

PUBLIC INFORMATION MEETING
CSAH 3/CSAH 36/CR 103 INTERSECTION RECONSTRUCTION PROJECT
CROW WING COUNTY
MONDAY, JULY 13, 2026
5:00 P.M. – CITY HALL

AGENDA AND ADDITIONS TO THE AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JULY 13, 2026
6:00 P.M. – CITY HALL

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda (Council Action-Motion)

B. PUBLIC FORUM – Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speakers must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

C. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one motion. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Regular Council Meeting Minutes of June 8, 2026
2. June 2026 Budget Revenues
3. June 2026 Expenditures
4. June 2026 Balance Sheet
5. Police Reports for Crosslake, Mission Twp and City of Manhattan Beach – June 2026
6. Fire Department Report – June 2026
7. Planning and Zoning Meeting Minutes of May 22, 2026
8. Park, Recreation, and Library Commission Meeting Minutes of May 24, 2026
9. Public Works Meeting Minutes of June 1, 2026
10. Waste Partners Recycling Report for May 2026
11. Letter dated June 1, 2026 from MN State Demographic Center
12. Bills for Approval
13. Additional Bills for Approval

D. COMMUNITY ORGANIZATIONS

E. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. Memo dated July 13, 2026 from Mayor Purfeerst Re: Crosslake Freedom Flags
2. Resolution Accepting Donations (Council Action-Motion)
3. Resolution Supporting the Construction of the Intersection at CSAH 3, CSAH 36, and CR 103 (Council Action-Motion)

F. CITY ADMINISTRATOR'S REPORT

1. Memo dated June 22, 2026 from Char Nelson Re: Data Practices Policy (Council Action-Motion)
2. Resolution for the Appointment of Election Judges to Serve for the Primary Election and General Election for 2026 (Council Action-Motion)
3. Memo dated July 7, 2026 from Char Nelson Re: Request to Purchase Cemetery Lots (Council Action-Motion)
4. Memo dated July 7, 2026 from Char Nelson Re: Transient Merchant Permit Fees (Council Action-Motion)
5. Second Reading and Approval of Ordinance Amending Chapter 2 Concerning Boards and Commissions (Council Action-Motion)
6. Memo dated July 8, 2026 from Lori Conway Re: Personnel (Council Action-Motion)

G. COMMISSION REPORTS

1. PUBLIC WORKS/SEWER/CEMETERY
 - a. Letter dated July 6, 2026 from Bolton & Menk Re: Pay Request No. 5 – Final for Harbor Lane Improvements (Council Action-Motion)
 - b. Memo dated July 1, 2026 from Public Works Commission Re: Grand Champion Meats Sidewalk (Council Action-Motion)
2. PLANNING AND ZONING
 - a. First Reading of Ordinance Amending Chapter 26 Concerning Auxiliary Quarters, Portable/Temporary Storage Structures, and Existing Nonconforming Structures
 - b. Second Reading and Approval of Ordinance Amending Chapter 30 Concerning Grass Height Nuisance and Approval to Publish Summary in Official Newspaper (Council Action-Motion)
3. PUBLIC SAFETY
 - a. Renewal of Joint Powers Agreement with Crow Wing County for Records Management System (RMS) and Computer Aided Dispatching (CAD) System (Council Action-Motion)
4. PARK & RECREATION/LIBRARY
 - a. Memo dated June 3, 2026 from TJ Graumann Re: Lot Split, 37713 Forest Lodge Road, Park Dedication Recommendation (Council Action-Motion)
 - b. Request for Action dated July 13, 2026 to Declare ServeWell Steam Table as Surplus (Council Action-Motion)
 - c. Update on Irrigation Expansion

H. PUBLIC FORUM - Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speakers must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

I. CITY ATTORNEY REPORT

J. NEW BUSINESS

K. OLD BUSINESS

L. ADJOURN

C.13.

