

PUBLIC INFORMATION MEETING
CSAH 3/CSAH 36/CR 103 INTERSECTION RECONSTRUCTION PROJECT
CROW WING COUNTY
MONDAY, JULY 13, 2026
5:00 P.M. – CITY HALL

AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JULY 13, 2026
6:00 P.M. – CITY HALL

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda (**Council Action-Motion**)

B. PUBLIC FORUM – Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speakers must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

C. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Regular Council Meeting Minutes of June 8, 2026
2. June 2026 Budget Revenues
3. June 2026 Expenditures
4. June 2026 Balance Sheet
5. Police Reports for Crosslake, Mission Twp and City of Manhattan Beach – June 2026
6. Fire Department Report – June 2026
7. Planning and Zoning Meeting Minutes of May 22, 2026
8. Park, Recreation, and Library Commission Meeting Minutes of May 24, 2026
9. Public Works Meeting Minutes of June 1, 2026
10. Waste Partners Recycling Report for May 2026
11. Letter dated June 1, 2026 from MN State Demographic Center
12. Bills for Approval

D. COMMUNITY ORGANIZATIONS

E. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. Memo dated July 13, 2026 from Mayor Purfeerst Re: Crosslake Freedom Flags
2. Resolution Accepting Donations (**Council Action-Motion**)
3. Resolution Supporting the Construction of the Intersection at CSAH 3, CSAH 36, and CR 103 (**Council Action-Motion**)

F. CITY ADMINISTRATOR'S REPORT

1. Memo dated June 22, 2026 from Char Nelson Re: Data Practices Policy (**Council Action-Motion**)
2. Resolution for the Appointment of Election Judges to Serve for the Primary Election and General Election for 2026 (**Council Action-Motion**)
3. Memo dated July 7, 2026 from Char Nelson Re: Request to Purchase Cemetery Lots (**Council Action-Motion**)
4. Memo dated July 7, 2026 from Char Nelson Re: Transient Merchant Permit Fees (**Council Action-Motion**)
5. Second Reading and Approval of Ordinance Amending Chapter 2 Concerning Boards and Commissions (**Council Action-Motion**)
6. Memo dated July 8, 2026 from Lori Conway Re: Personnel (**Council Action-Motion**)

G. COMMISSION REPORTS

1. PUBLIC WORKS/SEWER/CEMETERY
 - a. Letter dated July 6, 2026 from Bolton & Menk Re: Pay Request No. 5 – Final for Harbor Lane Improvements (**Council Action-Motion**)
 - b. Memo dated July 1, 2026 from Public Works Commission Re: Grand Champion Meats Sidewalk (**Council Action-Motion**)
2. PLANNING AND ZONING
 - a. First Reading of Ordinance Amending Chapter 26 Concerning Auxiliary Quarters, Portable/Temporary Storage Structures, and Existing Nonconforming Structures
3. PUBLIC SAFETY
4. PARK & RECREATION/LIBRARY
 - a. Memo dated June 3, 2026 from TJ Graumann Re: Lot Split, 37713 Forest Lodge Road, Park Dedication Recommendation (**Council Action-Motion**)
 - b. Request for Action dated July 13, 2026 to Declare ServeWell Steam Table as Surplus (**Council Action-Motion**)
 - c. Update on Irrigation Expansion

H. PUBLIC FORUM - Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speakers must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

I. CITY ATTORNEY REPORT

J. NEW BUSINESS

K. OLD BUSINESS

L. ADJOURN

C. 1.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JUNE 8, 2026
6:00 P.M. – CITY HALL**

The Council for the City of Crosslake held a Regular Council Meeting on June 8, 2026. The following Council Members were present: Mayor Jackson Purfeerst, Sandy Farder, Jayme Knapp, Bob Heales, and Robin Sylvester. Also present were City Administrator Lori Conway, City Clerk Char Nelson, Public Works Director Pat Wehner, Park Director TJ Graumann, Planning and Zoning Director Jody Grund, Fire Chief Chip Lohmiller, Police Chief Jake Maier, City Engineer Phil Martin, and Echo Publishing Reporter Tom Fraki. There were approximately twenty five audience members in City Hall and on Zoom.

A. CALL TO ORDER – Mayor Purfeerst called the Regular Council Meeting to order at 6:00 P.M. The Pledge of Allegiance was recited. MOTION 06R-01-26 WAS MADE BY SANDY FARDER AND SECONDED BY BOB HEALES TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. PUBLIC FORUM – None.

C. CONSENT CALENDAR – MOTION 06R-02-26 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY JAYME KNAPP TO AMEND ITEM C.1. REGULAR COUNCIL MEETING MINUTES OF MAY 6, 2026 ON THE CONSENT CALENDAR, MOTION 05R-18-26 TO READ AS FOLLOWS: MOTION 05R-18-26 WAS MADE BY **ROBIN SYLVESTER** AND SECONDED BY **SANDY FARDER** TO TERMINATE THE POSITION OF PLANNING & ZONING COORDINATOR, CURRENTLY IN PROBATIONARY PERIOD, FOR FAILURE TO COMPLY WITH REQUESTED DOCUMENTATION FROM A MEDICAL PROVIDER ON ABILITY TO RETURN TO WORK AND FAILURE TO PROVIDE REQUESTED DOCUMENTATION ON DATES AND TIMES OF AVAILABILITY TO RETURN TO WORK. MOTION CARRIED ALL AYES.

MOTION 06R-03-26 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY BOB HEALES TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Revised Regular Council Meeting Minutes of May 6, 2026
2. Special Council Meeting Minutes of May 27, 2026
3. May 2026 Budget Revenues
4. May 2026 Expenditures
5. May 2026 Balance Sheet
6. Police Reports for Crosslake, Mission Township and City of Manhattan Beach – May 2026
7. Fire Department Report – May 2026
8. Memo from Chief Lohmiller Re: Flanders Fire Mutual Aid Response Summary
9. Memo from Chief Lohmiller Re: Stewart Trail Fire Mutual Aid Deployment
10. Public Safety Meeting Minutes of February 4, 2026

11. Public Safety Meeting Minutes of March 4, 2026
 12. Planning and Zoning Meeting Minutes of April 24, 2026
 13. Park, Recreation, and Library Commission Meeting Minutes of April 22, 2026
 14. EDA Meeting Minutes of March 4, 2026
 15. Public Works Meeting Minutes of May 4, 2026
 16. Waste Partners Recycling Report for April 2026
 17. Personnel Updates and Recap
 18. LG220 Application for Exempt Permit to Conduct Raffle from Rock'n on Whitefish
 19. Bills for Approval in the Amount of \$917,760.33
 20. Additional Bills for Approval in the Amount of \$48,124.87
- MOTION CARRIED WITH ALL AYES.

D. COMMUNITY ORGANIZATIONS

1. David Anderson of the Crosslake Oktoberfest Committee presented an Application for Special Event and Group Transient Merchant Permit to hold an Oktoberfest celebration the weekend of October 16-17, 2026. Mr. Anderson described the activities that were planned. Mr. Anderson reported that he has talked with the restaurant owners and they are in favor of the idea. The Council is in favor of the celebration and staff will review the application and bring to Council for final approval.
2. MOTION 06R-04-26 WAS MADE BY SANDY FARDER AND SECONDED BY JAYME KNAPP TO APPROVE THE APPLICATION FROM RES PYRO FOR DISPLAY OF FIREWORKS ON SATURDAY, JULY 4, 2026 ON CROSS LAKE. MOTION CARRIED WITH ALL AYES.
3. MOTION 06R-05-26 WAS MADE BY SANDY FARDER AND SECONDED BY ROBIN SYLVESTER TO APPROVE THE APPLICATION FROM TRACY WRIGHT FOR OUTDOOR PUBLIC FIREWORKS DISPLAY ON SATURDAY, JULY 18, 2026 ON BIG PINE LAKE. MOTION CARRIED 4-0 WITH PURFEERST ABSTAINING.
4. Dave Fischer of WAPOA provided an update on the 29th Annual Grandpa's Run for the Walleye to be held July 4, 2026. MOTION 06R-06-26 WAS MADE BY JAYME KNAPP AND SECONDED BY SANDY FARDER TO APPROVE THE CLOSURE OF DAGGETT PINE ROAD FROM CSAH 66 TO WILDERNESS TRAIL FROM 8:10 A.M. TO 8:45 A.M. ON JULY 4, 2026 AND TO PROVIDE ASSISTANCE TO THE EVENT FROM VARIOUS CITY DEPARTMENTS AS NEEDED. MOTION CARRIED WITH ALL AYES.

E. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. Daria Graupman, Crow Wing County Staff Engineer, presented preliminary information on the CSAH 3/CSAH 36/CR 103 Intersection Reconstruction Project scheduled for 2028. The purpose of the project is to improve safety, as there have been numerous fatal accidents at this intersection. The County is contemplating the use of Antler Road and Gendreau Road as a detour to County Road 36 and County roads 11, 39, and 16 for commercial traffic. The County will hold a Public Information Meeting at City Hall on Monday, July 13 at 5:00 p.m. Estimated construction will take 8-12 weeks in the summer

of 2028. The Council was not ready to approve the resolution supporting the project, which was included in the packet, until more information regarding cost-sharing and funding was available.

2. MOTION 06R-07-26 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY BOB HEALES TO APPROVE RESOLUTION NO. 26-25 ACCEPTING DONATIONS FROM:
CROSSLAKE GARDEN CLUB IN THE AMOUNT OF \$200.00 FOR BENCH ENGRAVING;
CROSSLAKE GARDEN CLUB IN THE AMOUNT OF \$900.00 FOR COMMUNITY BENCH;
PAL FOUNDATION IN THE AMOUNT OF \$1,154.78 FOR SUMMER READING PROGRAM;
CROSSLAKE FIREFIGHTERS' RELIEF ASSN IN THE AMOUNT OF \$468.95 FOR SNAGGER TOOL;
CROSSLAKE FIREFIGHTERS' RELIEF ASSN IN THE AMOUNT OF \$1,883.84 FOR PUMP AND SUCTION HOSE;
TERRY ZENNER IN THE AMOUNT OF \$1,000.00 FOR THE FIRE DEPARTMENT;
MIKE & KELLY HAGLUND IN THE AMOUNT OF \$5,000.00 FOR THE POLICE DEPARTMENT;
DOLLAR GENERAL LITERACY FOUNDATION IN THE AMOUNT OF \$3,000.00 FOR THE SUMMER READING GRANT.
MOTION CARRIED WITH ALL AYES.

3. Pat Netko of Crosslake Freedom Flags reported that the goal was to raise \$13,000 for 250 flags and to date, they have raised \$24,150 and have purchased 500 flags. The first event for the flags display will be the Fourth of July. There will be a business decorating contest also.

Mayor Purfeerst announced that a boat parade will take place on July 5 with a flyover of 4 old military planes over sand island at the end.

Sandy Farder stated that for people that have purchased a flag in memory or in honor of a person, there is a certificate on the City's webpage that can be customized and printed.

4. MOTION 06R-08-26 WAS MADE BY SANDY FARDER AND SECONDED BY JAYME KNAPP TO DONATE 3-iPADS FROM 2018 THAT NO LONGER HAVE PURPOSE AT CITY HALL TO CAMP KNUTSON. MOTION CARRIED WITH ALL AYES.

F. CITY ADMINISTRATOR'S REPORT

1. MOTION 06R-09-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY SANDY FARDER TO APPROVE TEMPORARY OUT OF GRADE PAY OF \$4/PER HOUR TO PARK DIRECTOR FOR ASSUMING PUBLIC WORKS DIRECTOR RESPONSIBILITIES FOR 4-6 WEEKS WHILE PUBLIC WORKS DIRECTOR IS ON LEAVE. MOTION CARRIED WITH ALL AYES.

2. MOTION 06R-10-26 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY BOB HEALES TO APPROVE THE HIRING OF SEAN SWENSON AS HEAVY EQUIPMENT/SEWER OPERATOR AT STEP 2 OF THE AFSCME UNION WAGE SCALE (29.75) WITH STEP INCREASE AFTER SUCCESSFUL 6-MONTH PROBATION PERIOD EFFECTIVE JUNE 9, 2026. MOTION CARRIED WITH ALL AYES.
3. Lori Conway presented the first reading of an ordinance amendment concerning boards and commissions. No comments were received.
4. MOTION 06R-11-26 WAS MADE BY BOB HEALES AND SECONDED BY JAYME KNAPP TO APPROVE THE GIS COORDINATOR/ZONING & CODE ENFORCEMENT TECHNICIAN POSITION JOB DESCRIPTION. MOTION CARRIED WITH ALL AYES.
5. MOTION 06R-12-26 WAS MADE BY SANDY FARDER AND SECONDED BY ROBIN SYLVESTER TO APPROVE THE MEMORANDUM OF UNDERSTANDING WITH AFSCME UNION TO ADD THE GIS COORDINATOR/ZONING & CODE ENFORCEMENT TECHNICIAN POSITION TO THE AFSCME BARGAINING UNIT AND TO APPROVE THE SALARY SCHEDULE FOR SAID POSITION. MOTION CARRIED WITH ALL AYES.

G. COMMISSION REPORTS

1. PUBLIC WORKS/SEWER/CEMETERY

- a. MOTION 06R-13-26 WAS MADE BOB HEALES AND SECONDED BY JAYME KNAPP TO CONSIDER THE ABATEMENT OF ROAD ASSESSMENTS ON SMALL PARCELS IF THE APPLICANT OWNS TWO ADJACENT PROPERTIES AND CONSOLIDATES THE LOTS INTO ONE PARCEL. MOTION CARRIED WITH ALL AYES.
- b. MOTION 06R-14-26 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY SANDY FARDER TO SEND PROPOSED LETTER TO OWNERS OF PARCEL 14200537 REGARDING UNAUTHORIZED FILLING OF ROADSIDE DRAINAGE DITCH. MOTION CARRIED WITH ALL AYES.
- c. MOTION 06R-15-26 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY SANDY FARDER TO STRIPE WILDERNESS TRAIL AS FOLLOWS: 11-FOOT DRIVE LANES, 8-FOOT BIKE PATH ON THE NORTH SIDE, NO FOG LINE ON SOUTH SIDE, DOUBLE YELLOW LINE DOWN CENTER. MOTION CARRIED WITH ALL AYES.
- d. Already discussed by Daria Graupman.

- e. Phil Martin summarized the City Wide Trail Improvement Plan Feasibility Report, including the work and meetings that have been completed so far. 35 miles of proposed trail segments have been prioritized from high to low at an estimated cost of \$27 million. Next steps to consider include: scheduling a public information meeting, posting on City website, further defining priority and dates for High Priority segments, identifying and collaborating with other stakeholders and pursuing funding.

Mike O'Connell of the LAKE Foundation asked for Council support to begin searching for funding sources, other than state aid and grants. MOTION 06R-16-26 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY SANDY FARDER TO SUPPORT MIKE O'CONNELL AND THE LAKE FOUNDATION AS THEY SEEK FUNDING FOR TRAIL IMPROVEMENTS. MOTION CARRIED WITH ALL AYES.

2. PLANNING & ZONING

- a. Jody Grund reported that staff are currently reviewing the MN DNR Sensitive Shoreland Inventory Report to determine which areas in Crosslake may qualify for designation as Sensitive Shoreline Districts under the City's Shoreland Ordinance. Staff will be attending the seminar on June 13, 2026.
- b. Jody Grund presented the first reading of an ordinance amendment concerning grass height nuisance. No comments were received.

3. PUBLIC SAFETY

- a. The Council received a recommendation from the Public Safety Commission to install a permanent flashing crosswalk on County Road 66 at Daggett Pine Road. The Council requested that the cost be added to the 2027 Budget and discussion would take place at budget meetings.

4. PARK & RECREATION/LIBRARY – TJ Graumann reported that there are signs throughout the community regarding improvements to regional walking and biking paths. Mr. Graumann noted that this is a separate project from the city-wide trail improvement plan that was discussed at Public Works and includes surrounding cities and townships.

H. PUBLIC FORUM – Chief Lohmiller thanked city staff for their assistance with the Flanders Fire.

Marcia Seibert-Volz of Crosslake asked questions regarding the process of enforcing the proposed grass height nuisance ordinance. Mayor Purfeerst stated that more information would be available at the second reading of the ordinance.

Bruce Peck of 36820 County Road 66 addressed the Council regarding the Police Department. Mayor Purfeerst stated that because Mr. Peck had an active lawsuit against the City regarding the police, they could not engage in conversation.

I. CITY ATTORNEY REPORT – None

- J. NEW BUSINESS** – Phil Martin wanted to be sure that funding initiatives for the trails didn't overlap or get duplicated.

TJ Graumann stated that there are two separate projects happening and believes Mike O'Connell will be looking for grants for the City that are less visible and less standard. Mr. O'Connell agreed.

- K. OLD BUSINESS** – Jayme Knapp thanked Chief Maier and his staff regarding the way they responded to several distressing calls in the last day and noted that the officers were nothing but professional.

- L. ADJOURN** - MOTION 06R-17-26 WAS MADE BY SANDY FARDER AND SECONDED BY ROBIN SYLVESTER TO ADJOURN THE REGULAR COUNCIL MEETING AT 7:35 P.M. MOTION CARRIED ALL AYES.

Respectfully submitted by,

Charlene Nelson, City Clerk

C.2.

07/02/26 3:15 PM
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City of Crosslake
Budget - Revenues

JUNE

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
101 GENERAL FUND					
R 101-31000 General Property Taxes	\$3,892,715.00	\$1,434,446.34	\$1,500,913.56	\$2,391,801.44	38.56%
R 101-31900 Penalties and Interest DelTax	\$1,500.00	\$783.28	\$783.28	\$716.72	52.22%
R 101-32110 Liquor License - All	\$22,275.00	\$0.00	\$250.00	\$22,025.00	1.12%
R 101-32180 Other Licenses/Permits	\$1,200.00	\$200.00	\$975.00	\$225.00	81.25%
R 101-32200 STR Fees/Fines	\$95,000.00	\$2,999.50	\$86,975.00	\$8,025.00	91.55%
R 101-33400 State Grants and Aids	\$74,315.00	\$0.00	\$3,229.10	\$71,085.90	4.35%
R 101-33402 Homestead Credit	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
R 101-33416 Police Training Reimbursement	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
R 101-33417 Police State Aid	\$60,000.00	\$0.00	\$0.00	\$60,000.00	0.00%
R 101-33419 Fire Training Reimbursement	\$24,000.00	\$0.00	\$3,456.25	\$20,543.75	14.40%
R 101-33423 Insurance Claim Reimbursement	\$0.00	\$0.00	\$131,626.28	-\$131,626.28	0.00%
R 101-34000 Charges for Services	\$275.00	\$0.00	\$27.50	\$247.50	10.00%
R 101-34010 Maps/Zoning/Ordinance/Pubs	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
R 101-34103 Zoning Permits	\$65,000.00	\$7,000.00	\$39,775.00	\$25,225.00	61.19%
R 101-34104 Plat Check Fee/Subdivision Fee	\$11,000.00	\$7,250.00	\$9,100.00	\$1,900.00	82.73%
R 101-34105 Variances and CUPS/IUPS	\$9,000.00	\$2,250.00	\$9,000.00	\$0.00	100.00%
R 101-34106 Sign Permits	\$500.00	\$100.00	\$100.00	\$400.00	20.00%
R 101-34107 Assessment Search Fees	\$1,800.00	\$225.00	\$720.00	\$1,080.00	40.00%
R 101-34108 Zoning Misc/Penalties	\$1,800.00	\$150.00	\$1,050.00	\$750.00	58.33%
R 101-34112 Septic Permits	\$17,000.00	\$4,195.00	\$13,570.00	\$3,430.00	79.82%
R 101-34201 Fire Department Donations	\$5,200.00	\$1,883.84	\$32,007.06	-\$26,807.06	615.52%
R 101-34202 Fire Contract Services	\$59,000.00	-\$6,093.60	\$77,658.62	-\$18,658.62	131.62%
R 101-34210 Police Contracts	\$96,910.00	\$5,470.92	\$47,523.75	\$49,386.25	49.04%
R 101-34211 Police Donations	\$0.00	\$0.00	\$21,000.00	-\$21,000.00	0.00%
R 101-34213 Police Receipts	\$2,000.00	\$5.00	\$930.50	\$1,069.50	46.53%
R 101-34300 E911 Signs	\$2,500.00	\$0.00	\$1,350.00	\$1,150.00	54.00%
R 101-34700 Park & Rec Donation	\$1,000.00	\$50.00	\$33,390.00	-\$32,390.00	3339.00%
R 101-34741 Concessions - All Depts	\$150.00	\$0.00	\$33.15	\$116.85	22.10%
R 101-34750 CCC/Park User Fee	\$3,000.00	\$925.00	\$2,614.50	\$385.50	87.15%
R 101-34751 Shelter/Beer/Wine Fees	\$300.00	\$75.00	\$75.00	\$225.00	25.00%
R 101-34760 Library Cards	\$800.00	\$218.00	\$685.50	\$114.50	85.69%
R 101-34761 Library Donations	\$300.00	\$0.00	\$3,000.00	-\$2,700.00	1000.00%
R 101-34762 Library Copies	\$300.00	\$91.25	\$250.10	\$49.90	83.37%
R 101-34763 Library Events	\$4,500.00	\$1,770.75	\$1,770.75	\$2,729.25	39.35%
R 101-34768 PAL Foundation - Library	\$2,000.00	\$0.00	\$1,869.46	\$130.54	93.47%
R 101-34769 PAL Foundation - Park	\$10,000.00	\$359.76	\$4,878.26	\$5,121.74	48.78%
R 101-34770 Silver Sneakers	\$18,000.00	\$3,945.30	\$16,651.40	\$1,348.60	92.51%
R 101-34790 Park Dedication Fees	\$29,000.00	\$0.00	\$9,000.00	\$20,000.00	31.03%
R 101-34800 Park & Rec Activity Fees	\$2,500.00	\$0.00	\$4.00	\$2,496.00	0.16%
R 101-34801 Park&Rec Taxable Activity Fees	\$500.00	\$163.00	\$1,244.00	-\$744.00	248.80%
R 101-34803 Recreation-Misc. Receipts	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
R 101-34806 Weight Room Fees	\$28,500.00	\$6,150.00	\$24,872.00	\$3,628.00	87.27%
R 101-34807 Volleyball Fees	\$0.00	\$0.00	\$8.00	-\$8.00	0.00%
R 101-34810 Pickle Ball Fees	\$20,000.00	\$3,330.00	\$13,760.01	\$6,239.99	68.80%
R 101-34940 Cemetery Lots	\$5,300.00	\$800.00	\$5,900.00	-\$600.00	111.32%
R 101-34941 Cemetery Openings	\$4,000.00	\$900.00	\$3,450.00	\$550.00	86.25%
R 101-34942 Cemetery Other	\$450.00	\$0.00	\$250.00	\$200.00	55.56%
R 101-34950 Public Works Revenue	\$3,000.00	\$200.00	\$24,590.60	-\$21,590.60	819.69%
R 101-34952 County Joint Facility Payments	\$35,000.00	\$0.00	\$28,191.03	\$6,808.97	80.55%
R 101-34953 Recycling Revenues	\$500.00	\$0.00	\$315.60	\$184.40	63.12%
R 101-35100 Court Fines - Police	\$12,500.00	\$1,756.46	\$9,341.97	\$3,158.03	74.74%
R 101-35103 Library Fines	\$300.00	\$8.00	\$53.50	\$246.50	17.83%

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
R 101-35105 Restitution Receipts	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
R 101-36200 Miscellaneous Revenues	\$7,000.00	\$1,597,892.69	\$1,667,272.29	-\$1,660,272.29	23818.18%
R 101-36201 Misc Reimbursements	\$0.00	\$803.34	\$9,665.63	-\$9,665.63	0.00%
R 101-36202 LIBRARY GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00%
R 101-36210 Interest Earnings	\$180,000.00	\$12,183.97	\$87,895.20	\$92,104.80	48.83%
R 101-36230 Contributions and Donations	\$0.00	\$0.00	\$1,500.00	-\$1,500.00	0.00%
R 101-36256 Sp Assess P-Daggett Pine/Other	\$10,035.00	\$0.00	\$0.00	\$10,035.00	0.00%
R 101-36257 Sp Assess I-Daggett Pine/Other	\$4,293.00	\$0.00	\$0.00	\$4,293.00	0.00%
R 101-39300 Proceeds-Gen Long-term Debt	\$1,495,834.00	\$0.00	\$1,193,997.50	\$301,836.50	79.82%
101 GENERAL FUND	\$6,334,702.00	\$3,092,487.80	\$5,133,550.35	\$1,201,151.65	
301 DEBT SERVICE FUND					
R 301-31308 2006 Series B Levy	\$0.00	\$70.63	\$70.63	-\$70.63	0.00%
R 301-31310 2012 Series A Levy	\$0.00	\$0.00	\$106.34	-\$106.34	0.00%
R 301-31311 2015 GO Equip Certs 2015B	\$0.00	\$0.23	\$25.45	-\$25.45	0.00%
R 301-31313 2018 ROADS-EST BOND LEVY	\$102,992.00	\$36,988.56	\$38,679.45	\$64,312.55	37.56%
R 301-31317 2019A City Hall/Police	\$314,875.00	\$113,085.16	\$118,252.56	\$196,622.44	37.56%
R 301-31318 2021 GO Equip Cert Series 2021	\$139,125.00	\$49,982.14	\$52,335.33	\$86,789.67	37.62%
R 301-31319 2022A Fire Truck	\$126,327.00	\$45,368.50	\$47,464.17	\$78,862.83	37.57%
R 301-31320 2022A Road Projects	\$41,264.00	\$14,818.47	\$15,500.56	\$25,763.44	37.56%
R 301-31322 2025 Road Project Bonds	\$100,000.00	\$35,994.69	\$38,125.31	\$61,874.69	38.13%
R 301-31900 Penalties and Interest DelTax	\$0.00	\$0.00	\$308.85	-\$308.85	0.00%
R 301-36100 Sp Ass Prin 2025 Roads	\$10,785.00	\$0.00	\$241.30	\$10,543.70	2.24%
R 301-36101 Sp Ass Int 2025 Roads	\$5,591.00	\$0.00	\$174.82	\$5,416.18	3.13%
R 301-36121 Sp Assess Prin 2022 Roads	\$11,910.00	\$0.00	\$204.38	\$11,705.62	1.72%
R 301-36122 Sp Assess Int 2022 Roads	\$9,478.00	\$0.00	\$181.00	\$9,297.00	1.91%
R 301-36123 Sp Assess Prin Daggett Bay Rd	\$1,530.00	\$0.00	\$0.00	\$1,530.00	0.00%
R 301-36124 Sp Assess Int Daggett Bay Rd	\$260.00	\$0.00	\$0.00	\$260.00	0.00%
R 301-36125 Sp Assess Prin 2026 Roads	\$44,083.00	\$0.00	\$0.00	\$44,083.00	0.00%
R 301-36126 Sp Assess Int 2026 Roads	\$26,032.00	\$0.00	\$0.00	\$26,032.00	0.00%
301 DEBT SERVICE FUND	\$934,252.00	\$296,308.38	\$311,670.15	\$622,581.85	
502 ECONOMIC DEVELOPMENT FUND					
R 502-31000 General Property Taxes	\$18,100.00	\$6,513.72	\$6,818.99	\$11,281.01	37.67%
502 ECONOMIC DEVELOPMENT FUND	\$18,100.00	\$6,513.72	\$6,818.99	\$11,281.01	
601 SEWER OPERATING FUND					
R 601-31000 General Property Taxes	\$247,053.00	\$88,420.85	\$91,108.44	\$155,944.56	36.88%
R 601-34410 Unallocated Reserves	\$0.00	\$2,726.50	\$1,996.70	-\$1,996.70	0.00%
R 601-36104 Penalty & Interest	\$1,500.00	\$187.52	\$840.38	\$659.62	56.03%
R 601-36200 Miscellaneous Revenues	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
R 601-37200 User Fee	\$433,000.00	\$35,835.14	\$226,840.54	\$206,159.46	52.39%
R 601-37250 Sewer Connection Payments	\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
601 SEWER OPERATING FUND	\$728,053.00	\$127,170.01	\$320,786.06	\$407,266.94	
651 SEWER RESTRICTED SINKING FUND					
R 651-31306 2003 Disposal System Levy	\$0.00	\$274.86	\$281.37	-\$281.37	0.00%
R 651-31312 2017 GO Sewer Rev Imp Bonds	\$120,698.00	\$43,347.93	\$45,334.07	\$75,363.93	37.56%
R 651-31321 2022A Sewer Bonds	\$135,822.00	\$48,779.85	\$51,042.73	\$84,779.27	37.58%
R 651-36104 Penalty & Interest	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
R 651-36210 Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
651 SEWER RESTRICTED SINKING FUND	\$258,520.00	\$92,402.64	\$96,658.17	\$161,861.83	
	\$8,273,627.00	\$3,614,882.55	\$5,869,483.72	\$2,404,143.28	

City of Crosslake

Expenditures-All Depts.

