042.09	\$325,724.05	\$634,512.95	
42500 Ambulance Services					
E 101-42500-223 Bldg Repair Suppl/Maintena	\$450.00	\$0.00	\$0.00	\$450.00	0.00%
42500 Ambulance Services	\$450.00	\$0.00	\$0.00	\$450.00	
43000 Public Works (GENERAL)					
E 101-43000-100 Wages - Dept Heads	\$47,018.00	\$3,616.80	\$18,084.00	\$28,934.00	38.46%
E 101-43000-105 Part-time or Intern Wages	\$10,880.00	\$1,188.00	\$1,188.00	\$9,692.00	10.92%
E 101-43000-108 Tech 3/PW Heavy Equip Op	\$222,675.00	\$12,707.27	\$66,814.83	\$155,860.17	30.01%
E 101-43000-121 PERA	\$20,227.00	\$1,224.29	\$6,367.50	\$13,859.50	31.48%
E 101-43000-122 FICA	\$21,464.00	\$1,148.29	\$5,619.86	\$15,844.14	26.18%
E 101-43000-124 PFML	\$1,235.00	\$68.32	\$335.86	\$899.14	27.20%
E 101-43000-131 Employer Paid Health	\$78,495.00	\$4,885.03	\$24,423.54	\$54,071.46	31.11%
E 101-43000-132 Employer Paid Disability	\$447.00	\$35.15	\$175.75	\$271.25	39.32%
E 101-43000-133 Employer Paid Dental	\$3,146.00	\$229.57	\$1,147.70	\$1,998.30	36.48%
E 101-43000-134 Employer Paid Life	\$337.00	\$22.16	\$110.78	\$226.22	32.87%
E 101-43000-151 Workers Comp Insurance	\$8,126.00	\$0.00	\$6,671.00	\$1,455.00	82.09%
E 101-43000-152 Health Savings Account Cont	\$20,400.00	\$0.00	\$12,075.00	\$8,325.00	59.19%
E 101-43000-200 Office Supplies	\$450.00	\$5.23	\$33.22	\$416.78	7.38%
E 101-43000-208 Instruction Fees	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-43000-210 Operating Supplies	\$1,200.00	\$55.93	\$551.08	\$648.92	45.92%
E 101-43000-212 Motor Fuels	\$10,000.00	\$0.00	\$1,688.60	\$8,311.40	16.89%
E 101-43000-213 Diesel Fuel	\$15,000.00	\$0.00	\$2,866.08	\$12,133.92	19.11%
E 101-43000-215 Shop Supplies	\$2,750.00	\$113.51	\$240.75	\$2,509.25	8.75%
E 101-43000-220 Repair/Maint Supply - Equip	\$28,000.00	\$16,767.52	\$27,312.59	\$687.41	97.54%
E 101-43000-221 Repair/Maint Vehicles	\$20,000.00	\$6,220.53	\$13,012.95	\$6,987.05	65.06%
E 101-43000-222 Tires	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
E 101-43000-223 Bldg Repair Suppl/Maintena	\$10,000.00	\$80.90	\$3,448.34	\$6,551.66	34.48%
E 101-43000-224 Street Maint Materials	\$15,000.00	\$16.99	\$4,908.40	\$10,091.60	32.72%
E 101-43000-226 Bridge Materials	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-43000-231 Chemicals/Landscaping	\$2,200.00	\$0.00	\$300.00	\$1,900.00	13.64%
E 101-43000-232 Striping	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
E 101-43000-235 Signs	\$5,000.00	\$125.03	\$4,243.24	\$756.76	84.86%
E 101-43000-240 Small Tools and Minor Equip	\$5,000.00	\$19.79	\$312.27	\$4,687.73	6.25%
E 101-43000-258 Uniform - Department Head	\$600.00	\$0.00	\$119.98	\$480.02	20.00%
E 101-43000-259 Uniform - Staff	\$1,750.00	\$500.00	\$500.00	\$1,250.00	28.57%
E 101-43000-303 Engineering Fees	\$15,000.00	\$300.00	\$1,260.00	\$13,740.00	8.40%
E 101-43000-304 Legal Fees (Civil)	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-43000-316 Security Monitoring	\$750.00	\$0.00	\$103.40	\$646.60	13.79%
E 101-43000-320 Communications	\$2,000.00	\$134.59	\$672.29	\$1,327.71	33.61%
E 101-43000-321 Communications-Cellular	\$1,620.00	\$150.00	\$720.00	\$900.00	44.44%
E 101-43000-322 Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
E 101-43000-331 Travel Expenses	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-43000-340 Advertising	\$300.00	\$24.23	\$24.23	\$275.77	8.08%
E 101-43000-351 Legal Notices Publishing	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
E 101-43000-360 Insurance	\$10,601.00	\$9,831.20	\$9,831.20	\$769.80	92.74%
E 101-43000-381 Electric Utilities	\$9,500.00	\$656.76	\$3,782.67	\$5,717.33	39.82%
E 101-43000-383 Gas Utilities	\$6,000.00	\$314.24	\$3,750.22	\$2,249.78	62.50%
E 101-43000-384 Refuse/Garbage Disposal	\$1,600.00	\$132.82	\$532.20	\$1,067.80	33.26%
E 101-43000-385 Sewer Utility	\$600.00	\$61.10	\$336.05	\$263.95	56.01%
E 101-43000-405 Cleaning Services	\$5,640.00	\$305.50	\$1,222.00	\$4,418.00	21.67%
E 101-43000-413 Office Equipment Rental/Re	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-43000-430 Miscellaneous	\$1,500.00	\$33.77	\$215.52	\$1,284.48	14.37%
E 101-43000-433 Dues/Contracts/Subscription	\$4,330.00	\$87.00	\$446.00	\$3,884.00	10.30%
E 101-43000-442 Safety Prog/Equipment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
E 101-43000-443 Sales Tax	\$400.00	\$24.00	\$48.00	\$352.00	12.00%
E 101-43000-454 Joint Facility County Expens	\$35,000.00	\$6,587.59	\$17,232.61	\$17,767.39	49.24%
E 101-43000-500 Capital Outlay -	\$130,000.00	\$0.00	\$0.00	\$130,000.00	0.00%
E 101-43000-550 Capital Outlay -	\$33,850.00	\$0.00	\$0.00	\$33,850.00	0.00%
E 101-43000-553 Capital Outlay - Other	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
E 101-43000-581 Capital Outlay -Seal Coat	\$23,069.00	\$0.00	\$0.00	\$23,069.00	0.00%
E 101-43000-582 Capital Outlay - Crackfill	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
E 101-43000-585 Capital Outl - 2026 Road Co	\$1,335,075.00	\$2,375.00	\$31,341.98	\$1,303,733.02	2.35%
43000 Public Works (GENERAL)	\$2,243,135.00	\$70,048.11	\$274,069.69	\$1,969,065.31	
43100 Cemetery					
E 101-43100-105 Part-time or Intern Wages	\$5,945.00	\$0.00	\$0.00	\$5,945.00	0.00%
E 101-43100-122 FICA	\$455.00	\$0.00	\$0.00	\$455.00	0.00%
E 101-43100-124 PFML	\$26.00	\$0.00	\$0.00	\$26.00	0.00%
E 101-43100-210 Operating Supplies	\$600.00	\$56.48	\$56.48	\$543.52	9.41%
E 101-43100-220 Repair/Maint Supply - Equip	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
E 101-43100-360 Insurance	\$102.00	\$87.50	\$87.50	\$14.50	85.78%
E 101-43100-381 Electric Utilities	\$350.00	\$40.60	\$172.18	\$177.82	49.19%
E 101-43100-430 Miscellaneous	\$1,700.00	\$0.00	\$13.52	\$1,686.48	0.80%
E 101-43100-500 Capital Outlay -	\$15,750.00	\$3,922.00	\$3,779.59	\$11,970.41	24.00%
43100 Cemetery	\$25,178.00	\$4,106.58	\$4,109.27	\$21,068.73	
43160 Public Works - Street Lighting					
E 101-43160-381 Electric Utilities	\$6,211.00	\$491.00	\$2,072.66	\$4,138.34	33.37%
43160 Public Works - Street Lighting	\$6,211.00	\$491.00	\$2,072.66	\$4,138.34	
45100 Park and Recreation (GENERAL)					
E 101-45100-100 Wages - Dept Heads	\$93,850.00	\$7,219.20	\$36,126.00	\$57,724.00	38.49%
E 101-45100-105 Part-time or Intern Wages	\$41,600.00	\$1,849.50	\$9,395.50	\$32,204.50	22.59%
E 101-45100-111 Parks & Rec Summer Wages	\$7,994.00	\$0.00	\$0.00	\$7,994.00	0.00%
E 101-45100-115 Admin Asst or Program Fac	\$52,374.00	\$4,066.57	\$20,243.32	\$32,130.68	38.65%
E 101-45100-118 Parks & Rec Equip Op Wage	\$121,618.00	\$9,438.81	\$46,838.99	\$74,779.01	38.51%
E 101-45100-121 PERA	\$24,205.00	\$1,693.07	\$8,436.30	\$15,768.70	34.85%
E 101-45100-122 FICA	\$24,284.00	\$1,428.66	\$7,115.55	\$17,168.45	29.30%
E 101-45100-124 PFML	\$1,397.00	\$88.05	\$438.81	\$958.19	31.41%
E 101-45100-131 Employer Paid Health	\$58,014.00	\$4,834.53	\$24,172.65	\$33,841.35	41.67%
E 101-45100-132 Employer Paid Disability	\$445.00	\$34.87	\$139.48	\$305.52	31.34%
E 101-45100-133 Employer Paid Dental	\$4,490.00	\$374.13	\$1,870.65	\$2,619.35	41.66%
E 101-45100-134 Employer Paid Life	\$346.00	\$28.80	\$144.00	\$202.00	41.62%
E 101-45100-140 Unemployment	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-45100-151 Workers Comp Insurance	\$9,349.00	\$0.00	\$5,675.00	\$3,674.00	60.70%
E 101-45100-152 Health Savings Account Cont	\$17,000.00	\$0.00	\$8,250.00	\$8,750.00	48.53%
E 101-45100-200 Office Supplies	\$350.00	\$34.09	\$400.72	-\$50.72	114.49%
E 101-45100-208 Instruction Fees	\$500.00	\$0.00	\$105.00	\$395.00	21.00%
E 101-45100-210 Operating Supplies	\$4,000.00	\$424.28	\$1,093.05	\$2,906.95	27.33%
E 101-45100-212 Motor Fuels	\$4,300.00	\$0.00	\$594.78	\$3,705.22	13.83%
E 101-45100-213 Diesel Fuel	\$3,000.00	\$0.00	\$543.79	\$2,456.21	18.13%
E 101-45100-220 Repair/Maint Supply - Equip	\$12,000.00	\$975.38	\$4,170.86	\$7,829.14	34.76%
E 101-45100-221 Repair/Maint Vehicles	\$1,800.00	\$2.78	\$225.86	\$1,574.14	12.55%
E 101-45100-223 Bldg Repair Suppl/Maintena	\$22,000.00	\$2,077.08	\$9,612.35	\$12,387.65	43.69%
E 101-45100-231 Chemicals/Landscaping	\$4,000.00	\$56.94	\$3,423.30	\$576.70	85.58%
E 101-45100-235 Signs	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
E 101-45100-240 Small Tools and Minor Equip	\$1,500.00	\$78.80	\$948.29	\$551.71	63.22%
E 101-45100-254 Concessions - Pop & Food	\$5.00	\$0.00	\$0.00	\$5.00	0.00%
E 101-45100-258 Uniform - Department Head	\$500.00	\$0.00	\$270.67	\$229.33	54.13%
E 101-45100-259 Uniform - Staff	\$1,000.00	\$0.00	\$298.43	\$701.57	29.84%
E 101-45100-303 Engineering Fees	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
E 101-45100-304 Legal Fees (Civil)	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-45100-309 Tennis	\$1,000.00	\$69.94	\$69.94	\$930.06	6.99%
E 101-45100-310 Program Supplies	\$1,500.00	\$22.99	\$399.08	\$1,100.92	26.61%
E 101-45100-311 Softball/Baseball	\$1,500.00	\$286.85	\$286.85	\$1,213.15	19.12%
E 101-45100-312 Pickleball	\$0.00	\$0.00	\$63.96	-\$63.96	0.00%
E 101-45100-315 Warm House/Garage Exp	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-45100-316 Security Monitoring	\$1,200.00	\$370.00	\$370.00	\$830.00	30.83%
E 101-45100-317 Soccer/Skating	\$1,000.00	\$0.00	\$186.68	\$813.32	18.67%
E 101-45100-318 Garage (North)	\$1,500.00	\$99.98	\$824.70	\$675.30	54.98%
E 101-45100-319 Grant/Donation Expenditure	\$0.00	\$0.00	\$864.00	-\$864.00	0.00%
E 101-45100-320 Communications	\$7,500.00	\$688.92	\$3,286.55	\$4,213.45	43.82%
E 101-45100-321 Communications-Cellular	\$1,440.00	\$120.00	\$480.00	\$960.00	33.33%
E 101-45100-322 Postage	\$150.00	\$0.00	\$17.55	\$132.45	11.70%
E 101-45100-323 Garage (East)	\$1,000.00	\$0.00	\$774.06	\$225.94	77.41%
E 101-45100-324 Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-45100-331 Travel Expenses	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-45100-335 Background Checks	\$200.00	\$0.00	\$15.00	\$185.00	7.50%
E 101-45100-340 Advertising	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-45100-351 Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
E 101-45100-360 Insurance	\$22,736.00	\$20,507.47	\$20,507.47	\$2,228.53	90.20%
E 101-45100-381 Electric Utilities	\$17,500.00	\$1,329.18	\$6,053.24	\$11,446.76	34.59%
E 101-45100-383 Gas Utilities	\$9,000.00	\$749.18	\$7,040.30	\$1,959.70	78.23%
E 101-45100-384 Refuse/Garbage Disposal	\$1,200.00	\$107.34	\$405.01	\$794.99	33.75%
E 101-45100-403 Improvements Other Than B	\$3,800.00	\$830.94	\$830.94	\$2,969.06	21.87%
E 101-45100-405 Cleaning Services	\$25,000.00	\$2,666.67	\$10,666.68	\$14,333.32	42.67%
E 101-45100-413 Office Equipment Rental/Re	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-45100-415 Equipment Rental	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-45100-430 Miscellaneous	\$1,500.00	\$242.49	\$979.33	\$520.67	65.29%
E 101-45100-433 Dues/Contracts/Subscription	\$5,100.00	\$259.95	\$1,773.57	\$3,326.43	34.78%
E 101-45100-435 Portables	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
E 101-45100-442 Safety Prog/Equipment	\$1,000.00	\$0.00	\$123.16	\$876.84	12.32%
E 101-45100-443 Sales Tax	\$3,000.00	\$316.00	\$1,970.00	\$1,030.00	65.67%
E 101-45100-445 Sr Meals Expense	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-45100-448 Weight Room Ins Reimbur	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
E 101-45100-450 Permits or House Burns	\$5.00	\$0.00	\$0.00	\$5.00	0.00%
E 101-45100-452 Refund	\$150.00	\$70.00	\$70.00	\$80.00	46.67%
E 101-45100-453 80 Acre Development Expen	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
E 101-45100-457 Weight Room Expenses	\$2,500.00	\$0.00	\$474.82	\$2,025.18	18.99%
E 101-45100-459 PAL Foundation Expenditure	\$10,000.00	\$0.00	\$5,335.75	\$4,664.25	53.36%
E 101-45100-461 Silver Sneakers	\$8,866.00	\$682.00	\$3,125.00	\$5,741.00	35.25%
E 101-45100-500 Capital Outlay -	\$123,450.00	\$2,550.00	\$33,450.87	\$89,999.13	27.10%
E 101-45100-600 Principal	\$1,036.00	\$85.64	\$340.94	\$695.06	32.91%
E 101-45100-610 Interest	\$130.00	\$11.54	\$47.79	\$82.21	36.76%
45100 Park and Recreation (GENERAL)	\$781,584.00	\$66,772.62	\$291,366.59	\$490,217.41	
45126 Parks and Rec Trails					
E 101-45126-319 Grant/Donation Expenditure	\$0.00	\$17,539.00	\$38,446.00	-\$38,446.00	0.00%
E 101-45126-500 Capital Outlay -	\$50,000.00	\$1,271.25	-\$4,218.38	\$54,218.38	-8.44%
45126 Parks and Rec Trails	\$50,000.00	\$18,810.25	\$34,227.62	\$15,772.38	
45500 Library					
E 101-45500-101 Assistant	\$33,800.00	\$2,700.00	\$13,075.00	\$20,725.00	38.68%
E 101-45500-121 PERA	\$2,535.00	\$202.51	\$980.67	\$1,554.33	38.69%
E 101-45500-122 FICA	\$2,586.00	\$193.93	\$939.14	\$1,646.86	36.32%
E 101-45500-124 PFML	\$149.00	\$10.53	\$51.00	\$98.00	34.23%
E 101-45500-151 Workers Comp Insurance	\$336.00	\$0.00	\$1,410.00	-\$1,074.00	419.64%

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
E 101-45500-201 Library Operating Supplies	\$2,500.00	\$0.00	\$489.75	\$2,010.25	19.59%
E 101-45500-202 Library Subscriptions	\$600.00	\$0.00	\$1,111.69	-\$511.69	185.28%
E 101-45500-203 Library Books	\$5,000.00	\$164.11	\$3,108.21	\$1,891.79	62.16%
E 101-45500-204 Children s Program Expense	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
E 101-45500-205 Volunteer Appreciation	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-45500-206 Book Sale Expenses	\$100.00	\$0.00	\$150.00	-\$50.00	150.00%
E 101-45500-319 Grant/Donation Expenditure	\$0.00	\$0.00	\$2,055.83	-\$2,055.83	0.00%
E 101-45500-320 Communications	\$1,000.00	\$25.68	\$135.41	\$864.59	13.54%
E 101-45500-322 Postage	\$50.00	\$0.00	\$0.74	\$49.26	1.48%
E 101-45500-413 Office Equipment Rental/Re	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-45500-430 Miscellaneous	\$1,000.00	\$32.01	\$645.51	\$354.49	64.55%
E 101-45500-433 Dues/Contracts/Subscription	\$3,260.00	\$0.00	\$1,733.04	\$1,526.96	53.16%
E 101-45500-443 Sales Tax	\$500.00	\$2.50	\$9.50	\$490.50	1.90%
E 101-45500-452 Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
E 101-45500-459 PAL Foundation Expenditure	\$250.00	\$757.61	\$1,154.78	-\$904.78	461.91%
E 101-45500-500 Capital Outlay -	\$5,900.00	\$1,347.78	\$3,114.63	\$2,785.37	52.79%
E 101-45500-600 Principal	\$690.00	\$57.09	\$227.28	\$462.72	32.94%
E 101-45500-610 Interest	\$87.00	\$7.70	\$31.88	\$55.12	36.64%
45500 Library	\$62,043.00	\$5,501.45	\$30,424.06	\$31,618.94	
48000 Recycling					
E 101-48000-388 Recycling Expenses	\$500.00	\$50.00	\$100.00	\$400.00	20.00%
48000 Recycling	\$500.00	\$50.00	\$100.00	\$400.00	
101 GENERAL FUND	\$6,867,366.00	\$1,191,503.55	\$3,632,588.17	\$3,234,777.83	
301 DEBT SERVICE FUND					
47000 \$3,815,000 GO CIP 2019A					
E 301-47000-600 Principal	\$240,000.00	\$0.00	\$240,000.00	\$0.00	100.00%
E 301-47000-610 Interest	\$52,281.00	\$0.00	\$27,340.63	\$24,940.37	52.30%
E 301-47000-620 Fiscal Agent s Fees	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
47000 \$3,815,000 GO CIP 2019A	\$292,781.00	\$0.00	\$267,340.63	\$25,440.37	
47014 2018 Series A Bonds					
E 301-47014-600 Principal	\$95,000.00	\$0.00	\$95,000.00	\$0.00	100.00%
E 301-47014-610 Interest	\$4,631.00	\$0.00	\$3,087.50	\$1,543.50	66.67%
E 301-47014-620 Fiscal Agent s Fees	\$500.00	\$0.00	\$495.00	\$5.00	99.00%
47014 2018 Series A Bonds	\$100,131.00	\$0.00	\$98,582.50	\$1,548.50	
47015 47015 Series 2015B/2021A					
E 301-47015-600 Principal	\$125,000.00	\$0.00	\$125,000.00	\$0.00	100.00%
E 301-47015-610 Interest	\$8,750.00	\$0.00	\$5,000.00	\$3,750.00	57.14%
E 301-47015-620 Fiscal Agent s Fees	\$500.00	\$0.00	\$495.00	\$5.00	99.00%
47015 47015 Series 2015B/2021A	\$134,250.00	\$0.00	\$130,495.00	\$3,755.00	
47016 2025 Go Bonds-Roads 2024/2025					
E 301-47016-600 Principal	\$120,000.00	\$0.00	\$0.00	\$120,000.00	0.00%
E 301-47016-610 Interest	\$47,510.00	\$0.00	\$0.00	\$47,510.00	0.00%
E 301-47016-615 Issuance Costs (Other Finan	\$0.00	\$15,255.00	\$15,255.00	-\$15,255.00	0.00%
E 301-47016-620 Fiscal Agent s Fees	\$475.00	\$495.00	\$495.00	-\$20.00	104.21%
47016 2025 Go Bonds-Roads 2024/2025	\$167,985.00	\$15,750.00	\$15,750.00	\$152,235.00	
47100 2022A ROAD BONDS					
E 301-47100-600 Principal	\$44,000.00	\$0.00	\$44,000.00	\$0.00	100.00%
E 301-47100-610 Interest	\$30,529.00	\$0.00	\$15,264.60	\$15,264.40	50.00%
E 301-47100-620 Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47100 2022A ROAD BONDS	\$74,804.00	\$0.00	\$59,264.60	\$15,539.40	
47101 2022A FIRE TRUCK BONDS					

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
E 301-47101-600 Principal	\$106,000.00	\$0.00	\$106,000.00	\$0.00	100.00%
E 301-47101-610 Interest	\$13,678.00	\$0.00	\$6,839.10	\$6,838.90	50.00%
E 301-47101-620 Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47101 2022A FIRE TRUCK BONDS	\$119,953.00	\$0.00	\$112,839.10	\$7,113.90	
301 DEBT SERVICE FUND	\$889,904.00	\$15,750.00	\$684,271.83	\$205,632.17	
405 TAX INCREMENT FINANCE PROJECTS					
46000 Tax Increment Financing					
E 405-46000-646 TaxIncrement 9-C&J Dev	\$0.00	\$5,009.00	\$5,009.00	-\$5,009.00	0.00%
46000 Tax Increment Financing	\$0.00	\$5,009.00	\$5,009.00	-\$5,009.00	
405 TAX INCREMENT FINANCE PROJECTS	\$0.00	\$5,009.00	\$5,009.00	-\$5,009.00	
502 ECONOMIC DEVELOPMENT FUND					
46500 Economic Develop mt (GENERAL)					
E 502-46500-430 Miscellaneous	\$18,100.00	\$0.00	\$0.00	\$18,100.00	0.00%
46500 Economic Develop mt (GENERAL)	\$18,100.00	\$0.00	\$0.00	\$18,100.00	
502 ECONOMIC DEVELOPMENT FUND	\$18,100.00	\$0.00	\$0.00	\$18,100.00	
601 SEWER OPERATING FUND					
43200 Sewer					
E 601-43200-100 Wages - Dept Heads	\$47,018.00	\$3,616.80	\$18,084.00	\$28,934.00	38.46%
E 601-43200-114 Sewer Operator Wages	\$120,995.00	\$8,006.97	\$41,572.44	\$79,422.56	34.36%
E 601-43200-121 PERA	\$12,601.00	\$871.78	\$4,474.08	\$8,126.92	35.51%
E 601-43200-122 FICA	\$12,853.00	\$774.03	\$4,016.75	\$8,836.25	31.25%
E 601-43200-124 PFML	\$739.00	\$45.33	\$232.64	\$506.36	31.48%
E 601-43200-131 Employer Paid Health	\$33,490.00	\$2,366.77	\$11,835.46	\$21,654.54	35.34%
E 601-43200-132 Employer Paid Disability	\$254.00	\$12.20	\$61.00	\$193.00	24.02%
E 601-43200-133 Employer Paid Dental	\$1,833.00	\$108.42	\$542.25	\$1,290.75	29.58%
E 601-43200-134 Employer Paid Life	\$160.00	\$13.84	\$69.22	\$90.78	43.26%
E 601-43200-151 Workers Comp Insurance	\$2,798.00	\$0.00	\$2,095.00	\$703.00	74.87%
E 601-43200-152 Health Savings Account Cont	\$10,200.00	\$0.00	\$2,175.00	\$8,025.00	21.32%
E 601-43200-200 Office Supplies	\$500.00	\$308.88	\$308.88	\$191.12	61.78%
E 601-43200-208 Instruction Fees	\$3,000.00	\$0.00	\$699.24	\$2,300.76	23.31%
E 601-43200-210 Operating Supplies	\$3,000.00	\$94.98	\$1,160.42	\$1,839.58	38.68%
E 601-43200-212 Motor Fuels	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 601-43200-213 Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 601-43200-220 Repair/Maint Supply - Equip	\$26,000.00	\$3,410.51	\$11,807.76	\$14,192.24	45.41%
E 601-43200-221 Repair/Maint Vehicles	\$1,500.00	\$0.00	\$98.99	\$1,401.01	6.60%
E 601-43200-222 Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 601-43200-223 Bldg Repair Suppl/Maintena	\$8,000.00	\$0.00	\$504.12	\$7,495.88	6.30%
E 601-43200-229 Oper/Maint - Lift Station	\$18,000.00	\$482.54	\$11,885.99	\$6,114.01	66.03%
E 601-43200-230 Repair/Maint - Collection Sys	\$15,000.00	\$0.00	\$2,764.40	\$12,235.60	18.43%
E 601-43200-231 Chemicals/Landscaping	\$25,000.00	\$0.00	\$5,673.82	\$19,326.18	22.70%
E 601-43200-259 Uniform - Staff	\$500.00	\$0.00	\$253.50	\$246.50	50.70%
E 601-43200-303 Engineering Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 601-43200-304 Legal Fees (Civil)	\$250.00	\$160.00	\$727.00	-\$477.00	290.80%
E 601-43200-320 Communications	\$5,500.00	\$142.78	\$710.25	\$4,789.75	12.91%
E 601-43200-321 Communications-Cellular	\$750.00	\$50.51	\$202.10	\$547.90	26.95%
E 601-43200-322 Postage	\$1,250.00	\$0.00	\$346.48	\$903.52	27.72%
E 601-43200-331 Travel Expenses	\$2,300.00	\$0.00	\$1,134.64	\$1,165.36	49.33%
E 601-43200-351 Legal Notices Publishing	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 601-43200-360 Insurance	\$14,878.00	\$13,177.28	\$13,177.28	\$1,700.72	88.57%
E 601-43200-381 Electric Utilities	\$38,000.00	\$2,078.55	\$9,592.53	\$28,407.47	25.24%
E 601-43200-383 Gas Utilities	\$3,000.00	\$172.67	\$2,180.54	\$819.46	72.68%
E 601-43200-406 Lab Testing	\$8,000.00	\$0.00	\$4,347.54	\$3,652.46	54.34%