ADDITIONAL BILLS FOR APPROVAL
July 13, 2026

VENDORS	DEPT		AMOUNT
BLAEDC, 1st half 2026 government funding	EDA		6,365.00
Crow Wing County Highway Dept, may fuel	ALL		
Crow Wing County Highway Dept, june fuel	ALL		6,471.86
Crow Wing Power, electric services	ALL		7,643.37
GLS, paddfolios	Gov't		584.53
Hawkins, chemicals	Sewer		296.50
Jefferson Fire & Safety, outlets	Fire		890.23
Jen Leblanc, mileage reimbursement	Police		34.80
Lakes Printing, mailer	Gov't		2,470.00
Macqueen, o-ring	Fire		50.82
Mastercard, Menards, cedartone lumber	PW		1,042.08
MN Fire Service Certification Board, retest	Fire		75.00
Moonlite Square, fuel	Park		4.54
North American Banking Company, bond payment	Sewer		2,475.00
Peoples Security, monitoring fee	Park		383.88
Quality Flow, mixer	Sewer		6,112.00
Sherwood Florist, roundabout	Gov't		2,403.00
Truist Governmental Finance, bond payment	PW		51,190.99
Uline, smoke detectors	Fire		769.16
TOTAL			89,262.76

G.
2.
b.

ORDINANCE NO. __

AN ORDINANCE OF THE CITY
ADDING SECTION 30-109 CONCERNING GRASS HEIGHT NUISANCE

CITY OF CROSS LAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

The City Council of the City does ordain as follows:

Section 1 – Amendment. Section 30-109 is added as follows:

Sec. 30-109 – Weeds and grasses.

- (a) Weeds or grasses growing upon any lot or parcel of land in the city to a height greater than eight inches, or that have gone or about to go to seed, are declared to be a nuisance and are prohibited.
- (b) Exceptions. The following uses and areas are exempt from height restrictions:
 - (1) Managed natural landscapes as defined in Minn. Stat. § 412.925.
 - (2) Cultivated gardens.
 - (3) Land used for agricultural purposes.
 - (4) Shore impact zones.
 - (5) Bluff impact zones.
 - (6) Areas within 50 feet of a wetland or natural drainage way.
 - (7) Areas of steep slope where mowing is not safely possible.
 - (8) Densely wooded areas, bogs, and marshes.
 - (9) Areas of native plant communities approved by the City.
 - (10) Natural areas intentionally established and maintained for habitat, conservation, water quality protection, erosion control, stormwater management, or similar environmental purposes, and not maintained as a traditional lawn. Area must be managed to control noxious weeds and invasive species, not create traffic visibility or public safety hazards, and have reasonably defined boundaries distinguishable from adjacent lawn areas.
- (c) All areas that have been graded or developed must maintain the property to turf grass standards unless an appropriate managed natural landscape or native plant area is approved by the city or they fall within an exception listed above.
- (d) When conditions exist in violation of this section, the City may issue a written notification, to be served in person or by certified mail, to the property owner

of record providing the owner ten days to remediate the violation, and if not completed, the City may remediate the violation at the owner's expense.

- (e) The property owner may appeal the written notice to the Council within 48 hours of receipt of the notice, excluding weekends and holidays. The appeal shall be decided by a majority vote of the Council members in attendance at the next scheduled meeting.
- (f) In the event the property owner fails to comply with the notice and has not appealed, the City may cut the grass and weeds to bring them into compliance. The property owner is liable for all costs of such remediation, including any costs incurred in collecting the costs such as court fees and attorney's fees. All sums payable by the property owner may be collected as a special assessment as provided by Minn. Stat. § 429.101, as amended.

Section 2 – Effective Date. This ordinance amendment shall be in full force and effect from and after passage and publication according to state law.

Adopted by the City Council this ____ day of _____, 2026.

Jackson Purfeerst, Mayor

ATTEST:

Charlene Nelson, City Clerk

CITY OF Crosslake

WEEDS AND GRASSES ENFORCEMENT POLICY IMPLEMENTATION

Ordinance Section 30-109 – Weeds and grasses

Purpose

The purpose of this policy is to establish procedures for enforcing the City's Weed and Grass Ordinance Section 30-109 and to protect the public health, safety, and welfare by requiring property owners to maintain vegetation in a safe and orderly condition.

Prohibited Conditions

Property owners shall maintain all property with the exceptions in city ordinance section 30-109 free from:

1. Grass, weeds, or other vegetation exceeding eight (8) inches in height.
2. Weeds, grasses, or vegetation that have gone to seed or are about to go to seed.
3. Vegetation constituting a nuisance, hazard, or threat to public health, safety, or welfare.

