

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, AUGUST 10, 2026
6:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda (**Council Action-Motion**)

B. PUBLIC FORUM – Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speakers must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

C. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Regular Council Meeting Minutes of July 13, 2026
2. July 2026 Budget Revenues
3. July 2026 Expenditures
4. July 2026 Balance Sheet
5. Police Reports for Crosslake, Mission Twp and City of Manhattan Beach – July 2026
6. Fire Department Report – July 2026
7. Planning and Zoning Meeting Minutes of June 25, 2026
8. Park, Recreation, and Library Commission Meeting Minutes of June 24, 2026
9. Public Works Meeting Minutes of July 1, 2026
10. Waste Partners Recycling Report for June 2026
11. Application for 1-Day Liquor License Permit for Cuyuna Brewing Co.
12. Letters dated July 8, 2026 from Crow Wing County Highway Dept Re: Future County Highway Projects
13. Bills for Approval

D. COMMUNITY ORGANIZATIONS

E. MAYOR’S AND COUNCIL MEMBERS’ REPORT

1. Resolution Accepting Donations (**Council Action-Motion**)

F. CITY ADMINISTRATOR’S REPORT

1. Memo dated August 4, 2026 from Lori Conway Re: Acceptance of Resignation (**Council Action-Motion**)
2. Amendment of Solicitation of Contract from US Army Corps of Engineers (**Council Action-Motion**)
3. Memo dated August 10, 2026 from Lori Conway Re: Change to Employee Handbook (**Council Action-Motion**)

4. Memo dated August 4, 2026 from Char Nelson Re: Temporary 1-Day Liquor License (Council Action-Motion)

G. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Second Reading and Approval of Ordinance Amending Chapter 26 Concerning Auxiliary Quarters, Portable/Temporary Storage Structures, and Existing Nonconforming Structures (Council Action-Motion)
- b. Approval of Preliminary Plat – Fawn Lake Park Second Addition (Council Action-Motion)
- c. First Reading of Ordinance Amending Chapter 42, Naming an Unnamed Road and Adding the Road Name to the Master Road Name Index
- d. First Reading of Interim Ordinance Related to Data Centers

2. PUBLIC WORKS/SEWER/CEMETERY

- a. Memo dated August 3, 2026 from Public Works Commission Re: Street Light Request (Council Action-Motion)
- b. Memo dated August 3, 2026 from Public Works Commission Re: 2% Inflation Sunrise Blvd Assessments (Council Action-Motion)
- c. Memo dated August 3, 2026 from Public Works Commission Re: 2% Assessment Inflation (Council Action-Motion)
- d. Memo dated August 3, 2026 from Public Works Commission Re: Parcel Consolidations (Council Action-Motion)
- e. Memo dated August 3, 2026 from Public Works Commission Re: 2027 Road Improvements Engineering Proposal (Council Action-Motion)
- f. Construction Cost Share and Maintenance Agreement Between Crow Wing County and the City of Crosslake for Roundabout Project at CSAH 3/CSAH 36/CR 103 (Council Action-Motion)

3. PARK & RECREATION/LIBRARY

- a. Memo dated August 10, 2026 from TJ Graumann Re: Lot Split, 37742 County Road 66, Park Dedication Recommendation (Council Action-Motion)
- b. Request for Action dated August 10, 2026 to Increase Memorial Bench Fee (Council Action-Motion)
- c. Request for Action dated August 10, 2026 for Pavillon Improvement Project (Council Action-Motion)
- d. Request for Action dated August 10, 2026 for Independent Personal Trainer Policy (Council Action-Motion)

4. PUBLIC SAFETY

- a. Memo dated August 10, 2026 from Chief Lohmiller Re: Surplus Equipment (Council Action-Motion)

H. PUBLIC FORUM - Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda

of the next regular council meeting. Speakers must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

I. CITY ATTORNEY REPORT

J. NEW BUSINESS

K. OLD BUSINESS

L. ADJOURN

C.I.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JULY 13, 2026
6:00 P.M. – CITY HALL**

The Council for the City of Crosslake held a Regular Council Meeting on July 13, 2026. The following Council Members were present: Mayor Jackson Purfeerst, Sandy Farder, Jayme Knapp, Bob Heales, and Robin Sylvester. Also present were City Clerk Char Nelson, Deputy Clerk/Treasurer Sharyl Murphy, Public Works Director Pat Wehner, Park Director TJ Graumann, Planning and Zoning Director Jody Grund, Fire Chief Chip Lohmiller, Police Chief Jake Maier, City Engineer Phil Martin, and Echo Publishing Reporter Tom Fraki. There were approximately fifteen audience members in City Hall and on Zoom.

A. CALL TO ORDER – Mayor Purfeerst called the Regular Council Meeting to order at 6:00 P.M. The Pledge of Allegiance was recited. MOTION 07R-01-26 WAS MADE BY SANDY FARDER AND SECONDED BY BOB HEALES TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. PUBLIC FORUM – Robin Sylvester of 12888 County Road 103 thanked the Police and Fire Departments for their assistance with recent medical emergencies and said a prayer for the families hurting from the two young lives lost to suicide in Brainerd.

Tony Coffey, WAPOA President, gave an update on starry stoneywort prevention and response efforts.

Doug Oster of 34792 E Shore Blvd stated that he used to live on County Road 16 and was not surprised that there was a pedestrian fatality because the speed limit is too high. Mr. Oster suggested that a speed study be done during the summer.

Cindy Myogeto of the Chamber thanked the City for their support of the Fourth of July fireworks and stated that they were given a 10% discount because of a delay in the presentation.

C. CONSENT CALENDAR – MOTION 07R-02-26 WAS MADE BY JAYME KNAPP AND SECONDED BY ROBIN SYLVESTER TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Regular Council Meeting Minutes of June 8, 2026
2. June 2026 Budget Revenues
3. June 2026 Expenditures
4. June 2026 Balance Sheet
5. Police Reports for Crosslake, Mission Twp and City of Manhattan Beach – June 2026
6. Fire Department Report – June 2026
7. Planning and Zoning Meeting Minutes of May 22, 2026
8. Park, Recreation, and Library Commission Meeting Minutes of May 24, 2026
9. Public Works Meeting Minutes of June 1, 2026
10. Waste Partners Recycling Report for May 2026

11. Letter dated June 1, 2026 from MN State Demographic Center
 12. Bills for Approval in the Amount of \$1,244,378.31
 13. Additional Bills for Approval in the Amount of \$89,262.76
- MOTION CARRIED WITH ALL AYES.

D. COMMUNITY ORGANIZATIONS – None.

E. MAYOR’S AND COUNCIL MEMBERS’ REPORT

1. Mayor Purfeerst read a letter to the Council regarding the Crosslake Freedom Flags display over the Fourth of July, installation, and future. It was agreed that the City looked amazing with all of the flags and it attracted people to the area. The installation was a bit more involved than initially thought and Public Works staff assisted. Moving forward the Mayor thought it would be wise to rely on staff for assistance and to limit the amount of time that the flags are up. MOTION 07R-03-26 WAS MADE BY SANDY FARDER AND SECONDED BY JAYME KNAPP TO LIMIT THE DISPLAY OF CROSSLAKE FREEDOM FLAGS TO A PERIOD OF DAYS OR WEEKS BEFORE THE FOURTH OF JULY AND TO ACCEPT ASSISTANCE FROM THE PUBLIC WORKS DEPARTMENT DURING THEIR DOWN TIME. Robin Sylvester noted that the Crosslake Freedom Flag Committee was not a City committee and suggested that the flags still fly for Memorial Day. MOTION CARRIED WITH ALL AYES.

Mayor Purfeerst provided statistics from BLAEDC of the estimated total of visitors to Crosslake over the Fourth of July week.

2. MOTION 07R-04-26 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY SANDY FARDER TO APPROVE RESOLUTION NO. 26-26 ACCEPTING DONATIONS FROM:
KAREN STOLTZ IN THE AMOUNT OF \$50.00 FOR PARK & RECREATION DEPARTMENT;
PAL FOUNDATION IN THE AMOUNT OF \$359.76 FOR COMMUNITY GARDEN;
JOHN BERGMAN IN THE AMOUNT OF \$200.00 FOR PICKLEBALL COURTS;
MOTION CARRIED WITH ALL AYES.
3. MOTION 07R-05-26 WAS MADE BY SANDY FARDER AND SECONDED BY BOB HEALES TO APPROVE RESOLUTION NO. 26-27 SUPPORTING THE RECONSTRUCTION OF THE INTERSECTION AT CSAH 3, CSAH 36, AND CR 103. MOTION CARRIED WITH ALL AYES.

F. CITY ADMINISTRATOR’S REPORT

1. MOTION 07R-06-25 WAS MADE BY SANDY FARDER AND SECONDED BY ROBIN SYLVESTER TO APPROVE THE UPDATED DATA PRACTICES POLICY FOR THE PUBLIC DATED 8/1/2026. MOTION CARRIED WITH ALL AYES.
2. MOTION 07R-07-26 WAS MADE BY JAYME KNAPP AND SECONDED BY SANDY FARDER TO APPROVE RESOLUTION NO. 26-28 FOR THE APPOINTMENT OF ELECTION JUDGES TO SERVE FOR THE PRIMARY

ELECTION ON AUGUST 11, 2026 AND THE GENERAL ELECTION ON NOVEMBER 3, 2026. MOTION CARRIED WITH ALL AYES.

3. MOTION 07R-08-26 WAS MADE BY JAYME KNAPP AND SECONDED BY BOB HEALES TO APPROVE THE REQUEST FROM PROPERTY OWNER TO PURCHASE 28 CEMETERY PLOTS. MOTION CARRIED WITH ALL AYES.
4. The Council reviewed the fees for transient merchant permits and food trucks from area cities. After much discussion, MOTION 07R-09-26 WAS MADE BY JAYME KNAPP AND SECONDED BY SANDY FARDER TO CHANGE THE FEE FOR TRANSIENT MERCHANT PERMIT FROM \$50 PER DAY TO \$25 PER DAY. MOTION CARRIED WITH ALL AYES.
5. MOTION 07R-10-26 WAS MADE BY JAYME KNAPP AND SECONDED BY BOB HEALES TO APPROVE ORDINANCE NO. 412 AMENDING CHAPTER 2, SECTION 2-152 CONCERNING BOARDS AND COMMISSIONS. MOTION CARRIED WITH ALL AYES.
6. MOTION 07R-11-26 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY SANDY FARDER TO APPROVE THE AMENDMENT TO THE EMPLOYEE HANDBOOK REGARDING SICK LEAVE AND MN PAID LEAVE. MOTION CARRIED WITH ALL AYES.

G. COMMISSION REPORTS

1. PUBLIC WORKS/SEWER/CEMETERY

- a. MOTION 07R-12-26 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY JAYME KNAPP TO APPROVE FINAL PAYMENT TO DECHANTAL EXCAVATING, LLC IN THE AMOUNT OF \$12,599.10 FOR HARBOR LANE IMPROVEMENTS. MOTION CARRIED WITH ALL AYES.
- b. MOTION 07R-13-26 WAS MADE BY JACKSON PURFEERST AND SECONDED BY JAYME KNAPP TO REIMBURSE GRAND CHAMPION MEATS \$1,000 FOR THE REPLACEMENT OF EXPOSED AGGREGATE SIDEWALK THAT THE OWNER INSTALLED AFTER COUNTY REPLACED WITH REGULAR CEMENT DURING ROAD PROJECT. A discussion ensued regarding when the sidewalk work took place and whether the owner had permission to do so. Pat Wehner noted that it was not discovered that the sidewalk is in the right of way until after the work was complete. MOTION CARRIED 3-2 WITH SYLVESTER AND FARDER OPPOSED.

2. PLANNING & ZONING

- a. Jody Grund presented the first reading of ordinance amending Chapter 26 concerning auxiliary quarters, portable/temporary storage structures, and existing nonconforming structures. No comments were received.

- b. MOTION 07R-14-26 WAS MADE BY SANDY FARDER AND SECONDED BY JAYME KNAPP TO APPROVE ORDINANCE NO. 413 ADDING SECTION 30-109 CONCERNING GRASS HEIGHT NUISANCE. MOTION CARRIED WITH ALL AYES.

3. PUBLIC SAFETY

- a. MOTION 07R-15-26 WAS MADE BY BOB HEALES AND SECONDED BY SANDY FARDER TO APPROVE JOINT POWERS AGREEMENT WITH CROW WING COUNTY FOR RECORDS MANAGEMENT SYSTEM (RMS), COMPUTER AIDED DISPATCHING (CAD), AND MOBILE SYSTEMS. MOTION CARRIED WITH ALL AYES.

4. PARK & RECREATION/LIBRARY

- a. MOTION 07R-16-26 WAS MADE BY SANDY FARDER AND SECONDED BY JAYME KNAPP TO ACCEPT CASH IN LIEU OF LAND FOR PARK DEDICATION FOR THE LOT SPLIT AT 37713 FOREST LODGE ROAD. MOTION CARRIED WITH ALL AYES.
- b. MOTION 07R-17-26 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY JAYME KNAPP TO DECLARE THE SERVEWELL STEAM TABLE AS SURPLUS AND AUTHORIZE ITS SALE. MOTION CARRIES WITH ALL AYES.
- c. TJ Graumann provided an update on the irrigation expansion.

H. PUBLIC FORUM – None.

I. CITY ATTORNEY REPORT – None

J. NEW BUSINESS – None.

K. OLD BUSINESS – None.

L. ADJOURN - MOTION 07R-18-26 WAS MADE BY SANDY FARDER AND SECONDED BY ROBIN SYLVESTER TO ADJOURN THE REGULAR COUNCIL MEETING AT 7:10 P.M. MOTION CARRIED ALL AYES.

Respectfully submitted by,

Charlene Nelson, City Clerk

City of Crosslake
Budget - Revenues
JULY

08/04/26 7:54 AM
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Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
101 GENERAL FUND					
R 101-31000 General Property Taxes	\$3,892,715.00	\$835,585.97	\$2,336,499.53	\$1,556,215.47	60.02%
R 101-31900 Penalties and Interest DelTax	\$1,500.00	\$264.74	\$1,048.02	\$451.98	69.87%
R 101-32110 Liquor License - All	\$22,275.00	\$22,450.00	\$22,700.00	-\$425.00	101.91%
R 101-32180 Other Licenses/Permits	\$1,200.00	\$325.00	\$1,300.00	-\$100.00	108.33%
R 101-32200 STR Fees/Fines	\$95,000.00	\$2,998.00	\$89,973.00	\$5,027.00	94.71%
R 101-33400 State Grants and Aids	\$74,315.00	\$25,512.00	\$28,741.10	\$45,573.90	38.67%
R 101-33402 Homestead Credit	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
R 101-33416 Police Training Reimbursement	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
R 101-33417 Police State Aid	\$60,000.00	\$0.00	\$0.00	\$60,000.00	0.00%
R 101-33419 Fire Training Reimbursement	\$24,000.00	\$2,725.50	\$6,181.75	\$17,818.25	25.76%
R 101-33423 Insurance Claim Reimbursement	\$0.00	\$0.00	\$131,626.28	-\$131,626.28	0.00%
R 101-34000 Charges for Services	\$275.00	\$0.00	\$27.50	\$247.50	10.00%
R 101-34010 Maps/Zoning/Ordinance/Pubs	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
R 101-34050 Candidate Filing Fees	\$0.00	\$10.00	\$10.00	-\$10.00	0.00%
R 101-34103 Zoning Permits	\$65,000.00	\$7,175.00	\$46,950.00	\$18,050.00	72.23%
R 101-34104 Plat Check Fee/Subdivision Fee	\$11,000.00	\$800.00	\$9,900.00	\$1,100.00	90.00%
R 101-34105 Variances and CUPS/IUPS	\$9,000.00	\$0.00	\$9,000.00	\$0.00	100.00%
R 101-34106 Sign Permits	\$500.00	\$100.00	\$200.00	\$300.00	40.00%
R 101-34107 Assessment Search Fees	\$1,800.00	\$360.00	\$1,080.00	\$720.00	60.00%
R 101-34108 Zoning Misc/Penalties	\$1,800.00	\$225.00	\$1,275.00	\$525.00	70.83%
R 101-34112 Septic Permits	\$17,000.00	\$3,225.00	\$16,795.00	\$205.00	98.79%
R 101-34201 Fire Department Donations	\$5,200.00	\$36,044.73	\$68,051.79	-\$62,851.79	1308.69%
R 101-34202 Fire Contract Services	\$59,000.00	\$0.00	\$77,658.62	-\$18,658.62	131.62%
R 101-34210 Police Contracts	\$96,910.00	\$18,756.77	\$66,280.52	\$30,629.48	68.39%
R 101-34211 Police Donations	\$0.00	-\$1,667.17	\$19,332.83	-\$19,332.83	0.00%
R 101-34213 Police Receipts	\$2,000.00	\$1,296.86	\$2,227.36	-\$227.36	111.37%
R 101-34300 E911 Signs	\$2,500.00	\$300.00	\$1,650.00	\$850.00	66.00%
R 101-34700 Park & Rec Donation	\$1,000.00	\$20.00	\$33,410.00	-\$32,410.00	3341.00%
R 101-34741 Concessions - All Depts	\$150.00	\$0.00	\$33.15	\$116.85	22.10%
R 101-34750 CCC/Park User Fee	\$3,000.00	\$432.50	\$3,047.00	-\$47.00	101.57%
R 101-34751 Shelter/Beer/Wine Fees	\$300.00	\$235.00	\$310.00	-\$10.00	103.33%
R 101-34760 Library Cards	\$800.00	\$164.00	\$849.50	-\$49.50	106.19%
R 101-34761 Library Donations	\$300.00	\$0.00	\$3,000.00	-\$2,700.00	1000.00%
R 101-34762 Library Copies	\$300.00	\$78.50	\$328.60	-\$28.60	109.53%
R 101-34763 Library Events	\$4,500.00	\$1,513.90	\$3,284.65	\$1,215.35	72.99%
R 101-34768 PAL Foundation - Library	\$2,000.00	\$0.00	\$1,869.46	\$130.54	93.47%
R 101-34769 PAL Foundation - Park	\$10,000.00	\$4,137.08	\$9,015.34	\$984.66	90.15%
R 101-34770 Silver Sneakers	\$18,000.00	\$4,032.50	\$20,683.90	-\$2,683.90	114.91%
R 101-34790 Park Dedication Fees	\$29,000.00	\$0.00	\$9,000.00	\$20,000.00	31.03%
R 101-34800 Park & Rec Activity Fees	\$2,500.00	\$318.00	\$322.00	\$2,178.00	12.88%
R 101-34801 Park&Rec Taxable Activity Fees	\$500.00	\$68.00	\$1,312.00	-\$812.00	262.40%
R 101-34803 Recreation-Misc. Receipts	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
R 101-34806 Weight Room Fees	\$28,500.00	\$7,971.00	\$32,843.00	-\$4,343.00	115.24%
R 101-34807 Volleyball Fees	\$0.00	\$0.00	\$8.00	-\$8.00	0.00%
R 101-34810 Pickle Ball Fees	\$20,000.00	\$2,385.00	\$16,145.01	\$3,854.99	80.73%
R 101-34940 Cemetery Lots	\$5,300.00	\$11,200.00	\$17,100.00	-\$11,800.00	322.64%
R 101-34941 Cemetery Openings	\$4,000.00	\$700.00	\$4,150.00	-\$150.00	103.75%
R 101-34942 Cemetery Other	\$450.00	\$100.00	\$350.00	\$100.00	77.78%
R 101-34950 Public Works Revenue	\$3,000.00	\$312.50	\$24,903.10	-\$21,903.10	830.10%
R 101-34952 County Joint Facility Payments	\$35,000.00	\$11,042.64	\$39,233.67	-\$4,233.67	112.10%
R 101-34953 Recycling Revenues	\$500.00	\$80.92	\$396.52	\$103.48	79.30%
R 101-35100 Court Fines - Police	\$12,500.00	\$1,731.49	\$11,073.46	\$1,426.54	88.59%

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
R 101-35103 Library Fines	\$300.00	\$0.00	\$53.50	\$246.50	17.83%
R 101-35105 Restitution Receipts	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
R 101-36200 Miscellaneous Revenues	\$7,000.00	\$907,650.76	\$2,574,923.05	-\$2,567,923.05	36784.62%
R 101-36201 Misc Reimbursements	\$0.00	\$153.28	\$9,818.91	-\$9,818.91	0.00%
R 101-36202 LIBRARY GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00%
R 101-36210 Interest Earnings	\$180,000.00	\$99,024.49	\$186,919.69	-\$6,919.69	103.84%
R 101-36230 Contributions and Donations	\$0.00	\$0.00	\$1,500.00	-\$1,500.00	0.00%
R 101-36256 Sp Assess P-Daggett Pine/Other	\$10,035.00	\$6,090.53	\$6,331.83	\$3,703.17	63.10%
R 101-36257 Sp Assess I-Daggett Pine/Other	\$4,293.00	\$2,339.16	\$2,513.98	\$1,779.02	58.56%
R 101-39300 Proceeds-Gen Long-term Debt	\$1,495,834.00	\$0.00	\$1,193,997.50	\$301,836.50	79.82%
101 GENERAL FUND	\$6,334,702.00	\$2,018,268.65	\$7,152,235.12	-\$817,533.12	
301 DEBT SERVICE FUND					
R 301-31308 2006 Series B Levy	\$0.00	\$32.18	\$102.81	-\$102.81	0.00%
R 301-31310 2012 Series A Levy	\$0.00	\$0.00	\$106.34	-\$106.34	0.00%
R 301-31311 2015 GO Equip Certs 2015B	\$0.00	\$0.10	\$25.55	-\$25.55	0.00%
R 301-31313 2018 ROADS-EST BOND LEVY	\$102,992.00	\$23,012.38	\$61,691.83	\$41,300.17	59.90%
R 301-31317 2019A City Hall/Police	\$314,875.00	\$70,355.23	\$188,607.79	\$126,267.21	59.90%
R 301-31318 2021 GO Equip Cert Series 2021	\$139,125.00	\$31,096.29	\$83,431.62	\$55,693.38	59.97%
R 301-31319 2022A Fire Truck	\$126,327.00	\$28,219.88	\$75,684.05	\$50,642.95	59.91%
R 301-31320 2022A Road Projects	\$41,264.00	\$9,217.46	\$24,718.02	\$16,545.98	59.90%
R 301-31322 2026A Road Project Bonds	\$100,000.00	\$22,383.30	\$60,508.61	\$39,491.39	60.51%
R 301-31900 Penalties and Interest DelTax	\$0.00	\$106.20	\$415.05	-\$415.05	0.00%
R 301-36100 Sp Ass Prin 2025 Roads	\$10,785.00	\$0.00	\$0.00	\$10,785.00	0.00%
R 301-36101 Sp Ass Int 2025 Roads	\$5,591.00	\$0.00	\$0.00	\$5,591.00	0.00%
R 301-36121 Sp Assess Prin 2022 Roads	\$11,910.00	\$6,487.95	\$6,692.33	\$5,217.67	56.19%
R 301-36122 Sp Assess Int 2022 Roads	\$9,478.00	\$5,172.39	\$5,353.39	\$4,124.61	56.48%
R 301-36123 Sp Assess Prin Daggett Bay Rd	\$1,530.00	\$661.94	\$661.94	\$868.06	43.26%
R 301-36124 Sp Assess Int Daggett Bay Rd	\$260.00	\$112.45	\$112.45	\$147.55	43.25%
R 301-36125 Sp Assess Prin 2026A Roads	\$44,083.00	\$52,745.96	\$52,745.96	-\$8,662.96	119.65%
R 301-36126 Sp Assess Int 2026A Roads	\$26,032.00	\$13,527.06	\$13,527.06	\$12,504.94	51.96%
301 DEBT SERVICE FUND	\$934,252.00	\$263,130.77	\$574,384.80	\$359,867.20	
502 ECONOMIC DEVELOPMENT FUND					
R 502-31000 General Property Taxes	\$18,100.00	\$4,050.46	\$10,869.45	\$7,230.55	60.05%
502 ECONOMIC DEVELOPMENT FUND	\$18,100.00	\$4,050.46	\$10,869.45	\$7,230.55	
601 SEWER OPERATING FUND					
R 601-31000 General Property Taxes	\$247,053.00	\$54,996.93	\$146,105.37	\$100,947.63	59.14%
R 601-34410 Unallocated Reserves	\$0.00	-\$1,168.88	\$827.82	-\$827.82	0.00%
R 601-36104 Penalty & Interest	\$1,500.00	\$64.49	\$904.87	\$595.13	60.32%
R 601-36200 Miscellaneous Revenues	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
R 601-37200 User Fee	\$433,000.00	\$39,105.48	\$265,946.02	\$167,053.98	61.42%
R 601-37250 Sewer Connection Payments	\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
601 SEWER OPERATING FUND	\$728,053.00	\$92,998.02	\$413,784.08	\$314,268.92	
651 SEWER RESTRICTED SINKING FUND					
R 651-31306 2003 Disposal System Levy	\$0.00	\$153.58	\$434.95	-\$434.95	0.00%
R 651-31312 2017 GO Sewer Rev Imp Bonds	\$120,698.00	\$26,968.60	\$72,302.67	\$48,395.33	59.90%
R 651-31321 2022A Sewer Bonds	\$135,822.00	\$30,341.75	\$81,384.48	\$54,437.52	59.92%
R 651-36104 Penalty & Interest	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
R 651-36210 Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
651 SEWER RESTRICTED SINKING FUND	\$258,520.00	\$57,463.93	\$154,122.10	\$104,397.90	
	\$8,273,627.00	\$2,435,911.83	\$8,305,395.55	-\$31,768.55	

City of Crosslake
Expenditures-All Depts.
JULY

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
101 GENERAL FUND					
41110 Council					
E 101-41110-099 Mayor and City Council	\$48,300.00	\$2,690.00	\$20,310.00	\$27,990.00	42.05%
E 101-41110-122 FICA	\$3,695.00	\$206.57	\$1,558.84	\$2,136.16	42.19%
E 101-41110-124 PFML	\$226.00	\$10.50	\$67.51	\$158.49	29.87%
E 101-41110-151 Workers Comp Insurance	\$77.00	\$0.00	\$56.00	\$21.00	72.73%
E 101-41110-200 Office Supplies	\$500.00	\$0.00	\$185.10	\$314.90	37.02%
E 101-41110-208 Instruction Fees	\$6,460.00	\$0.00	\$1,932.19	\$4,527.81	29.91%
E 101-41110-321 Communications-Cellular	\$600.00	\$50.51	\$303.12	\$296.88	50.52%
E 101-41110-331 Travel Expenses	\$1,500.00	\$0.00	\$218.95	\$1,281.05	14.60%
E 101-41110-360 Insurance	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
E 101-41110-430 Miscellaneous	\$500.00	\$488.95	\$488.95	\$11.05	97.79%
E 101-41110-433 Dues/Contracts/Subscription	\$1,174.00	\$73.50	\$544.50	\$629.50	46.38%
41110 Council	\$63,182.00	\$3,520.03	\$25,665.16	\$37,516.84	
41400 Administration					
E 101-41400-100 Wages - Dept Heads	\$137,696.00	\$15,888.00	\$79,440.00	\$58,256.00	57.69%
E 101-41400-109 City Clerk/Admin Asst	\$101,561.00	\$11,718.57	\$58,622.85	\$42,938.15	57.72%
E 101-41400-116 Treasurer/Deputy Clerk	\$85,134.00	\$9,777.60	\$48,861.88	\$36,272.12	57.39%
E 101-41400-121 PERA	\$24,180.00	\$2,803.80	\$14,014.79	\$10,165.21	57.96%
E 101-41400-122 FICA	\$24,692.00	\$2,466.15	\$12,195.56	\$12,496.44	49.39%
E 101-41400-124 PFML	\$1,419.00	\$145.77	\$728.63	\$690.37	51.35%
E 101-41400-131 Employer Paid Health	\$36,039.00	\$3,003.28	\$21,022.96	\$15,016.04	58.33%
E 101-41400-132 Employer Paid Disability	\$539.00	\$42.30	\$296.10	\$242.90	54.94%
E 101-41400-133 Employer Paid Dental	\$1,982.00	\$165.15	\$1,156.05	\$825.95	58.33%
E 101-41400-134 Employer Paid Life	\$259.00	\$21.60	\$151.20	\$107.80	58.38%
E 101-41400-151 Workers Comp Insurance	\$1,425.00	\$0.00	\$876.00	\$549.00	61.47%
E 101-41400-152 Health Savings Account Cont	\$13,600.00	\$3,300.00	\$9,075.00	\$4,525.00	66.73%
E 101-41400-200 Office Supplies	\$3,750.00	\$288.45	\$2,290.81	\$1,459.19	61.09%
E 101-41400-208 Instruction Fees	\$4,000.00	\$0.00	\$480.42	\$3,519.58	12.01%
E 101-41400-210 Operating Supplies	\$750.00	\$25.00	\$135.06	\$614.94	18.01%
E 101-41400-220 Repair/Maint Supply - Equip	\$7,000.00	\$493.33	\$3,453.31	\$3,546.69	49.33%
E 101-41400-320 Communications	\$3,000.00	\$213.44	\$1,517.31	\$1,482.69	50.58%
E 101-41400-321 Communications-Cellular	\$1,350.00	\$110.51	\$663.12	\$686.88	49.12%
E 101-41400-322 Postage	\$1,000.00	\$35.77	\$378.30	\$621.70	37.83%
E 101-41400-331 Travel Expenses	\$1,500.00	\$80.76	\$702.78	\$797.22	46.85%
E 101-41400-340 Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-41400-341 Newsletter Expenditures	\$750.00	\$0.00	\$31.56	\$718.44	4.21%
E 101-41400-351 Legal Notices Publishing	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
E 101-41400-413 Office Equipment Rental/Re	\$350.00	\$0.00	\$0.00	\$350.00	0.00%
E 101-41400-430 Miscellaneous	\$350.00	\$45.00	\$215.96	\$134.04	61.70%
E 101-41400-433 Dues/Contracts/Subscription	\$5,420.00	\$318.10	\$4,552.00	\$868.00	83.99%
E 101-41400-443 Sales Tax	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
E 101-41400-500 Capital Outlay -	\$12,300.00	\$0.00	\$8,304.62	\$3,995.38	67.52%
E 101-41400-600 Principal	\$2,450.00	\$196.01	\$1,423.36	\$1,026.64	58.10%
E 101-41400-610 Interest	\$406.00	\$52.06	\$262.77	\$143.23	64.72%
41400 Administration	\$473,752.00	\$51,190.65	\$270,852.40	\$202,899.60	
41410 Elections					
E 101-41410-105 Part-time or Intern Wages	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
E 101-41410-124 PFML	\$66.00	\$0.00	\$0.00	\$66.00	0.00%
E 101-41410-210 Operating Supplies	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-41410-351 Legal Notices Publishing	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
E 101-41410-430 Miscellaneous	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%