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
E 601-43200-407 Sludge Disposal	\$37,000.00	\$5,350.50	\$15,611.85	\$21,388.15	42.19%
E 601-43200-420 Depreciation Expense	\$380,161.00	\$0.00	\$0.00	\$380,161.00	0.00%
E 601-43200-430 Miscellaneous	\$200.00	\$0.00	\$34.25	\$165.75	17.13%
E 601-43200-433 Dues/Contracts/Subscription	\$5,480.00	\$94.97	\$848.92	\$4,631.08	15.49%
E 601-43200-442 Safety Prog/Equipment	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 601-43200-443 Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 601-43200-450 Permits or House Burns	\$2,000.00	\$0.00	\$1,450.00	\$550.00	72.50%
E 601-43200-452 Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 601-43200-500 Capital Outlay -	\$255,550.00	\$8,385.54	\$15,757.68	\$239,792.32	6.17%
E 601-43200-553 Capital Outlay - Other	\$5,652.00	\$0.00	\$1,413.00	\$4,239.00	25.00%
43200 Sewer	\$1,108,212.00	\$49,725.85	\$187,849.02	\$920,362.98	
601 SEWER OPERATING FUND	\$1,108,212.00	\$49,725.85	\$187,849.02	\$920,362.98	
651 SEWER RESTRICTED SINKING FUND					
47008 2017 Series A Sewer					
E 651-47008-600 Principal	\$105,000.00	\$0.00	\$105,000.00	\$0.00	100.00%
E 651-47008-610 Interest	\$6,053.00	\$0.00	\$3,577.50	\$2,475.50	59.10%
E 651-47008-620 Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47008 2017 Series A Sewer	\$111,328.00	\$0.00	\$108,577.50	\$2,750.50	
47102 2022A SEWER BONDS					
E 651-47102-600 Principal	\$63,000.00	\$0.00	\$63,000.00	\$0.00	100.00%
E 651-47102-610 Interest	\$66,950.00	\$0.00	\$33,475.10	\$33,474.90	50.00%
E 651-47102-620 Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47102 2022A SEWER BONDS	\$130,225.00	\$0.00	\$96,475.10	\$33,749.90	
651 SEWER RESTRICTED SINKING FUND	\$241,553.00	\$0.00	\$205,052.60	\$36,500.40	
	\$9,125,135.00	\$1,261,988.40	\$4,714,770.62	\$4,410,364.38	

# City of Crosslake

## Balance Sheet

MAY

Account Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
<b>101 GENERAL FUND</b>						
G 101-10100 Cash	\$5,813,307.63	\$116,466.11	\$1,193,233.98	\$2,085,192.43	\$3,782,610.14	\$4,115,889.92
G 101-10150 Cash - Phone Company Proceed	\$1,874,152.35	\$5,786.65	\$0.00	\$28,291.47	\$0.00	\$1,902,443.82
G 101-10200 Petty Cash	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
G 101-10201 Petty Cash - Library	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
G 101-10450 Interest Receivable on Invest	\$77,417.00	\$0.00	\$0.00	\$0.00	\$0.00	\$77,417.00
G 101-10500 Taxes Receivable-Current	\$66,776.00	\$0.00	\$0.00	\$0.00	\$0.00	\$66,776.00
G 101-10700 Taxes Receivable-Delinquent	\$5,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,002.00
G 101-11500 Accounts Receivable	\$103,791.00	\$0.00	\$0.00	\$0.00	\$0.00	\$103,791.00
G 101-12300 Special Assess Rec-Deferred	\$97,283.00	\$0.00	\$0.00	\$0.00	\$0.00	\$97,283.00
G 101-13100 Due From Other Funds	\$0.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.20
G 101-13200 Due From Other Governments	\$7,205.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,205.00
G 101-15500 Prepaid Items	\$44,670.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44,670.00
G 101-20200 Accounts Payable	-\$83,200.00	\$0.00	\$0.00	\$81,928.55	\$0.00	-\$1,271.45
G 101-20600 Contracts Payable	-\$23,481.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$23,481.00
G 101-21600 Accrued Wages & Salaries Paya	-\$36,552.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$36,552.00
G 101-21701 Federal Withholding	\$0.00	\$10,807.36	\$10,807.36	\$55,886.61	\$55,886.61	\$0.00
G 101-21702 State Withholding	\$0.00	\$6,390.21	\$6,390.21	\$30,656.16	\$30,656.16	\$0.00
G 101-21703 FICA Withholding(Incl Medicare	\$0.00	\$16,721.28	\$16,721.28	\$82,539.24	\$82,523.94	\$15.30
G 101-21704 PERA	\$0.00	\$30,292.23	\$30,292.23	\$150,932.83	\$150,932.83	\$0.00
G 101-21706 Hospitalization/Medical Ins	-\$41,478.06	\$41,478.06	\$40,562.42	\$241,287.04	\$244,884.43	-\$45,075.45
G 101-21707 Union Dues	\$0.00	\$1,193.52	\$1,193.52	\$5,885.10	\$5,885.10	\$0.00
G 101-21708 HCSP	\$3,150.00	\$2,257.18	\$2,257.18	\$15,009.56	\$15,009.56	\$3,150.00
G 101-21710 Life Insurance - Hartford	-\$535.79	\$431.27	\$424.07	\$2,218.75	\$2,189.95	-\$506.99
G 101-21712 Savings	\$1,794.00	\$1,864.00	\$1,864.00	\$9,652.00	\$9,652.00	\$1,794.00
G 101-21713 Dental	\$2,012.04	\$2,249.72	\$2,292.41	\$11,419.36	\$11,312.64	\$2,118.76
G 101-21714 Deferred Compensation	\$0.00	\$720.00	\$720.00	\$10,109.16	\$10,109.16	\$0.00
G 101-21715 Vision Insurance	-\$183.44	\$197.19	\$190.36	\$985.95	\$958.63	-\$156.12
G 101-21716 Flexible Benefit Plan	\$0.00	\$2,900.00	\$780.00	\$13,217.77	\$3,900.00	\$9,317.77
G 101-21720 PFML	\$0.00	\$0.00	\$1,341.18	\$3,805.68	\$6,533.60	-\$2,727.92
G 101-21721 Optional Benefit Pre-Tx	\$0.00	\$142.42	\$158.74	\$744.00	\$848.21	-\$104.21
G 101-21722 Optional Benefit Post-Tx	\$0.00	\$112.38	\$112.38	\$561.90	\$674.28	-\$112.38
G 101-22200 Deferred Revenues	-\$20,749.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$20,749.00
G 101-22280 Deferred Revenue-Property Tax	-\$5,002.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$5,002.00
G 101-22281 Deferred Revenue-Spec Assmts	-\$97,283.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$97,283.00
G 101-22282 DI - GRANTS	-\$52,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$52,000.00
G 101-25300 Unreserved Fund Balance	\$194,825.34	\$1,191,530.16	\$122,198.42	\$3,666,518.27	\$2,074,992.65	\$1,786,350.96
G 101-27200 FB - Nonspendable - Prepays	-\$44,670.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$44,670.00
G 101-28511 FB - Rest for PS Grant	-\$107,913.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$107,913.00
G 101-29205 FB - GEN PREVENTATIVE MAIN	-\$26,215.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$26,215.00
G 101-29210 FB - CO ASG Animal Control	-\$1,515.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,515.00
G 101-29215 FB - CO ASG Admin & PZ	-\$19,749.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$19,749.00
G 101-29225 FB - CO ASG PW Bridges	-\$136,795.78	\$0.00	\$0.00	\$0.00	\$0.00	-\$136,795.78
G 101-29226 FB - CO ASG Storm Water Main	-\$13,500.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$13,500.00
G 101-29230 FB - CO ASG PW Buildings	-\$51,525.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$51,525.00
G 101-29235 FB - CO ASG PW Roads	-\$171,614.12	\$0.00	\$0.00	\$0.00	\$7,281.94	-\$178,896.06
G 101-29240 FB - CO ASG Parks 80 Acre	-\$698.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$698.00
G 101-29245 FB - CO ASG Park Dedication	-\$232,769.86	\$0.00	\$0.00	\$0.00	\$0.00	-\$232,769.86
G 101-29250 FB - CO ASG Park Fitness Equip	-\$60,359.45	\$0.00	\$0.00	\$0.00	\$0.00	-\$60,359.45
G 101-29255 FB - CO ASG Park Gen Cap Ex	-\$17,605.59	\$0.00	\$0.00	\$0.00	\$0.00	-\$17,605.59
G 101-29257 FB - CO ASG Pickleball	-\$38,505.11	\$0.00	\$0.00	\$0.00	\$0.00	-\$38,505.11
G 101-29260 FB - CO ASG Library D/Pledges	-\$68,382.13	\$0.00	\$0.00	\$0.00	\$0.00	-\$68,382.13
G 101-29270 FB - CO ASG Police Forfeiture	-\$5,867.96	\$0.00	\$0.00	\$0.00	\$0.00	-\$5,867.96

Account Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 101-29275 FB - CO ASG Police Equipment	-\$156,585.09	\$0.00	\$0.00	\$0.00	\$0.00	-\$156,585.09
G 101-29280 FB - CO ASG Fire Trucks/Sirens	-\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$300.00
G 101-29300 FB - UnRestricted Unassigned	-\$4,259,672.02	\$5,786.65	\$0.00	\$28,291.46	\$0.00	-\$4,231,380.56
G 101-29350 FB - UnRes Ua - Phone Co	-\$2,516,879.16	\$0.00	\$5,786.65	\$0.00	\$28,291.46	-\$2,545,170.62
<b>101 GENERAL FUND</b>	<b>\$0.00</b>	<b>\$1,437,326.39</b>	<b>\$1,437,326.39</b>	<b>\$6,525,133.29</b>	<b>\$6,525,133.29</b>	<b>\$0.00</b>
<b>301 DEBT SERVICE FUND</b>						
G 301-10100 Cash	\$1,036,246.93	\$0.00	\$15,750.00	\$15,361.77	\$684,271.83	\$367,336.87
G 301-10500 Taxes Receivable-Current	\$14,152.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,152.00
G 301-10700 Taxes Receivable-Delinquent	\$8,787.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,787.00
G 301-12300 Special Assess Rec-Deferred	\$509,299.00	\$0.00	\$0.00	\$0.00	\$0.00	\$509,299.00
G 301-22280 Deferred Revenue-Property Tax	-\$8,787.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$8,787.00
G 301-22281 Deferred Revenue-Spec Assmts	-\$509,299.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$509,299.00
G 301-25300 Unreserved Fund Balance	\$144,000.03	\$15,750.00	\$0.00	\$165,750.00	\$2,546.74	\$307,203.29
G 301-28400 FB - Restricted for Debt Ser.	-\$1,194,398.96	\$0.00	\$0.00	\$518,521.83	\$12,815.03	-\$688,692.16
<b>301 DEBT SERVICE FUND</b>	<b>\$0.00</b>	<b>\$15,750.00</b>	<b>\$15,750.00</b>	<b>\$699,633.60</b>	<b>\$699,633.60</b>	<b>\$0.00</b>
<b>405 TAX INCREMENT FINANCE PROJECTS</b>						
G 405-10100 Cash	\$0.00	\$0.00	\$5,009.00	\$0.00	\$5,009.00	-\$5,009.00
G 405-20701 Due to General Funds	-\$0.20	\$0.00	\$0.00	\$0.00	\$0.00	-\$0.20
G 405-28500 FB - Restricted for TIF	\$0.20	\$5,009.00	\$0.00	\$5,009.00	\$0.00	\$5,009.20
<b>405 TAX INCREMENT FINANCE PROJECTS</b>	<b>\$0.00</b>	<b>\$5,009.00</b>	<b>\$5,009.00</b>	<b>\$5,009.00</b>	<b>\$5,009.00</b>	<b>\$0.00</b>
<b>502 ECONOMIC DEVELOPMENT FUND</b>						
G 502-10100 Cash	\$30,359.49	\$0.00	\$0.00	\$305.27	\$0.00	\$30,664.76
G 502-10500 Taxes Receivable-Current	\$305.00	\$0.00	\$0.00	\$0.00	\$0.00	\$305.00
G 502-10700 Taxes Receivable-Delinquent	\$68.00	\$0.00	\$0.00	\$0.00	\$0.00	\$68.00
G 502-22280 Deferred Revenue-Property Tax	-\$68.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$68.00
G 502-25300 Unreserved Fund Balance	\$163.00	\$0.00	\$0.00	\$0.00	\$0.00	\$163.00
G 502-29300 FB - UnRestricted Unassigned	-\$30,827.49	\$0.00	\$0.00	\$0.00	\$305.27	-\$31,132.76
<b>502 ECONOMIC DEVELOPMENT FUND</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$305.27</b>	<b>\$305.27</b>	<b>\$0.00</b>
<b>601 SEWER OPERATING FUND</b>						
G 601-10100 Cash	\$629,354.70	\$41,154.00	\$51,869.35	\$204,137.08	\$202,456.38	\$631,035.40
G 601-10500 Taxes Receivable-Current	\$2,688.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,688.00
G 601-10700 Taxes Receivable-Delinquent	\$1,827.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,827.00
G 601-11500 Accounts Receivable	\$41,007.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,007.00
G 601-15500 Prepaid Items	\$4,267.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,267.00
G 601-16100 Fixed Asset-Land	\$185,136.00	\$0.00	\$0.00	\$0.00	\$0.00	\$185,136.00
G 601-16200 Fixed Asset-Buildings	\$4,252,418.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,252,418.00
G 601-16210 A/D Buildings	-\$1,985,816.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,985,816.00
G 601-16300 Improvements Other Than Bldg	\$107,927.00	\$0.00	\$0.00	\$0.00	\$0.00	\$107,927.00
G 601-16310 A/D Impr Other Than Bldgs	-\$33,255.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$33,255.00
G 601-16400 Fixed Asset-Equip/Machinery	\$396,570.00	\$0.00	\$0.00	\$0.00	\$0.00	\$396,570.00
G 601-16410 Fixed Asset-Equip Depreciation	-\$333,647.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$333,647.00
G 601-16700 Infrastructure	\$8,463,752.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,463,752.00
G 601-16710 A/D Infrastructure	-\$2,884,169.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,884,169.00
G 601-19005 DO - OPEB	\$5,396.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,396.00
G 601-20200 Accounts Payable	-\$6,058.00	\$0.00	\$0.00	\$4,086.33	\$0.00	-\$1,971.67
G 601-21600 Accrued Wages & Salaries Paya	-\$2,074.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,074.00
G 601-21740 Accrued Comp Abs due in 1 yr	-\$801.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$801.00
G 601-21750 Accrued Compensated Absence	-\$4,958.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$4,958.00
G 601-21800 OPEB Liability	-\$26,521.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$26,521.00
G 601-21801 OPEB Liability - Current	-\$1,414.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,414.00
G 601-21802 Deferred Inflows - OPEB	-\$16,849.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$16,849.00
G 601-23950 Net Pension Liability	-\$41,960.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$41,960.00

Account Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 601-23955 DI-GERF-Dif Exp & Act Econ Ex	-\$26,999.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$26,999.00
G 601-24502 DO-GERF-Net Fiff BTW Proj & A	\$18,455.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,455.00
G 601-25300 Unreserved Fund Balance	-\$239,994.14	\$8,052.30	\$0.00	\$42,058.58	\$2,687.59	-\$200,623.15
G 601-26100 Net Inv. In Capital Assets	-\$6,218,195.71	\$0.00	\$0.00	\$0.00	\$0.00	-\$6,218,195.71
G 601-26600 Net Assets - Unrestricted	-\$2,286,086.85	\$43,817.05	\$41,154.00	\$156,311.47	\$201,449.49	-\$2,331,224.87
601 SEWER OPERATING FUND	\$0.00	\$93,023.35	\$93,023.35	\$406,593.46	\$406,593.46	\$0.00
651 SEWER RESTRICTED SINKING FUND						
G 651-10100 Cash	\$478,719.28	\$0.00	\$0.00	\$4,255.53	\$205,052.60	\$277,922.21
G 651-10500 Taxes Receivable-Current	\$4,355.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,355.00
G 651-10700 Taxes Receivable-Delinquent	\$498.00	\$0.00	\$0.00	\$0.00	\$0.00	\$498.00
G 651-21500 Accrued Interest Payable	-\$30,810.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$30,810.00
G 651-22500 Bonds Payable-Current Portion	-\$168,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$168,000.00
G 651-23100 Bonds Payable-Noncurrent NC	-\$1,782,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,782,000.00
G 651-26200 Net Assets - Restricted DS	-\$629,752.28	\$0.00	\$0.00	\$205,052.60	\$4,255.53	-\$428,955.21
G 651-26600 Net Assets - Unrestricted	\$2,126,990.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,126,990.00
651 SEWER RESTRICTED SINKING FUND	\$0.00	\$0.00	\$0.00	\$209,308.13	\$209,308.13	\$0.00
	\$0.00	\$1,551,108.74	\$1,551,108.74	\$7,845,982.75	\$7,845,982.75	\$0.00



C.6.

Crosslake Police Department  
 Monthly Report: May 2026

911 Hangup	5	Public Assist	9
Agency Assist	30	Scam/Con	2
Alarm	14	Suicidal Person	2
Animal Complaint	9	Suspicious Activity	2
Assault	1	Suspicious Person	1
ATV	1	Suspicious Vehicle	3
Background	3	Theft	4
Burglary	1	Threats	1
Burning Complaint	4	Traffic Arrest	3
Criminal Sexual Conduct	1	Traffic Warning	104
Damage To Property	1	Traffic Citation	26
Disturbance	7	Trespass	1
Domestic	3	Vulnerable Adult	3
Driving Complaint	5	Warrant CWC	1
Ems	40	Welfare Check	2
Fire	4		
Fireworks	1		
Gun Permits	3		
HRO Violation	1		
Information	14		
Intoxicated Person	3		
Lost Property	1		
Motorist Assist	1		
Noise Complaint	2		
OFP Violation	1		
Open Door	2		
Ordinance Violation	3		
Parking Complaint	1		
Property Damage Accident	5	<b>TOTAL</b>	<b>321</b>



Crosslake Police Department  
Mission Township  
Monthly Report: May 2026

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Agency Assist	7
Alarm	2
Ems	2
Extra Patrol	1
Garbage Dumping	1
Hazard In Road	1
Motorist Assist	1
Suspicious Activity	1
Suspicious Vehicle	1
Traffic Warning	53
Traffic Citation	10

TOTAL: 80



Crosslake Police Department  
Manhattan Beach  
Monthly Report: May 2026

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Agency Assist	2
Driving Complaint	1
Ems	1
Information	1
Motorist Assist	1
Parking Complaint	1
Traffic Arrest	1
Traffic Warning	42
Traffic Citation	4

TOTAL: 54



# Crosslake Fire Department

Date: May 2026

C.7.

## Incidents

Description of Incident	Incidents	
	Calls	YTD
<b>MEDICAL</b>		
Abdominal Pain / Problems	1	3
Breathing Problems		16
Cardiac Arrest		4
Chest Pain	2	9
Diabetic Problems	2	3
Headache		1
Convulsions / Seizures	1	3
Heart Problems	3	10
Unconscious Victim	1	10
Altered Mental Status	1	1
Nausea / Vomiting	1	2
Unknown Illness	8	22
Trauma - Fall	11	41
Trauma - Choking		1
Sick Case - Illness		2
Stroke / CVA	2	10
Medical Alarm		2
Injury / Trauma - Motor Vehicle Collision	1	2
Airmedical Transport - Aircare	2	9
<b>Total:</b>	<b>36</b>	<b>151</b>
<b>FIRE</b>		
Fire - Structure Fire - Structural Involvement		1
Fire - Structure Fire - Structural Involvement - Mutual Aid		4
Fire - Outside Fire - Construction Waste		1
Fire - Outside Fire - Vegetation/Grass Fire	1	1
Fire - Outside Fire - Wildfire - Wildland	2	3
Fire - Outside Fire - Wildfire - Urban Interface	1	1
<b>Total:</b>	<b>4</b>	<b>11</b>
<b>HAZARDOUS SITUATION</b>		
Hazardous Materials - Gas Leak/Gas Odor		5
Hazard Non Chemical - Electrical Hazard / Short Circuit		1
Hazardous Situation - Investigation - Smoke Investigation		1
<b>Total:</b>	<b>0</b>	<b>7</b>
<b>PUBLIC SERVICE</b>		
Citizen Assist - Lift Assist	5	18
Alarms (Non Medical) Fire / Smoke Alarm		1
Alarms (Non Medical) - CO Alarm	1	1
<b>Total:</b>	<b>6</b>	<b>20</b>
<b>RESCUE</b>		
Outside Extrication / Entrapped		1
Rescue - Water - Person in Water (Standing Water/Lake)	2	2
Structure - Elevator / Rescue		1
<b>Total:</b>	<b>2</b>	<b>4</b>



Description of Incident	Calls	YTD
<b>NO EMERGENCY</b>		
False Alarm - Malfunctioning Alarm		4
False Alarm - Accidental Alarm		2
Good Intent - No Incident Found Upon Arrival	2	2
No Emergency - Cancelled	1	6
Good Intent - Controlled Burning (Authorized)		2
<b>Total:</b>	<b>3</b>	<b>16</b>
<b>LAW ENFORCEMENT SUPPORT</b>		
Law Enforcement Support - Drone Team	5	10
Law Enforcement Support		1
<b>Total:</b>	<b>5</b>	<b>11</b>
<b>SEVERE WEATHER - NATURAL DISASTER</b>		
<b>Total:</b>	<b>0</b>	<b>0</b>
<b>Total Incidents:</b>	<b>56</b>	<b>220</b>



*City of Crosslake, Minnesota*  
**FIRE DEPARTMENT**



**MEMORANDUM**

**To:** Crosslake City Council

**From:** Chip Lohmiller, Fire Chief / Emergency Manager

**Date:** June 8, 2026

**Subject:** Stewart Trail Fire Mutual Aid Deployment

The Crosslake Fire Department assisted with the Stewart Trail Fire near Two Harbors, Minnesota, on May 15–16, 2026 sending an Engine with a crew of 5.

Crosslake personnel were deployed under the Minnesota Statewide Mutual Aid Plan to support wildfire response operations. Department members were assigned to structural protection operations, working alongside other responding agencies to protect homes, property, and critical infrastructure threatened by the wildfire.

This deployment demonstrates the value of Minnesota's statewide mutual aid system and the commitment of Crosslake Fire Department personnel to support communities throughout the state during emergencies. Participation in these incidents also provides valuable wildfire response experience that enhances our department's preparedness and operational capabilities.

Respectfully submitted,

**Chip Lohmiller**

Fire Chief / Emergency Manager

Crosslake Fire Department



# CITY OF TWO HARBORS

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522 First Avenue • Two Harbors, MN 55616  
(218) 834-5631 • FAX (218) 834-2674

To All Responding Fire Departments,

The City of Two Harbors would like to extend our appreciation for your willingness to share your resources in our time of need. It was through the great response of all our partners that structures were saved. In addition, your help allowed our resources to still serve the community by responding to other emergency calls. Thank you for your assistance!

Mark Schlangen, Chief

Two Harbors Fire Department



*City of Crosslake, Minnesota*  
**FIRE DEPARTMENT**



**MEMORANDUM**

**To:** Crosslake City Council

**From:** Chip Lohmiller, Fire Chief / Emergency Manager

**Date:** June 8, 2026

**Subject:** Flanders Fire Mutual Aid Response Summary

The Crosslake Fire Department participated in the response to the Flanders Fire in Mission Township from May 16 through May 21, 2026. The wildfire ultimately burned approximately **1,712 acres** and required a large-scale, multi-agency response involving local, county, state, and regional resources.