Inspection and Determination of Violation

When City staff observe or receive a complaint regarding a potential violation of the Weed and Grass Ordinance, an inspection shall be conducted.

If the City determines that a violation exists, a written Notice of Violation shall be issued to the property owner of record.

Notice of Violation

The Notice of Violation shall:

1. Identify the property address and legal description, if necessary.
2. Describe the nature of the violation.
3. State the corrective action required.
4. Inform the property owner of the seven (7) day compliance period.
5. Inform the property owner of the right to appeal.
6. Inform the property owner of the penalties and costs associated with noncompliance.

An administration fee per city fee schedule shall be assessed for each violation involving grass, weeds, or vegetation exceeding eight (8) inches in height or vegetation that has gone to seed or is about to go to seed.

Compliance Period

Upon receipt of a Notice of Violation, the property owner shall have seven (7) calendar days to correct the violation.

The property owner may satisfy the requirements of the notice by mowing, cutting, removing, or otherwise correcting the offending vegetation so that the property complies with the City's Weed and Grass Ordinance.

Appeal Process

A property owner may appeal the Notice of Violation by submitting a written appeal to the City Clerk within forty-eight (48) hours of receipt of the notice.

Upon receipt of a timely appeal, enforcement actions shall be suspended pending review by the City Council.

The appeal shall be considered by the City Council at the next available Council meeting or at a special meeting called for that purpose.

The City Council shall determine whether a violation exists and shall decide the appeal by majority vote. The decision of the City Council shall be final.

If the City Council upholds the Notice of Violation, the property owner shall have ten (10) calendar days from the date of the Council's decision to correct the violation unless otherwise directed by the Council.

Failure to Comply

If the property owner fails to correct the violation within seven (7) days following receipt of the Notice of Violation, and no appeal is pending, the City may enter the property or cause the property to be entered for the purpose of abating the violation.

If an appeal has been denied and the property owner fails to correct the violation within ten (10) calendar days following the Council's decision, the City may proceed with abatement without further notice.

The City may hire a contractor or otherwise arrange for mowing, cutting, removal, or remediation of the offending vegetation.

Costs and Liability

The property owner shall be responsible for all costs associated with enforcement and remediation, including but not limited to:

1. The administration fee fine.
2. Contractor charges for mowing, cutting, or removal of vegetation.
3. Administrative costs incurred by the City.
4. Collection costs.
5. Court costs and filing fees.
6. Reasonable attorney's fees.
7. Any other costs directly related to enforcement of the ordinance.

The property owner shall be liable for all costs incurred by the City in connection with the violation and remediation of the property.

Payment and Collection

The City shall issue an invoice to the property owner for all fines, remediation costs, and other expenses incurred pursuant to this policy.

All amounts invoiced shall be due and payable within twenty (20) days from the date of the invoice.

If payment is not received within twenty (20) days, the City may pursue any lawful collection remedy, including:

1. Commencement of legal proceedings.
2. Collection through a debt collection process.
3. Certification of the unpaid amount as a special assessment against the property.

Any special assessment shall be collected in the same manner as property taxes and shall constitute a lien upon the property as authorized by law.

Authority

This policy is adopted pursuant to the City's Weed and Grass Ordinance and applicable state laws authorizing nuisance abatement, cost recovery, and special assessments.

Effective Date

This policy shall become effective upon approval by the City Council and shall remain in effect until amended or repealed.

G.3.a.

**LAW ENFORCEMENT DEPARTMENT OF
CITY OF CROSSLAKE AND THE COUNTY OF CROW WING**

JOINT POWERS AGREEMENT

Records Management System (RMS) System

Computer Aided Dispatching (CAD) System

Mobile System

This Joint Powers Agreement (JPA) is between the Crow Wing County Sheriff's Office (County) and the Crosslake Police Department (City).

Recitals

Pursuant to Minnesota State Statute 471.59, subd.10, this JPA outlines the understanding between the County and City (two or more local governments exercising power common to the contracting parties) to provision of CAD Computer Aided Dispatching Services, RMS Records Management Systems, Mobile Systems and related services between the parties to this agreement.