Budget should be at 58% YTD

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Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
41410 Elections	\$16,716.00	\$0.00	\$0.00	\$16,716.00	
41600 Audit/Legal Services					
E 101-41600-301 Auditing and Acct g Services	\$42,000.00	\$0.00	\$38,912.50	\$3,087.50	92.65%
E 101-41600-304 Legal Fees (Civil)	\$22,000.00	\$1,569.79	\$7,472.18	\$14,527.82	33.96%
E 101-41600-307 Legal Fees (Labor)	\$35,000.00	\$462.00	\$3,230.00	\$31,770.00	9.23%
41600 Audit/Legal Services	\$99,000.00	\$2,031.79	\$49,614.68	\$49,385.32	
41910 Planning and Zoning					
E 101-41910-100 Wages - Dept Heads	\$94,557.00	\$10,910.40	\$53,966.80	\$40,590.20	57.07%
E 101-41910-115 Admin Asst or Program Fac	\$153,866.00	\$9,045.32	\$47,816.13	\$106,049.87	31.08%
E 101-41910-121 PERA	\$13,385.00	\$3,146.68	\$12,579.24	\$805.76	93.98%
E 101-41910-122 FICA	\$18,818.00	\$1,361.59	\$6,818.91	\$11,999.09	36.24%
E 101-41910-124 PFML	\$1,082.00	\$77.82	\$396.72	\$685.28	36.67%
E 101-41910-131 Employer Paid Health	\$51,861.00	\$4,418.61	\$22,774.72	\$29,086.28	43.91%
E 101-41910-132 Employer Paid Disability	\$399.00	\$22.48	\$192.56	\$206.44	48.26%
E 101-41910-133 Employer Paid Dental	\$2,692.00	\$190.21	\$1,348.55	\$1,343.45	50.09%
E 101-41910-134 Employer Paid Life	\$259.00	\$14.40	\$108.00	\$151.00	41.70%
E 101-41910-151 Workers Comp Insurance	\$1,037.00	\$0.00	\$1,033.00	\$4.00	99.61%
E 101-41910-152 Health Savings Account Cont	\$17,000.00	\$1,650.00	\$6,600.00	\$10,400.00	38.82%
E 101-41910-200 Office Supplies	\$2,500.00	\$198.30	\$764.54	\$1,735.46	30.58%
E 101-41910-208 Instruction Fees	\$5,000.00	\$0.00	\$3,285.43	\$1,714.57	65.71%
E 101-41910-210 Operating Supplies	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
E 101-41910-212 Motor Fuels	\$300.00	\$77.06	\$165.75	\$134.25	55.25%
E 101-41910-220 Repair/Maint Supply - Equip	\$5,000.00	\$478.33	\$3,606.83	\$1,393.17	72.14%
E 101-41910-221 Repair/Maint Vehicles	\$500.00	\$0.00	\$1,245.98	-\$745.98	249.20%
E 101-41910-258 Uniform - Department Head	\$600.00	\$0.00	\$199.95	\$400.05	33.33%
E 101-41910-259 Uniform - Staff	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-41910-303 Engineering Fees	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
E 101-41910-304 Legal Fees (Civil)	\$6,000.00	\$2,640.00	\$7,229.50	-\$1,229.50	120.49%
E 101-41910-320 Communications	\$2,600.00	\$213.44	\$1,517.29	\$1,082.71	58.36%
E 101-41910-321 Communications-Cellular	\$1,080.00	\$75.46	\$429.77	\$650.23	39.79%
E 101-41910-322 Postage	\$750.00	\$46.72	\$389.26	\$360.74	51.90%
E 101-41910-331 Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-41910-332 Travel Exp or P/Z Comm Py	\$5,000.00	\$1,160.00	\$2,960.00	\$2,040.00	59.20%
E 101-41910-340 Advertising	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
E 101-41910-351 Legal Notices Publishing	\$1,600.00	\$65.11	\$344.59	\$1,255.41	21.54%
E 101-41910-352 Filing Fees	\$900.00	\$46.00	\$460.00	\$440.00	51.11%
E 101-41910-360 Insurance	\$5,114.00	\$0.00	\$0.00	\$5,114.00	0.00%
E 101-41910-387 Septic Inspections/Design	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
E 101-41910-413 Office Equipment Rental/Re	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-41910-430 Miscellaneous	\$300.00	\$26.43	\$73.90	\$226.10	24.63%
E 101-41910-433 Dues/Contracts/Subscription	\$2,000.00	\$224.25	\$1,642.79	\$357.21	82.14%
E 101-41910-443 Sales Tax	\$20.00	\$0.00	\$3.50	\$16.50	17.50%
E 101-41910-452 Refund	\$500.00	\$0.00	\$1,500.00	-\$1,000.00	300.00%
E 101-41910-470 Consultant Fees	\$5,500.00	\$400.00	\$2,600.00	\$2,900.00	47.27%
E 101-41910-500 Capital Outlay -	\$19,059.00	\$0.00	\$16,549.62	\$2,509.38	86.83%
E 101-41910-600 Principal	\$2,450.00	\$196.00	\$1,423.36	\$1,026.64	58.10%
E 101-41910-610 Interest	\$406.00	\$52.06	\$262.77	\$143.23	64.72%
41910 Planning and Zoning	\$435,035.00	\$36,736.67	\$200,289.46	\$234,745.54	
41940 General Government					
E 101-41940-199 Employee Recognition	\$4,000.00	\$1,080.57	\$1,148.07	\$2,851.93	28.70%
E 101-41940-210 Operating Supplies	\$2,700.00	\$92.10	\$1,524.66	\$1,175.34	56.47%
E 101-41940-220 Repair/Maint Supply - Equip	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-41940-223 Bldg Repair Suppl/Maintena	\$7,000.00	\$460.62	\$2,654.98	\$4,345.02	37.93%
E 101-41940-316 Security Monitoring	\$1,750.00	\$244.99	\$1,852.63	-\$102.63	105.86%

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
E 101-41940-320 Communications	\$1,100.00	\$87.96	\$613.68	\$486.32	55.79%
E 101-41940-335 Background Checks	\$100.00	\$33.25	\$33.25	\$66.75	33.25%
E 101-41940-336 Short Term Rental	\$44,544.00	\$502.05	\$2,395.91	\$42,148.09	5.38%
E 101-41940-351 Legal Notices Publishing	\$600.00	\$0.00	\$219.17	\$380.83	36.53%
E 101-41940-354 Ordinance Codification	\$4,000.00	\$0.00	\$1,019.81	\$2,980.19	25.50%
E 101-41940-360 Insurance	\$25,192.00	\$0.00	\$29,213.87	-\$4,021.87	115.96%
E 101-41940-381 Electric Utilities	\$12,000.00	\$1,501.00	\$7,560.00	\$4,440.00	63.00%
E 101-41940-383 Gas Utilities	\$3,500.00	\$0.00	\$1,148.65	\$2,351.35	32.82%
E 101-41940-384 Refuse/Garbage Disposal	\$1,000.00	\$78.02	\$459.75	\$540.25	45.98%
E 101-41940-385 Sewer Utility	\$780.00	\$65.00	\$390.00	\$390.00	50.00%
E 101-41940-389 Generator Expense	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
E 101-41940-405 Cleaning Services	\$14,000.00	\$758.33	\$4,549.98	\$9,450.02	32.50%
E 101-41940-430 Miscellaneous	\$2,000.00	\$1,112.85	\$2,063.50	-\$63.50	103.18%
E 101-41940-433 Dues/Contracts/Subscription	\$12,967.00	\$81.98	\$11,221.81	\$1,745.19	86.54%
E 101-41940-438 Initiative Foundation	\$1,650.00	\$0.00	\$1,650.00	\$0.00	100.00%
E 101-41940-442 Safety Prog/Equipment	\$16,225.00	\$4,057.50	\$12,191.35	\$4,033.65	75.14%
E 101-41940-443 Sales Tax	\$10.00	\$0.00	\$0.00	\$10.00	0.00%
E 101-41940-456 Fireworks	\$15,000.00	\$0.00	\$15,000.00	\$0.00	100.00%
E 101-41940-490 Donations to Civic Org s	\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.00%
E 101-41940-493 Pass Thru Donations	\$0.00	\$943,178.00	\$2,500,000.64	-\$2,500,000.64	0.00%
E 101-41940-500 Capital Outlay -	\$30,000.00	\$2,403.00	\$3,852.93	\$26,147.07	12.84%
E 101-41940-553 Capital Outlay - Other	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
41940 General Government	\$305,418.00	\$955,737.22	\$2,600,764.64	-\$2,295,346.64	
42110 Police Administration					
E 101-42110-100 Wages - Dept Heads	\$108,285.00	\$12,493.29	\$62,466.45	\$45,818.55	57.69%
E 101-42110-105 Part-time or Intern Wages	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 101-42110-115 Admin Asst or Program Fac	\$63,648.00	\$7,344.00	\$26,896.80	\$36,751.20	42.26%
E 101-42110-117 Police Officers - Full-time	\$421,594.00	\$46,811.35	\$246,903.39	\$174,690.61	58.56%
E 101-42110-119 Sergeant Wages	\$96,886.00	\$11,179.20	\$55,896.00	\$40,990.00	57.69%
E 101-42110-121 PERA	\$115,977.00	\$13,026.43	\$66,666.98	\$49,310.02	57.48%
E 101-42110-122 FICA	\$13,979.00	\$1,317.08	\$5,834.96	\$8,144.04	41.74%
E 101-42110-124 PFML	\$3,044.00	\$303.53	\$1,529.25	\$1,514.75	50.24%
E 101-42110-131 Employer Paid Health	\$134,488.00	\$13,258.33	\$92,808.31	\$41,679.69	69.01%
E 101-42110-132 Employer Paid Disability	\$1,111.00	\$86.50	\$605.50	\$505.50	54.50%
E 101-42110-133 Employer Paid Dental	\$7,459.00	\$607.58	\$4,253.06	\$3,205.94	57.02%
E 101-42110-134 Employer Paid Life	\$691.00	\$57.60	\$403.20	\$287.80	58.35%
E 101-42110-151 Workers Comp Insurance	\$32,344.00	\$0.00	\$26,588.00	\$5,756.00	82.20%
E 101-42110-152 Health Savings Account Cont	\$44,200.00	\$11,550.00	\$34,650.00	\$9,550.00	78.39%
E 101-42110-200 Office Supplies	\$600.00	\$34.98	\$243.58	\$356.42	40.60%
E 101-42110-208 Instruction Fees	\$8,000.00	\$0.00	\$2,440.00	\$5,560.00	30.50%
E 101-42110-209 Physicals	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
E 101-42110-210 Operating Supplies	\$5,500.00	\$388.62	\$1,863.41	\$3,636.59	33.88%
E 101-42110-212 Motor Fuels	\$22,000.00	\$5,691.52	\$12,344.70	\$9,655.30	56.11%
E 101-42110-214 Auto Expense- Squad Vehicl	\$10,000.00	\$317.61	\$14,467.75	-\$4,467.75	144.68%
E 101-42110-220 Repair/Maint Supply - Equip	\$5,000.00	\$250.00	\$1,407.10	\$3,592.90	28.14%
E 101-42110-223 Bldg Repair Suppl/Maintena	\$600.00	\$0.00	\$1,906.91	-\$1,306.91	317.82%
E 101-42110-258 Uniform - Department Head	\$900.00	\$0.00	\$414.84	\$485.16	46.09%
E 101-42110-259 Uniform - Staff	\$5,400.00	\$601.91	\$3,505.55	\$1,894.45	64.92%
E 101-42110-270 Ammunition	\$2,500.00	\$0.00	\$2,500.00	\$0.00	100.00%
E 101-42110-281 Tactical Team	\$8,000.00	\$226.31	\$6,605.55	\$1,394.45	82.57%
E 101-42110-282 Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-42110-283 Forfeiture Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-42110-319 Grant/Donation Expenditure	\$0.00	\$0.00	\$35,779.59	-\$35,779.59	0.00%
E 101-42110-320 Communications	\$5,900.00	\$483.89	\$3,438.57	\$2,461.43	58.28%
E 101-42110-321 Communications-Cellular	\$6,500.00	\$739.38	\$4,217.59	\$2,282.41	64.89%

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
E 101-42110-322 Postage	\$400.00	\$11.01	\$155.53	\$244.47	38.88%
E 101-42110-331 Travel Expenses	\$5,000.00	\$34.80	\$1,046.15	\$3,953.85	20.92%
E 101-42110-360 Insurance	\$35,092.00	\$0.00	\$36,106.15	-\$1,014.15	102.89%
E 101-42110-405 Cleaning Services	\$4,800.00	\$216.67	\$1,500.02	\$3,299.98	31.25%
E 101-42110-413 Office Equipment Rental/Re	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-42110-430 Miscellaneous	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
E 101-42110-433 Dues/Contracts/Subscription	\$61,222.00	\$1,067.38	\$18,742.44	\$42,479.56	30.61%
E 101-42110-443 Sales Tax	\$40.00	\$0.00	\$8.00	\$32.00	20.00%
E 101-42110-460 Fines/Fees Reimburse	\$8,000.00	\$0.00	\$8,266.74	-\$266.74	103.33%
E 101-42110-500 Capital Outlay -	\$32,200.00	\$0.00	\$14,888.97	\$17,311.03	46.24%
E 101-42110-550 Capital Outlay -	\$69,238.00	\$6,158.44	\$68,144.38	\$1,093.62	98.42%
E 101-42110-600 Principal	\$538.00	\$44.76	\$266.46	\$271.54	49.53%
E 101-42110-610 Interest	\$89.00	\$7.50	\$47.10	\$41.90	52.92%
42110 Police Administration	\$1,344,925.00	\$134,309.67	\$865,808.98	\$479,116.02	
42280 Fire Administration					
E 101-42280-100 Wages - Dept Heads	\$101,275.00	\$11,685.63	\$65,187.31	\$36,087.69	64.37%
E 101-42280-107 Fire Calls or Services	\$140,000.00	\$17,653.00	\$119,229.00	\$20,771.00	85.16%
E 101-42280-121 PERA	\$17,926.00	\$2,068.35	\$10,341.75	\$7,584.25	57.69%
E 101-42280-122 FICA	\$12,178.00	\$1,488.66	\$9,761.22	\$2,416.78	80.15%
E 101-42280-124 PFML	\$1,062.00	\$114.42	\$643.53	\$418.47	60.60%
E 101-42280-131 Employer Paid Health	\$24,612.00	\$2,051.01	\$14,357.07	\$10,254.93	58.33%
E 101-42280-132 Employer Paid Disability	\$168.00	\$13.14	\$91.98	\$76.02	54.75%
E 101-42280-133 Employer Paid Dental	\$1,497.00	\$124.71	\$872.97	\$624.03	58.31%
E 101-42280-134 Employer Paid Life	\$86.00	\$7.20	\$50.40	\$35.60	58.60%
E 101-42280-151 Workers Comp Insurance	\$9,571.00	\$0.00	\$7,111.00	\$2,460.00	74.30%
E 101-42280-152 Health Savings Account Cont	\$6,800.00	\$1,650.00	\$4,950.00	\$1,850.00	72.79%
E 101-42280-200 Office Supplies	\$275.00	\$0.00	\$676.11	-\$401.11	245.86%
E 101-42280-208 Instruction Fees	\$20,000.00	\$4,175.50	\$22,610.70	-\$2,610.70	113.05%
E 101-42280-209 Physicals	\$4,000.00	\$0.00	\$4,630.00	-\$630.00	115.75%
E 101-42280-210 Operating Supplies	\$3,000.00	\$0.00	\$1,139.60	\$1,860.40	37.99%
E 101-42280-212 Motor Fuels	\$1,750.00	\$459.10	\$1,069.62	\$680.38	61.12%
E 101-42280-213 Diesel Fuel	\$2,000.00	\$536.97	\$1,408.67	\$591.33	70.43%
E 101-42280-220 Repair/Maint Supply - Equip	\$23,000.00	\$115.50	\$7,461.42	\$15,538.58	32.44%
E 101-42280-223 Bldg Repair Suppl/Maintena	\$11,282.00	\$327.64	\$14,874.06	-\$3,592.06	131.84%
E 101-42280-233 FIRE PREVENTION	\$3,000.00	\$457.55	\$3,038.69	-\$38.69	101.29%
E 101-42280-240 Small Tools and Minor Equip	\$4,000.00	\$50.36	\$3,645.19	\$354.81	91.13%
E 101-42280-258 Uniform - Department Head	\$3,500.00	\$0.00	\$2,388.02	\$1,111.98	68.23%
E 101-42280-316 Security Monitoring	\$2,500.00	\$324.97	\$324.97	\$2,175.03	13.00%
E 101-42280-319 Grant/Donation Expenditure	\$0.00	\$3,649.90	\$77,640.55	-\$77,640.55	0.00%
E 101-42280-320 Communications	\$3,200.00	\$324.16	\$2,193.32	\$1,006.68	68.54%
E 101-42280-321 Communications-Cellular	\$4,600.00	\$437.81	\$2,626.92	\$1,973.08	57.11%
E 101-42280-322 Postage	\$25.00	\$0.00	\$10.48	\$14.52	41.92%
E 101-42280-331 Travel Expenses	\$5,000.00	\$761.25	\$5,400.06	-\$400.06	108.00%
E 101-42280-360 Insurance	\$21,356.00	\$0.00	\$19,936.53	\$1,419.47	93.35%
E 101-42280-381 Electric Utilities	\$8,000.00	\$770.00	\$4,729.00	\$3,271.00	59.11%
E 101-42280-383 Gas Utilities	\$7,000.00	\$50.66	\$4,119.94	\$2,880.06	58.86%
E 101-42280-384 Refuse/Garbage Disposal	\$1,500.00	\$126.91	\$732.59	\$767.41	48.84%
E 101-42280-385 Sewer Utility	\$780.00	\$65.00	\$390.00	\$390.00	50.00%
E 101-42280-405 Cleaning Services	\$2,700.00	\$200.00	\$1,500.00	\$1,200.00	55.56%
E 101-42280-430 Miscellaneous	\$1,000.00	\$0.00	\$25.00	\$975.00	2.50%
E 101-42280-433 Dues/Contracts/Subscription	\$11,000.00	\$83.25	\$2,875.80	\$8,124.20	26.14%
E 101-42280-443 Sales Tax	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
E 101-42280-491 FDRA City Contribution	\$25,000.00	\$312.00	\$2,286.00	\$22,714.00	9.14%
E 101-42280-500 Capital Outlay -	\$81,574.00	\$8,323.13	\$24,533.29	\$57,040.71	30.07%
E 101-42280-550 Capital Outlay -	\$394,000.00	\$0.00	\$0.00	\$394,000.00	0.00%

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
42280 Fire Administration	\$960,237.00	\$58,407.78	\$444,862.76	\$515,374.24	
42500 Ambulance Services					
E 101-42500-223 Bldg Repair Suppl/Maintena	\$450.00	\$0.00	\$0.00	\$450.00	0.00%
42500 Ambulance Services	\$450.00	\$0.00	\$0.00	\$450.00	
43000 Public Works (GENERAL)					
E 101-43000-100 Wages - Dept Heads	\$47,018.00	\$4,701.84	\$26,402.64	\$20,615.36	56.15%
E 101-43000-105 Part-time or Intern Wages	\$10,880.00	\$1,678.88	\$5,135.63	\$5,744.37	47.20%
E 101-43000-108 Tech 3/PW Heavy Equip Op	\$222,675.00	\$20,407.55	\$97,851.98	\$124,823.02	43.94%
E 101-43000-121 PERA	\$20,227.00	\$1,885.52	\$9,323.78	\$10,903.22	46.10%
E 101-43000-122 FICA	\$21,464.00	\$1,814.08	\$8,529.88	\$12,934.12	39.74%
E 101-43000-124 PFML	\$1,235.00	\$104.59	\$504.98	\$730.02	40.89%
E 101-43000-131 Employer Paid Health	\$78,495.00	\$3,831.12	\$32,235.88	\$46,259.12	41.07%
E 101-43000-132 Employer Paid Disability	\$447.00	\$35.15	\$246.05	\$200.95	55.04%
E 101-43000-133 Employer Paid Dental	\$3,146.00	\$157.13	\$1,468.95	\$1,677.05	46.69%
E 101-43000-134 Employer Paid Life	\$337.00	\$22.19	\$155.18	\$181.82	46.05%
E 101-43000-151 Workers Comp Insurance	\$8,126.00	\$0.00	\$6,671.00	\$1,455.00	82.09%
E 101-43000-152 Health Savings Account Cont	\$20,400.00	\$6,600.00	\$18,675.00	\$1,725.00	91.54%
E 101-43000-200 Office Supplies	\$450.00	\$20.00	\$53.22	\$396.78	11.83%
E 101-43000-208 Instruction Fees	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-43000-210 Operating Supplies	\$1,200.00	\$84.72	\$724.99	\$475.01	60.42%
E 101-43000-212 Motor Fuels	\$10,000.00	\$1,876.53	\$4,216.37	\$5,783.63	42.16%
E 101-43000-213 Diesel Fuel	\$15,000.00	\$2,290.95	\$6,271.28	\$8,728.72	41.81%
E 101-43000-215 Shop Supplies	\$2,750.00	\$0.00	\$240.75	\$2,509.25	8.75%
E 101-43000-220 Repair/Maint Supply - Equip	\$28,000.00	\$335.46	\$28,439.84	-\$439.84	101.57%
E 101-43000-221 Repair/Maint Vehicles	\$20,000.00	\$0.00	\$15,350.89	\$4,649.11	76.75%
E 101-43000-222 Tires	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
E 101-43000-223 Bldg Repair Suppl/Maintena	\$10,000.00	\$290.42	\$3,880.06	\$6,119.94	38.80%
E 101-43000-224 Street Maint Materials	\$15,000.00	\$1,352.00	\$7,285.25	\$7,714.75	48.57%
E 101-43000-226 Bridge Materials	\$1,000.00	\$0.00	\$263.23	\$736.77	26.32%
E 101-43000-231 Chemicals/Landscaping	\$2,200.00	\$0.00	\$976.46	\$1,223.54	44.38%
E 101-43000-232 Striping	\$10,000.00	\$0.00	\$185.88	\$9,814.12	1.86%
E 101-43000-235 Signs	\$5,000.00	\$246.43	\$7,117.96	-\$2,117.96	142.36%
E 101-43000-240 Small Tools and Minor Equip	\$5,000.00	\$0.00	\$312.27	\$4,687.73	6.25%
E 101-43000-258 Uniform - Department Head	\$600.00	\$186.48	\$306.46	\$293.54	51.08%
E 101-43000-259 Uniform - Staff	\$1,750.00	\$0.00	\$500.00	\$1,250.00	28.57%
E 101-43000-303 Engineering Fees	\$15,000.00	\$670.00	\$3,564.00	\$11,436.00	23.76%
E 101-43000-304 Legal Fees (Civil)	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-43000-316 Security Monitoring	\$750.00	\$0.00	\$103.40	\$646.60	13.79%
E 101-43000-320 Communications	\$2,000.00	\$139.41	\$953.14	\$1,046.86	47.66%
E 101-43000-321 Communications-Cellular	\$1,620.00	\$150.00	\$1,020.00	\$600.00	62.96%
E 101-43000-322 Postage	\$50.00	\$6.10	\$6.10	\$43.90	12.20%
E 101-43000-331 Travel Expenses	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-43000-340 Advertising	\$300.00	\$0.00	\$24.23	\$275.77	8.08%
E 101-43000-351 Legal Notices Publishing	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
E 101-43000-360 Insurance	\$10,601.00	\$0.00	\$9,831.20	\$769.80	92.74%
E 101-43000-381 Electric Utilities	\$9,500.00	\$444.68	\$4,660.72	\$4,839.28	49.06%
E 101-43000-383 Gas Utilities	\$6,000.00	\$33.96	\$3,839.40	\$2,160.60	63.99%
E 101-43000-384 Refuse/Garbage Disposal	\$1,600.00	\$175.41	\$862.43	\$737.57	53.90%
E 101-43000-385 Sewer Utility	\$600.00	\$61.10	\$427.70	\$172.30	71.28%
E 101-43000-405 Cleaning Services	\$5,640.00	\$305.50	\$1,833.00	\$3,807.00	32.50%
E 101-43000-413 Office Equipment Rental/Re	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-43000-430 Miscellaneous	\$1,500.00	\$1,097.08	\$1,392.60	\$107.40	92.84%
E 101-43000-433 Dues/Contracts/Subscription	\$4,330.00	\$904.50	\$1,538.00	\$2,792.00	35.52%
E 101-43000-442 Safety Prog/Equipment	\$1,000.00	\$259.05	\$1,084.05	-\$84.05	108.41%

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
E 101-43000-443 Sales Tax	\$400.00	\$0.00	\$65.00	\$335.00	16.25%
E 101-43000-454 Joint Facility County Expens	\$35,000.00	\$1,245.47	\$19,724.09	\$15,275.91	56.35%
E 101-43000-500 Capital Outlay -	\$130,000.00	\$89,604.00	\$89,604.00	\$40,396.00	68.93%
E 101-43000-550 Capital Outlay -	\$33,850.00	\$0.00	\$4,545.00	\$29,305.00	13.43%
E 101-43000-553 Capital Outlay - Other	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
E 101-43000-581 Capital Outlay -Seal Coat	\$23,069.00	\$0.00	\$0.00	\$23,069.00	0.00%
E 101-43000-582 Capital Outlay - Crackfill	\$40,000.00	\$1,334.00	\$40,090.00	-\$90.00	100.23%
E 101-43000-584 Capital Outl - 2025 Road Co	\$0.00	\$12,599.10	\$12,599.10	-\$12,599.10	0.00%
E 101-43000-585 Capital Outl - 2026 Road Co	\$1,335,075.00	\$9,757.54	\$45,812.02	\$1,289,262.98	3.43%
43000 Public Works (GENERAL)	\$2,243,135.00	\$166,707.94	\$526,905.04	\$1,716,229.96	
43100 Cemetery					
E 101-43100-105 Part-time or Intern Wages	\$5,945.00	\$1,014.75	\$1,014.75	\$4,930.25	17.07%
E 101-43100-122 FICA	\$455.00	\$77.93	\$77.93	\$377.07	17.13%
E 101-43100-124 PFML	\$26.00	\$3.96	\$3.96	\$22.04	15.23%
E 101-43100-210 Operating Supplies	\$600.00	\$0.00	\$88.85	\$511.15	14.81%
E 101-43100-220 Repair/Maint Supply - Equip	\$250.00	\$0.00	\$126.97	\$123.03	50.79%
E 101-43100-360 Insurance	\$102.00	\$0.00	\$87.50	\$14.50	85.78%
E 101-43100-381 Electric Utilities	\$350.00	\$40.85	\$253.76	\$96.24	72.50%
E 101-43100-430 Miscellaneous	\$1,700.00	\$69.95	\$83.47	\$1,616.53	4.91%
E 101-43100-500 Capital Outlay -	\$15,750.00	\$0.00	\$3,779.59	\$11,970.41	24.00%
43100 Cemetery	\$25,178.00	\$1,207.44	\$5,516.78	\$19,661.22	
43160 Public Works - Street Lighting					
E 101-43160-381 Electric Utilities	\$6,211.00	\$491.00	\$3,054.66	\$3,156.34	49.18%
43160 Public Works - Street Lighting	\$6,211.00	\$491.00	\$3,054.66	\$3,156.34	
45100 Park and Recreation (GENERAL)					
E 101-45100-100 Wages - Dept Heads	\$93,850.00	\$10,828.80	\$54,174.00	\$39,676.00	57.72%
E 101-45100-105 Part-time or Intern Wages	\$41,600.00	\$3,269.00	\$14,301.50	\$27,298.50	34.38%
E 101-45100-111 Parks & Rec Summer Wages	\$7,994.00	\$0.00	\$0.00	\$7,994.00	0.00%
E 101-45100-115 Admin Asst or Program Fac	\$52,374.00	\$6,165.97	\$30,456.98	\$21,917.02	58.15%
E 101-45100-118 Parks & Rec Equip Op Wage	\$121,618.00	\$14,032.80	\$70,226.99	\$51,391.01	57.74%
E 101-45100-121 PERA	\$24,205.00	\$2,572.24	\$12,677.97	\$11,527.03	52.38%
E 101-45100-122 FICA	\$24,284.00	\$2,224.96	\$10,746.56	\$13,537.44	44.25%
E 101-45100-124 PFML	\$1,397.00	\$133.78	\$659.43	\$737.57	47.20%
E 101-45100-131 Employer Paid Health	\$58,014.00	\$4,834.53	\$33,841.71	\$24,172.29	58.33%
E 101-45100-132 Employer Paid Disability	\$445.00	\$34.87	\$209.22	\$235.78	47.02%
E 101-45100-133 Employer Paid Dental	\$4,490.00	\$374.13	\$2,618.91	\$1,871.09	58.33%
E 101-45100-134 Employer Paid Life	\$346.00	\$28.80	\$201.60	\$144.40	58.27%
E 101-45100-140 Unemployment	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-45100-151 Workers Comp Insurance	\$9,349.00	\$0.00	\$5,675.00	\$3,674.00	60.70%
E 101-45100-152 Health Savings Account Cont	\$17,000.00	\$4,125.00	\$12,375.00	\$4,625.00	72.79%
E 101-45100-200 Office Supplies	\$350.00	\$90.79	\$558.26	-\$208.26	159.50%
E 101-45100-208 Instruction Fees	\$500.00	\$0.00	\$105.00	\$395.00	21.00%
E 101-45100-210 Operating Supplies	\$4,000.00	\$313.10	\$1,597.65	\$2,402.35	39.94%
E 101-45100-212 Motor Fuels	\$4,300.00	\$745.24	\$1,525.45	\$2,774.55	35.48%
E 101-45100-213 Diesel Fuel	\$3,000.00	\$294.37	\$838.16	\$2,161.84	27.94%
E 101-45100-220 Repair/Maint Supply - Equip	\$12,000.00	\$331.92	\$5,750.57	\$6,249.43	47.92%
E 101-45100-221 Repair/Maint Vehicles	\$1,800.00	\$5.03	\$345.97	\$1,454.03	19.22%
E 101-45100-223 Bldg Repair Suppl/Maintena	\$22,000.00	\$714.71	\$11,153.05	\$10,846.95	50.70%
E 101-45100-231 Chemicals/Landscaping	\$4,000.00	\$357.93	\$3,929.69	\$70.31	98.24%
E 101-45100-235 Signs	\$400.00	\$0.00	\$159.50	\$240.50	39.88%
E 101-45100-240 Small Tools and Minor Equip	\$1,500.00	\$41.36	\$1,100.40	\$399.60	73.36%
E 101-45100-254 Concessions - Pop & Food	\$5.00	\$0.00	\$0.00	\$5.00	0.00%
E 101-45100-258 Uniform - Department Head	\$500.00	\$0.00	\$546.07	-\$46.07	109.21%
E 101-45100-259 Uniform - Staff	\$1,000.00	\$0.00	\$443.43	\$556.57	44.34%