JUNE

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
101 GENERAL FUND					
41110 Council					
E 101-41110-099 Mayor and City Council	\$48,300.00	\$2,810.00	\$17,620.00	\$30,680.00	36.48%
E 101-41110-122 FICA	\$3,695.00	\$215.80	\$1,352.27	\$2,342.73	36.60%
E 101-41110-124 PFML	\$226.00	\$10.97	\$57.01	\$168.99	25.23%
E 101-41110-151 Workers Comp Insurance	\$77.00	\$0.00	\$56.00	\$21.00	72.73%
E 101-41110-200 Office Supplies	\$500.00	\$0.00	\$185.10	\$314.90	37.02%
E 101-41110-208 Instruction Fees	\$6,460.00	\$0.00	\$1,932.19	\$4,527.81	29.91%
E 101-41110-321 Communications-Cellular	\$600.00	\$50.51	\$252.61	\$347.39	42.10%
E 101-41110-331 Travel Expenses	\$1,500.00	\$0.00	\$218.95	\$1,281.05	14.60%
E 101-41110-360 Insurance	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
E 101-41110-430 Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-41110-433 Dues/Contracts/Subscription	\$1,174.00	\$73.50	\$471.00	\$703.00	40.12%
41110 Council	\$63,182.00	\$3,160.78	\$22,145.13	\$41,036.87	
41400 Administration					
E 101-41400-100 Wages - Dept Heads	\$137,696.00	\$10,592.00	\$63,552.00	\$74,144.00	46.15%
E 101-41400-109 City Clerk/Admin Asst	\$101,561.00	\$7,812.38	\$46,904.28	\$54,656.72	46.18%
E 101-41400-116 Treasurer/Deputy Clerk	\$85,134.00	\$6,518.40	\$39,084.28	\$46,049.72	45.91%
E 101-41400-121 PERA	\$24,180.00	\$1,869.20	\$11,210.99	\$12,969.01	46.36%
E 101-41400-122 FICA	\$24,692.00	\$1,622.24	\$9,729.41	\$14,962.59	39.40%
E 101-41400-124 PFML	\$1,419.00	\$97.18	\$582.86	\$836.14	41.08%
E 101-41400-131 Employer Paid Health	\$36,039.00	\$3,003.28	\$18,019.68	\$18,019.32	50.00%
E 101-41400-132 Employer Paid Disability	\$539.00	\$42.30	\$253.80	\$285.20	47.09%
E 101-41400-133 Employer Paid Dental	\$1,982.00	\$165.15	\$990.90	\$991.10	49.99%
E 101-41400-134 Employer Paid Life	\$259.00	\$21.60	\$129.60	\$129.40	50.04%
E 101-41400-151 Workers Comp Insurance	\$1,425.00	\$0.00	\$876.00	\$549.00	61.47%
E 101-41400-152 Health Savings Account Cont	\$13,600.00	\$0.00	\$5,775.00	\$7,825.00	42.46%
E 101-41400-200 Office Supplies	\$3,750.00	\$536.16	\$2,002.36	\$1,747.64	53.40%
E 101-41400-208 Instruction Fees	\$4,000.00	\$0.00	\$480.42	\$3,519.58	12.01%
E 101-41400-210 Operating Supplies	\$750.00	\$25.00	\$110.06	\$639.94	14.67%
E 101-41400-220 Repair/Maint Supply - Equip	\$7,000.00	\$493.33	\$2,959.98	\$4,040.02	42.29%
E 101-41400-320 Communications	\$3,000.00	\$213.77	\$1,303.87	\$1,696.13	43.46%
E 101-41400-321 Communications-Cellular	\$1,350.00	\$110.51	\$552.61	\$797.39	40.93%
E 101-41400-322 Postage	\$1,000.00	\$171.32	\$342.53	\$657.47	34.25%
E 101-41400-331 Travel Expenses	\$1,500.00	\$49.30	\$622.02	\$877.98	41.47%
E 101-41400-340 Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-41400-341 Newsletter Expenditures	\$750.00	\$0.00	\$31.56	\$718.44	4.21%
E 101-41400-351 Legal Notices Publishing	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
E 101-41400-413 Office Equipment Rental/Re	\$350.00	\$0.00	\$0.00	\$350.00	0.00%
E 101-41400-430 Miscellaneous	\$350.00	\$0.00	\$170.96	\$179.04	48.85%
E 101-41400-433 Dues/Contracts/Subscription	\$5,420.00	\$479.36	\$4,233.90	\$1,186.10	78.12%
E 101-41400-443 Sales Tax	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
E 101-41400-500 Capital Outlay -	\$12,300.00	\$0.00	\$8,304.62	\$3,995.38	67.52%
E 101-41400-600 Principal	\$2,450.00	\$418.39	\$1,227.35	\$1,222.65	50.10%
E 101-41400-610 Interest	\$406.00	\$67.67	\$210.71	\$195.29	51.90%
41400 Administration	\$473,752.00	\$34,308.54	\$219,661.75	\$254,090.25	
41410 Elections					
E 101-41410-105 Part-time or Intern Wages	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
E 101-41410-124 PFML	\$66.00	\$0.00	\$0.00	\$66.00	0.00%
E 101-41410-210 Operating Supplies	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-41410-351 Legal Notices Publishing	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
E 101-41410-430 Miscellaneous	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
41410 Elections	\$16,716.00	\$0.00	\$0.00	\$16,716.00	
41600 Audit/Legal Services					
E 101-41600-301 Auditing and Acct g Services	\$42,000.00	\$1,050.00	\$38,912.50	\$3,087.50	92.65%
E 101-41600-304 Legal Fees (Civil)	\$22,000.00	\$1,923.80	\$5,902.39	\$16,097.61	26.83%
E 101-41600-307 Legal Fees (Labor)	\$35,000.00	\$1,496.00	\$2,768.00	\$32,232.00	7.91%
41600 Audit/Legal Services	\$99,000.00	\$4,469.80	\$47,582.89	\$51,417.11	
41910 Planning and Zoning					
E 101-41910-100 Wages - Dept Heads	\$94,557.00	\$7,273.60	\$43,056.40	\$51,500.60	45.53%
E 101-41910-115 Admin Asst or Program Fac	\$153,866.00	\$6,020.80	\$38,770.81	\$115,095.19	25.20%
E 101-41910-121 PERA	\$13,385.00	\$997.08	\$9,432.56	\$3,952.44	70.47%
E 101-41910-122 FICA	\$18,818.00	\$897.29	\$5,457.32	\$13,360.68	29.00%
E 101-41910-124 PFML	\$1,082.00	\$51.84	\$318.90	\$763.10	29.47%
E 101-41910-131 Employer Paid Health	\$51,861.00	\$3,480.41	\$18,356.11	\$33,504.89	35.39%
E 101-41910-132 Employer Paid Disability	\$399.00	\$13.68	\$170.08	\$228.92	42.63%
E 101-41910-133 Employer Paid Dental	\$2,692.00	\$190.21	\$1,158.34	\$1,533.66	43.03%
E 101-41910-134 Employer Paid Life	\$259.00	\$14.40	\$93.60	\$165.40	36.14%
E 101-41910-151 Workers Comp Insurance	\$1,037.00	\$0.00	\$1,033.00	\$4.00	99.61%
E 101-41910-152 Health Savings Account Cont	\$17,000.00	\$0.00	\$4,950.00	\$12,050.00	29.12%
E 101-41910-200 Office Supplies	\$2,500.00	\$51.55	\$566.24	\$1,933.76	22.65%
E 101-41910-208 Instruction Fees	\$5,000.00	\$0.00	\$3,285.43	\$1,714.57	65.71%
E 101-41910-210 Operating Supplies	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
E 101-41910-212 Motor Fuels	\$300.00	\$47.74	\$88.69	\$211.31	29.56%
E 101-41910-220 Repair/Maint Supply - Equip	\$5,000.00	\$478.33	\$3,128.50	\$1,871.50	62.57%
E 101-41910-221 Repair/Maint Vehicles	\$500.00	\$0.00	\$1,245.98	-\$745.98	249.20%
E 101-41910-258 Uniform - Department Head	\$600.00	\$199.95	\$199.95	\$400.05	33.33%
E 101-41910-259 Uniform - Staff	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-41910-303 Engineering Fees	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
E 101-41910-304 Legal Fees (Civil)	\$6,000.00	\$871.50	\$4,589.50	\$1,410.50	76.49%
E 101-41910-320 Communications	\$2,600.00	\$213.77	\$1,303.85	\$1,296.15	50.15%
E 101-41910-321 Communications-Cellular	\$1,080.00	\$75.46	\$354.31	\$725.69	32.81%
E 101-41910-322 Postage	\$750.00	\$171.33	\$342.54	\$407.46	45.67%
E 101-41910-331 Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-41910-332 Travel Exp or P/Z Comm Py	\$5,000.00	\$0.00	\$1,800.00	\$3,200.00	36.00%
E 101-41910-340 Advertising	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
E 101-41910-351 Legal Notices Publishing	\$1,600.00	\$43.52	\$279.48	\$1,320.52	17.47%
E 101-41910-352 Filing Fees	\$900.00	\$46.00	\$414.00	\$486.00	46.00%
E 101-41910-360 Insurance	\$5,114.00	\$0.00	\$0.00	\$5,114.00	0.00%
E 101-41910-387 Septic Inspections/Design	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
E 101-41910-413 Office Equipment Rental/Re	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-41910-430 Miscellaneous	\$300.00	\$0.00	\$47.47	\$252.53	15.82%
E 101-41910-433 Dues/Contracts/Subsription	\$2,000.00	\$241.51	\$1,418.54	\$581.46	70.93%
E 101-41910-443 Sales Tax	\$20.00	\$0.00	\$3.50	\$16.50	17.50%
E 101-41910-452 Refund	\$500.00	\$0.00	\$1,500.00	-\$1,000.00	300.00%
E 101-41910-470 Consultant Fees	\$5,500.00	\$0.00	\$2,200.00	\$3,300.00	40.00%
E 101-41910-500 Capital Outlay -	\$19,059.00	\$4,000.00	\$16,549.62	\$2,509.38	86.83%
E 101-41910-600 Principal	\$2,450.00	\$418.40	\$1,227.36	\$1,222.64	50.10%
E 101-41910-610 Interest	\$406.00	\$67.67	\$210.71	\$195.29	51.90%
41910 Planning and Zoning	\$435,035.00	\$25,866.04	\$163,552.79	\$271,482.21	
41940 General Government					
E 101-41940-199 Employee Recognition	\$4,000.00	\$0.00	\$67.50	\$3,932.50	1.69%
E 101-41940-210 Operating Supplies	\$2,700.00	\$616.84	\$1,432.56	\$1,267.44	53.06%
E 101-41940-220 Repair/Maint Supply - Equip	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-41940-223 Bldg Repair Suppl/Maintena	\$7,000.00	\$814.72	\$2,194.36	\$4,805.64	31.35%
E 101-41940-316 Security Monitoring	\$1,750.00	\$1,607.64	\$1,607.64	\$142.36	91.87%

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
E 101-41940-320 Communications	\$1,100.00	\$87.52	\$525.72	\$574.28	47.79%
E 101-41940-335 Background Checks	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-41940-336 Short Term Rental	\$44,544.00	\$19.24	\$1,893.86	\$42,650.14	4.25%
E 101-41940-351 Legal Notices Publishing	\$600.00	\$0.00	\$219.17	\$380.83	36.53%
E 101-41940-354 Ordinance Codification	\$4,000.00	\$0.00	\$1,019.81	\$2,980.19	25.50%
E 101-41940-360 Insurance	\$25,192.00	\$0.00	\$29,213.87	-\$4,021.87	115.96%
E 101-41940-381 Electric Utilities	\$12,000.00	\$1,370.00	\$6,059.00	\$5,941.00	50.49%
E 101-41940-383 Gas Utilities	\$3,500.00	\$154.71	\$1,148.65	\$2,351.35	32.82%
E 101-41940-384 Refuse/Garbage Disposal	\$1,000.00	\$78.85	\$381.73	\$618.27	38.17%
E 101-41940-385 Sewer Utility	\$780.00	\$65.00	\$325.00	\$455.00	41.67%
E 101-41940-389 Generator Expense	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
E 101-41940-405 Cleaning Services	\$14,000.00	\$758.33	\$3,791.65	\$10,208.35	27.08%
E 101-41940-430 Miscellaneous	\$2,000.00	\$672.00	\$950.65	\$1,049.35	47.53%
E 101-41940-433 Dues/Contracts/Subscription	\$12,967.00	\$1,865.88	\$11,139.83	\$1,827.17	85.91%
E 101-41940-438 Initiative Foundation	\$1,650.00	\$0.00	\$1,650.00	\$0.00	100.00%
E 101-41940-442 Safety Prog/Equipment	\$16,225.00	\$0.00	\$8,133.85	\$8,091.15	50.13%
E 101-41940-443 Sales Tax	\$10.00	\$0.00	\$0.00	\$10.00	0.00%
E 101-41940-456 Fireworks	\$15,000.00	\$0.00	\$15,000.00	\$0.00	100.00%
E 101-41940-490 Donations to Civic Org s	\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.00%
E 101-41940-493 Pass Thru Donations	\$0.00	\$0.00	\$1,556,822.64	-\$1,556,822.64	0.00%
E 101-41940-500 Capital Outlay -	\$30,000.00	-\$4,000.00	\$1,449.93	\$28,550.07	4.83%
E 101-41940-553 Capital Outlay - Other	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
41940 General Government	\$305,418.00	\$4,110.73	\$1,645,027.42	-\$1,339,609.42	
42110 Police Administration					
E 101-42110-100 Wages - Dept Heads	\$108,285.00	\$8,328.86	\$49,973.16	\$58,311.84	46.15%
E 101-42110-105 Part-time or Intern Wages	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 101-42110-115 Admin Asst or Program Fac	\$63,648.00	\$4,896.00	\$19,552.80	\$44,095.20	30.72%
E 101-42110-117 Police Officers - Full-time	\$421,594.00	\$33,054.18	\$200,092.04	\$221,501.96	47.46%
E 101-42110-119 Sergeant Wages	\$96,886.00	\$7,452.80	\$44,716.80	\$52,169.20	46.15%
E 101-42110-121 PERA	\$115,977.00	\$9,011.13	\$53,640.55	\$62,336.45	46.25%
E 101-42110-122 FICA	\$13,979.00	\$873.20	\$4,517.88	\$9,461.12	32.32%
E 101-42110-124 PFML	\$3,044.00	\$209.54	\$1,225.72	\$1,818.28	40.27%
E 101-42110-131 Employer Paid Health	\$134,488.00	\$13,258.33	\$79,549.98	\$54,938.02	59.15%
E 101-42110-132 Employer Paid Disability	\$1,111.00	\$86.50	\$519.00	\$592.00	46.71%
E 101-42110-133 Employer Paid Dental	\$7,459.00	\$607.58	\$3,645.48	\$3,813.52	48.87%
E 101-42110-134 Employer Paid Life	\$691.00	\$57.60	\$345.60	\$345.40	50.01%
E 101-42110-151 Workers Comp Insurance	\$32,344.00	\$0.00	\$26,588.00	\$5,756.00	82.20%
E 101-42110-152 Health Savings Account Cont	\$44,200.00	\$0.00	\$23,100.00	\$21,100.00	52.26%
E 101-42110-200 Office Supplies	\$600.00	\$2.80	\$208.60	\$391.40	34.77%
E 101-42110-208 Instruction Fees	\$8,000.00	\$0.00	\$2,440.00	\$5,560.00	30.50%
E 101-42110-209 Physicals	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
E 101-42110-210 Operating Supplies	\$5,500.00	\$989.63	\$1,474.79	\$4,025.21	26.81%
E 101-42110-212 Motor Fuels	\$22,000.00	\$1,827.68	\$6,653.18	\$15,346.82	30.24%
E 101-42110-214 Auto Expense- Squad Vehicl	\$10,000.00	\$717.76	\$14,150.14	-\$4,150.14	141.50%
E 101-42110-220 Repair/Maint Supply - Equip	\$5,000.00	-\$9.99	\$1,157.10	\$3,842.90	23.14%
E 101-42110-223 Bldg Repair Suppl/Maintena	\$600.00	\$1,433.11	\$1,906.91	-\$1,306.91	317.82%
E 101-42110-258 Uniform - Department Head	\$900.00	\$0.00	\$414.84	\$485.16	46.09%
E 101-42110-259 Uniform - Staff	\$5,400.00	\$522.89	\$2,903.64	\$2,496.36	53.77%
E 101-42110-270 Ammunition	\$2,500.00	\$0.00	\$2,500.00	\$0.00	100.00%
E 101-42110-281 Tactical Team	\$8,000.00	\$112.83	\$6,379.24	\$1,620.76	79.74%
E 101-42110-282 Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-42110-283 Forfeiture Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-42110-319 Grant/Donation Expenditure	\$0.00	\$1,000.08	\$35,779.59	-\$35,779.59	0.00%
E 101-42110-320 Communications	\$5,900.00	\$483.25	\$2,954.68	\$2,945.32	50.08%
E 101-42110-321 Communications-Cellular	\$6,500.00	\$704.15	\$3,478.21	\$3,021.79	53.51%

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
E 101-42110-322 Postage	\$400.00	\$25.94	\$144.52	\$255.48	36.13%
E 101-42110-331 Travel Expenses	\$5,000.00	\$0.00	\$1,011.35	\$3,988.65	20.23%
E 101-42110-360 Insurance	\$35,092.00	\$0.00	\$36,106.15	-\$1,014.15	102.89%
E 101-42110-405 Cleaning Services	\$4,800.00	\$216.67	\$1,283.35	\$3,516.65	26.74%
E 101-42110-413 Office Equipment Rental/Re	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-42110-430 Miscellaneous	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
E 101-42110-433 Dues/Contracts/Subsorption	\$61,222.00	\$1,142.39	\$17,675.06	\$43,546.94	28.87%
E 101-42110-443 Sales Tax	\$40.00	\$2.00	\$8.00	\$32.00	20.00%
E 101-42110-460 Fines/Fees Reimburse	\$8,000.00	\$0.00	\$8,266.74	-\$266.74	103.33%
E 101-42110-500 Capital Outlay -	\$32,200.00	\$0.00	\$14,888.97	\$17,311.03	46.24%
E 101-42110-550 Capital Outlay -	\$69,238.00	\$0.00	\$61,985.94	\$7,252.06	89.53%
E 101-42110-600 Principal	\$538.00	\$44.62	\$221.70	\$316.30	41.21%
E 101-42110-610 Interest	\$89.00	\$7.64	\$39.60	\$49.40	44.49%
42110 Police Administration	\$1,344,925.00	\$87,059.17	\$731,499.31	\$613,425.69	
42280 Fire Administration					
E 101-42280-100 Wages - Dept Heads	\$101,275.00	\$7,790.42	\$53,501.68	\$47,773.32	52.83%
E 101-42280-107 Fire Calls or Services	\$140,000.00	\$26,980.00	\$101,576.00	\$38,424.00	72.55%
E 101-42280-121 PERA	\$17,926.00	\$1,378.90	\$8,273.40	\$9,652.60	46.15%
E 101-42280-122 FICA	\$12,178.00	\$2,157.89	\$8,272.56	\$3,905.44	67.93%
E 101-42280-124 PFML	\$1,062.00	\$135.58	\$529.11	\$532.89	49.82%
E 101-42280-131 Employer Paid Health	\$24,612.00	\$2,051.01	\$12,306.06	\$12,305.94	50.00%
E 101-42280-132 Employer Paid Disability	\$168.00	\$13.14	\$78.84	\$89.16	46.93%
E 101-42280-133 Employer Paid Dental	\$1,497.00	\$124.71	\$748.26	\$748.74	49.98%
E 101-42280-134 Employer Paid Life	\$86.00	\$7.20	\$43.20	\$42.80	50.23%
E 101-42280-151 Workers Comp Insurance	\$9,571.00	\$0.00	\$7,111.00	\$2,460.00	74.30%
E 101-42280-152 Health Savings Account Cont	\$6,800.00	\$0.00	\$3,300.00	\$3,500.00	48.53%
E 101-42280-200 Office Supplies	\$275.00	\$0.00	\$676.11	-\$401.11	245.86%
E 101-42280-208 Instruction Fees	\$20,000.00	\$2,187.00	\$18,435.20	\$1,564.80	92.18%
E 101-42280-209 Physicals	\$4,000.00	\$0.00	\$4,630.00	-\$630.00	115.75%
E 101-42280-210 Operating Supplies	\$3,000.00	\$0.00	\$1,139.60	\$1,860.40	37.99%
E 101-42280-212 Motor Fuels	\$1,750.00	\$186.12	\$610.52	\$1,139.48	34.89%
E 101-42280-213 Diesel Fuel	\$2,000.00	\$114.11	\$871.70	\$1,128.30	43.59%
E 101-42280-220 Repair/Maint Supply - Equip	\$23,000.00	\$1,637.21	\$7,345.92	\$15,654.08	31.94%
E 101-42280-223 Bldg Repair Suppl/Maintena	\$11,282.00	\$2,910.36	\$14,546.42	-\$3,264.42	128.93%
E 101-42280-233 FIRE PREVENTION	\$3,000.00	\$0.00	\$2,581.14	\$418.86	86.04%
E 101-42280-240 Small Tools and Minor Equip	\$4,000.00	\$1,171.00	\$3,594.83	\$405.17	89.87%
E 101-42280-258 Uniform - Department Head	\$3,500.00	\$338.41	\$2,388.02	\$1,111.98	68.23%
E 101-42280-316 Security Monitoring	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
E 101-42280-319 Grant/Donation Expenditure	\$0.00	\$8,474.76	\$73,990.65	-\$73,990.65	0.00%
E 101-42280-320 Communications	\$3,200.00	\$324.04	\$1,869.16	\$1,330.84	58.41%
E 101-42280-321 Communications-Cellular	\$4,600.00	\$437.81	\$2,189.11	\$2,410.89	47.59%
E 101-42280-322 Postage	\$25.00	\$0.00	\$10.48	\$14.52	41.92%
E 101-42280-331 Travel Expenses	\$5,000.00	\$0.00	\$4,638.81	\$361.19	92.78%
E 101-42280-360 Insurance	\$21,356.00	\$0.00	\$19,936.53	\$1,419.47	93.35%
E 101-42280-381 Electric Utilities	\$8,000.00	\$775.00	\$3,959.00	\$4,041.00	49.49%
E 101-42280-383 Gas Utilities	\$7,000.00	\$124.04	\$4,069.28	\$2,930.72	58.13%
E 101-42280-384 Refuse/Garbage Disposal	\$1,500.00	\$128.26	\$605.68	\$894.32	40.38%
E 101-42280-385 Sewer Utility	\$780.00	\$65.00	\$325.00	\$455.00	41.67%
E 101-42280-405 Cleaning Services	\$2,700.00	\$700.00	\$1,300.00	\$1,400.00	48.15%
E 101-42280-430 Miscellaneous	\$1,000.00	\$0.00	\$25.00	\$975.00	2.50%
E 101-42280-433 Dues/Contracts/Subsorption	\$11,000.00	\$86.99	\$2,792.55	\$8,207.45	25.39%
E 101-42280-443 Sales Tax	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
E 101-42280-491 FDRA City Contribution	\$25,000.00	\$390.00	\$1,974.00	\$23,026.00	7.90%
E 101-42280-500 Capital Outlay -	\$81,574.00	\$41.97	\$16,210.16	\$65,363.84	19.87%
E 101-42280-550 Capital Outlay -	\$394,000.00	\$0.00	\$0.00	\$394,000.00	0.00%