A Unified Command structure was initially established consisting of:

- Mission Fire Department
- Crosslake Fire Department
- Minnesota Department of Natural Resources (MN DNR)
- Crow Wing County Sheriff's Office (CWCSO)

As the incident expanded, using the Statewide Mutual Aid Plan, command transitioned to the MNICS Team B Incident Management Team at 0600 hours on May 17, 2026. The incident was managed by Incident Commander Jeb Backe.

The Crosslake Fire Hall served as the incident Emergency Operations Center (EOC) and support facility throughout the event. The EOC coordinated communications, resource ordering, incident planning, and operational support for the fire.

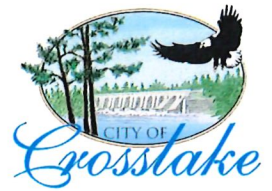
During the initial operational period, rapidly changing fire conditions and extreme fire behavior required an aggressive and coordinated response. Air attack resources served as the primary suppression strategy during the early stages of the incident, utilizing multiple aircraft to slow fire growth, protect threatened structures, and provide support to ground resources until additional personnel and equipment could be assembled. A total of 14 air resources were utilized during suppression operations.

Crosslake Fire Department personnel assisted Mission Township and Unified Command with:

- Evacuation planning and evacuation operations
- Structural triage and structure protection
- Initial suppression activities
- Incident command support
- Resource coordination and logistics
- Public safety and community protection efforts



*City of Crosslake, Minnesota*  
**FIRE DEPARTMENT**



As additional resources arrived, operational priorities focused on life safety, structure protection, perimeter control, and containment. Firefighters worked under challenging weather conditions and high fire danger to protect residences and critical infrastructure within the affected area.

To maintain emergency response coverage within the City of Crosslake and surrounding response area, the Backus Fire Department provided station backfill coverage while Crosslake personnel and apparatus were committed to the incident.

**Incident Resources**

- Approximately **139 firefighters**
- **37 members** assigned to the MNICS Team B Incident Management Team
- **14 air resources**
- Multiple engines, tenders, brush units, command vehicles, and support resources

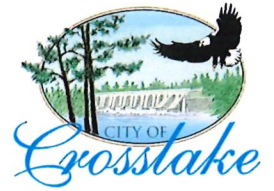
**Assisting Fire Departments**

The following departments provided personnel, equipment, or support resources during the 5-day incident:

- Bemidji Fire Department
- Brainerd Fire Department
- Cloquet Area Fire District
- Crosby Fire Department
- Cuyuna Fire Department
- Deerwood Fire Department
- Garrison Fire Department
- Gonvick Fire Department
- Grand Rapids Fire Department
- Ideal Township Fire Department
- Ironton Fire Department
- Lake Park Fire Department
- Little Falls Fire Department
- Menahga Fire Department
- Mission Fire Department
- Motley Fire Department
- Nisswa Fire Department
- Pequot Lakes Fire District
- Perham Fire Department
- Pillager Fire Department
- Solway Fire Department
- Staples Fire Department
- MNDNR
- Manitoba Canada Hand Crew



*City of Crosslake, Minnesota*  
**FIRE DEPARTMENT**



The Flanders Fire highlighted the importance of pre-established mutual aid agreements, the Minnesota Statewide Mutual Aid System, and the effectiveness of Unified Command and incident management teams during large-scale emergencies. The coordinated efforts of local, county, state, and regional partners helped protect lives, property, and natural resources while ensuring continued emergency response coverage for our communities.

Respectfully submitted,

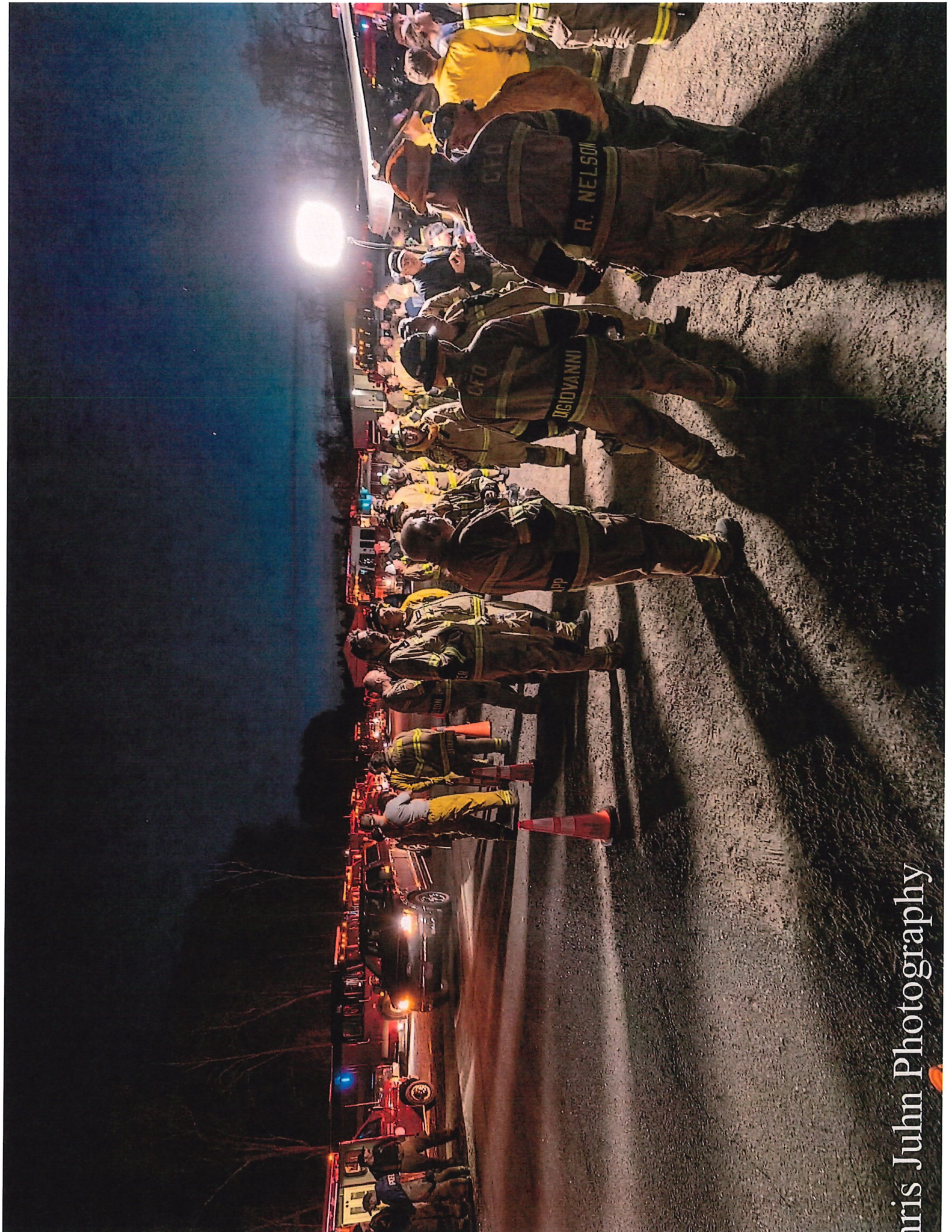
Chip Lohmiller  
Fire Chief / Emergency Manager  
Crosslake Fire Department





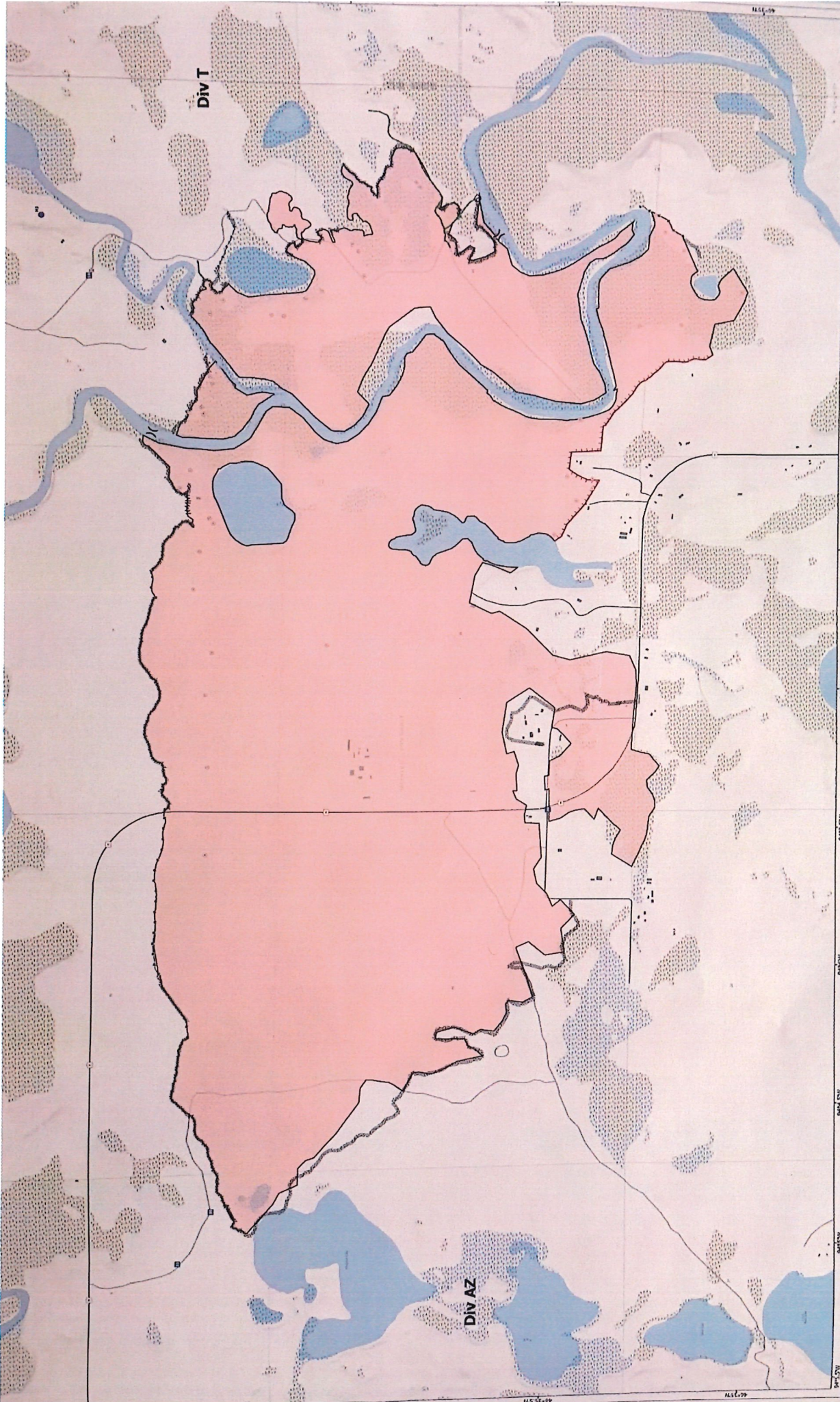






Chris Juhn Photography





**Operations**

Flanders  
 MN1FS-001698  
 5/20/2026

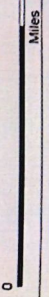
1,689 acres at 5/19/26 @ 1900

1:5,250 | © VectorNav | 2025  
 North American 1683 Datum, UTM, WGS 84

- Completed Plow Line
- Completed Road as Line
- Access Route
- Contained Fire Edge
- Uncontained Fire Edge
- Wildfire Perimeter

- Hot Spot - Spot Fire
- Drop Point
- Draft Site
- Gate
- Completed Dozer Line
- www Completed Fuel Break

- Primary Paved
- Secondary Paved
- Secondary Dirt
- Label Point
- )( Division Break
- Helispot



Final Acres 1710

# OSSLAKE FIRE DEPARTMENT





COUNCIL PACKET

**Town Board**

<b>Jon Auge</b>	<b>Chair</b>
<b>Bob Steele</b>	<b>Vice Chair</b>
<b>Erik Lee</b>	<b>Supervisor</b>
<b>Kari Alcock</b>	<b>Treasurer</b>
<b>Naomi Scott</b>	<b>Clerk</b>

May 28, 2026

City of Crosslake Fire Department  
Chip Lohmiller, Fire Chief  
13888 Daggett Bay Road  
Crosslake, MN 56442

**Subject: Flanders Fire in Mission Township, Crow Wing County**

Dear Chip,

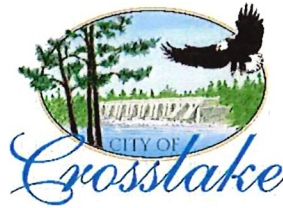
On behalf of our Town Board and the citizens of Mission Township, I write to express our sincere gratitude for your personal leadership and engagement, and that of the Crosslake Fire Department, during the recent Flanders Fire incident.

As you know well, such an event quickly overwhelms the local community. We were very appreciative of your making the Fire Department facility available as the Incident Operations Center. We are also grateful for your engagement and that of the Crosslake Fire Department throughout the incident. As it is, we had no loss of life, no injuries to residents or responders, and no major damage to primary structures for which we are very grateful.

In the aftermath of the fire, as our board members have spoken with impacted residents, their overwhelming thoughts are of gratitude for all who responded and saved their lives and their property. While we tried to personally thank as many Crosslake Fire Department members as we could on our residents' behalf, I know we did not reach everyone so would appreciate your sharing this message with them.

With gratitude beyond words on behalf of Mission Township,

Jon Auge, Town Board Chair



C.  
10.

## CROSSLAKE PUBLIC SAFETY COMMISSION

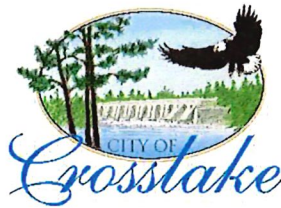
### Minutes – February 4<sup>th</sup>, 2026 9:00AM

Attendees: Rob Kniefel, Bob Heales, Aaron Herzog, Kevin Lee, Rob Almendinger, Ryan Quirin, Chip Lohmiller, Jake Maier, Robin Sylvester, Cindy Myogeto, Brittany Davis, Mallory Goerges and Kara Schaeffer

1. Call to Order – 0903
2. 2026 St. Patrick's Day Parade
  - Crosslake Chamber of Commerce Director Cindy Myogeto introduced herself, Brittany, Mallory and Kara, as organizers of the St. Patrick's Day parade and Clover Dash. Cindy passed out the parade map to the group. The parade is the same route as 2025. Line up starts at 10am. Sponsors line up first. General line up starts at 11:30am. They will sit in their vehicles on Swann Dr, in case emergency vehicles need to get through. Fire trucks from surrounding agencies come in on Ostlund Ave and park in "red area" on the map. Parade was scheduled to begin at 1pm but due to a conflict with the post office and mail pick up at 1:30, the parade will begin at 1:15pm. The Legion starts the parade. They march at their own cadence and move very fast. They are always far ahead of the rest of the parade. The rest of the parade won't get to the roundabout until 1:30. Judges will be sitting in the roundabout on the sidewalk apron. Shuttle will be running from the Log Church to the drop off at the school before the parade. Rob K asked Jake if he was satisfied with manpower. Jake said the biggest issue he foresees is crowd control. He has reached out to Crow Wing County Mounted Patrol and Pequot Lakes Reserves and he hasn't heard back. Chip commented that crowd control is not the police department's responsibility rather it is the promoter's responsibility. Chip stated there were five DNR officers present last year to assist. Rob raised his concerns stating that just because previous events have gone well, doesn't mean that something can't or won't happen in the future. Discussion ensued. Chip stated the drone team will be there. Jake stated if a large incident happened, agencies from all over the county would

respond. Cindy added there will be volunteers present that would be able to assist with minor crowd control issues. Cindy stated they have tried gates and barricades in the past, but they haven't been very helpful. Every year is a different challenge. The parade should take last one hour. It is one of the largest tourist events in Crow Wing County. It provides a big economic boost to our community, and it puts Crosslake on the map in a good way. Cindy thanks everyone for their assistance. Next, Kara spoke on the Clover Dash. Route is the same as last year. Kids run begins at 8:30am and 5k begins at 9, near Whitefish at the Lakes. Kara requests police and/or fire on the corner of Co Rd 37/Co Rd 3. That is where participants need to cross the road. Kara asked about how to request cones and plowing if necessary. Volunteers will be present. They are familiar with traffic control. Cindy spoke highly of the Clover Dash being a great addition to the annual festivities. After Cindy, Brittany, Mallory and Kara left, Rob K again voiced his safety concerns. He understands there would be a lot of agencies to assist but he is most concerned about the aftermath of a large-scale incident.

3. Approve Minutes December 3, 2025 – **Motion by Herzog, seconded by Heales – MOTION CARRIES**
4. PSA with North Ambulance Update
  - Chief Lohmiller stated they are in limbo. No meetings scheduled until March. Discussion tabled.
5. New Business/Roundtable
  - Aaron asked about parking on Co Rd 66 in front of the Railroad Museum. Jake explained that they had asked people not to park there for a day while they plowed, then they just continued to park on the street. The issue corrected itself.
  - Jake stated the PD received a \$15k donation from the Lions Club that will be used to build a gym. The Legion is expected to donate money, and that will be used to upgrade the department rifles and optics.
  - Chip stated there are a few new members of the FD. The new tender will be built this year. Cold storage is being transitioned into warm storage.
6. Motion to Adjourn at 0941 – **Motion by Sylvester, seconded by Maiers**



C. 11.

## CROSSLAKE PUBLIC SAFETY COMMISSION

Minutes – March 4<sup>th</sup>, 2026 9:00AM

Attendees: Rob Kniefel, Curt Mowers, Bob Heales, Aaron Herzog, Ryan Quirin, Chip Lohmiller, Jake Maier and Robin Sylvester

1. Call to Order – 0900
2. Approve Minutes February 4, 2025 – \*\*Minutes tabled until Jen returns to the office
3. Review/Rundown/Update of Public Safety Plans for St. Patrick's Day Parade
  - Chief Lohmiller stated he is waiting to hear from neighboring agencies and mutual aid. Plans will be confirmed next week. EMS will be staged at the north and the south end of town and the EOC. EMS command trailer will be parked near Zorbaz. Mounted patrol denied assisting. Two sheriff deputies will also be staged at the north and south end of town. They will be available to respond to calls if necessary. Traffic control for Clover Dash in the morning. Chief Maier added that this is the second year the mounted patrol hasn't assisted. And he hasn't heard back from Pequot Reserves. Jake suggested reaching out to CLC law enforcement students next year for assistance. Jakes states there will be close to 20 officers present. EMS are spread out and transported via Ranger. Parade capped at 100 floats. Chip asked why there is so much opposition to reversing the parade route (ending in Town Square versus starting). Bob suggested raising the discussion with the parade committee. Discussion ensued. The PSC expressed a need to step in concerning safety concerns surrounding the parade route. Robin suggested requiring Cindy to submit her application earlier. Jake asked what the safety concerns were with the route going north. Chip stated that Co Rd 66 gets jammed up for an hour and a half after the parade concludes. A good public safety argument for reversing the route would be the issues with lining up vehicles on Co Rd 3 to start the parade. Chip suggested there should be a pre-designated order of floats. Bob argued that would be impossible. Discussion ensued. Rob K stated that

the city council needs to take control of the event because in the end, the city is liable if anything happens. Rob stated a “post-parade” agenda item will be added under old business for the next meeting.

4. PSA with North Ambulance Update

- Ryan Quirin of NMAS spoke about the new deployment plan. The new plan is aimed at stopping the unnecessary movement of trucks around the area and keeping them in primary cities/service areas. They anticipate going live in the middle of March. Training and tabletop exercises with staff next week.

5. Old Business

- Chief Maier expressed how difficult it was to get PW to complete small tasks. The bridge signs still have not been installed and the curbs have not been painted at Co Rd 66/Daggett Pine Rd.

6. New Business/Roundtable

- Jake was asked to bring to the committee an issue about parking on Robert St near the access. Discussion ensued.

Motion to make a recommendation to the Council to install No Parking signs on the west side of Robert St. **Motion by Kniefel, seconded by Herzog – MOTION CARRIES**

7. Motion to Adjourn at 0942 – **Motion by Sylvester, seconded by Lohmiller**



C.  
12.

## STATED MINUTES

### City of Crosslake Planning Commission/Board of Adjustment

April 24, 2026  
9:00 A.M.

Crosslake City Hall  
13888 Daggett Bay Road  
Crosslake, MN 56442

1. Present: Chair David Fuhs; Vice Chair Jeff McGrath; Kristin Graham; Joseph O’Leary; Alternate Cooper Hanning; Alternate David Nevin and Liaison Council Member Jayme Knapp

Absent: Jeremy Johnson; & Alternate Joel Knippel

Staff: Jody Grund, Planning & Zoning Administrator and Cheryl Stuckmayer, Planner-Zoning Coordinator

2. 3-27-2026 Minutes & Findings – **Motion by O’Leary; supported by McGrath to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**

#### VARIANCE APPLICATIONS

Staff does not make decisions as to whether a variance application gets approved or denied. Staff’s job is to inform the applicant of the requirements for submitting a variance, assess whether the application is complete when it is submitted and then presenting the facts of the application to the Planning Commission/Board of Adjustment (PC/BOA).

The PC/BOA determines whether they approve or deny an application at the public hearing as per Minnesota Statute 462 and the Crosslake Land Use Ordinance.

Through the process, staff does try to recommend different solutions and gives their opinion as to whether the PC/BOA may approve or deny the application, but they cannot reject a completed application. Even if staff feels that the application may be denied by the PC/BOA, they are obligated to accept the application and bring it to the PC/BOA.

Every property owner has the right to ask for a variance per Article 8 of the Land Use Ordinance.

Anyone that feels the PC/BOA has erred, could appeal their decision, per Article 8 of the Land Use Ordinance.

3. Old Business-Variations are heard on their individual requests, past variations hold no precedents. Commissioners may table the request if needed and an applicant can withdraw their request. If the variance(s) is/are approved, all existing nonconformities will be eliminated and will hereafter be required to follow the variance decision. If a variance is denied the applicant can rebuild the nonconformity as is per the Crosslake Ordinance.

3.1 None

4. New Business

4.1 Daniel & Jill McGraw - Variance for bluff setback and dirt moving in the bluff impact zone

4.2 Land Use Ordinance Amendments – Land Use Tables, Accessory Structures/Storage Buildings, Accessory Structure Standards, Commercial and Residential Architectural Standards, definitions, and accompanying sections with language that pertains

April 24, 2026 Planning Commission/Board Of Adjustment Meeting

5. Other Business

5.1 Staff report

6. Open Forum – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future PC/BOA meeting. Speakers must state their name and address. Each speaker is given a three minute time limit.

7. Adjournment

**Daniel J McGraw**  
**14070508**

Fuhs announced the variance request. Grund read the variance request, project details, shoreland district, existing & proposed impervious percentages, stormwater management submitted, septic design dated 9-4-2025 submitted, notices sent out per city ordinance and Minnesota State Statue 462 requirements with one comment from the DNR-which was paraphrased, and the history of the parcel into the record. Fuhs invited Schultz, the applicant/owner's builder and/or McGraw the owner to the podium. Schultz, builder from Pequot Lakes-passed out a detail of the helical pier system that would be used upon approval, no dirt or tree removal in bluff, silt fence above bluff, DNR approved tree removal through Jody, pulled it back as far as it could be, proposed addition with an upstairs entrance to the second floor, garage door on lake side plan is an error by the architect-windows will be in that location. Graham-there is not enough room to build what is wanted in that location, there is room for a garage in a different area; McGrath-public works stated months ago that it was ok to build 15 feet from the road right-of-way; Schultz-misunderstood comments from the city public works; was moved back 10 feet from the last request; McGrath-a large ask in the bluff zoning; Fuhs-no building envelope; Schultz-no other location options for a garage; O'Leary-gutter plan says see survey; Schultz-detail of the gutter retainage with drain tile system, French drain will have gutters directed into it; O'Leary-could move garage back to road right-of-way; Fuhs-current layout would be difficult for second level entrance as explained; McGrath-room to move garage in front of current structure with an entrance on both sides; O'Leary- may be a smaller ask for impacting the bluff zoning area, neighboring structures in the bluff without any erosion to the bluff; Fuhs invited McGraw to the podium; McGraw from Minneapolis, owner-history of his life & property, family status, owned since 1989, the usage needs for the property, when built there was no such thing as a bluff lot, don't think this is unreasonable, spend my retirement here; Knapp, council liaison-what are the DNR comments; Grund-stated DNR said no tree or dirt removal in the bluff zone. Fuhs open the public hearing. Nevin-original structure was built in the 90's before restrictions, they can demo & rebuild as is, now less impact this way, want to work with owners, I had variances approved on my property, can have a good stormwater management plan (SWMP) to direct runoff from lakeward flow, items that the city should do for enforcement of any conditions, erosion-silt fence plan; Schultz-history of past installation projects for a SWMP & silt fence plan, room to put silt fence out of the bluff; Fuhs-would allow silt fence right at the edge of the bluff; O'Leary-former Mayor (Nevin) stated the need for enforcement, owner/applicant is part of the community for years, he is not going to cut into the bluff, possible issues so could use surety bond as allowed by the ordinance as a condition; Fuhs-consequences could happen, how could you get it returned to the original bluff, at the first variance we let the owner know our concerns, the proposal was moved some but not all the way back as stated, extreme limitations on this property, you moved back to your choice, more could have been done, have you done helical pier construction for footings before; Schultz-Relatively new, did one; Fuhs-McGraw has been here for a long time but does this weigh in-no-should be concerned about the environment, neighbor's property may have different circumstances, this is a challenge, I have reservations, this move back is less than we would like, if strict conditions would we possibly approve? Discussion held between staff, commissioners and Knapp on what conditions could be placed for insurance of no bluff impact or erosion, city had control items in place to make sure it is conforming to requirements, time of original home build. Fuhs-asked Grund to explain his comments/emails that are included in the packet; Grund-explained his comments; Cooper-I like your history, special conditions has been looked at, everyone in the future will want special conditions, we need to look at future applicants & Crosslake needs, it becomes a slippery slope, not comfortable with the ask; McGraw-nobody-nobody in this room cares more about this chain of lakes than

me, improvements are proposed, history of requirement changes thru the years, there has been no erosion, gutter system is working, I would not ask for something that would damage the lake; Fuhs-do find existing properties do not manage stormwater as we would like, in proposals we do ask for runoff to be directed back with retention ponds, however it seems double sided because if you really cared about the lake I am not sure you would be here asking us to allow you to put a big structure in a place where the DNR says there should be no structures, to me that is inconsistent, your emotions are saying put the structure there; McGraw-thought we were doing what was reasonable, up and down Anchor Pt road to the end-to the east & west are places you step off the deck and you are in the lake, each property has it's uniqueness to approve or not, don't want to judge the DNR because they are not here; O'Leary-have we approved a variance in the impact zone?; Gund-yes; Fuhs-yes and gave history of one that came back after moving it back; O'Leary-is there any problems; Grund-have not started the project yet; Nevin-explained his variance with conditions & SWMP; Cooper-no precedents but it seems that it still has some weight. A discussion on precedents was held. McGrath-last discussion on the previous variance request was suggested 15 feet from road right-of-way, this is a give & take process, not much change is presented, size has not changed, may need to come up with different design, our goal is to protect the lake water, there are other options; Nevin-get city to have a city engineer to look at these; Fuhs-don't see that the structure was moved back as previously discussed; change made but more could be done, too much of an ask. Fuhs-closed the public hearing. Fuhs-what might be the conditions to discuss in greater detail, then get a feel of what 3 out of 5 commissioners think; O'Leary-suggested conditions of: silt fence from property line to property line, professional SWMP before permitting, third party review, surety bond; Fuhs-if you think that stringent conditions would change your mind, as far as, approve or deny census was taken; Graham-no, McGrath-no, too many variables, would entertain a table; Fuhs-if table was considered, we would look for more information, but from whom; McGrath-third party condition, who would do that, never has been done before, additional SWMP; Fuhs-SWMP could be submitted, but the third party thing would be difficult, no history of doing third party, not in favor of tabling at this time, they could bring a 3<sup>rd</sup> proposal with a third party review person stating assurances or decide to move the garage back or build on the front of it (road side), move it farther back from the lake; Graham-get a good architect and redesign; Fuhs- possible that a redesign would be more acceptable, but we are not-are not giving any indication that it would be approved; Cooper-no, coming off 10 feet does not do it, it is a big ask; Fuhs-no; O'Leary-yes, would be ok to move forward with special conditions. Fuhs requested Grund to initiate the findings of fact procedure with the board members deliberating and responding to each question. Discussion between O'Leary & Fuhs on finding of fact #6 was held, as to the actual meaning of a yes or no vote.