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
E 101-45100-303 Engineering Fees	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
E 101-45100-304 Legal Fees (Civil)	\$2,000.00	\$88.00	\$88.00	\$1,912.00	4.40%
E 101-45100-309 Tennis	\$1,000.00	\$0.00	\$69.94	\$930.06	6.99%
E 101-45100-310 Program Supplies	\$1,500.00	\$179.99	\$644.05	\$855.95	42.94%
E 101-45100-311 Softball/Baseball	\$1,500.00	\$0.00	\$574.15	\$925.85	38.28%
E 101-45100-312 Pickleball	\$0.00	\$0.00	\$63.96	-\$63.96	0.00%
E 101-45100-315 Warm House/Garage Exp	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-45100-316 Security Monitoring	\$1,200.00	\$383.88	\$753.88	\$446.12	62.82%
E 101-45100-317 Soccer/Skating	\$1,000.00	\$0.00	\$473.98	\$526.02	47.40%
E 101-45100-318 Garage (North)	\$1,500.00	\$0.00	\$824.70	\$675.30	54.98%
E 101-45100-319 Grant/Donation Expenditure	\$0.00	\$0.00	\$864.00	-\$864.00	0.00%
E 101-45100-320 Communications	\$7,500.00	\$689.56	\$4,665.03	\$2,834.97	62.20%
E 101-45100-321 Communications-Cellular	\$1,440.00	\$120.00	\$720.00	\$720.00	50.00%
E 101-45100-322 Postage	\$150.00	\$0.74	\$20.51	\$129.49	13.67%
E 101-45100-323 Garage (East)	\$1,000.00	\$0.00	\$774.06	\$225.94	77.41%
E 101-45100-324 Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-45100-331 Travel Expenses	\$500.00	\$0.00	\$40.60	\$459.40	8.12%
E 101-45100-335 Background Checks	\$200.00	\$0.00	\$15.00	\$185.00	7.50%
E 101-45100-340 Advertising	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-45100-351 Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
E 101-45100-360 Insurance	\$22,736.00	\$0.00	\$20,507.47	\$2,228.53	90.20%
E 101-45100-381 Electric Utilities	\$17,500.00	\$1,706.33	\$9,234.86	\$8,265.14	52.77%
E 101-45100-383 Gas Utilities	\$9,000.00	\$302.95	\$7,812.56	\$1,187.44	86.81%
E 101-45100-384 Refuse/Garbage Disposal	\$1,200.00	\$106.20	\$618.55	\$581.45	51.55%
E 101-45100-403 Improvements Other Than B	\$3,800.00	\$0.00	\$1,040.94	\$2,759.06	27.39%
E 101-45100-405 Cleaning Services	\$25,000.00	\$2,666.67	\$16,000.02	\$8,999.98	64.00%
E 101-45100-413 Office Equipment Rental/Re	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-45100-415 Equipment Rental	\$500.00	\$0.00	\$79.00	\$421.00	15.80%
E 101-45100-430 Miscellaneous	\$1,500.00	\$28.99	\$1,162.42	\$337.58	77.49%
E 101-45100-433 Dues/Contracts/Subscription	\$5,100.00	\$252.45	\$2,349.04	\$2,750.96	46.06%
E 101-45100-435 Portables	\$3,000.00	\$966.50	\$966.50	\$2,033.50	32.22%
E 101-45100-442 Safety Prog/Equipment	\$1,000.00	\$0.00	\$165.36	\$834.64	16.54%
E 101-45100-443 Sales Tax	\$3,000.00	\$731.00	\$3,368.00	-\$368.00	112.27%
E 101-45100-445 Sr Meals Expense	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-45100-448 Weight Room Ins Reimbur	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
E 101-45100-450 Permits or House Burns	\$5.00	\$0.00	\$0.00	\$5.00	0.00%
E 101-45100-452 Refund	\$150.00	\$0.00	\$240.00	-\$90.00	160.00%
E 101-45100-453 80 Acre Development Expen	\$750.00	\$340.00	\$340.00	\$410.00	45.33%
E 101-45100-457 Weight Room Expenses	\$2,500.00	\$132.95	\$1,006.62	\$1,493.38	40.26%
E 101-45100-459 PAL Foundation Expenditure	\$10,000.00	\$1,237.08	\$9,832.59	\$167.41	98.33%
E 101-45100-461 Silver Sneakers	\$8,866.00	\$589.00	\$4,675.00	\$4,191.00	52.73%
E 101-45100-500 Capital Outlay -	\$123,450.00	\$4,611.00	\$41,045.30	\$82,404.70	33.25%
E 101-45100-600 Principal	\$1,036.00	\$86.19	\$513.04	\$522.96	49.52%
E 101-45100-610 Interest	\$130.00	\$11.00	\$70.06	\$59.94	53.89%
45100 Park and Recreation (GENERAL)	\$781,584.00	\$66,749.81	\$407,837.26	\$373,746.74	
45126 Parks and Rec Trails					
E 101-45126-319 Grant/Donation Expenditure	\$0.00	\$20,079.50	\$71,417.86	-\$71,417.86	0.00%
E 101-45126-500 Capital Outlay -	\$50,000.00	\$3,727.50	-\$490.88	\$50,490.88	-0.98%
45126 Parks and Rec Trails	\$50,000.00	\$23,807.00	\$70,926.98	-\$20,926.98	
45500 Library					
E 101-45500-101 Assistant	\$33,800.00	\$3,987.50	\$19,862.50	\$13,937.50	58.76%
E 101-45500-121 PERA	\$2,535.00	\$299.07	\$1,489.75	\$1,045.25	58.77%
E 101-45500-122 FICA	\$2,586.00	\$286.41	\$1,426.66	\$1,159.34	55.17%
E 101-45500-124 PFML	\$149.00	\$15.55	\$77.47	\$71.53	51.99%

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
E 101-45500-151 Workers Comp Insurance	\$336.00	\$0.00	\$1,410.00	-\$1,074.00	419.64%
E 101-45500-201 Library Operating Supplies	\$2,500.00	\$596.00	\$1,085.75	\$1,414.25	43.43%
E 101-45500-202 Library Subscriptions	\$600.00	\$0.00	\$1,111.69	-\$511.69	185.28%
E 101-45500-203 Library Books (Kitchigami)	\$5,000.00	\$243.24	\$3,881.15	\$1,118.85	77.62%
E 101-45500-204 Children s Program Expense	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
E 101-45500-205 Volunteer Appreciation	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-45500-206 Book Sale Expenses	\$100.00	\$0.00	\$150.00	-\$50.00	150.00%
E 101-45500-319 Grant/Donation Expenditure	\$0.00	\$2,300.47	\$4,496.75	-\$4,496.75	0.00%
E 101-45500-320 Communications	\$1,000.00	\$25.72	\$186.81	\$813.19	18.68%
E 101-45500-322 Postage	\$50.00	\$0.00	\$0.74	\$49.26	1.48%
E 101-45500-413 Office Equipment Rental/Re	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-45500-430 Miscellaneous	\$1,000.00	\$29.58	\$852.38	\$147.62	85.24%
E 101-45500-433 Dues/Contracts/Subscription	\$3,260.00	\$0.00	\$1,733.04	\$1,526.96	53.16%
E 101-45500-443 Sales Tax	\$500.00	\$128.00	\$139.50	\$360.50	27.90%
E 101-45500-452 Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
E 101-45500-459 PAL Foundation Expenditure	\$250.00	\$0.00	\$1,154.78	-\$904.78	461.91%
E 101-45500-500 Capital Outlay -	\$5,900.00	\$0.00	\$4,089.11	\$1,810.89	69.31%
E 101-45500-600 Principal	\$690.00	\$57.45	\$342.00	\$348.00	49.57%
E 101-45500-610 Interest	\$87.00	\$7.33	\$46.73	\$40.27	53.71%
45500 Library	\$62,043.00	\$7,976.32	\$43,536.81	\$18,506.19	
48000 Recycling					
E 101-48000-388 Recycling Expenses	\$500.00	\$0.00	\$150.00	\$350.00	30.00%
48000 Recycling	\$500.00	\$0.00	\$150.00	\$350.00	
101 GENERAL FUND	\$6,867,366.00	\$1,508,873.32	\$5,515,785.61	\$1,351,580.39	
301 DEBT SERVICE FUND					
47000 \$3,815,000 GO CIP 2019A					
E 301-47000-600 Principal	\$240,000.00	\$0.00	\$240,000.00	\$0.00	100.00%
E 301-47000-610 Interest	\$52,281.00	\$24,940.63	\$52,281.26	-\$0.26	100.00%
E 301-47000-620 Fiscal Agent s Fees	\$500.00	\$495.00	\$795.00	-\$295.00	159.00%
47000 \$3,815,000 GO CIP 2019A	\$292,781.00	\$25,435.63	\$293,076.26	-\$295.26	
47014 2018 Series A Bonds					
E 301-47014-600 Principal	\$95,000.00	\$0.00	\$95,000.00	\$0.00	100.00%
E 301-47014-610 Interest	\$4,631.00	\$1,543.75	\$4,631.25	-\$0.25	100.01%
E 301-47014-620 Fiscal Agent s Fees	\$500.00	\$0.00	\$795.00	-\$295.00	159.00%
47014 2018 Series A Bonds	\$100,131.00	\$1,543.75	\$100,426.25	-\$295.25	
47015 47015 Series 2015B/2021A					
E 301-47015-600 Principal	\$125,000.00	\$0.00	\$125,000.00	\$0.00	100.00%
E 301-47015-610 Interest	\$8,750.00	\$3,750.00	\$8,750.00	\$0.00	100.00%
E 301-47015-620 Fiscal Agent s Fees	\$500.00	\$0.00	\$795.00	-\$295.00	159.00%
47015 47015 Series 2015B/2021A	\$134,250.00	\$3,750.00	\$134,545.00	-\$295.00	
47016 2026A Go Bonds-for 2025 Roads					
E 301-47016-600 Principal	\$120,000.00	\$0.00	\$0.00	\$120,000.00	0.00%
E 301-47016-610 Interest	\$47,510.00	\$0.00	\$0.00	\$47,510.00	0.00%
E 301-47016-615 Issuance Costs (Other Finan	\$0.00	\$0.00	\$30,255.00	-\$30,255.00	0.00%
E 301-47016-620 Fiscal Agent s Fees	\$475.00	\$0.00	\$17,995.00	-\$17,520.00	3788.42%
47016 2026A Go Bonds-for 2025 Roads	\$167,985.00	\$0.00	\$48,250.00	\$119,735.00	
47100 2022A ROAD BONDS					
E 301-47100-600 Principal	\$44,000.00	\$0.00	\$44,000.00	\$0.00	100.00%
E 301-47100-610 Interest	\$30,529.00	\$14,358.20	\$29,622.80	\$906.20	97.03%
E 301-47100-620 Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47100 2022A ROAD BONDS	\$74,804.00	\$14,358.20	\$73,622.80	\$1,181.20	

Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
47101 2022A FIRE TRUCK BONDS					
E 301-47101-600 Principal	\$106,000.00	\$0.00	\$106,000.00	\$0.00	100.00%
E 301-47101-610 Interest	\$13,678.00	\$4,655.59	\$11,494.69	\$2,183.31	84.04%
E 301-47101-620 Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47101 2022A FIRE TRUCK BONDS	\$119,953.00	\$4,655.59	\$117,494.69	\$2,458.31	
301 DEBT SERVICE FUND	\$889,904.00	\$49,743.17	\$767,415.00	\$122,489.00	
405 TAX INCREMENT FINANCE PROJECTS					
46000 Tax Increment Financing					
E 405-46000-351 Legal Notices Publishing	\$0.00	\$0.00	\$39.27	-\$39.27	0.00%
E 405-46000-646 TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$5,009.00	-\$5,009.00	0.00%
46000 Tax Increment Financing	\$0.00	\$0.00	\$5,048.27	-\$5,048.27	
405 TAX INCREMENT FINANCE PROJECTS	\$0.00	\$0.00	\$5,048.27	-\$5,048.27	
502 ECONOMIC DEVELOPMENT FUND					
46500 Economic Develop mt (GENERAL)					
E 502-46500-430 Miscellaneous	\$18,100.00	\$6,365.00	\$6,365.00	\$11,735.00	35.17%
46500 Economic Develop mt (GENERAL)	\$18,100.00	\$6,365.00	\$6,365.00	\$11,735.00	
502 ECONOMIC DEVELOPMENT FUND	\$18,100.00	\$6,365.00	\$6,365.00	\$11,735.00	
601 SEWER OPERATING FUND					
43200 Sewer					
E 601-43200-100 Wages - Dept Heads	\$47,018.00	\$4,701.84	\$26,402.64	\$20,615.36	56.15%
E 601-43200-114 Sewer Operator Wages	\$120,995.00	\$12,551.08	\$61,674.92	\$59,320.08	50.97%
E 601-43200-121 PERA	\$12,601.00	\$1,293.91	\$6,605.59	\$5,995.41	52.42%
E 601-43200-122 FICA	\$12,853.00	\$1,174.54	\$5,935.55	\$6,917.45	46.18%
E 601-43200-124 PFML	\$739.00	\$67.30	\$343.51	\$395.49	46.48%
E 601-43200-131 Employer Paid Health	\$33,490.00	\$2,102.18	\$16,072.85	\$17,417.15	47.99%
E 601-43200-132 Employer Paid Disability	\$254.00	\$12.20	\$85.40	\$168.60	33.62%
E 601-43200-133 Employer Paid Dental	\$1,833.00	\$90.30	\$724.40	\$1,108.60	39.52%
E 601-43200-134 Employer Paid Life	\$160.00	\$13.81	\$96.82	\$63.18	60.51%
E 601-43200-151 Workers Comp Insurance	\$2,798.00	\$0.00	\$2,095.00	\$703.00	74.87%
E 601-43200-152 Health Savings Account Cont	\$10,200.00	\$1,350.00	\$3,525.00	\$6,675.00	34.56%
E 601-43200-200 Office Supplies	\$500.00	\$0.00	\$308.88	\$191.12	61.78%
E 601-43200-208 Instruction Fees	\$3,000.00	\$453.20	\$1,152.44	\$1,847.56	38.41%
E 601-43200-210 Operating Supplies	\$3,000.00	\$200.98	\$1,562.38	\$1,437.62	52.08%
E 601-43200-212 Motor Fuels	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 601-43200-213 Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 601-43200-220 Repair/Maint Supply - Equip	\$26,000.00	\$1,049.65	\$19,283.09	\$6,716.91	74.17%
E 601-43200-221 Repair/Maint Vehicles	\$1,500.00	\$0.00	\$98.99	\$1,401.01	6.60%
E 601-43200-222 Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 601-43200-223 Bldg Repair Suppl/Maintena	\$8,000.00	\$0.00	\$504.12	\$7,495.88	6.30%
E 601-43200-229 Oper/Maint - Lift Station	\$18,000.00	\$566.78	\$13,036.98	\$4,963.02	72.43%
E 601-43200-230 Repair/Maint - Collection Sys	\$15,000.00	\$6,112.00	\$12,055.15	\$2,944.85	80.37%
E 601-43200-231 Chemicals/Landscaping	\$25,000.00	\$296.50	\$5,970.32	\$19,029.68	23.88%
E 601-43200-259 Uniform - Staff	\$500.00	\$0.00	\$253.50	\$246.50	50.70%
E 601-43200-303 Engineering Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 601-43200-304 Legal Fees (Civil)	\$250.00	\$44.00	\$771.00	-\$521.00	308.40%
E 601-43200-320 Communications	\$5,500.00	\$142.95	\$995.53	\$4,504.47	18.10%
E 601-43200-321 Communications-Cellular	\$750.00	\$50.51	\$303.12	\$446.88	40.42%
E 601-43200-322 Postage	\$1,250.00	\$214.72	\$891.02	\$358.98	71.28%
E 601-43200-331 Travel Expenses	\$2,300.00	\$774.36	\$1,909.00	\$391.00	83.00%
E 601-43200-351 Legal Notices Publishing	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 601-43200-360 Insurance	\$14,878.00	\$0.00	\$13,177.28	\$1,700.72	88.57%

Budget should be at 58% YTD

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Account Descr	2026 YTD Budget	MTD Amt	2026 YTD Amt	2026 YTD Balance	%YTD Budget
E 601-43200-381 Electric Utilities	\$38,000.00	\$2,591.11	\$14,372.55	\$23,627.45	37.82%
E 601-43200-383 Gas Utilities	\$3,000.00	\$24.96	\$2,244.85	\$755.15	74.83%
E 601-43200-406 Lab Testing	\$8,000.00	\$1,027.78	\$7,601.72	\$398.28	95.02%
E 601-43200-407 Sludge Disposal	\$37,000.00	\$3,718.24	\$23,461.29	\$13,538.71	63.41%
E 601-43200-420 Depreciation Expense	\$380,161.00	\$0.00	\$0.00	\$380,161.00	0.00%
E 601-43200-430 Miscellaneous	\$200.00	\$27.98	\$62.23	\$137.77	31.12%
E 601-43200-433 Dues/Contracts/Subscription	\$5,480.00	\$98.50	\$1,037.51	\$4,442.49	18.93%
E 601-43200-442 Safety Prog/Equipment	\$1,500.00	\$1,246.18	\$1,246.18	\$253.82	83.08%
E 601-43200-443 Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 601-43200-450 Permits or House Burns	\$2,000.00	\$0.00	\$1,450.00	\$550.00	72.50%
E 601-43200-452 Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 601-43200-500 Capital Outlay -	\$255,550.00	\$30,500.00	\$72,436.52	\$183,113.48	28.35%
E 601-43200-553 Capital Outlay - Other	\$5,652.00	\$0.00	\$1,413.00	\$4,239.00	25.00%
43200 Sewer	\$1,108,212.00	\$72,497.56	\$321,160.33	\$787,051.67	
601 SEWER OPERATING FUND	\$1,108,212.00	\$72,497.56	\$321,160.33	\$787,051.67	
651 SEWER RESTRICTED SINKING FUND					
47008 2017 Series A Sewer					
E 651-47008-600 Principal	\$105,000.00	\$0.00	\$105,000.00	\$0.00	100.00%
E 651-47008-610 Interest	\$6,053.00	\$2,475.00	\$6,052.50	\$0.50	99.99%
E 651-47008-620 Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47008 2017 Series A Sewer	\$111,328.00	\$2,475.00	\$111,052.50	\$275.50	
47102 2022A SEWER BONDS					
E 651-47102-600 Principal	\$63,000.00	\$0.00	\$63,000.00	\$0.00	100.00%
E 651-47102-610 Interest	\$66,950.00	\$32,177.20	\$65,652.30	\$1,297.70	98.06%
E 651-47102-620 Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47102 2022A SEWER BONDS	\$130,225.00	\$32,177.20	\$128,652.30	\$1,572.70	
651 SEWER RESTRICTED SINKING FUND	\$241,553.00	\$34,652.20	\$239,704.80	\$1,848.20	
	\$9,125,135.00	\$1,672,131.25	\$6,855,479.01	\$2,269,655.99	

City of Crosslake

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Balance Sheet

JULY

Account Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
101 GENERAL FUND						
G 101-10100 Cash	\$5,813,307.63	\$2,017,256.41	\$1,517,055.60	\$7,236,922.45	\$5,719,933.66	\$7,330,296.42
G 101-10150 Cash - Phone Company Proceed	\$1,874,152.35	\$5,829.29	\$0.00	\$39,742.94	\$0.00	\$1,913,895.29
G 101-10200 Petty Cash	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
G 101-10201 Petty Cash - Library	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
G 101-10450 Interest Receivable on Invest	\$77,417.00	\$0.00	\$0.00	\$0.00	\$0.00	\$77,417.00
G 101-10500 Taxes Receivable-Current	\$66,776.00	\$0.00	\$0.00	\$0.00	\$0.00	\$66,776.00
G 101-10700 Taxes Receivable-Delinquent	\$5,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,002.00
G 101-11500 Accounts Receivable	\$103,791.00	\$0.00	\$0.00	\$0.00	\$0.00	\$103,791.00
G 101-12300 Special Assess Rec-Deferred	\$97,283.00	\$0.00	\$0.00	\$0.00	\$0.00	\$97,283.00
G 101-13100 Due From Other Funds	\$0.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.20
G 101-13200 Due From Other Governments	\$7,205.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,205.00
G 101-15500 Prepaid Items	\$44,670.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44,670.00
G 101-20200 Accounts Payable	-\$83,200.00	\$0.00	\$0.00	\$81,928.55	\$0.00	-\$1,271.45
G 101-20600 Contracts Payable	-\$23,481.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$23,481.00
G 101-21600 Accrued Wages & Salaries Paya	-\$36,552.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$36,552.00
G 101-21701 Federal Withholding	\$0.00	\$15,848.91	\$15,848.91	\$83,528.19	\$83,528.19	\$0.00
G 101-21702 State Withholding	\$0.00	\$9,759.57	\$9,759.57	\$47,307.26	\$47,307.26	\$0.00
G 101-21703 FICA Withholding(Incl Medicare	\$0.00	\$24,835.94	\$24,851.24	\$125,802.74	\$125,802.74	\$0.00
G 101-21704 PERA	\$0.00	\$44,590.39	\$44,590.39	\$225,334.33	\$225,334.33	\$0.00
G 101-21706 Hospitalization/Medical Ins	-\$41,478.06	\$41,478.06	\$38,914.30	\$323,327.52	\$323,628.67	-\$41,779.21
G 101-21707 Union Dues	\$0.00	\$750.00	\$1,130.16	\$7,765.26	\$8,145.42	-\$380.16
G 101-21708 HCSP	\$3,150.00	\$4,977.90	\$4,977.90	\$22,244.64	\$22,244.64	\$3,150.00
G 101-21710 Life Insurance - Hartford	-\$535.79	\$424.07	\$424.07	\$3,066.89	\$3,045.29	-\$514.19
G 101-21712 Savings	\$1,794.00	\$2,796.00	\$2,796.00	\$14,312.00	\$14,312.00	\$1,794.00
G 101-21713 Dental	\$2,012.04	\$2,292.41	\$2,136.52	\$16,004.18	\$15,585.68	\$2,430.54
G 101-21714 Deferred Compensation	\$0.00	\$1,080.00	\$1,080.00	\$11,909.16	\$11,909.16	\$0.00
G 101-21715 Vision Insurance	-\$183.44	\$197.19	\$181.46	\$1,373.50	\$1,321.55	-\$131.49
G 101-21716 Flexible Benefit Plan	\$0.00	\$0.00	\$1,170.00	\$13,217.77	\$5,850.00	\$7,367.77
G 101-21720 PFML	\$0.00	\$4,149.75	\$1,954.44	\$7,955.43	\$9,909.98	-\$1,954.55
G 101-21721 Optional Benefit Pre-Tx	\$0.00	\$94.94	\$94.94	\$950.21	\$990.62	-\$40.41
G 101-21722 Optional Benefit Post-Tx	\$0.00	\$112.38	\$112.38	\$786.66	\$899.04	-\$112.38
G 101-22200 Deferred Revenues	-\$20,749.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$20,749.00
G 101-22280 Deferred Revenue-Property Tax	-\$5,002.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$5,002.00
G 101-22281 Deferred Revenue-Spec Assmts	-\$97,283.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$97,283.00
G 101-22282 DI - GRANTS	-\$52,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$52,000.00
G 101-25300 Unreserved Fund Balance	\$194,825.34	\$1,513,668.24	\$2,023,063.57	\$5,604,772.83	\$7,241,222.34	-\$1,441,624.17
G 101-27200 FB - Nonspendable - Prepays	-\$44,670.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$44,670.00
G 101-28511 FB - Rest for PS Grant	-\$107,913.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$107,913.00
G 101-29205 FB - GEN PREVENTATIVE MAIN	-\$26,215.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$26,215.00
G 101-29210 FB - CO ASG Animal Control	-\$1,515.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,515.00
G 101-29215 FB - CO ASG Admin & PZ	-\$19,749.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$19,749.00
G 101-29225 FB - CO ASG PW Bridges	-\$136,795.78	\$0.00	\$0.00	\$0.00	\$0.00	-\$136,795.78
G 101-29226 FB - CO ASG Storm Water Main	-\$13,500.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$13,500.00
G 101-29230 FB - CO ASG PW Buildings	-\$51,525.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$51,525.00
G 101-29235 FB - CO ASG PW Roads	-\$171,614.12	\$0.00	\$0.00	\$0.00	\$7,281.94	-\$178,896.06
G 101-29240 FB - CO ASG Parks 80 Acre	-\$698.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$698.00
G 101-29245 FB - CO ASG Park Dedication	-\$232,769.86	\$0.00	\$0.00	\$0.00	\$0.00	-\$232,769.86
G 101-29250 FB - CO ASG Park Fitness Equip	-\$60,359.45	\$0.00	\$0.00	\$0.00	\$0.00	-\$60,359.45
G 101-29255 FB - CO ASG Park Gen Cap Ex	-\$17,605.59	\$0.00	\$0.00	\$0.00	\$0.00	-\$17,605.59
G 101-29257 FB - CO ASG Pickleball	-\$38,505.11	\$0.00	\$0.00	\$0.00	\$0.00	-\$38,505.11
G 101-29260 FB - CO ASG Library D/Pledges	-\$68,382.13	\$0.00	\$0.00	\$0.00	\$0.00	-\$68,382.13
G 101-29270 FB - CO ASG Police Forfeiture	-\$5,867.96	\$0.00	\$0.00	\$0.00	\$0.00	-\$5,867.96

Account Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 101-29275 FB - CO ASG Police Equipment	-\$156,585.09	\$0.00	\$0.00	\$0.00	\$0.00	-\$156,585.09
G 101-29280 FB - CO ASG Fire Trucks/Sirens	-\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$300.00
G 101-29300 FB - UnRestricted Unassigned	-\$4,259,672.02	\$5,829.29	\$0.00	\$39,742.93	\$0.00	-\$4,219,929.09
G 101-29350 FB - UnRes Ua - Phone Co	-\$2,516,879.16	\$0.00	\$5,829.29	\$0.00	\$39,742.93	-\$2,556,622.09
101 GENERAL FUND	\$0.00	\$3,695,970.74	\$3,695,970.74	\$13,907,995.44	\$13,907,995.44	\$0.00
301 DEBT SERVICE FUND						
G 301-10100 Cash	\$1,036,246.93	\$335,115.06	\$121,727.46	\$647,568.49	\$840,598.69	\$843,216.73
G 301-10500 Taxes Receivable-Current	\$14,152.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,152.00
G 301-10700 Taxes Receivable-Delinquent	\$8,787.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,787.00
G 301-12300 Special Assess Rec-Deferred	\$509,299.00	\$0.00	\$0.00	\$0.00	\$0.00	\$509,299.00
G 301-22280 Deferred Revenue-Property Tax	-\$8,787.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$8,787.00
G 301-22281 Deferred Revenue-Spec Assmts	-\$509,299.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$509,299.00
G 301-25300 Unreserved Fund Balance	\$144,000.03	\$71,984.29	\$160,640.61	\$270,650.41	\$199,182.04	\$215,468.40
G 301-28400 FB - Restricted for Debt Ser.	-\$1,194,398.96	\$49,743.17	\$174,474.45	\$569,948.28	\$448,386.45	-\$1,072,837.13
301 DEBT SERVICE FUND	\$0.00	\$456,842.52	\$456,842.52	\$1,488,167.18	\$1,488,167.18	\$0.00
405 TAX INCREMENT FINANCE PROJECTS						
G 405-10100 Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$5,048.27	-\$5,048.27
G 405-20701 Due to General Funds	-\$0.20	\$0.00	\$0.00	\$0.00	\$0.00	-\$0.20
G 405-28500 FB - Restricted for TIF	\$0.20	\$0.00	\$0.00	\$5,048.27	\$0.00	\$5,048.47
405 TAX INCREMENT FINANCE PROJECTS	\$0.00	\$0.00	\$0.00	\$5,048.27	\$5,048.27	\$0.00
502 ECONOMIC DEVELOPMENT FUND						
G 502-10100 Cash	\$30,359.49	\$4,050.46	\$6,365.00	\$10,869.45	\$6,365.00	\$34,863.94
G 502-10500 Taxes Receivable-Current	\$305.00	\$0.00	\$0.00	\$0.00	\$0.00	\$305.00
G 502-10700 Taxes Receivable-Delinquent	\$68.00	\$0.00	\$0.00	\$0.00	\$0.00	\$68.00
G 502-22280 Deferred Revenue-Property Tax	-\$68.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$68.00
G 502-25300 Unreserved Fund Balance	\$163.00	\$6,365.00	\$0.00	\$6,365.00	\$0.00	\$6,528.00
G 502-29300 FB - UnRestricted Unassigned	-\$30,827.49	\$0.00	\$4,050.46	\$0.00	\$10,869.45	-\$41,696.94
502 ECONOMIC DEVELOPMENT FUND	\$0.00	\$10,415.46	\$10,415.46	\$17,234.45	\$17,234.45	\$0.00
601 SEWER OPERATING FUND						
G 601-10100 Cash	\$629,354.70	\$97,645.63	\$77,145.17	\$428,952.72	\$340,415.30	\$717,892.12
G 601-10500 Taxes Receivable-Current	\$2,688.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,688.00
G 601-10700 Taxes Receivable-Delinquent	\$1,827.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,827.00
G 601-11500 Accounts Receivable	\$41,007.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,007.00
G 601-15500 Prepaid Items	\$4,267.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,267.00
G 601-16100 Fixed Asset-Land	\$185,136.00	\$0.00	\$0.00	\$0.00	\$0.00	\$185,136.00
G 601-16200 Fixed Asset-Buildings	\$4,252,418.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,252,418.00
G 601-16210 A/D Buildings	-\$1,985,816.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,985,816.00
G 601-16300 Improvements Other Than Bldg	\$107,927.00	\$0.00	\$0.00	\$0.00	\$0.00	\$107,927.00
G 601-16310 A/D Impr Other Than Bldgs	-\$33,255.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$33,255.00
G 601-16400 Fixed Asset-Equip/Machinery	\$396,570.00	\$0.00	\$0.00	\$0.00	\$0.00	\$396,570.00
G 601-16410 Fixed Asset-Equip Depreciation	-\$333,647.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$333,647.00
G 601-16700 Infrastructure	\$8,463,752.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,463,752.00
G 601-16710 A/D Infrastructure	-\$2,884,169.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,884,169.00
G 601-19005 DO - OPEB	\$5,396.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,396.00
G 601-20200 Accounts Payable	-\$6,058.00	\$0.00	\$0.00	\$4,086.33	\$0.00	-\$1,971.67
G 601-21600 Accrued Wages & Salaries Paya	-\$2,074.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,074.00
G 601-21740 Accrued Comp Abs due in 1 yr	-\$801.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$801.00
G 601-21750 Accrued Compensated Absence	-\$4,958.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$4,958.00
G 601-21800 OPEB Liability	-\$26,521.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$26,521.00
G 601-21801 OPEB Liability - Current	-\$1,414.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,414.00
G 601-21802 Deferred Inflows - OPEB	-\$16,849.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$16,849.00
G 601-23950 Net Pension Liability	-\$41,960.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$41,960.00

Account Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 601-23955 DI-GERF-Dif Exp & Act Econ Ex	-\$26,999.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$26,999.00
G 601-24502 DO-GERF-Net Fiff BTW Proj & A	\$18,455.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,455.00
G 601-25300 Unreserved Fund Balance	-\$239,994.14	\$12,618.38	\$54,996.93	\$62,271.93	\$146,105.37	-\$323,827.58
G 601-26100 Net Inv. In Capital Assets	-\$6,218,195.71	\$0.00	\$0.00	\$0.00	\$0.00	-\$6,218,195.71
G 601-26600 Net Assets - Unrestricted	-\$2,286,086.85	\$64,526.79	\$42,648.70	\$274,057.04	\$282,847.35	-\$2,294,877.16
601 SEWER OPERATING FUND	\$0.00	\$174,790.80	\$174,790.80	\$769,368.02	\$769,368.02	\$0.00
651 SEWER RESTRICTED SINKING FUND						
G 651-10100 Cash	\$478,719.28	\$57,463.93	\$34,652.20	\$154,122.10	\$239,704.80	\$393,136.58
G 651-10500 Taxes Receivable-Current	\$4,355.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,355.00
G 651-10700 Taxes Receivable-Delinquent	\$498.00	\$0.00	\$0.00	\$0.00	\$0.00	\$498.00
G 651-21500 Accrued Interest Payable	-\$30,810.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$30,810.00
G 651-22500 Bonds Payable-Current Portion	-\$168,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$168,000.00
G 651-23100 Bonds Payable-Noncurrent NC	-\$1,782,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,782,000.00
G 651-26200 Net Assets - Restricted DS	-\$629,752.28	\$34,652.20	\$57,463.93	\$239,704.80	\$154,122.10	-\$544,169.58
G 651-26600 Net Assets - Unrestricted	\$2,126,990.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,126,990.00
651 SEWER RESTRICTED SINKING FUND	\$0.00	\$92,116.13	\$92,116.13	\$393,826.90	\$393,826.90	\$0.00
	\$0.00	\$4,430,135.65	\$4,430,135.65	\$16,581,640.26	\$16,581,640.26	\$0.00



C.5.