YTD Budget should be at 50%

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Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
42280 Fire Administration	\$960,237.00	\$60,730.93	\$386,454.98	\$573,782.02	
42500 Ambulance Services					
E 101-42500-223 Bldg Repair Suppl/Maintena	\$450.00	\$0.00	\$0.00	\$450.00	0.00%
42500 Ambulance Services	\$450.00	\$0.00	\$0.00	\$450.00	
43000 Public Works (GENERAL)					
E 101-43000-100 Wages - Dept Heads	\$47,018.00	\$3,616.80	\$21,700.80	\$25,317.20	46.15%
E 101-43000-105 Part-time or Intern Wages	\$10,880.00	\$2,268.75	\$3,456.75	\$7,423.25	31.77%
E 101-43000-108 Tech 3/PW Heavy Equip Op	\$222,675.00	\$10,629.60	\$77,444.43	\$145,230.57	34.78%
E 101-43000-121 PERA	\$20,227.00	\$1,070.76	\$7,438.26	\$12,788.74	36.77%
E 101-43000-122 FICA	\$21,464.00	\$1,095.94	\$6,715.80	\$14,748.20	31.29%
E 101-43000-124 PFML	\$1,235.00	\$64.53	\$400.39	\$834.61	32.42%
E 101-43000-131 Employer Paid Health	\$78,495.00	\$3,981.22	\$28,404.76	\$50,090.24	36.19%
E 101-43000-132 Employer Paid Disability	\$447.00	\$35.15	\$210.90	\$236.10	47.18%
E 101-43000-133 Employer Paid Dental	\$3,146.00	\$164.12	\$1,311.82	\$1,834.18	41.70%
E 101-43000-134 Employer Paid Life	\$337.00	\$22.21	\$132.99	\$204.01	39.46%
E 101-43000-151 Workers Comp Insurance	\$8,126.00	\$0.00	\$6,671.00	\$1,455.00	82.09%
E 101-43000-152 Health Savings Account Cont	\$20,400.00	\$0.00	\$12,075.00	\$8,325.00	59.19%
E 101-43000-200 Office Supplies	\$450.00	\$0.00	\$33.22	\$416.78	7.38%
E 101-43000-208 Instruction Fees	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-43000-210 Operating Supplies	\$1,200.00	\$89.19	\$640.27	\$559.73	53.36%
E 101-43000-212 Motor Fuels	\$10,000.00	\$651.24	\$2,339.84	\$7,660.16	23.40%
E 101-43000-213 Diesel Fuel	\$15,000.00	\$1,114.25	\$3,980.33	\$11,019.67	26.54%
E 101-43000-215 Shop Supplies	\$2,750.00	\$0.00	\$240.75	\$2,509.25	8.75%
E 101-43000-220 Repair/Maint Supply - Equip	\$28,000.00	\$791.79	\$28,104.38	-\$104.38	100.37%
E 101-43000-221 Repair/Maint Vehicles	\$20,000.00	\$2,337.94	\$15,350.89	\$4,649.11	76.75%
E 101-43000-222 Tires	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
E 101-43000-223 Bldg Repair Suppl/Maintena	\$10,000.00	\$141.30	\$3,589.64	\$6,410.36	35.90%
E 101-43000-224 Street Maint Materials	\$15,000.00	\$1,024.85	\$5,933.25	\$9,066.75	39.56%
E 101-43000-226 Bridge Materials	\$1,000.00	\$263.23	\$263.23	\$736.77	26.32%
E 101-43000-231 Chemicals/Landscaping	\$2,200.00	\$676.46	\$976.46	\$1,223.54	44.38%
E 101-43000-232 Striping	\$10,000.00	\$185.88	\$185.88	\$9,814.12	1.86%
E 101-43000-235 Signs	\$5,000.00	\$2,628.29	\$6,871.53	-\$1,871.53	137.43%
E 101-43000-240 Small Tools and Minor Equip	\$5,000.00	\$0.00	\$312.27	\$4,687.73	6.25%
E 101-43000-258 Uniform - Department Head	\$600.00	\$0.00	\$119.98	\$480.02	20.00%
E 101-43000-259 Uniform - Staff	\$1,750.00	\$0.00	\$500.00	\$1,250.00	28.57%
E 101-43000-303 Engineering Fees	\$15,000.00	\$1,634.00	\$2,894.00	\$12,106.00	19.29%
E 101-43000-304 Legal Fees (Civil)	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-43000-316 Security Monitoring	\$750.00	\$0.00	\$103.40	\$646.60	13.79%
E 101-43000-320 Communications	\$2,000.00	\$141.44	\$813.73	\$1,186.27	40.69%
E 101-43000-321 Communications-Cellular	\$1,620.00	\$150.00	\$870.00	\$750.00	53.70%
E 101-43000-322 Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
E 101-43000-331 Travel Expenses	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-43000-340 Advertising	\$300.00	\$0.00	\$24.23	\$275.77	8.08%
E 101-43000-351 Legal Notices Publishing	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
E 101-43000-360 Insurance	\$10,601.00	\$0.00	\$9,831.20	\$769.80	92.74%
E 101-43000-381 Electric Utilities	\$9,500.00	\$433.37	\$4,216.04	\$5,283.96	44.38%
E 101-43000-383 Gas Utilities	\$6,000.00	\$55.22	\$3,805.44	\$2,194.56	63.42%
E 101-43000-384 Refuse/Garbage Disposal	\$1,600.00	\$154.82	\$687.02	\$912.98	42.94%
E 101-43000-385 Sewer Utility	\$600.00	\$30.55	\$366.60	\$233.40	61.10%
E 101-43000-405 Cleaning Services	\$5,640.00	\$305.50	\$1,527.50	\$4,112.50	27.08%
E 101-43000-413 Office Equipment Rental/Re	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-43000-430 Miscellaneous	\$1,500.00	\$80.00	\$295.52	\$1,204.48	19.70%
E 101-43000-433 Dues/Contracts/Subscription	\$4,330.00	\$187.50	\$633.50	\$3,696.50	14.63%
E 101-43000-442 Safety Prog/Equipment	\$1,000.00	\$825.00	\$825.00	\$175.00	82.50%

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
E 101-43000-443 Sales Tax	\$400.00	\$17.00	\$65.00	\$335.00	16.25%
E 101-43000-454 Joint Facility County Expens	\$35,000.00	\$1,246.01	\$18,478.62	\$16,521.38	52.80%
E 101-43000-500 Capital Outlay -	\$130,000.00	\$0.00	\$0.00	\$130,000.00	0.00%
E 101-43000-550 Capital Outlay -	\$33,850.00	\$4,545.00	\$4,545.00	\$29,305.00	13.43%
E 101-43000-553 Capital Outlay - Other	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
E 101-43000-581 Capital Outlay -Seal Coat	\$23,069.00	\$0.00	\$0.00	\$23,069.00	0.00%
E 101-43000-582 Capital Outlay - Crackfill	\$40,000.00	\$38,756.00	\$38,756.00	\$1,244.00	96.89%
E 101-43000-585 Capital Outl - 2026 Road Co	\$1,335,075.00	\$4,712.50	\$36,054.48	\$1,299,020.52	2.70%
43000 Public Works (GENERAL)	\$2,243,135.00	\$86,127.41	\$360,197.10	\$1,882,937.90	
43100 Cemetery					
E 101-43100-105 Part-time or Intern Wages	\$5,945.00	\$0.00	\$0.00	\$5,945.00	0.00%
E 101-43100-122 FICA	\$455.00	\$0.00	\$0.00	\$455.00	0.00%
E 101-43100-124 PFML	\$26.00	\$0.00	\$0.00	\$26.00	0.00%
E 101-43100-210 Operating Supplies	\$600.00	\$32.37	\$88.85	\$511.15	14.81%
E 101-43100-220 Repair/Maint Supply - Equip	\$250.00	\$126.97	\$126.97	\$123.03	50.79%
E 101-43100-360 Insurance	\$102.00	\$0.00	\$87.50	\$14.50	85.78%
E 101-43100-381 Electric Utilities	\$350.00	\$40.73	\$212.91	\$137.09	60.83%
E 101-43100-430 Miscellaneous	\$1,700.00	\$0.00	\$13.52	\$1,686.48	0.80%
E 101-43100-500 Capital Outlay -	\$15,750.00	\$0.00	\$3,779.59	\$11,970.41	24.00%
43100 Cemetery	\$25,178.00	\$200.07	\$4,309.34	\$20,868.66	
43160 Public Works - Street Lighting					
E 101-43160-381 Electric Utilities	\$6,211.00	\$491.00	\$2,563.66	\$3,647.34	41.28%
43160 Public Works - Street Lighting	\$6,211.00	\$491.00	\$2,563.66	\$3,647.34	
45100 Park and Recreation (GENERAL)					
E 101-45100-100 Wages - Dept Heads	\$93,850.00	\$7,219.20	\$43,345.20	\$50,504.80	46.19%
E 101-45100-105 Part-time or Intern Wages	\$41,600.00	\$1,637.00	\$11,032.50	\$30,567.50	26.52%
E 101-45100-111 Parks & Rec Summer Wages	\$7,994.00	\$0.00	\$0.00	\$7,994.00	0.00%
E 101-45100-115 Admin Asst or Program Fac	\$52,374.00	\$4,047.69	\$24,291.01	\$28,082.99	46.38%
E 101-45100-118 Parks & Rec Equip Op Wage	\$121,618.00	\$9,355.20	\$56,194.19	\$65,423.81	46.21%
E 101-45100-121 PERA	\$24,205.00	\$1,669.43	\$10,105.73	\$14,099.27	41.75%
E 101-45100-122 FICA	\$24,284.00	\$1,406.05	\$8,521.60	\$15,762.40	35.09%
E 101-45100-124 PFML	\$1,397.00	\$86.84	\$525.65	\$871.35	37.63%
E 101-45100-131 Employer Paid Health	\$58,014.00	\$4,834.53	\$29,007.18	\$29,006.82	50.00%
E 101-45100-132 Employer Paid Disability	\$445.00	\$34.87	\$174.35	\$270.65	39.18%
E 101-45100-133 Employer Paid Dental	\$4,490.00	\$374.13	\$2,244.78	\$2,245.22	50.00%
E 101-45100-134 Employer Paid Life	\$346.00	\$28.80	\$172.80	\$173.20	49.94%
E 101-45100-140 Unemployment	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-45100-151 Workers Comp Insurance	\$9,349.00	\$0.00	\$5,675.00	\$3,674.00	60.70%
E 101-45100-152 Health Savings Account Cont	\$17,000.00	\$0.00	\$8,250.00	\$8,750.00	48.53%
E 101-45100-200 Office Supplies	\$350.00	\$66.75	\$467.47	-\$117.47	133.56%
E 101-45100-208 Instruction Fees	\$500.00	\$0.00	\$105.00	\$395.00	21.00%
E 101-45100-210 Operating Supplies	\$4,000.00	\$191.50	\$1,284.55	\$2,715.45	32.11%
E 101-45100-212 Motor Fuels	\$4,300.00	\$185.43	\$780.21	\$3,519.79	18.14%
E 101-45100-213 Diesel Fuel	\$3,000.00	\$0.00	\$543.79	\$2,456.21	18.13%
E 101-45100-220 Repair/Maint Supply - Equip	\$12,000.00	\$1,247.79	\$5,418.65	\$6,581.35	45.16%
E 101-45100-221 Repair/Maint Vehicles	\$1,800.00	\$115.08	\$340.94	\$1,459.06	18.94%
E 101-45100-223 Bldg Repair Suppl/Maintena	\$22,000.00	\$825.99	\$10,438.34	\$11,561.66	47.45%
E 101-45100-231 Chemicals/Landscaping	\$4,000.00	\$148.46	\$3,571.76	\$428.24	89.29%
E 101-45100-235 Signs	\$400.00	\$159.50	\$159.50	\$240.50	39.88%
E 101-45100-240 Small Tools and Minor Equip	\$1,500.00	\$110.75	\$1,059.04	\$440.96	70.60%
E 101-45100-254 Concessions - Pop & Food	\$5.00	\$0.00	\$0.00	\$5.00	0.00%
E 101-45100-258 Uniform - Department Head	\$500.00	\$275.40	\$546.07	-\$46.07	109.21%
E 101-45100-259 Uniform - Staff	\$1,000.00	\$145.00	\$443.43	\$556.57	44.34%
E 101-45100-303 Engineering Fees	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
E 101-45100-304 Legal Fees (Civil)	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-45100-309 Tennis	\$1,000.00	\$0.00	\$69.94	\$930.06	6.99%
E 101-45100-310 Program Supplies	\$1,500.00	\$64.98	\$464.06	\$1,035.94	30.94%
E 101-45100-311 Softball/Baseball	\$1,500.00	\$287.30	\$574.15	\$925.85	38.28%
E 101-45100-312 Pickleball	\$0.00	\$0.00	\$63.96	-\$63.96	0.00%
E 101-45100-315 Warm House/Garage Exp	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-45100-316 Security Monitoring	\$1,200.00	\$0.00	\$370.00	\$830.00	30.83%
E 101-45100-317 Soccer/Skating	\$1,000.00	\$287.30	\$473.98	\$526.02	47.40%
E 101-45100-318 Garage (North)	\$1,500.00	\$0.00	\$824.70	\$675.30	54.98%
E 101-45100-319 Grant/Donation Expenditure	\$0.00	\$0.00	\$864.00	-\$864.00	0.00%
E 101-45100-320 Communications	\$7,500.00	\$688.92	\$3,975.47	\$3,524.53	53.01%
E 101-45100-321 Communications-Cellular	\$1,440.00	\$120.00	\$600.00	\$840.00	41.67%
E 101-45100-322 Postage	\$150.00	\$2.22	\$19.77	\$130.23	13.18%
E 101-45100-323 Garage (East)	\$1,000.00	\$0.00	\$774.06	\$225.94	77.41%
E 101-45100-324 Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-45100-331 Travel Expenses	\$500.00	\$40.60	\$40.60	\$459.40	8.12%
E 101-45100-335 Background Checks	\$200.00	\$0.00	\$15.00	\$185.00	7.50%
E 101-45100-340 Advertising	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-45100-351 Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
E 101-45100-360 Insurance	\$22,736.00	\$0.00	\$20,507.47	\$2,228.53	90.20%
E 101-45100-381 Electric Utilities	\$17,500.00	\$1,475.29	\$7,528.53	\$9,971.47	43.02%
E 101-45100-383 Gas Utilities	\$9,000.00	\$469.31	\$7,509.61	\$1,490.39	83.44%
E 101-45100-384 Refuse/Garbage Disposal	\$1,200.00	\$107.34	\$512.35	\$687.65	42.70%
E 101-45100-403 Improvements Other Than B	\$3,800.00	\$210.00	\$1,040.94	\$2,759.06	27.39%
E 101-45100-405 Cleaning Services	\$25,000.00	\$2,666.67	\$13,333.35	\$11,666.65	53.33%
E 101-45100-413 Office Equipment Rental/Re	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-45100-415 Equipment Rental	\$500.00	\$79.00	\$79.00	\$421.00	15.80%
E 101-45100-430 Miscellaneous	\$1,500.00	\$154.10	\$1,133.43	\$366.57	75.56%
E 101-45100-433 Dues/Contracts/Subscription	\$5,100.00	\$323.02	\$2,096.59	\$3,003.41	41.11%
E 101-45100-435 Portables	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
E 101-45100-442 Safety Prog/Equipment	\$1,000.00	\$42.20	\$165.36	\$834.64	16.54%
E 101-45100-443 Sales Tax	\$3,000.00	\$667.00	\$2,637.00	\$363.00	87.90%
E 101-45100-445 Sr Meals Expense	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-45100-448 Weight Room Ins Reimbur	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
E 101-45100-450 Permits or House Burns	\$5.00	\$0.00	\$0.00	\$5.00	0.00%
E 101-45100-452 Refund	\$150.00	\$170.00	\$240.00	-\$90.00	160.00%
E 101-45100-453 80 Acre Development Expen	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
E 101-45100-457 Weight Room Expenses	\$2,500.00	\$398.85	\$873.67	\$1,626.33	34.95%
E 101-45100-459 PAL Foundation Expenditure	\$10,000.00	\$3,259.76	\$8,595.51	\$1,404.49	85.96%
E 101-45100-461 Silver Sneakers	\$8,866.00	\$961.00	\$4,086.00	\$4,780.00	46.09%
E 101-45100-500 Capital Outlay -	\$123,450.00	\$2,983.43	\$36,434.30	\$87,015.70	29.51%
E 101-45100-600 Principal	\$1,036.00	\$85.91	\$426.85	\$609.15	41.20%
E 101-45100-610 Interest	\$130.00	\$11.27	\$59.06	\$70.94	45.43%
45100 Park and Recreation (GENERAL)	\$781,584.00	\$49,720.86	\$341,087.45	\$440,496.55	
45126 Parks and Rec Trails					
E 101-45126-319 Grant/Donation Expenditure	\$0.00	\$12,892.36	\$51,338.36	-\$51,338.36	0.00%
E 101-45126-500 Capital Outlay -	\$50,000.00	\$0.00	-\$4,218.38	\$54,218.38	-8.44%
45126 Parks and Rec Trails	\$50,000.00	\$12,892.36	\$47,119.98	\$2,880.02	
45500 Library					
E 101-45500-101 Assistant	\$33,800.00	\$2,800.00	\$15,875.00	\$17,925.00	46.97%
E 101-45500-121 PERA	\$2,535.00	\$210.01	\$1,190.68	\$1,344.32	46.97%
E 101-45500-122 FICA	\$2,586.00	\$201.11	\$1,140.25	\$1,445.75	44.09%
E 101-45500-124 PFML	\$149.00	\$10.92	\$61.92	\$87.08	41.56%
E 101-45500-151 Workers Comp Insurance	\$336.00	\$0.00	\$1,410.00	-\$1,074.00	419.64%

YTD Budget should be at 50%

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Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
E 101-45500-201 Library Operating Supplies	\$2,500.00	\$0.00	\$489.75	\$2,010.25	19.59%
E 101-45500-202 Library Subscriptions	\$600.00	\$0.00	\$1,111.69	-\$511.69	185.28%
E 101-45500-203 Library Books (Kitchigami)	\$5,000.00	\$529.70	\$3,637.91	\$1,362.09	72.76%
E 101-45500-204 Children s Program Expense	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
E 101-45500-205 Volunteer Appreciation	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-45500-206 Book Sale Expenses	\$100.00	\$0.00	\$150.00	-\$50.00	150.00%
E 101-45500-319 Grant/Donation Expenditure	\$0.00	\$140.45	\$2,196.28	-\$2,196.28	0.00%
E 101-45500-320 Communications	\$1,000.00	\$25.68	\$161.09	\$838.91	16.11%
E 101-45500-322 Postage	\$50.00	\$0.00	\$0.74	\$49.26	1.48%
E 101-45500-413 Office Equipment Rental/Re	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-45500-430 Miscellaneous	\$1,000.00	\$177.29	\$822.80	\$177.20	82.28%
E 101-45500-433 Dues/Contracts/Subscription	\$3,260.00	\$0.00	\$1,733.04	\$1,526.96	53.16%
E 101-45500-443 Sales Tax	\$500.00	\$2.00	\$11.50	\$488.50	2.30%
E 101-45500-452 Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
E 101-45500-459 PAL Foundation Expenditure	\$250.00	\$0.00	\$1,154.78	-\$904.78	461.91%
E 101-45500-500 Capital Outlay -	\$5,900.00	\$974.48	\$4,089.11	\$1,810.89	69.31%
E 101-45500-600 Principal	\$690.00	\$57.27	\$284.55	\$405.45	41.24%
E 101-45500-610 Interest	\$87.00	\$7.52	\$39.40	\$47.60	45.29%
45500 Library	\$62,043.00	\$5,136.43	\$35,560.49	\$26,482.51	
48000 Recycling					
E 101-48000-388 Recycling Expenses	\$500.00	\$50.00	\$150.00	\$350.00	30.00%
48000 Recycling	\$500.00	\$50.00	\$150.00	\$350.00	
101 GENERAL FUND	\$6,867,366.00	\$374,324.12	\$4,006,912.29	\$2,860,453.71	
301 DEBT SERVICE FUND					
47000 \$3,815,000 GO CIP 2019A					
E 301-47000-600 Principal	\$240,000.00	\$0.00	\$240,000.00	\$0.00	100.00%
E 301-47000-610 Interest	\$52,281.00	\$0.00	\$27,340.63	\$24,940.37	52.30%
E 301-47000-620 Fiscal Agent s Fees	\$500.00	\$300.00	\$300.00	\$200.00	60.00%
47000 \$3,815,000 GO CIP 2019A	\$292,781.00	\$300.00	\$267,640.63	\$25,140.37	
47014 2018 Series A Bonds					
E 301-47014-600 Principal	\$95,000.00	\$0.00	\$95,000.00	\$0.00	100.00%
E 301-47014-610 Interest	\$4,631.00	\$0.00	\$3,087.50	\$1,543.50	66.67%
E 301-47014-620 Fiscal Agent s Fees	\$500.00	\$300.00	\$795.00	-\$295.00	159.00%
47014 2018 Series A Bonds	\$100,131.00	\$300.00	\$98,882.50	\$1,248.50	
47015 47015 Series 2015B/2021A					
E 301-47015-600 Principal	\$125,000.00	\$0.00	\$125,000.00	\$0.00	100.00%
E 301-47015-610 Interest	\$8,750.00	\$0.00	\$5,000.00	\$3,750.00	57.14%
E 301-47015-620 Fiscal Agent s Fees	\$500.00	\$300.00	\$795.00	-\$295.00	159.00%
47015 47015 Series 2015B/2021A	\$134,250.00	\$300.00	\$130,795.00	\$3,455.00	
47016 2025 Go Bonds-Roads 2024/2025					
E 301-47016-600 Principal	\$120,000.00	\$0.00	\$0.00	\$120,000.00	0.00%
E 301-47016-610 Interest	\$47,510.00	\$0.00	\$0.00	\$47,510.00	0.00%
E 301-47016-615 Issuance Costs (Other Finan	\$0.00	\$15,000.00	\$30,255.00	-\$30,255.00	0.00%
E 301-47016-620 Fiscal Agent s Fees	\$475.00	\$17,500.00	\$17,995.00	-\$17,520.00	3788.42%
47016 2025 Go Bonds-Roads 2024/2025	\$167,985.00	\$32,500.00	\$48,250.00	\$119,735.00	
47100 2022A ROAD BONDS					
E 301-47100-600 Principal	\$44,000.00	\$0.00	\$44,000.00	\$0.00	100.00%
E 301-47100-610 Interest	\$30,529.00	\$0.00	\$15,264.60	\$15,264.40	50.00%
E 301-47100-620 Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47100 2022A ROAD BONDS	\$74,804.00	\$0.00	\$59,264.60	\$15,539.40	
47101 2022A FIRE TRUCK BONDS					

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
E 301-47101-600 Principal	\$106,000.00	\$0.00	\$106,000.00	\$0.00	100.00%
E 301-47101-610 Interest	\$13,678.00	\$0.00	\$6,839.10	\$6,838.90	50.00%
E 301-47101-620 Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47101 2022A FIRE TRUCK BONDS	\$119,953.00	\$0.00	\$112,839.10	\$7,113.90	
301 DEBT SERVICE FUND	\$889,904.00	\$33,400.00	\$717,671.83	\$172,232.17	
405 TAX INCREMENT FINANCE PROJECTS					
46000 Tax Increment Financing					
E 405-46000-351 Legal Notices Publishing	\$0.00	\$39.27	\$39.27	-\$39.27	0.00%
E 405-46000-646 TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$5,009.00	-\$5,009.00	0.00%
46000 Tax Increment Financing	\$0.00	\$39.27	\$5,048.27	-\$5,048.27	
405 TAX INCREMENT FINANCE PROJECTS	\$0.00	\$39.27	\$5,048.27	-\$5,048.27	
502 ECONOMIC DEVELOPMENT FUND					
46500 Economic Develop mt (GENERAL)					
E 502-46500-430 Miscellaneous	\$18,100.00	\$0.00	\$0.00	\$18,100.00	0.00%
46500 Economic Develop mt (GENERAL)	\$18,100.00	\$0.00	\$0.00	\$18,100.00	
502 ECONOMIC DEVELOPMENT FUND	\$18,100.00	\$0.00	\$0.00	\$18,100.00	
601 SEWER OPERATING FUND					
43200 Sewer					
E 601-43200-100 Wages - Dept Heads	\$47,018.00	\$3,616.80	\$21,700.80	\$25,317.20	46.15%
E 601-43200-114 Sewer Operator Wages	\$120,995.00	\$7,551.40	\$49,123.84	\$71,871.16	40.60%
E 601-43200-121 PERA	\$12,601.00	\$837.60	\$5,311.68	\$7,289.32	42.15%
E 601-43200-122 FICA	\$12,853.00	\$744.26	\$4,761.01	\$8,091.99	37.04%
E 601-43200-124 PFML	\$739.00	\$43.57	\$276.21	\$462.79	37.38%
E 601-43200-131 Employer Paid Health	\$33,490.00	\$2,135.21	\$13,970.67	\$19,519.33	41.72%
E 601-43200-132 Employer Paid Disability	\$254.00	\$12.20	\$73.20	\$180.80	28.82%
E 601-43200-133 Employer Paid Dental	\$1,833.00	\$91.85	\$634.10	\$1,198.90	34.59%
E 601-43200-134 Employer Paid Life	\$160.00	\$13.79	\$83.01	\$76.99	51.88%
E 601-43200-151 Workers Comp Insurance	\$2,798.00	\$0.00	\$2,095.00	\$703.00	74.87%
E 601-43200-152 Health Savings Account Cont	\$10,200.00	\$0.00	\$2,175.00	\$8,025.00	21.32%
E 601-43200-200 Office Supplies	\$500.00	\$0.00	\$308.88	\$191.12	61.78%
E 601-43200-208 Instruction Fees	\$3,000.00	\$0.00	\$699.24	\$2,300.76	23.31%
E 601-43200-210 Operating Supplies	\$3,000.00	\$200.98	\$1,361.40	\$1,638.60	45.38%
E 601-43200-212 Motor Fuels	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 601-43200-213 Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 601-43200-220 Repair/Maint Supply - Equip	\$26,000.00	\$6,425.68	\$18,233.44	\$7,766.56	70.13%
E 601-43200-221 Repair/Maint Vehicles	\$1,500.00	\$0.00	\$98.99	\$1,401.01	6.60%
E 601-43200-222 Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 601-43200-223 Bldg Repair Suppl/Maintena	\$8,000.00	\$0.00	\$504.12	\$7,495.88	6.30%
E 601-43200-229 Oper/Maint - Lift Station	\$18,000.00	\$584.21	\$12,470.20	\$5,529.80	69.28%
E 601-43200-230 Repair/Maint - Collection Sys	\$15,000.00	\$3,178.75	\$5,943.15	\$9,056.85	39.62%
E 601-43200-231 Chemicals/Landscaping	\$25,000.00	\$0.00	\$5,673.82	\$19,326.18	22.70%
E 601-43200-259 Uniform - Staff	\$500.00	\$0.00	\$253.50	\$246.50	50.70%
E 601-43200-303 Engineering Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 601-43200-304 Legal Fees (Civil)	\$250.00	\$0.00	\$727.00	-\$477.00	290.80%
E 601-43200-320 Communications	\$5,500.00	\$142.33	\$852.58	\$4,647.42	15.50%
E 601-43200-321 Communications-Cellular	\$750.00	\$50.51	\$252.61	\$497.39	33.68%
E 601-43200-322 Postage	\$1,250.00	\$329.82	\$676.30	\$573.70	54.10%
E 601-43200-331 Travel Expenses	\$2,300.00	\$0.00	\$1,134.64	\$1,165.36	49.33%
E 601-43200-351 Legal Notices Publishing	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 601-43200-360 Insurance	\$14,878.00	\$0.00	\$13,177.28	\$1,700.72	88.57%
E 601-43200-381 Electric Utilities	\$38,000.00	\$2,188.91	\$11,781.44	\$26,218.56	31.00%
E 601-43200-383 Gas Utilities	\$3,000.00	\$39.35	\$2,219.89	\$780.11	74.00%

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
E 601-43200-406 Lab Testing	\$8,000.00	\$2,226.40	\$6,573.94	\$1,426.06	82.17%
E 601-43200-407 Sludge Disposal	\$37,000.00	\$4,131.20	\$19,743.05	\$17,256.95	53.36%
E 601-43200-420 Depreciation Expense	\$380,161.00	\$0.00	\$0.00	\$380,161.00	0.00%
E 601-43200-430 Miscellaneous	\$200.00	\$0.00	\$34.25	\$165.75	17.13%
E 601-43200-433 Dues/Contracts/Subscription	\$5,480.00	\$90.09	\$939.01	\$4,540.99	17.14%
E 601-43200-442 Safety Prog/Equipment	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 601-43200-443 Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 601-43200-450 Permits or House Burns	\$2,000.00	\$0.00	\$1,450.00	\$550.00	72.50%
E 601-43200-452 Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 601-43200-500 Capital Outlay -	\$255,550.00	\$26,178.84	\$41,936.52	\$213,613.48	16.41%
E 601-43200-553 Capital Outlay - Other	\$5,652.00	\$0.00	\$1,413.00	\$4,239.00	25.00%
43200 Sewer	\$1,108,212.00	\$60,813.75	\$248,662.77	\$859,549.23	
601 SEWER OPERATING FUND	\$1,108,212.00	\$60,813.75	\$248,662.77	\$859,549.23	
651 SEWER RESTRICTED SINKING FUND					
47008 2017 Series A Sewer					
E 651-47008-600 Principal	\$105,000.00	\$0.00	\$105,000.00	\$0.00	100.00%
E 651-47008-610 Interest	\$6,053.00	\$0.00	\$3,577.50	\$2,475.50	59.10%
E 651-47008-620 Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47008 2017 Series A Sewer	\$111,328.00	\$0.00	\$108,577.50	\$2,750.50	
47102 2022A SEWER BONDS					
E 651-47102-600 Principal	\$63,000.00	\$0.00	\$63,000.00	\$0.00	100.00%
E 651-47102-610 Interest	\$66,950.00	\$0.00	\$33,475.10	\$33,474.90	50.00%
E 651-47102-620 Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47102 2022A SEWER BONDS	\$130,225.00	\$0.00	\$96,475.10	\$33,749.90	
651 SEWER RESTRICTED SINKING FUND	\$241,553.00	\$0.00	\$205,052.60	\$36,500.40	
	\$9,125,135.00	\$468,577.14	\$5,183,347.76	\$3,941,787.24	



C.5.