**April 24, 2026 Action:**

**Motion by O'Leary to take some time to consider some special considerations before approving or denying the request. Fuhs-is there a second for that motion. No second, motion dies.**

**Motion by McGrath; supported by Graham to deny the variance for:**

- Bluff impact zone setback of 0 ft where 30 ft is required to proposed dwelling additions and to proposed 6 foot wide roadside covered entry stairway
- Bluff impact zone of 0 ft where 30 ft is required to proposed septic system

April 24, 2026 Planning Commission/Board Of Adjustment Meeting

- Lake setback of 73 ft where 75 ft is required to proposed porch
- Road right-of-way setback of 26.2 ft where 35 ft is required to proposed dwelling additions
- Dirt moving in the bluff impact zone, where Chapter 26 states dirt moving in a bluff impact zone is prohibited, except for the placement of stairways, lifts, or landings permitted under Section 26-313, for a proposed dwelling

**To construct:**

- 406 square foot porch in the bluff impact zone located 0.7 feet from the top of the bluff
- 30 square foot roadside covered entry in the bluff impact zone
- 6 foot wide roadside stairway in the bluff impact zone for a covered entry
- 1057 square foot garage and addition with second story dwelling in the bluff impact zone located 1.1 feet from the top of the bluff and 26.2 feet from the road right-of-way
- Septic system proposed to be in the bluff impact zone with a tank 16.5 feet & the drainfield at 13.1 feet from the top of the bluff

Per the findings of fact as discussed, the on-site conducted on 4-24-2026 and as shown on the certificate of survey received at the Planning & Zoning office dated 3-13-2026 for property located at 12525 Anchor Pt Rd, City of Crosslake

**Findings: See attached/packet**

**4 members voting “Aye”, 1 member voting “Opposed”; 4 to 1 vote, deny motion carried.**

**Crosslake Planning & Zoning  
City of Crosslake, Chapter 26 Land Use Revisions**

Fuhs gave the history of past ordinance discussions on accessory/storage structures, what the discussion will be for today, and turned it over to the assigned subcommittee consisting of McGrath and Hanning. McGrath-detailed the attached Crosslake Planning and Zoning Ordinance Review Worksheet handout that they put together and the proposal(s) that resulted from the subcommittee and staff meeting discussion. Hanning stated that the handout would streamline the way to move a proposal forward for ordinance changes. A discussion was held on the handouts, including the ordinance section handout, and how the planned unit development (PUD) process could tie in. The attached redline handout from pertaining sections of the ordinance will be updated to show the results of today's discussion, such as language changes for clarification, the agreed upon allowable square footage for secs. 26-961, and the addition of "max" the abbreviation for the word maximum to be added to the secs. 26-960 chart.

Assigned subcommittees in connection to moving forward with ordinance revisions:

1. Fuhs & McGrath for temporary/storage options to include language that states - from the date of the approved ordinance, limitation on storage containers, screening requirements, type of allowable structures.
2. Fuhs & O'Leary to investigate opportunities for enforcement
3. McGrath & Hanning for PUD process in the residential and commercial districts

**April 24, 2026 Action:**

**No action taken: Motion to be held on a later date.**

**See attached handouts/packet**

**Crosslake Planning and Zoning Ordinance  
Review Worksheet**

<b>Ordinance:</b>	<b>ARTICLE 36 - Accessory Structure Standards</b>
<b>Reason for review:</b>	<b>P &amp; Z staff requested we review article 36, specifically section 26-960 Sub section 4</b>
<b>P &amp; Z Commission:</b>	<b>Jeff McGrath                  Cooper Haning</b>

**Current Land Use Table:**

SD	RR2	RR5	SS	LC	DC	WC	CI	MU
P	P	P	P	P	P	P	P	P

**Proposed Land Use Table Change:**

SD	RR2	RR5	SS	LC	DC	WC	CI	MU
P	P	P	P	P	P	P	P	P

**Current Ordinance:**

(4) A permit shall not be required for up to two accessory structures totaling no more than 160 square feet.

**Proposed Ordinance Change:**

(4) A permit shall not be required if ALL the following are met per each legal parcel

- 1 structure, 120 sq ft or less
- does not have a concrete or bituminous floor
- does not have footings or a foundation
- Does not exceed the impervious maximum for the parcel
- Not located in SIZ1 or SIZ2
- Meets are required all setbacks

**Pros and Cons**

**Pros and Cons**

<p>Pro: allows 2 structures without a permit</p> <p>Con: Structures could be permanent</p>	<p>Pro: Minimizes chances of permanent structures near lot lines</p> <p>Con: No record of when structure was built or added to the parcel</p>
--	---

# Crosslake Planning and Zoning Ordinance Review Worksheet

**Ordinance:** ARTICLE 36 - Accessory Structure Standards

**Reason for review:** P & Z staff requested we review article 36, specifically section 26-960  
Sub section 4

**Date**    04 / 10 / 2026

**Planning Commission Members:** Jeff McGrath & Cooper Hanning

**Planning & Zoning Staff:**

**City Council:**

**Current Ordinance:**

(4) A permit shall not be required for up to two accessory structures totaling no more than 160 square feet.

Current Land Use Tables:

SD	RR2	RR5	SS	LC	DC	WC	CI	MU
P	P	P	P	P	P	P	P	P

**Pros:**

**Cons:**

**Proposed Ordinance Change:**

(4) A permit shall not be required if **ALL** the following are met

- structure is 120 sq ft or less
- does not have a concrete or bituminous floor
- does not have footings or a foundation
- Does not exceed the impervious maximum for the property

Proposed Land Use Tables Change: NONE

SD	RR2	RR5	SS	LC	DC	WC	CI	MU
P	P	P	P	P	P	P	P	P

**Pros:**

**Cons:**

# Crosslake Planning and Zoning Ordinance

## Review Worksheet

Ordinance: ARTICLE 36 - Accessory Structure Standards

Reason for review: P & Z staff requested we review article 36, specifically section 26-960  
Sub section 4

Date 04 / 10 / 2026

Planning Commission Members: Jeff McGrath & Cooper Hanning

Planning & Zoning Staff:

City Council:

Current Ordinance:

(4) A permit shall not be required for up to two accessory structures totaling no more than 160 square feet.

Proposed Ordinance Change:

(4) A permit shall not be required if **ALL** the following are met

- structure is 120 sq ft or less
- does not have a concrete or bituminous floor
- does not have footings or a foundation
- Does not exceed the impervious maximum for the property
- **Meets all required setbacks**
- **Not located within SIZ1 or SIZ2**

Current Land Use Tables:

SD	RR2	RR5	SS	LC	DC	WC	CI	MU
P	P	P	P	P	P	P	P	P

Proposed Land Use Tables Change: NONE

SD	RR2	RR5	SS	LC	DC	WC	CI	MU
P	P	P	P	P	P	P	P	P

Pros:

Pros:

Cons:

Cons:

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<b>(1) Agricultural Uses</b>								
Farm buildings (barns, silo, hay shed, etc.)	P	P	P	P				
Farmland: Crop growing and harvesting	A	A	A	A				
Farmland: Livestock, poultry use, including related buildings	A	A		A				
Forest land: growth, harvest	A	A	A	A		A	A	
<b>(2) Residential and Related Uses</b>								
Accessory structure < 1200 sq ft (see Article 36)	P	P	P	CU	CU	CU	CU	CU
Accessory Structure >1200 sq ft (See Article 36)	2+ac = CU	CU	2+ac = CU	CU	CU	CU	CU	CU
Auxiliary quarters/cottage - 24' or wider	PP	PP	PP	PP	PP	PP	PP	PP
Controlled access lot								
Energy systems assoc. with a principal use (i.e. solar collectors and wind generators under 50KW)*	P/CU*	P		P		P/CU*	P	P
Garage/Yard Sales (Maximum 3 per calendar year)	A	A	A	A	A	A	A	
Group home, detention or correction home (including detoxification center, rehabilitation home, etc.)	CU	CU	CU	CU		CU		CU
Home business	CU	CU						
Home occupation	A	A	A					
Home: assisted living, nursing, supportive care	CU	CU		CU	CU			CU
Meteorological test station for wind energy conversion systems (WECS)	I	I		I		I	I	I
Mobile home park or development		CU						
Multi-family dwelling	CU	CU		CU	CU	CU		CU
Portable or temporary storage structure	P	P	P	P	P	P	P	P
Single-family dwelling—24' or wider	P	P	P					
Two-family dwelling—duplex	CU	P	CU					
Water-oriented accessory structures	P					P		
<b>(3) Recreational Uses</b>								
Campground, private, or commercial				CU		CU		CU
Shooting range, fire arms, archery - private				CU			CU	CU
<b>(4) Civic, Educational and Institutional Uses</b>								
Athletic field/stadium; arena				CU				CU
Cemetery	A	A		A				
Church/Synagogue	P	P	P	P	P	P		P
Transient Camps, Church Camps	CU	CU				PP		
<b>(5) Commercial and Industrial Uses</b>								
Adult uses							CU	
Amusement Park				CU				CU
Athletic club				PP	PP	PP		PP
Auto body shop				PP			PP	PP
Auto repair shop, lubrication service station				PP	PP		PP	PP
Bank or financial institution				P	P		PP	P
Beauty shop, barber shop				PP	PP	PP	PP	PP
Bed and Breakfast Residence		CU		PP	PP	PP		PP
Bowling Lanes				PP	PP	PP	PP	PP
Breeding and boarding of animals				CU	CU		CU	CU
Bulk liquid storage				CU			PP	CU
Business or professional office space				PP	PP	PP	PP	PP
Cannabis, Retail				CU				

\*--Type of Permit depends on wind energy tower height and power output

STRUCTURE SIZE	Road right of way	Side yard	GD Lake	GD River	RD Lake	NE Lake	NE River	Bluff	Wetland	Building Height	Wall Height
Up to 2500 square feet in size	35	10	75	100	100	150	150	30	15	24	12

- (3) On Lots greater than 4 acres in size, each residential accessory structure must meet the following requirements:

STRUCTURE SIZE	Road right of way	Side yard	GD Lake	GD River	RD Lake	NE Lake	NE River	Bluff	Wetland	Building Height	Wall Height
Maximum impervious limit of 25% for the lot shall not be exceeded	35	10	75	100	100	150	150	30	15	24	16

- (4) A permit shall not be required ~~for up to two accessory structures totaling no more than 160 square feet if all the following are met:~~
- One structure that is 120 square feet or less per legal lot
  - All required setbacks are met
  - The maximum impervious surface limits for the lot shall not be exceeded
  - Not located within SIZ1 or SIZ2
  - Does not have a concrete or bituminous floor
  - Does not have footings or a foundation
- (5) No accessory structure shall be used for human habitation except to allow for a permitted ~~auxiliary cottage/~~auxiliary quarter as listed in Section 26-344 994 below.
- (6) All setback and building height requirements shall be met.
- (7) Construction complies with all provisions of Articles 20 and 21 of this Chapter.
- (8) Semi-trailers, railroad cars, manufactured houses, or similar structures shall not be used for storage.
- (9) Accessory Structures with a footprint greater than **1200 sq ft** shall require a Conditional Use Permit (**CUP**). **If a variance is required, the CUP would be waived and any conditions would be addressed on the variance.**

## Secs 26-961 — ~~Reserved~~ Auxiliary Cottage/Auxiliary Quarter

~~An~~ One auxiliary cottage or auxiliary quarter may be permitted on a ~~residential lot in the Shoreland District~~ and shall comply with the following standards:

- All required setbacks are met.
- The maximum impervious surface limits for the lot shall not be exceeded.
- The maximum livable area for an auxiliary cottage does not exceed 700 square feet ~~in the shoreland district and 800 square feet all other districts.~~
- The building footprint for an accessory structure containing an auxiliary quarter is limited by ~~#2 the accessory structure requirements in of this~~ Section 26-960. The livable area shall not exceed 700 square feet ~~in the shoreland district and 800 square feet all other districts.~~
- Construction complies with all provisions of Articles 20 and 21 of this Chapter.
- An auxiliary cottage does not exceed 15 feet in building height and minimum of 24-ft building width.
- An auxiliary quarter does not exceed 24 feet in building height.
- It is located or designed to reduce visibility as viewed from public waters and adjacent ~~shorelands properties~~ by vegetation, topography, increased setbacks or color, assuming summer leaf-on conditions.
- Analysis of existing shoreland vegetation according to the Crosslake Shoreline Rapid Assessment Model and development of a shoreland vegetation restoration plan, if applicable, as set forth in Article 19.
- ~~Short term rental and/or bed and breakfast residence will not be allowed~~
- ~~Only one auxiliary cottage or auxiliary quarter is allowed on a lot.~~

**Other Business:**

Staff Activity Summary by Grund

- Development Review Team (DRT) had 2 April monthly meeting
- Three variance requests are currently scheduled for review in May 2026
- Go live date for online permitting is April 29, 2026
- A total of eleven (11) complaints is currently being tracked
  - \* Three (3) complaints are related to solid waste/nuisance concerns
  - \* Eight (8) complaints involve land use violations
  - \* Five (5) complaints have been resolved year-to-date, such as:
    - light pollution and after-the-fact variance to be resolved next month
    - Fuhs-looking for bullet point report on which enforcement items have been resolved
    - O'Leary-based on our March meeting, it stated Grund was going to look at sending a letter about outdoor storage and the 12<sup>th</sup> rental unit at Sundance; Grund-not sent
- Dumpster item: Driving around taking pictures, making a contact list to send letters out, a contractor that hauls dumpsters asked to include a statement that the owner should reach out to their provider for a solution or how to handle any request that is being made in our letter (provider and owner to be on the same page as far as a solution), no gate is being required, use the orientation of the dumpster to keep it from view
- Discussion on the online permitting use, what it provides for the staff and applicant

**Open Forum:**

1. There were no open forum items

**Matters not on the Agenda:**

1. There were no matters not on the agenda

**Motion by Hanning; supported by McGrath to adjourn at 11:40 A.M.**

**All members voting "Aye", Motion carried.**

Respectfully submitted,

*Cheryl Stuckmayer*

Cheryl Stuckmayer  
Planner-Zoning Coordinator

**Crosslake Park, Recreation, and Library Commission Minutes  
Wednesday, April 22, 2026  
Crosslake Community Center 9 a.m.**

**Present:** Joe Albrecht, Mary Jo Fritsvold, David Rogers, Kera Porter, Ann Schrupp, Peter Graves, Heather Jones, Park and Recreation Director TJ Graumann and City Council liaison Mayor Jackson Purfeerst. **Absent:** Charlee Genz.

**Call to Order:**

Meeting called to order at 9:00 a.m. by Heather Jones.

**Approval of Agenda:**

**Motion to approve agenda Mary Jo/Kera Favor: All Opposed: None**

**Approval of March 25, 2026 Meeting Minutes:**

**Motion to approve the minutes Joe/Peter Favor: All Opposed: None**

**Old Business:**

**Park Master Plan Phase 2A:**

The meeting focused on discussing the Park Master Plan Phase 2A project level scope. TJ presented the updated plan, which included three major projects:

1. Relocating the softball field and adding a parking lot. The new field will be constructed to support softball and minor league baseball with standard amenities. Park staff can remove the current fencing and do some preliminary grading.
2. Warming House/Park Hub. Peter suggested combining the Park Hub building and skating area into one project to potentially reduce costs and increase functionality. The group agreed this approach made sense, particularly as it would bring the skating area to a central location and provide a warming house for winter activities. We agreed we need to get pricing information before presenting a proposal to the community and City Council. We also agreed the need to hold an Open House to gather input from the community on priorities and future phases once we have more details and costs. We would like to be able to provide some cost estimates to the City so a preliminary budget could be considered for 2027.
3. Hockey and Leisure Skating Rinks. We discussed plans for the ice rinks considering different options for building a regulation sized hockey rink and a general skating rink for families. We understand a major hockey facility development may be pushed out to 2029-2030 due to other City initiatives. We need committed funding and community support for this type of facility. TJ is going to set up several site visits so we can learn what other communities provide for skating and Park Hub buildings. We all agreed a recreational rink is desirable. Discussion will continue on skating rink priorities.

As we discussed our Phase 2 plans, Joe introduced an idea for a dedicated children's room in the library that could provide a separate play area as well as the book collection appropriate for the children's ages. He noted that this proposal may better serve the community needs and align with the

library's role as a cultural and intellectual center. We discussed space requirements and location options and how this proposal might attract community support and funding. We agreed this idea was worth investigating but our focus now is our Park Master Plan. We will however add the Pequot Library to our site visits to see their Children's Room.

#### **New Business:**

**Transient Merchant Policy Discussion:** TJ raised concerns about the current policy regarding transient merchants at the community center, highlighting a "gray area" in the existing city ordinance that prohibits merchants from using the facility. The discussion focused on distinguishing between activities where selling goods is the sole purpose versus those where it's part of an event or service offering. The group agreed that TJ would research how other facilities handle similar situations, with plans to discuss potential policy changes at the next meeting, including possibly modifying the "sole purpose" language and implementing a prior approval process.

**Prime Time Pickleball Hours:** TJ proposed changing prime time from 8 AM to 1 PM to 8-11 AM to better utilize the courts and accommodate different player groups. The group agreed to implement this change and discussed potentially setting aside two courts in the afternoon for organized activities like drills or round robins. TJ will put up new signs with the new times posted. We will hold off on adding more Prime Time hours in the afternoon.

**Motion to change Prime Time Pickleball hours from 8 am to 1 pm to 8 am to 11 am.**

**Mary Jo/Ann    Favor: All    Opposed: None**

#### **Other Business:**

##### **Updates:**

**April Council Actions:** The City Council approved a Resolution to apply for Community Benefit Funds to make improvements to the Lions Picnic Shelter. They also approved a Resolution to support the continued planning, design and development of a regional trail connection, and hereby encourage Crow Wing County, other relevant agencies and project partners to coordinate and collaborate in the use of the County Road 16 corridor for the purpose of advancing and completing this project.

**Robert Street Access:** The Public Safety Committee made a recommendation to make the entire west side of Robert Street a no parking zone. Additionally, chief Maier made a recommendation to make the hill just south of the access on the east side of Robert Street a no parking zone. City Council approved both recommendations.

**Trail Projects:** The Brainerd Lakes Area Vulnerable Users Plan will have its Kick-Off meeting on May 5<sup>th</sup>. No other updates.

**Resurfaced Courts:** Cracks are visible on our newly resurfaced courts. There is no warranty for cracks that appear within a year of resurfacing. We will continue to monitor the situation and may need to fill larger cracks before our next rotation of resurfacing.

**Recreation Update:** We have enough registrations for a T-Ball team.

**Library Update:** Karen received funding from the PAL Foundation to provide a Summer Reading Program for area youth.

**Comments from the Commission:** Peter plans to send a “Thank You” recognition to the Crosslake Community School for allowing folks to play pickleball in their gym, after school hours.

The meeting was adjourned at 10:11 a.m. **Peter/MaryJo Favor: All Opposed: None**

Next Meeting: May 27, 2026 **Crosslake Community Center** at 9 a.m.

Respectfully submitted by Ann Schrupp

C.  
14.

Crosslake Economic Development Authority  
Meeting Minutes  
10:00 A.M. March 4, 2026, Crosslake City Hall

**Call to Order:** The regular quarterly meeting of the Crosslake EDA was called to order at 10:00 AM by Dave Gahn.

**EDA members present**

Patty Norgaard, John Andrews, Kathy Allen, Bob Heales, Dave Gahn, Maren Butenhoff

**Others present**

BLAEDC, Tyler Glynn  
Crosslake City Administrator, Lori Conway  
Crosslake City Mayor, Jackson Purfeerst  
Mission Township Resident, Martha Steele

**Approval of Minutes**

Motion made by Patty Norgaard and seconded by John Andrews to approve the minutes of December 3, 2025, minutes with the following corrections:

John Andrews distributed a copy of a communication sent to the Minnesota DNR opposing ~~disapproval~~ approval of a mineral lease to North Star Manganese in 2021 including a Public Health Statement about manganese and the effects of exposure to it.

EMIG Workshop

More information is needed. Will not be held in ~~2026~~ 2025.

No further discussion. Motion carried.

As the office of Vice President is still open and no nominations were forthcoming, the election will be postponed until the June meeting. Council members are not eligible for the position.

**1. Review of EDA Mission Statement**

**To Develop and Promote the Economic Growth and Welfare of Crosslake While Protecting the Environment.**

We are planning to identify some practical metrics. At the conclusion of our previous meeting, we discussed the importance of considering feedback. Is there a greater opportunity to review and incorporate suggestions?

- a. Review EDA references and content on City of Crosslake website  
Consider recommendations from the Chamber.  
Discission of listing commercial properties and challenges of timing  
BLAEDC is currently working with Brainerd EDA to build a platform  
How many commercial properties are available in Crosslake currently?  
Research needed/realtors or owner sales?

## **2. Review responses to Dec 12 clarification request**

- a. Net New Revenue
  - How do we quantify the net revenue for assisting businesses?
  - Challenge with economic development
    - Value determination
    - No property owned by the city
- b. Marketing and Promotion
  - Is the ultimate objective to get storefronts sold?
  - Promoting economic growth open to personal as well as businesses?
  - Getting metrics and understanding traffic will be provided by BLAEDC
- c. Commercial MLS posting
  - Platform specific to Crosslake could be relatively inexpensive.

Discussion continued regarding sales tax and how funds would be utilized for attracting businesses. A long list of sales tax requirements will be provided by Loria Conway at the next meeting. How can we increase revenue generated from our visitors? Need to look at roads, wastewater, infrastructure to determine where to apply funds. Need to understand where other communities are utilizing the sales tax. There are ways to focus on new taxes on visitors and not residents.

Survey from 2023 results pointed to a greater variety of groceries and events. Should the website post a list of events with a possible focus on events with Town Square. The Chamber is excellent at promoting events and getting the word out. Should that be the focus of EDA?

- d. Housing – EDA or Planning/Zoning Focus
  - i. Seasonal Employee
  - ii. Low Income Starter
  - iii. Senior

There seems to be a need for seasonal housing. Housing always comes up and it is talked about in the Comprehensive Plan update. Is there a need to take a deeper dive? PlacerAI has a great deal of information. Should there be a committee with representatives from the school and lake associations to focus on housing to get everyone on the same page. What can be done as a City? Are new resources needed for seniors and young people? Possibly there is a need to conduct a study to determine what the needs are.