Agreement

NOW THEREFORE, County and City pursuant to the authority granted by Minnesota Statutes in order to accomplish the foregoing purposes, agree as follows:

1. Term of Agreement

- 1.1 Effective date: August 1, 2026, or the date all required signatures under Minnesota State Statute, Section 16C.05, subd. 2 are obtained, whichever is later.
- 1.2 Expiration date: This Agreement supersedes all prior agreements and will continue for an initial term of Ten (10) years from the Go Live Date (date of County cutover to live operations of the 365 software). At the end of the initial term, this agreement will automatically renew for additional twelve (12) month renewal terms (each a Renewal Term). Either party may give the other party written notice of non-renewal of this agreement at least ninety (90) days prior to the expiration of the then-current initial term or renewal term. Such non-renewal shall not be deemed a termination hereunder. .

2. Agreement Between Parties

- 2.1 The County will provide the following services to the City.

- (a) A shared Computer Aided Dispatching and Mobile application (CAD/Mobile), ICR Records Management System (RMS) and Mobile Message Switch and frame relay connections for cellular digital packet data;
- (b) All technical support for servers, equipment and frame relays at the records storage/message switch site (located at the Crow Wing County IT Department), and software of the City required to connect to the County's CAD/Mobile, RMS, and JMS applications;
- (c) Initial training to City regarding CAD/Mobile, RMS and JMS applications;
- (d) Maintenance and repairs of server components and hardware/software at the Crow Wing County site, and software of the City required to connect to the County's CAD/Mobile, RMS, and JMS applications;

2.2 The City will:

- (a) provide for its respective department all required hardware, software, and equipment necessary for the City to connect to the County's CAD/Mobile, RMS and JMS applications. It is understood that the CAD/Mobile requires that the City mobiles be equipped with Global Positioning Systems (GPS) capabilities in order to be connected to County's CAD/Mobile application;
- (b) provide training to City staff regarding use of CAD/Mobile, RMS and JMS applications and requirements of City staff as set forth in this agreement;
- (c) provide all required computers located at their police department and in their squad cars;
- (d) ensure that all computers used to access the system are consistently maintained in good working order, while adhering to all hardware/software standards set by the vendor;
- (e) and abide by all BCA/FBI policies tied to Mobile Device management for all devices that will be given access to the RMS, CAD/Mobile system data.

2.3 The City agrees:

- (a) that all technical support maintenance agreements for all required computers located at their police department and in their squad cars are the responsibility of the City.

2.4 The parties agree that:

- (a) All Data entered into the system by the City shall remain City data; County does not obtain any ownership interest in the City data except to the extent that County is obligated to keep this data intact and the system secure and to regularly backup the data for redundancy and disaster recovery purposes. As between the City and County the data is and shall remain the sole and exclusive property of the City. The City ensures the data submitted by the City for addresses and parcels are accurately reflected and, upon the City's

actual knowledge of any incorrect submission, will amend any incorrect addresses by following appropriate process with County.

- (b) County and City will have access to data entered into the system as may be needed and as otherwise provided. County and City will be responsible for training staff to verify existing data, previously entered into the system, is accurate. A party who entered the data will not be responsible if the previously entered information is inaccurate or has changed since date of entry.
- (c) Upon entering into this agreement, information and data currently owned and managed by each party may be provided to the County's vendor to be converted to the extent that said information and data can be entered into a new RMS system.

3. Payment

Beginning in 2026, the City will be billed by the County for the use of CAD, RMS, and Mobile Systems in the manner outlined below. Said user fee will be used to offset maintenance fees associated with continued operation of the County's current CAD, RMS, Mobile system, as well as the roll out of the new 365 Labs system.

User Fees:

The City will bear all costs related to the installation of new licenses including but not limited to the cost of any ancillary equipment and/or software needed to support those licenses. Such costs will be determined based on actual pricing at time of request.