Crosslake Police Department Monthly Report: June 2026

911 Hangup	5	Public Assist	8
Agency Assist	5	Shooting Complaint	1
Alarm	15	Suspicious Activity	3
Animal Complaint	8	Suspicious Person	2
ATV	7	Suspicious Vehicle	1
Background	4	Theft	1
Burning Complaint	1	Traffic Arrest	2
Civil Problem	1	Traffic Warning	74
CSC	1	Traffic Citation	13
Damage To Property	2	Vulnerable Adult	2
Death	2	Warrant Service Attempt	1
Disturbance	3	Welfare Check	3
DOA Natural	1		
Driving Complaint	4		
Ems	43		
Extra Patrol	1		
Fire	1		
Fireworks	1		
Garbage Dumping	1		
Gun Permits	3		
Hazard In Road	9		
Information	4		
Licensing	1		
Motorist Assist	1		
Noise Complaint	4		
Ordinance Violation	16		
Other	1		
Parking Complaint	2		
Property Damage Accident	6	TOTAL	287



Crosslake Police Department
Mission Township
Monthly Report: June 2026

Agency Assist	4
Background	2
Driving Complaint	1
Ems	1
Hazard In Road	1
Information	1
Motorist Assist	2
Noise Complaint	1
Traffic Arrest	1
Traffic Warning	33
Traffic Citation	6

TOTAL: 53



Crosslake Police Department
Manhattan Beach
Monthly Report: June 2026

Agency Assist	1
Traffic Warning	22
Traffic Citation	1

TOTAL: 24

C.4.

City of Crosslake

Balance Sheet

JUNE

Account Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
101 GENERAL FUND						
G 101-10100 Cash	\$5,813,307.63	\$3,134,057.49	\$420,267.92	\$5,219,249.92	\$4,202,878.06	\$6,829,679.49
G 101-10150 Cash - Phone Company Proceed	\$1,874,152.35	\$5,622.18	\$0.00	\$33,913.65	\$0.00	\$1,908,066.00
G 101-10200 Petty Cash	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
G 101-10201 Petty Cash - Library	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
G 101-10450 Interest Receivable on Invest	\$77,417.00	\$0.00	\$0.00	\$0.00	\$0.00	\$77,417.00
G 101-10500 Taxes Receivable-Current	\$66,776.00	\$0.00	\$0.00	\$0.00	\$0.00	\$66,776.00
G 101-10700 Taxes Receivable-Delinquent	\$5,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,002.00
G 101-11500 Accounts Receivable	\$103,791.00	\$0.00	\$0.00	\$0.00	\$0.00	\$103,791.00
G 101-12300 Special Assess Rec-Deferred	\$97,283.00	\$0.00	\$0.00	\$0.00	\$0.00	\$97,283.00
G 101-13100 Due From Other Funds	\$0.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.20
G 101-13200 Due From Other Governments	\$7,205.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,205.00
G 101-15500 Prepaid Items	\$44,670.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44,670.00
G 101-20200 Accounts Payable	-\$83,200.00	\$0.00	\$0.00	\$81,928.55	\$0.00	-\$1,271.45
G 101-20600 Contracts Payable	-\$23,481.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$23,481.00
G 101-21600 Accrued Wages & Salaries Paya	-\$36,552.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$36,552.00
G 101-21701 Federal Withholding	\$0.00	\$11,792.67	\$11,792.67	\$67,679.28	\$67,679.28	\$0.00
G 101-21702 State Withholding	\$0.00	\$6,891.53	\$6,891.53	\$37,547.69	\$37,547.69	\$0.00
G 101-21703 FICA Withholding(Incl Medicare	\$0.00	\$18,427.56	\$18,427.56	\$100,966.80	\$100,951.50	\$15.30
G 101-21704 PERA	\$0.00	\$29,811.11	\$29,811.11	\$180,743.94	\$180,743.94	\$0.00
G 101-21706 Hospitalization/Medical Ins	-\$41,478.06	\$40,562.42	\$39,829.94	\$281,849.46	\$284,714.37	-\$44,342.97
G 101-21707 Union Dues	\$0.00	\$1,130.16	\$1,130.16	\$7,015.26	\$7,015.26	\$0.00
G 101-21708 HCSP	\$3,150.00	\$2,257.18	\$2,257.18	\$17,266.74	\$17,266.74	\$3,150.00
G 101-21710 Life Insurance - Hartford	-\$535.79	\$424.07	\$431.27	\$2,642.82	\$2,621.22	-\$514.19
G 101-21712 Savings	\$1,794.00	\$1,864.00	\$1,864.00	\$11,516.00	\$11,516.00	\$1,794.00
G 101-21713 Dental	\$2,012.04	\$2,292.41	\$2,136.52	\$13,711.77	\$13,449.16	\$2,274.65
G 101-21714 Deferred Compensation	\$0.00	\$720.00	\$720.00	\$10,829.16	\$10,829.16	\$0.00
G 101-21715 Vision Insurance	-\$183.44	\$190.36	\$181.46	\$1,176.31	\$1,140.09	-\$147.22
G 101-21716 Flexible Benefit Plan	\$0.00	\$0.00	\$780.00	\$13,217.77	\$4,680.00	\$8,537.77
G 101-21720 PFML	\$0.00	\$0.00	\$1,421.94	\$3,805.68	\$7,955.54	-\$4,149.86
G 101-21721 Optional Benefit Pre-Tx	\$0.00	\$111.27	\$47.47	\$855.27	\$895.68	-\$40.41
G 101-21722 Optional Benefit Post-Tx	\$0.00	\$112.38	\$112.38	\$674.28	\$786.66	-\$112.38
G 101-22200 Deferred Revenues	-\$20,749.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$20,749.00
G 101-22280 Deferred Revenue-Property Tax	-\$5,002.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$5,002.00
G 101-22281 Deferred Revenue-Spec Assmts	-\$97,283.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$97,283.00
G 101-22282 DI - GRANTS	-\$52,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$52,000.00
G 101-25300 Unreserved Fund Balance	\$194,825.34	\$424,586.32	\$3,142,750.00	\$4,091,104.59	\$5,217,742.65	-\$931,812.72
G 101-27200 FB - Nonspendable - Prepays	-\$44,670.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$44,670.00
G 101-28511 FB - Rest for PS Grant	-\$107,913.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$107,913.00
G 101-29205 FB - GEN PREVENTATIVE MAIN	-\$26,215.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$26,215.00
G 101-29210 FB - CO ASG Animal Control	-\$1,515.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,515.00
G 101-29215 FB - CO ASG Admin & PZ	-\$19,749.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$19,749.00
G 101-29225 FB - CO ASG PW Bridges	-\$136,795.78	\$0.00	\$0.00	\$0.00	\$0.00	-\$136,795.78
G 101-29226 FB - CO ASG Storm Water Main	-\$13,500.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$13,500.00
G 101-29230 FB - CO ASG PW Buildings	-\$51,525.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$51,525.00
G 101-29235 FB - CO ASG PW Roads	-\$171,614.12	\$0.00	\$0.00	\$0.00	\$7,281.94	-\$178,896.06
G 101-29240 FB - CO ASG Parks 80 Acre	-\$698.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$698.00
G 101-29245 FB - CO ASG Park Dedication	-\$232,769.86	\$0.00	\$0.00	\$0.00	\$0.00	-\$232,769.86
G 101-29250 FB - CO ASG Park Fitness Equip	-\$60,359.45	\$0.00	\$0.00	\$0.00	\$0.00	-\$60,359.45
G 101-29255 FB - CO ASG Park Gen Cap Ex	-\$17,605.59	\$0.00	\$0.00	\$0.00	\$0.00	-\$17,605.59
G 101-29257 FB - CO ASG Pickleball	-\$38,505.11	\$0.00	\$0.00	\$0.00	\$0.00	-\$38,505.11
G 101-29260 FB - CO ASG Library D/Pledges	-\$68,382.13	\$0.00	\$0.00	\$0.00	\$0.00	-\$68,382.13
G 101-29270 FB - CO ASG Police Forfeiture	-\$5,867.96	\$0.00	\$0.00	\$0.00	\$0.00	-\$5,867.96

Account Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 101-29275 FB - CO ASG Police Equipment	-\$156,585.09	\$0.00	\$0.00	\$0.00	\$0.00	-\$156,585.09
G 101-29280 FB - CO ASG Fire Trucks/Sirens	-\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$300.00
G 101-29300 FB - UnRestricted Unassigned	-\$4,259,672.02	\$5,622.18	\$0.00	\$33,913.64	\$0.00	-\$4,225,758.38
G 101-29350 FB - UnRes Ua - Phone Co	-\$2,516,879.16	\$0.00	\$5,622.18	\$0.00	\$33,913.64	-\$2,550,792.80
101 GENERAL FUND	\$0.00	\$3,686,475.29	\$3,686,475.29	\$10,211,608.58	\$10,211,608.58	\$0.00
301 DEBT SERVICE FUND						
G 301-10100 Cash	\$1,036,246.93	\$297,091.66	\$34,183.28	\$312,453.43	\$718,455.11	\$630,245.25
G 301-10500 Taxes Receivable-Current	\$14,152.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,152.00
G 301-10700 Taxes Receivable-Delinquent	\$8,787.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,787.00
G 301-12300 Special Assess Rec-Deferred	\$509,299.00	\$0.00	\$0.00	\$0.00	\$0.00	\$509,299.00
G 301-22280 Deferred Revenue-Property Tax	-\$8,787.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$8,787.00
G 301-22281 Deferred Revenue-Spec Assmts	-\$509,299.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$509,299.00
G 301-25300 Unreserved Fund Balance	\$144,000.03	\$32,500.00	\$35,994.69	\$198,250.00	\$38,541.43	\$303,708.60
G 301-28400 FB - Restricted for Debt Ser.	-\$1,194,398.96	\$1,683.28	\$261,096.97	\$520,205.11	\$273,912.00	-\$948,105.85
301 DEBT SERVICE FUND	\$0.00	\$331,274.94	\$331,274.94	\$1,030,908.54	\$1,030,908.54	\$0.00
405 TAX INCREMENT FINANCE PROJECTS						
G 405-10100 Cash	\$0.00	\$0.00	\$39.27	\$0.00	\$5,048.27	-\$5,048.27
G 405-20701 Due to General Funds	-\$0.20	\$0.00	\$0.00	\$0.00	\$0.00	-\$0.20
G 405-28500 FB - Restricted for TIF	\$0.20	\$39.27	\$0.00	\$5,048.27	\$0.00	\$5,048.47
405 TAX INCREMENT FINANCE PROJECTS	\$0.00	\$39.27	\$39.27	\$5,048.27	\$5,048.27	\$0.00
502 ECONOMIC DEVELOPMENT FUND						
G 502-10100 Cash	\$30,359.49	\$6,513.72	\$0.00	\$6,818.99	\$0.00	\$37,178.48
G 502-10500 Taxes Receivable-Current	\$305.00	\$0.00	\$0.00	\$0.00	\$0.00	\$305.00
G 502-10700 Taxes Receivable-Delinquent	\$68.00	\$0.00	\$0.00	\$0.00	\$0.00	\$68.00
G 502-22280 Deferred Revenue-Property Tax	-\$68.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$68.00
G 502-25300 Unreserved Fund Balance	\$163.00	\$0.00	\$0.00	\$0.00	\$0.00	\$163.00
G 502-29300 FB - UnRestricted Unassigned	-\$30,827.49	\$0.00	\$6,513.72	\$0.00	\$6,818.99	-\$37,646.48
502 ECONOMIC DEVELOPMENT FUND	\$0.00	\$6,513.72	\$6,513.72	\$6,818.99	\$6,818.99	\$0.00
601 SEWER OPERATING FUND						
G 601-10100 Cash	\$629,354.70	\$127,170.01	\$60,813.75	\$331,307.09	\$263,270.13	\$697,391.66
G 601-10500 Taxes Receivable-Current	\$2,688.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,688.00
G 601-10700 Taxes Receivable-Delinquent	\$1,827.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,827.00
G 601-11500 Accounts Receivable	\$41,007.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,007.00
G 601-15500 Prepaid Items	\$4,267.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,267.00
G 601-16100 Fixed Asset-Land	\$185,136.00	\$0.00	\$0.00	\$0.00	\$0.00	\$185,136.00
G 601-16200 Fixed Asset-Buildings	\$4,252,418.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,252,418.00
G 601-16210 A/D Buildings	-\$1,985,816.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,985,816.00
G 601-16300 Improvements Other Than Bldg	\$107,927.00	\$0.00	\$0.00	\$0.00	\$0.00	\$107,927.00
G 601-16310 A/D Impr Other Than Bldgs	-\$33,255.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$33,255.00
G 601-16400 Fixed Asset-Equip/Machinery	\$396,570.00	\$0.00	\$0.00	\$0.00	\$0.00	\$396,570.00
G 601-16410 Fixed Asset-Equip Depreciation	-\$333,647.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$333,647.00
G 601-16700 Infrastructure	\$8,463,752.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,463,752.00
G 601-16710 A/D Infrastructure	-\$2,884,169.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,884,169.00
G 601-19005 DO - OPEB	\$5,396.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,396.00
G 601-20200 Accounts Payable	-\$6,058.00	\$0.00	\$0.00	\$4,086.33	\$0.00	-\$1,971.67
G 601-21600 Accrued Wages & Salaries Paya	-\$2,074.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,074.00
G 601-21740 Accrued Comp Abs due in 1 yr	-\$801.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$801.00
G 601-21750 Accrued Compensated Absence	-\$4,958.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$4,958.00
G 601-21800 OPEB Liability	-\$26,521.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$26,521.00
G 601-21801 OPEB Liability - Current	-\$1,414.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,414.00
G 601-21802 Deferred Inflows - OPEB	-\$16,849.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$16,849.00
G 601-23950 Net Pension Liability	-\$41,960.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$41,960.00

Account Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 601-23955 DI-GERF-Dif Exp & Act Econ Ex	-\$26,999.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$26,999.00
G 601-24502 DO-GERF-Net Fiff BTW Proj & A	\$18,455.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,455.00
G 601-25300 Unreserved Fund Balance	-\$239,994.14	\$7,594.97	\$88,420.85	\$49,653.55	\$91,108.44	-\$281,449.03
G 601-26100 Net Inv. In Capital Assets	-\$6,218,195.71	\$0.00	\$0.00	\$0.00	\$0.00	-\$6,218,195.71
G 601-26600 Net Assets - Unrestricted	-\$2,286,086.85	\$53,218.78	\$38,749.16	\$209,530.25	\$240,198.65	-\$2,316,755.25
601 SEWER OPERATING FUND	\$0.00	\$187,983.76	\$187,983.76	\$594,577.22	\$594,577.22	\$0.00
651 SEWER RESTRICTED SINKING FUND						
G 651-10100 Cash	\$478,719.28	\$92,402.64	\$0.00	\$96,658.17	\$205,052.60	\$370,324.85
G 651-10500 Taxes Receivable-Current	\$4,355.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,355.00
G 651-10700 Taxes Receivable-Delinquent	\$498.00	\$0.00	\$0.00	\$0.00	\$0.00	\$498.00
G 651-21500 Accrued Interest Payable	-\$30,810.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$30,810.00
G 651-22500 Bonds Payable-Current Portion	-\$168,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$168,000.00
G 651-23100 Bonds Payable-Noncurrent NC	-\$1,782,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,782,000.00
G 651-26200 Net Assets - Restricted DS	-\$629,752.28	\$0.00	\$92,402.64	\$205,052.60	\$96,658.17	-\$521,357.85
G 651-26600 Net Assets - Unrestricted	\$2,126,990.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,126,990.00
651 SEWER RESTRICTED SINKING FUND	\$0.00	\$92,402.64	\$92,402.64	\$301,710.77	\$301,710.77	\$0.00
	\$0.00	\$4,304,689.62	\$4,304,689.62	\$12,150,672.37	\$12,150,672.37	\$0.00



Crosslake Fire Department

Date: June 2026

C.
6.

Incidents

Description of Incident	Incidents	
	Calls	YTD
MEDICAL		
Abdominal Pain / Problems		3
Breathing Problems	4	20
Cardiac Arrest	1	5
Chest Pain - Non Trauma	2	11
Diabetic Problems		3
Headache		1
Convulsions / Seizures	1	4
Heart Problems	3	13
Unconscious Victim	2	12
Altered Mental Status	1	2
Nausea / Vomiting	1	3
Unknown Illness	6	28
Trauma - Fall	14	55
Trauma - Choking		1
Trauma - Other Traumatic Injury	1	1
Sick Case - Illness		2
Stroke / CVA	1	11
Medical Alarm		2
Injury / Trauma - Motor Vehicle Collision		2
Airmedical Transport - Aircare	1	10
Total:	38	189
FIRE		
Fire - Structure Fire - Structural Involvement		1
Fire - Structure Fire - Structural Involvement - Mutual Aid	1	5
Fire - Structure Fire - Confined Cooking/Appliance Fire	1	1
Fire - Outside Fire - Construction Waste		1
Fire - Outside Fire - Vegetation/Grass Fire		1
Fire - Outside Fire - Wildfire - Wildland		3
Fire - Outside Fire - Wildfire - Urban Interface		1
Total:	2	13
HAZARDOUS SITUATION		
Hazardous Materials - Gas Leak/Gas Odor		5
Hazard Non-Chemical - Electrical Power Line Down/Arching	1	1
Hazard Non-Chemical - Motor Vehicle Collision	1	1
Hazard Non Chemical - Electrical Hazard / Short Circuit		1
Hazardous Situation - Investigation - Smoke Investigation	1	2
Total:	3	10



Description of Incident	Calls	YTD
PUBLIC SERVICE		
Citizen Assist - Lift Assist	5	23
Person in Distress	1	1
Disaster / Weather Response	1	1
Alarms (Non Medical) Fire / Smoke Alarm	1	2
Alarms (Non Medical) - CO Alarm		1
Total:	8	28
RESCUE		
Outside Extrication / Entrapped		1
Rescue - Water - Person in Water (Standing Water/Lake)		2
Structure - Elevator / Rescue		1
Total:	0	4
NO EMERGENCY		
False Alarm - Malfunctioning Alarm	2	6
False Alarm - Accidental Alarm	3	5
Good Intent - No Incident Found Upon Arrival		2
No Emergency - Cancelled	2	8
Good Intent - Controlled Burning (Authorized)		2
Total:	7	23
LAW ENFORCEMENT SUPPORT		
Law Enforcement Support - Drone Team	2	12
Law Enforcement Support	4	5
Total:	6	17
SEVERE WEATHER - NATURAL DISASTER		
Total:	0	0
Total Incidents:	64	284



C. 7.

STATED MINUTES

City of Crosslake Planning Commission/Board of Adjustment

May 22, 2026
9:00 A.M.

Crosslake City Hall
13888 Daggett Bay Road
Crosslake, MN 56442

1. Present: Chair David Fuhs; Vice Chair Jeff McGrath; Joseph O'Leary; Alternate Joel Knippel; Alternate Cooper Hanning; Alternate David Nevin; and Liaison Council Member Jayme Knapp

Absent: Kristin Graham; Jeremy Johnson

Staff: Jody Grund, Planning & Zoning Administrator and Cheryl Stuckmayer, Planner-Zoning Coordinator

2. 4-24-2026 Minutes & Findings – **Motion by O'Leary; supported by McGrath to approve the minutes & findings as written. All members voting "Aye", Motion carried.**

VARIANCE APPLICATIONS

Staff does not make decisions as to whether a variance application gets approved or denied. Staff's job is to inform the applicant of the requirements for submitting a variance, assess whether the application is complete when it is submitted and then presenting the facts of the application to the Planning Commission/Board of Adjustment (PC/BOA).

The PC/BOA determines whether they approve or deny an application at the public hearing as per Minnesota Statue 462 and the Crosslake Land Use Ordinance.

Through the process, staff does try to recommend different solutions and gives their opinion as to whether the PC/BOA may approve or deny the application, but they cannot reject a completed application. Even if staff feels that the application may be denied by the PC/BOA, they are obligated to accept the application and bring it to the PC/BOA.

Every property owner has the right to ask for a variance per Article 8 of the Land Use Ordinance.

Anyone that feels the PC/BOA has erred, could appeal their decision, per Article 8 of the Land Use Ordinance.

3. Old Business-Variations are heard on their individual requests, past variations hold no precedents. Commissioners may table the request if needed and an applicant can withdraw their request. If the variance(s) is/are approved, all existing nonconformities will be eliminated and will hereafter be required to follow the variance decision. If a variance is denied the applicant can rebuild the nonconformity as is per the Crosslake Ordinance.

3.1 None

4. New Business

4.1 HEJ Fun LLC – After-the-fact variance for lake setback

4.2 Chris Staley – Variance for bluff setback, & water-oriented accessory structure (WOAS) height

May 22, 2026 Planning Commission/Board Of Adjustment Meeting

- 4.3 Julie A Westra Living Trust – Variance for setbacks to the lake and road right-of-way (ROW)
- 4.4 Land Use Ordinance Amendments – Land Use Tables, Accessory Structures/Storage Buildings, Accessory Structure Standards, temporary/portable structures, density, definitions, and accompanying sections with language that pertains
- 5. Other Business
 - 5.1 Staff report
- 6. Open Forum – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future PC/BOA meeting. Speakers must state their name and address. Each speaker is given a three minute time limit.
- 7. Adjournment

**HEJ Fun LLC
14170647, 17170646**

Fuhs announced the after-the-fact (ATF) variance request. Grund read the ATF variance request, project details, shoreland district, existing & proposed impervious percentages, stormwater management submitted, septic compliance on file dated 7-20-2023, notices sent out per city ordinance and Minnesota State Statue 462 requirements with no comment received, and history of the parcel including the stop work order notifying the owner that his project needed a variance/permit into the record. Fuhs-the May 21st on-site revealed the visual details of the project; O'Leary-project was not any closer to the lake. Fuhs invited Johnson, the applicant/owner to the podium. Johnson, owner-received the stop work order, stopped the project and proceeded with the ATF variance request. O'Leary-a stormwater management plan (SWMP) discussion is needed. Discussion was held on the SWMP along with how to accomplish the requirements and water runoff flowing down the concrete ramp into the lake; Grund, P&Z Director, will supervise the SWMP; Nevin-existing berm (historic ice ridge) to remain; other areas to be covered in the current SWMP installation; O'Leary-what is process to verify conditions and project are being done as approved; Johnson, owner-approximately 11 yards to accomplish the installation of the SWMP. Fuhs opened the public hearing with no response; therefore, the public hearing was closed. Fuhs asked if any of the commissioners had additional questions, but none were forthcoming. Fuhs requested Grund to initiate the findings of fact procedure with the board members deliberating and responding to each question.

May 22, 2026 Action:

Motion by Nevin; supported by McGrath to approve the after-the-fact variance with the conditions listed below for:

- Lake setback of 49 feet where 75 feet is required to proposed addition

To allow:

- 200 square foot screen porch addition (10'x20') in the shore impact zone 2 (SIZ2)

Per the findings of fact as discussed, the on-site conducted on 5-21-2026 and as shown on the certificate of survey received at the Planning & Zoning office dated 3-25-2026 for property located at 13061 County Rd 16, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 5-22-2028

1. To help with the water runoff, the existing historical ice ridge is to remain as is, with no modifications, except as currently allowed by the City of Crosslake land use ordinance.
2. Stormwater management plan to be approved within 90 days.
3. The stormwater management plan is to be documented through photographs during installation, to be retained in the city's files.
4. Rocks or a product/material to be installed between the concrete lake access and the lake to prevent water runoff into the lake.