Crosslake Police Department
Monthly Report: July 2026

911 Hangup	8	Noise Complaint	2
Agency Assist	23	OFP Violation	1
Alarm	18	Open Door	1
Animal Bite	1	Ordinance Violation	18
Animal Complaint	7	Other	2
ATV	12	Parking Complaint	8
Background	4	Personal Injury Accident	2
Burning Complaint	1	Probation Violation	1
Civil Problem	5	Property Damage Accident	6
Criminal Sexual Conduct	1	Public Assist	5
Damage To Property	1	Ride Along	1
Disturbance	4	Suspicious Activity	6
Domestic	2	Suspicious Person	3
Driving Complaint	9	Suspicious Vehicle	1
Drug Information	1	Theft	2
Ems	43	Threats	1
Escort	1	Traffic Control	1
Fight	2	Traffic Warning	56
Fire	3	Traffic Citation	5
Fireworks	3	Water Complaint	1
Found Property	3	Welfare Check	10
Fraud	2		
Gun Permits	2		
Harassing Communications	1		
Hazard In Road	10		
Information	17		
Intoxicated Person	1		
Lost Property	2		
Motorist Assist	2	TOTAL	329



Crosslake Police Department
Mission Township
Monthly Report: July 2026

911 Hangup	1
Agency Assist	5
ATV	1
Background	1
Driving Complaint	2
Extra Patrol	1
Hazard In Road	1
Traffic Warning	29
Traffic Citation	4

TOTAL: 45



Crosslake Police Department
Manhattan Beach
Monthly Report: July 2026

Agency Assist	1
Parking Complaint	3
Personal Injury Accident	1
Property Damage Accident	1
Theft	1
Traffic Arrest	1
Traffic Warning	28
Traffic Citation	6

TOTAL: 42



Crosslake Fire Department

Date: July 2026

C. 6.

Description of Incident	Incidents	
	Calls	YTD
MEDICAL		
Abdominal Pain / Problems		3
Allergic Reaction / Stings	2	2
Back Pain - Non Trauma	1	1
Breathing Problems	2	22
Cardiac Arrest	1	6
Chest Pain - Non Trauma	2	13
Diabetic Problems	1	4
Headache		1
Convulsions / Seizures	2	6
Heart Problems	1	14
Unconscious Victim	4	16
Altered Mental Status	1	3
Nausea / Vomiting		3
Overdose / Poisoning	1	1
Unknown Illness	7	35
Trauma - Fall	15	70
Trauma - Choking		1
Trauma - Other Traumatic Injury		1
Sick Case - Illness	1	3
Stroke / CVA	2	13
Medical Alarm		2
Injury / Trauma - Motor Vehicle Collision	1	3
Injury / Trauma - Stab / Penetrating Trauma	1	1
Airmedical Transport - Aircare	2	12
Total:	47	236
FIRE		
Fire - Structure Fire - Structural Involvement		1
Fire - Structure Fire - Structural Involvement - Mutual Aid	1	6
Fire - Structure Fire - Confined Cooking/Appliance Fire		1
Fire - Outside Fire - Construction Waste		1
Fire - Outside Fire - Dumpster/Other Outdoor Container Fire	1	1
Fire - Outside Fire - Vegetation/Grass Fire		1
Fire - Outside Fire - Wildfire - Wildland		3
Fire - Outside Fire - Wildfire - Urban Interface		1
Total:	2	15
HAZARDOUS SITUATION		
Hazardous Materials - Gas Leak/Gas Odor		5
Hazard Non-Chemical - Electrical Power Line Down/Arching	1	2
Hazard Non-Chemical - Motor Vehicle Collision		1
Hazard Non Chemical - Electrical Hazard / Short Circuit		1
Hazardous Situation - Investigation - Smoke Investigation	1	3
Total:	2	12



Description of Incident	Calls	YTD
PUBLIC SERVICE		
Citizen Assist - Lift Assist	3	26
Person in Distress		1
Disaster / Weather Response	3	4
Alarms (Non Medical) Fire / Smoke Alarm		2
Alarms (Non Medical) - CO Alarm		1
Total:	6	34
RESCUE		
Outside Extrication / Entrapped	1	2
Rescue - Water - Person in Water (Standing Water/Lake)		2
Structure - Elevator / Rescue		1
Total:	1	5
NO EMERGENCY		
False Alarm - Malfunctioning Alarm	7	13
False Alarm - Accidental Alarm		5
Good Intent - No Incident Found Upon Arrival		2
Good Intent - Investigate Hazardous Release (Nothing Found)	1	1
No Emergency - Cancelled	3	11
Good Intent - Controlled Burning (Authorized)		2
Total:	11	34
LAW ENFORCEMENT SUPPORT		
Law Enforcement Support - Drone Team	1	13
Law Enforcement Support	1	6
Total:	2	19
SEVERE WEATHER - NATURAL DISASTER		
Total:	0	0
Total Incidents:	71	355



C.7.

STATED MINUTES

City of Crosslake Planning Commission/Board of Adjustment

June 25, 2026

9:00 A.M.

Crosslake City Hall
13888 Daggett Bay Road
Crosslake, MN 56442

1. Present: Chair David Fuhs; Vice Chair Jeff McGrath; Kristin Graham; Joseph O'Leary; Alternate Joel Knippel; Alternate Cooper Hanning; Alternate David Nevin; and Liaison Council Member Jayme Knapp

Absent: Jeremy Johnson

Staff: Jody Grund, Planning & Zoning Administrator and Cheryl Stuckmayer, Planner-Zoning Coordinator

2. Review and approve 5-22-2026 Minutes & Findings – **Motion by McGrath; supported by Hanning to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
3. Open Forum – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future PC/BOA meeting. Speakers must state their name and address. Each speaker is given a three minute time limit.
4. Old Business
5. New Business
 - 5.1 Land Use Ordinance Amendments – A hearing to receive public comment on proposed zoning ordinance amendments regarding Temporary and/or Portable Structures, Density, Data Center, Auxiliary, Land Use Tables (Section 26-281), Fence Standards (Article 25), Accessory Structures for commercial districts and Residential District (Section 26-960), Definitions (Article 43) and accompanying verbiage being affected by these proposed ordinance amendments. A copy of the ordinance can be found on the City's website at <https://www.cityofcrosslake.org/> and is also available for review during regular city hall hours (8:00 a.m. to 4:30 p.m. Monday-Friday). The proposed amendment establishes updated standards for the above mentioned articles and/or items. For further information, contact City Hall at (218) 692-2689.
6. Other Business
 - 6.1 Staff report
7. Adjournment

**Crosslake Planning & Zoning
City of Crosslake, Chapter 26 Land Use Revisions**

Fuhs announced the meeting details to be covered. Each attached handout was discussed in full as to what was presented on them and if any changes or additions would be needed; what enforcement would be needed or if it is enforceable; sizes of: structure-density-acreage; changes or additions to be consistent with the current ordinance in relation to use and size, time lengths for the use; how the revisions would affect the community; if there is an actual need by the community to have some of the uses available (temporary structures) and to be in the ordinance; whether screening is needed and how to accomplish that; whether location of the use on the property is needed; what type of permit would be required and listed in the Land Use Table; data center item to be put on hold and investigated further before or if addressed in the ordinance; the use of commercial versus residential districts on auxiliary cottages/quarters and if short term rental would be allowed; short term and long term rental uses; expansions and height language of nonconformities; the reasons for the standards being added for each addition/revision; language to use in the ordinance for the recommendations to the city council.

Enforcement was discussed in relation to the ordinance, temporary structures, architectural standards, permits or not, permit limit of temporary structures, time needed to accomplish an enforcement, the hiring position now publicized in the paper, the enforcement tools that are currently in place, procedures for enforcement letters to be sent out on current temporary storage structures with time restraints.

Solar discussion with a result of recommending to the city council to add the use in the Downtown Commercial district and additional language to be discussed for a future motion.

Fuhs and Hanning to research the Data Center use in Crosslake. The additional solar language to hold off on at this time.

Fuhs opened the public hearing Larry Allen stated he was just observing; therefore, the public hearing was closed.

Below are the motions and straw votes from the discuss.

Short break was taken.

Fuhs initiated each motion below, allowing further discussion before the vote.

June 25, 2026 Action:

Motion by McGrath; supported by Hanning to recommend to the Crosslake City Council the approval of Article 36, Sec 26-960, (4) to add the language in red as stated below and as presented in the attached handout with language for d) to include a reference to Secs. 26-317:

- (4) A permit shall not be required **if all the following are met:**
- a) One structure that is 120 square feet or less per legal lot**
 - b) All required setbacks are met**
 - c) The maximum permitted impervious surface limits for the lot shall not be exceeded**
 - d) Is not located within SIZ1 or SIZ2 (refer to Sec. 26-317 water-oriented accessory structures)**
 - e) Does not have a concrete or bituminous floor**

f) Does not have footings or a foundation

*Note: Additional structures are allowed with a permit and are not restricted by (4) d) through f)

Members voting 4 "Aye", 1 Opposed; 4 to 1 Motion carried.

June 25, 2026 Action:

Motion by McGrath; supported by Graham to recommend to the Crosslake City Council the approval of Article 36, Sec 26-960, (9) to add the language in red as stated below and as presented in the attached handout:

- (9) Accessory structures with a footprint greater than **1200 sq ft** shall require a conditional use permit (CU). **When approval of a variance is required, a conditional use permit shall not be required. Conditions necessary to mitigate impacts or ensure compliance with applicable standards may be imposed as part of the variance approval.**

All members voting "Aye", Motion carried.

June 25, 2026 Action:

Motion by Hanning; supported by McGrath to recommend to the Crosslake City Council the approval of Article 36, Sec 26-961, (1) thru (12) to add the language in red as stated below and as presented in the attached handout with the change to (8) to increase the suggested 2 designated off-street parking spaces to 3, all sections currently in the ordinance to be eliminated and combined as stated below in the new Sec 26-961:

Secs 26-961 Auxiliary Cottage/Auxiliary Quarter

One auxiliary cottage or one auxiliary quarter may be permitted on a residential lot, one auxiliary quarter may be permitted on all other district lots, and shall comply with the following standards:

- (1) All required setbacks are met.
- (2) The maximum permitted impervious surface limits for the lot shall not be exceeded.
- (3) The maximum livable area for an auxiliary cottage does not exceed 700 square feet in the shoreland district, 900 square feet in the RR2 or RR5 district, and are prohibited in all of the other districts.
- (4) The building footprint for an accessory structure containing an auxiliary quarter is limited by the accessory structure requirements in Section 26-960. The livable area shall not exceed 700 square feet in the shoreland district and 900 square feet in all other districts.
- (5) Construction complies with all provisions of Articles 20 and 21 of this Chapter.
- (6) An auxiliary cottage does not exceed 15 feet in building height and a minimum of 24 feet building width.
- (7) An auxiliary quarter does not exceed 24 feet in building height in the residential districts and 35 feet in all other districts.
- (8) An auxiliary quarter located within a commercial or mixed-use district shall be provided with a minimum of three designated off-street parking spaces.
- (9) It is located or designed to reduce visibility as viewed from public waters and adjacent properties by vegetation, topography, increased setbacks or color, assuming summer leaf-on conditions.

(10) Analysis of existing shoreland vegetation according to the Crosslake Shoreline Rapid Assessment Model and development of a shoreland vegetation restoration plan, if applicable, as set forth in Article 19.

(11) An auxiliary quarter or auxiliary cottage as a short term rental or bed and breakfast establishment is prohibited.

(12) An auxiliary cottage is prohibited on all commercial and mixed-use parcels

Members voting 4 “Aye”, 1 Opposed; 4 to 1 Motion carried.

June 25, 2026 Action:

Motion by Fuhs; supported by McGrath to recommend to the Crosslake City Council the approval of Article 10, Sec 26-281, the Land Use Tables; to add the language in red as stated below and as presented in the attached handout excluding the additional notation at the bottom “**” in red:

(2) Residential and Related Uses								
Accessory structure ≤ 1200 sq ft (see Article 36)	P	P	P	CU	CU	CU	CU	CU
Accessory Structure >1200 sq ft (See Article 36)	2+ac = CU	CU	2+ac = CU	CU	CU	CU	CU	CU
Auxiliary quarters - 24' or wider	PP	PP	PP	PP	PP	PP	PP	PP
Auxiliary cottage - 24' or wider	PP	PP	PP					
Controlled access lot								
Energy systems assoc. with a principal use (i.e. solar collectors and wind generators under 50KW)*	P/CU*	P		P	P	P/CU*	P	P

**--Accessory solar energy systems mounted on rooftops or as canopies are permitted. Standalone ground-mounted solar arrays are prohibited.

All members voting “Aye”, Motion carried.

June 25, 2026 Action:

Motion of intent by O'Leary; supported by Graham to recommend to the Crosslake City Council the approval of Article 36, Sec 26-962, (1) a) thru f) to add the language in red as stated below and as presented in the attached handout with the addition of e) and f), all sections currently in the ordinance to be eliminated and combined as stated below in the new Sec 26-962:

Sec. 26-962 Portable or Temporary Storage Structures

(1) Temporary Storage Structures

- Only one temporary storage structure not to exceed 300 square feet may be allowed with a 15-day permit, up to 2 permits per year, not to exceed 30 days in a 12-month period, provided there is a principal structure on the property.
- Temporary storage structures shall meet all structural setbacks, and may not be located over a septic drainfield.
- The maximum impervious surface limits for the lot shall not be exceeded.
- The structure shall not be used for human habitation.
- Semi-trailers, railroad cars, manufactured houses, or similar structures shall not be used for a portable or temporary storage structure.

- f) Upon adoption of this ordinance, _____, all existing containers shall be removed within one year or a fine will be imposed per the city fee schedule standards.

All members voting "Aye", Motion carried.

June 25, 2026 Action:

Motion by O'Leary; supported by Graham to recommend to the Crosslake City Council the approval of Article 5, Sec 26-138, (1), to eliminate the last sentence in red as stated below and as presented in the attached handout:

Sec. 26-138 Existing Nonconforming Structures

A nonconforming structure existing at the time of the adoption of this chapter and complying with City standards in effect at the time it was approved, shall remain a legal nonconforming structure and may be continued subject to the following provisions:

- (1) **Maintenance and replacement.** Existing nonconforming structures may be continued, including through repair, replacement, restoration, maintenance, or improvement but not including expansion. Expansions that meet setbacks and other provisions of this ordinance shall not require a variance. ~~Changes to wall height and roofline changes that do not increase the floor area of the living space are not considered an expansion according to this section and shall not require a variance.~~
- (2) **Conforming Sewer System.** Dwellings are connected to a conforming sewage treatment system compliant with Minnesota Rules, Chapter 7080 and Article 31 of this Chapter or the lot is connected to a public sewer.

New structures shall meet all pertinent standards of this Chapter.

All members voting "Aye", Motion carried.

Straw votes for clarification and moving forward-not an official motion:

To allow auxiliary quarters in all districts or to exclude the commercial/light industrial.

Straw vote to allow auxiliary quarters in the commercial/light industrial district: 3 Aye & 2 Opposed

To move forward with multi-family housing in RR2 as proposed in the attached handout, with additional language to be researched and the Conservation Development sections of the ordinance to be looked at for possible PUD language.

Straw vote: All Aye

Other Business:

Staff report
None

Open Forum:

1. There were no open forum items

Matters not on the Agenda:

1. There were no matters not on the agenda

Motion by Graham; supported by McGrath to adjourn at 12:10 P.M.

All members voting "Aye", Motion carried.

Respectfully submitted,

Cheryl Stuckmayer

Cheryl Stuckmayer
Planner-Zoning Coordinator

STRUCTURE SIZE	Road right of way	Side yard	GD Lake	GD River	RD Lake	NE Lake	NE River	Bluff	Wetland	Building Height Max	Wall Height Max
Up to 2500 square feet in size	35	10	75	100	100	150	150	30	15	24	12

- (3) On Lots greater than 4 acres in size, each residential accessory structure must meet the following requirements:

STRUCTURE SIZE	Road right of way	Side yard	GD Lake	GD River	RD Lake	NE Lake	NE River	Bluff	Wetland	Building Height Max	Wall Height Max
Maximum impervious limit of 25% for the lot shall not be exceeded	35	10	75	100	100	150	150	30	15	24	16

- (4) A permit shall not be required **if all the following are met:**
- a) One structure that is 120 square feet or less per legal lot
 - b) All required setbacks are met
 - c) The maximum permitted impervious surface limits for the lot shall not be exceeded
 - d) Is not located within SIZ1 or SIZ2
 - e) Does not have a concrete or bituminous floor
 - f) Does not have footings or a foundation

***Note: Additional structures are allowed with a permit and are not restricted by (4) a) through f)**

- (5) No accessory structure shall be used for human habitation **and cannot have running water**, except to allow for a permitted **auxiliary cottage or** auxiliary quarter as listed in Section 26-961.
- (6) All setback and building height requirements shall be met.
- (7) Construction complies with all provisions of Articles 20 and 21 of this Chapter.
- (8) Semi-trailers, railroad cars, manufactured houses, or similar structures shall not be used for storage.
- (9) Accessory structures with a footprint greater than **1200 sq ft** shall require a conditional use permit **(CU)**. **When approval of a variance is required, a conditional use permit shall not be required. Conditions necessary to mitigate impacts or ensure compliance with applicable standards may be imposed as part of the variance approval.**

Secs 26-961 Auxiliary Cottage/Auxiliary Quarter

One auxiliary cottage **or** **one** auxiliary quarter may be permitted on a residential lot, **one auxiliary quarter may be permitted on all other district lots**, and shall comply with the following standards:

- (1) All required setbacks are met.
- (2) The maximum **permitted** impervious surface limits for the lot shall not be exceeded.
- (3) The maximum livable area for an auxiliary cottage does not exceed 700 square feet **in the shoreland district, 900 square feet in the RR2 or RR5 district, and are prohibited in all of the other districts.**
- (4) The building footprint for an accessory structure containing an auxiliary quarter is limited by **the accessory structure requirements in Section 26-960**. The livable area shall not exceed 700 square feet **in the shoreland district and 900 square feet in all other districts.**
- (5) Construction complies with all provisions of Articles 20 and 21 of this Chapter.
- (6) An auxiliary cottage does not exceed 15 feet in building height and a minimum of 24 feet building width.
- (7) An auxiliary quarter does not exceed 24 feet in building height **in the residential districts and 35 feet in all other districts.**
- (8) **An auxiliary quarter located within a commercial or mixed-use district shall be provided with a minimum of two designated off-street parking spaces.**
- (9) It is located or designed to reduce visibility as viewed from public waters and adjacent **properties** by vegetation, topography, increased setbacks or color, assuming summer leaf-on conditions.
- (10) Analysis of existing shoreland vegetation according to the Crosslake Shoreline Rapid Assessment Model and development of a shoreland vegetation restoration plan, if applicable, as set forth in Article 19.
- (11) **An auxiliary quarter or auxiliary cottage as a short term rental or bed and breakfast establishment is prohibited.**
- (12) **An auxiliary cottage is prohibited on all commercial and mixed-use parcels**

LAND USE TABLES	S D	RR 2 RR 5	S S	L C	D C	W C	C/ LI	MU
(1) Agricultural Uses								
Farm buildings (barns, silo, hay shed, etc.)	P	P	P	P				
Farmland: Crop growing and harvesting	A	A	A	A				
Farmland: Livestock, poultry use, including related buildings	A	A		A				
Forest land: growth, harvest	A	A	A	A		A	A	
(2) Residential and Related Uses								
Accessory structure ≤ 1200 sq ft (see Article 36)	P	P	P	CU	CU	CU	CU	CU
Accessory Structure >1200 sq ft (See Article 36)	2+ac = CU	CU	2+ac = CU	CU	CU	CU	CU	CU
Auxiliary quarters - 24' or wider	PP	PP	PP	PP	PP	PP	PP	PP
Auxiliary cottage - 24' or wider	PP	PP	PP					
Controlled access lot								
Energy systems assoc. with a principal use (i.e. solar collectors** and wind generators under 50KW)*	P/CU*	P		P	P	P/CU*	P	P
Garage/Yard Sales (Maximum 3 per calendar year)	A	A	A	A	A	A	A	
Group home, detention or correction home (including detoxification center, rehabilitation home, etc.)	CU	CU	CU	CU		CU		CU
Home business	CU	CU						
Home occupation	A	A	A					
Home: assisted living, nursing, supportive care	CU	CU		CU	CU			CU
Meteorological test station for wind energy conversion systems (WECS)	I	I		I		I	I	I
Mobile home park or development		CU						
Multi-family dwelling	CU	CU		CU	CU	CU		CU
Portable or temporary storage structure	P	P	P	P	P	P	P	P
Single-family dwelling—24' or wider	P	P	P					
Two-family dwelling—duplex	CU	P	CU					
Water-oriented accessory structures	P					P		
(3) Recreational Uses								
Campground, private, or commercial				CU		CU		CU
Shooting range, fire arms, archery - private				CU			CU	CU
(4) Civic, Educational and Institutional Uses								
Athletic field/stadium; arena				CU				CU
Cemetery	A	A		A				
Church/Synagogue	P	P	P	P	P	P		P
Transient Camps, Church Camps	CU	CU				PP		
(5) Commercial and Industrial Uses								
Adult uses							CU	
Amusement Park				CU				CU
Athletic club				PP	PP	PP		PP
Auto body shop				PP			PP	PP
Auto repair shop, lubrication service station				PP	PP		PP	PP
Bank or financial institution				P	P		PP	P
Beauty shop, barber shop				PP	PP	PP	PP	PP
Bed and Breakfast Residence		CU		PP	PP	PP		PP
Bowling Lanes				PP	PP	PP	PP	PP
Breeding and boarding of animals				CU	CU		CU	CU
Bulk liquid storage				CU			PP	CU
Business or professional office space				PP	PP	PP	PP	PP
Cannabis, Retail				CU				

*--Type of Permit depends on wind energy tower height and power output

**--Accessory solar energy systems mounted on rooftops or as canopies are permitted. Standalone ground-mounted solar arrays are prohibited.

ordinance

CHAPTER 26 LAND USE

TEMPORARY STORAGE STRUCTURES

ARTICLE 11 SHORELAND DISTRICT STANDARDS

Sec. 26-322 Temporary Structures on Riparian Lots

(2) Temporary Storage Structures

- a) One temporary storage structures not to exceed 300 square feet may be allowed with a permit for no more than 180 days within a year provided there is a principal structure on the property.
- b) Temporary storage structures shall meet all structural setbacks, and may not be located over a septic drainfield.
- c) The maximum impervious surface limits for the lot shall not be exceeded.
- d) The structure shall not be used for human habitation.

Sec. 26-323 Temporary Structures on Non-Riparian Lots

(2) Temporary Storage Structures

- a) One temporary storage structures not to exceed 300 square feet may be allowed with a permit for no more than 210 days within a year provided there is a principal structure on the property.
- b) Temporary storage structures shall meet all structural setbacks, and may not be located over a septic drainfield.
- c) The maximum impervious surface limits for the lot shall not be exceeded.
- d) The structure shall not be used for human habitation.

ARTICLE 12 RURAL RESIDENTIAL DISTRICT STANDARDS

Sec. 26-346 Rural Residential 2 (RR 2) Performance Standards

(5) Temporary Storage Structures

- a) One temporary storage structure not to exceed 300 square feet may be allowed with a permit for no more than 210 days within a year provided there is a principal structure on the property.
- b) Temporary storage structures shall meet all structural setbacks and may not be located over a septic drainfield.
- c) The maximum impervious surface limits for the lot shall not be exceeded.
- d) The structure shall not be used for human habitation.

Sec. 26-349 Rural Residential 5 (RR 5) Performance Standards

(6) Temporary Storage Structures

- a) One temporary storage structures not to exceed 300 square feet may be allowed with a permit for no more than 210 days within a year provided there is a principal structure on the property.
- b) Temporary storage structures shall meet all structural setbacks, and may not be located over a septic drainfield.
- c) The maximum impervious surface limits for the lot shall not be exceeded.
- d) The structure shall not be used for human habitation.

ARTICLE 13 COMMERCIAL DISTRICT STANDARDS

Secs. 26-381 Corridor Overlay District Standards

- (3) The corridor overlay district prohibits the use of commercial storage, mini/self-storage, and personal storage.

Note: The above is meant to be a brief reference of temporary storage structure requirements. See the entire Code of Ordinances for the City of Crosslake, Minnesota, Chapter 26 Land Use for additional and complete requirements that need to be met.

Sec. 26-138 Existing Nonconforming Structures

A nonconforming structure existing at the time of the adoption of this chapter and complying with City standards in effect at the time it was approved, shall remain a legal nonconforming structure and may be continued subject to the following provisions:

- (1) **Maintenance and replacement.** Existing nonconforming structures may be continued, including through repair, replacement, restoration, maintenance, or improvement but not including expansion. Expansions that meet setbacks and other provisions of this ordinance shall not require a variance. ~~Changes to wall height and roofline changes that do not increase the floor area of the living space are not considered an expansion according to this section and shall not require a variance.~~
- (2) **Conforming Sewer System.** Dwellings are connected to a conforming sewage treatment system compliant with Minnesota Rules, Chapter 7080 and Article 31 of this Chapter or the lot is connected to a public sewer.

New structures shall meet all pertinent standards of this Chapter.

Secs. 26-139—26-161 Reserved

ARTICLE 6 PLANNING COMMISSION/BOARD OF ADJUSTMENT

Sec. 26-162 Planning Commission/Board of Adjustment Duties

- (1) Acting in its capacity as the Planning Commission, the Planning Commission/Board of Adjustment is hereby designated by the City Council to:
 - a) Review all plats, conservation developments, land use district map amendments, and amendments to the land use Chapter text, and make recommendations to the City Council.
 - b) Review and make final decisions regarding all conditional use permit applications.
 - c) Exercise all powers and perform all duties granted to the Planning Commission/Board of Adjustment under Minnesota Statutes, Chapter 462.354.
 - d) Adopt and annually review rules of business necessary to the conduct of its affairs.
- (2) Acting in its capacity as the Board of Adjustment, the Planning Commission/Board of Adjustment is hereby designated by the City Council to:
 - a) Review and make final decisions regarding all variance applications.
 - b) Hear appeals of all administrative orders, requirements, administrative decisions, or determinations
 - c) Adopt and annually review rules of business necessary to the conduct of its affairs.

Sec. 26-163 Membership

The Planning Commission/Board of Adjustment shall consist of not less than five members nor more than seven members.

Sec. 26-164 Officers/Duties

- (1) Officers of the Planning Commission/Board of Adjustment shall be a Chairperson, Vice-Chairperson and other officers as needed.
- (2) Officers shall be elected by the Planning Commission/Board of Adjustment at the first regular meeting held in February.
- (3) In the event of a resignation of an Officer, the Planning Commission/Board of Adjustment shall fill the vacancy.
- (4) The Chairperson shall preside at all meetings.
- (5) The Vice-Chairperson shall assume the responsibilities of the Chairperson when he/she is unable to serve.

Crosslake Planning and Zoning Ordinance Review Worksheet

Ordinance:	ARTICLE 36 - Accessory Structure Standards	
Reason for review:	P & Z staff requested we review article 36, specifically section 26-960 Sub section 4	
P & Z Commission:	Jeff McGrath	Cooper Haning

Current Land Use Table:

SD	RR2	RR5	SS	LC	DC	WC	CI	MU
P	P	P	P	P	P	P	P	P

Proposed Land Use Table Change:

SD	RR2	RR5	SS	LC	DC	WC	CI	MU
P	P	P	P	P	P	P	P	P

Current Ordinance:

(4) A permit shall not be required for up to two accessory structures totaling no more than 160 square feet.

Proposed Ordinance Change:

(4) A permit shall not be required if ALL the following are met

- structure is 120 sq ft or less
- does not have a concrete or bituminous floor
- does not have footings or a foundation
- Does not exceed the impervious maximum for the property

Pros and Cons

Pro: Limits number of structures and sq ft without a permit

Con: Structures could be permanent

Pros and Cons

Pro: Minimizes chances of permanent structures near lot lines

Allows for multiple smaller structures

Con: Allows for multiple smaller structures with out a permit

Crosslake Planning and Zoning Ordinance Review Worksheet

Ordinance Section:	26-346/26-349 and DC, LC, MU, & C/I	
Reason for review:	P & Z staff requested we review auxiliary quarters in commercial land districts	
P & Z Commission:	Jeff McGrath	Cooper Haning

Current Land Use Table:

SD	RR2	RR5	SS	LC	DC	WC	CI	MU

Proposed Land Use Table Change:

SD	RR2	RR5	SS	LC	DC	WC	CI	MU
				PP	PP	PP	PP	PP

Current Ordinance:

Auxiliary quarters are currently not allowed in any commercial land districts.

Proposed Ordinance Change:

Auxiliary Quarters would be permitted in all land use districts

- 900 sq ft maximum size
- PP for all commercial land uses
- 2 parking spaces
- No short term rental

Pros and Cons

Pro:

Con: doesn't allow business or personal storage owners to have any living quarters on their property

Pros and Cons

Pro: Allows for businesses to have employee or owner housing

Allows for personal storage buildings to have minimal living quarters for entertaining

Landowners wanting more than 900 sq ft would have to go thru the PUD process

Con:

**Crosslake Planning and Zoning Ordinance
Review Worksheet**

Ordinance Section:	26-322, 26-323,	
Reason for review:	P & Z staff requested we review portable/temporary storage	
P & Z Commission:	David Fuhs	Jeff McGrath

Current Land Use Table:

SD	RR2	RR5	SS	LC	DC	WC	CI	MU
P	P	P	P	P	P	P	P	P

Proposed Land Use Table Change:

SD	RR2	RR5	SS	LC	DC	WC	CI	MU
P	P	P	P	P	P	P	P	p

Current Ordinance:

Riparian One temporary storage structure not to exceed 300sq ft may be allowed with a permit for no more than 180 days with a permit within a year provided there is a principal structure Non-Riparian, RR2, RR5 One temporary storage structure not to exceed 300sq ft may be allowed with a permit for no more than 210 days with a permit within a year provided there is a principal structure

Proposed Ordinance Change:

Riparian (2) 30-day permits are available in each calendar year Non-Riparian One temporary storage structure not to exceed 300sq ft may be allowed with a permit for no more than 180 days with a permit within a year provided there is a principal structure
--

	All commercial districts One temporary storage structure not to exceed 300sq ft may be allowed with a permit for no more than 180 days with a permit within a year provided there is a principal structure Corridor Overlay District None or (2) 30-day permits are available in each calendar year
--	--

Pros and Cons

Pro: Con: No limit on time with a permit	Pro: Eliminates long term storage with temp units Con: may cause excess costs to business owners
--	--

Notes from staff

Cheryl NONE

Jody No temporary

Cant have semi

Location if permanent

Premade sheds?