Annual maintenance fees -

- 3.1 For 2026 the city will pay an annual fee as provided in the 365 Lab Cost Analysis Sheet prepared by the County and attached and incorporated herein as Exhibit A. This will be due upon the execution of this agreement.
- 3.2 For the years 2027 through 2037 the City will continue to pay an annual fee as provided in the 365 Labs Cost Analysis Sheet prepared by the County and attached and incorporated herein as Exhibit B. It is understood by both the City and County that as of the date of this agreement the costs associated with the 2027–2037-time frame is a work in progress and not finalized. A future document/cost analysis sheet will be executed by the City and county when actual roll out of 365 Labs is completed. Both County and City agree to mutually cooperate in this process.
- 3.3 Costs associated with requests by City for additional licensing will be billed at current rates as they are made.
- 3.4 Payments due in each subsequent year will be invoiced by the County no later than April 1st of each year and are due thirty days from receipt.

3.5 The parties agree and understand that reasonable expenses to upgrade and manage the County's CAD/Mobile, RMS, and JMS applications will be reflected in user fees. To that end, user fees may need to be adjusted. It is understood that any changes in the fees will be communicated by May 1st for the following calendar year in order to allow the City the opportunity to address the increases in their budgets for the coming year. Future increases will be determined by increasing the cost to the City by the same percentage (%) increase as assessed by 365 Labs to the County.

4. Authorized Representatives; Notices

4.1 The City's Authorized Representative is its Police Chief or his/her successor.

4.2 The County's Authorized Representative shall be its Sheriff or his/her successor.

4.3 Notices. All notices and other communications required or permitted under this Agreement shall be in writing and hand delivered, sent by registered or certified mail, return-receipt requested, postage prepaid, by email with "read-receipt" enabled, or by overnight delivery service and shall be effective upon receipt at the following addresses or as either party shall have notified the other party. As of the Effective Date, the Parties' representatives for notification for all purposes are:

(a) County:

Attention: Eric Klang

Or emailed: Eric.Klang@crowwing.gov

(b) City:

Attention: Jake Maier

Or emailed: jmaier@cityofcrosslake.org

(c) The parties shall give notice to one another in the event they desire to change its representative as under this Section 4.3.

5. Assignment, Amendments, Waiver and Contract Complete

5.1 Assignment. Neither the City nor the County may assign or transfer any rights or obligations under this Agreement without the prior written consent of all parties hereto. Any approved assignment must be set forth in a fully executed Assignment Agreement attached to this Agreement approved by the same parties who executed

and approved this Agreement. Should any party not consent to an assignment that party may terminate its involvement with this Agreement.

5.2 Amendments. Any amendment to this agreement must be in writing and will not be effective until it has been executed and approved by each party's Authorized Representative.

5.3 Waiver. If any party fails to enforce any provision of this Agreement that failure does not waive the provision or its right to enforce it.

5.4 Contract Complete. This Agreement, plus attachment A and B contain the entire agreement by and between City and County and supersedes all oral agreements and negotiations of the parties relating as well as any previous contracts/agreements presently in effect between the parties relating to the subject matter hereof. Duly adopted amendments to this Agreement, will be written, signed by the parties, and attached to each copy of the original Agreement.

6. Liability

Each party to this Agreement will indemnify, save and hold harmless the other parties, their agents and employees from any claims or causes of action, including attorney's fees incurred by the other party, arising out of the performance of this Agreement by the party, its agents or employees. This clause shall not be construed to bar any legal remedies each party may have for the other party's failure to fulfill its obligations under this Agreement. This clause shall not be construed to limit or waive any defenses one party may have against another. To the full extent permitted by law, actions by the parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes, Section 471.59, subdivision 1a(b) as amended; provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or omissions of any other party.

7. Government Data Practices

The County and City must comply with the Minnesota government Data Practices Act, Minnesota State Statute Chapter 13, as it applies to all data provided to the City and submitted to the County under this Agreement and as it applies to all data created, collected, received, stored, used, maintained or disseminated by the County and the City under the Agreement. The civil remedies of Minnesota State Statute 13.08 apply to the release of the data referred to in this clause by either the County or the City.

It is mutually agreed that both the County and City will endeavor to refer all requests for the release of any information and/or data to the originator of said information or data. All

information and data provided by the City may be used by the Con for statistical purposes and/or reporting. The statistics and reports may be shared with other law enforcement departments as allowed by law. The original information and data may be shared by the originating department with other law enforcement agencies to assist in active investigations.