Findings: See attached/packet

All members voting "Aye", Motion carried.

Chris Staley
14060848, 14060849

Fuhs announced the variance request. Grund read the variance request, project details, shoreland district, existing & proposed impervious percentages, stormwater management plan (SWMP) submitted, septic compliance on file dated 10-14-2025, notices sent out per city ordinance and Minnesota State Statue 462 requirements with no comment received, and history of the parcel into the record. Fuhs-yesterday, May 21, 2026 at the on-site it showed the proposed area was pretty flat even though it is within the bluff, location is behind trees, ordinance allows versus the proposed, height increase proposal is to match existing architect; Nevin-at the on-site it was discussed and observed that there appeared to be no erosion, the current structure has been there for many years. Fuhs invited Whirley, the applicant/owner's architect to the podium. Whirley-a french drain will be installed between the two structures to direct both structure runoff to the drain. Nevin-to build a berm would require dirt; Whirley-can use the french drain dirt to create the berm, it would be a swale versus a berm, about 2 yards of material for the SWMP; Nevin-20 feet from the OHW is required, but 48 feet is what is asked for, install in a good flat grass area; Fuhs-12/12 roof pitch structure; McGrath-proposing to have the equipment to install the structure so now is a good time to take care of the runoff; Fuhs-not an unreasonable request by us to ask to install stormwater management; O'Leary-concern how deep to dig before the water table is hit. A discussion on the french drain and/or how to accomplish a good stormwater management plan, with the result being that the owner and authorized agent will work with the staff. Fuhs opened the public hearing with no response; therefore, the public hearing was closed. Fuhs asked if any of the commissioners had additional questions, but none were forthcoming. Fuhs requested Grund to initiate the findings of fact procedure with the board members deliberating and responding to each question.

May 22, 2026 Action:

Motion by McGrath; supported by Hanning to approve the variance with the condition listed below for:

- Bluff setback of 0 feet where 30 feet is required to proposed water-oriented accessory structure (WOAS)
- Building height of 17 feet where 12 feet is allowed for proposed WOAS

To construct:

- 120 square foot water-oriented accessory structure (WOAS) within the bluff
- A WOAS at a height of 17 feet

Per the findings of fact as discussed, the on-site conducted on 5-21-2026 and as shown on the revised certificate of survey received at the Planning & Zoning office dated 4-13-2026 for property located at 11966 Manhattan Pt Blvd, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 5-22-2028

1. Work with the staff to review, alter and implement a stormwater plan between the primary structure and the proposed water-oriented accessory structure.

Findings: See attached/packet All members voting "Aye", Motion carried.

**Julie A Westra Living Trust
14310586, 14310585, 14310584**

Fuhs announced the variance request and invited Schmidt, the applicant/owner's builder to the podium. Grund read the variance request, project details, shoreland district, existing & proposed impervious percentages, stormwater management plan (SWMP) submitted, updated septic design on file dated 4-10-2026, compliance inspection dated 8-6-2025, notices sent out per city ordinance and Minnesota State Statue 462 requirements with five comments received, and history of the parcel into the record. Fuhs-at the on-site the area for the proposed structure was observed, we like to see the owner's first concern of design to be looking at constructing within the building envelope as much as possible, more of the structure should be in the building envelope, current structure has 600 sf in the setback, request is moved back but new amount in the setback is 1250 sf; septic system makes the design difficult, current design could be moved back from the lake, setback to the septic/well taken into consideration could still be moved toward the road, prefer to have the lake protected more than the road right-of-way (ROW), as it sits not in favor of the proposed location; O'Leary-invited Schmidt to the podium for some questions. Schmidt, builder from Brainerd-at the development review team meeting (DRT) last fall there was a discussion on: flipping the design-but difficulty with drainfield and MPCA involvement concerning the septic system in relation to the neighbors, understand the need to move back from the lake but tried to balance the setbacks, survey says less in the setback, SWMP was thought over, will work with Grund to get the SWMP signed off, design opens up the view for the west neighbor-considered the neighbor to the east as well, the well is about 8' from the proposed project; Fuhs-maybe possible to turn and move back; O'Leary-were there any changes made from the DRT as suggested from the discussion; Schmidt-did look at it but very small change, more or less the same as presented at the DRT; Fuhs-went through details on structure and the patio; Nevin-I am a builder, but concerned with your request, 4 bedrooms with a septic designed for it, above the garage area has a potential for cots and/or bathroom and/or 2 bedrooms, moving it back would eliminate the alternate location for the septic, northwest corner trees are part of the neighborhood, demo cabin area could be rain garden; Schmidt-explained what would happen with moving it back in relation to the SWMP, the structure and the look; Nevin-need equipment so use it for the SWMP during construction, center of the driveway for stormwater by using a draitile to direct runoff to it, septic tank to be removed and replace after construction, better to work with constraints of lot, neighbors not approved; O'Leary-not a difficult lot to build-they are wanting 10 lbs. on a 5 lb. lot, asking for too much. Discussion on the options of moving the project back and possibly turning it as much as the well and septic would allow, the cost of a new well, layout/design of the structure, redesign to get more into the building envelope, SWMP for the amount of impervious increase, lake side trees and removal of those trees. Schmidt-tried to limit the ask when designing and locating; Nevin-concern on the structure versus the septic use; McGrath-no alternate spot for the septic if it would fail, circle driveway area could help for room if needed for the septic; Hanning-the building envelope is the driveway, wrong house for this lot; Fuhs-would like to see it moved back; O'Leary-don't see any change from the DRT, beautiful structure but not at this location; Schmidt-what if it is moved back; O'Leary-amend to move it back; Fuhs-no redesign but move back; Schmidt-requested 4' back versus the suggested 9' at 63'; Fuhs-9' will increase the move back from the lake and decrease sf outside of the building envelope; Nevin-suggested alternative options; O'Leary-63' gain would be what; Fuhs-would help eliminate the amount of square footage or decrease the square footage in the setback, we are working backwards, start design with putting as much as you can in the building envelope; O'Leary-all demo, why give a little, why not just deny; Fuhs-goal is for a possibly redesign; O'Leary-goal is to protect the water and stay within the ordinance

requirements; Schmidt-existing is 643 sf in setback, moved 7' plus, 150 less, 4' move back 478'; Fuhs- A. are we comfortable as is, B. if farther back what distance; Nevin-ok as is if good SWMP; McGrath-4' back helps with SWMP, owner to determine if it works; Hanning-existing versus moving it back; Schmidt-owner not willing to change the request; O'Leary-comfortable as requested; Fuhs-O'Leary & Nevin ok as presented with good discussion on SWMP and keep trees, Fuhs, McGrath & Hanning-not good as is. Nevin motioned to table with no second, so motion dies.

Short Break

Fuhs-4' with conditions can be considered; Schmidt-worth a conversation; Fuhs-4' what are the conditions with this. Discussion: SWMP could be altered to save lakeside trees; Grund-Schmidt could turn in a new SWMP; McGrath-58' lake 26.8 ROW, patio at 400 sf; Fuhs-use the center of the driveway for the stormwater control; McGrath-shoreline assessment; Grund-will do at the time of permitting; Fuhs-the future water-oriented accessory structure will need to be permitted. O'Leary-the comment that was submitted asking about the path to the lake; Schmidt-a barefoot path, no developed path. Fuhs opened the public hearing with no response; therefore, the public hearing was closed. Fuhs asked if any of the commissioners had additional questions, but none were forthcoming. Fuhs requested Grund to initiate the findings of fact procedure with the board members deliberating and responding to each question.

May 22, 2026 Action:

Motion by Nevin; supported by O'Leary to approve the variance with amendments and conditions listed below for:

- Lake setback of 54 feet AMENDED TO 58 FEET where 75 feet is required to proposed dwelling structure
- Road right-of-way (ROW) setback of 30.8 feet AMENDED TO 26.8 FEET where 35 feet is required to proposed dwelling structure
- Size increase of 414 square feet (sf) AMENDED TO THE ALLOWABLE 400 FEET where 400 sf is allowed for a patio in the SIZ2 with a stormwater management plan

To construct:

- 3,463 sf structure consisting of 2,139 sf dwelling with a 1,071 sf attached garage and 253 sf entry
- 414 sf patio in the SIZ2 AMENDED TO 400 SF PATIO

Per the findings of fact as discussed, the on-site conducted on 5-21-2026 and as shown on the certificate of survey received at the Planning & Zoning office dated 4-30-2026 for property located at 12210 Ivy Lane, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 5-22-2028

1. Work with the staff to review, alter, and implement as suggested by a landscaper's input, in accordance with the City of Crosslake land use ordinance

2. Work with staff to implement and maintain erosion/sediment control during and after construction
3. Attention be given to preserve the lake side trees to include the northwest corner-2 large red pines.
4. All items as stated to be removed on the revised certificate of survey dated 4-30-2026 shall be removed off of the parcel and any nonconforming setbacks for those items are to be eliminated.
5. Provide an elevation certificate by a licensed surveyor showing that the lowest floor meets the regulatory flood protection elevation (RFPE) listed in the City of Crosslake land use ordinance (Supplemental Data Form)

Findings: See attached/packet

4 members voting "Aye", 1 member voting "Opposed" Motion carried.

**Crosslake Planning & Zoning
City of Crosslake, Chapter 26 Land Use Revisions**

Fuhs-no June applications were submitted, try to keep the June meeting either on Thursday or Friday at the same time for an ordinance discussion, Thursday-June 25, 2026 at 9:00 AM will be to work on the worksheets submitted pertaining to the ordinance, 4 submitted, may not get to all of them, my priority is the temporary storage section in relation to the end date; discussion on moratorium/temporary storage structure in the commercial districts along with the procedure. Looked at the presented worksheets (temporary storage structures) for a discussion on clarification, possible changes to the worksheet and/or ordinance, action that can be done, enforcement concerns, not allowing new ones, allow pods or not, how renting a pod works, if on a parcel for a day is a permit needed, location of allowing pods if any. Fuhs-good work has been done here today, but we need to continue this at the next meeting. Look at the handouts and make any changes you would like to talk about at the June meeting.

May 22, 2026 Action:
No action taken:

Other Business:

Staff report by Grund:

Development Review Team (DRT) had 2 May monthly meetings

Permits – nothing significant to report (NSTR)

Permit activity comparison:

New builds –	2026 YTD = 24	2025 total = 45
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Additions –	2026 YTD = 33	2025 total = 95
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Accessory Structures –	2026 YTD = 16	2025 total = 50
------------------------	---------------	-----------------

Online permitting being implemented. Staff takes the paper permit and enters it into the online application website format to get familiar with it, no in person needed if the applicant doesn't need or want it, details of what the program has available

Open complaints – contacted the city attorney on the process to be used for fees and/or citations, number of complaints are about the same, focus is on solid waste items.

Talked about the fine/fee process

Fuhs-May 14th attended open meeting & data practices session – concerned that personal devices could be requested to be handed over if they were used for PC/BOA; Grund-will bring this to the city council; Jayme-go through Lori; Fuhs-bring the details of what we should do after a discussion with Lori.

Fuhs-how is the garbage enforcement going; Grund-no time to deal with that.

Open Forum:

1. There were no open forum items

Matters not on the Agenda:

1. There were no matters not on the agenda

Motion by Nevin; supported by McGrath to adjourn at 12:00 P.M.

All members voting “Aye”, Motion carried.

Respectfully submitted,

Cheryl Stuckmayer

Cheryl Stuckmayer
Planner-Zoning Coordinator

CHAPTER 26 LAND USE

TEMPORARY STORAGE STRUCTURES

ARTICLE 11 SHORELAND DISTRICT STANDARDS

Sec. 26-322 Temporary Structures on Riparian Lots

(2) Temporary Storage Structures

- a) One temporary storage structures not to exceed 300 square feet may be allowed with a permit for no more than 180 days within a year provided there is a principal structure on the property.
- b) Temporary storage structures shall meet all structural setbacks, and may not be located over a septic drainfield.
- c) The maximum impervious surface limits for the lot shall not be exceeded.
- d) The structure shall not be used for human habitation.

Sec. 26-323 Temporary Structures on Non-Riparian Lots

(2) Temporary Storage Structures

- a) One temporary storage structures not to exceed 300 square feet may be allowed with a permit for no more than 210 days within a year provided there is a principal structure on the property.
- b) Temporary storage structures shall meet all structural setbacks, and may not be located over a septic drainfield.
- c) The maximum impervious surface limits for the lot shall not be exceeded.
- d) The structure shall not be used for human habitation.

ARTICLE 12 RURAL RESIDENTIAL DISTRICT STANDARDS

Sec. 26-346 Rural Residential 2 (RR 2) Performance Standards

(5) Temporary Storage Structures

- a) One temporary storage structure not to exceed 300 square feet may be allowed with a permit for no more than 210 days within a year provided there is a principal structure on the property.
- b) Temporary storage structures shall meet all structural setbacks and may not be located over a septic drainfield.
- c) The maximum impervious surface limits for the lot shall not be exceeded.
- d) The structure shall not be used for human habitation.

Sec. 26-349 Rural Residential 5 (RR 5) Performance Standards

(6) Temporary Storage Structures

- a) One temporary storage structures not to exceed 300 square feet may be allowed with a permit for no more than 210 days within a year provided there is a principal structure on the property.
- b) Temporary storage structures shall meet all structural setbacks, and may not be located over a septic drainfield.
- c) The maximum impervious surface limits for the lot shall not be exceeded.
- d) The structure shall not be used for human habitation.

ARTICLE 13 COMMERCIAL DISTRICT STANDARDS

Secs. 26-381 Corridor Overlay District Standards

- (3) The corridor overlay district prohibits the use of commercial storage, mini/self-storage, and personal storage.

Crosslake Planning and Zoning Ordinance

Proposal: Immediate – P and Z Administrator may restrict all permits for temporary storage structures to have a maximum duration of 180 days (to allow for the adoption of the pending changes outlined below).

Review Worksheet

Ordinance Section:	26-322, 26-323,	
Reason for review:	P & Z staff requested we review portable/temporary storage	
P & Z Commission:	David Fuhs	Jeff McGrath

Current Land Use Table:

SD	RR2	RR5	SS	LC	DC	WC	CI	MU
P	P	P	P	P	P	P	P	P

Proposed Land Use Table Change:

SD	RR2	RR5	SS	LC	DC	WC	CI	MU
P	P	P	P	P	P	P	P	p

Current Ordinance:

Riparian

One temporary storage structure not to exceed 300sq ft may be allowed with a permit for no more than 180 days with a permit within a year provided there is a principal structure

Non-Riparian, RR2, RR5

One temporary storage structure not to exceed 300sq ft may be allowed with a permit for no more than 210 days with a permit within a year provided there is a principal structure

Proposed Ordinance Change:

Riparian

(2) 14-day permits are available within 1 year. Must meet all set back requirements.

Non-Riparian

One temporary storage structure not to exceed 300sq ft may be allowed with a permit for no more than 180 days within a year provided there is a principal structure. Must meet all set back requirements.

	All commercial districts One temporary storage structure not to exceed 300sq ft may be allowed with a permit for no more than 180 days with a permit within a year provided there is a principal structure. Must meet all set back requirements. If a temporary storage structure is intended to remain on the property for more than the 180 days, it must be screened from view from any public road by a fence (must meet all fence requirements) that is 2 feet taller than the container/structure. Alternative action is to build an approved auxiliary structure. Corridor Overlay District None or (2) 14-day permits are available within 1 year
--	--

Pros and Cons

Pros and Cons

Pro: Con: No limit on time with a permit	Pro: Regulates storage with temporary structures Decreases prolonged use of temporary structures (storage container) which do not meet desirable architectural appearance Allows currently unpermitted temporary structures to be used for up to 180 days or then to be screened by a fence. Con: may increase costs for business owners (for fence, or to build an auxiliary structure)
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Notes from staff/questions to be addressed:

Do not allow semi trailers as temporary storage

Premade sheds?

**Crosslake Planning and Zoning Ordinance
Review Worksheet**

Ordinance Section:	26-346/26-349 and DC, LC, MU, & C/I	
Reason for review:	P & Z staff requested we review mulit-family dwellings in commercial land districts	
P & Z Commission:	Jeff McGrath	Cooper Haning

Current Land Use Table:

SD	RR2	RR5	SS	LC	DC	WC	CI	MU

Proposed Land Use Table Change:

SD	RR2	RR5	SS	LC	DC	WC	CI	MU
				PUD	PUD	PUD	PUD	PUD

Current Ordinance:

Living quarters are currently not allowed in any commercial land districts.

Proposed Ordinance Change:

Multi-family would be permitted in all commercial land use districts

- Current densities for each zone would remain the same
- Example LC 20,000 sq ft = 1 unit
- 1 Unit = 900 sq ft. could be (2) 450 sq ft studios
- PUD would be required for all commercial applications that are requesting more than 1 unit or bonus sq ft.
- 25% bonus sq ft for city sewer
- 25% bonus sq ft for commercial-to-commercial land
- 2 parking spaces for every 900sq ft of living space

	• .5 parking spaces for every 900 sq ft for guest parking • Additional parking may be required for public or common spaces, gym, pool, pickle ball courts etc • NO VRBO/short term rental • Existing multi-family commercial properties could apply for additional bonus sq ft only thru the PUD process
--	---

Pros and Cons

Pro:

Con: doesn't allow business or personal storage owners to have any living quarters on their property

Pros and Cons

Pro: Allows for businesses to have employee or owner housing

Allows for personal storage buildings to have minimal living quarters for entertaining

Landowners wanting more than 900 sq ft would have to go thru the PUD process

Con:

**Crosslake Planning and Zoning Ordinance
Review Worksheet**

Ordinance Section:	26-344, 345, 346, Article 27	
Reason for review:	P & Z staff requested we review Multi-family Housing in RR2 & RR5	
P & Z Commission:	Jeff McGrath	Cooper Haning

Current Land Use Table:

SD	RR2	RR5	SS	LC	DC	WC	CI	MU

Proposed Land Use Table Change:

SD	RR2	RR5	SS	LC	DC	WC	CI	MU
	PUD							

Current Ordinance:

Proposed Ordinance Change:

Planned Unit Developments currently lack details - Current density allows 1 duplex on RR2 and RR5	Planned Unit Development only in RR2 4 acre minimum - Bonus density only if on city sewer or - Bonus Density if 4 or more dwelling units share the same septic system - All buildings must be duplexes and share a wall - Max density of 1.5 dwelling units per acre
	Short term rental? Review park and rec Review conservation plan in ordinance

Pros and Cons**Pros and Cons**

Pro:	Pro: Allows higher density in certain areas.
Con:	Only allowed in RR2, if currently rr5, need to be redistricted, chance to say no if location is bad
	Con:

**Crosslake Planning and Zoning Ordinance
Review Worksheet**

Ordinance Section:	26-346/26-349 and DC, LC, MU, & C/I			
Reason for review:	P & Z staff requested we review auxiliary quarters in commercial land districts			
P & Z Commission:	Jeff McGrath	Cooper Haning		

Current Land Use Table:

SD	RR2	RR5	SS	LC	DC	WC	CI	MU

Proposed Land Use Table Change:

SD	RR2	RR5	SS	LC	DC	WC	CI	MU
				PP	PP	PP	PP	PP

Current Ordinance:

Auxiliary quarters are currently not allowed in any commercial land districts.

Proposed Ordinance Change:

Auxiliary Quarters would be permitted in all land use districts

- 900 sq ft maximum size
- PP for all commercial land uses
- 2 parking spaces
- No short term rental

Pros and Cons

Pro:

Con: doesn't allow business or personal storage owners to have any living quarters on their property

Pros and Cons

Pro: Allows for businesses to have employee or owner housing

Allows for personal storage buildings to have minimal living quarters for entertaining

Landowners wanting more than 900 sq ft would have to go thru the PUD process

Con:

C. 8.

Crosslake Park, Recreation, and Library Commission Minutes
Wednesday, May 24, 2026
Crosslake Community Center 9 a.m.

Present: Mary Jo Fritsvold, David Rogers, Kera Porter, Ann Schrupp, Peter Graves, Heather Jones, Charlee Genz. Park and Recreation Director TJ Graumann and City Council liaison Mayor Jackson Purfeerst. Absent: Joe Albrecht. Guest: Cynthia Holden.

Call to Order:

Meeting called to order at 9:03 a.m. by Heather Jones.

Approval of Agenda:

Motion to approve agenda Peter/Mary Jo **Favor: All** **Opposed: None**

Approval of April 22, 2026 Meeting Minutes:

Motion to approve the minutes MaryJo/Kera **Favor: All** **Opposed: None**

Old Business:

Park Master Plan Phase 2a: TJ proposed June 17th, a Wednesday, for a site visits to Nisswa and Brainerd's hockey facilities. TJ will coordinate with site personnel to finalize the time and date. TJ thought there was room for 8 attendees and we discussed including someone involved with hockey to join us.

Draft Independent Personal Trainer Policy: TJ presented a draft Independent Personal Trainer Policy for the Community Center Indoor Weight Room and Fitness Room. After review the commission agreed that we should have our City Administrator review and determine if we should have a legal review prior to implementation. We also discussed this policy could be used more broadly for pickleball, tennis or other exercise trainers that are operating as independent contractors. No formal action was taken.

New Business:

Park Dedication consideration, Subdivision, Outlot A Fawn Lake Park: Cynthia Holden is requesting a new subdivision with 28 new ½ acre lots off Fawn Lake Road.

Motion to Accept cash in lieu of land Ann/Peter **Favor: All** **Opposed: None**

Park Dedication Consideration, Lot Split, 37713 Forest Lodge Road: Property is on Rush Lake, request split parcel in half.

Motion to accept cash in lieu of land MaryJo/Kera **Favor: All** **Opposed: None**

Other Business, Updates:

Pavilion Improvement Project: We were awarded \$30,000 in Community Benefits Funds from Sourcewell for the Pavilion Improvement Project. The full scope is estimated at approximately \$40,000. Staff are currently working to secure the remaining \$10,000, along with additional funding opportunities, to fully complete the project.

Robert Street Access: No Parking signs have now been installed along Robert Street to help prevent traffic bottlenecks at the access point. Traffic remains heavy at this location, and staff will continue monitoring conditions throughout the summer season.

Trail Projects: Brainerd Lakes Area Walking & Biking Plan: Leaders from across the region recently gathered for a kickoff meeting to discuss the Brainerd Lakes Area Walking & Biking Plan and what to expect in the coming months. InputID is now live to collect feedback from residents and visitors throughout the BLA. Information about the project can be found on our website, Facebook page and on signs posted throughout the community.

Park and Recreation Update: We are excited to announce the upcoming purchase of a 12 foot enclosed trailer to haul equipment for Big Fun Tuesdays, Whoville, Family Fest and other future programs and events. The trailer will allow staff to bring programming “on the road” to additional park sites throughout the community.

Library Update: Summer reading Hour officially kicked off this past Saturday and was a huge success. Every Saturday from 9:30 to 11:30 a.m., Memorial Day through Labor Day, the library will host interactive story time and hands-on creative projects. Families can enjoy stories, imagination-filled activities, and fun crafts designed to spark creativity and connection.

Beginning June 4, the library will extend Thursday evening hours until 7:00 p.m..

On Monday, June 1st, the Master Gardner’s group will meet with volunteers at 11:30 a.m. to help ID the current plantings and develop a maintenance plan for the Patio Garden.

Comments: TJ reported that the cold storage building site is getting prepped and he is coordinating with Pequot Sand and Gravel to transplant about 8 ten foot evergreen trees to this building site. PAL is covering the cost of this transplanting. TJ also noted the parking lot will be lined with new paint.

The Crosslake Community School will be having its annual Garage Sale around the 4th of July and will begin to take donations as of Monday, June 8th.

The meeting was adjourned at 9:31 a.m. **Peter/MaryJo Favor: All Opposed: None**

Next Meeting: June 29, 2026 **Crosslake Community Center** at 9 a.m.

Respectfully submitted by Ann Schrupp

C.9.

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
MONDAY, JUNE 1, 2026
3:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Monday, June 1, 2026 in City Hall. The following Commission Members were present: Public Works Director Pat Wehner, Council Liaison Robin Sylvester and Deputy Clerk/City Treasurer Sharyl Murphy, Tom Swenson, Dave Schrupp, Gordy Wagner, Tim Berg & Mary Prescott also in attendance were City Engineer Phil Martin.

The meeting was called to order at 3:00 P.M. by Tom Swenson.

A MOTION WAS MADE BY MARY PRESCOTT AND SECONDED BY DAVE SCHRUPP TO APPROVE THE MINUTES OF MAY 4, 2026. MOTION CARRIED WITH ALL AYES.

We are moving City Engineer Phil Martin up on the agenda for his reports.

Phil discussed sliver lot assessments, where properties with separate parcel IDs were being assessed in the full amount and agreed to abate assessments contingent on property consolidation. Property owner Stephanie Heinrich owns parcel #14090725 and #14090726 and is questioning why she has a full assessment on her sliver parcel #1409725. The discussion revealed that sliver parcels under same ownership cannot be sold separately for lake access, which helped clarify how to handle similar future cases.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY TOM SWENSON TO RECOMMEND TO THE CITY COUNCIL THAT THEY CONSIDER ABATING THE ASSESSMENT IF THE 2 PARCELS ARE CONSOLIDATED. BOTH PARCELS HAVE A PID # AND ASSESSMENTS ARE BASED ON THOSE FACTORS. MOTION CARRIED WITH ALL AYES.

Phil reviewed the Sunrise Boulevard reconstruction project, which will begin on June 15th. The project total should be \$285,000-\$295,000 with assessment ranges of approximately \$5,000-\$9,000 per residential lot. Lori Prem, Sunrise Association manager questioned City Administrator Lori Conway looking for an assessment range of amounts and questioned what the city cost share will be. The commission will discuss the amounts in July and should have final assessment amounts by August for City Council approval in September.

Phil discussed the bridge construction project, confirming that the east side will be completed first. The discussion covered chip seal coloring options, where the County reported that

switching to gray or black aggregate would cost approximately \$13,000-\$44,500 plus 10% engineering costs. Decision was made to leave the color as it was specified in the bid. Phil had no updates on private road development, including Harbor Lane which is expected to be completed in June, and the upcoming Sunrise Boulevard project starting June 15th.