## **3. GreenStep Program**

Minnesota GreenStep is a voluntary challenge, assistance and recognition program to help communities achieve their sustainability and quality-of-life goals. Having completed Steps 1-3, the goal was to achieve Steps 4 and 5 in 2026. The new collective action challenge for 2026 focuses on

water. As part of this challenge, the three goals created for the City of Crosslake as sustainability targets are:

**Goal 1**

Maintain water quality initiatives by monitoring water and restoring shorelines, aiming to reach 200 people through outreach efforts by 2027. Activities to include but not limited to:

Shoreland Restoration Workshop

Whitefish Area Property Owners Association (WAPOA) Annual Meeting featuring noted speakers on Water Protection and Research

Booths with educational materials at area events including such as Crosslake Loon Festival, Wooden Boat show, Crosslake Senior EXPO

**Goal 2**

In the next five years, install at least one new electric vehicle charging station with level 2 or 3 capabilities.

**Goal 3**

Develop a tracking system in partnership with Crow Wing County and Crosslake City Planning and Zoning to ensure compliance with land use ordinances designed to protect the water quality of the lakes within three years.

**4. Revision Mission Statement for defined deliverables and metrics of success**

Need to be sure the focus and expected results will meet the objectives of the mission statement. What are the values associated with “Welfare” and “Protecting the Environment”?

**5. Data Mining Pilot**

This started as a quest for housing with a switch to taxing. It will need to be talked about at a special meeting. What are the tax opportunities? What happens on the weekends?

**6. June 3, 2026 Mtg Purpose and Agenda**

Identify points of interest at the June 3 meeting.

Continue to look at holding special regional workshops in July or August.

**BLAEDC Update**

Tyler Glynn

The annual meeting will be held on May 7. All EDA members are allowed to come for free. It will be held at The Lodge at Brainerd Lakes featuring insights on AI in business and networking opportunities. Hockey Day Minnesota will be held in Brainerd in 2027 which is a once in a lifetime opportunity with an economic impact to our region.

**Other**

Mayor Purfeerst updated the status of ambulance services and reported it was going in the right direction.

Patty Norgaard attended a zoom meeting on data centers with information on boundaries and restrictions.

Meeting adjourned at 11:24AM.

Martha Steele  
Secretary

C. 15.

CITY OF CROSSLAKE  
PUBLIC WORKS COMMISSION  
MEETING MINUTES  
MONDAY, MAY 4, 2026  
3:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Monday, May 4, 2026 in City Hall. The following Commission Members were present: Public Works Director Pat Wehner, City Administrator Lori Conway, Council Liaison Robin Sylvester and Deputy Clerk/City Treasurer Sharyl Murphy, Tom Swenson, Dave Schrupp & Mary Prescott also in attendance were City Engineer Phil Martin. Gordy Wagner & Tim Berg were absent.

The meeting was called to order at 3:00 P.M. by Tom Swenson.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARY PRESCOTT TO APPROVE THE MINUTES OF APRIL 6, 2026. MOTION CARRIED WITH ALL AYES.

Discussion was had regarding the change of draft ordinance amended by Char Nelson for developer roads to review. Make a rule that roads must be built to city standards. Dave questioned if a person builds a road and is not aware of the city codes and standards. Som mentioned that this is a policy and not an ordinance and will depend on who is sitting on the council at that time. We need the wording to require that borings must be done Lori mentioned that there is a checklist that the developers must comply with if they are moving forward on building a new road. Robin mentioned that she disagrees that all developers must be required to go through the checklist. There may be developers that purchase property and do not build on it for many years. The developers will be aware of the changes and costs of chip sealing through a checklist that will be provided by Planning & Zoning. Phil felt we have this covered between Planning & Zoning and the ordinance along with a checklist provided.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARY PRESCOTT TO RECOMMEND THE PLANNING & ZONING COMMITTEE TO ADOPT THE LANGUAGE IN SEC. 42-91 CRITERIA FOR IMPROVEMENT AND ACCEPTANCE OF PRIVATE ROADS BY ADDING #3; ROAD MUST BE CHIP SEALED ONE YEAR AFTER INITIALLY PAVED AT OWNER’S EXPENSE; ADDING #4; IF THE CITY ADOPTS A RESOLUTION ORDEREING THE PROJECT TO PROCEED, THE ROAD SHALL BE CONSTRUCTED TO CITY ROAD AND DRAINAGE STANDARDS WITH 100 OF THE PROJECT COST ASSESS TO THE BENEFITING PROPERTY OWNERS. ALL AFFECTED PROPERTY OWNERS SHALL SIGN A “WAIVER OF IRREGULARITY AND APPEAL” AND AGREE TO BE ASSESSED FOR ALL COSTS. IF NOT, THEN THE CITY WILL HIRE THE CITY’S APPRAISER TO DETERMINE BENEFIT TO PROCEED OR WILL DECIDE NOT TO PROCEED. ALSO ADD A CHECKLIST ON PAGE 2 & PAGE 3 OF DEVELOPMENT AGREEMENT PACKET FOR ROAD OWNERSHIP AND CITY TAKEOVER INTENT

TO CHECK YES OR NO. PAGE 3 IF YES, ARE YOU AWARE AND DO YOU UNDERSTAND THAT IF THE ROAD(S) ARE DESIRED TO BE TAKEN OVER BY THE CITY, THE ROAD(S) WILL BE REQUIRED TO BE CHIP SEALED IN THE YEAR FOLLOWING INITIAL PAVING, AT THE DEVELOPER'S/OWNERS EXPENSE CHECK YES OR NO. ALSO, INCLUDE NEW FORM TO BE FILLED OUT COMPLETELY FOR REQUEST FOR CITY TO TAKE OVER NEW ROAD INCLUDED IN EACH DEVELOPMENT AGREEMENT PACKET. MOTION CARRIED WITH ALL AYES.

Update on Short Term Rental meters installed. One has been completed and six are ready for installation awaiting the plumber. Pat will give an update at next month's meeting.

Update on the newly installed sewer meters with 10 left to install. Pat will give an update at next month's meeting.

Discussion was made on replacing the old cemetery sign with a new sign and include the list of rules at Pinewood Cemetery in 2027. Have the signs be consistent as the recent existing signs throughout the city.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARY PRESCOTT TO RECOMMEND TO THE CITY COUNCIL THAT WE INCLUDE IN THE 2027 BUDGET FOR 2 NEW SIGNS AND LABOR TO BE REPLACED AT PINWOOD CEMETERY IN 2027. ALSO, KEEP THEM CONSISTENT AND THE SAME AS THE RECENT EXISTING SIGNS THROUGHOUT THE CITY. MOTION CARRIED WITH ALL AYES.

Pat discussed Sealcoat Trails bid with Mike Schaefer Sealcoating LLC with bid being over \$2,000 but included this bid is for all trails and we will not be using all the funds in other areas for the bridge account. Leaving only the trails left will be downtown. Tom mentioned that we will be saving money on some staff being out as well.

Phil mentioned that we remove Harbor Lane walking path until 2027 for warranty precautions and until it is finalized. This will also save \$6,705 as well. Or do the Town Square trails in place of Harbor Lane for 2026.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY DAVE SCHRUPP TO RECOMMEND TO THE CITY COUNCIL TO PROCEED WITH BID FROM MIKE SCHAEFER SEALCOATING, LLC FOR SERVICES, SEALCOATING, CRACK FILLING CROSSLAKE MANHATTAN WALKING PATH IN THE AMOUNT OF \$23,069, AND SEALCOATING, CRACKFILLING WALKING PATH ON HIGHWAY 66 FOR \$22,243 AND CRACKFILLING FOR THE 20 ROADS FOR \$13,424. MOTION CARRIED WITH ALL AYES.

Pat discussed 13570 East Shore Drive proposals from property owners and mentioned that they want to tie into the City Sewer connection in place of installing a new septic system. The property owners will pay for everything and hook up to the city. Generally, in most cities a sewer ordinance requires that you must be within so many feet, or you must be connected and they are just short of it. We need to see what the property owners are proposing to do with a drawing provided to Phil and Pat for review and then we will discuss it more at next month's meeting for a recommendation.

Pat mentioned that Bonnie Lakes Road all set for shouldering in about 1-2 weeks.

Pat discussed Fairfield has their own gravel pit on County Road 6 and allows us to bring all our logs to them and they will let the public take what they want, and they will keep whatever is left. We will shoulder a block or two and call it even.

Tom discussed Pine Bay Road Variance request and has been working with Planning and Zoning Director Jody Grund regarding this matter. Wants us to find the pin and put a street in. The corner of their house is in the right of way and in the future should all be 3 feet back.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY TOM SWENSON TO RECOMMEND TO PLANNING & ZONING COMMITTEE THAT A CONDITION OF THE VARIANCE WOULD BE THEY MUST STAY BACK AT LEAST 3 FEET AWAY FROM THE RIGHT OF WAY. MOTION CARRIED WITH ALL AYES.

Pat discussed the Public Works staffing shortage starting next Monday for 12 weeks and 2 others being out for 12 weeks each through October. Tom questioned about who will carry the Class B license operator will have while Pat is out. If he overlaps with Eric, depending on when he comes back or Eric goes out, he will get this covered but Vic from Engineering Firm will also assist if needed on an emergency.

Robin and Phil discussed a letter received from Mike O'Connell regarding mumble strips on County Road 103 and the noise pollution with them. There are several neighbors on CR 103 concerned about the noise given off from the mumble strips. Is there a different depth of mumble strips that would make them quieter. Phil mentioned that rumble strips are louder than mumble strips since they are made shallower. Can we add either of the strips after the project is done or is this required since we are narrowing the road. Phil will check with the county to see if they must be continuous or can they be spaced out.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY DAVE SCHRUPP TO RECOMMEND THE CITY COUNCIL TO RECONSIDER AND REMOVE THE MUMBLE STRIPS ON CR 103 THAT WERE ADDED FOR SAFETY BASED ON THE NEIGHBORS INPUT FOR NOISE POLLUTION. MOTION CARRIED WITH ALL AYES.

Phil gave an update on Harbor Lane and is still waiting for the grass to grow and has reached the appropriate level and then we can close out the project.

Phil mentioned no updates for Private Development Roads

Phil gave an update on Year-3 Road Improvements and is still waiting for the County to provide a schedule and city cost breakout. Anderson Brothers, being the lowest bid, will begin mid-June and below what we expected and approximately \$10,000 under budget.

Phil gave an update on 5-Year Road Plan update and mentioned that the Preliminary Engineering Report for the 5-Yr Road Updates. Council adopted the 5-year Road Improvement Bond Process at April Council meeting. This process requires a 30-day reverse referendum period before the final adoption.

Sunrise Blvd and Anderson Brothers have been awarded the project and move forward performing the work during the 3-year road work start mid-June. There will be a letter with updates going out soon with some questions and answers on the upcoming project of Year-3 paving and include Sunrise Blvd in that. There will be a list of contact numbers listed on that as well.

Phil gave an update on CR103/CSAH 3 and discussed potential traffic detours around road construction, specifically considering diverting passenger traffic on Antler, Gendreau, Northern Terrace and Black Bear while redirecting truck traffic to County Road 36. Concerns about accelerated road deterioration and potential damage to intersections, particularly at the corner of Gendreau and CR 36 which tend to flood in the spring. Discussion about possibly using Tony marks' property as a detour route, though questions remained about whether the property owner would allow it and how it might affect his lift storage and sales business. The conversation concluded with a need to discuss mill and overlay considerations with the county regarding potential damage and cost-sharing arrangements.

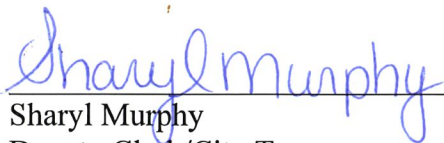
The group discussed road detour options on whether to use a shorter or longer route. They agreed that for both truck and car routes, the shorter detour would be preferred if the county would agree to repair roads with an overlay after the project. The discussion included considerations about road conditions, potential reconstruction, and timing of the roundabout construction, which was estimated to take 6-8 weeks. Crosslake planned to take these thoughts back to the relevant parties for further discussion.

Phil provided an extensive update on stormwater management issues at Simonson, explaining that the Simonson pond was experiencing problems due to sediment buildup from the business's gravel yard and snow removal practices. The city has taken steps to address this by scraping sediment from the pond surface and plans to replace the current grate with a larger opening design to prevent clogging. Phil noted that future actions include working with Simonson to intercept water from their parking lot and discussing potential site improvements with them. The committee discussed maintenance responsibilities for stormceptors, which are sediment removal devices installed in several locations including Manhattan Point, the roundabout, and near the post office. Crosslake explained that while the city will need to take over maintenance from the county after initial two-year agreements expire, they are exploring options to potentially share costs with other municipalities in the county rather than handling maintenance entirely on

their own. The group decided to investigate whether they could join an existing county contract for maintenance services and will follow up with Melissa regarding operation and maintenance plans before signing them.

Lori gave an update on Alex Olson and Mad Rabbit Sewer Claim and mentioned that the city filed on March 31<sup>st</sup> and hopefully will be offering a settlement soon.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY DAVE SCHRUPP  
TO ADJOURN THE MEETING AT 4:55 P.M. MOTION CARRIED WITH ALL AYES.

  
\_\_\_\_\_  
Sharyl Murphy  
Deputy Clerk/City Treasurer

C. 16.



**WASTE PARTNERS** Inc.  
CUSTOMERS • COMMUNITY • ENVIRONMENT

**WASTE PARTNERS INC.**

P.O. Box 677

Pine River, MN 56474

Office: 218-587-8727

Fax: 218-587-5122

info@wastepartnersinc.com

To: City of Crosslake  
Attention Solid Waste and Recycling  
13888 Daggett Bay Road  
Crosslake, MN 56442

**2026**  
**April**

**City of Crosslake Score Report - From Waste Partners**

Materials are delivered to Pine River Transfer Station and Waste Partners Inc

	Pounds	Tons
<b>Paper &amp; Cardboard</b>	5,218	2.61
Corrugated Cardboard	5,218	2.61
Mixed Paper	0	0.00
Newspaper, Mixed Mail Magazines		
<b>Metal</b>	0	0.00
Appliances, Scrap, Misc.		
<b>Commingle</b>	35,723	17.86
5% Aluminum Cans	1,786	0.89
21% Tin Cans	7,502	3.75
61% Mixed Glass	21,791	10.90
10% Plastic	3,572	1.79
Number 1 & Number 2		
3% Reject	1,072	0.54

**Total Pounds 40,941**

**Total Tons 20.47**

C.17.

**PERSONNEL UPDATES and RECAP**  
**Month of June Year 2026**

**HIRES**

Name	Position	Department	Employee Type	Effective	Pay Rate	Notes
Sean Swenson	Heavy Equip/Sewer Op	Public Workss	Full Time	6/9/2026	\$ 29.75	Step 2 with a 6 month step increase
Maycee Zupon	Summer Youth Tennis Ins	Park and Rec	Summer Temp	7/6/2026	\$ 20.00	

**POSITION CHANGES**

Name	Position	Department	Employee Type	Effective	Pay Rate	Notes

**DEPARTURES**

Name	Position	Department	Employee Type	Effective	Pay Rate	Notes

**LEAVES**

Name	Position	Department	Employee Type	Effective	Pay Rate	Notes
	Heavy Equip/Sewer Op	Public Works	F/T	5/11/2026		out until 7/31 - Bonding Leave
	PW Director	Public Works	F/T	7/21/2026		4 to 6 weeks



Crosslake Community Center 14126 Daggett Pine Rd Crosslake, MN 56442

TO: Crosslake City Council  
FROM: TJ Graumann  
DATE: June 8, 2026  
SUBJECT: Youth Tennis Instructor

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It is my recommendation to hire Maycee Zupon as our Summer Youth Tennis Instructor. I am also recommending that compensation be set at \$20 per hour.

MINNESOTA LAWFUL GAMBLING  
**LG220 Application for Exempt Permit**

C.  
18.

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: ROCK'N ON WHITEFISH Previous Gambling Permit Number: X-                    

Minnesota Tax ID Number, if any:                      Federal Employer ID Number (FEIN), if any: 42-2340131

Mailing Address: 35163 W. SHORE DR

City: CROSSLAKE State: MN Zip: 56442 County: CROW WING

Name of Chief Executive Officer (CEO): PAUL NELSON

CEO Daytime Phone: 612-849-5200 CEO Email: ~~DJPAWENEE~~ ROCKNONWF@GMAIL.COM  
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO):                     

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

Fraternal       Religious       Veterans       Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

**A current calendar year Certificate of Good Standing**  
Don't have a copy? Obtain this certificate from:  
MN Secretary of State, Business Services Division      Secretary of State website, phone numbers:  
60 Empire Drive, Suite 100      [www.sos.state.mn.us](http://www.sos.state.mn.us)  
St. Paul, MN 55103      651-296-2803, or toll free 1-877-551-6767

**IRS income tax exemption (501(c)) letter in your organization's name**  
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
If your organization falls under a parent organization, attach copies of both of the following:  
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place):                     

Physical Address (do not use P.O. box):                     

Check one:

City: CROSSLAKE Zip: 56442 County: CROW WING

Township:                      Zip:                      County:                     

Date(s) of activity (for raffles, indicate the date of the drawing):                     

Check each type of gambling activity that your organization will conduct:

Bingo       Paddlewheels       Pull-Tabs       Tipboards       Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

# LG220 Application for Exempt Permit

## LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL  
for a gambling premises  
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: \_\_\_\_\_

Signature of City Personnel: \_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**The city or county must sign before submitting application to the Gambling Control Board.**

**COUNTY APPROVAL  
for a gambling premises  
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: \_\_\_\_\_

Signature of County Personnel: \_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWNSHIP (if required by the county)**  
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: \_\_\_\_\_

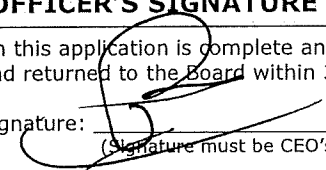
Signature of Township Officer: \_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

### CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  \_\_\_\_\_ Date: 6-3-26

(Signature must be CEO's signature; designee may not sign)

Print Name: Paul Nelson

**REQUIREMENTS**

**Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**  
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

**MAIL APPLICATION AND ATTACHMENTS**

**Mail application with:**

\_\_\_\_\_ a copy of your proof of nonprofit status; and

\_\_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?**  
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

C.19.

**BILLS FOR APPROVAL**  
June 8, 2026

VENDORS	DEPT	AMOUNT
AAA Equipment, blades	PW	173.94
AAA Rental, tiller rental	PW	80.00
Ace Hardware, fertilizer	Gov't	81.98
Ace Hardware, hardware	Police	15.58
Ace Hardware, hardware	Police	4.36
Ace Hardware, hole saw	Police	35.25
Ace Hardware, gopher poison	Cemetery	32.37
Ace Hardware, bird food, hardware	Park	52.99
Ace Hardware, field paint	Park	574.60
Ace Hardware, rake, batteries, adhesive	Park	48.07
Ace Hardware, marking flags	Park	28.41
Ace Hardware, rakes, roundup	Park	91.76
Ace Hardware, snips offset, driver bit set	PW	58.98
Ace Hardware, tube cutter, plumbing supplies	Police	168.83
Ace Hardware, rodent repellent	Park	27.99
Ace Hardware, bleach	Park	7.73
Ace Hardware, mesh	Park	1.50
Ace Hardware, thread tape, pressure gauge, hose	Cemetery	70.15
Ace Hardware, lime, landscape fabric	Gov't	81.86
Ace Hardware, spade, fertilizer, gloves, earmuffs	Gov't	433.72
Ace Hardware, sealant	Police	31.91
Ace Hardware, bucket, paint thinner, paint strainer	PW	76.99
Ace Hardware, adapters, ratchet, hardware	Police	37.02
Ace Hardware, paint thinner, hardware	PW	108.89
Ace Hardware, hardware	Park	11.66
Ace Hardware, potting soil	Park	52.87
Ace Hardware, mulch	Park	4.99
Ace Hardware, mulch, combo snips	Park	28.98
Ace Hardware, hoses, silicone	Park	46.91
Ace Hardware, hitch pin, ball mount	Fire	33.82
Ace Hardware, dual ball mount	Fire	243.14
Ace Hardware, string, marking paint	Park	47.00
Ace Hardware, wood line blocks	Park	7.19
Ace Hardware, universal gfci kit	Cemetery	56.82
Ace Hardware, hardware	Sewer	5.02
Ace Hardware, air hose, coupler set	Sewer	62.98
Ace Hardware, gypsum	PW	16.19
Ace Hardware, adapters	PW	15.27
Ace Hardware, clamps, crimp, coupling	PW	34.34
Ace Hardware, battery	PW	67.49
Ace Hardware, utility knife	PW	25.99
Ace Hardware, couplings	Sewer	12.54
Ace Hardware, lath, tape	Fire	17.68
Ace Hardware, oil, funnel	Fire	8.26

Ace Hardware, sump pump	Sewer		221.54
Ace Hardware, crimp	PW		11.69
Ace Hardware, crimp	PW		11.69
Aldrich Tractor, blades	Park		755.93
Aspen Mills, badges	Fire		338.41
AW Research, water testing	Sewer		1,219.70
BEAM, optional vision benefits	ALL	pd 6-3	190.36
Beckys Pest Solutions, pest control	Sewer		175.00
Bolton & Menk, bla vulnerable users plan	Park		12,892.36
Bolton & Menk, 2026 road improvements	PW		3,250.00
Bolton & Menk, cr 103 trail planning	Park		974.00
Bolton & Menk, general engineering	PW		660.00
Bolton & Menk, trail improvement feasibility	Park		625.00
Bolton & Menk, sunrise blvd	PW		1,462.50
Brainerd General Rental, bed edger rental	Park		79.00
Calibrations & Controls, flow meter calibration	Sewer		2,668.75
Chamber of Commerce, 2026 fireworks display	Gov't	pd 5-26	15,000.00
City of Crosslake, sewer utilities	ALL		195.00
Clifton Larson Allen, final billing audit	Gov't		1,050.00
Colonial Life, optional insurance benefits	ALL	pd 6-3	207.32
Core & Main, ditch grates	PW		928.66
Council #65, union dues	Gov't		443.52
Crosslake Sheetmetal, install meter	Sewer		510.00
Crow Wing County, fuel	ALL		4,104.07
Crow Wing County, tif reimbursement	Gov't	pd 5-26	5,009.00
Crow Wing County, address assignments	Gov't		50.00
Crow Wing County Recorder, filing fees	PZ		46.00
Crow Wing Power, electric services	ALL	pd 5-18	7,643.37
CTC, web hosting	Gov't		10.00
Culligan, cooler rental and water	ALL		303.10
Dacotah Paper, paper towels	Fire		281.46
Dakota Business Solutions, postage meter ink	Gov't		283.00
David Drown Associates, financial consulting	Gov't		17,500.00
David Drown Associates, continuing disclosure filing	Gov't		900.00
Delta Dental, dental insurance	ALL		2,249.72
Department of Labor & Industry, elevator maintenace renewal	Gov't		145.00
Digital Ink, signs	Park		159.50
Digital Ink, signs	Library		161.81
Dinges Fire Company, safety cones	Fire		1,171.00
East Side Oil, filter recycling	Gov't		50.00
Echo Journal, subscription renewal	Gov't	pd 5-18	113.89
Falls Flag Source, flags	Gov't		323.00
Fire Safety USA, snagger tools	Fire		468.95
Fire Safety USA, repair leaks	Fire		1,360.25
First Supply, refrigerant, wall inlet, duct line	Police		397.08
Follett, books	Library		60.62
Follett, books	Library		41.22
Follett, books	Library		107.03
Forestry Suppliers, suction hose, fire pump	Fire		1,883.84
Galls, uniform	Police		57.00
Gopher State One Call, email tickets	Sewer		29.70

Guardian Pest Control	ALL		232.46
Hartford, disability, life insurance	ALL		567.51
Ingram, books	Library		25.80
Ingram, books	Library		25.24
Ingram, books	Library		87.04
Ingram, books	Library		33.59
Ingram, books	Library		26.92
Ingram, books	Library		26.92
Ingram, books	Library		25.80
Ingram, books	Library		25.80
Ingram, books	Library		43.72
IP Networks, fortinet renewal	PW		93.00
Jory Danielson, reimburse for fuel	Fire	pd 5-26	372.35
Karen Field, reimburse for supplies	Library		18.00
Kimber Creek, oil change	Police		53.89
LA Lawncare, roundabout maintenance	Gov't		676.46
Lakes Area Rental, lockout lever, handle mounting	PW		14.00
Lakes Area Trailers, trailer	Park	pd 6-3	5,258.43
Loon & Broom, special cleaning	Fire		500.00
Loon & Brrom, june cleaning	ALL		4,491.67
Lori Conway, mileage reimbursement	Admin		49.30
Mastercard, Amazon, prime monthly premium	Gov't		14.99
Mastercard, Amazon, flash drives, markers	Police	pd 5-26	65.86
Mastercard, Amazon, coffee	PW	pd 5-26	5.23
Mastercard, Amazon, tape, janitorial supplies	Park	pd 5-26	57.72
Mastercard, Amazon, plant stakes	Park	pd 5-26	17.99
Mastercard, Amazon, coffee	Park	pd 5-26	35.99
Mastercard, Amazon, deer repellent	Park	pd 5-26	38.95
Mastercard, Amazon, vacuum breaker assembly	Park		30.29
Mastercard, Amazon, childrens program	Library		7.29
Mastercard, Amazon, copy paper	Admin		72.48
Mastercard, Amazon, hoses	Park		239.82
Mastercard, Amazon, nozzles	Park		119.94
Mastercard, Amazon, vacuum breaker assembly	Park		30.29
Mastercard, Amazon, wifi module	Park		108.66
Mastercard, Amazon, sprinkler heads	Park		126.22
Mastercard, Amazon, flag pole holders	Gov't		194.91
Mastercard, Amazon, janitorial supplies	Park		34.88
Mastercard, Amazon, spud coupling assembly	Park		20.99
Mastercard, Amazon, wet wipes	Park		398.85
Mastercard, Amazon, copy paper, card stock, tissues	Park		48.62
Mastercard, Amazon, uniform	Police		227.81
Mastercard, Amazon, external hard drive	Police		145.31
Mastercard, Amazon, janitorial supplies	Park		58.55
Mastercard, Amazon, janitorial supplies	Park		222.12
Mastercard, Amazon, stickers	Library		8.19
Mastercard, Amazon, dg grant	Library		59.90
Mastercard, Amazon, janitorial supplies	Park		54.50
Mastercard, Amazon, childrens program	Library		19.63
Mastercard, Armagedon Gear, uniform	Police		95.75
Mastercard, Canva, subscription renewal	Park		18.00

Mastercard, Docusend, email bills	Sewer		25.98
Mastercard, Dollar General, toaster	Park		20.94
Mastercard, Echo Journal, tif report	Gov't		39.27
Mastercard, Echo Journal, meeting notice of 6/25	PZ		43.52
Mastercard, Galls, uniform	Police		27.05
Mastercard, Galls, tact team	Police		55.83
Mastercard, Galls, handcuffs	Police		300.64
Mastercard, Lift Bridge Lodge, lodging	Police	pd 5-26	940.60
Mastercard, MCFOA, membership dues	Admin		100.00
Mastercard, Microsoft, monthly premium	Fire		18.60
Mastercard, Onx, subscription renewal	Park		34.99
Mastercard, Post Office, postage	STR		12.16
Mastercard, Post Office, postage	Police		6.08
Mastercard, Scheels, gym mats	Police		1,599.98
Mastercard, Silicon Forensics, faraday bag	Police		84.98
Mastercard, Walmart, tennis balls	Park	pd 5-26	69.94
Mastercard, Zoom, monthly premium	Gov't		66.99
MCFOA, membership dues	Admin		50.00
Medica, health insurance	Gov't		40,562.42
Menards, ear muffs, hardware, wire	Police		217.65
Metro Sales, copier lease	Park		228.72
Metro Sales, copier lease	Police		63.06
Metron, meter	Sewer		644.95
Metron, meter	Sewer		1,183.84
Mid-Minnesota Drug Testing, random drug test	PW		80.00
Midwest Macinery, blades	PW		65.61
Midwest Security & Fire, fire and security monitoring services	Gov't		1,607.64
MN Fire Service Certification Board, certification exams	Fire		337.00
MN NCPERS, life insurance	Gov't		96.00
MNPEA, union dues	ALL	pd 6-3	240.00
Moonlite Square, fuel	Park		12.36
MR Sign, posts	PW		1,465.60
MR Sign, address sign	PW		36.97
MR Sign, posts	PW		481.24
MR Sign, no parking signs	PW		644.48
Napa, belt	PW		33.59
Napa, oil filters	PW		105.54
Napa, wiper blades	Police		46.58
Napa, battery	Park		143.99
Napa, oil filters	PW		50.34
Napa, wiper blades	Police		24.38
Napa, oil	Park		115.08
Napa, hose fittings	PW		21.59
Napa, splash, peak	Police		30.34
National Loon Center, pay request #2 loon center project	Gov't	pd 5-27	703,928.00
Nelson Sanitation, vector services	Sewer		3,846.30
Northwoods Auto, mount tire	PW		80.51
Northwoods Auto, lawn mower tires	PW		361.75
Northwoods Auto, oil change	PW		148.09
Pine River Area Sanitary District, biosolids treatment	Sewer		4,131.20
Quadient, postage refill	ALL		700.00



D.2.