8. Breaches

All parties to this agreement agree they will not knowingly or negligently allow its employees, agents or independent contractors to copy, sell, disclose or otherwise make the law enforcement data available to anyone who is not authorized to have access to such data. Each party agrees to notify the other within a reasonable time in writing if it becomes aware of any unauthorized data access by its employees, agents or independent contractors. The parties hereto further agree to guard against unauthorized disclosure by its own employees, agents or independent contractors by taking appropriate security measures including, but not limited to, providing physical security measures and taking all steps necessary to protect information, data or other tangible or intangible property of its own that the parties regard as confidential or nonpublic. All parties agree to comply with all U.S. Department of Justice CJIS Security Policies and the Minnesota Bureau of Criminal Apprehension CJDN Rules.

9. Venue

Venue for any and all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Crow Wing County, Minnesota unless and until a change of venue is ordered by Crow Wing County District Court.

10. Termination

10.1 City acknowledges that County is providing up front funding/resource allocation for the implementation of the 365 Labs System Project, including prepaying for a portion of the original term in order to keep ongoing costs down for the parties. City further acknowledges that County has entered into a long-term contract with 365 Labs which commits County to financial exposure for the entire initial term of the contract with 365 Labs and any renewal terms thereafter. In recognition of this, City agrees to be bound by the initial term of this agreement, and any renewal terms thereof, without the ability to terminate the same except as provided in Section 10.2 of this Agreement.

10.2 Termination for Cause. Either party will have the right to terminate this agreement for cause at any time, upon written notice, in the event of (i) any material breach of this Agreement by the other party, subject to thirty (30) days prior written notice and opportunity to cure such breach; or (ii) the other party's dissolution, distribution of a substantial portion of its assets, or cessation of all or substantially all

of its normal business affairs.

- 10.3 County will have the right to terminate or suspend this agreement upon the termination or suspension of the agreement with 365 Labs for whatever reason. In the event of such termination or suspension of County's agreement with 365 labs, County shall provide immediate notice to City of its action.
- 10.4 Upon termination or suspension of this agreement City will no longer have any right to access or use of County's CAD, RMS, Mobile System or any and all other services associated with this agreement for purposes of adding new data post-termination. City retains the right to access County's CAD, RMS, Mobile System data input pre-termination, for a period of 365 days post termination.
- 10.5 Termination of this agreement by a City in no way requires the County to extract City data or joined data upon separation. City understands that all data and information entered under this Agreement into CAD, RMS, and Mobile systems are joined; commingled and combined information in the County's system and it may be difficult or impossible to extract or separate said data in the future. Upon written request of the City at termination or expiration and where reasonably practicable, the County shall provide City with a copy of City's data, in a format reasonably usable by City. Except for termination for cause as a result of County's uncured, material breach of this Agreement, City accepts any and all costs directly associated with termination initiated by the City and the reasonable, documented costs associated with extracting information or data requested by City, provided that City shall not be responsible for any costs that would have been incurred by the County or other parties absent City's termination, or for any increase in shared costs allocated to the remaining parties as a result of City's termination.

11. Miscellaneous

- 11.1 The City acknowledges that once 365 Labs goes live the County is locked into all user licenses and services as of the Go Live Date and unable to reduce the same. Consequently, the City agrees that it is committed to the number of Licenses/Services it has selected as of the Go Live Date for the entirety of the original term, and all renewal terms, of this agreement. The City will be allowed to increase the number of licenses or services (at the current 365 Labs rate) but it is not allowed to decrease the same.

Certification

Individuals certify that they have authorization to approve the JPA and funding as outlined. It is further agreed that this agreement shall stay in full force and effect, subject to the terms and conditions outlined above, until the City and County mutually agree to amend or revise said agreement in writing.

City of Crosslake and Crosslake Police Department/Authorized Representatives:

_____ Date _____

_____ Date _____

Crow Wing County and Crow Wing County Sheriff's Office/Authorized Representatives:

_____ Date _____

_____ Date _____

Exhibit A

Crosslake PD

Estimated expense tied to 365Labs SaaS

Updated July 2026

*This is an **estimate only** based on our current understanding of agency needs*

Annual SaaS	2026	\$22,915
	2027	\$22,915
	2028	\$22,915
	2029	\$23,602
	2030	\$24,310