Phil provided an update on CR103/CSAH3 detour options, noting that the county has updated their map to limit city roads to Antler and Gendreau, with both roads scheduled for mill and overlay in 2027 rather than separate projects.

The proposed detour route would use Antler and Gendreau for 2028 County Road Improvements. A discussion was held regarding damage to the roads from increased and heavy traffic. The city normally does an inch and a half mil and overlay. Once the roads are completed, the roads and corners will need to be inspected to see how they held up through the detour.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY MARY PRESCOTT TO RECOMMEND TO THE CITY COUNCIL THAT WE REQUEST THE COUNTY TO PAY FOR AN ADDITIONAL ONE INCH OVERLAY OF THE TWO AND A HALF INCH OVERLAY TO HELP STENGTHEN THE ROAD FOR THE INCREASED TRAFFIC ON ANTLER AND GENDREAU ROADS DETOUR. MOTION CARRIED WITH ALL AYES.

The commission addressed concerns with Phil regarding Old Log Landing Road after the mill and overlay work was completed and how it is not holding up to their expectations. The discussion focused on whether the contractor had properly applied the specified in and a half of payment down and suggested that Public Works Staff could conduct low-cost measurements to verify the thickness. Pat will go out and test areas using staff drills rather than hiring a geotechnical firm and consider alternative approaches like crack filling and chip sealing as a possible solution for future road maintenance. Pat will bring an update to the July meeting for more discussion.

Phil reported ongoing contact with the Indian Affairs Council regarding a trail along County Road 103 and submitted a draft citywide improvement trail plan for comments.

Discussion on how to assess Wilderness Park, which has two parcels but operates as a condominium-style facility with shared ownership. Commission discussed potential assessment options, including using a \$3,850 rate for each parcel or applying a \$550 per unit approach, but expressed concerns about maintaining consistency with existing assessment policies. The group noted that Wilderness Park pays \$62,000 annually for the entire facility and uses significant road infrastructure, though it operates seasonally with some units stored in other locations during winter.

Pat discussed homeowner on 13570 East Shore Drive wanting to tie into city sewer connection. We need to see what the property owners are proposing to do with a drawing

provided to Phil and Pat for review. A drawing must be provided for commission to further discuss and make their decision.

Pat discussed Johnnie Street ditches restoration and plan. The commission discussed issues with a ditch that was previously filled in and needs to be restored to proper grade, with specific attention to proper culvert installation under driveways. Commission agreed to send a letter regarding the ditch restoration.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY GORDY WAGNER TO RECOMMEND TO THE CITY COUNCIL THAT THEY SEND A LETTER REGARDING UNAUTHORIZED FILLING OF ROADSIDE DRAINAGE DITCH. MOTION CARRIED WITH ALL AYES.

Discussion on striping plans for Wilderness Trail, deciding to implement 11-foot drive lanes with an 8-foot bike path on the north side without a fog line on the south side.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARY PRESCOTT TO RECOMMEND TO THE CITY COUNCIL THAT CONSIDER STRIPING ON WILDERNESS TRAIL AND IMPLEMENT 11-FOOT DRIVE LANES WITH AN 8-FOOT BIKE PATH ON THE NORTH SIDE WITHOUT A FOG LINE ON THE SOUTH SIDE AND A DOUBLE YELLOW LINE DOWN THE CENTER OF THE DRIVING LANES. MOTION CARRIED WITH ALL AYES.

Commission addressed a request from Grand Champion Meats regarding concrete repair costs, with members debating whether the city should help pay for repairs to property that may have been damaged during road construction and decided to investigate the property lines and contract details before making a final decision.

Pat discussed several budget items including a proposal for a vacuum truck to replace the current street sweeper, which would cost around \$200,000 and serve dual purposes for trail and road maintenance. The group also discussed replacing lawn mowers, potentially acquiring a tandem truck around \$100,000 and installing new cemetery signs.

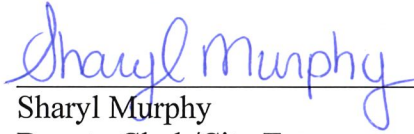
Robert Street and West Shore Drive have a dead tree that needs to be removed.

Public Works Heavy Equipment Operator new hire starting approximately June 9th

Update on Short Term Rental meters installed. One has been completed and five are ready for installation awaiting the plumber. Pat will give an update at next month's meeting.

Update on the newly installed sewer meters with 7 left to install. Pat will give an update at next month's meeting.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY TIM BERG TO
ADJOURN THE MEETING AT 5:08 P.M. MOTION CARRIED WITH ALL AYES.



Sharyl Murphy
Deputy Clerk/City Treasurer

C.10.



WASTE PARTNERS Inc.
CUSTOMERS • COMMUNITY • ENVIRONMENT

WASTE PARTNERS INC.

P.O. Box 677

Pine River, MN 56474

Office: 218-587-8727

Fax: 218-587-5122

info@wastepartnersinc.com

To: City of Crosslake

Attention Solid Waste and Recycling

13888 Daggett Bay Road

Crosslake, MN 56442

2026

May

City of Crosslake Score Report - From Waste Partners

Materials are delivered to Pine River Transfer Station and Waste Partners Inc

	Pounds	Tons
Paper & Cardboard	5,115	2.56
Corrugated Cardboard	5,115	2.56
Mixed Paper	0	0.00
Newspaper, Mixed Mail Magazines		
Metal	0	0.00
Appliances, Scrap, Misc.		
Commingle	41,507	20.75
5% Aluminum Cans	2,075	1.04
21% Tin Cans	8,716	4.36
61% Mixed Glass	25,319	12.66
10% Plastic	4,151	2.08
Number 1 & Number 2		
3% Reject	1,245	0.62

Total Pounds

46,622

Total Tons

23.31

200 Administration Building
50 Sherburne Avenue
St. Paul, MN 55155
Telephone: 651-201-2473
TTY: 651-297-4357



Lori Conway, City Administra
City of Crosslake
13888 Daggett Bay Road
Crosslake, MN 56442

Dear Clerk:

The State Demographer is required by law to produce annual population and household estimates for each of Minnesota's cities and townships. Enclosed you will find a sheet containing the April 1, 2025, population and household estimates for your jurisdiction.

These estimates are being sent to you now for review and comment. It's important that our estimates are accurate, as they are used to distribute state aid to cities and townships. If you have questions about how our estimates impact a specific program, please contact the state agency responsible for that program.

The enclosed figures represent estimated population and household changes since the 2020 Census. The number of households corresponds to the number of occupied housing units. A household may be a single family, one person living alone, or any group of people who share the same living area. While we believe that our estimates are usually accurate, we realize there may be occasional problems. For this reason, we value your comments. We may not be aware of such changes as housing demolitions, the gain or loss of group quarters (like college dormitories, nursing homes, etc.), construction of public housing and the gain or loss of mobile homes.

Please note that our estimates:

- pertain to one year ago, not the present;
- have also been sent to your county auditor for review;
- are subject to change and are not considered final until they are released to the Minnesota Department of Revenue in July.

If you are satisfied with our estimates, it is not necessary to contact us or provide any further information. If you wish to challenge our estimates, please send us the appropriate data described in the enclosed challenge guide by **June 24, 2026**. Questions or comments should be directed to Eric Guthrie by email or at the address listed on the letterhead. **The best way to reach us is by e-mail at local.estimated@state.mn.us.** You may also try to reach us by phone at (651) 201-2473.

Thank you for taking time to review these estimates.

Sincerely,

A handwritten signature in black ink, appearing to read 'Susan Brower', with a long horizontal flourish extending to the right.

Susan Brower
State Demographer

Enclosures

DATE: June 1, 2026
TO: Lori Conway, City Administra
City of Crosslake
FROM: **Susan Brower**
Minnesota State Demographer
SUBJECT: 2025 Population and Household Estimates

Your April 1, 2025 population estimate is 2,517.

Your April 1, 2025 household estimate is 1,245.

If you have any questions or comments about these estimates, please contact the State Demographic Center, 200 Administration Building, 50 Sherburne Avenue, St. Paul, MN 55155, phone (651) 201-2473 or send an e-mail to local.estimated@state.mn.us. All challenges must be submitted in writing. Please refer to the enclosed sheet for details.

HOW TO CHALLENGE THE POPULATION AND HOUSEHOLD ESTIMATES FROM THE STATE DEMOGRAPHER

The legal responsibilities of the State Demographer with respect to local population estimates dictate that we be able to defend any revisions to the estimates. Consequently, we need documentation for our files. Cited below are types of information we will accept with a challenge to our estimates. You may select whichever approach is most appropriate for your situation. However, the more information you can provide the better. No challenges will be accepted after June 24.

1. You may send us the number of active residential utility accounts in April 2024 and April 2025. We would prefer electrical accounts, but water and sewer accounts are acceptable. Please summarize your data. We don't need a list of all utility customers. Summary data for intervening years are helpful. Utility data are much more useful when provided together with building permit data (see #2 below).
2. Another approach is to provide the number of housing units added and lost by calendar year for the years beginning with 2020. Building and demolition permits are a good source of such information. Be sure to include mobile homes and apartments, and indicate whether any of the apartments were for the elderly. Please try to be as specific as possible about the type of unit involved (single-family, apartment, mobile home, etc.).
3. An actual count of persons or households may be accepted, but places with more than 100 people must contact the State Demographer before proceeding with a count. The count you submit should be for 2026. We will interpolate a number for 2025. You must provide the following information:
 - a. List the house number and street name of each housing unit in your city or township. If there is more than one unit at an address, please list each unit and provide an apartment number.
 - b. Indicate whether the unit is occupied or vacant. If the unit is occupied, indicate the number of residents. Only year-round residents should be counted. Young people away at college or in the military, elderly persons who have moved to a nursing home in another town and seasonal (summer) residents should not be counted.
 - c. Group quarters such as nursing homes, dormitories, jails and group homes should not be counted as housing units. Give us the name and address of the facility and the number of residents.
 - d. After you have listed each housing unit, you must summarize your data and give us the total number of residents, the total number of vacant units and the total number of occupied units.
 - e. Please indicate when the count was completed.

Any additional information you can provide about your community will be appreciated. Changes in vacancy rates, the conversion of summer homes to year-round use, and changes in employment opportunities are the types of things we like to hear about when we are evaluating an estimate. One final request--when you write to us, please provide your mailing address and a telephone number or e-mail address where you can be reached during the day.

Thank you.

C. 12.

BILLS FOR APPROVAL
July 13, 2026

VENDORS	DEPT		AMOUNT
Ace Hardware, garden sprayer	Park		20.69
Ace Hardware, hose, extension cord	Park		53.48
Ace Hardware, bird food, utility knife	Park		24.28
Ace Hardware, hardware	Fire		85.78
Ace Hardware, hardware	Fire		2.07
Ace Hardware, switch	Park		4.54
Ace Hardware, precut pipe, gloves, hardware	Sewer		90.30
Ace Hardware, levels	PW		14.02
Ace Hardware, clamps, adapters	Fire		27.42
Ace Hardware, tire repair plug, battery, landscape chemicals	Park		97.59
Ace Hardware, felling wedges	Park		29.67
Ace Hardware, flag boxes	Gov't		103.44
Ace Hardware, hardware	Fire		5.20
Ace Hardware, flag boxes	Gov't		49.84
Ace Hardware, garden sprayer	Cemetery		25.28
Ace Hardware, storage box	Park		14.39
Ace Hardware, weed killer, garden sprayer	PW		44.67
Ace Hardware, flags	Park		267.92
Ace Hardware, trufuel	PW		28.79
Ace Hardware, plumber cloth	PW		2.99
Ace Hardware, nozzle	Fire		50.36
Armand Advertising, employee recognition	Fire		379.00
AT&T, cell phone and tough book charges	ALL		1,344.18
AW Research, water testing	Sewer		1,027.78
BCA, background check	Gov't	pd 7-6	33.25
Beckys Pest Solutions, pest control	Sewer		175.00
Belson Outdoors, bench	Park		982.12
Blue Water Wells, change out pump	Fire		5,750.00
Bolton & Menk, bla vulnerable users plan	Gov't		20,079.50
Bolton & Menk, trail improvement feasibility	Park		2,171.50
Bolton & Menk, general engineering	PW		420.00
Bolton & Menk, 2026 road improvements	PW		5,885.00
Bolton & Menk, county road 103 trail planning	PW		250.00
Bolton & Menk, sunrise blvd	PW		3,542.50
Brainerd Hydraulics, seal kits, weld new lines	PW		265.50
Brainerd Medical Supply, medical supplies	Fire		725.97
Chris Pence, may and june consulting fees	PZ		400.00
City of Crosslake, sewer utilities	ALL		260.00
Colonial Life, optional insurance benefits	ALL		222.90
Council #65, union dues	Gov't		443.52
Crow Wing County, address assignments	Gov't		75.00
Crow Wing County, shared services agreement	PW		89,604.00
Crow Wing County Recorder, filing fee	PZ		46.00
Crow Wing Power, electric services	ALL	pd 6-22	7,795.34

CTC, web hosting	Gov't		10.00
Culligan, cooler rental and water	ALL		298.70
Delta Dental, dental insurance	ALL		2,292.41
Demco, book tape	Library		148.13
Demco, jacket covers, frames	Library		390.90
Ecolab, pest control	ALL		226.90
ESRI, gis renewal	PW		825.00
Evident, evidence bags, currency security bags	Police		388.62
F.I.R.E., evoc driving, hands on skills	Fire		650.00
F.I.R.E., evoc driving skills	Fire		750.00
F.I.R.E., live burn/vent simulator	Fire		2,000.00
First Arriving, subscription renewal	Fire		851.23
Follett, books	Library		1,072.11
Fyles Satellites, portable restrooms	Park		966.50
Galls, uniform	Police		217.90
Galls, uniform	Police		92.55
Galls, uniform	Police		291.46
GLS, hats	Gov't		462.50
Gopher State One Call, email tickets	Sewer		41.85
Guardian Pest Solutions, external power treatment	Gvt/Pk		996.00
Happy Dancing Turtle, plants and pollination program	Park		60.00
Hawkins, tubes	Sewer		62.58
Heartland Animal Rescue, impound fees	Police		366.15
Holiday, fuel	Fire		145.84
In Control, scada computer replacement	Sewer		30,500.00
Ingram, books	Library		25.80
Ingram, books	Library		19.19
Ingram, books	Library		155.08
Ingram, books	Library		43.17
Jefferson Fire & Safety, nozzle	Fire		1,032.89
Jefferson Fire & Safety, fire hoses	Fire		875.55
Jody Grund, uniform reimbursement	PZ	pd 6-15	199.95
Jory Danielson, reimburse for diesel exhaust fuel	Fire		64.68
Kurita, filter project	Sewer	pd 6-24	24,995.00
Lakes Area Rental, harness rental	PW		352.00
Lakes Printing, envelopes	PZ/Adm		396.60
Lakes Printing, wildfire day scavenger hunt cards	Fire		78.55
Lori Conway, mileage reimbursement	Admin		80.76
Macqueen, light, siren	Police		430.66
Macqueen, 100ft canbus cable	Police		257.78
Mastercard, Amazon, prime monthly premium	Gov't		14.99
Mastercard, Amazon, pens, gloves	Police	pd 6-24	93.16
Mastercard, Amazon, watering bags	Park	pd 6-24	111.49
Mastercard, Amazon, janitorial supplies	Park		110.21
Mastercard, Amazon, paper plates	Gov't		33.54
Mastercard, Amazon, chainsaw chaps, helmet	PW		89.18
Mastercard, Amazon, creamer	Gov't	pd 6-24	27.33
Mastercard, Amazon, valve boxes	Park		11.38
Mastercard, Amazon, zip ties	Park		32.99
Mastercard, Amazon, reading program	Library		572.03
Mastercard, Amazon, ping pong net	Park		28.99

Mastercard, Amazon, reading program	Library		596.33
Mastercard, Amazon, receipt books	Park		35.99
Mastercard, Amazon, copy paper, janitorial supplies	Park		106.07
Mastercard, Amazon, usb hub	Police		15.99
Mastercard, Amazon, ink cartridge	Admin	pd 6-24	166.50
Mastercard, Amazon, capacitor	PW		27.98
Mastercard, Amazon, usb hub	Police		15.99
Mastercard, Amazon, zip ties	Park		27.99
Mastercard, Amazon, usb hub	Park		15.99
Mastercard, Amazon, planters	Park		89.99
Mastercard, Amazon, trash bags	Gov't		90.54
Mastercard, Amazon, battery backup	Admin		78.35
Mastercard, Amazon, poster board	Gov't		56.99
Mastercard, Amazon, gym equipment wipes	Park		132.95
Mastercard, Amazon, janitorial supplies	Park		69.41
Mastercard, Amazon, garden cart	Park		179.99
Mastercard, Brunt, uniform	PW		186.48
Mastercard, Canva, canva pro subscription	Park		18.00
Mastercard, Crow Wing County Sheriffs Office, badges	Police		226.31
Mastercard, DG, posterboard, dish soap	Gov't	pd 6-24	9.13
Mastercard, Docusend, email bills	Sewer		25.98
Mastercard, Douglas Industries, windscreens	Park		461.46
Mastercard, Eagle Engraving, employee recognition	Fire		1,078.00
Mastercard, Echo Publishing, affidavit of candidacy	Gov't		31.96
Mastercard, Echo Publishing, meeting notice of 7/24	PZ		65.11
Mastercard, Microsoft, monthly premium	Fire		18.60
Mastercard, MN Revenue, post license renewal	Police		91.94
Mastercard, MWOA, sewer training/exam	Sewer		453.20
Mastercard, NCH Software, annual subscription	Police		114.21
Mastercard, Post Office, postage	Police	pd 6-24	1.63
Mastercard, Post Office, postage	Police		8.05
Mastercard, Tacdis, uniform	Police	pd 6-24	172.28
Mastercard, UPS, postage	Admin		45.00
Mastercard, Zoom, monthly premium	Gov't		66.99
Medica, health insurance	Gov't		41,478.06
Menards, plywood	Gov't		619.89
Menards, hardware	Fire		54.42
Menards, vests, trimline	PW		49.95
Menards, vests, hearing protection	PW		169.87
Menards, driver, furring strips, finge straps, drill bits	PW		104.68
Menards, rubber pipe, wire, ear muffs	Police		217.65
Menards, flag pole	Park		74.95
Metro Sales, copier lease	Park		252.76
Metro Sales, copier lease	Police		55.26
Mid MN Drug Testing, yearly consortium fee	Gov't		150.00
Mid MN Drug Testing, pre employment drug screening	Gov't		55.00
Midwest Security, fire alarm testing	Fire		324.97
Midwest Security, fire alarm testing	Gov't		244.99
Mike Schaefer Sealcoating, tall timber trail	PW		1,334.00
MMUA, safety management program	Gov't		4,057.50
MN Fire Service Certification Board, fire apparatus exams	Fire		625.50

MN Fire Service Certification Board, retest fee	Fire		75.00
MN NCPERS, life insurance	Gov't		96.00
MNPEA, union dues	ALL	pd 7-2	240.00
Moonlite Square, fuel	Park		11.43
MR Sign, address and license signs	Gov't		176.29
MR Sign, address and license signs	PW		102.34
MR Sign, address signs	PW		86.85
Napa, spark plug	PW		5.99
Napa, instant shudder fix	Police		16.78
National Loon Center, pay request #3	Gov't	pd 7-6	907,647.76
Nelson Sanitation, sludge hauling	Sewer		3,718.24
Nick Davis, reimburse for post license renewal	Police	pd 6-15	91.94
North Country Plumbing,			
Northland Bond Services, bond payments	Gov't		30,729.38
Northwedge Nursery, flowers for bridges	Gov't	pd 6-22	304.09
Planning & Zoning Commissioners, 2nd quarter meetings	PZ		1,160.00
Quadiant, postage meter refill	ALL		600.00
Ratwik Roszak Maloney, legal fees	ALL		5,186.79
Reeds, meeting	PZ		26.43
Sharyl Murphy, reimburse petty cash	ALL		37.05
Specialty Solutions, weed killer	Park		277.86
Star Squads, remove and reinstall equipment in new squad	Police		1,050.00
Star Squads, complete installation and wiring of equipment	Police		4,420.00
TASC, cobra administration	Gov't	pd 6-24	45.00
Teamsters, union dues	Police	pd 7-2	510.00
The Police & Sheriffs Press, id card	PW		20.00
TJ Graumann, uniform reimbursement	Park	pd 6-24	275.40
Tremolo, phone, fax, cable, internet	ALL	pd 6-8	2,320.72
Tremolo, phone, fax, cable, internet	ALL		2,320.53
Twin City Seed Co, grass seed	Park		340.00
Ultimate Safety Concepts, monitor	Fire		1,246.18
US Bank, copier lease	ALL		496.13
US Bank, copies	ALL	pd 6-24	64.60
USA Bluebook, probes	Sewer		415.44
Vestis, mat service	PW	pd 6-22	88.19
Vestis, mat service	PW		88.19
Vistory Tire & Auto, tire	Park		166.92
Waste Partners, trash removal	ALL		684.35
Waynes Auto, mount and balance tires, oil change	Police		300.83
Widseth, trail design services	Park		3,727.50
Xcel Energy, gas utilities	ALL		450.82
Xtona, i.t. services	ALL		2,945.40
TOTAL			1,244,378.31

Jackson M. Purfeerst
Mayor
815-904-9665
jpurfeerst@cityofcrosslake.gov



E. I.
City Hall: 218-692-2688
13888 Daggett Bay Rd
Crosslake, Minnesota 56442
www.cityofcrosslake.gov

MEMO TO: City Council
FROM: Mayor Purfeerst
DATE: July 13, 2026
RE: Crosslake Freedom Flags

Fellow Council Members,

I would like to acknowledge the beauty and patriotism that the Freedom Flags brought to our community over the Fourth of July week. I believe this is an economic benefit to the community and that it will continue to draw guests to our city to share in our love of our country. I have never heard so many positive comments about an attraction that everyone was able to enjoy.

The Freedom Flag Committee will continue fundraising so that beauty can last for many summers to come. Thank you to the many that purchased flags this year. We could not have done it without you! The City and the Committee also want to recognize the Public Works staff for their assistance and pride in helping with the installation. We could not have done it without you either!

Moving forward, we have determined that assistance from Public Works will be needed for installing the flags. As with so many other community functions, such as putting up and taking down welcome banners, shamrocks, snowflakes, flowers on the bridges, street dance preparation, Run for the Walleye, Loon Fest preparation, and parade preparation, we would ask for minimal help when they are not busy.

Although we initially planned to have the flags up for three holidays (Memorial Day, Independence Day, Labor Day), we are suggesting that the flags be put up for one extended period, Flag Day (June 14) until after July 4. I would like a Council motion for the proposed changes.

Thank you for your support in this project and I'm thankful that Crosslake had such a wonderful celebration this year for the 250th Birthday of our Country!

A handwritten signature in black ink that reads "Jackson M. Purfeerst". The signature is written in a cursive style with a large, stylized 'J' and 'P'.

RESOLUTION 26-__

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
Karen Stoltz	\$50.00	Park & Recreation Department
PAL Foundation	\$359.76	Community Garden
John Bergman	\$200.00	Pickleball Courts

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 13th day of July, 2026.

Jackson Purfeerst
Mayor

ATTEST:

Lori A. Conway
City Administrator (SEAL)

E. 3.

**RESOLUTION NO. _____
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA**

**RESOLUTION SUPPORTING THE RECONSTRUCTION OF THE
INTERSECTION AT CSAH 3, CSAH 36, AND CR 103**

WHEREAS, the City of Crosslake and the Crow Wing County Highway Department have been in discussions related to the reconstruction of the intersection at County State Aid Highway (CSAH) 3, CSAH 36, and County Road (CR) 103 within the City of Crosslake, scheduled for 2028, and

WHEREAS, the County cost-share policy and possible funding responsibilities have been discussed, the County has requested that the City provide input as to what type of special designs (decorative street lighting, decorative vegetation, etc.) they would like to have incorporated and be willing to fund, and

WHEREAS, the County is at a point in the project that it is imperative that the City formally make known their decisions so design, environmental clearances and right-of-way acquisition can proceed in a timely manner.

NOW, THEREFORE, BE IT RESOLVED that the City of Crosslake is prepared to have the County move forward with a design that changes the intersection at CSAH 3, CSAH 36, and CR 103 and that the said preliminary layout for State Aid Project Number 018-603-029 be in all things approved.

BE IT FURTHER RESOLVED that the County has made a commitment to provide future project updates to the City of Crosslake, upon request.

Adopted this 8, day of June, 2026.

Mayor, Jackson Purfeerst

City Clerk, Charlene Nelson

F.1.

MEMO TO: City Council

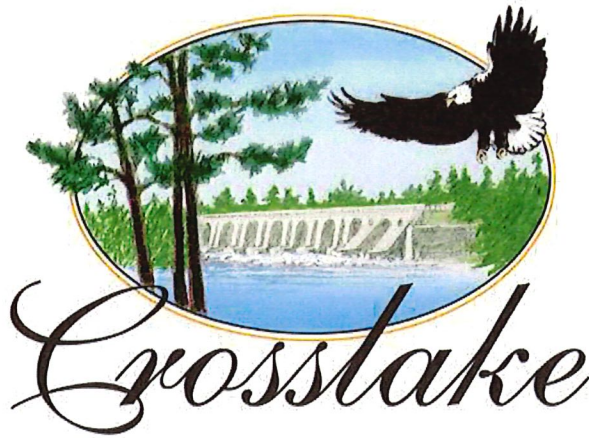
FROM: Char Nelson, City Clerk

DATE: June 22, 2026

SUBJECT: Data Practices Policy

Each year the City is required to update its Data Practices Policy for the Public to reflect changes in personnel, procedures, or other circumstances that impact the public's ability to access data.

Attached is the updated City of Crosslake Data Practices Policy for the Public dated August 1, 2026 for your review. Motion is required to approve the policy.



CITY OF CROSSLAKE

CROW WING COUNTY STATE
OF MINNESOTA

13888 DAGGETT BAY ROAD
CROSSLAKE, MN 56442

DATA PRACTICES POLICY FOR THE PUBLIC

August 1, 2025

August 1, 2026

Phone: 218/692-2688

Fax: 218/692-2687

City email: cityclerk@cityofcrosslake.org gov

Your Right to See Public Data

The Government Data Practices Act (Minnesota Statutes, Chapter 13) presumes that all government data are public unless a state or federal law says the data are not public.

Government data means all recorded information a government entity has, including paper, e-mail, flash drives, CDs, DVDs, photographs, etc.