**APPLICATION FOR DISPLAY OF FIREWORKS/PYROTECHNIC SPECIAL EFFECTS**

**Applicant instructions:**

This application must be completed and returned at least 15 days prior to date of display.

**Name of applicant (Sponsoring Organization):** Crosslake Chamber of Commerce

**Address of applicant:** County Rd 3 & Route 66; PO Box 315; Crosslake, MN 56442

**Name of authorized agent of applicant:** RES Pyro

**Address of agent:** 21595 286th Street, Belle Plaine, MN 56011

**Telephone number of agent:** 952-873-3113

**Date of display:** July 4, 2026

**Time of display:** 10:00 PM

**Location of display:** Cross Lake; Crosslake, MN

**Manner and place of storage of fireworks/pyrotechnic special effects prior to display:** N/A - Delivered Day of Show.

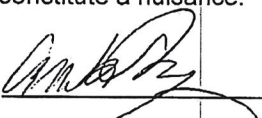
**Type & number of fireworks/pyrotechnic special effects to be discharged:** (172) - 3"shells, (178) -4"shells, (91) - 5"shells, (65) - 6"shells, (5) - 8"shells, (1) - 10" shell & (5) multishot cakes up to 2.5"

**Minnesota State law requires that this display be conducted under the direct supervision of a pyrotechnic operator certified by the State Fire Marshal.**

**Name of supervising operator:** Rob Lang

**Certificate #:** FW1029

I understand and agree to comply with all provisions of this application and the requirements of the issuing authority, and will ensure that the fireworks/pyrotechnic special effects are discharged in a manner that will not endanger persons or property or constitute a nuisance.

Signature of applicant (or agent):  Date of application: 05/26/2026

- Required attachments: The following attachments must be included with this application:**
1. Proof of a bond or certificate of insurance in the amount of at least \$1,000,000.00
  2. A diagram of the grounds, or facilities (for indoor displays), at which the display will be held. This diagram (drawn to scale or with dimensions included) must show the point at which the fireworks/pyrotechnic special effects are to be discharged; the location of ground pieces; the location of all buildings, highways, streets, communication lines and other possible overhead obstructions; and the lines behind which the audience will be restrained. For proximate audience (e.g. indoor) displays, the diagram must also show the fallout radius for each pyrotechnic device used during the display.

The discharge of the listed fireworks on the date and at the location shown on this application is hereby approved, subject to the following conditions, if any: \_\_\_\_\_

Signature of fire chief/county sheriff: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of issuing authority: \_\_\_\_\_ Date: \_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
5/26/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


<b>PRODUCER</b> Acisure Great Lakes Partners Insurance Services 223 West Grand River Ave #1 Howell MI 48843	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): 216-658-7100      FAX (A/C, No): 216-658-7101 E-MAIL ADDRESS: info@brittongallagher.com	
	<b>INSURER(S) AFFORDING COVERAGE</b> NAIC #	
<b>INSURED</b> 2027 RES Specialty Pyrotechnics Inc 21595 286th Street Belle Plaine MN 56011	<b>INSURER A :</b> James River Insurance Company      12203	
	<b>INSURER B :</b> Continental Indemnity Company      28258	
	<b>INSURER C :</b> HDI Global Specialty SE	
	<b>INSURER D :</b>	
	<b>INSURER E :</b>	
<b>INSURER F :</b>		

**COVERAGES**      **CERTIFICATE NUMBER:** 1817140595      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			P0000000601	3/1/2026	3/1/2027	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/>			BESCRMNMN011601_171309_01	3/1/2026	3/1/2027	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$			25QS1684	3/1/2026	3/1/2027	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				WC STATU-TORY LIMITS    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

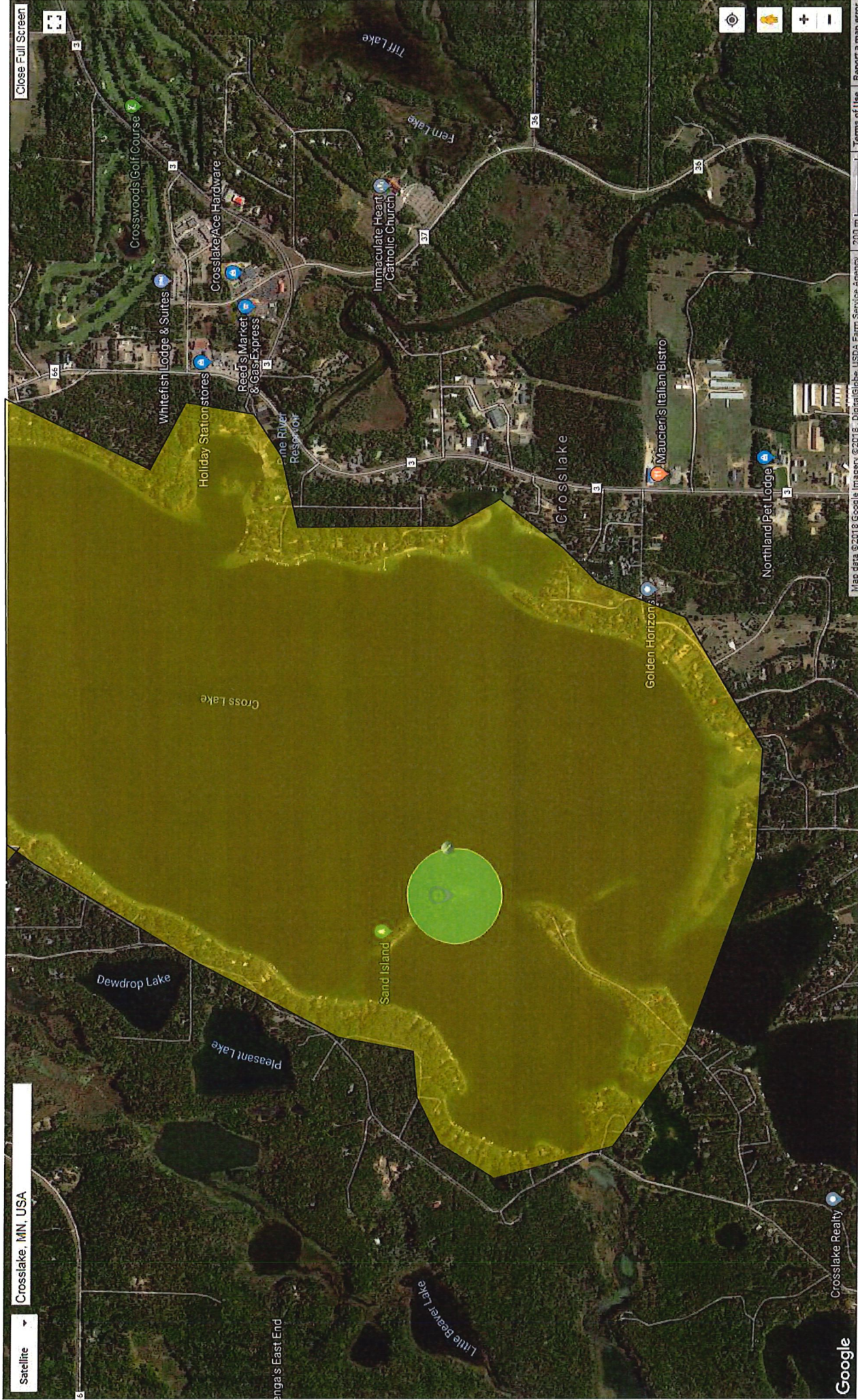
**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.  
Display Date: Saturday, July 4, 2026  
Display Location: Cross Lake; Crosslake, MN  
Additional Insured: Crosslake Chamber of Commerce; City of Crosslake, MN; County of Crow Wing, MN; Lake Days Marine; Kent Carlson-Sand Island

<b>CERTIFICATE HOLDER</b>  Crosslake Chamber of Commerce Cindy Myogeto County Rd 3 & Route 66 PO Box 315 Crosslake MN 56442	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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# Crosslake Fireworks July 4, 2026

Maximum Shell Size: 10"  
NFPA 1123 Radius Safety Zone: 700 ft



Spectators

Parking

Shoot site

Fallout zone



Map data © 2018 Google, Imagery © 2018 - DigitalGlobe, USDA, Farm Service Agency, 200 m | Terms of Use | Report a map error

D.  
3.

(FOR USE BY LOCAL JURISDICTIONS)

APPLICATION / PERMIT OUTDOOR  
PUBLIC FIREWORKS DISPLAY

**Applicant instructions:**

1. This application is for an **outdoor** public fireworks display only and is **not** valid for an indoor fireworks display.
2. This application must be completed and returned at least 15 days prior to date of display.
3. Fee upon application is \$ \_\_\_\_\_ and must be made payable to \_\_\_\_\_

Name of Applicant (Sponsoring Organization): Crosslake Fitness  
Address of Applicant: Co Rd 3 Crosslake MN 56442

Name of Applicant's Authorized Agent: Tracy Wright

Address of Agent: 701 Charles St, Brainerd, MN 56401

Telephone Number of Agent: 612-743-3512 Date of Display: 7/18/26 Time of Display: 8-11pm

Location of Display: On lake in front of 14610 Big Pine Trail

Manner and place of storage of fireworks prior to display: ATF approved bunder in SW Brainerd

Type and number of fireworks to be discharged: assorted shells from 2.5"-5" and cakes

**MINNESOTA STATE LAW REQUIRES THAT THIS DISPLAY BE CONDUCTED UNDER THE DIRECT SUPERVISION OF A PYROTECHNIC OPERATOR CERTIFIED BY THE STATE FIRE MARSHAL.**

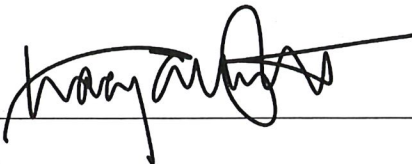
Name of Supervising Operator: Tracy Wright Certificate No.: 1102

**Required attachments.** The following attachments must be included with this application:

1. Proof of a bond or certificate of insurance in amount of at least \$ \_\_\_\_\_ see attached certificate  
*(Suggested Amount: \$1.5 million minimum)*
2. A diagram of the ground at which the display will be held. This diagram (drawn to scale or with dimensions included) must show the point at which the fireworks are to be discharged; the location of ground pieces; the location of all buildings, highways, streets, communication lines and other possible overhead obstructions; and the lines behind which the audience will be restrained.
3. Names and ages of all assistants that will be participating in the display.

The discharge of the listed fireworks on the date and at the location shown on this application is hereby approved, subject to the following conditions, if any:

I understand and agree to comply with all provisions of this application, MN Statute 624.20 through 624.25, MN State Fire Code, National Fire Protection Association Standard 1123 (2006 edition), applicable federal law(s) and the requirements of the issuing authority and will ensure that the fireworks are discharged in a manner that will not endanger persons or property or constitute a nuisance.

Signature of Applicant (or Agent):  \_\_\_\_\_ Date: 5/26/26

Signature of Fire Chief/County Sheriff: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Issuing Authority: \_\_\_\_\_ Date: \_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
5/26/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Ryder-Rosacker-McCue & Huston 509 W Koenig St Grand Island NE 68801	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): 8006584200      FAX (A/C, No): E-MAIL ADDRESS: mmiller@ryderinsurance.com	
	<b>INSURER(S) AFFORDING COVERAGE</b> <b>NAIC #</b> INSURER A : HADRON SPECIALTY INS CO      17534 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	
<b>INSURED</b> North Star Fireworks LLC 701 Charles St Brainerd MN 56401		

**COVERAGES**      **CERTIFICATE NUMBER: 823080690**      **REVISION NUMBER:**

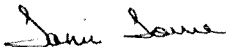
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVP	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y	Y	H0320GL000009-00	9/24/2025	9/24/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$			H0320XS000006-00	9/24/2025	9/24/2026	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Regarding the General Liability coverage, Waiver of Subrogation applies to the entities listed below per form CG 24 04 when required by written agreement.

Regarding the General Liability coverage, Blanket Additional Insured applies to the entities listed below per form SCGL 320 when required by written agreement.

Certificate Holder is added as Additional Insured Where Required by Written Contract.  
Display date 7/18/26 on lake in front of 14610 Big Pine Tr, Crosslake MN 56442

<b>CERTIFICATE HOLDER</b>  Crosslake Fitness 33583 County Rd 3 Crosslake MN 56442	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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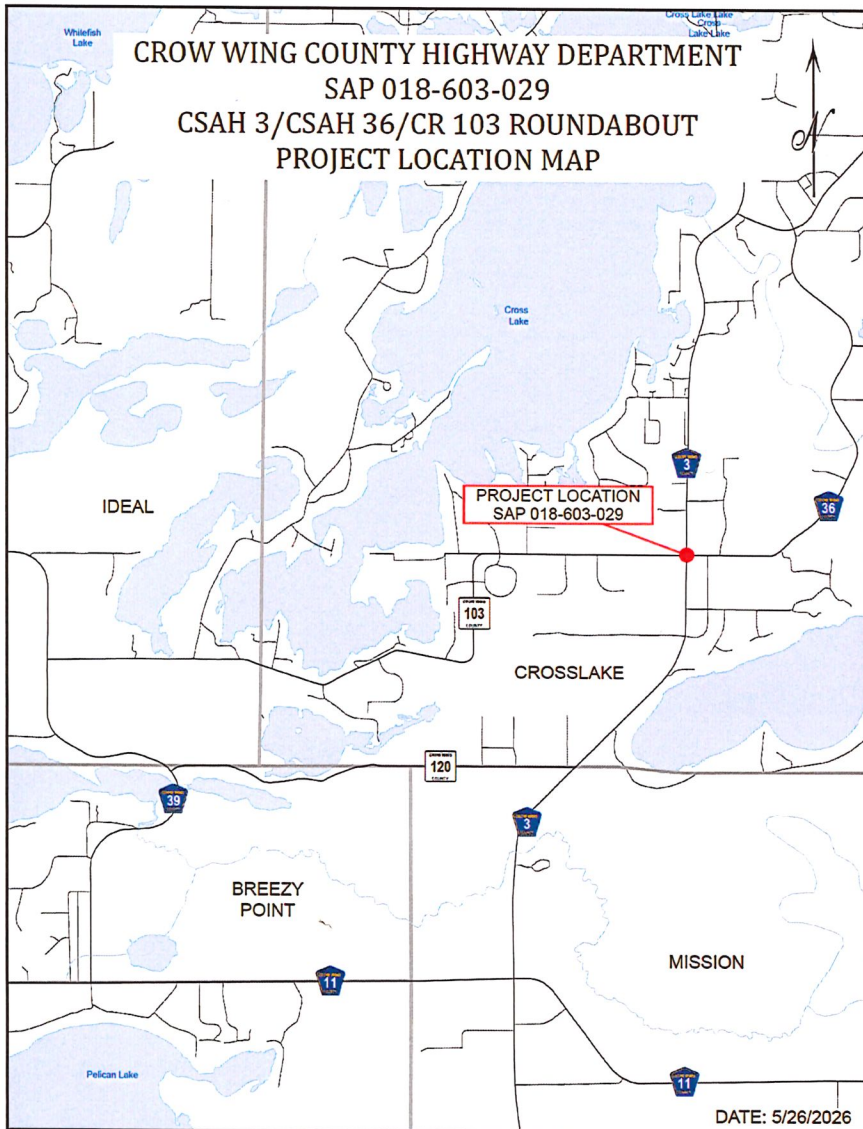
# CSAH 3/CSAH 36/CR 103 Intersection Reconstruction



**CROW WING COUNTY HIGHWAY DEPARTMENT**  
**Crosslake City Council Meeting – June 8<sup>th</sup>, 2026**

E.1.

# CSAH 3/CSAH 36/CR 103 Intersection Reconstruction



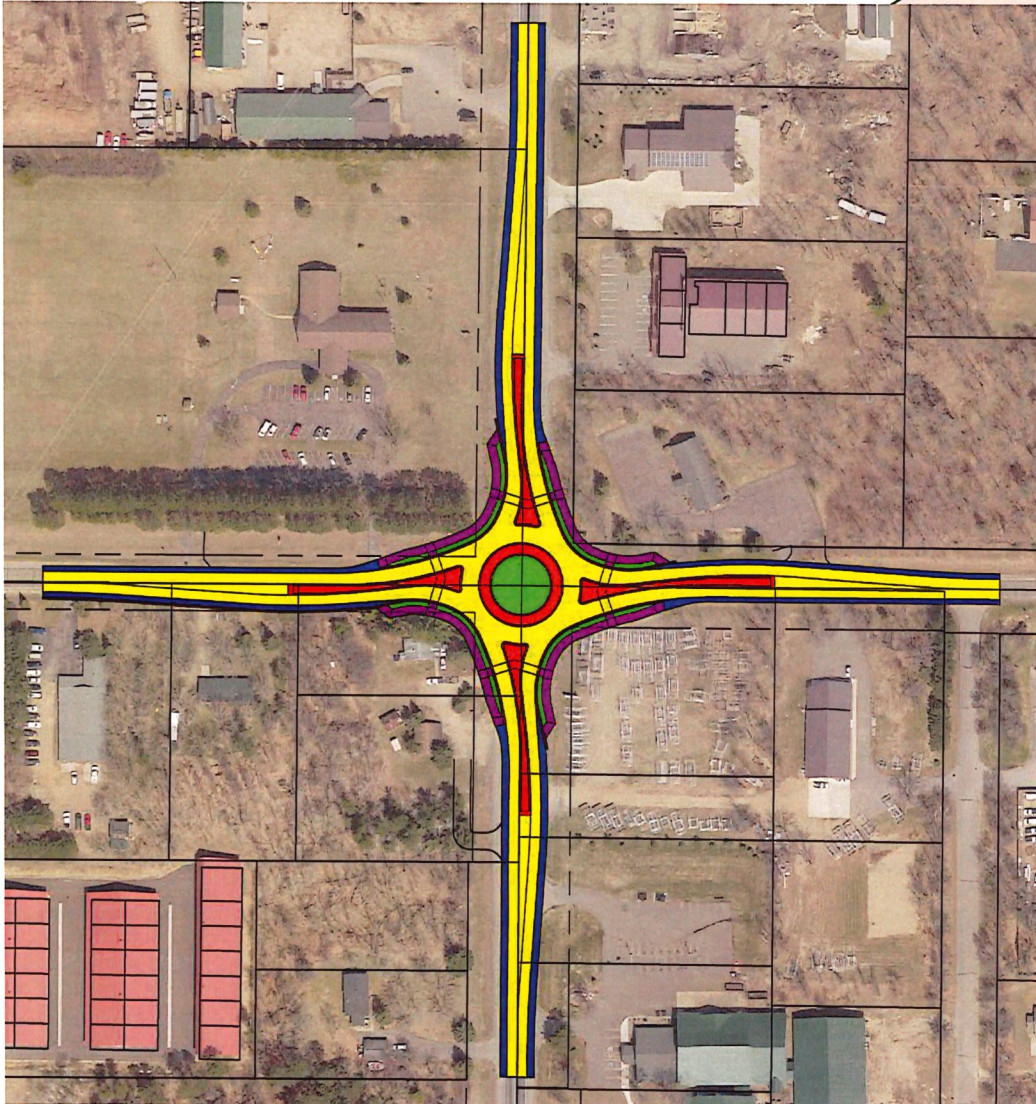
## PROJECT LOCATION

- Reconstruction Year: 2028
- Safety Improvement Project
- Crow Wing County Lead
- County State Aid Funding

# CSAH 3/CSAH 36/CR 103 Intersection Reconstruction



## PRELIMINARY CONCEPT



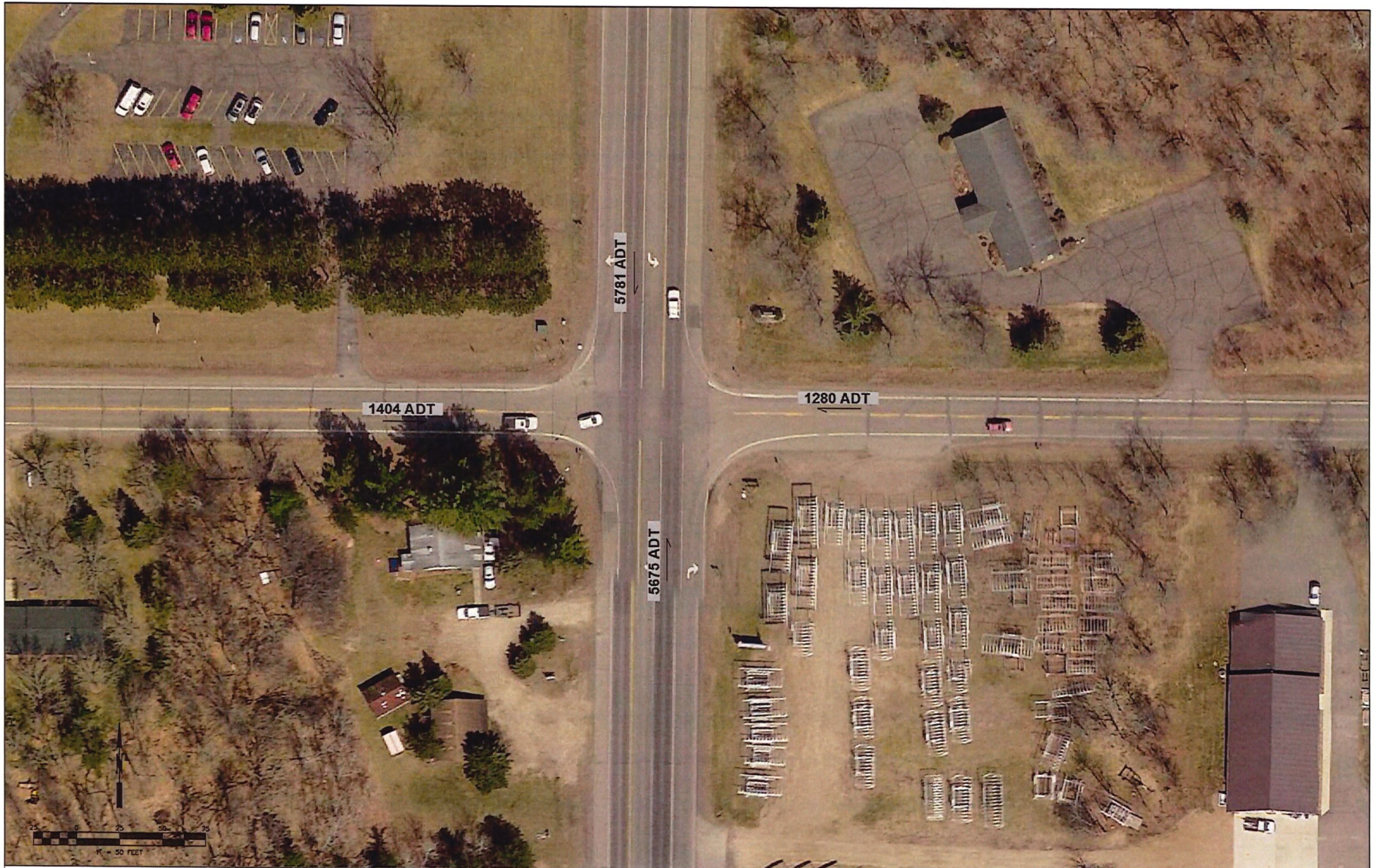
## PROJECT GOALS

- Safety
  - Intersection
  - Access
  - Pedestrians
- Improve Traffic Flow
- Minimize Property Impacts
- Design that Discourages High Speed Traffic
- Gain Community Acceptance