The above projection assumes -

No change in reported staffing

No change in requested features

3% annual increase beginning in 2029

Reported staffing	8 Licensed Staff
	7 Mobiles
	9 Total Staff

Exhibit B

365 Lab Cost Analysis

Annual Saas expense

Estimated

as of July 13, 2026

CAD

365 CAD

365 CAD Mobile

GISMO CAD Mobile
(handheld)

Type	Qty	Cost	Crosslake	
			Qty	Total
Seat	3	\$12,000	-	-
User	164	\$350	8	2,800
User	164	\$180	8	1,440

NCIC

NCIC for MDT/PC

NCIC State Switch

CJIS Control

User	164	\$120	8	960
Site	1	\$9,000	-	-
Site	1	\$12,000	-	-

eCitation

eCitation Laptop/Mobile

Citation Control - Main

Citation Control - Addtl

eCitation Interface to State -
Main

eCitation Interface to State -
Addtl

User	164	\$495	8	3,960
Agency	1	\$6,000	-	-
Agency	9	\$1,980	1	1,980
Agency	1	\$8,000	-	-
Agency	9	\$2,400	1	2,400

AVL & Fleet Mgmt

Fleet Mgmt - Main

Fleet Mgmt - Addtl

GIZMO Fleet - Mobile App

3rd Party AVL Connect

3rd Party AVL

Agency	1	\$4,800	-	-
Agency	9	\$1,584	-	-
Agency	10	\$0	-	-
Device	122	\$120	7	840
Agency	10	\$3,000	1	3,000

Crash Reporting

Add-on to RMS Main

Add-on to RMS Addtl

State Crash Interface - Main

State Crash Interface - Addtl

Agency	1	\$12,000	-	-
Agency	9	\$2,800	1	2,800
Agency	1	\$6,000	-	-
Agency	9	\$1,200	1	1,200

RMS

RMS Incident/Field
Reporting, Arrests

Personnel

Records Room&NIBRS Main

Records Room&NIBRS Addtl
Investigate

(CM&Investigations) Main
Investigate

(CS&Investigations) Addtl

User	186	\$650	9	5,850
User	269	\$120	9	1,080
Agency	1	\$9,000	-	-
Agency	9	\$3,600	1	3600
Agency	1	\$9,000	-	-
Agency	9	\$3,600	1	3600

Forms App

Agency	3	\$24,000		
Agency	1	\$10,000	-	-
Agency	9	\$3,000	1	3,000

RMS Interface - Electronic IBR
Transmission to the state -
Main
RMS Interface - Electronic IBR
Transmission to the state -
Addtl

Civil

Civil

Agency	1	\$36,000	-	-
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Evidence Control

Evidence Control - Main
Evidence Control - Addtl

Agency	1	\$8,000	-	-
Agency	9	\$2,640	1	2,640
Agency	10	\$0	-	0

GIZMO Mobile App (Included)

JMS

JMS Tier 1 Facility
Sentry (Mobile JMS App)
Interface - LiveScan
Interface- MN S3
Interface - VINE
Mugshot
Interface - MRAP

Site	1	\$78,000	-	-
Agency	1	\$18,000	-	-
Agency	1	\$4,800	-	-
Agency	1	\$6,000	-	-
Agency	1	\$6,000	-	-
Agency	1	\$6,000	-	-
Agency	1	\$6,000	-	-

Analysis & BI

Analysis, Stats & BI - Main
Analysis, Stats & BI - Addtl

Agency	1	\$9,000	-	-
Agency	3	\$2,970	-	-

Citizens Portal

Core -Main
Core - Addtl
Business Checks - Main
Business Checks - Addtl
Residential Checks - Main
Residential Checks - Addtl

Agency	1	\$4,800	-	-
Agency	9	\$1,440	1	1,440
Agency	1	\$1,000	-	-
Agency	9	\$300	1	300
Agency	1	\$1,000	-	-
Agency	9	\$300	1	300

Administration**Prosecutor**

RMS Prosecutor - Main
RMS Prosecutor - Addtl

Agency	1	\$8,000		
Agency	9	\$2,640	1	2,640

Public Safety Cloud

Cloud Computer Storage -
AZURE GovCloud w/backups

Site	1	\$36,000	-	-
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Total 45,830

Less 50% (First in state shared) 22,915

Final Total **22,915**