The law also says that the City of Crosslake must keep all government data in a way that makes it easy for you to access public data. You have the right to look at (inspect), free of charge, all public data that we keep. You also have the right to get copies of public data. The Data Practices Act allows us to charge for copies. You have the right to look at data, free of charge, before deciding to request copies.

How to Request Public Data

You can ask to look at (inspect) data at our offices, or ask for copies of public data that we keep.

You can make a written data request by hand-delivery, mail or email to the Responsible Authority or Designee, using the attached data request form.

If you do not use the data request form, your request should:

- Say that you are making a request for public data under the Government Data Practices Act (Minnesota Statutes, Chapter 13)
- Include whether you would like to inspect the data, have copies of the data, or both.
- Provide a clear description of the data you would like to inspect or have copied.

You are not required to identify yourself or explain the reason for your data request. However, you may need to provide us with some personal information for practical reasons (for example: if you want us to mail copies to you, you need to provide us with an address or P.O. Box). If we do not understand your request and have no way to contact you, we cannot respond to your request.

How We Will Respond to Your Data Request

Upon receiving your request, we will review it.

- We may ask you to clarify what data you are requesting. If we do not have the data, we will notify you in writing as soon as reasonably possible.
- If we have that data, but we are not allowed to give it to you, we will tell you as soon as reasonably possible and identify the law that prevents us from providing the data.
- If we have the data, and the data are public, we will respond to your request appropriately and promptly, within a reasonable amount of time by doing one of the following:
 - Arrange a date, time and place for you to inspect the data at our offices; or
 - You may choose to pick up your copies, or we will mail or email them to you. We will provide electronic copies (such as email or flash drive) upon request, if we keep the data in that format and we can reasonably make a copy. Charges for data requests must be pre-paid, before any copies of data are released.

- Response time may be impacted by the size and/or complexity of your request, and also by the number of requests you make in a given period of time.
- Following our response, if you do not make arrangements within 5 business days to inspect the data or pay for the copies, we will conclude that you no longer want the data and will consider your request closed.

Requests for Summary Data

Summary data are statistical records or reports created by removing identifying information about individuals from entirely private or confidential data. We will prepare summary data if you make your request in writing and pre-pay for the cost of creating the data. You may use the attached data request form to request summary data. We will respond to your request within ten business days with the data or details of when the data will be ready and how much we will charge you.

DATA PRACTICES CONTACTS

Responsible Authority/Compliance Official:

Charlene Nelson, City Clerk
13888 Daggett Bay Road
Crosslake, MN 56442
Phone: 218/692-2688
Email: cityclerk@cityofcrosslake.org gov

Designees:

Administration Department
Lori Conway
Phone: 218/692-2688
Email: lconway@cityofcrosslake.org gov

Public Works Department
Patrick Wehner
Phone: 218/692-2748
Email: pwehner@cityofcrosslake.org gov

Planning & Zoning Department
Jody Grund
Phone: 218/692-2689
Email: jgrund@cityofcrosslake.org gov

Parks & Recreation Department
TJ Graumann
Phone: 218/692-4271
Email: tgraumann@cityofcrosslake.org gov

Police Department
Jake Maier
Phone: 218/692-2222
Email: jmaier@cityofcrosslake.org gov

Fire Department
Chip Lohmiller
Phone: 218/692-2688
Email: chief1@crosslake.net

Copy Costs – When You Request Public Data

Minnesota Statutes, Section 13.03, subdivision 3© allows us to charge for copies.

Pre-payment is mandatory for all copy requests for which fees are charged. Additionally, if a data request will result in voluminous numbers of documents, the City may ask for a deposit prior to copying data.

Copy Charge: \$0.25 per 8.5 x 11 black and white copy; \$0.50 per 11 x 17 black and white copy. \$1.00 per color copy. \$10.00 per USB video copy.

The charge for most other types of copies, when a charge is not set by statute or rule, is the actual cost of searching for and retrieving the data, and making the copies or electronically transmitting the data.

In determining the actual cost of making copies, we include employee time, the cost of the materials onto which we are copying the data (paper, USB, etc), and mailing costs (if any). If your request is for copies of data that we cannot copy ourselves, such as photographs, we will charge you the actual cost we must pay an outside vendor for the copies.

Please note: the cost of employee time to search for data, retrieve data, and make copies should generally not exceed those of the lowest-paid employee who can complete the task performed. However, if, because of the subject matter of your request, we find it necessary for a higher-paid employee to search for and retrieve the data, we will calculate the search and retrieval portion of the copy charge at the higher salary/wage.

City of Crosslake - Data Request Form

A. To be Completed by Requester

Requester Name (Last, First, M.):	Phone Number:
Street Address:	Fax Number:
City, State, Zip Code:	Email Address:
Signature:	Date of Request:
<i>Note: According to MS § 13.05, subd. 12, persons are not required to identify themselves, or state a reason for, or justify a request for public data.</i>	
I am requesting access to data in the following way: ☐ Inspection ☐ Copies ☐ Both inspection and copies <i>Note: Minn. Stat. § 13.03 and 13.04 authorize the City to charge fees to recover costs to provide copies of data. Prepayment is required. There is no charge for inspection or for separating not public data from public data. The City may charge the actual cost for searching and retrieving data, except for requests made by data subjects.</i> <i>Note: The City will respond within a reasonable time for all requests, except for requests by data subjects, which shall be responded to within 10 days of the date of the request.</i>	
Description of the Information Requested (attach additional pages if needed):	

B. To be Completed by City Department

Department Name:	Handled by:
Information Classified as: ☐ Public ☐ Private ☐ Confidential ☐ Non-Public ☐ Protected Non-Public	Action: ☐ Approved ☐ Approved in Part (Explain below) ☐ Denied (Explain below)
Remarks or basis for denial including statute section:	
Copying Charges: ☐ None ☐ Members of the Public (100 or fewer copies): _____ Pages x \$.25 per Black/White Page = _____ _____ Pages x \$.50 per Color Page = _____ ☐ Members of the Public (more than 100 copies) and Data subjects: Employee time: \$____/hr x ____ Hours = _____ _____ Pages x \$____ per Black/White Page = _____ ☐ Other Charges (e.g. postage): _____ = _____ Total Charges = _____	Proof of Identity Verified of Requester of Private Data as the Data Subject: ☐ Valid Identification: Driver's License, State ID, Military ID, Passport, Etc. ☐ Comparison with Signature on File ☐ Personal Knowledge ☐ Other: _____
Authorized Signature: _____ Date: _____	

F. 2.

RESOLUTION 26-__

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

FOR THE APPOINTMENT OF ELECTION JUDGES TO SERVE
FOR THE PRIMARY ELECTION ON AUGUST 11, 2026
AND THE GENERAL ELECTION ON NOVEMBER 3, 2026

WHEREAS, the City of Crosslake does hereby resolve to appoint election judges for the 2026 Primary Election to be held on the 11th day of August, 2026 and for the 2026 General Election to be held on the 3rd day of November, 2026 in the City of Crosslake;

AND WHEREAS, the City of Crosslake does hereby appoint persons to serve as election judges as on file in the Clerk's Office according to Minnesota State Statute 204B.19.

BE IT RESOLVED that the City Council of the City of Crosslake, Minnesota goes on record as appointing Election Judges as on file in the Clerk's office to handle the 2026 Primary Election and 2026 General Election. This approval was acted on at the Regular Council Meeting held on July 13, 2026.

COUNCIL VOTING AYE - __

COUNCIL VOTING NAY - __

ATTEST:

Charlene Nelson
City Clerk

Jackson Purfeerst
Mayor

MEMO TO: City Council

FROM: Char Nelson, City Clerk

DATE: July 7, 2026

SUBJECT: Request to Purchase Cemetery Lots

Attached is a request from a property owner to purchase 28 cemetery plots. Current rules state that burial plots will be sold up to a maximum of sixteen. Otherwise Council approval is required. If you are in favor of allowing this family to purchase these lots, a motion is required and will be attached to the cemetery deed.

City Clerk

From:
Sent: Tuesday, June 16, 2026 10:22 AM
To: City Clerk
Subject: Re: Pinewood Cemetery
Attachments:

Thanks for your patience with me Char. My mom really enjoyed the cemetery visit. It will be a good place for my dad's urn and a great place to set up the rest of the family. I have attached the map plot map delineating the plots I would like to purchase colored in pink.

There are 28 plots. I have read the rules and regulations that you sent along and understand that only 16 plots can be purchased. I also read that I could ask the council for an exemption and would most likely seek to do that whenever you lead me down that trail. My brother also owns properties up in Crosslake so our worst case scenario is that he buys 14 and I buy 14. Not ideal but with next generations looking for homes to purchase in the area it seems as though the succeeding generations will find peace in knowing Crosslake has a peaceful place for our physical bodies to permanently reside. Would there be a time when I could call you and talk this all through?

**RULES AND REGULATIONS
FOR OPERATION
OF PINEWOOD CEMETERY**

CROSSLAKE, MINNESOTA

Revised November 14, 2022

1. These regulations are designed to operate the Cemetery in an orderly fashion and to advance the interests and elevate the character of the Pinewood Cemetery.
2. No changes can be made to these regulations without the approval of the Crosslake City Council. Special requests must be presented to the Council and, if granted, will appear on the deed or addendum to the deed.
3. The Mayor will appoint a member of the City Council to be responsible to ensure that these regulations are administered properly.
4. The City Clerk is responsible for collecting the fee for the sale of burial plots. Upon receipt of payment, the City Clerk will issue a cemetery deed as proof of ownership. Attached to the deed will be a copy of the rules and regulations. The City Clerk is also responsible to maintain an accurate record of all plots and burials. The cost of the burial plot will be determined by the City Council by a resolution.
5. Burial plots will be sold in multiples of one, up to a maximum of sixteen. Council approval is required for purchase of lots in excess of sixteen.
6. The price of each burial space will be determined by the City Council for residents and non-residents and may be changed from time to time by Council resolution. The fee will include perpetual care, unless subsequently changed by resolution of the Council. The charge for grave openings will be set by Council resolution. There will be an additional charge for weekend or holiday burials to cover employee overtime. In extreme winters, the City reserves the right to charge an additional amount for snow removal.
7. The owner of a burial plot is not authorized to sell such plot to another person. If for some reason the owner may not wish to utilize the burial plot, it can be re-sold to the City at the price the owner paid for it upon proper proof of such price and presentation of adequate proof of ownership.
8. All interments and disinterments must be made at a time and in a manner approved by the City and upon payment of such charges as shall be established by the City.

9. The right is reserved by the City to require a minimum of forty-eight hours notice prior to any interment in the summer and a minimum of seventy-two hours notice in the winter. A minimum of seventy-two hours notice is required prior to any disinterment.
10. The City reserves the right to refuse the interment and to refuse to open any burial plot for any purpose except on WRITTEN application by a lot owner of record or his authorized representative.
11. In order to assist maintaining the constant beauty of Pinewood Cemetery, no interment shall be made without the use of a steel reinforced concrete vault.
12. When instructions received from a lot owner or his legal representative regarding the location in a lot of an interment space are indefinite or when for any reason the interment space cannot be opened where specified, the City may, at its discretion, open such other location in the lot as is deemed best and proper to avoid delaying the interment service. The City shall not be liable for payment of damages for such action or for any error that might develop there from.
13. The City shall not be held responsible for the execution of any order given by telephone or for any error occurring from lack of receipt of proper written instructions pertaining to the funeral service or interment.
14. The City reserves and shall have a right to correct without liability for the payment of damages, any errors that may be inadvertently made by the City either in making interments or disinterments, or in the installation of memorials. In the event of errors inadvertently made in the description, transfer or conveyance of burial rights, the City shall have the right to substitute and convey in lieu thereof other interment property of similar nature and location insofar as is possible, or as may be selected by the City, or in the sole discretion of the City to refund the amount of money paid on account of its purchase.
15. The City shall not be liable for the payment of any damages for any delay in the interment of a body of a deceased person caused by reason of a protest to the interment of such body or the violation of the rules and regulations of the cemetery.
16. No interment shall be permitted in any plot until such plot is fully paid for except as may be provided in the sales agreement.
17. Only one body shall be interred in one grave, except in the case of cremation, whereby up to 2 persons can be buried in one grave. Burial of more than one infant in one grave will be addressed individually by the Public Works Director and the City Administrator.

18. In making disinterments the City will exercise reasonable care but will not be liable for payment in connection with any damage to casket, urn or burial vault.
19. The original owner may at any time designate whom he/she wishes to have interred in the plot. Such designation may be recorded in the cemetery books at City Hall and will be recognized by the City subject to right of interment upon the part of the surviving spouse.

In case of a plot owner's death, the rights of the surviving spouse and next of kin will be recognized in accordance with the laws of the State of Minnesota insofar as the City is able to ascertain who such parties are. The City will not be responsible for any errors which may be committed due to lack of adequate information.

In the absence of written direction by the owner of the plot or provision contained in a will, the following will be recognized as having the rights to direct interments herein:

- A. The surviving spouse shall have the first right.
 - B. Where there is no surviving spouse, the heirs of the purchaser may by an agreement in writing, determine who among them shall have the right of interment.
 - C. In the event such original purchaser or his heirs shall not have arranged for future interments, then the direct lineal heirs of the purchaser or his or her spouse shall in the order of their death be entitled to interment thereon until the plots are filled.
 - D. In the case where there are no lineal heirs, then the nearest of kin to the owner and their respective spouses have the right to interment in order of their need.
20. No disinterments will be allowed except as provided by law, nor without the written consent of the surviving spouse or next of kin to the person whose body is to be disinterred or removed together with the written permit or order from the owner of the lot or his legal representative or person in control of such lot.

The City shall under no circumstances be held liable in case of disinterment or removal where it acts upon the written order of such persons. The City shall have the right to refuse to permit disinterment while the payments for the cemetery lot have not been completed or are in default.

21. Crosslake City Hall must be contacted before any monument is set. Non-compliance is subject to a fine. Monument measurements may be from ground level to 32" high by 12" wide by 40" long AND must fit within the grave site. All monuments must be placed on a concrete base large enough to allow a four (4)

inch border. All monuments must consist of a solid material that cannot be disintegrated by the weather. Benches are allowed if they meet the specifications listed above. Only 1 upright headstone will be allowed per plot.

22. The marker shall be placed at the head of the grave.
23. Emblems or flagstaffs furnished by the Veterans shall be placed flush with the ground, the location of which shall be directed by the cemetery management. Only American flags allowed.
24. No separate vases, urns, or other memorials other than the markers mentioned herein, will be permitted.
25. No planting of any kind in any section of the cemetery is permitted, other than by the cemetery management.
26. Glass containers, of ALL kinds, and cans are prohibited on graves. If placed thereon they will be removed by the caretaker. Metal vases, approved by the cemetery caretaker, are allowed on the grave space only. The City will not be responsible for brass vases not removed or tipped before snow covers them.
27. Flowers, wreaths or funeral designs will be permitted in the grave space only. Potted plants must NOT be sunk into the ground. No copings around graves will be permitted.
28. Cemetery management is authorized to remove all decorations including flowers, pots, and wire/artificial flowers as they become unsightly or uncared for.
29. Flags for graves of veterans and other organizations will be permitted two weeks before and two weeks following Memorial Day and Veteran's Day.
30. Special cases may arise in which the literal enforcement of a rule may impose unnecessary hardship. The City therefore reserves the right without notice to make exceptions, substitutions or modifications in any of these rules and regulations when in its judgment the same appear advisable and suspension or modification shall in no way be considered as affecting the general application of such rule.
31. The City shall be entitled in all cases to rely upon the statement, written or oral, of any person claiming to have knowledge of the facts and claiming to be authorized to act and shall incur no liability whatsoever by reason of any act committed by it or permitted to be done in reliance on such statement.
32. The City shall incur no liability whatsoever except for its willful acts or malfeasance.

33. The City reserves the right to plat and re-plat unoccupied and unsold lots, remove and change the location of trees, shrubs and other objects, lay out and change location of roads, paths and walks and to make such other changes or alterations as it deems necessary or advisable and to correct errors in locations and descriptions in contracts, deeds and interments without incurring any obligation to or securing the consent of lot owners.
34. These rules and regulations may be changed or modified at any time as occasion may require, without notice by the City to plot owners.

These regulations were effective as of January 1, 1972 and amended by the action of the City Council of Crosslake, Minnesota, Crow Wing County at its regular meeting held on February 1, 1993, May 9, 2011, and November 14, 2022.

Dave Nevin, Mayor
Michael R. Lyonais, Clerk Administrator

Dave Schrupp, Councilmember
John Andrews, Councilmember
Aaron Herzog, Councilmember
Marcia Seibert-Volz, Councilmember

F. 4.

MEMO TO: City Council

FROM: Char Nelson

DATE: July 7, 2026

SUBJECT: Transient Merchant Permit Fees

We have seen an increase of interest this year from Transient Merchants and food truck owners to come to Crosslake. Once they learn about our fees, most do not return the application. Crosslake currently charges \$50 per day and limits sales to 14 days per year. I have surveyed our surrounding communities and asked for their fees:

Brainerd	\$50/year, plus \$75/fire inspection
Breezy Point	\$25/two days
Emily	\$10/day
Goodhue	\$100/3 days
Nevis	\$100 for 3 days / \$175 for 21 days / \$250 seasonal
Nisswa	\$50/year
Pequot Lakes	\$25/day
Pine River	\$75/year
	\$150/year mobile food truck

I believe Council review of the City's current fees is in order. Thank you.

F.5.

ORDINANCE NO. 412
AN ORDINANCE AMENDING CHAPTER 2, SECTION 2-152
CONCERNING BOARDS AND COMMISSIONS
FOR THE CITY OF CROSS LAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

The City Council of the City does ordain as follows:

Section 1 – Amendment. Section 2-152 – General Provisions is amended as follows, with deleted language struck out and new language underlined:

- (e) All board and commission members are expected to maintain a respectful public service environment and to be mindful of their roles and responsibilities.
1. Board and commission members shall conduct themselves in such a manner as to reflect most favorably on the city. Conduct unbecoming a board or commission member shall include any conduct that tends to bring the city into disrepute or reflects discredit on the person as a board or commission member of the city, or that which tends to impair the functioning of a board or commission member.
 2. Board or commission members who are found to engage in inappropriate conduct while acting in their official capacity as a board or commission member or otherwise act in a manner that brings the city into disrepute or discredits the member, are subject to discipline. Discipline may include a verbal or written reprimand or suspension or termination from his or her position on the board or commission.
 3. Notwithstanding the above, board and commission members serve at the pleasure of the council and may be removed from their position at any time, with or without cause, by a majority vote of the city council.

Section 2 – Effective Date. This ordinance amendment shall be in full force and effect from and after passage and publication according to state law.

Adopted by the City Council this 13th day of July, 2026.

Jackson Purfeerst, Mayor

ATTEST:

Charlene Nelson, City Clerk

ORDINANCE NO. __

AN ORDINANCE OF THE CITY
AMENDING CHAPTER 2, SECTION 2-152 CONCERNING BOARDS AND
COMMISSIONS

CITY OF CROSS LAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

The City Council of the City does ordain as follows:

Section 1 – Amendment. Section 2-152 – General Provisions is amended as follows, with deleted language struck out and new language underlined:

(e) ~~Any board or commission member may be removed by the council for misfeasance, malfeasance or nonfeasance in officer and his/her position filled as any other vacancy.~~ All board and commission members are expected to maintain a respectful public service environment and to be mindful of their roles and responsibilities.

- (1) Board and commission members shall conduct themselves in such a manner as to reflect most favorably on the city. Conduct unbecoming a board or commission member shall include any conduct that tends to bring the city into disrepute or reflects discredit on the person as a board or commission member of the city, or that which tends to impair the functioning of a board or commission member.
- (2) Board or commission members who are found to engage in inappropriate conduct while acting in their official capacity as a board or commission member or otherwise act in a manner that brings the city into disrepute or discredits the member, are subject to discipline. Discipline may include a verbal or written reprimand or suspension or termination from his or her position on the board or commission.
- (3) Notwithstanding the above, board and commission members serve at the pleasure of the council and may be removed from their position at any time, with or without cause, by a majority of the city council.

Section 2 – Effective Date. This ordinance amendment shall be in full force and effect from and after passage and publication according to state law.

Adopted by the City Council this 13th day of July, 2026.

Jackson Purfeerst, Mayor

ATTEST:

Charlene Nelson, City Clerk

F.6.

TO: MAYOR AND CITY COUNCIL
FR: LORI CONWAY, CITY ADMINISTRATOR
RE: PERSONNEL
DA: July 8, 2026

MEMORANDUM

Re: EMPLOYEE HANDBOOK AMENDMENT

The Personnel Committee met and approved the attached revision to the Sick Leave-Minnesota Paid Leave Law policy by expanding it from **will follow the Minnesota Statute.... To adding explanation to offer better clarity to employees.**

See attachment

SICK PAY

PLEASE REFER TO EARNED SICK AND SAFE TIME LEAVE POLICY THAT WAS OUTLINE IN MINNESOTA STATUTES EFFECTIVE JANUARY 1, 2024. THE ESST POLICY COVERS THE CITY'S TRADITIONAL PAID SICK LEAVE PROGRAM AND SATISFIES THE ESST MINIMUM REQUIREMENTS. FOR LEAVE USE REFER TO SAID POLICY.

Minnesota Paid Leave Law (MNPL) – The City will follow the Minnesota Statute 268B, the MN Paid Leave Law

1. Eligibility

Eligibility determinations for MNPL benefits are made by the State of Minnesota. Generally, to be eligible for MNPL, you must meet both of the following requirements:

- a) Work at least 50% of the time from a location in Minnesota (If you work less than 50% of the time in a calendar year in Minnesota, another state, or U.S. territory or foreign nation, but you live in Minnesota during 50% or more of that calendar year, your employment is still covered by paid leave.)
- b) Meet the financial eligibility requirements by having earned over a specific amount of wages as defined by, under Minnesota law at the time of your requested leave.

2. Types of Leave

- **Medical Leave:** Up to 12 weeks to take care of yourself for a serious health condition, including pregnancy, childbirth, recovery, or surgery.
- **Family Leave:** Up to 12 weeks to:
 - a) Bond with a child through birth, adoption, or foster placement
 - b) Care for a family member with a serious health condition
 - c) Support a military family member called to active duty
 - d) Receive covered types of care for yourself or a family member because of domestic abuse, sexual assault, or stalking
- **Combined:** Up to 20 weeks per benefit year if both are used.
- **Intermittent Leave Increments:** Employees may apply for intermittent leave in most cases, provided the leave is reasonable and appropriate to the needs of the individual requiring care.
 - a) **Eligibility.** In addition to the other eligibility requirements under the MN Paid Leave law, employees seeking intermittent leave must have at least eight hours of

accumulated leave (unless more than 30 days have lapsed since taking the initial leave).

- b) **Notice.** In situations where employees seek MNPL on an intermittent basis, employees must make a reasonable effort to provide written notice to the City Clerk or City Administrator of the need for intermittent leave *before* applying for MNPL benefits through the State program. As part of the notice, employees must provide the city with the following: 1) proposed intermittent leave schedule; and 2) a completed certification from a health care provider identifying the leave as necessary and a reasonable estimate of the frequency and duration and treatment schedule for the leave.
- c) **Increments of Leave & Maximum Number of Hours.** Consistent with other forms of leave provided by the city, employees may take intermittent leave in increments of one calendar day. If eligible for intermittent leave, the city allows a maximum of 480 hours of intermittent leave in any 12-month period. After reaching the maximum amount of allowed intermittent leave, employees may request continuous MNPL provided the continuous leave does not exceed the maximum amount of MNPL allowed by law.

3. Notice

Prior to starting a claim with the State or the Leave Program in which the City of Crosslake uses, employees should reach out to the City Clerk or City Administrator to notify your intention to take leave. If the need is foreseeable, we ask that you provide at least two weeks' notice prior to taking leave. If the leave is not foreseeable you will still be able to take leave under MNPL and we ask that you provide as much notice as possible.

4. Interaction with Other Laws and Benefits

- a) Paid Leave will run concurrently with FMLA, Pregnancy and Parental Leave, and other protected leave programs.
- b) You may supplement, or "top off," your PFML benefits to make up the difference between an employee's Paid Leave benefits and regular pay. The combined total of PFML and any "topping off" cannot exceed the employee's regular earnings.
- c) An employee may elect to use their sick, vacation or comp time in lieu of PFML benefits. This must be reported to the Paid Leave division, and the division may adjust the employee PFML payment.

5. Benefit Continuation

Unless the employee revokes coverage while on MNPL, the city will continue to provide group health insurance coverage for an employee on MNPL under the same conditions as the coverage was provided before the employee took leave. You must continue to make timely payments of your share of the premiums for such coverage. If you are not using paid time off to cover part or all of the leave, you will be responsible for remitting your portion of health premiums to the City in order to ensure continuation of benefits.

Group health insurance may be cancelled if an employee's premium payment is 30 days late. Before terminating coverage, the city will provide written notice to the employee at least 15 days before the coverage is terminated listing the final date payment is due (30 days past the due date) to avoid cancellation and the date coverage will end if payment is not received.

6. Reinstatement

Upon return from covered MNPL, you will be reinstated to your previous position or to an equivalent position, with the same status, pay, employment benefits, length-of-service credit, and seniority credit as of the date of leave as long as you have worked for the City for a minimum of 90 calendar days.

7. Retaliation.

The City will not interfere or retaliate against employees who request or take leave in accordance with the MN Paid Leave law.

8. Records

The City will maintain Paid Leave records for a period of not less than four years in addition to the current calendar year

9. Contact

For questions, contact City Administrator or City Clerk.



Real People. Real Solutions.

G.I.A.
7656 Design Road
Suite 200
Baxter, MN 56425-8676

Ph: (218) 825-0684
Fax: (218) 825-0685
Bolton-Menk.com

July 6, 2026

Lori Conway, City Administrator
13888 Daggett Bay Road
Crosslake, MN 56442

RE: Harbor Lane Improvements – Pay Request No. 5 (Final)

Dear Lori:

Attached is Contractor's Pay Request No. 5 (Final) for work completed through June 18, 2026 for the above referenced project and completed IC 134 forms from the contractor and their subcontractors. The value of the work completed as of this date was \$502,364. The City of Crosslake has made previous payments totaling \$489,804.90. Therefore, the final amount to pay is \$12,599.10.

We recommend City Council approval of Contractor's Pay Request No. 5 (Final) in the amount of \$12,599.10.

Please retain one signed pay request copy for your records, submit one copy to our office in Baxter, and the copy to the Contractor with payment when approved.

If you have any questions, please contact me at 218-821-7265.