Fences for permanent

**Crosslake Planning and Zoning Ordinance
Review Worksheet**

Ordinance Section:	26-346/26-349 and DC, LC, MU, & C/I	
Reason for review:	P & Z staff requested we review mulit-family dwellings in commercial land districts	
P & Z Commission:	Jeff McGrath	Cooper Haning

Current Land Use Table:

SD	RR2	RR5	SS	LC	DC	WC	CI	MU

Proposed Land Use Table Change:

SD	RR2	RR5	SS	LC	DC	WC	CI	MU
				PUD	PUD	PUD	PUD	PUD

Current Ordinance:

Living quarters are currently not allowed in any commercial land districts.

Proposed Ordinance Change:

Multi-family would be permitted in all commercial land use districts

- Current densities for each zone would remain the same
- Example LC 20,000 sq ft = 1 unit
- 1 Unit = 900 sq ft. could be (2) 450 sq ft studios
- PUD would be required for all commercial applications that are requesting more than 1 unit or bonus sq ft.
- 25% bonus sq ft for city sewer
- 25% bonus sq ft for commercial-to-commercial land
- 2 parking spaces for every 900sq ft of living space

	• .5 parking spaces for every 900 sq ft for guest parking • Additional parking may be required for public or common spaces, gym, pool, pickle bar courts etc • NO VRBO/short term rental • Existing mutli-family commercial properties could apply for additional bonus sq ft only thru the PUD process
--	--

Pros and Cons

Pro: Con: doesn't allow business or personal storage owners to have any living quarters on their property	Pro: Allows for businesses to have employee or owner housing Allows for personal storage buildings to have minimal living quarters for entertaining Landowners wanting more than 900 sq ft would have to go thru the PUD process Con:
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Crosslake Planning and Zoning Ordinance Review Worksheet

Ordinance Section:	26-344, 345, 346, Article 27
Reason for review:	P & Z staff requested we review Multi-family Housing in RR2 & RR5
P & Z Commission:	Jeff McGrath Cooper Haning

Current Land Use Table:

SD	RR2	RR5	SS	LC	DC	WC	CI	MU

Proposed Land Use Table Change:

SD	RR2	RR5	SS	LC	DC	WC	CI	MU
	PUD							

Current Ordinance:

Proposed Ordinance Change:

Planned Unit Developments currently lack details - Current density allows 1 duplex on RR2 and RR5	Planned Unit Development only in RR2 4 acre minimum - Bonus density only if on city sewer or - Bonus Density if 4 or more dwelling units share the same septic system - All buildings must be duplexes and share a wall - Max density of 1.5 dwelling units per acre
	Short term rental? Review park and rec Review conservation plan in ordinance

Pros and Cons

Pros and Cons

Pro:	Pro: Allows higher density in certain areas.
Con:	Only allowed in RR2, if currently rr5, need to be redistricted, chance to say no if location is bad
	Con:

C. 8.

Crosslake Park, Recreation, and Library Commission Minutes
Wednesday, June 24, 2026
Crosslake City Hall 9 a.m.

Present: Mary Jo Fritsvold, Kera Porter, Ann Schrupp, Peter Graves, Heather Jones, Charlee Genz. Joe Albrecht, Park and Recreation Director TJ Graumann and City Council liaison Mayor Jackson Purfeerst. Absent: David Rogers.

Call to Order:

Meeting called to order at 8.58 a.m. by Heather Jones.

Approval of Agenda:

Motion to approve agenda Peter/Kera Favor: All Opposed: None

Approval of May 24, 2026 Meeting Minutes:

Motion to approve the minutes Joe/MaryJo Favor: All Opposed: None

Old Business:

Park Site Tours Review: TJ had prepared a summary of our Outdoor Ice Rink Site visits to Nisswa and Brainerd. Everyone agreed this was a great use of our time as we learned what other communities struggle with and would do differently if they were to do their projects again. We all agreed the Brainerd warming house had the best design. We would add storage room for a three point Zamboni and we would use a stick built design rather than concrete construction to reduce costs. TJ recommended having cameras and WiFi locks for this building. Both Nisswa and Brainerd noted that finding staffing for the warming house can be a challenge, especially on weekends and evenings. We discussed building a full size hockey rink versus a smaller recreational rink. We all agreed that our focus is on a smaller recreational rink for the community, rather than a professional or tournament sized rink. Suggesting a 130X80 for stick games and adding a skating ribbon in the extra space created by making a smaller rink. We also agreed that chain link fencing would replace the typical plexiglass as done in Brainerd. We also agreed that a roof should be recommended to increase usage time and reduce maintenance. Our discussion concluded with debate about holding open houses to present building options to the community and a general budget for each project. We agreed that it is important to have a public forum to gather community input, while also ensuring that the commission provides guidance to the City Council based on our research and expertise from the surrounding communities.

Draft Independent Personal Trainer Policy: TJ presented updates to the policy that was reviewed at our last meeting. We discussed concerns about facility space limitations and how to manage potential conflicts between trainers and regular users. Since the attorneys have not yet reviewed this final draft, the following motion was made:

Motion: Recommend approval of the Independent Personal Trainer Policy pending legal review. Peter/Ann Favor: All Opposed: None MaryJo/Joe abstained

New Business: Concrete Sidewalk Repair

TJ addressed the concrete sidewalk on the west side of the playground that is in need of repair. The commission agreed to move forward with plans to work with Phil to obtain contractor estimates and have an engineer conduct measurements for ADA compliance.

Motion: Recommend using preventative maintenance funds to repair the ADA non-compliant sidewalk on the west side of the playground.

Joe/MaryJo Favor: All Opposed: None

Other Business:

Pavilion Improvement Project: The total cost for the improvements is \$53,000. We have secured \$30,000 from Sourcewell, \$5,000 from PAL, \$5,000 from the Lakes Foundation and \$5,000 from the Lions, who are also interested in adding stainless steel counter tops. We are hopeful that the Greater Crosslake Area Foundation may also help fund this project. Work will be completed this fall.

Big Fun Tuesday: A huge success! 88 kids on the first day. Second day was rainy so event was held in the gym. TJ hopes to continue this during the winter holiday season.

South Bay Park Entrance Sign: PAL has approved funding for a new sign at South Bay Park that will match our existing park signage.

Motion: Recommend we install a standard Crosslake sign at the Pine River Overlook park.

MaryJo/Peter Favor: All Opposed: None

Comments from the Commission: MaryJo noted that the Loons and Lakes Festival will be this weekend so come join the festivities!

Crosslake Community School: Heidi informed us that the annual garage sale will be held at the Community School on July 1st, 2nd and 3rd this year. It is a huge fund raiser for the school!

The meeting was adjourned at 9:58 a.m. **Ann/MaryJo Favor: All Opposed: None**

Next Meeting: July 22, 2026 **Crosslake Community Center** at 9 a.m.

Respectfully submitted by Ann Schrupp

C.g.

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
WEDNESDAY, JULY 1, 2026
3:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Wednesday, July 1, 2026 in City Hall. The following Commission Members were present: Public Works Director Pat Wehner, Council Liaison Robin Sylvester and Deputy Clerk/City Treasurer Sharyl Murphy, Tom Swenson, Dave Schrupp, Gordy Wagner, Tim Berg & Mary Prescott also in attendance were City Engineer Phil Martin.

The meeting was called to order at 3:00 P.M. by Tom Swenson.

A MOTION WAS MADE BY GORDY WAGNER AND SECONDED BY MARY PRESCOTT TO APPROVE THE MINUTES OF JUNE 1, 2026. MOTION CARRIED WITH ALL AYES.

Jody Grund-Planning & Zoning Director received a call from Anderson Brothers and mentioned that the Director Camp Knutson have a shared driveway with property to the left and would like to know if they can asphalt over the 35-foot easement with Anderson Brothers completing the work. The driveway there is currently gravel. After discussion, they have requested to have TJ Graumann – Park & Rec Director go and look at the property before a decision is made and this can be discussed next month in August.

Phil discussed Peter Villard and his conversation regarding assessments for his property on Sleepy Valley Road. He currently has 20 acres and is concerned about what the amount may be for his assessments. We currently use Nagel Appraisal & Consulting for the table of appraisals and amounts. Generally, we come in below their table. Phil explained to him that the amount is based on the lot size to determine the amount and Opinion Market Benefit is also used. Phil suggested attending the Public Assessment hearing and speaking regarding his concerns at that time.

Phil discussed Harbor Lane Improvements and mentioned the construction work is complete and final payment has been submitted to the contractor.

Phil mentioned there are no updates for Private Development Roads.

Phil discussed Year 3 Road Improvements and mentioned Anderson Brothers began road paving and should be completed by June 26, 2026. There was some concern about cracks coming through already. After inspecting the cracks, it was noted that the cracks were where the old cracks were and chip sealed again with 1-1/2" overlay. M&O is for trying to extend the expectancy of the roads and not have to rebuild the road over or it would cost 4 times as much.

Phil discussed preliminary assessment information for Sunrise Blvd. \$6,000-\$10,000 and Harbor Lane was at \$6,000 when that was done on the last assessment. The other roads Phil is working on and trying to flag some of the sliver lots first. He will have the amounts at the next meeting. The roads getting paved the first year will be seal coated the following year. He is going from prior assessments using the amount of \$2,200 for a residential lot of less than 5 acres and \$3,850 for greater than 5-acre residential lot.

Total amount of project he came up with is \$635,250 for total assessments but this number will be refined as we determine the amounts of each parcel. We will discuss next month a 3% inflation increase and follow the same guidelines for the upcoming future assessments. Labor costs and material costs continue to increase; therefore, assessment amount will increase. Phil will discuss it with Anderson Brothers and see if he can get any information to report back next month and work on getting these finalized for a final assessment to be presented in October.

Discussion on adding a trail on Bonnie Lakes Road off County Road 36 in the future

Phil mentioned 5-Year Road plan and should provide a proposal for 2027 improvements soon.

Phil mentioned Sunrise Blvd first layer of pavement should be done. There were a few sprinkler heads that did get damaged. They were notified in the newsletter that if they were in the right a way, they should be moved and they will be responsible for the damage.

Phil discussed CR 103/CSAH 3 Detour options and by adding an additional 1" of pavement and aggregate shouldering for the additional amount of \$25,515.90 by the county for Antler Road and Gendreau Road detour and the county feels this will make the road more durable throughout the detour. The county agreed with paying for the additional pavement and aggregate. They will also add a turn lane off CSAH 3 to turn on Antler Road. They will also flatten the intersection radius to limit or avoid damage. Gendreau is planned for 2027 and the city will need to move Antler up to 2027 as well to be ready for the detour.

Tom Swenson received a letter from Kathy Allen concerning the detour and all the traffic on County Road 36. The county will have some access plans to share with the church. The county is still working on a plan with property owners for the detour. Once finalized, this will be addressed with the City Council.

The Roundabout construction is scheduled to start in year 2028 and will take approximately 6-8-weeks weather permitting.

Phil discussed CR 103 Trail and submitted a request to Minnesota Indian Affairs Council, but they haven't reviewed yet. Phil will continue trying.

Phil discussed the City-Wide Trail Improvement Plan and mentioned they met with Public Works Commissions and Park & Rec Commissions in a joint session. They have identified the high priority segments put years to each segment. They have adopted the concept of filling in the gaps to the southern part of Crosslake. Starting in 2027, add trail Sandpoint to East Shore Road. In 2028, East Shore Road to Round. In 2029 Round about to Perkins Road

Perkins Road to West Shore Drive are the first 4 roads to focus on in this sequence to start. More discussion will be in August at the Log Church meeting by Mayor Purfeerst.

Pat gave an update on the sewer meters still waiting for pickup and installation. We have 3 Short Term Rental Meters remaining and 3 Businesses waiting for Public Works to receive parts for their installation. The Short-Term Rentals have been notified twice for pickup.

Pat discussed Johnnie Street ditches restoration and plan. Pat is working with property owner.

Pat discussed Grand Champion Meats concrete sidewalk that they are requesting reimbursement. Their previous sidewalk was exposed aggregate before the road improvements in 2025 and replaced by the city with regular concrete. Pat reviewed the property lines and found that the concrete in question was in the right-of way.

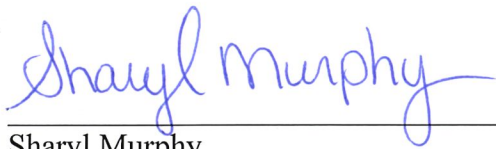
A MOTION WAS MADE BY TIM BERG AND SECONDED BY DAVE SCHRUPP TO RECOMMEND TO THE CITY COUNCIL THAT BASED ON THE FACT THAT THE CONCRETE IN QUESTION WAS IN THE RIGHT OF WAY THE CITY IS NOT RESPONSILBE FOR REPLACING IT WITH EXPOSED AGGREGATE.

Pat gave an update that he received a letter from the Attorney regarding the Alex Olson Mad Rabbits Sewer and has been filed with District Court. They are now proceeding with discovery to obtain their documents that support their claims and defenses. No litigation schedule has yet been issued by the Court.

Pat notified the commission that he will be out on medical leave starting July 21, 2026 for 8-12 weeks along with a couple of others being out on leave. During Pat's leave, we will need to have coverage with a Class B License. The other employee that has a Class B Sewer License will also be out on leave during a portion of Pat's leave.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY GORDY WAGNER TO RECOMMEND TO THE CITY COUNCIL THAT WE UNDERSTAND THAT THERE WILL BE STAFFING SHORTAGES IN THE PUBLIC WORKS DEPARTMENT AND DURING PATS LEAVE WE NEED A CLASS B SEWER LICENSE AND WE SUPPORT THE CITY ADMINISTRATOR AND HER DECISION TO DO WHATEVER IT TAKES TO MAKE SURE THERE IS A CLASS B SEWER OPERATOR AVAILABLE DURING PAT'S ABSENCE.
MOTION CARRIED WITH ALL AYES.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARY
PRESCOTT TO ADJOURN THE MEETING AT 4:15 P.M. MOTION CARRIED WITH
ALL AYES.



Sharyl Murphy
Deputy Clerk/City Treasurer



WASTE PARTNERS Inc.

CUSTOMERS • COMMUNITY • ENVIRONMENT

WASTE PARTNERS INC.

P.O. Box 677

Pine River, MN 56474

Office: 218-587-8727

Fax: 218-587-5122

info@wastepartnersinc.com

To: City of Crosslake

Attention Solid Waste and Recycling

13888 Daggett Bay Road

Crosslake, MN 56442

2026

June

City of Crosslake Score Report - From Waste Partners

Materials are delivered to Pine River Transfer Station and Waste Partners Inc

	Pounds	Tons
Paper & Cardboard	7,732	3.87
Corrugated Cardboard	7,732	3.87
Mixed Paper	0	0.00
Newspaper, Mixed Mail Magazines		
Metal	0	0.00
Appliances, Scrap, Misc.		
Commingle	51,645	25.82
5% Aluminum Cans	2,582	1.29
21% Tin Cans	10,846	5.42
61% Mixed Glass	31,504	15.75
10% Plastic	5,165	2.58
Number 1 & Number 2		
3% Reject	1,549	0.77

Total Pounds

59,377

Total Tons

29.69



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

C.ii.

Name of organization Cuyuna Brewing Company, Inc.		Date of organization 04/2/2019	Tax exempt number 6228611
Organization Address (No PO Boxes) 1 E. Main Street	City Crosby	State MN	Zip Code 56441
Name of person making application Laura Huisinga		Business phone 320-894-7775	Home phone
Date(s) of event 8/21/26	Type of organization ☐ Microdistillery ☒ Small Brewer ☐ Club ☐ Charitable ☐ Religious ☐ Other non-profit		
Organization officer's name	City	State	Zip Code
		MN	
Organization officer's name	City	State	Zip Code
		MN	
Organization officer's name	City	State	Zip Code
		MN	

Location where permit will be used. If an outdoor area, describe.
The Gathering Event Center - 34212 County Road 3, Crosslake, MN 56442

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
Auto Owner's, \$2 Million

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Event in conjunction with a community festival ☐ Yes ☐ No	City or County E-mail Address
Current population of city	

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



C.
12.

July 8, 2026

Attn: Char Nelson
City of Crosslake
13888 Daggett Bay Road
Crosslake, MN 56442

RE: Future County Highway Project
SAP 018-603-031

The Crow Wing County Highway Department is planning to rehabilitate County State Aid Highway (CSAH) 3 in the summer of 2029. I am following up as a project manager for the above referenced project that is within the city of Crosslake. The information below will inform the city about the upcoming project and provide an opportunity for the city to give feedback.

The Crow Wing County Highway Department is planning to rehabilitate CSAH 3 between CSAH 11 to the Pine River Bridge. The project is anticipated to involve a bituminous mill and overlay.

The purpose of this letter is to inform you that this project is currently in the preliminary planning and design phase. Furthermore, we ask that the city begin thinking about any joint or tied projects that may create a cost savings opportunity for the community. If the city has any concerns with this project or interest in a joint project, please contact us with the appropriate feedback.

If you would like a representative from the County Highway Department to present this project at a future council meeting, or have questions relating to the project, please contact me at 218-824-1110 or e-mail at daria.graupman@crowwing.gov. Also, please check our website for updates on current and upcoming projects.

Sincerely,

Daria Graupman

Daria Graupman
Staff Engineer/ Project Manager

Timothy V. Bray, P.E. County Engineer
Robert Hall, P.E. Assistant County Engineer
Highway Department
16589 County Road 142
Brainerd, MN 56401

Our Vision: Being Minnesota's favorite place.
Our Mission: Serve well. Deliver value. Drive results.
Our Values: Be responsible. Treat people right. Build a better future.

Office: (218) 824-1110
Fax: (218) 824-1111
www.crowwing.us



July 8, 2026

Attn: Char Nelson
City of Crosslake
13888 Daggett Bay Road
Crosslake, MN 56442

RE: Future County Highway Project
CP 018-120-002

The Crow Wing County Highway Department is planning to rehabilitate County Road (CR) 120 in the summer of 2028. I am following up as a project manager for the above referenced project that is within the city of Crosslake. The information below will inform the city about the upcoming project and provide an opportunity for the city to give feedback.

The Crow Wing County Highway Department is planning to rehabilitate CR 120 between County State Aid Highway (CSAH) 39 and CSAH 3. The project is anticipated to involve a bituminous level and overlay.

The purpose of this letter is to inform you that this project is currently in the preliminary planning and design phase. Furthermore, we ask that the city begin thinking about any joint or tied projects that may create a cost savings opportunity for the community. If the city has any concerns with this project or interest in a joint project, please contact us with the appropriate feedback.

If you would like a representative from the County Highway Department to present this project at a future council meeting, or have questions relating to the project, please contact me at 218-824-1110 or e-mail at daria.graupman@crowwing.gov. Also, please check our website for updates on current and upcoming projects.

Sincerely,

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July 8, 2026

Attn: Char Nelson
City of Crosslake
13888 Daggett Bay Road
Crosslake, MN 56442

RE: Future County Highway Project
SAP 018-603-029

The Crow Wing County Highway Department is planning to build a roundabout at the intersection of County State Aid Highway (CSAH) 3, CSAH 36, and County Road (CR) 103 in the summer of 2028. I am following up as a project manager for the above referenced project that is within the city of Crosslake. The information below will inform the city about the upcoming project and provide an opportunity for the city to give feedback.

The Crow Wing County Highway Department is planning to build a roundabout at the intersection of CSAH 3, CSAH 36, and CR 103. The project is anticipated to need additional right-of-way than what is existing at this intersection, utilities will most likely be impacted, and a detour will be used during construction.

The purpose of this letter is to inform you that this project is currently in the preliminary planning and design phase. Furthermore, we ask that the city begin thinking about any joint or tied projects that may create a cost savings opportunity for the community. If the city has any concerns with this project or interest in a joint project, please contact us with the appropriate feedback.

If you would like a representative from the County Highway Department to present this project at a future council meeting, or have questions relating to the project, please contact me at 218-824-1110 or e-mail at daria.graupman@crowwing.gov. Also, please check our website for updates on current and upcoming projects.

Sincerely,

Daria Graupman

Daria Graupman
Staff Engineer/ Project Manager

Timothy V. Bray, P.E. County Engineer
Robert Hall, P.E. Assistant County Engineer
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www.crowwing.us



July 8, 2026

Char Nelson
City Clerk
13888 Daggett Bay Road
Crosslake, MN 56442

RE: Future Local Agency Projects

Dear City Officials,

Once again, it is time to start thinking about next year's resurfacing contract. Since your City has participated in past resurfacing contracts, we ask that you begin thinking about any joint or tied projects that may create a cost savings opportunity for the community.

For 2027, the Crow Wing County Highway Department is planning to resurface County State Aid Highway (CSAH) 3 from Clow Stamping to CSAH 11, CSAH 19 from CSAH 3 to County Road (CR) 109, CSAH 20 from CSAH 5 to CSAH 49, CSAH 39 from CSAH 11 to CSAH 16, CSAH 43 from CSAH 56 to 2.24 miles north, CSAH 70 from the west county line to Trunk Highway (TH) 371, CR 104 from CSAH 23 to CSAH 22, and CR 130 from CR 139 to CSAH 2.

Currently, these projects are on schedule for a bid letting date in February 2027. If the City wishes to bid a resurfacing project jointly, please have signed plans to Rob Hall by **December 1, 2026**, so your project can be bid through our resurfacing contract. Meeting this deadline will ensure the projects remain on schedule for the projected letting date.

If you have questions, between now and the end of August, about joining our resurfacing contract for the 2027 construction season, please contact me at 218-824-1110, or e-mail at daria.graupman@crowwing.gov. Starting September and going through November, please reach out to Rob Hall at 218-824-1110 or email at rob.hall@crowwing.gov with any questions. Also, please check our website for updates on current and upcoming projects.

Sincerely,

Daria Graupman

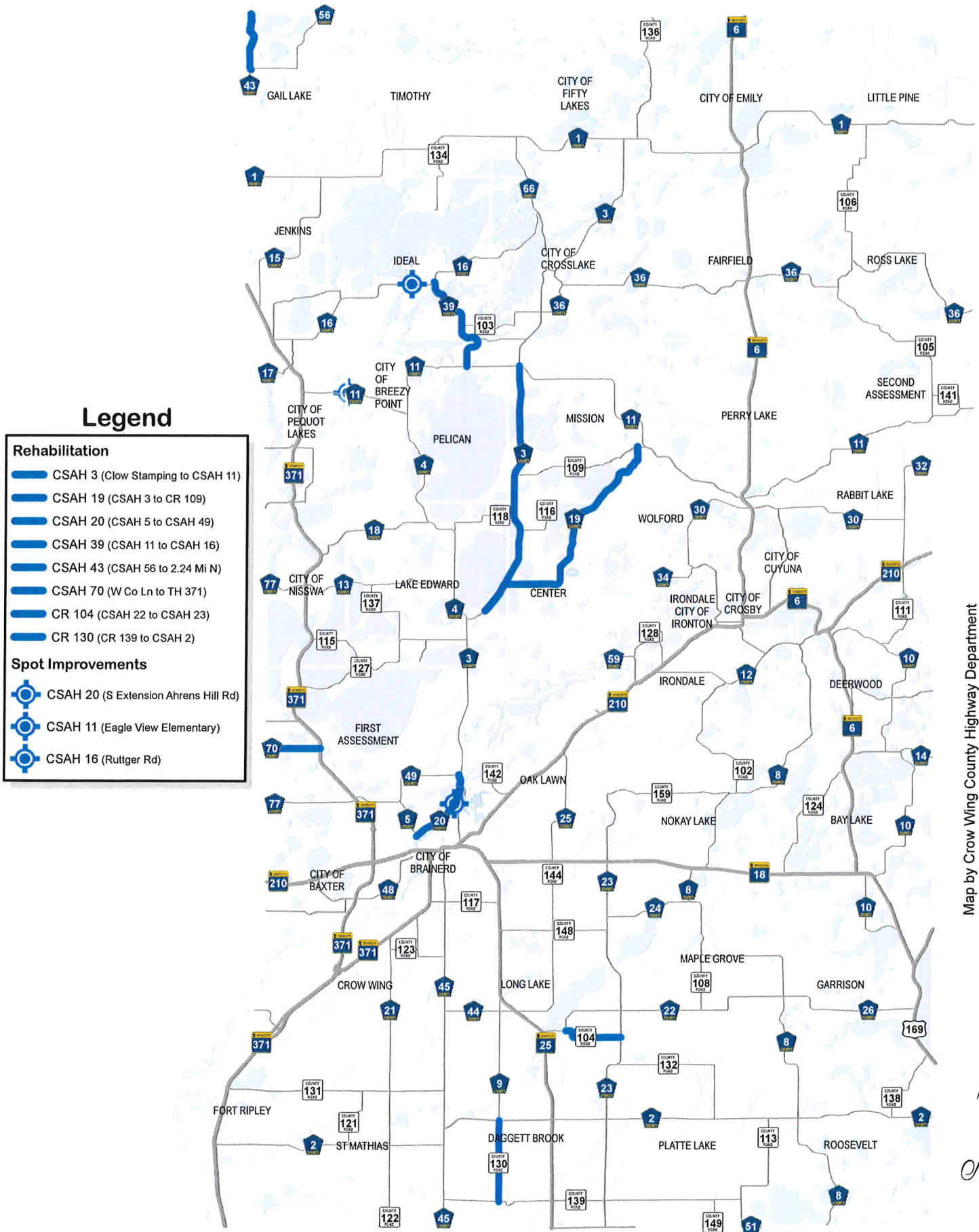
Daria Graupman
Staff Engineer

Timothy V. Bray, P.E. County Engineer
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CROW WING COUNTY 2027 HIGHWAY IMPROVEMENT PLAN



Map by Crow Wing County Highway Department
For Questions or Information Contact County Hwy. Dept. at 218-824-1110.
For Information on State Highways Contact MnDOT at 218-828-5700.