# CSAH 3/CSAH 36/CR 103 Intersection Reconstruction



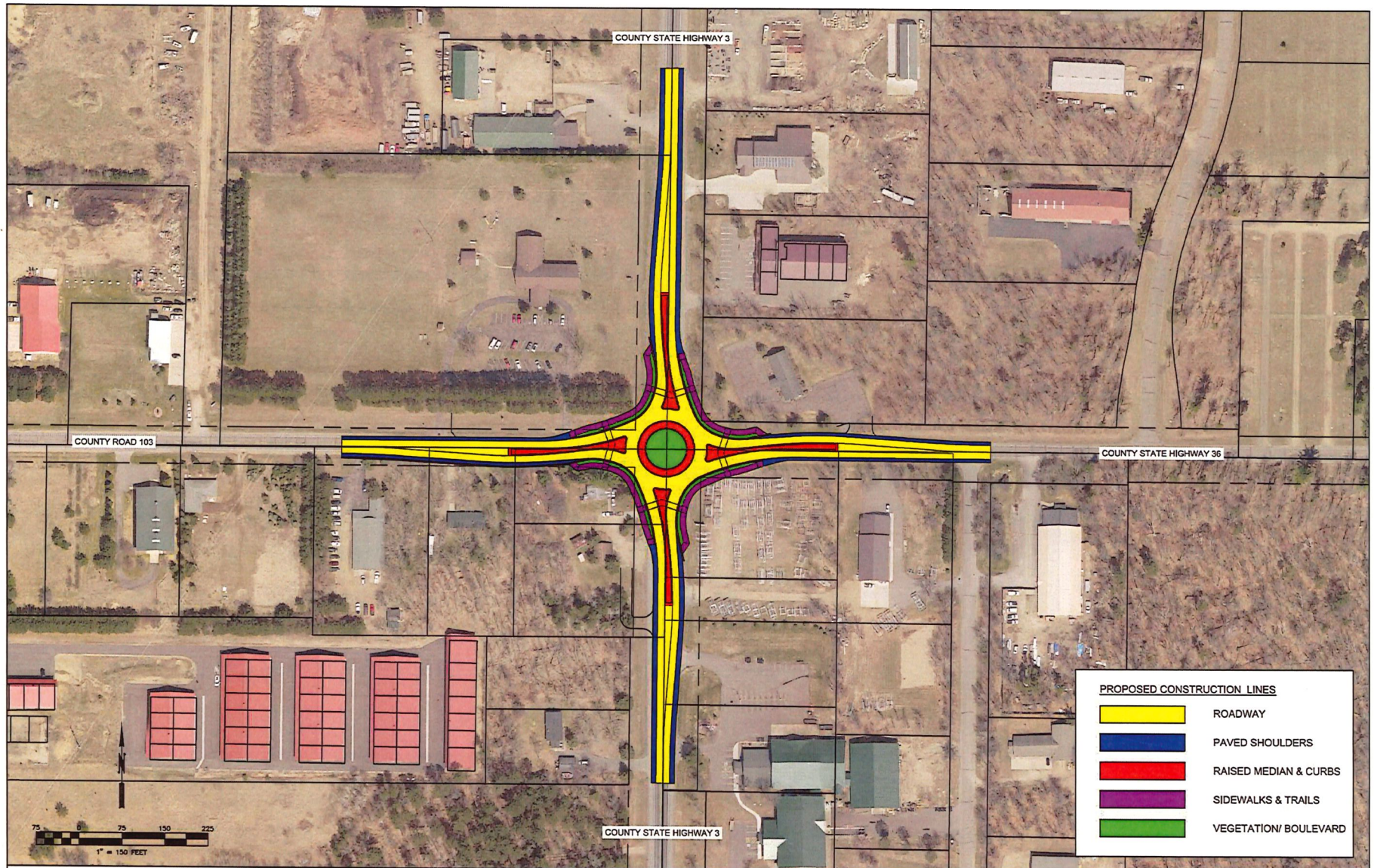
## INTERSECTION STUDY



# CSAH 3/CSAH 36/CR 103 Intersection Reconstruction



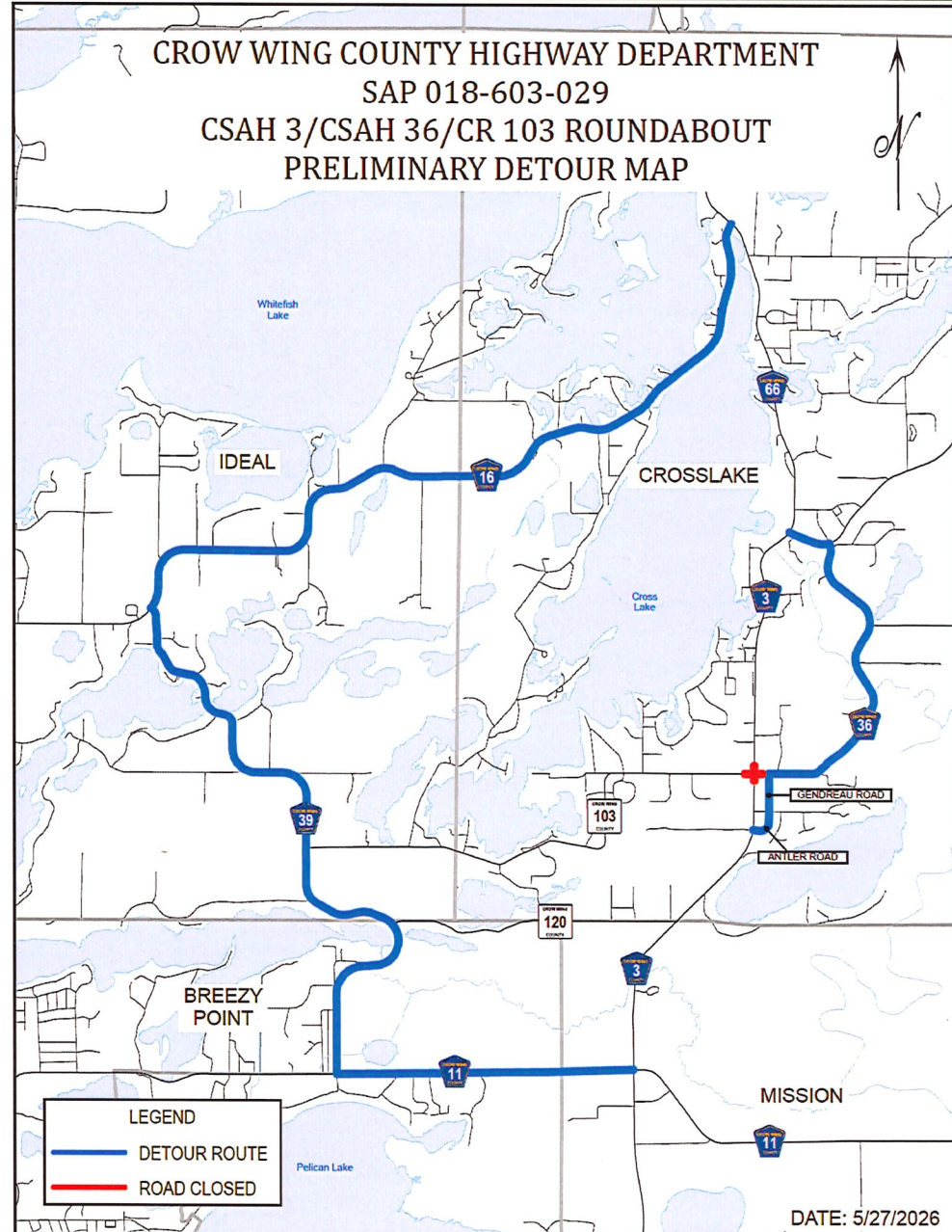
## PRELIMINARY CONCEPT



# CSAH 3/CSAH 36/CR 103 Intersection Reconstruction



**PRELIMINARY  
CONCEPT**



# CSAH 3/CSAH 36/CR 103 Intersection Reconstruction



## NEXT STEPS

- Public Information Meeting  
- July 13<sup>th</sup>, 2026
- Develop Final Concept  
- Winter 2027
- Right of Way  
- Spring 2027
- Project Bid Date  
- February 2028
- Construction
  - Summer of 2028
  - Estimated Construction Length: 8-12 weeks



# CSAH 3/CSAH 36/CR 103 Intersection Reconstruction

## PROJECT CONTACT

Daria Graupman  
Project Manager

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Phone: 218-824-1110  
Email: [daria.graupman@crowwing.gov](mailto:daria.graupman@crowwing.gov)

## THANK YOU

E.I.A.

**RESOLUTION NO. \_\_\_\_\_  
CITY OF CROSSLAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA**

**RESOLUTION SUPPORTING THE RECONSTRUCTION OF THE  
INTERSECTION AT CSAH 3, CSAH 36, AND CR 103**

WHEREAS, the City of Crosslake and the Crow Wing County Highway Department have been in discussions related to the reconstruction of the intersection at County State Aid Highway (CSAH) 3, CSAH 36, and County Road (CR) 103 within the City of Crosslake, scheduled for 2028, and

WHEREAS, the County cost-share policy and possible funding responsibilities have been discussed, the County has requested that the City provide input as to what type of special designs (decorative street lighting, decorative vegetation, etc.) they would like to have incorporated and be willing to fund, and

WHEREAS, the County is at a point in the project that it is imperative that the City formally make known their decisions so design, environmental clearances and right-of-way acquisition can proceed in a timely manner.

NOW, THEREFORE, BE IT RESOLVED that the City of Crosslake is prepared to have the County move forward with a design that changes the intersection at CSAH 3, CSAH 36, and CR 103 and that the said preliminary layout for State Aid Project Number 018-603-029 be in all things approved.

BE IT FURTHER RESOLVED that the County has made a commitment to provide future project updates to the City of Crosslake, upon request.

Adopted this 8, day of June, 2026.

\_\_\_\_\_  
Mayor, Jackson Purfeerst

\_\_\_\_\_  
City Clerk, Charlene Nelson

**RESOLUTION 26-\_\_**

**RESOLUTION ACCEPTING DONATION(S)**

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

<b>FROM</b>	<b>DONATION</b>	<b>INTENDED PURPOSE</b>
Crosslake Area Garden Club	\$200.00	Bench Engraving
Crosslake Area Garden Club	\$900.00	Community Bench
PAL Foundation	\$1,154.78	Summer Reading Program
Crosslake Firefighters Relief Assn	\$468.95	Snagger Tool
Crosslake Firefighters Relief Assn	\$1,883.84	Pump & Suction Hose
Terry Zenner	\$1,000.00	Fire Department
Mike & Kelly Haglund	\$5,000.00	Police Department
Dollar General Literacy Foundation	\$3,000.00	Summer Reading Grant

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 8th day of June, 2026.

\_\_\_\_\_  
Jackson Purfeerst  
Mayor

ATTEST:

\_\_\_\_\_  
Lori A. Conway  
City Administrator (SEAL)



# CERTIFICATE OF HONOR AND REMEMBRANCE

*presented on behalf of the Crosslake City Council*

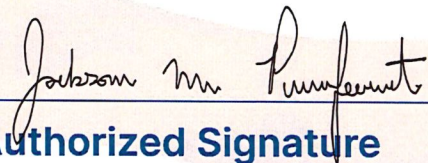
In recognition of your sponsorship of a commemorative flag  
honoring a loved one who served our country

Your flag will proudly fly along the streets of Crosslake  
during the observances of Memorial Day, Independence Day and Labor Day.  
Through this tribute, the spirit of service, sacrifice, and patriotism  
is remembered and honored within our community.

*Charles O. Miller*

---

Honored Individual



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**Authorized Signature**

Mayor of Crosslake

F. 1.

TO: MAYOR AND CITY COUNCIL  
FR: LORI CONWAY, CITY ADMINISTRATOR  
RE: PERSONNEL  
DA: MAY 20, 2026

**MEMORANDUM**

Re: PUBLIC WORKS DEPARTMENT PFML

WE REVISED THE PUBLIC WORKS DEPARTMENT SCHEDULE WITH THE PFML LEAVES OF A CURRENT EMPLOYEE AND TWO PENDING PFML OF ABSENCE. ONE ABSENCE WILL REQUIRE US TO CONSIDER A TEMPORARY OUT OF GRADE PAY FOR LEADERSHIP PURPOSES.

MOTION BY SANDY FARDER, SECONDED BY LORI CONWAY TO REQUEST THE PARKS, RECREATION & LIBRARY DIRECTOR TO ASSUME TEMPORARY PW DIRECTOR RESPONSIBILITIES FOR 4-6 WEEKS. THE ADDED DUTIES WILL BE CLEARLY ARTICULATED AND A COMPENSATION OF \$4/HR FOR HOURS WORKED DURING THIS ABSENCE. MOTION CARRIED ALL AYES.

F.2.

TO: MAYOR AND CITY COUNCIL  
FR: LORI CONWAY, CITY ADMINISTRATOR  
RE: PERSONNEL  
DA: MAY 20, 2026

**MEMORANDUM**

Re: PUBLIC WORKS DEPARTMENT HIRING

THE PERSONNEL COMMITTEE INTERVIEWED FOUR APPLICANTS.

MOTION BY SANDY FARDER, SECONDED BY TJ GRAUMANN, TO OFFER THE POSITION OF HEAVY EQUIPMENT/SEWER OPERATOR TO SEAN SWENSON PENDING BACKGROUND CHECK, DRUG TESTING AND COUNCIL APPROVAL. MOTION CARRIED ALL AYES.

PAY STEP 2 \$29.75/HR WITH A 6-MONTH STEP INCREASE TO \$30.64/HR

CAN BEGIN JUNE 9<sup>TH</sup>.

F. 3.

ORDINANCE NO. \_\_

AN ORDINANCE OF THE CITY  
AMENDING SECTION 2-152 CONCERNING BOARDS AND COMMISSIONS

CITY OF CROSS LAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA

The City Council of the City does ordain as follows:

**Section 1 – Amendment.** Section 2-152 – General Provisions is amended as follows, with deleted language struck out and new language underlined:

~~(e) Any board or commission member may be removed by the council for misfeasance, malfeasance or nonfeasance in office and his/her position filled as any other vacancy.~~ All board and commission members are expected to maintain a respectful public service environment and to be mindful of their of their roles and responsibilities.

- (1) Board and commission members shall conduct themselves in such a manner as to reflect most favorably on the city. Conduct unbecoming a board or commission member shall include any conduct that tends to bring the city into disrepute or reflects discredit on the person as a board or commission member of the city, or that which tends to impair the functioning of a board or commission member.
- (2) Board or commission members who are found to engage in inappropriate conduct while acting in their official capacity as a board or commission member or otherwise act in a manner that brings the city into disrepute or discredits the member, are subject to discipline. Discipline may include a verbal or written reprimand or suspension or termination from his or her position on the board or commission.
- (3) Notwithstanding the above, board and commission members serve at the pleasure of the council and may be removed from their position at any time, with or without cause, by a majority of the city council.

**Section 2 – Effective Date.** This ordinance amendment shall be in full force and effect from and after passage and publication according to state law.

Adopted by the City Council this \_\_\_\_ day of \_\_\_\_\_, 2026.

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Jackson Purfeerst, Mayor

ATTEST:

---

Charlene Nelson, City Clerk

**Job Title:** GIS Coordinator/Zoning & Code Enforcement Technician  
**Department:** Planning & Zoning  
**Supervisor:** Planning & Zoning Administrator/Director  
**Effective Date:** June 1, 2026

DESCRIPTION OF WORK

General Statement of Duties: The GIS/Zoning & Code Enforcement Technician performs a combination of field inspections, regulatory enforcement and administrative support duties related to zoning, land use, onsite wastewater systems and general municipal code compliance. Will assist in administering, interpreting and enforcing the Zoning and Subdivision Ordinance, generate concise staff reports to the Planning & Zoning Commission and City Council. Provide needed support in the development of commercial and residential projects, long-range planning studies and provide information on a wide variety of planning and zoning matters to the public.

Supervision Received: Works under the general and administrative supervision of the Planning & Zoning Administrator/Director.

Supervision Exercised: None

TYPICAL DUTIES PERFORMED

The listed examples may not include all duties performed by all positions in this class. Duties may vary somewhat from position to position within a class.

**Zoning and Land Use Administration**

- Assist with conducting zoning and land use inspections for new and existing developments.
- Perform site inspections for compliance assurance in variance, conditional use permit, plats and over the counter permit actions.
- Investigates zoning complaints and violations and prepares records and reports on investigations and violations of zoning regulations.
- Maintains accurate records of permits, inspections and enforcement actions.
- Assist in interpreting and enforcing local Zoning Ordinance regulations.

**Building and Site Inspections**

- Perform field inspections related to land use permits and site development activities.
- Verify compliance with approved site plans, setbacks, erosion control measures, and ordinance requirements.

**Septic System Administration**

- Assist with conducting onsite wastewater treatment system inspections in accordance with state and local regulations.
- Issues notices of noncompliance to property owners with failing or non-complying systems.

- Maintain and update a log of updated conforming on-site sewage treatment systems within the City.
- Review septic permit applications and supporting documentation.

**Code Enforcement**

- Assists with Code Enforcement for municipal ordinance violations.
- Investigate nuisance complaints, property maintenance issues, illegal land uses, short term rental uses, junk and debris complaints and other ordinance violations.
- Issue warning notices, correction orders, citations and enforcement documentation as authorized.
- Prepares and attends documentation for meetings or court proceedings related to enforcement matters as required.

**GIS Coordinator**

- Maintain and update GIS-based mapping and property records related to zoning, septic systems, storm water management, code enforcement and land use activities.
- Assist with updates and revisions to documents including the Zoning Ordinance, Zoning Maps, Subdivision Ordinance and Floodplain Ordinance; and Comprehensive Plan.
- Assist in the coordination of the Enhanced 911 addressing system between city departments, Crow Wing County and the affected property owners.
- Assist in providing and verifying information required by the Bureau of the Census in conducting census activities.

**Administrative and Office Support**

- Assist with permit intake, phone calls, customer service and public inquiries.
- Research and provide staff comments and recommendations to the Planning and Zoning Commission, Board of Adjustment or City Council, as necessary.
- Draft findings of fact for approval by the Planning & Zoning Commission, Board of Adjustment or City Council, as necessary.
- Assist in reviewing changes to the City Comprehensive Plan.
- Assist with preparation of staff reports, meeting packets and correspondence.
- Prepare public hearing notices and meeting notices for local newspaper; send notices to adjacent property owners within statutory timelines.
- Attend professional development seminars and continuing education to keep up on technical advances and code amendments.
- Assist in preparing grant applications for projects and in administering grants.
- Assist in monitoring all professional billings pertaining to development projects and initiate invoices for reimbursement by the developer.
- Other duties as assigned.

**KNOWLEDGE, SKILLS, ABILITIES AND CONDITIONS**

- Knowledge of zoning ordinances, land use regulations, and municipal code enforcement practices.
- Knowledge of onsite wastewater treatment systems and inspection procedures.
- Understanding of erosion control and storm water management practices.
- Ability to read site plans, surveys, construction drawings, and legal descriptions.

- Ability to communicate effectively with the public, contractors, consultants, and elected officials.
- Ability to work independently and manage multiple projects and deadlines.
- Strong organizational and recordkeeping skills.
- Proficiency with standard office software, permitting systems, and GIS applications preferred.
- Working knowledge of Geographic Information Systems (GIS), mapping software, and spatial data management preferred.
- Ability to interpret aerial imagery, parcel data, site plans, and mapping information.
- Ability to perform under stress.
- Ability to perform duties, often changing from one task to another without loss of efficiency or composure.
- Considerable ability to prioritize work, research files and solve problems.
- Ability to work as a team player with both Planning & Zoning staff and other City staff.
- Work in varied weather conditions.
- May require occasional evening meetings,
- Physical activity includes walking uneven terrain, climbing slopes and conducting outdoor inspections.
- Sit for extended periods of time.

#### MINIMUM QUALIFICATIONS

- Associate's degree or technical training in planning, zoning, environmental services, construction technology, natural resources, public administration, or related field preferred.
- Experience in zoning administration, inspections, code enforcement, septic inspections, construction, or related municipal work preferred.
- Valid driver's license required.
- Ability to obtain and maintain applicable state certifications related to septic inspection, erosion control, or code enforcement as required.
- Must obtain MPCA ssts Inspector certification within 12 months of hire.
- Prefer experience with GIS software such as ESRI ArcGIS, ArcGIS online, or similar mapping platforms preferred.

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is entered into by and between the City of Crosslake (“City”) and American Federation of State, County and Municipal Employees, AFL-CIO, Local Union #689 (“Union”). The City and the Union are hereinafter referred to collectively as the parties.

WHEREAS, the Union is the exclusive representative of all employees employed by the City who are public employees within the meaning of Minn. Stat. § 179A.03, subd. 14, excluding supervisory, essential, and confidential employees; and

WHEREAS, the parties have entered into a collective bargaining agreement (“CBA”) covering the period of January 1, 2025 through December 31, 2027, which governs the terms and conditions of employment for City employees within the bargaining unit represented by the Union; and

WHEREAS, the City has created the new classification of GIS Coordinator/Zoning & Code Enforcement Technician; and

WHEREAS, the parties agree that the classification of GIS Coordinator/Zoning & Code Enforcement Technician falls within the description of the bargaining unit represented by the Union; and

WHEREAS, the parties wish to integrate the GIS Coordinator/Zoning & Code Enforcement Technician classification into the bargaining unit represented by the Union and to address the terms and conditions of employment for the GIS Coordinator/Zoning & Code Enforcement Technician classification by mutual agreement.

NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

1. **GIS Coordinator/Zoning & Code Enforcement Technician classification.** The classification of GIS Coordinator/Zoning & Code Enforcement Technician shall be included within the bargaining unit represented by the Union as defined in the CBA effective as of the date of this MOU. The City reserves the right to modify the duties of this position and to discontinue this position at any time.

2. **Compensation and Benefits.** Unless otherwise stated in this MOU, the CBA will govern the terms and conditions of employment for the GIS Coordinator/Zoning & Code Enforcement Technician classification.

a. **Salary Schedule.** GIS Coordinator/Zoning & Code Enforcement Technician classification shall be compensated in accordance with the following salary schedule:

**Effective January 1, 2026:**

<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>
29.71	30.60	31.52	32.46	33.45	34.44	35.47	36.53	37.63	38.76

**Effective January 1, 2027: 3.5% general wage increase to all steps**

3. **Duration.** This MOU shall remain in effect until the successor collective bargaining agreement has been ratified by the Union and the City.

4. **Not Precedent Setting.** The parties agree that this MOU shall not be considered precedent setting, constitute a past practice, or be used as evidence in any proceeding involving the City and the Union other than for purposes of enforcement of this MOU.

5. **Mutual Drafting.** This MOU is the result of negotiations between the parties and, accordingly, shall not be construed for or against any party, regardless of which party drafted the MOU or any portion thereof. The MOU shall for all purposes be deemed to have been mutually drafted.

6. **Entire Agreement.** This MOU constitutes the entire agreement between the parties relating to the GIS Coordinator/Zoning & Code Enforcement Technician classification. No party has relied upon any oral statements or promises that are not set forth in this document. No changes to this MOU will be valid unless they are in writing and signed by the parties.

IN WITNESS WHEREOF, the parties have entered into this MOU on the dates shown below.

**By signing below, each party specifically acknowledges that it has read this Agreement and that it understands and voluntarily agrees to be legally bound by all terms of the Agreement.**

**UNION**

Dated: \_\_\_\_\_, 2026

By: \_\_\_\_\_

Its: \_\_\_\_\_

**CITY**

Dated: \_\_\_\_\_, 2026

By: \_\_\_\_\_

Its: \_\_\_\_\_

G. I. a.

MEMO TO: City Council  
FROM: Public Works Commission  
DATE: June 1, 2026  
SUBJECT: Assessment Abatements

At its meeting on 6/1/26 the Public Works Commission held a discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

Phil discussed sliver lot assessments, where properties with separate parcel IDs were being assessed in the full amount and agreed to abate assessments contingent on property consolidation. Property owner Stephanie Heinrich owns parcel #14090725 and #14090726 and is questioning why she has a full assessment on her sliver parcel #1409725. The discussion revealed that sliver parcels under same ownership cannot be sold separately for lake access, which helped clarify how to handle similar future cases.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY TOM SWENSON TO RECOMMEND TO THE CITY COUNCIL THAT THEY CONSIDER ABATING THE ASSESSMENT IF THE 2 PARCELS ARE CONSOLIDATED. BOTH PARCELS HAVE A PID # AND ASSESSMENTS ARE BASED ON THOSE FACTORS. MOTION CARRIED WITH ALL AYES.