Sincerely,

Bolton & Menk, Inc.

Phillip M. Martin, PE
Principal Engineer

Attachments – *Contractor's Pay Request No. 5 (Final) (2pages), IC 134 Forms (6 pages)*

CONTRACTOR'S PAY REQUEST
HARBOR LANE IMPROVEMENTS



**BOLTON
& MENK**

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DISTRIBUTION:

CONTRACTOR (1)
OWNER (1)
ENGINEER (1)

CITY OF CROSSLAKE, MN -
BMI PROJECT NO. 0B1134054

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	\$520,951.19
TOTAL, COMPLETED WORK TO DATE	\$502,364.00
TOTAL, STORED MATERIALS TO DATE	\$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	\$502,364.00
RETAINED PERCENTAGE (0.0%)	\$0.00
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	\$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	\$502,364.00
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$489,804.90
PAY CONTRACTOR AS ESTIMATE NO. 5 Final	\$12,559.10

CERTIFICATE FOR FINAL PAYMENT

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the amount for the Final Estimate, that applicable provisions of the Iowa Code have been complied with and that all claims against me by reason of the Contract have been paid or satisfactorily secured.

Contractor: DeChantal Excavating, LLC
12209 state hwy 18Brainerd, MN 56401

By [Signature] Name [Signature] Title CEO

Date 7-1-26

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:

ENGINEER: BOLTON & MENK, INC., 7656 DESIGN ROAD, STE 200, BAXTER, MN 56425

By [Signature], CONSULTING ENGINEER

Date 7/6/2026

APPROVED FOR PAYMENT:

OWNER:

By _____ Title _____ Date _____
Name

And _____ Title _____ Date _____
Name

Pay Request No.:

HARBOR LANE IMPROVEMENTS

5 Final



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CITY OF CROSSLAKE, MN

BMI PROJECT NO. 081134054

WORK COMPLETED THROUGH THURSDAY, JUNE 18, 2026

ITEM NO.	ITEM	UNIT PRICE	AS BID		ESTIMATED AMOUNT	PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT		ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
1	MOBILIZATION	\$28,499.00	1.00 LUMP SUM	\$28,499.00		1.00 LUMP SUM	\$28,499.00	1.00 LUMP SUM	\$28,499.00
2	CLEARING	\$4,400.00	1.15 ACRE	\$5,060.00		1.15 ACRE	\$5,060.00	1.15 ACRE	\$5,060.00
3	GRUBBING	\$2,200.00	1.15 ACRE	\$2,530.00		1.15 ACRE	\$2,530.00	1.15 ACRE	\$2,530.00
4	REMOVE BITUMINOUS PAVEMENT	\$2.45	4,598.00 SQ YD	\$11,265.10		4,598.00 SQ YD	\$11,265.10	4,598.00 SQ YD	\$11,265.10
5	COMMON EXCAVATION (P) (EV)	\$11.65	4,754.00 CU YD	\$55,384.10		4,754.00 CU YD	\$55,384.10	4,754.00 CU YD	\$55,384.10
6	SUBGRADE EXCAVATION (EV)	\$10.85	500.00 CU YD	\$5,425.00		500.00 CU YD	\$5,425.00	500.00 CU YD	\$5,425.00
7	SELECT GRANULAR BORROW (CV)	\$15.25	500.00 CU YD	\$7,625.00		500.00 CU YD	\$7,625.00	500.00 CU YD	\$7,625.00
8	GEOTEXTILE FABRIC TYPE 5	\$2.65	1,500.00 SQ YD	\$3,975.00		1,500.00 SQ YD	\$3,975.00	1,500.00 SQ YD	\$3,975.00
9	AGGREGATE BASE (CV) CLASS 5 (P)	\$26.35	2,070.00 CU YD	\$54,544.50		2,070.00 CU YD	\$54,544.50	2,070.00 CU YD	\$54,544.50
10	AGGREGATE SURFACING (CV) CLASS 1	\$33.45	140.00 CY YD	\$4,683.00		140.00 CY YD	\$4,683.00	140.00 CY YD	\$4,683.00
11	BITUMINOUS MATERIAL FOR TACK COAT	\$2.55	680.00 GALLON	\$1,734.00		680.00 GALLON	\$1,734.00	680.00 GALLON	\$1,734.00
12	TYPE SP 12.5 NON WEARING COURSE MIX (2.C) (2.0" THICK)	\$70.00	550.00 TON	\$38,500.00		550.00 TON	\$38,500.00	550.00 TON	\$38,500.00
13	TYPE SP 9.5 WEARING COURSE MIX (2.C) (1.5" THICK)	\$72.00	930.00 TON	\$66,960.00		930.00 TON	\$66,960.00	930.00 TON	\$66,960.00
14	TYPE SP 9.5 WEARING COURSE MIX (2.C) - TRAIL (2.5" THICK)	\$75.00	700.00 TON	\$52,500.00		700.00 TON	\$52,500.00	700.00 TON	\$52,500.00
15	8" CS PIPE APRON	\$310.00	4.00 EACH	\$1,240.00		4.00 EACH	\$1,240.00	4.00 EACH	\$1,240.00
16	12" RC PIPE APRON	\$1,078.00	3.00 EACH	\$3,234.00		3.00 EACH	\$3,234.00	3.00 EACH	\$3,234.00
17	15" RC PIPE APRON	\$1,149.00	1.00 EACH	\$1,149.00		1.00 EACH	\$1,149.00	1.00 EACH	\$1,149.00
18	8" CS PIPE CULVERT	\$37.80	60.00 LIN FT	\$2,268.00		60.00 LIN FT	\$2,268.00	60.00 LIN FT	\$2,268.00
19	12" RC PIPE SEWER	\$62.65	457.00 LIN FT	\$28,611.05		457.00 LIN FT	\$28,611.05	457.00 LIN FT	\$28,611.05
20	15" RC PIPE SEWER	\$60.15	21.00 LIN FT	\$1,263.15		21.00 LIN FT	\$1,263.15	21.00 LIN FT	\$1,263.15
21	CASTING ASSEMBLY (R-4342)	\$1,330.00	1.00 LIN FT	\$1,330.00		1.00 LIN FT	\$1,330.00	1.00 LIN FT	\$1,330.00
22	CASTING ASSEMBLY (R-3501-TB)	\$1,529.00	6.00 LIN FT	\$9,174.00		6.00 LIN FT	\$9,174.00	6.00 LIN FT	\$9,174.00
23	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	\$1,041.00	3.63 LIN FT	\$3,778.83		3.63 LIN FT	\$3,778.83	3.63 LIN FT	\$3,778.83
24	CONSTRUCT DRAINAGE STRUCTURE DESIGN R-1 (2'X3')	\$373.00	25.57 LIN FT	\$9,537.61		25.57 LIN FT	\$9,537.61	25.57 LIN FT	\$9,537.61
25	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4022	\$524.00	7.05 LIN FT	\$3,694.20		7.05 LIN FT	\$3,694.20	7.05 LIN FT	\$3,694.20
26	RANDOM RIPRAP CLASS III	\$94.00	36.00 CU YD	\$3,384.00		36.00 CU YD	\$3,384.00	36.00 CU YD	\$3,384.00
27	6" CONCRETE WALK	\$20.00	100.00 SQ FT	\$2,000.00		100.00 SQ FT	\$2,000.00	100.00 SQ FT	\$2,000.00
28	CONCRETE CURB & GUTTER DESIGN D412	\$19.00	1,789.00 LIN FT	\$33,991.00		1,789.00 LIN FT	\$33,991.00	1,789.00 LIN FT	\$33,991.00
29	CONCRETE DRAINAGE FLUME	\$500.00	1.00 EACH	\$500.00		1.00 EACH	\$500.00	1.00 EACH	\$500.00
30	TRUNCATED DOMES	\$55.00	19.00 SQ FT	\$1,045.00		19.00 SQ FT	\$1,045.00	19.00 SQ FT	\$1,045.00
31	MAIL BOX SUPPORT	\$105.00	31.00 EACH	\$3,255.00		31.00 EACH	\$3,255.00	31.00 EACH	\$3,255.00
32	TRAFFIC CONTROL	\$900.00	1.00 LUMP SUM	\$900.00		1.00 LUMP SUM	\$900.00	1.00 LUMP SUM	\$900.00
33	SALVAGE AND REINSTALL SIGN	\$200.00	10.00 EACH	\$2,000.00		10.00 EACH	\$2,000.00	10.00 EACH	\$2,000.00
34	SIGN	\$790.00	1.00 EACH	\$790.00		1.00 EACH	\$790.00	1.00 EACH	\$790.00
35	STABILIZED CONSTRUCTION EXIT	\$500.00	1.00 LUMP SUM	\$500.00		1.00 LUMP SUM	\$500.00	1.00 LUMP SUM	\$500.00
36	STORM DRAIN INLET PROTECTION	\$155.00	7.00 EACH	\$1,085.00		7.00 EACH	\$1,085.00	7.00 EACH	\$1,085.00
37	SEDIMENT CONTROL LOG TYPE WOOD FIBER	\$3.00	320.00 LIN FT	\$960.00		320.00 LIN FT	\$960.00	320.00 LIN FT	\$960.00
38	SILT FENCE TYPE MS	\$3.00	2,523.00 LIN FT	\$7,569.00		2,523.00 LIN FT	\$7,569.00	2,523.00 LIN FT	\$7,569.00
39	COMMON TOPSOIL BORROW	\$29.00	900.00 CU YD	\$26,100.00		900.00 CU YD	\$26,100.00	900.00 CU YD	\$26,100.00
40	TURF ESTABLISHMENT TYPE 1	\$15,500.00	1.38 ACRE	\$21,390.00		1.38 ACRE	\$21,390.00	1.38 ACRE	\$21,390.00
41	TURF ESTABLISHMENT TYPE 2	\$15,500.00	0.52 ACRE	\$8,060.00		0.52 ACRE	\$8,060.00	0.52 ACRE	\$8,060.00
42	TURF ESTABLISHMENT TYPE 3	\$15,500.00	0.04 ACRE	\$620.00		0.04 ACRE	\$620.00	0.04 ACRE	\$620.00
43	TURF ESTABLISHMENT TYPE 4	\$15,500.00	0.15 ACRE	\$2,325.00		0.15 ACRE	\$2,325.00	0.15 ACRE	\$2,325.00
44	4" SOLID LINE MULTI COMP	\$0.65	119.00 LIN FT	\$77.35		119.00 LIN FT	\$77.35	119.00 LIN FT	\$77.35
45	4" BROKEN LINE MULTI COMP	\$0.65	400.00 LIN FT	\$260.00		400.00 LIN FT	\$260.00	400.00 LIN FT	\$260.00
46	4" DBLE SOLID LINE MULTI COMP	\$1.30	2,187.00 LIN FT	\$2,843.10		2,187.00 LIN FT	\$2,843.10	2,187.00 LIN FT	\$2,843.10
47	CHANGE ORDER NUMBER 1 - TIMBER VALUE	\$1,882.20	1.00 LUMP SUM	\$1,882.20		1.00 LUMP SUM	\$1,882.20	1.00 LUMP SUM	\$1,882.20
TOTAL AMOUNT:				\$520,951.19			\$520,364.00		\$520,364.00

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MEMO TO: City Council

FROM: Public Works Commission

DATE: July 1, 2026

SUBJECT: Grand Champion Meats Sidewalk

At its meeting on 7/1/26 the Public Works Commission held a discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

Pat discussed Grand Champion Meats concrete sidewalk that they are requesting reimbursement. Their previous sidewalk was exposed aggregate before the road improvements in 2025 and replaced by the city with regular concrete. Pat reviewed the property lines and found that the concrete in question was in the right of way.

A MOTION WAS MADE BY TIM BERG AND SECONDED BY DAVE SCHRUPP TO RECOMMEND TO THE CITY COUNCIL THAT BASED ON THE FACT THAT THE CONCRETE IN QUESTION WAS IN THE RIGHT OF WAY, THE CITY IS NOT RESPONSILBE FOR REPLACING IT WITH EXPOSED AGGREGATE. MOTION CARRIED WITH ALL AYES

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STRUCTURE SIZE	Road right of way	Side yard	GD Lake	GD River	RD Lake	NE Lake	NE River	Bluff	Wetland	Building Height Max	Wall Height Max
Up to 2500 square feet in size	35	10	75	100	100	150	150	30	15	24	12

- (3) On Lots greater than 4 acres in size, each residential accessory structure must meet the following requirements:

STRUCTURE SIZE	Road right of way	Side yard	GD Lake	GD River	RD Lake	NE Lake	NE River	Bluff	Wetland	Building Height Max	Wall Height Max
Maximum impervious limit of 25% for the lot shall not be exceeded	35	10	75	100	100	150	150	30	15	24	16

- (4) A permit shall not be required if all the following are met:
- a) One structure that is 120 square feet or less per legal lot
 - b) All required setbacks are met
 - c) The maximum permitted impervious surface limits for the lot shall not be exceeded
 - d) Is not located within SIZ1 or SIZ2 (refer to Sec. 26-317 water-oriented accessory structures)
 - e) Does not have a concrete or bituminous floor
 - f) Does not have footings or a foundation

*Note: Additional structures are allowed with a permit and are not restricted by (4) d) through f)

- (5) No accessory structure shall be used for human habitation and cannot have running water, except to allow for a permitted auxiliary cottage or auxiliary quarter as listed in Section 26-961.
- (6) All setback and building height requirements shall be met.
- (7) Construction complies with all provisions of Articles 20 and 21 of this Chapter.
- (8) Semi-trailers, railroad cars, manufactured houses, or similar structures shall not be used for storage.
- (9) Accessory structures with a footprint greater than 1200 sq ft shall require a conditional use permit (CU). When approval of a variance is required, a conditional use permit shall not be required. Conditions necessary to mitigate impacts or ensure compliance with applicable standards may be imposed as part of the variance approval.

Secs 26-961 Auxiliary Cottage/Auxiliary Quarter

One auxiliary cottage or one auxiliary quarter may be permitted on a residential lot, one auxiliary quarter may be permitted on all other district lots, and shall comply with the following standards:

- (1) All required setbacks are met.
- (2) The maximum permitted impervious surface limits for the lot shall not be exceeded.
- (3) The maximum livable area for an auxiliary cottage does not exceed 700 square feet in the shoreland district, 900 square feet in the RR2 or RR5 district, and are prohibited in all of the other districts.
- (4) The building footprint for an accessory structure containing an auxiliary quarter is limited by the accessory structure requirements in Section 26-960. The livable area shall not exceed 700 square feet in the shoreland district and 900 square feet in all other districts.
- (5) Construction complies with all provisions of Articles 20 and 21 of this Chapter.
- (6) An auxiliary cottage does not exceed 15 feet in building height and a minimum of 24 feet building width.
- (7) An auxiliary quarter does not exceed 24 feet in building height in the residential districts and 35 feet in all other districts.
- (8) An auxiliary quarter located within a commercial or mixed-use district shall be provided with a minimum of three designated off-street parking spaces.
- (9) It is located or designed to reduce visibility as viewed from public waters and adjacent properties by vegetation, topography, increased setbacks or color, assuming summer leaf-on conditions.
- (10) Analysis of existing shoreland vegetation according to the Crosslake Shoreline Rapid Assessment Model and development of a shoreland vegetation restoration plan, if applicable, as set forth in Article 19.

(11) An auxiliary quarter or auxiliary cottage as a short term rental or bed and breakfast establishment is prohibited.

(12) An auxiliary cottage is prohibited on all commercial and mixed-use parcels

Secs 26-962—26-994 Reserved

ARTICLE 37 RESERVED

Secs. 26-995—26-1022 Reserved

ARTICLE 38 RESERVED

Secs. 26-1023—26-1060 Reserved

ARTICLE 39 RESERVED

Secs. 26-1061—26-1081 Reserved

ARTICLE 40 RESERVED

Secs. 26-1082—26-1122 Reserved

ARTICLE 41 RESERVED

Secs. 26-1123—26-1141 Reserved

ARTICLE 42 WIND ENERGY CONVERSION SYSTEMS (WECS)

Sec. 26-1142 Purpose and intent

The purpose of this performance standard is to establish predictable and balanced regulations for establishment of commercial and noncommercial WECS within the city, while protecting the public from adverse impacts on the city's aesthetic resources, and protecting the public welfare by:

1. Providing for the appropriate location and development of WECS to serve the residents and businesses in the city;
2. Minimizing adverse visual impact of WECS through careful design, siting and vegetative screening; and
3. Avoiding potential damage to adjacent properties from turbine failure through engineering and careful siting of the WECS structure.

Sec. 26-1143 Application

Wind conversion systems may be allowed as a conditional use within land use districts in the city where they are allowed, subject to the regulations and requirements of this Section, provided that:

- (1) The property upon which the system is to be located is at least five acres in size;
- (2) The system is not located within the shoreland areas of any public water body or located waterward of the OHW of any public water bodies.

LAND USE TABLES	S D	RR 2 RR 5	S S	L C	D C	W C	C/ LI	MU
(1) Agricultural Uses								
Farm buildings (barns, silo, hay shed, etc.)	P	P	P	P				
Farmland: Crop growing and harvesting	A	A	A	A				
Farmland: Livestock, poultry use, including related buildings	A	A		A				
Forest land: growth, harvest	A	A	A	A		A	A	
(2) Residential and Related Uses								
Accessory structure ≤ 1200 sq ft (see Article 36)	P	P	P	CU	CU	CU	CU	CU
Accessory Structure > 1200 sq ft (See Article 36)	2+ac = CU	CU	2+ac = CU	CU	CU	CU	CU	CU
Auxiliary quarters - 24' or wider	PP	PP	PP	PP	PP	PP	PP	PP
Auxiliary cottage - 24' or wider	PP	PP	PP					
Controlled access lot								
Energy systems assoc. with a principal use (i.e. solar collectors and wind generators under 50KW)*	P/CU*	P		P	P	P/CU*	P	P
Garage/Yard Sales (Maximum 3 per calendar year)	A	A	A	A	A	A	A	
Group home, detention or correction home (including detoxification center, rehabilitation home, etc.)	CU	CU	CU	CU		CU		CU
Home business	CU	CU						
Home occupation	A	A	A					
Home: assisted living, nursing, supportive care	CU	CU		CU	CU			CU
Meteorological test station for wind energy conversion systems (WECS)	I	I		I		I	I	I
Mobile home park or development		CU						
Multi-family dwelling	CU	CU		CU	CU	CU		CU
Portable or temporary storage structure	P	P	P	P	P	P	P	P
Single-family dwelling—24' or wider	P	P	P					
Two-family dwelling—duplex	CU	P	CU					
Water-oriented accessory structures	P					P		
(3) Recreational Uses								
Campground, private, or commercial				CU		CU		CU
Shooting range, fire arms, archery - private				CU			CU	CU
(4) Civic, Educational and Institutional Uses								
Athletic field/stadium; arena				CU				CU
Cemetery	A	A		A				
Church/Synagogue	P	P	P	P	P	P		P
Transient Camps, Church Camps	CU	CU				PP		
(5) Commercial and Industrial Uses								
Adult uses							CU	
Amusement Park				CU				CU
Athletic club				PP	PP	PP		PP
Auto body shop				PP			PP	PP
Auto repair shop, lubrication service station				PP	PP		PP	PP
Bank or financial institution				P	P		PP	P
Beauty shop, barber shop				PP	PP	PP	PP	PP
Bed and Breakfast Residence		CU		PP	PP	PP		PP
Bowling Lanes				PP	PP	PP	PP	PP
Breeding and boarding of animals				CU	CU		CU	CU
Bulk liquid storage				CU			PP	CU
Business or professional office space				PP	PP	PP	PP	PP
Cannabis, Retail				CU				

*--Type of Permit depends on wind energy tower height and power output

CHAPTER 26 LAND USE

ARTICLE 11 SHORELAND DISTRICT STANDARDS

Sec. 26-322 Temporary Structures on Riparian Lots

(2) Temporary Storage Structures

- a) One temporary storage structure not to exceed 300 square feet may be allowed with a permit for no more than 180 days within a year provided there is a principal structure on the property.
- b) Temporary storage structures shall meet all structural setbacks, and may not be located over a septic drainfield.
- c) The maximum impervious surface limits for the lot shall not be exceeded.
- d) The structure shall not be used for human habitation.

Sec. 26-323 Temporary Structures on Non-Riparian Lots

(2) Temporary Storage Structures

- a) One temporary storage structure not to exceed 300 square feet may be allowed with a permit for no more than 210 days within a year provided there is a principal structure on the property.
- b) Temporary storage structures shall meet all structural setbacks, and may not be located over a septic drainfield.
- c) The maximum impervious surface limits for the lot shall not be exceeded.
- d) The structure shall not be used for human habitation.

ARTICLE 12 RURAL RESIDENTIAL DISTRICT STANDARDS

Sec. 26-346 Rural Residential 2 (RR2) Performance Standards

(5) Temporary Storage Structures

- a) One temporary storage structure not to exceed 300 square feet may be allowed with a permit for no more than 210 days within a year provided there is a principal structure on the property.
- b) Temporary storage structures shall meet all structural setbacks, and may not be located over a septic drainfield.
- c) The maximum impervious surface limits for the lot shall not be exceeded.
- d) The structure shall not be used for human habitation.

Sec. 26-349 Rural Residential 5 (RR5) Performance Standards

(5) Temporary Storage Structures

- a) One temporary storage structure not to exceed 300 square feet may be allowed with a permit for no more than 210 days within a year provided there is a principal structure on the property.
- b) Temporary storage structures shall meet all structural setbacks, and may not be located over a septic drainfield.
- c) The maximum impervious surface limits for the lot shall not be exceeded.
- d) The structure shall not be used for human habitation.

Note: Above sections in its entirety to be eliminated and replaced with the below section.

Sec. 26-962 Portable or Temporary Storage Structures

(1) Temporary Storage Structures

- a) Only one temporary storage structure not to exceed 300 square feet may be allowed with a 15-day permit, up to 2 permits per year, not to exceed 30 days in a 12-month period, provided there is a principal structure on the property.
- b) Temporary storage structures shall meet all structural setbacks, and may not be located over a septic drainfield.
- c) The maximum impervious surface limits for the lot shall not be exceeded.
- d) The structure shall not be used for human habitation.
- e) Semi-trailers, railroad cars, manufactured houses, or similar structures shall not be used for a portable or temporary storage structure.
- f) Upon adoption of this ordinance, _____, all existing containers shall be removed within one year or a fine will be imposed per the city fee schedule standards.

Sec. 26-138 Existing Nonconforming Structures

A nonconforming structure existing at the time of the adoption of this chapter and complying with City standards in effect at the time it was approved, shall remain a legal nonconforming structure and may be continued subject to the following provisions:

- (1) **Maintenance and replacement.** Existing nonconforming structures may be continued, including through repair, replacement, restoration, maintenance, or improvement but not including expansion. Expansions that meet setbacks and other provisions of this ordinance shall not require a variance. ~~Changes to wall height and roofline changes that do not increase the floor area of the living space are not considered an expansion according to this section and shall not require a variance.~~
- (2) **Conforming Sewer System.** Dwellings are connected to a conforming sewage treatment system compliant with Minnesota Rules, Chapter 7080 and Article 31 of this Chapter or the lot is connected to a public sewer.

New structures shall meet all pertinent standards of this Chapter.

Secs. 26-139—26-161 Reserved

ARTICLE 6 PLANNING COMMISSION/BOARD OF ADJUSTMENT

Sec. 26-162 Planning Commission/Board of Adjustment Duties

- (1) Acting in its capacity as the Planning Commission, the Planning Commission/Board of Adjustment is hereby designated by the City Council to:
 - a) Review all plats, conservation developments, land use district map amendments, and amendments to the land use Chapter text, and make recommendations to the City Council.
 - b) Review and make final decisions regarding all conditional use permit applications.
 - c) Exercise all powers and perform all duties granted to the Planning Commission/Board of Adjustment under Minnesota Statutes, Chapter 462.354.
 - d) Adopt and annually review rules of business necessary to the conduct of its affairs.
- (2) Acting in its capacity as the Board of Adjustment, the Planning Commission/Board of Adjustment is hereby designated by the City Council to:
 - a) Review and make final decisions regarding all variance applications.
 - b) Hear appeals of all administrative orders, requirements, administrative decisions, or determinations
 - c) Adopt and annually review rules of business necessary to the conduct of its affairs.

Sec. 26-163 Membership

The Planning Commission/Board of Adjustment shall consist of not less than five members nor more than seven members.

Sec. 26-164 Officers/Duties

- (1) Officers of the Planning Commission/Board of Adjustment shall be a Chairperson, Vice-Chairperson and other officers as needed.
- (2) Officers shall be elected by the Planning Commission/Board of Adjustment at the first regular meeting held in February.
- (3) In the event of a resignation of an Officer, the Planning Commission/Board of Adjustment shall fill the vacancy.
- (4) The Chairperson shall preside at all meetings.
- (5) The Vice-Chairperson shall assume the responsibilities of the Chairperson when he/she is unable to serve.

Crosslake Parks & Recreation

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Crosslake Community Center 14126 Daggett Pine Rd Crosslake, MN 56442

TO: Crosslake City Council
FROM: TJ Graumann
DATE: June 3, 2026
SUBJECT: Lot Split, 37713 Forest Lodge Road, Park Dedication Recommendation

The Parks and Recreation/Library Commission met on Wednesday, May 27, and passed the following motion regarding the proposed lot split submitted by property owners at 37713 Forest Lodge Road.

Motion to accept cash in lieu of land for the proposed lot split at 37713 Forest Lodge Road.

Motion: Fritsvold Second: Porter Favor: All

REQUEST FOR COUNCIL ACTION

July 13, 2026

Department: Parks & Recreation

Agenda Section: Commission Reports

Department Head: TJ Graumann

Agenda Item: Declare ServeWell Steam Table as Surplus

BACKGROUND

Staff recommends declaring the ServeWell steam table as surplus and authorizing its sale.

The steam table has not been used since 2021, and staff does not anticipate a need for it in the foreseeable future. Although replacement of the unit had been planned in 2022, those plans were no longer necessary due to its lack of use. Declaring the unit as surplus will allow the City to dispose of an unused asset and recover any remaining value through its sale.

FINANCIAL IMPLICATIONS

Proceeds from the sale of the steam table will be returned to the appropriate City fund in accordance with City policy.

RECOMMENDATION

Staff recommends that the City Council declare the ServeWell steam table as surplus and authorize its sale in accordance with the City's surplus property procedures.

COUNCIL ACTION REQUESTED

Motion to declare the ServeWell steam table as surplus and authorize its sale.

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