C.
13.

BILLS FOR APPROVAL
August 10, 2026

VENDORS	DEPT		AMOUNT
AAA Equipment Center, fertilizer spreader repair	PW/Park		507.33
Ace Hardware, trash bags	Fire		50.37
Ace Hardware, tote, soap	Fire		65.85
Ace Hardware, potting soil	Park		38.58
Ace Hardware, marking paint	Cemetery		8.99
Ace Hardware, water, windex	Park		17.17
Ace Hardware, clamps	Police		20.84
Ace Hardware, conduit	Park		11.64
Ace Hardware, work gloves, tape, hardware	Park		48.19
Ace Hardware, hardware	Park		36.21
Ace Hardware, bird food	Library		33.48
Ace Hardware, hoses	Park		134.98
Ace Hardware, bolts	Park		9.72
Ace Hardware, light bulbs	Park		15.39
Ace Hardware, fuel	PW		31.49
Ace Hardware, bungee cords	PW		16.52
Ace Hardware, sunscreen and tick repellent	PW		45.86
Ace Hardware, wall scraper, funnel	Park		14.92
Ace Hardware, seafoam, duct tape	Park		42.37
Ace Hardware, cow driver, killer concentrate	PW		57.57
Ace Hardware, conduit, spray paint, clamps	Police		67.41
Ace Hardware, trufuel	PW		28.79
Arrowhead Forensics, photo evidence tents, tape, body sheets	Police		409.34
Belson Outdoors, bench	Park		982.12
Bolton & Menk, bla vulnerable users plan	Park		19,382.50
Bolton & Menk, trail improvement feasibility plan	Park		2,686.50
Bolton & Menk, sunrise blvd	PW		19,191.46
Bolton & Menk, harbor lane	PW		922.00
Bolton & Menk, 2026 road improvements	PW		22,723.00
Bolton & Menk, general engineering	PW		522.00
Bolton & Menk, county road 103 trail planning	Park		250.00
Brainerd Lakes Chamber, building maintenance	Gov't		3,500.00
City of Crosslake, sewer utilities	ALL		260.00
Colonial Life, optional insurance benefits	ALL		222.90
Confritek, service and maintenance renewal	Police		734.00
Council #65, union dues	Gov't		443.52
Crow Wing County, quarter 2 shared services	PW		2,029.69
Crow Wing County Highway Dept, may fuel	ALL	pd 7-14	5,338.07
Crow Wing County Highway Dept, street name sign and installation	PW		373.60
Crow Wing County Recorder, filing fees	PZ		138.00
Crow Wing County Sheriffs Office, rms/mobile/cad	Police		22,915.00
CTC, web hosting	Gov't		10.00
Culligan, cooler rental and water	ALL		221.00
Custom Fire, chassis	Fire		125,136.00

Dell, computer hard drive	PZ		1,388.06
Delta Dental, dental insurance	ALL		2,292.41
Ecolab, pest control	ALL		226.90
ESRI, arcgis renewal	PZ		1,668.00
Fenstermaker Trucking, towing	Police		450.00
F.I.R.E., fire ground operations and hose management	Fire		650.00
Fyles, portable restroom	Gov't		156.50
Galls, uniform	Police		239.95
In Control, control secure renewal	Sewer		1,415.25
Ingram, books	Library		25.80
Ingram, books	Library		69.63
Ingram, books	Library		26.92
Ingram, books	Library		135.30
Ingram, books	Library		43.72
IP Networks, firewall renewal	Gov't		153.00
Jefferson Fire & Safety, jaws of life, batteries	Fire		33,050.16
Jefferson Fire & Safety, boots	Fire		363.89
Jefferson Fire & Safety, holmatro tools	Fire		1,200.00
Jen LeBlanc, mileage reimbursement	Police		37.70
Jody Grund, uniform reimbursement	PZ		200.89
Jonah Smith, uniform reimbursement	PW		226.47
Josh Runksmeier, uniform reimbursement	Park		257.34
Karen Field, reimburse for supplies	Library		23.62
LA Lawncare, roundabout maintenance	Gov't		354.34
LA Lawncare, roundabout maintenance	Gov't		107.38
Lakes Area Rental, stump grinder rental	Park		275.00
Lakes Area Rental, spin trimmer	Park		379.73
Lakes Area Rental, shop supplies, labor for repair, fuel	PW		81.14
Lakes Area Rental, vibrating plow rental	PW		190.00
Lakes Area Rental, vibrating plow rental	PW		355.00
Lakes Country Carpet Cleaning, city hall cleaning	Gov't		1,684.77
Linescape Linestripping, stripe at community center	Park		1,170.00
Loon & Broom, july cleaning	ALL		4,491.67
Loon & Broom, august cleaning	ALL		4,491.67
Lori Conway, mileage reimbursement	Admin		70.32
Mastercard, Amazon, prime monthly premium	Gov't		14.99
Mastercard, Amazon, spray paint, chalk	Police		81.71
Mastercard, Amazon, faraday bags	Police		6.99
Mastercard, Amazon, solar panel	Park		179.99
Mastercard, Amazon, hand sanitizer	Police		31.46
Mastercard, Amazon, valve coil	Sewer		168.90
Mastercard, Amazon, books	Park		30.64
Mastercard, Amazon, childrens program	Park		367.84
Mastercard, Amazon, soap	Park		123.66
Mastercard, Amazon, pencils	Admin	pd 7-20	11.80
Mastercard, Amazon, janitorial supplies	Park		59.98
Mastercard, Amazon, work gloves	Park		26.99
Mastercard, Amazon, vacuum	Library		499.00
Mastercard, Amazon, marking flags	Park		48.43
Mastercard, Amazon, office supplies	Council		47.25
Mastercard, Amazon, resistance bands	Park		27.97

Mastercard, Amazon, ink cartridge	PW		32.89
Mastercard, Amazon, trimmer head, faceshield	Park		44.98
Mastercard, Amazon, road work signs	PW		329.98
Mastercard, Amazon, usb cable	Gov't		19.99
Mastercard, Amazon, car mount, strobe lights	PZ		81.97
Mastercard, Amazon, landscape edging	Park		71.43
Mastercard, Amazon, janitorial supplies	Park		59.97
Mastercard, Best Western, lodging	Sewer	pd 7-20	774.36
Mastercard, Canva, monthly premium	Park		18.00
Mastercard, DNR, burning permit	Gov't		5.00
Mastercard, Docusend, email bills	Sewer		25.98
Mastercard, DQ, coupons	Library		53.69
Mastercard, Echo Publishing, ordinance 412	Gov't		71.15
Mastercard, Echo Publishing, ordinance 413	PZ		113.65
Mastercard, Echo Publishing, meeting notice of 8/27	PZ		43.52
Mastercard, Galls, uniform	Police		547.45
Mastercard, Govx, uniform	Police		122.33
Mastercard, Lightbulbs.com, light bulbs	Park		27.29
Mastercard, Menards, staples	Park		36.86
Mastercard, Microsoft, monthly premium	Fire		18.60
Mastercard, Moonlite Square, fuel	PW		14.90
Mastercard, Mustang Survival, inflatable vest	Police		133.59
Mastercard, Post Office, postage	Police		34.00
Mastercard, Ruths Roses, employee recognition	Gov't		104.58
Mastercard, Sportsmith, knob	Park		35.19
Mastercard, Zoom, monthly premium	Gov't		66.99
Medica, health insurance	Gov't		41,478.06
Menards, delivery fees	Park		180.75
Metro Sales, copier lease	Park		226.04
Metro Sales, copier lease	Police		54.52
Metron, meters and parts	Sewer		2,865.00
Midwest Machinery, hygard	Park		159.89
Midwest Security, camera repair	Park		1,293.92
Midwest Security, cellular monitoring	Fire		863.88
Mike Schaefer Sealcoating, manhattan point walking trail	PW		19,344.00
MN NCPERS, life insurance	Gov't		96.00
MNPEA, union dues	ALL		240.00
MN State Fire Chiefs Assn, conference registration	Fire		325.00
Moonlite Square, fuel	Park		11.69
Moonlite Square, fuel	Park		17.30
Napa, hose, fittings	PW		46.37
National Loon Center, pay request #4	Gov't	pd 7-28	35,530.24
Nelsons Landscape, irrigation expansion	Park		4,144.00
North Country Plumbing, roundabout maintenance	Gov't	pd 7-14	207.52
Northeast Service Coop, membership dues	Gov't		300.00
Police Social Media Academy, training	Police		595.00
Premium Concrete, concrete aprons	Park		2,923.20
Ratwik, Roszak & Maloney, legal fees	ALL		4,952.53
Reeds Market, employee appreciation lunch	Gov't		289.70
Sievert Irrigation, irrigation repairs	Gov't		397.35
Sourcwell, return unspent grant funds	Police	pd 7-14	1,667.17

Studio Wraps, squad graphics	Police		1,332.00
TASC, cobra administration	Gov't		45.00
Teamsters, union dues	Police		510.00
The Office Shop, copy paper	PZ/Adm		345.00
The Office Shop, nameplate	Park		17.00
Timber Ridge Electric, ceiling fan and installation	Fire		5,263.64
Tremolo, phone, fax, cable, internet charges	ALL		2,329.93
Uline, extended cuff gloves	Fire		1,393.90
US Bank, copier lease	ALL		496.13
Vestis, mat service	PW	pd 7-20	88.19
Vestis, mat service	PW		88.19
Waynes Auto, wiper blades	Police		84.73
Waynes Auto, tire repair, oil change	Police		152.08
Waynes Auto, wiper blades, oil change	Police		188.83
Waynes Auto, oil change	Police		115.83
Waynes Auto, window repair	Police		84.24
Xcel Energy, gas utilities	ALL		393.14
Xtona, i.t.services	ALL		3,445.40
TOTAL			426,845.20

E. 1.

RESOLUTION 26-__

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
PAL Foundation	\$982.12	Bench Kiosk
PAL Foundation	\$254.96	Tennis Windscreens
PAL Foundation	\$2,900.00	Trailer
Crosslake Firefighters' Relief Assn	\$33,050.16	Auto Extraction Tools
Crosslake Firefighters' Relief Assn	\$5,263.64	Ceiling Fan and Installation
Crosslake Firefighters' Relief Assn	\$1,000.00	Steam Table

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 10th day of August, 2026.

Jackson Purfeerst
Mayor

ATTEST:

Lori A. Conway
City Administrator (SEAL)

F.I.

TO: MAYOR AND CITY COUNCIL
FR: LORI CONWAY, CITY ADMINISTRATOR
RE: PERSONNEL
DA: AUGUST 4, 2026

MEMORANDUM

Re: PUBLIC WORKS DEPARTMENT

I RECEIVED A RESIGNATION LETTER FROM JACOB HODGES, HEAVY EQUIPMENT/SEWER OPERATOR TODAY. I RECOMMEND ACCEPTING HIS RESIGNATION WITH LAST WORKING DAY BEING AUGUST 18, 2026.

AN EXIT INTERVIEW WILL BE HELD.

COUNCIL ACTION: MOTION ACCEPTING RESIGNATION OF JACOB HODGES, HEAVY EQUIPMENT/SEWER OPERATOR.

F.2.

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE	OF	PAGES
			J	1		4
2. AMENDMENT/MODIFICATION NUMBER		3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQUISITION NUMBER		5. PROJECT NUMBER (If applicable)	
P00004		23 JUL 2026	SEE SCHEDULE			
6. ISSUED BY		CODE	7. ADMINISTERED BY (If other than Item 6)		CODE	
W07V ENDIST ST PAUL KO CONTRACTING DIVISION, 332 MINNESOTA STREET SUITE 1500 SAINT PAUL, MN 55101-1323 UNITED STATES KENNETH ESHOM, CONTRACTING OFFICER, EMAIL: KENNETH.J.ESHOM@USACE. ARMY.MIL TELEPHONE: 651 290-5291		W912ES	SCD: PAS:			
8. NAME AND ADDRESS OF CONTRACTOR (Number, street, county, State and ZIP Code)			(X)	9A. AMENDMENT OF SOLICITATION NUMBER		
CITY OF CROSSLAKE 13888 DAGGETT BAY RD CROSSLAKE, MN 56442-2976 UNITED STATES THOMAS SWENSON, TELEPHONE: 218-692-2688			☐	9B. DATED (SEE ITEM 11)		
			☒	10A. MODIFICATION OF CONTRACT/ORDER NUMBER		
				W912ES23P0079		
				10B. DATED (SEE ITEM 13)		
				31 JUL 2023		
CODE 4MQV5		FACILITY CODE				

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

SEE SECTION G - CONTRACT ADMINISTRATION DATA

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS.
IT MODIFIES THE CONTRACT/ORDER NUMBER AS DESCRIBED IN ITEM 14.**

CHECK ONE	
☐	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NUMBER IN ITEM 10A.
☐	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
☐	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
☒	D. OTHER (Specify type of modification and authority) 52.212-4(c) Contract Terms and Conditions - Commercial Items and Services

E. IMPORTANT: Contractor ☐ is not ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Contract Modification P00004 District implements Executive Orders 14265, 14275, and 14398 via inclusion of the Revolutionary FAR Overhaul (RFO) clause 52.222-90, Addressing DEI Discrimination by Federal Contractors. No other terms or conditions of the contract are altered.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

Previous edition unusable

SECTION SF 30 BLOCK 14 CONTINUATION PAGE
SUMMARY OF CHANGES

Solicitation/Contract Form

The following changes have been made:

INFORMATION	FROM	TO
Reference Description		North American Industry Classification System (NAICS)
North American Industry Classification System (NAICS)		221320

Description/Specifications/Statement of Work

The following Reference changes for this section have been made:

INFORMATION	FROM	TO
Reference Description	North American Industry Classification System (NAICS)	
North American Industry Classification System (NAICS)	221320	

Contract Clauses

Additional Information/Notes

The following clauses were added:

FAR Clauses Incorporated by Full Text

52.222-90 Addressing DEI Discrimination by Federal Contractors. (Apr 2026)
(Deviation 2026-O0040, Revision 1)

Addressing DEI Discrimination by Federal Contractors (Apr 2026) (Deviation 2026-O0040, Revision 1)

(a) *Definitions.* As used in this clause-

Program participation means membership or participation in, or access or admission to: training, mentoring, or leadership development programs; educational opportunities; clubs; associations; or similar opportunities that are sponsored or established by the contractor or subcontractor.

Racially discriminatory diversity, equity, and inclusion (DEI) activities means disparate treatment based on race or ethnicity in the recruitment, employment (e.g., hiring, promotions), contracting (e.g., vendor agreements), program participation, or allocation or deployment of an entity's resources.

(b) In connection with the performance of work under this contract, the Contractor agrees as follows:

- (1) The Contractor will not engage in any racially discriminatory DEI activities;
- (2) The Contractor will furnish all information and reports, including providing access to books, records, and accounts, as required by the Contracting Officer, for purposes of ascertaining compliance with this clause;
- (3) In the event of the Contractor's or a subcontractor's noncompliance with this clause, this contract may be canceled, terminated, or suspended in whole or in part, and the Contractor or subcontractor may be declared ineligible for further Government contracts;

(4) The Contractor will report any subcontractor's known or reasonably knowable conduct that may violate this clause to the Contracting Officer and take any appropriate remedial actions directed by the Contracting Officer; and

(5) The Contractor will inform the Contracting Officer if a subcontractor sues the Contractor and the suit puts at issue, in any way, the validity of this clause.

(6) The Contractor recognizes that compliance with the requirements of this clause are material to the Government's payment decisions for purposes of 31 U.S.C. 3729(b)(4).

(c) The Contractor must include the substance of this clause, including this paragraph (c), in subcontracts at any tier, including those for commercial products and commercial services, except those where the place of delivery or performance is outside the United States.

(End of clause)

F. 3.

TO: MAYOR AND CITY COUNCIL
FR: LORI CONWAY, CITY ADMINISTRATOR
RE: PERSONNEL
DA: AUGUST 10, 2026

MEMORANDUM

Re: UPDATES

Please find the attached recommended change to the Employee Handbook regarding insurance for regular part time employees.

Looking for a motion to allow for said change.

Thank you for your consideration.

CURRENT

INSURANCE

The City provides health and dental insurance to full-time and part-time employees, as well as retirees.

Health Insurance:

Full-time employees. Full-time employees are eligible for health insurance coverage. The City may, at its option, require employees to contribute a portion of the premium.

Part-time employees. Part-time employees are eligible for health insurance coverage on an annualized prorated basis, provided the employee pays his or her share as of the date the premium is paid by the City. Example: If an employee works 1,040 hours per year (50%), the City will pay one-half of the premium. In the event the employee does not elect to take the coverage, the city will not be obligated to make payment to the employee for the unused premium.

PROPOSED

INSURANCE

The City provides health and dental insurance to full-time and **regular** part-time employees, as well as retirees.

Health Insurance:

Full-time employees. Full-time employees are eligible for health insurance coverage. The City may, at its option, require employees to contribute a portion of the premium.

Part-time employees. **Regular** part-time employees are eligible for health insurance coverage based on the following number of hours hired for or on an annualized prorated basis as follows:

20-25 hours per week – 50% of premium will be paid by the City
26-31 hours per week – 60% of premium will be paid by the City
32-37 hours per week – 70% of premium will be paid by the City
38+ hours per week – 80% of premium will be paid by the City

~~on an annualized prorated basis, provided the employee pays his or her share as of the date the premium is paid by the City. Example: If an employee works 1,040 hours per year (50%), the City will pay one-half of the premium.~~

If employees fall below their scheduled hours for greater than one month, the City will place employees on the schedule above accordingly. Premium will be deducted from employees' paycheck as is standard procedure for all full-time employees. In the event the employee does not elect to take the coverage, the city will not be obligated to make payment to the employee for the unused premium.

F. 4.

MEMO TO: City Council
FROM: Char Nelson, City Clerk
DATE: August 4, 2026
SUBJECT: Temporary 1-Day Liquor License

The State allows a Microdistillery or Small Brewer to obtain a 1-Day to 4-Day Temporary On-Sale Liquor License. Our ordinance does not reflect this update. Staff is proposing the first reading for the following ordinance amendment:

ORDINANCE NO. ____
AN ORDINANCE AMENDING CHAPTER 4 OF THE CITY CODE RELATING TO
TEMPORARY ON-SALE LIQUOR LICENSES
FOR THE CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

Section 1. Purpose and Intent. The purpose and intent of this ordinance is to amend the City Code to allow the issuance of temporary 1-day to 4-day on-sale liquor licenses to a microdistillery and small brewer.

Section 2. Amendment. Chapter 4, Article II, Division 4 shall be amended as follows:

Sec. 4-114. Temporary beer licenses.

- (a) A club, **small brewer or microdistillery who manufactures fewer than 3,500 barrels of malt liquor**, or charitable, religious, or nonprofit organization shall qualify for a temporary on-sale beer license.

Section 3. Effective Date. This ordinance shall become effective upon its passage and publication as provided by law.

Section 4. Repeal. This ordinance shall repeal all ordinances or sections of the City Code inconsistent herewith.

In conjunction with this, staff is proposing to update the Fee Schedule to include a \$50 fee for Temporary On-Sale Liquor Licenses for microdistilleries and small brewers. A motion from the Council is required to change the fee schedule.

G.
I.
a.

**CITY OF CROSSLAKE
CITY COUNCIL AGENDA REPORT**

Agenda Item

Second Reading – Ordinance Amending Chapter 26, Land Use

Meeting Date: 8/10/2023

Prepared By

Planning and Zoning Department

Subject

Second reading of an ordinance amending portions of Chapter 26, Land Use, to clarify and update zoning regulations.

Background

The proposed ordinance amendments have previously been reviewed by the Planning Commission and City Council and have completed the required first reading. The amendments are intended to improve clarity, eliminate obsolete language, and better align the ordinance with current planning practices and administration.

The proposed revisions include, but are not limited to:

- Removing obsolete references to **Auxiliary Cottages/Auxiliary Quarters** and replacing them with "Reserved."
- Revising regulations regarding temporary structures
- Updating references and correcting formatting throughout the ordinance.
- Revising portions of the Land Use Table to reflect the proposed amendments.
- Addressing housing needs by allowing Auxiliary Quarters on commercial lots.
- Making additional housekeeping and consistency changes throughout Chapter 26.

These amendments are intended to improve ordinance readability, provide clearer guidance to property owners and staff, and reduce ambiguity during ordinance administration.

Staff Analysis

Staff finds that the proposed amendments:

- Improve clarity and consistency within Chapter 26.
- Remove outdated and unused ordinance provisions.
- Better define permitted temporary storage uses.
- Improve administration and enforcement of the zoning ordinance.
- Are consistent with the City's Comprehensive Plan and promote orderly land use development.

No substantive issues were identified during the first reading that require additional modifications.

Fiscal Impact

None.

Recommendation

Motion to Adopt

Motion to adopt amending Chapter 26, Land Use, of the Crosslake City Code, as presented, and approve the second reading of the ordinance.

Suggested Motion

I move to approve the second reading and adopt amending Chapter 26, Land Use ordinance, as presented by staff and approve publication of summary in the newspaper.

This recommendation is based on the ordinance amendments improving clarity, removing obsolete provisions, and enhancing the administration and enforcement of the City's zoning regulations.

G.
l.
b.

CITY OF CROSSLAKE

CITY COUNCIL AGENDA REPORT

Agenda Item: Preliminary Plat – Fawn Lake Park Second Addition

Applicant: Cynthia Holden

Property ID: 14320762

Location: Fawn Lake Road / County Road 120

Requested Action: Approval of Preliminary Plat

Background

The applicant has submitted a preliminary plat to subdivide Parcel ID 14320762 into **Fawn Lake Park Second Addition**, consisting of **28 tracts on approximately 24.3 acres**. The Planning Commission reviewed the application, supporting materials, site conditions, and Findings of Fact, including a site visit conducted on July 23, 2026.

The Planning Commission found that the proposed subdivision:

- Is consistent with the City of Crosslake Comprehensive Plan by encouraging appropriate commercial/light industrial development while respecting surrounding land uses and existing infrastructure.
- Meets the requirements of Chapter 44 of the Crosslake Subdivision Ordinance, including minimum lot area, lot width, and access requirements.
- Provides adequate area for on-site septic systems as supported by the submitted septic site suitability information.
- Addresses stormwater and erosion control requirements as identified during the preliminary plat review.
- Is compatible with surrounding commercial/light industrial zoning and existing land uses.
- Does not propose a change in land use that would create additional public health, safety, or traffic concerns beyond those addressed through the review process.

Planning Commission Recommendation

Following review of the Findings of Fact, the Planning Commission recommends that the City Council **approve the Preliminary Plat for Fawn Lake Park Second Addition**, subject to the following conditions:

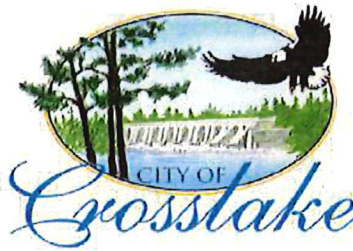
1. Existing vegetation along the property boundary adjacent to the residential zoning district shall be preserved as a permanent buffer, and this requirement shall be incorporated into the subdivision covenants.
2. All costs associated with any county-required turn lane improvements shall be the responsibility of the developer.
3. A Developer's Agreement, in a form acceptable to the City, shall be executed prior to final plat approval.

Recommended Motion

Motion to approve the Preliminary Plat for **Fawn Lake Park Second Addition**, subdividing Parcel ID **14320762** into **28 tracts consisting of approximately 24.3 acres**, based upon the Planning Commission's Findings of Fact and subject to the following conditions:

1. Existing vegetation adjacent to the residential district shall remain as a permanent buffer and be incorporated into the subdivision covenants.
2. All costs associated with county-required turn lane improvements shall be the responsibility of the developer.
3. A Developer's Agreement shall be executed prior to final plat approval.

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



13888 Daggett Bay Rd
Crosslake, Minnesota 56442
www.cityofcrosslake.org

CITY OF CROSSLAKE

PLANNING COMMISSION/BOARD OF ADJUSTMENT

July 24, 2026
9:00 A.M.

Crosslake City Hall
13888 Daggett Bay Rd, Crosslake MN 56442
(218) 692-2689

PUBLIC HEARING NOTICE

Applicant: Cynthia L Holden

Authorized Agent: Pat Trottier & Dean Eggena

Site Location: Outlot A, Fawn Lake Park First Addition, Cty Rd 120, Crosslake, MN 56442,

Request:

- Subdivision of property – Preliminary Plat of Fawn Lake Park Second Addition

To:

- Subdivide parcel # 14320762 into Fawn Lake Park Second Addition, consisting of 28 tracts, involving 24.3 acres

Notification: Pursuant to Minnesota Statutes Chapter 462 and the City of Crosslake Zoning Ordinance, you are hereby notified of a public hearing before the City of Crosslake Planning Commission/Board of Adjustment. Property owners have been notified according to MN State Statute 462 and has been published in the local newspaper. Please share this notice with any of your neighbors who may not have been notified by mail.

Information: Copies of the application and all maps, diagrams or documents are available at Crosslake City Hall or by contacting the Crosslake Planning & Zoning staff at 218-692-2689. Please submit your comments in writing including your name and mailing address to Crosslake City Hall or (crosslakepz@cityofcrosslake.org).



STAFF REPORT

Property Owner/Applicant: Cynthia L Holden

Parcel Number(s): 14320762

Application Submitted: June 1, 2026

Action Deadline: July 31, 2026

City 60 Day Extension Letter sent / Deadline: NA / NA

Applicant Extension Received / Request: NA / NA

City Council Date: TBD

Authorized Agent: Pat Trottier & Dean Eggena

Request: To subdivide parcel # 14320762 into Fawn Lake Park Second Addition, consisting of 28 tracts, involving 24.3 acres

Current Zoning: Commercial/Light Industrial

Adjacent Land Use/Zoning:

North – Commercial/Light Industrial

South – Commercial/Light Industrial or outside of Crosslake

East – Commercial/Light Industrial

West – Rural Residential 5 (RR5) & Shoreland District

Parcel History:

- Fawn Lake Park First Addition established in 2021
- 2021 – Subdivision of phase 2 from the remaining original platted parcel after the previously phase 1 subdivision

City Ordinance:

Land subdivision must be accomplished in a manner that contributes to an attractive, orderly, stable and wholesome community environment with adequate public services and safe streets. All land subdivisions, including plats, shall fully comply with the regulations in this chapter and as may be addressed in other chapters of this Code. (Sec. 44.1)

City Community Plan:

Encourage sustainable development, that would maintain the communities character and respects the environment including natural topography, suitable soils and avoids such areas as wetland, flood plains erodible steep slopes and bluffs; strengthen the distinction between urban growth and rural countryside and guide new development in ways that promote and enhance land use compatibility; support the infill and redevelopment of areas within the city in an effort to leverage existing infrastructure investment; identify areas and phases of development in a manner that addresses the cost of providing public services; identify and prioritize significant

view-sheds and develop alternative approaches to preserve them while permitting reasonable use and development of privately owned lands (page 19)

Agencies Notified and Responses Received:

County Highway Dept: No comment received before packet cutoff date

DNR: No comment received before packet cutoff date

City Engineer: No comment received before packet cutoff date

City Attorney: N/A

Lake Association: No comment received before packet cutoff date

Crosslake Public Works: No comment received before packet cutoff date

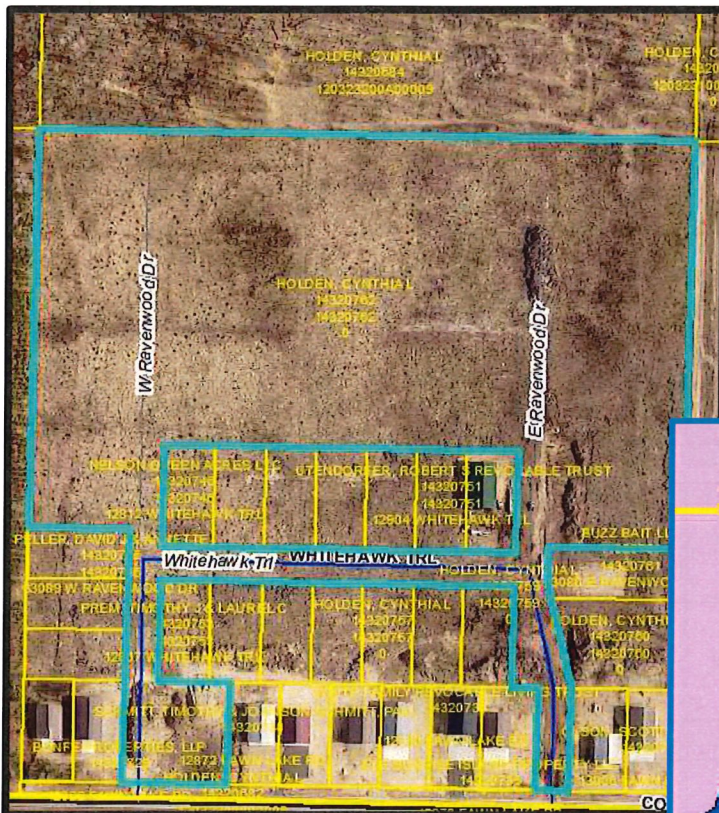
Crosslake Park, Recreation & Library: N/A

Concerned Parties: No comment received before packet cutoff date

POSSIBLE MOTION:

To make a recommendation to the Crosslake City Council to approve/deny the subdivision of parcel # 14320762 into Fawn Lake Park Second Addition, involving 24.3 acres located off of County Road 120, Sec 32, City of Crosslake

As shown on the certificate of survey dated 5-28-2026



FAWN LAKE PARK SECOND ADDITION

DEVELOPER

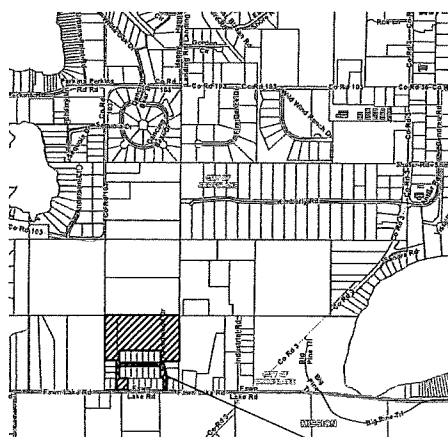
Dean A. Eggert
P.O. Box 400
Crosslake, MN 56442

SURVEYOR

Stonemark Land Surveying, Inc.
P.O. Box 874
Pequot Lakes, MN. 56472
ATTN: Patrick A. Trotter

A PRELIMINARY PLAT

OUTLOT A, FAWN LAKE PARK FIRST ADDITION,
SECTION 32, TOWNSHIP 137 NORTH, RANGE 27 WEST,
CITY OF CROSSLAKE, CROW WING COUNTY, MINNESOTA
TOTAL AREA = 1,058,814 SQ. FT. / 24.3 ACRES



VICINITY MAP
NO SCALE

- PROJECT SITE

LEGEND

PROPOSED LOT IMPROVEMENTS FOR
ILLUSTRATIVE PURPOSES ONLY

- | SYMBOLS FOR USES ONLY | |
|-----------------------|---|
| | DENOTES POSSIBLE WELL LOCATION |
| | DENOTES POSSIBLE DRAIN-STEEL LOCATION |
| | DENOTES POSSIBLE ALTERNATE DRAIN-STEEL LOCATION |
| | DENOTES EDGE OF EXISTING BUNGALOW |
| | DENOTES EDGE OF EXISTING GRATEL |
| | DENOTES EXISTING INTERMEDIATE CONTROLS |
| | DENOTES EXISTING INDEX CONTROLS |
| | DENOTES EXISTING UTILITY POLE |
| | DENOTES EXISTING OVERHEAD ELECTRIC CABLE |
| | DENOTES EXISTING SURFACE DRAINAGE FLOW |
| | DENOTES PROPOSED FOCUS |

Notes

1. The trade shown and described herein must be approved by the local zoning authority before title is transferred and/or building permits obtained.
2. Contact "GOTTER ONE CALL" 1-800-232-1166 prior to construction.
3. The information contained herein is subject to change without notice, including, without limitation, reconfiguration of lots, structures, roads, recreational

WETLAND INFORMATION

There are no wetlands on this property per determination on June 14, 2018 by Mitchell Brinks, Brinks Wetland Services, LLC. Certified Wetland Delineator #1007

CONTOUR INFORMATION

Counts shown have been obtained from Crow Wing County Land Department.
 Count interval is 2 feet as shown on this drawing.

SOIL DATUM

The Crow Wing County Soils Survey indicates soil in the proposed planted area to be classified as "Moraga-Nymore Association, nearly level (MNA)". These soils are reported to be "Very Suitable" for septic tank and drainfield applications.

VEGETATION AND TOPOGRAPHIC ALTERATIONS

The plat will consist of 28 lots for industrial purposes and 1 outlet reserved for existing roadways, utilities, and future developments. Each lot will support industrial improvements where vegetation and land alterations will occur for the construction of buildings, sewer systems, and other appropriate commercial amenities.

UTILITIES

All lots have been designed large enough to allow for two (2) possible drainfield sites as shown on the plat. Drainfield sites must meet all setback requirements as set forth in the city's ordinances. All lots will be served by private wells for their individual water supply.

ZONING

Current zoning is Commercial/Light Industrial

EROSION CONTROL PLAN

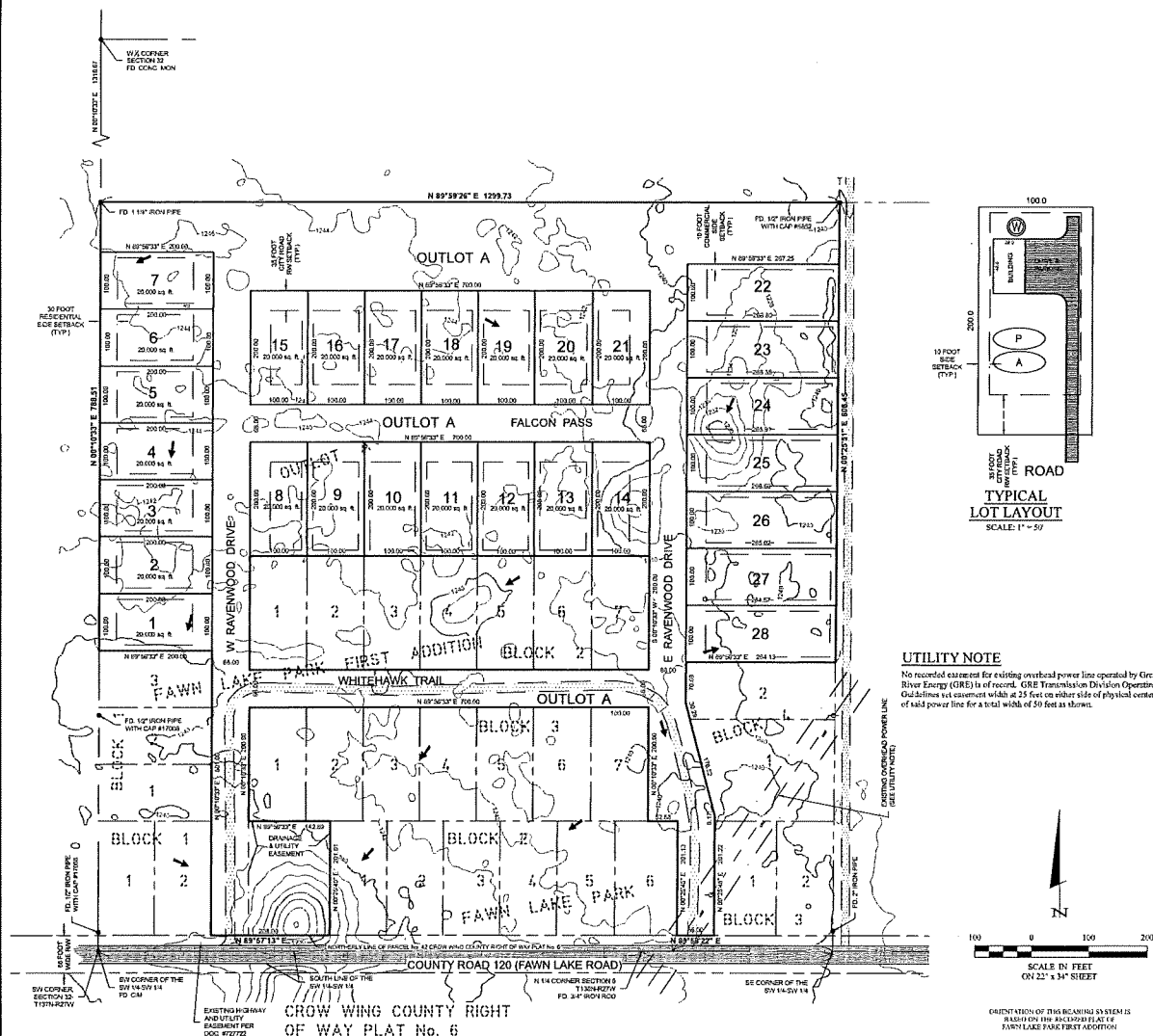
1. All ground disturbed by construction is to be stabilized as soon as possible using seed and mulch turf establishment
2. Maintain vegetation along property lines and areas undisturbed by construction

LEGAL DESCRIPTION

Outlot A, FAWN LAKE PARK FIRST ADDITION, according to the recorded plat thereof, Crow Wing County, Minnesota.