**Sharyl Murphy**

---

**From:** Phil Martin <Phillip.Martin@bolton-menk.com>  
**Sent:** Wednesday, May 20, 2026 9:24 AM  
**To:** Sharyl Murphy  
**Subject:** RE: OLL Assessments

Hi Sharyl

This appears to be similar in that the sliver parcel could be removed or abated since it is so small and could be combined with the larger parcel.

The City can choose to proactively address these or they can wait for the property owner to request the adjustment consideration. That is up to the Council.

-----Original Message-----

**From:** Sharyl Murphy <smurphy@cityofcrosslake.gov>  
**Sent:** Thursday, May 14, 2026 9:17 AM  
**To:** Phil Martin <[https://urldefense.proofpoint.com/v2/url?u=http-3A\\_\\_Phillip.Martin-40bolton-2Dmenk.com&d=DwIF-g&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A\\_CdpnVfiiMM&r=WTQT2kAuUvyU9FEpDoN7F4ALlvqIRbwMYMVB4Xqk7ik&m=-lQQjopGwt5wq8YsyaS11fv9WshkBfqkCoQO3QSCQBw6MHTFRsAhg7zAGifhvDj8&s=k0hsWI6-rU9BbKJiqmYpfbYIBc86xVnH2ZjnJCTpJm4&e=>](https://urldefense.proofpoint.com/v2/url?u=http-3A__Phillip.Martin-40bolton-2Dmenk.com&d=DwIF-g&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_CdpnVfiiMM&r=WTQT2kAuUvyU9FEpDoN7F4ALlvqIRbwMYMVB4Xqk7ik&m=-lQQjopGwt5wq8YsyaS11fv9WshkBfqkCoQO3QSCQBw6MHTFRsAhg7zAGifhvDj8&s=k0hsWI6-rU9BbKJiqmYpfbYIBc86xVnH2ZjnJCTpJm4&e=>)>  
**Subject:** OLL Assessments

\*\*\* WARNING: This email is from outside the company. Proceed with Caution\*\*\*

Phil,

Attached are the Assessments that Stephanie Heinrich is requesting to be abated. Char Printed Elisabeth Wisemiller as well. She thought if we are doing this for Lois that the motion Was passed, we should include them all. Do you want to take a look at these and I will also Pass these on to Lori. I can include in our Public Works meeting for June as well for discussion??

Let me know your thoughts.

Thanks Phil!

Sharyl Murphy  
City of Crosslake/City Treasurer  
13888 Daggett Bay Road  
Crosslake, MN 56442  
218-692-2698

-----Original Message-----

**From:** scanner@cityofcrosslake.gov <scanner@cityofcrosslake.gov>  
**Sent:** Thursday, May 14, 2026 9:32 AM  
**To:** Sharyl Murphy <smurphy@cityofcrosslake.gov>  
**Subject:** Message from "RNP583879B62150"

This E-mail was sent from "RNP583879B62150" (IM C6010).

Scan Date: 05.14.2026 09:31:51 (-0500)  
Queries to: scanner@cityofcrosslake.gov

**Sharyl Murphy**

---

**From:** Phil Martin <Phillip.Martin@bolton-menk.com>  
**Sent:** Wednesday, May 13, 2026 8:47 AM  
**To:** Sharyl Murphy  
**Subject:** RE: Old Log Landing Assessment

This looks like another situation where both lots were listed and assessed but no objection was made. The City has historically assessed parcels even if non-conforming by today's standards because the property owner can often times still improve the parcel with storage type structures or request a variance.

In this case, it seems like if this issue had been raised during the assessment process, we would have likely considered only 1 assessment for both parcels since commonly owned. I should have noticed this and brought this to the PW Commission's attention to get their input.

I think this is another one that the City Council could consider for abatement if they wanted. Technically, the process is over so the City doesn't really need to address this but it seems like the Council has taken a view that they will consider making adjustments to correct an error.

I think you probably want to update Lori to get her input.



**Phil Martin, PE (MN)**  
Municipal Practice Leader | Principal  
**Bolton & Menk, Inc.**

☎ [\(218\) 821-7265](tel:(218)821-7265)

**From:** Sharyl Murphy <smurphy@cityofcrosslake.gov>  
**Sent:** Wednesday, May 13, 2026 8:17 AM  
**To:** Phil Martin <Phillip.Martin@bolton-menk.com>  
**Subject:** RE: Old Log Landing Assessment

\*\*\* WARNING: This email is from outside the company. Proceed with Caution\*\*\*

---

Oops Sorry.

Parcel #14090725 Stephanie Heinrich  
Parcel #14090726 Stephanie Heinrich

Sharyl Murphy  
City of Crosslake/City Treasurer  
13888 Daggett Bay Road  
Crosslake, MN 56442  
218-692-2698

**From:** Phil Martin <Phillip.Martin@bolton-menk.com>  
**Sent:** Wednesday, May 13, 2026 8:15 AM



Stephanie Heinrich .107 acres  
14090725

Date: 5/13/2026 Time: 10:12 AM

These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.





Elisabeth Wisemiller .12 acres  
 14090723

Date: 5/13/2026 Time: 10:15 AM

These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

G.I.B.

MEMO TO: City Council  
FROM: Public Works Commission  
DATE: June 1, 2026  
SUBJECT: Johnnie Street Restoration and Letter

At its meeting on 6/1/26 the Public Works Commission held a discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

Pat discussed Johnnie Street ditches restoration and plan. The commission discussed issues with a ditch that was previously filled in and needs to be restored to proper grade, with specific attention to proper culvert installation under driveways. Commission agreed to send a letter regarding the ditch restoration.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY GORDY WAGNER TO RECOMMEND TO THE CITY COUNCIL THAT THEY SEND A LETTER REGARDING UNAUTHORIZED FILLING OF ROADSIDE DRAINAGE DITCH. MOTION CARRIED WITH ALL AYES.

## Lori Conway

---

**From:** Patrick Wehner  
**Sent:** Wednesday, May 20, 2026 6:08 AM  
**To:** tomswen@crosslake.net; dschrupp@crosslake.net; tim\_berg220@msm.com; maryaprescott@msn.com; Robin sylvester; kody10wagner@hotmail.com; Lori Conway  
**Subject:** home owner filled in ditch

The photos are from johnie st this individual did the same thing last year and I talked to him and he put the ditch back. Now one year later he doing the same thing. What I would like to see is to have him redo the ditch with culverts in both driveways and make the water run north around the corner like it should. please drive by when you have a moment and if you want I can meet you out there just give me a call. Lets get a game plan together at the pw meeting. Thank you



June 1, 2026

Benjamin & Natalie Chell  
1708 Wall Street Rd  
Northfield, MN 55057

RE: Unauthorized Filling of Roadside Drainage Ditch

Dear Benjamin & Natalie Chell:

The City of Crosslake has become aware that fill material has been placed within the roadside drainage ditch adjacent to your property located at 36049 Johnie Street in Crosslake, Parcel ID #14200537.

The roadside ditch functions as part of the public drainage and roadway system and is necessary for the conveyance of stormwater and protection of the public roadway and surrounding properties. Alteration or obstruction of drainageways and public right-of-way areas may violate provisions of the Crosslake City Code relating to drainage, grading, and public infrastructure.

City staff have observed that fill material has been placed within the ditch area, which may interfere with drainage flow and public maintenance operations.

The City requests that the fill material be removed and the ditch restored to its original grade and drainage function no later than **[date]**. Restoration shall include:

- Removal of unauthorized fill material;
- Re-establishment of the drainage ditch to original or approved elevations;
- Stabilization of disturbed soils through seeding or erosion control measures; and
- Coordination with the City/Public Works Department prior to commencement of work.

Please contact the City of Crosslake Public Works Department at (218) 692-2748 within [7/10] days of receipt of this letter to discuss the proposed corrective action and restoration schedule.

Failure to correct the conditions may result in additional enforcement action by the City, including restoration work performed by the City with associated costs assessed to the property as allowed by law.

The City appreciates your cooperation in resolving this matter.

Sincerely,

Jody Grund  
Planning & Zoning Director  
City of Crosslake

cc: Public Works Director

cc: City Administrator

G.I.C.

MEMO TO: City Council  
FROM: Public Works Commission  
DATE: June 1, 2026  
SUBJECT: Wilderness Trail Striping

At its meeting on 6/1/26 the Public Works Commission held a discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

Discussion on striping plans for Wilderness Trail, deciding to implement 11-foot drive lanes with an 8-foot bike path on the north side without a fog line on the south side.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARY PRESCOTT TO RECOMMEND TO THE CITY COUNCIL THAT CONSIDER STRIPING ON WILDERNESS TRAIL AND IMPLEMENT 11-FOOT DRIVE LANES WITH AN 8-FOOT BIKE PATH ON THE NORTH SIDE WITHOUT A FOG LINE ON THE SOUTH SIDE AND A DOUBLE YELLOW LINE DOWN THE CENTER OF THE DRIVING LANES. MOTION CARRIED WITH ALL AYES.

Sharyl Murphy

---

**From:** Dave Schrupp <dschrupp@crosslake.net>  
**Sent:** Wednesday, May 27, 2026 6:48 PM  
**To:** Sharyl Murphy  
**Subject:** Fw: Wilderness Trail Striping

Can you add **Road Assessments Schedule, Change in Striping for Wilderness Trail and Shoulder Clean up on Wilderness Trail before Anderson arrives.**

See below. Thought Pat would add

Dave

----- Forwarded Message -----

From "Dave Schrupp" <dschrupp@crosslake.net>  
To "Phil Martin" <Phillip.Martin@bolton-menk.com>; "Patrick Wehner" <pwehner@cityofcrosslake.org>  
Cc "Tom Swenson" <tomswen@crosslake.net>  
Date 5/26/2026 9:54:00 AM  
Subject Wilderness Trail Striping

Just repeating my request to reshape the ditch where needed. In some cases, after 26 years since the road was paved, there is no ditch. The dirt just washes onto the road. Does the City do this or Anderson?

I head comments this weekend about no ditch. The other comment was from someone who lives on the road, say too many people speed on the road and due to hills and curves, it is dangerous. Can we look at 25 MPH speed signs?

Are we or can we talk about assessments on Monday?

Topics for Monday's meeting. I may be a little late for the meeting on Monday.

----- Original Message -----

From "Phil Martin" <Phillip.Martin@bolton-menk.com>  
To "Dave Schrupp" <dschrupp@crosslake.net>; "Patrick Wehner" <pwehner@cityofcrosslake.org>  
Cc "Tom Swenson" <tomswen@crosslake.net>  
Date 5/22/2026 11:26:52 AM  
Subject RE: Wilderness Trail Striping

Anderson Bros plans to begin on the following segments on June 19 with paving completed by June 24...mailbox supports and pavement marking by July 6.

Wilderness Trail  
Wolf Lane  
Pine Bay Road

Pine Bay Trail  
Shores Drive  
White Pine Shores Drive



**Phil Martin, PE (MN)**  
Municipal Practice Leader | Principal  
Bolton & Menk, Inc.

📞 (218) 821-7265

**From:** Dave Schrupp <dschrupp@crosslake.net>  
**Sent:** Wednesday, May 20, 2026 8:07 AM  
**To:** Patrick Wehner <pwehner@cityofcrosslake.org>  
**Cc:** Phil Martin <Phillip.Martin@bolton-menk.com>; Tom Swenson <tomswen@crosslake.net>  
**Subject:** Wilderness Trail Striping

\*\*\* WARNING: This email is from outside the company. Proceed with Caution\*\*\*

---

Pat, sending you the request I sent to Phil the other day on Wilderness Trail.

I went out and measured West Shore Drive as well as Wilderness Trail. See that PDF file attached.

I'd recommend we stripe Wilderness like West Shore, see photo. 1 less Fog Line which will be cheaper down the road. And narrowing up the drive lanes (as is being done on #103) to provide a wider bike/walk lane.

Phil was going to find out when each individual road was going to be done by Anderson.

And he thought it was a good time to do something like this.

Concern: Aren't we supposed to have a ditch on the north side of Wilderness? The grass and dirt are growing into the walk/bike lane by 6"+. Can we/should we shape the ditch now? Doing this would keep the sand/dirt/grass off the road where it belongs.

Thanks,  
Dave

G.I.D.

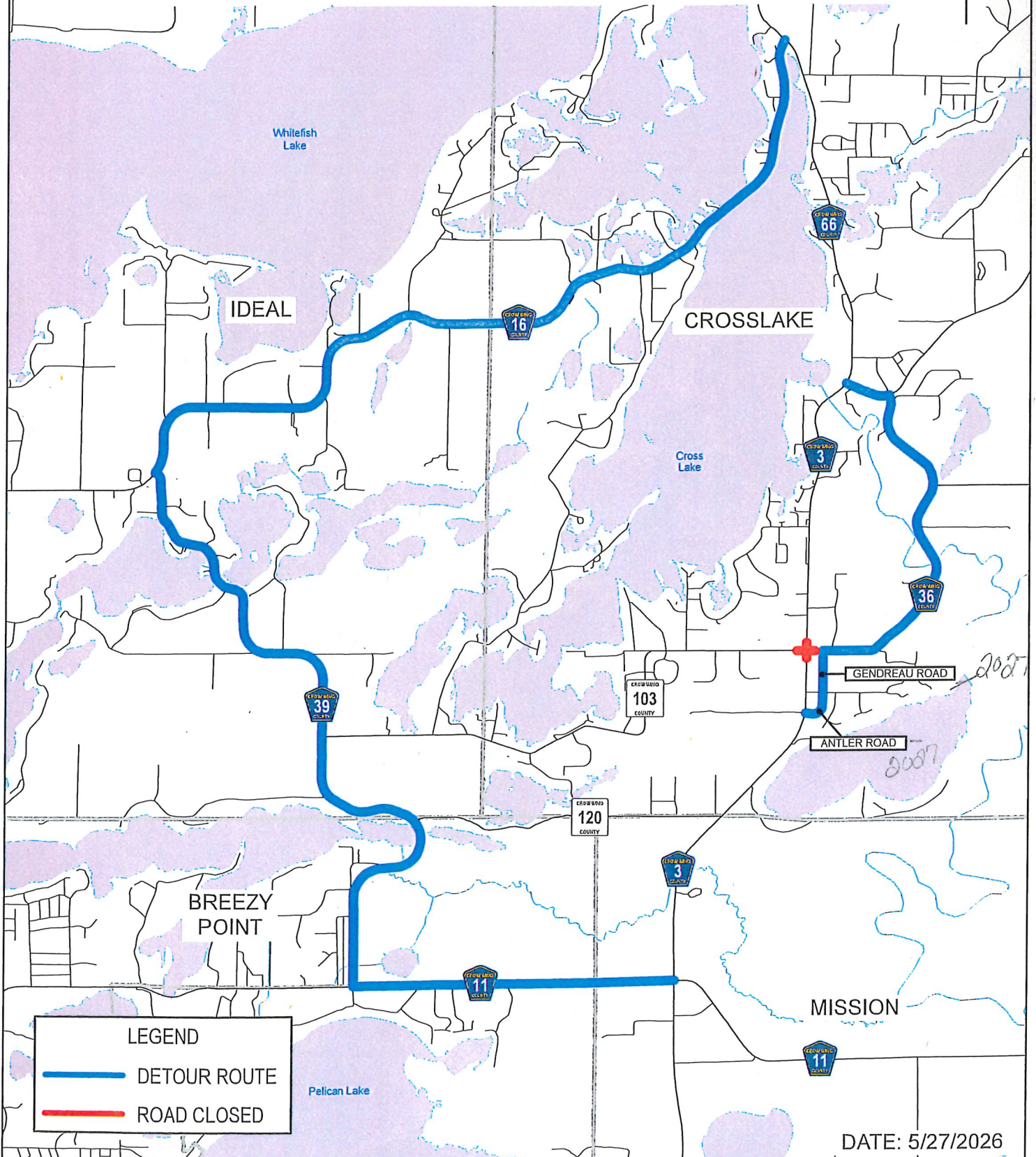
MEMO TO: City Council  
FROM: Public Works Commission  
DATE: June 1, 2026  
SUBJECT: CR103/CSAH3 Detour

At its meeting on 6/1/26 the Public Works Commission held a discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

Phil provided an update on CR103/CSAH3 detour options, noting that the county has updated their map to limit city roads to Antler and Gendreau, with both roads scheduled for mill and overlay in 2027 rather than separate projects. The proposed detour route would use Antler and Gendreau for 2028 County Road Improvements. A discussion was held regarding damage to the roads from increased and heavy traffic. The city normally does an inch and a half mil and overlay. Once the roads are completed, the roads and corners will need to be inspected to see how they held up through the detour.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY MARY PRESCOTT TO RECOMMEND TO THE CITY COUNCIL THAT WE REQUEST THE COUNTY TO PAY FOR AN ADDITIONAL ONE INCH OVERLAY OF THE TWO AND A HALF INCH OVERLAY TO HELP STENGTHEN THE ROAD FOR THE INCREASED TRAFFIC ON ANTLER AND GENDREAU ROADS DETOUR. MOTION CARRIED WITH ALL AYES.

CROW WING COUNTY HIGHWAY DEPARTMENT  
SAP 018-603-029  
CSAH 3/CSAH 36/CR 103 ROUNDABOUT  
PRELIMINARY DETOUR MAP



**LEGEND**

- DETOUR ROUTE
- ROAD CLOSED

DATE: 5/27/2026

G.2.a.

**Planning & Zoning Department Staff Report**

**June 8, 2026**

**Sensitive Shoreline District Review**

Staff is currently reviewing the Minnesota Department of Natural Resources (DNR) Sensitive Shoreline Inventory Report for shoreline areas within the City of Crosslake. The purpose of this review is to evaluate the DNR's findings and determine which areas may qualify for designation as Sensitive Shoreline Districts under the City's Shoreland Ordinance.

Following completion of the review, staff will proceed in accordance with the procedures established in the ordinance. This process may include mapping qualifying areas, notifying affected property owners, and bringing proposed district designations before the Planning Commission and City Council for consideration.

The identification and protection of sensitive shoreline areas assists in preserving fish and wildlife habitat, protecting water quality, and maintaining the natural character and ecological functions of Crosslake's shorelines.

**Professional Development**

Staff will be attending the Shoreland Restoration Seminar on June 13, 2026, as a representative of the City of Crosslake. The seminar will provide education and resources regarding shoreline restoration practices, native vegetation establishment, erosion control, and shoreline management strategies. Information obtained from this training may assist the City in future shoreland protection and restoration efforts.

**Recommendation**

This report is provided for informational purposes. Staff will continue its review of the DNR inventory and will provide updates and recommendations to the Planning Commission and City Council as the process moves forward.

G. 2. b.

**ORDINANCE NO. \_\_**

**AN ORDINANCE OF THE CITY  
ADDING SECTION 30-109 CONCERNING GRASS HEIGHT NUISANCE**

**CITY OF CROSS LAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA**

The City Council of the City does ordain as follows:

**Section 1 – Amendment.** Section 30-109 is added as follows:

**Sec. 30-109 – Weeds and grasses.**

- (a) Weeds or grasses growing upon any lot or parcel of land in the city to a height greater than eight inches, or that have gone or about to go to seed, are declared to be a nuisance and are prohibited.
- (b) Exceptions. The following uses and areas are exempt from height restrictions:
  - (1) Managed natural landscapes as defined in Minn. Stat. § 412.925.
  - (2) Cultivated gardens.
  - (3) Land used for agricultural purposes.
  - (4) Shore impact zones.
  - (5) Bluff impact zones.
  - (6) Areas within 50 feet of a wetland or natural drainage way.
  - (7) Areas of steep slope where mowing is not safely possible.
  - (8) Densely wooded areas, bogs, and marshes.
  - (9) Areas of native plant communities approved by the City.
  - (10) Natural areas intentionally established and maintained for habitat, conservation, water quality protection, erosion control, stormwater management, or similar environmental purposes, and not maintained as a traditional lawn. Area must be managed to control noxious weeds and invasive species, not create traffic visibility or public safety hazards, and have reasonably defined boundaries distinguishable from adjacent lawn areas.
- (c) All areas that have been graded or developed must maintain the property to turf grass standards unless an appropriate managed natural landscape or native plant area is approved by the city or they fall within an exception listed above.
- (d) When conditions exist in violation of this section, the City may issue a written notification, to be served in person or by certified mail, to the property owner

- of record providing the owner ten days to remediate the violation, and if not completed, the City may remediate the violation at the owner's expense.
- (e) The property owner may appeal the written notice to the Council within 48 hours of receipt of the notice, excluding weekends and holidays. The appeal shall be decided by a majority vote of the Council members in attendance at the next scheduled meeting.
  - (f) In the event the property owner fails to comply with the notice and has not appealed, the City may cut the grass and weeds to bring them into compliance. The property owner is liable for all costs of such remediation, including any costs incurred in collecting the costs such as court fees and attorney's fees. All sums payable by the property owner may be collected as a special assessment as provided by Minn. Stat. § 429.101, as amended.

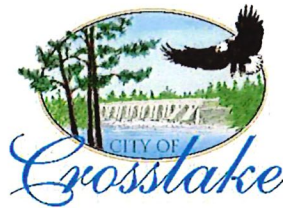
**Section 2 – Effective Date.** This ordinance amendment shall be in full force and effect from and after passage and publication according to state law.

Adopted by the City Council this \_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Jackson Purfeerst, Mayor

ATTEST:

\_\_\_\_\_  
Charlene Nelson, City Clerk



G.3.a.

## CROSSLAKE PUBLIC SAFETY COMMISSION

Minutes – May 6<sup>th</sup>, 2026 9:00AM

Attendees: Rob Kniefel, Curt Mowers, Bob Heales, Aaron Herzog, Lori Conway, Jackson Purfeerst, Chip Lohmiller, Jake Maier, Rob Almedinger, Kevin Lee and Robin Sylvester

1. Call to Order – 0900
2. Approve Minutes February and March 2026 – **Motion by Heales, seconded by Mowers – MOTION CARRIES**
3. Review/Update on North Ambulance Coverage
  - Rob Almedinger asked how we thought their new posting plan was working. Chief Lohmiller stated it was hit or miss. Day coverage is okay; night coverage is not. North has been reviewing call response times. Rob began by saying they barely have a month worth of data; however, they haven't seen response times more than 30 minutes. Kevin added that even if there is a dedicated truck, we will still see response times over 30 minutes due to call volume. Timing issue. North will continue to review the data. They wouldn't make any changes without a minimum of three months' worth of data and six months is better. Rob brought up variance training for FD. North is ready, waiting on FD to schedule. Rob continued to speak on the new posting plan and how it's going from their end. He reiterated that North must look at the whole picture and monitor each city's response times. Rob suggests the commission continues to keep this item on the agenda for next 3-6 months.
4. Update for Commission on St. Patrick's Day Parade Route Change
  - Rob Kniefel provided the group with a letter written by Chip and Jake that was sent to the parade committee. The group read the letter. Discussion ensued. Jake added that most of the parade committee was receptive to the change. Chamber Director Cindy Myogeto is opposed. Bob and Robin expressed their desire that this plan is reviewed at the November council

meeting. The group agreed to send it to the council now to be reviewed at the June meeting. Council can choose to table it until later.

Motion to make a recommendation to the Council to reverse parade route as outlined in the letter signed by Chief Lohmiller and Chief Maier. **Motion by Herzog, seconded by – MOTION CARRIES**

5. Old Business

- Chip brought up the issue of parking on Co Rd 66 between Goodwill and Yellow House where there is a narrow shoulder. It was suggested to put up signs or paint the curb. No action at this time, will monitor. Table for further input
- Jake gave update that No Parking signs have been installed on Robert St.

6. New Business/Roundtable

- Chip inquired about installing a flashing crosswalk sign at Daggett Pine Rd. Per Lori, PW should have an extra one in storage.

Motion to make a recommendation to the Council to install permanent flashing crosswalk sign on Co Rd 66 at Daggett Pine Rd.

**Motion by Lohmiller, seconded by Herzog – MOTION CARRIES**

- Cannabis Ordinance and MN Roots – Mayor Jackson Purfeerst began by stating that MN Roots has a new growing facility at Co Rd 3/Co Rd 11 in Mission Twp where they package products. The owners of MN Roots have inquired if the city would consider an ordinance change that would allow them to package products on their current property in Crosslake. Lori Conway stated that their current micro business license that they provided to the city states that they have an endorsement of retail. If they want to have an endorsement for manufacturing/packaging, they must apply and give us another endorsement. It would have to be changed in the land use table. They have not formally put in their request to the Council, but Lori wanted it brought up beforehand.

Motion to make a recommendation to the Council to deny changing the current cannabis ordinance. **Motion by Mowers, seconded by Herzog – MOTION CARRIES**

- Lori stated she would like to see compliance checks happening at businesses that sell low potency hemp and THC products. It is part of the city's requirements upon issuing the license. The commission agreed. Jake went on to say that he would also like to begin regular alcohol and tobacco compliance checks. Discussion ensued.
  - Co Rd 66 Bridge Work – Temporary stop lights will be installed, no detour. Work is expected to begin in mid-June and be completed in six weeks. Co Rd 103 is an overlay project and intersection improvement. Robin mentioned the future Co Rd 3/Co Rd 103 roundabout planned for 2027. Discussion ensued.
7. Motion to Adjourn at 0957 – **Motion by Sylvester, seconded by Lohmiller**