Subject to easements, restrictions, and reservations of record.

ACCESS



UTILITY NOTE

No recorded easement for existing overhead power line operated by Great River Energy (GRE) is of record. GRE Transmission Division Operating Guidelines set easement width at 25 feet on either side of physical centerline of said power line for a total width of 50 feet as shown.

PROJECT	PRELIMINARY PLAT Fawn Lake Park Second Addition Crosslake Construction & Demolition ATTN: Dean Engena P.O. Box 400 Crosslake, MN 56442	PROJECT MANAGER	PROJECT NO.	DATE	REVISIONS			I HEREBY CERTIFY THAT THIS SURVEY, PLAT, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER OR LAND SURVEYOR IN THE STATE OF MINNESOTA.		3020M Rambling Road Suite 1 P.O. Box 673 Pequot Lakes, MN 56472 218-554-4940 www.thomasm.lawrey.com
		DRAWN BY	CHECKED BY	SCALE	DATE	DESCRIPTION	BY			
SHEET	1 of 1	TJL	1916-4	5/24/2026						
		DRAWN BY	1916-4-DWG	1:20' = 1" ON						
		DRAWN BY	11222 BOOK							
		DATE		APPROVED BY	MEET					

EXHIBIT "A"

That part of the Northeast Quarter of the Southwest Quarter, Section 32, Township 137 North, Range 27 West, Crow Wing County, Minnesota, described as follows: Commencing at the southwest corner thereof; thence North 00 degrees 25 minutes 51 seconds East, assumed bearing, along the west line thereof 560.02 feet to the Northwest corner of the south 560.00 feet thereof; thence North 89 degrees 59 minutes 29 seconds East being parallel with the south line of said Northeast Quarter of the Southwest Quarter 516.00 feet; thence South 00 degrees 25 minutes 51 seconds West parallel with the west line of said Northeast Quarter of the Southwest Quarter 55.43 feet to the point of beginning of the tract to be herein described; thence North 00 degrees 25 minutes 51 seconds East being parallel with the west line of said Northeast Quarter of the Southwest Quarter 449.86 feet to the south line of the north 361.43 feet thereof; thence North 89 degrees 58 minutes 59 seconds West along last described south line 516.00 feet to said west line; thence South 00 degrees 25 minutes 51 seconds West along said west line 954.68 feet to said southwest corner; thence North 89 degrees 59 minutes 29 seconds East along the south line thereof 66.00 feet to the east line of the west 66.00 feet thereof; thence North 00 degrees 25 minutes 51 seconds East along said east line 280.01 feet to the north line of the south 280.00 feet thereof; thence North 89 degrees 59 minutes 29 seconds East along said north line 450.01 feet to the east line of the west 516.00 feet thereof; thence South 00 degrees 25 minutes 51 seconds West along last described east line 280.01 feet to said south line of the Northeast Quarter of the Southwest Quarter; thence North 89 degrees 59 minutes 29 seconds East along last described south line 415.63 feet to the east line of the west 66.00 feet of the east 434.06 feet thereof; thence North 00 degrees 41 minutes 11 seconds East along said last described east line 197.01 feet to the north line of the south 197.00 feet thereof; thence South 89 degrees 59 minutes 29 seconds West along said last described north line 66.00 feet to the west line of the east 434.06 feet thereof; thence North 00 degrees 41 minutes 11 seconds East along last described west line 307.32 feet to the intersection with a line bearing South 89 degrees 57 minutes 50 seconds East from the point of beginning; thence North 89 degrees 57 minutes 50 seconds West 381.89 feet, more or less, to the point of beginning.

County: Crow Wing
Property type: Abstract

File: A:\V2011\11-01 AM - FY07\obj\2011\11\11 E_q\prod\PJ1111-4.doc

Stromark Land Surveying, Inc.
P.O. Box 874
Piquette Lakes, MDL 56472
ATTN: Patrick A. Truher

LEGEND

**PROPOSED LOT IMPROVEMENTS FOR
111 WEST AVENUE 54TH BOULEVARD**

- IDENTIFICATION POINTS ONLY**
- | | |
|---|--|
|  | POINTER TO CIRCLE WITH LOCATION |
|  | POINTER TO CIRCLE WITH A PITCH CHANGE |
|  | POINTER TO CIRCLE WITH A PITCH REVERSAL LOCATION |
|  | POINTER EDGE OF EXISTING FEATURES |
|  | POINTER EDGE OF EXISTING FEATURES |
|  | POINTER EXISTING DOTTED LINE CONTINUED |
|  | EXISTS IN LINE WITH DOTTED LINE |
|  | POINTER EXISTING DOTTED LINE |
|  | POINTER EXISTING DOTTED LINE |
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|  | POINTER EXISTING DOTTED LINE |

1. The facts shown and described herein must be approved by the local zoning authority before title is transferred and/or building permits obtained.
2. Contact City of Orem, ONE CALL # 360-251-1111 prior to construction.
3. The information contained herein is subject to change without notice, including a third signature, and approval of LRA in a form, ready, executed.

There are no wetlands on this property per determination on June 14, 2018 by
Mowatt Perks, Drinks Wetland Services, LLC. Certified Wetland Delicator #1607

Excavations have been obtained from Chow Wing County Land Department.
Centre interval is 2 feet as shown on this drawing.

The Cross Wagon County Reclamation Survey indicates soil in the proposed platted area to be classified as "Terryville-Hyattsville Association, nearly level (HQA)". These soils are reported to be "Very Suitable" for dry land and drainfield agriculture.

The plot will consist of 20 lots for industrial purposes and 1 acre reserved for future roads and development. Each lot will support industrial improvements where vegetation and land clearings will occur for the construction of buildings, sewer systems, and other appropriate commercial amenities.

All lots have been designed large enough to allow for two (2) possible drainfield sites as shown on the plat. Drainfield sites must meet all setback requirements as set forth in the city's ordinances. All lots will be served by private wells for their individual water supply.

Current zoning is Commercial Light Industrial

1. All ground disturbed by construction is to be stabilized as soon as possible using seed and mulch turf establishment
2. Maintain vegetation along property line and areas undisturbed by construction

See drainage easement as shown.

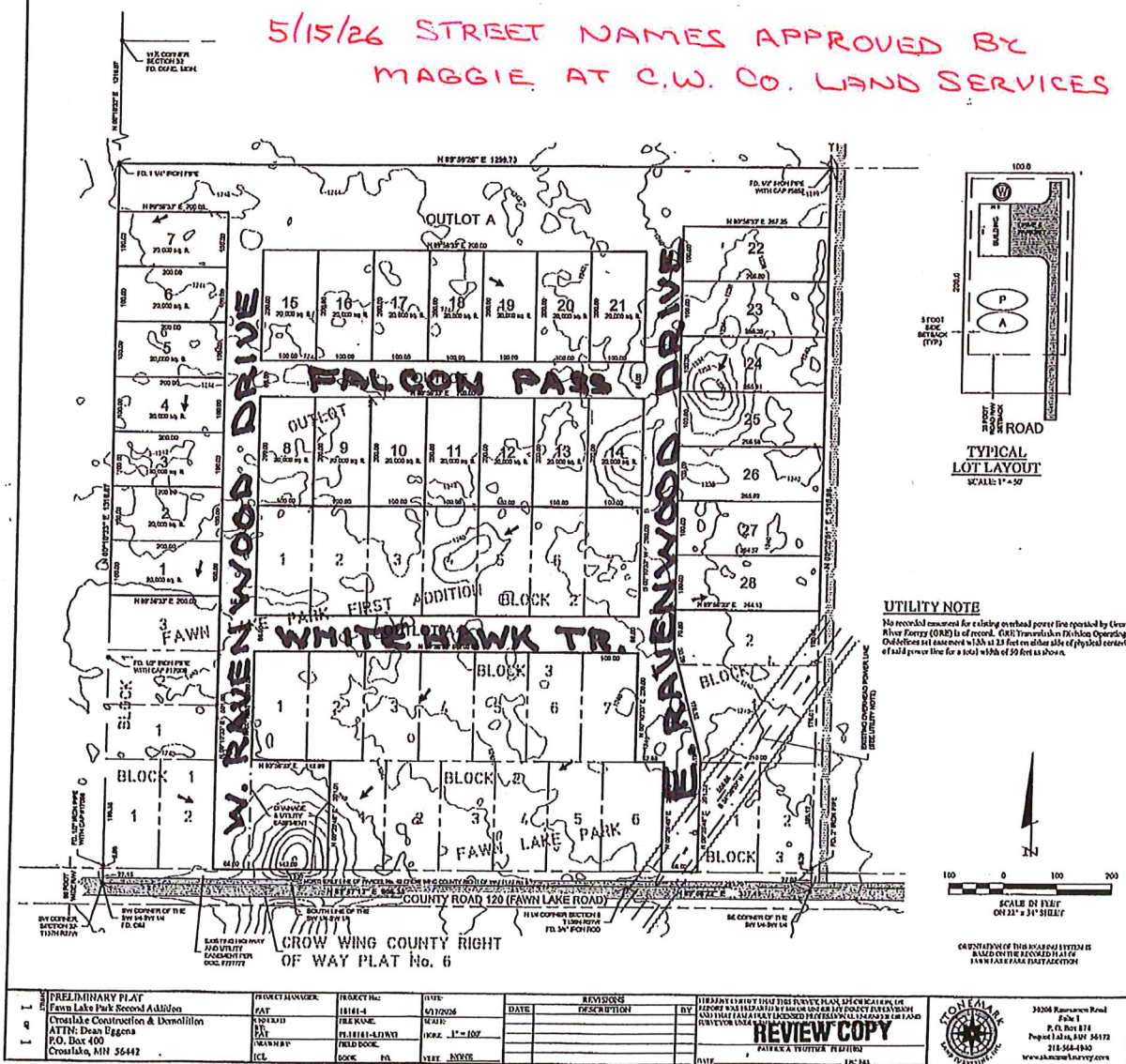
ORDER A, FAWH LAKES PARK FIRST ADDITION, according to the recorded plat thereof, Crow Wing County, Minnesota.

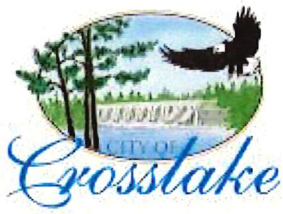
Property is accessed via County Road 170 (Fawn Lake Road) and private roads to be constructed on proposed Outlot A.

VICINITY MAP
NO SCALE

- PROJECT SITE

5/15/26 STREET NAMES APPROVED BY
MAGGIE AT C.W. CO. LAND SERVICES





City of Crosslake Planning Commission/Board of Adjustment
Cynthia Holden Fawn lake Park Second Addition
PID 14320762
Findings of Fact

Supporting a Preliminary Plat

Findings should be made in either recommending for or against a plat, and should reference Chapter 44 of the City Subdivision Ordinance. The following questions are to be considered, but are not limited to:

1. Does the proposed plat conform to the City's Comprehensive Plan?

Yes 5 No

- Encourage sustainable development, that would maintain the communities character and respects the environment including natural topography, suitable soils and avoids such areas as wetland, flood plains erodible steep slopes and bluffs; strengthen the distinction between urban growth and rural countryside and guide new development in ways that promote and enhance land use compatibility; support the infill and redevelopment of areas within the city in an effort to leverage existing infrastructure investment; identify areas and phases of development in a manner that addresses the cost of providing public services; identify and prioritize significant view-sheds and develop alternative approaches to preserve them while permitting reasonable use and development of privately owned lands(page 19)
- City in favor of developing. Makes more available commercial light industrial parcels

2. Is the proposed plat consistent with the existing City Subdivision Ordinance? Specify the applicable sections of the ordinance.

Yes 5 No

- Land subdivision must be accomplished in a manner that contributes to an attractive, orderly stable and wholesome community environment with adequate public services and safe streets. All land subdivisions, including plats, shall fully comply with the regulations in this chapter and as may be addressed in other chapters of this Code. (Sec. 44.1)
- The current land use classification is Commercial light industrial and the proposed subdivision meet or exceed the minimum requirements for lot width and lot area
- There is adequate ingress/egress
- There is a need for this

3. Are there any other standards, rules or requirements that this plat must meet?

Yes No 5 Specify other required standards.

- The proposed lots have adequate area for septic systems as presented in each septic site suitability submitted
- Erosion and stormwater management plan in place
- Screening between residential district
- County requires turn lane

4. Is the proposed plat compatible with the present land uses in the area of the proposal?
Yes 5 No Zoning District Commercial light industrial
- It is consistent with the surrounding zoning and uses in the area
 - Adequate ingress egress
5. Does the plat conform to all applicable performance standards in Article 2 of the Subdivision Ordinance?
Yes 5 No
- The current land use classification is Commercial Light Industrial and the proposed subdivision meet or exceed the minimum requirements for lot width and lot area
6. How are the potential environmental impacts being resolved? (Does the plat meet the following City Standards?)

Stormwater: as the handwritten preliminary plat checklist dated 6/1/2026 numbers 9 and 10

Erosion /Sediment Control: as the preliminary plat dated 5/28/2026

Wetlands: N/A as the plat indicates there are no wetlands on the property

Floodplain is not indicated on the plat

Shoreland is non-applicable

Septic Systems:

- alternate and primary sites submitted with application for each proposed lot
- current compliance inspection will need to be on file

7. Have the potential public health, safety or traffic generation impacts been addressed?
Yes 5 No

- No use change proposed
- Adequate ingress egress

8. Other issues pertinent to this matter.
- Need to have developers agreement

Decision: Motion by O'Leary; supported by Graham to recommend to the Crosslake City Council with conditions the approval of the Fawn Lake Park Second Addition preliminary plat:

To: Subdivide parcel #14320762 into Fawn Lake Park Second Addition, Consisting of 28 tracts, involving 24.3 acres

Per the findings of fact as discussed, the on-site conducted on 7-23-2026 and as shown on the preliminary plat received at the Planning & Zoning office dated 5-28-2026 for property located off of Fawn Lake Rd/County Rd 120, City of Crosslake

Conditions:

- 1. Leave all vegetation as buffer between Residential district and put into covenants**
- 2. All costs for turn lanes per county is developers expense**
- 3. Developers agreement required**

Findings: As listed above

All members voting "Aye", Motion carried

Date: _____ Chairman Signature: _____

G.I.C.

ORDINANCE NO. ____
AN ORDINANCE AMENDING CHAPTER 42, ARTICLE VI ROAD NAMES
NAMING AN UNNAMED ROAD AS FALCON PASS
AND
ADDING THE ROAD NAME TO THE MASTER ROAD NAME INDEX
FOR THE CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

Section 1. Purpose and Intent. The purpose and intent of this ordinance is to amend the City Code to name an unnamed road as Falcon Pass and to add the road name to the Master Road Name Index.

Section 2. Amendment. Chapter 42, Article VI shall be amended as follows:

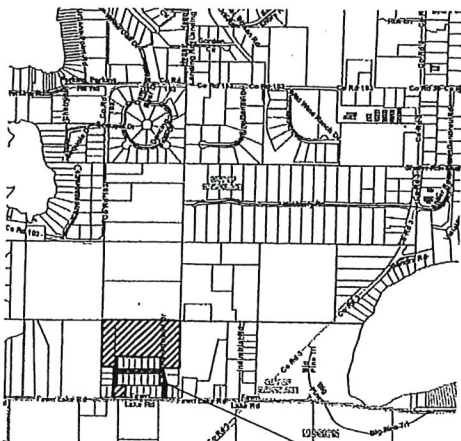
- **Sec. 42-299. - Procedure for changing road names.**
 - (c) The City of Crosslake hereby names the current unnamed road as **Falcon Pass** in Section 32, Township 137N, Range 27W within the City of Crosslake, County of Crow Wing.
 - (d) The City Council of the City of Crosslake hereby amends the City Code to include **Falcon Pass** in the Master Road Name Index.
 - (e) The City Designates **Falcon Pass** as a private road and the City of Crosslake shall not accept **Falcon Pass** as a public road for maintenance purposes until such time that the road is built to City standards.

Section 3. Effective Date. This ordinance shall become effective upon its passage and publication as provided by law.

Section 4. Repeal. This ordinance shall repeal all ordinances or sections of the City Code inconsistent herewith.

Stonemark Land Surveying, Inc.
P.O. Box 874
Pequot Lakes, MN 56472
ATTN: Patrick A. Trutler

**OUTLOT A, FAWN LAKE PARK FIRST ADDITION,
SECTION 32, TOWNSHIP 137 NORTH, RANGE 27 WEST,
CITY OF CROSSLAKE, CROW WING COUNTY, MINNESOTA
TOTAL AREA = 1,058,814 SQ. FT. / 24.3 ACRES**



VICINITY MAP
NO SCALE

- PROJECT SITE

PROPOSED LOT IMPROVEMENTS FOR
ILLUSTRATIVE PURPOSES ONLY

- | | |
|---|--|
|  | DENOTES POSSIBLE WELL LOCATION |
|  | DENOTES POSSIBLE TRAINING LOCATION |
|  | DENOTES POSSIBLE ALTERNATE TRAINING LOCATION |
|  | DENOTES EDGE OF EXISTING HUMANS |
|  | INDICATES EDGE OF EXISTING GRAVE |
|  | INDICATES EXISTING INTERMEDIATE CONCRETE |
|  | DENOTES EXISTING INDEX COURSE |
|  | DENOTES EXISTING UTILITY POLE |
|  | DENOTES EXISTING OVERHEAD ELECTRIC CABLE |
|  | DENOTES EXISTING SURFACE DRAINAGE DRAIN |
|  | DENOTES MONUMENT FOUND |

1. The facts shown and described herein must be approved by the local zoning authority before title is transferred and/or building permits obtained.
2. Contact "1-800-ONE CALL" 1-800-251-1144 prior to construction.
3. The information contained herein is subject to change without notice, including, without limitation, discontinuation of toll, 24 hours, ready, professional service, anywhere, etc.

There are no wetlands on this property per determination on June 14, 2018 by Mitchell Drinks, Drinks Wetland Services, LLC. Certified Wetland Deliberator #1007

Contours shown have been obtained from Citrus Wing County Land Department.
Contour interval is 2 feet as shown on this drawing.

The Crow Wing County Soils Survey indicates soil in the proposed platted area to be classified as "Minnehaha-Mymore Association, nearly level (ANAL)". These soils are reported to be "Very Suitable" for acidic turfs and drainfield applications.

The plat will consist of 28 lots for industrial purposes and 1 tract reserved for future roads and development. Each lot will support industrial improvements where vegetation and land alterations will occur for the construction of buildings, sewer systems, and other appropriate commercial activities.

All lots have been designed large enough to allow for two (2) possible drainfield sites as shown on the plat. Drainfield sites must meet all setback requirements as set forth in the city's ordinances. All lots will be served by private wells for their individual water supply.

Current zoning is Commercial Light Industrial.

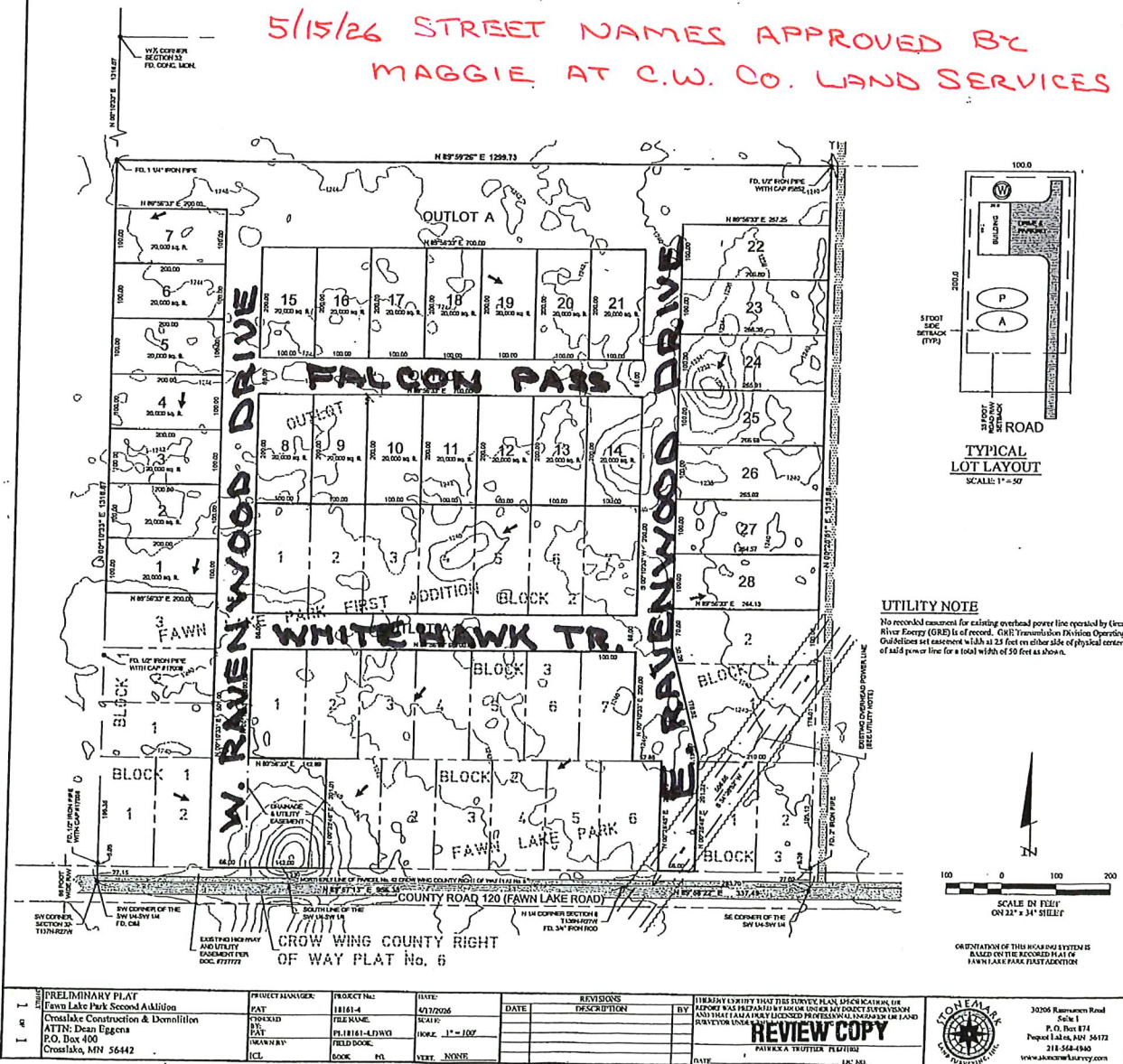
1. All ground disturbed by construction is to be stabilized as soon as possible using seed and mulch turf establishment
2. Maintain vegetation along property lines and areas undisturbed by construction

See drainage easement as shown.

OUTLOT A, FAWN LAKE PARK FIRST ADDITION, according to the recorded plat thereof, Crow Wing County, Minnesota.
Subject to easements, restrictions, and reservations of record.

Property is accessed via County Road 120 (Fawn Lake Road) and private roads to be constructed on proposed Outlet A.

5/15/26 STREET NAMES APPROVED BY
MAGGIE AT C.W. CO. LAND SERVICES



G.
I.
d.

CITY OF CROSSLAKE

CROW WING COUNTY, MINNESOTA

ORDINANCE NO. _____

AN INTERIM ORDINANCE ESTABLISHING A TEMPORARY MORATORIUM ON THE ACCEPTANCE, PROCESSING, AND APPROVAL OF APPLICATIONS FOR NEW DATA CENTERS PENDING THE STUDY AND POSSIBLE AMENDMENT OF THE CITY'S ZONING REGULATIONS

THE CITY COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA, ORDAINS:

Section 1. Purpose.

The City Council finds that the development of large-scale data centers presents unique land use, infrastructure, utility, environmental, and public service considerations that are not specifically addressed within the City's existing zoning regulations. The City has determined that additional study is necessary to evaluate whether amendments to the City's Comprehensive Plan, Zoning Ordinance, and development regulations are needed to appropriately regulate the location, design, and operation of data centers.

This Interim Ordinance is adopted pursuant to Minnesota Statutes, Section 462.355, Subdivision 4, to protect the public health, safety, and welfare while the City conducts such study.

Section 2. Findings.

The City Council hereby makes the following findings:

A. The Planning Commission/Board of Adjustment reviewed the issue of data center development during its meeting on July 24, 2026.

B. The Planning Commission received information regarding the potential impacts of data centers, including infrastructure demands, utility requirements, economic impacts, and regulatory considerations.

C. The Planning Commission discussed that while some communities have benefited from tax revenues generated by data centers, those benefits must be balanced against local infrastructure limitations and community planning objectives.

D. The Planning Commission found that the City of Crosslake has limited land suitable for the scale of development typically associated with modern data centers.

E. The Planning Commission found that the existing electrical infrastructure serving the City lacks sufficient capacity to accommodate large-scale data center development

without substantial upgrades, including the possible construction of additional electrical substations.

F. The Planning Commission determined that large-scale data center development is not currently identified as an economic development priority within the City's Comprehensive Plan.

G. The City Council finds that the City's zoning ordinance does not contain standards specifically addressing data centers, including but not limited to:

1. Appropriate zoning districts;
2. Site size and location requirements;
3. Utility and electrical infrastructure capacity;
4. Water supply and wastewater impacts;
5. Noise generated by cooling equipment and backup generators;
6. Building mass and scale;
7. Screening and buffering;
8. Emergency power systems;
9. Traffic impacts;
10. Environmental impacts; and
11. Other public health, safety, and welfare concerns.

H. The City Council finds that allowing applications for data centers before completion of this study could result in development inconsistent with future regulations and could adversely affect the orderly development of the City.

I. The City Council therefore finds that an interim ordinance is necessary to protect the planning process while the City studies and considers appropriate regulations.

Section 3. Moratorium.

For a period of one (1) year from the effective date of this Ordinance, or until repealed by the City Council, whichever occurs first:

The City shall not accept, process, review, approve, or issue any permit, land use application, zoning approval, subdivision approval, conditional use permit, interim use permit, variance, site plan approval, grading permit, building permit, utility extension approval, or any other authorization for the establishment, construction, expansion, or operation of a new data center within the City of Crosslake.

This moratorium applies to all applications that have not received final City approval prior to the effective date of this Ordinance.

Section 4. Study During Moratorium.

During the term of this Interim Ordinance, the City shall conduct a study regarding the regulation of data centers, which may include:

1. Reviewing the City's Comprehensive Plan.
2. Evaluating electrical infrastructure capacity.
3. Evaluating water and wastewater impacts.
4. Evaluating emergency services impacts.
5. Reviewing traffic impacts.
6. Reviewing environmental impacts.
7. Reviewing ordinances adopted by other Minnesota communities.
8. Determining whether data centers should be permitted, conditionally permitted, or prohibited within specific zoning districts.
9. Developing development standards to protect the public health, safety, and welfare.

Section 5. Severability.

If any provision of this Ordinance is determined to be invalid by a court of competent jurisdiction, the remaining provisions shall remain in full force and effect.

Section 6. Effective Date.

This Interim Ordinance shall become effective immediately upon its adoption and publication according to law and shall remain in effect for one (1) year unless repealed earlier by the City Council.

Adopted by the City Council of the City of Crosslake, Minnesota, this ____ day of _____, 2026.

G.
2.
a.

MEMO TO: City Council

FROM: Public Works Commission

DATE: August 3, 2026

SUBJECT: Street Light Request

At its meeting on 8/3/26 the Public Works Commission held a discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

Hans Felix submitted a request asking to have a streetlight installed at the intersection of South Landing and Cool Haven for some light by their mailboxes. He mentioned in the winter months it is very dark and cannot see the mailboxes.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY TOM SWENSON THAT THE CITY CANNOT SUPPORT HANS FELIX REQUEST FOR A STREETLIGHT ON SOUTH LANDING ROAD AND COOL HAVEN DUE TO BUDGET CONSTRAINTS.
MOTION CARRIED WITH ALL AYES.

Hans Felix
38786 South Landing
56442 Crosslake

Street light at Intersection
South Landing and Colhappen
all mail Boxes are that Intersection
in the Winter its very dark.

612-718-1653
hp-felix@yahoo.com

G.2.b.

MEMO TO: City Council

FROM: Public Works Commission

DATE: August 3, 2026

SUBJECT: 2% Inflation Sunrise Boulevard Assessments

At its meeting on 8/3/26 the Public Works Commission held a discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

Sunrise Boulevard improvements also will use 2% inflation increase for the 21 parcels currently. 18 residential and 3 out lots. Commission has agreed to the 3 out lots \$5,000 to \$5,100 after the increase and 18 residential from \$6,000 to \$6,120 after the increase.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY TOM SWENSON THAT THE COMMISSION RECOMMENDS TO THE CITY COUNCIL THAT A 2% INFLATION INCREASE FOR SUNRISE BLVD ASSESSMENTS BASED OFF OF PREVIOUS HARBOR LANE ASSESSMENTS. THEY RECOMMEND SETTING THE ASSESSMENT AT \$5,100 FOR VACANT LOTS AND RESIDENTIAL AT \$6,120. MOTION CARRIED WITH ALL AYES.

G.2.C.

MEMO TO: City Council

FROM: Public Works Commission

DATE: August 3, 2026

SUBJECT: 2% Assessment Inflation

At its meeting on 8/3/26 the Public Works Commission held a discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARY PRESCOTT THAT THE COMMISSION RECOMMENDS A 2% INCREASE IN ASSESSMENTS OVERALL BASED ON PREVIOUS HARBOR LANE ASSESSMENTS TO COVER ALL COSTS.
MOTION CARRIED WITH ALL AYES.

G.2.d.

MEMO TO: City Council

FROM: Public Works Commission

DATE: August 3, 2026

SUBJECT: Parcel Consolidations

At its meeting on 8/3/26 the Public Works Commission held a discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

Discussion on assessment consolidation options and potential consolidations ahead of a public hearing in October. The group reviewed specific parcels and debated whether to contact property owners proactively about consolidation opportunities before the public hearing, with commission suggesting this approach should be presented to City Council for approval.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARY PRESCOTT TO RECOMMEND TO THE CITY COUNCIL IN AN EFFORT TO BE PROACTIVE THAT THE CITY COUNCIL SEND OUT LETTERS PER THE ENGINEERS RECOMMENDATION ON PARCELS THAT POSSIBLY COULD BE CONSOLIDATED TO REDUCE AN ASSESSMENT.

MOTION CARRIED WITH ALL AYES.

G. 2. e.

MEMO TO: City Council

FROM: Public Works Commission

DATE: August 3, 2026

SUBJECT: 2027 Road Improvements Engineering Proposal

At its meeting on 8/3/26 the Public Works Commission held a discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY DAVE SCHRUPP TO RECOMMEND THE CITY COUNCIL TO APPROVE THE ENGINEERING PROPOSAL DATED JULY 21, 2026, FROM BOLTEN & MENK IN ORDER TO MOVE FORWARD WITH THE 2027 ROAD IMPROVEMENTS.

MOTION CARRIED WITH ALL AYES.



Real People. Real Solutions.

7656 Design Road
Suite 200
Baxter, MN 56425-8676

Ph: (218) 825-0684
Fax: (218) 825-0685
Bolton-Menk.com

July 21, 2026

Lori Conway, City Administrator
City of Crosslake
13888 Daggett Bay Road
Crosslake, MN 56442

RE: Engineering Proposal – 2027 Road Improvement Plan Program

Dear Lori:

With the pending completion of 2026 Road Improvement Program, we have prepared an engineering proposal to assist the City plan and execute the 2027 Road Improvement Plan program.

Proposed 2027 Road Improvement Program

Based on the current 5-Year Road Improvement Program, the City planned to complete the following pavement preservation improvements,

- 9.8 miles of aggregate chipseal at an estimated cost of about \$392,221
- 4.5 miles of bituminous mill & overlay and full depth reclamation at an estimated cost of about \$700,000. This includes the advancement of the Antler Rd mill & overlay, increased detour pavement depth, and intersection improvements to coincide with Crow Wing County's detour of the CR 103/CSAH 3/CSAH 36 intersection improvements in 2028.

Recently, Crow Wing County informed Bolton & Menk that they will no longer be using an aggregate chip sealcoat for road preventive maintenance. The County is considering alternative road preventative maintenance approaches, such as micro-surfacing, and will update the City when they have identified their approach. As a result, we will wait to provide a proposal to assist the City with the road preventative maintenance segments until we better understand the City's options as it relates to partnering with the County.

Road Mill & Overlay and Full Depth Reclamation Improvements – We propose to assist the City partner with Crow Wing County to get pavement improvements completed in 2027. We understand that the County prefers that the City prepare the plans and submit them to Crow Wing County to include them as part of their construction bid package by the end of November 2026. The County would provide bidding and contract administration services at a cost of 3% of the bid amount based on past cost share agreements. The City would be required to provide construction observation services. The City would need to complete any crack filling or minor pavement patching prior to the mill & overlay work.

Name: Lori Conway
Date: July 21, 2026
Page: 2

Our services include field topographic and boundary survey for the full depth reclamation on Shafer Rd and detour related intersection improvements. We plan to retain a geotechnical firm to conduct soil borings to confirm pavement thickness and subgrade characteristics. From past road program construction, we learned that many road pavement records do not provide thickness information or have information that is inaccurate. We anticipate requesting 20 soil borings to identify pavement thickness and underlying aggregate conditions and reserved a budget of \$6,825 for that work.

We understand that the County will bid and administer the contract, and we will handle construction observation for the City. In addition to the services list below, our services would include facilitating the assessment process as was done with previous pavement improvements. We assume the City will use past improvement benefit information to establish the proposed assessment amounts.

We estimate our fee, including the geotechnical investigation budget, to be \$104,850 to deliver the City's road pavement improvements in partnership with Crow Wing County.

Please feel free to contact me at 218-821-7265 or via email at Phillip.Martin@bolton-menk.com if you have any questions regarding our proposal.

Respectfully submitted,
Bolton & Menk, Inc.



Phillip M. Martin, P.E.
Principal Engineer

G.
2.
f.

**CONSTRUCTION COST SHARE AND MAINTENANCE AGREEMENT
BETWEEN CROW WING COUNTY, MN AND THE CITY OF CROSSLAKE, MN
FOR COUNTY STATE AID HIGHWAY (CSAH) 3, CSAH 36, AND COUNTY ROAD (CR)
103 INTERSECTION IMPROVEMENTS
CROW WING COUNTY PROJECT NO. S.A.P. 018-603-029**

This Agreement is made and entered into this day of _____, 2027, by and between the County of Crow Wing, State of Minnesota, a political subdivision of the State of Minnesota, 326 Laurel Street, Brainerd, Minnesota, 56401, hereinafter referred to as "County", and the City of Crosslake, a municipal corporation under the laws of the State of Minnesota, 13888 Daggett Bay Road, Crosslake, MN 56442 hereinafter referred to as the "City". This agreement is related to the construction of a roundabout at the intersection of CSAH 3, CSAH 36, and CR 103 hereinafter referred to as the "Project".

WITNESSETH

WHEREAS, the City and County mutually agree that the Project, including the construction of a roundabout, associated storm sewer, lighting and roadway replacements should be done as soon as possible, and

WHEREAS, the City will have cost share responsibilities involved with the County intersection improvement project on CSAH 3, shown in Attachment A, under project number SAP 018-603-029, and

WHEREAS, the County will have cost share responsibilities involved with the County intersection improvement project on CSAH 3, shown in Attachment A, under project number SAP 018-603-029, and

WHEREAS, the Highway Department Cost Participation Policy adopted on 12/31/19 was used to develop the City and County cost estimates contained in this Agreement and Attachment A, and

WHEREAS, the County will be responsible for the costs of the CSAH 3, CSAH 36, and CR 103 intersection improvements, including construction, engineering, and right-of-way acquisitions, and

WHEREAS, the County has budgeted funds to complete the project, and

WHEREAS, the County will be responsible for preparing the final construction plans and specifications, conducting competitive bidding process, and performing construction administration services for the Project, and

WHEREAS, after the Project is completed, the City and County will have a shared responsibility to own, operate, and maintain the public infrastructure improvements contained in the Project.

NOW, THEREFORE, IT IS MUTUALLY STIPULATED AND AGREED:

I. PURPOSE

The parties have joined together for the purpose of constructing project S.A.P. 018-603-029. This agreement identifies funding responsibilities and also future responsibilities upon project completion. Attachment A (estimate) is considered a part of this agreement.

II. Duties

A. Design and Construction

The County shall provide all design and construction engineering services for the Project unless otherwise stated in this agreement. The County shall do the calling for all bids and the acceptance of all bid proposals and shall approve of entering into a construction contract.

B. Property Acquisition

The County shall be responsible for funding and administration necessary to secure the permanent and temporary easements required to construct the Project.

C. Inspection and Approval

The County shall provide the construction administration and project oversight needed to complete the project. This includes contractor payments, construction surveying, material testing, and final acceptance of all work. The City shall retain the right to provide input to the County on any work that the City will provide funding and/or will assume future ownership, operation, and maintenance responsibilities.

II. COSTS

The construction costs identified in this Agreement are based on estimates derived from the construction plan set available prior to project bidding and final award to the contractor who will construct the Project. These estimates are subject to change based on the actual bids received and final construction costs. Upon completion of the Project's final accounting, the City and County cost obligation for construction related activities will be adjusted to reflect the actual bids received, any changes to the contract, or the contractor's ability to meet the requirements of the completion incentive.

A. Construction and Engineering Costs – Intersection Improvement

In accordance with the Highway Department Cost Participation Policy, the County is responsible for one hundred percent (100%) of the construction of the roundabout intersection. For the roundabout intersection, there are no shared construction or engineering costs for the City.

B. Construction Costs – Construction Completion Incentive

The methods and timing of construction activities required for the Project will alter normal traffic patterns and cause impacts to the area's businesses, residents, and guests. The City and County agree that a financial incentive, up to a maximum of \$50,000.00, be offered to the contractor to encourage an accelerated timeline to complete the Project. The City and County equally benefit from an accelerated project completion and agree to equally share the cost of the final construction

completion incentive. The City shall reimburse the County up to a maximum of \$25,000.00 for its share of the final construction completion incentive. See Attachment A.

C. Construction and Engineering Costs – City Aesthetic Enhancements

In accordance with the Highway Department Cost Participation Policy, the City is responsible for one hundred percent (100%) of aesthetic enhancements. For the aesthetic enhancements, there are no shared construction or engineering costs for the County.

The final aesthetic treatments selected by the City included minor enhancements to standard light poles and landscaping in the center of the roundabout. In accordance with the Highway Department Cost Participation Policy, the City shall reimburse the County for an amount equal to \$??,???.?? for construction costs associated with the requested aesthetic enhancements. See Attachment A.

The City is responsible for hiring their own engineer to develop a design, engineering cost estimate, and plan sheets for aesthetic enhancements to be incorporated into the Project plans and engineering cost estimate.

D. Property Acquisition Costs

As stated in Section II.B above, the County shall be responsible for the funding and administration necessary to secure all permanent and temporary property easements required to construct the Project.

E. Construction and Engineering Costs – Antler Road and Gendreau Road

The County shall be responsible for the construction costs of an additional 1” of pavement on Antler Road and Gendreau Road in 2027 for the two City roads to be used in the Project detour. The County shall reimburse the City for an amount equal to \$25,515.60 for construction costs associated with the requested detour routes. See Attachment A.

The City is responsible for one hundred (100%) of the engineering costs for Antler Road and Gendreau Road to be overlaid in 2027.

F. Overall Cost Summary

All estimated costs for the City shown below include a 10.0% contingency to address unforeseen items or conditions that arise during construction. For greater detail, see Attachment A.

Intersection Improvement	\$0.00
Construction Completion Incentive (Max)	\$25,000.00
City Aesthetic Enhancements	\$??,???.??
Estimated Total City Cost	\$??,???.??

IV. **TERM**

This Agreement shall continue until terminated as provided hereinafter.

V. DISBURSEMENT OF FUNDS

All funds disbursed by the County or City pursuant to this Agreement shall be disbursed pursuant to law. The County shall enter into a contract with and make payments to a contractor on behalf of the City and County during the project. Upon project completion, the County will make a final accounting of the actual costs of the Project and invoice the City for the full amount of its construction cost obligation. The City shall reimburse the County within 30 days of receiving the invoice. Based on estimates derived from the current construction plan, the City shall reimburse the County for construction costs, estimated to be a total of \$??,???.??.

The County shall reimburse costs related to an additional 1" of pavement on Antler Road and Gendreau Road within 30 days of receiving the invoice from the City for construction. Based on estimates derived from the current construction plan, the County shall reimburse the City for construction costs, estimated to be a total of \$25,515.60.

VI. CONTRACTS AND PURCHASES

All contracts let and purchases made pursuant to this Agreement shall be made by the County in conformity with State law.

VII. ACCOUNTABILITY

An accounting shall be made of all receipts and disbursements upon request by either party.

VIII. TERMINATION

This Agreement may be terminated by either party only for breach of this Agreement or by mutual consent of the parties.

IX. MAINTENANCE

Maintenance of items on the completed project will follow the County Highway Department Cost Participation Policy adopted on 12/31/19. A summary of items specific to this project follows. The maintenance of the proposed storm sewer system including manholes, catch basins, catch basin leads, and trunklines within the CSAH 3 right-of-way, CSAH 36 right-of-way, and CR 103 right-of-way shall be the responsibility of the County. The maintenance of the sediment/infiltration ponds, storm lines and structures associated with the ponds and inside of the CSAH 3 right-of-way, CSAH 36 right-of-way, and CR 103 right-of-way shall be the responsibility of the County. Maintenance is considered all procedures required to keep the system in working order as designed.

Americans with Disabilities Act (ADA) pedestrian ramps and associated crosswalks shall be maintained as follows. Pedestrian ramps and associated crosswalk pavement markings providing access to CSAH 3, CSAH 36, and CR 103 shall be maintained by the County. Pedestrian ramps providing access to cross local and/or private roadways and crosswalks crossing local and/or private roadways shall be maintained by the City. Should the City request pedestrian ramps or crosswalks different than those typically provided by the County (i.e., painted block crosswalks in lieu of striped crosswalks) they shall be maintained by the City.

All proposed trails and sidewalks shall be maintained by the City. This also includes all periodic maintenance and long-term replacements required to keep the trails and sidewalks functioning safely. The City shall be responsible for any snow and ice removal from the trails and sidewalks.

All proposed lighting systems associated with the roundabout project shall be owned, operated, and maintained by the County. Should the City request specialty lighting, the City shall be responsible for maintenance. This includes the cost of power, lamp replacement, and replacement of damaged poles.

Should the City request specialty items for the interior of the roundabout, the interior of the roundabout shall be maintained by the City. The City shall be required to receive prior written approval from the County prior to the placement of any specialty items in this area. Specialty items allowed within the roundabout shall be owned, operated, and maintained by the City.

For items not specifically listed above, the County Highway Department Cost participation Policy adopted on 12/31/19 shall be utilized to determine City and County responsibilities.

X. NOTICE

For purposes of delivery of any notices hereunder, the notice shall be effective if delivered to the Office of the Crow Wing County Highway Department, 16589 CR 142, Brainerd, MN 56401, on behalf of the County, and the City of Crosslake, 13888 Daggett Bay Road, Crosslake, MN 56442, on behalf of the City.

XI. INDEMNIFICATION

The City and the County mutually agree to indemnify and hold harmless each other from any claims, losses, costs, expenses or damages resulting from the acts or omissions of the respective officers, agents, or employees relating to activities conducted by either party under this Agreement.

XII. ENTIRE AGREEMENT

It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and all negotiations between the parties relating to the subject matter hereof, as well as any previous agreement presently in effect between the parties to the subject matter hereof. Any alterations, variations, or modifications of the provisions of this Agreement shall be valid only when they have been reduced to writing and duly signed by the parties.

IN WITNESS WHEREOF, the parties of this Agreement have hereunto set their hands on the dates written below:

COUNTY OF CROW WING

By: _____
Robert Hall
Assistant County Engineer

Dated: _____

CITY OF CROSSLAKE

By: _____
Jackson Purfeerst, Mayor
City of Crosslake

Dated: _____

By: _____
Charlene Nelson, City Clerk
City of Crosslake

Dated: _____

DRAFT

Attachment A

CITY OF CROSSLAKE - ROUNDABOUT DESIGN REQUESTS

	ESTIMATED AMOUNT
CONSTRUCTION INCENTIVE	\$25,000.00
AESTHETIC ENHANCEMENTS FOR ROUNDABOUT	???
TOTAL	???
10% CONTINGENCY	???
TOTAL ESTIMATED AMOUNT TO BE PAID BY CITY OF CROSSLAKE	???

CROW WING COUNTY - ADDITIONAL 1" OF PAVEMENT ON ANTLER ROAD AND GENDREAU ROAD

ITEM NUMBER	ITEM	UNITS	QUANTITY	ESTIMATED PRICE	ESTIMATED AMOUNT
2118.509	AGGREGATE SURFACING CLASS 1	TON	30	\$ 25.00	\$ 750.00
2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	387	\$ 58.00	\$ 22,446.00
	TOTAL				\$ 23,196.00
	10% CONTINGENCY				\$ 2,319.60
	TOTAL ESTIMATED AMOUNT TO BE PAID BY CROW WING COUNTY				\$ 25,515.60

G.3.a.

TO: Crosslake City Council
FROM: TJ Graumann
DATE: August 10, 2026
SUBJECT: Park Dedication Recommendation, 37742 County Road 66

The Parks and Recreation/Library Commission met on Wednesday, July 22, and approved the following motion regarding the proposed lot split submitted by property owners at 37742 County Road 66.

Motion to accept cash in lieu of land for the proposed lot split at 37742 County Road 66.

Motion: Albrecht Second: Porter Favor: All

REQUEST FOR COUNCIL ACTION

August 10, 2026

Department: Parks & Recreation

Agenda Section: Commission Reports

Department Head: TJ Graumann

Agenda Item: Memorial Bench Fee Increase

BACKGROUND

Staff is recommending an increase to the Memorial Bench Program fee due to significant increases in the cost of materials and installation. Since the fee was originally established, the cost of benches and concrete has risen substantially. In addition, staff has experienced increasing difficulty finding adequate time to complete bench installations while maintaining regular departmental operations.

To ensure the program remains self-supporting, staff recommends adjusting the fee to reflect the full cost of materials and contracting the installation of the concrete bench pads.

Estimated Cost Breakdown

- Bench (without engraving): \$800
- Mounting Kit: \$50
- Concrete: \$350 (3-yard minimum)
- Contracted Labor: \$500

Total Estimated Cost: \$1,700

FINANCIAL IMPLICATIONS

Approval of this request will increase the base Memorial Bench Program fee by \$800, from \$900 to \$1,700. The revised fee is intended to recover the actual cost of materials and installation, allowing the program to remain cost-neutral to the City.

RECOMMENDATION

Staff recommends increasing the base Memorial Bench fee from \$900 to \$1,700 to reflect current material and installation costs and to allow installation work to be completed by a contractor.

COUNCIL ACTION REQUESTED

Motion to approve increasing the base Memorial Bench fee from \$900 to \$1,700, effective immediately.

REQUEST FOR COUNCIL ACTION

August 10, 2026

Department: Parks & Recreation

Agenda Section: Commission Reports

Department Head: TJ Graumann

Agenda Item: Pavillon Improvement Project

BACKGROUND

A Request for Proposals (RFP) was issued on July 15 with a submission deadline of July 27. The RFP was sent to six local contractors and advertised in the Echo Journal. One proposal was received from Superior Contracting.

Available Funding:

Sourcewell Grant:	\$30,000
PAL Foundation:	\$5,000
L.A.K.E. Foundation:	\$5,000
Crosslake/Ideal Lions:	\$17,660
GCAF:	\$1,000

Project Costs:

Superior Contracting:	\$58,924
Quality Fabricating:	\$7,660

FINANCIAL IMPLICATIONS

Total project cost is \$66,584. With \$58,660 in secured funding, the remaining \$7,924 would be funded through the Park & Recreation Capital Fund Balance.

RECOMMENDATION

Staff recommends accepting the proposal from Superior Contracting in the amount of \$58,924 and the estimate from Quality Fabricating for stainless steel countertops in the amount of \$7,660, with the remaining \$7,924 to be funded from the Park & Recreation Capital Fund Balance.

COUNCIL ACTION REQUESTED

Motion to approve the proposal from Superior Contracting for \$58,924, approve the estimate from Quality Fabricating for stainless steel countertops for \$7,660, and authorize the use of \$7,924 from the Park & Recreation Capital Fund Balance to complete the project.

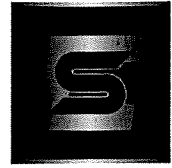
ATTACHMENTS

Superior Contracting Proposal
Quality Fabricating Estimate

ESTIMATE

Superior Contracting Co
4241 Moburg Lake Rd
Brainerd, MN 56401

superiorcontractingcollc@gmail.com
+1 (218) 839-5332



Bill to
City of Crosslake - TJ Graumann

Ship to
City of Crosslake - TJ Graumann

Estimate details

Estimate no.: 1548
Estimate date: 07/24/2026

#	Product or service	Description	Qty	Rate	Amount
1.	Crosslake Pavilion Project	Pricing includes all labor and material for details required per Crosslake Pavilion RFP Demo - Demo existing siding, soffit/fascia, kitchen sink, bathroom dairy board wainscoting, exterior prep Soffit/Fascia - Remove and properly dispose of the existing soffit and fascia. • Install new prefinished steel fascia. • Install matching frieze trim. • Install vented aluminum soffit system designed to provide adequate attic ventilation. • Include all necessary trim, fasteners, flashing, and accessories for a complete installation. Siding - Remove and properly dispose of existing siding. • Install a weather-resistant barrier over existing wall sheathing. • Install prefinished engineered wood siding. • Install matching engineered wood trim. • Wrap all exposed structural beams, including the interior faces and undersides, with matching engineered wood material. • Wrap all twelve (12) structural posts with matching engineered wood material. • Include all flashing, trim, fasteners, and accessories necessary to provide a complete weather-tight installation. Ceiling Improvements - The contractor shall furnish all labor and materials necessary to	1	\$58,924.00	\$58,924.00

panels in the designated area between the two restroom facilities.

Bathroom Wainscoting - Remove and reinstall existing restroom fixtures and accessories as necessary to complete the work, including partitions, sinks, toilets, urinals, grab bars, toilet paper dispensers, and related hardware.

- Install prefinished tongue-and-groove wood wainscoting to a height of approximately four (4) feet on the exterior perimeter walls of both restrooms.
- Install the wainscoting horizontally to minimize wall modifications.

Plumbing - Furnish and install one new commercial-grade sink and faucet.

- Connect plumbing fixtures to existing utilities and remove and properly dispose of the existing drinking fountain.
- Furnish and install one new ADA-compliant, commercial-grade drinking fountain.
- Complete all plumbing connections and any electrical connections required for proper operation.
- Verify the new unit is fully operational upon project completion.

Gutters - Continuous aluminum gutters.

- Matching aluminum downspouts.

Total

\$58,924.00

Accepted date

Accepted by



QUALITY FABRICATING

CUSTOM WELDING AND METAL SHOP

IF YOU CAN DREAM IT,
WE CAN BUILD IT

Quote

Date

Estimate #

6/26/2026

21959

Name / Address:

City of Crosslake.
37028 County Road 66
Daggett Pine Road
Crosslake, MN 56442

Project:

21959---Pavillion Countert...

Line Item	Description	Quantity	Price Each	Total
001	Pavilion Countertops 14 gauge Stainless Tops Approx dimensions: 1 - 9'-10 5/8" x 30" 1 - 8'-1 1/2" x 24" with 8" hide-hole cut out 1 - "L" shape 24" deep x 139-1/2" long x 11'-1/4" wide (sink cut out & 4" backsplash on 2 sides) All with 4" radius corners (will fit existing corners) and 2-1/4" turndown edges -glue down on top of old countertops -use existing legs, frames, and countertops (no new substrate) Includes templates; field measure; and installation		7,660.00	7,660.00

Quote is subject to change based on fluctuating material market

Thank You For Your Business!

Subtotal \$7,660.00

Sales Tax (0.0%) \$0.00

Total \$7,660.00

PLEASE VISIT US: 39704 BROADWAY, EMILY, MN 56447

Phone # 218.763.2726	E-Mail qualfab@emily.net	Web Site www.qualfabmn.com	Mailing Address: PO Box 443, Brainerd, MN 56401
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REQUEST FOR COUNCIL ACTION

August 10, 2026

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Department: Parks & Recreation

Agenda Section: Commission Reports

Department Head: TJ Graumann

Agenda Item: Independent Personal Trainer Policy

BACKGROUND

Staff is requesting approval of a new Independent Personal Trainer Policy for the Community Center. The City currently does not have a policy governing independent personal trainers who conduct business within the Community Center fitness areas.

The proposed policy establishes minimum certification and insurance requirements, defines facility use expectations, outlines trainer responsibilities, and includes a Facility Use Agreement to help reduce the City's liability while ensuring fair and consistent use of the fitness facility.

The proposed policy was reviewed by our City Attorney.

The policy also establishes the following Facility Usage Charges:

- 1 Month – \$175
- 3 Months – \$350
- 6 Months – \$625
- 12 Months – \$1,100

FINANCIAL IMPLICATIONS

The proposed fees will help offset the operational and administrative costs associated with independent personal trainers using Community Center facilities.

RECOMMENDATION

Staff recommends approving the Independent Personal Trainer Policy and adopting the proposed Facility Usage Charges.

COUNCIL ACTION REQUESTED

Motion to approve the Independent Personal Trainer Policy for the Crosslake Community Center and adopt the proposed Facility Usage Charges.

ATTACHMENT

Draft Independent Personal Trainer Policy

**CITY OF CROSSLAKE
PARKS & RECREATION DEPARTMENT**

INDEPENDENT PERSONAL TRAINER POLICY
Community Center Indoor Weight Room and Fitness Room

Effective Date: _____

Purpose

The City of Crosslake Parks & Recreation Department is committed to providing opportunities for personal enjoyment, health, and wellness through high-quality facilities, programs, and community services. The City recognizes the valuable role independent personal trainers play in supporting individuals on their wellness journey and welcomes their use of designated indoor fitness spaces.

This policy establishes the requirements, expectations, and conditions for independent personal trainers conducting services within the Crosslake Community Center ("Community Center") indoor weight room and fitness room.

1. Certification Requirements

All independent personal trainers must maintain a current personal training or group fitness certification from a nationally recognized organization accredited by the National Commission for Certifying Agencies (NCCA), acceptable at the sole discretion of the City of Crosslake Parks & Recreation Department. Accepted certifications include, but are not limited to:

- American Council on Exercise (ACE)
- National Strength and Conditioning Association (NSCA)
- American College of Sports Medicine (ACSM)
- National Academy of Sports Medicine (NASM)

Proof of certification must be submitted annually to the City of Crosslake Parks & Recreation Department.

2. Liability Insurance

Independent personal trainers must carry general liability insurance with minimum coverage limits of \$1,000,000 per occurrence and \$2,000,000 aggregate. The City of Crosslake must be listed as an additional insured on the policy.

Proof of insurance must be submitted prior to conducting any training sessions and maintained throughout the duration of facility use.

3. Business Registration

All independent personal trainers must obtain any required City of Crosslake business license or registration prior to conducting services within the facility.

4. Facility Use and Priority

- Community Center members and scheduled City programs shall receive priority use of all indoor spaces.
 - Access to the facilities by independent personal trainers is non-exclusive. Personal training sessions may not interfere with general public use, scheduled programs, maintenance activities, or staff operations.
 - The City reserves the right to limit, relocate, or suspend training activities as necessary to accommodate facility operations or public use.
-

5. Equipment and Space Use

- Only approved and appropriate equipment may be used within designated fitness areas.
 - Trainers must return all equipment to its proper location following each session.
 - Personal or temporary equipment must be removed immediately after each session unless otherwise approved by staff.
 - Trainers may not reserve or monopolize equipment or fitness spaces for extended periods of time.
-

6. Cleanliness and Safety

- Trainers are responsible for ensuring all equipment and surfaces used during sessions are cleaned and sanitized following use.
- All trash and personal items must be properly disposed of or removed from the facility.

- Trainers must immediately report any equipment damage, safety concerns, or injuries to Community Center staff.
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7. Respectful Use of Shared Space

- Training sessions must be conducted in a professional and respectful manner that does not disrupt other facility users.
 - Trainers and clients must remain mindful of noise levels and shared-space etiquette at all times.
 - Solicitation of Community Center members or participants is prohibited within the facility.
-

8. Compliance with Facility Policies

- All independent personal trainers and their clients must comply with all Community Center rules, regulations, policies, and staff directives.
 - Failure to comply with this policy may result in suspension or revocation of facility use privileges without refund.
-

9. Licensee Status

Independent personal trainers are not employees, contractors, or agents of the City of Crosslake. Trainers are solely responsible for their own business operations, client relationships, taxes, insurance, and compliance with applicable laws and regulations.

10. Facility Usage Charges

1 Month	\$175
3 Months	\$350 (\$116/month)
6 Months	\$625 (\$104/month)
12 Months	\$1,100 (\$91/month)

The City of Crosslake reserves the right to modify fees, policies, and facility usage guidelines at any time.

INDEPENDENT PERSONAL TRAINER FACILITY USE AGREEMENT, WAIVER, AND ACKNOWLEDGEMENT

By signing below, the undersigned independent personal trainer ("Trainer") acknowledges and agrees to comply with all requirements, rules, policies, and procedures established by the City of Crosslake Parks & Recreation Department regarding use of the Community Center indoor weight room and fitness room.

1. Licensee Status

The Trainer understands and agrees that they are not, and shall not represent themselves to be, an employee, contractor, agent, volunteer, or representative of the City of Crosslake. The Trainer has no authority to bind the City or speak on the City's behalf. Nothing herein creates a partnership, joint venture, or franchise.

2. Assumption of Risk

The Trainer understands that participation in fitness and recreational activities involves inherent risks, including but not limited to bodily injury, illness, permanent disability, or death. The Trainer voluntarily assumes all risks associated with the use of City facilities, equipment, and spaces for personal training activities.

3. Release and Waiver of Liability

To the fullest extent permitted by law, the Trainer agrees to release, waive, discharge, and hold harmless the City of Crosslake, its officers, employees, volunteers, agents, and representatives from any and all claims, demands, damages, liabilities, losses, costs, or expenses arising out of or related to the Trainer's operations, services, or use of the City facilities.

The Trainer shall ensure that their clients sign a separate liability waiver acknowledging: that the Trainer is an independent licensee, not a City employee or agent; that the City is not responsible for the Trainer's professional services or instructions; that clients understand that they are receiving services from the Trainer and not the City; and that clients release the City from liability and injuries arising from such training activities. Such waivers must be submitted to the City before trainer provides services to the individual at the City's facilities.

4. Indemnification

The trainer shall indemnify, defend, and hold harmless the City of Crosslake, its officers, employees, volunteers, agents, and representatives from and against any and all claims, demands, actions, damages, liabilities, costs, or expenses, including reasonable attorney fees, arising out of or related to the Trainer's operations, services, conduct, or use of City facilities, to the extent caused in whole or in part by the acts or omissions of Trainer, its agents, or clients. This indemnification obligation shall survive the termination or expiration of this Agreement.

5. Insurance Requirement

The Trainer certifies that they maintain current general liability insurance coverage in the amounts required by City policy and that the City of Crosslake is listed as an additional insured.

6. Compliance with Policies and Applicable Law

The Trainer agrees to comply with all Community Center policies, staff directives, facility rules, and applicable local, state, and federal laws.

7. Right to Revoke Access

The City of Crosslake reserves the right to deny, suspend, or revoke facility access privileges at its sole discretion for violations of policy, unsafe conduct, disruptive behavior, or failure to maintain required documentation. In such case, the City is under no obligation to refund or reimburse Facility Usage Charges.

ACKNOWLEDGEMENT AND SIGNATURE

I have read, understand, and agree to comply with and be bound by the Independent Personal Trainer Policy and Agreement established by the City of Crosslake Parks & Recreation Department.

Trainer Name: _____

Business Name: _____

Address: _____

Phone Number: _____

Email Address: _____

Certification Organization(s): _____

Certification Expiration Date: _____

Insurance Carrier: _____

Policy Expiration Date: _____

Trainer Signature: _____

Date: _____

Approved by City of Crosslake Parks & Recreation:

Staff Signature: _____

Title: _____

Date: _____

DRAFT



City of Crosslake, Minnesota
FIRE DEPARTMENT

G. 4. a.

August 10, 2026

Memo

RE: Declare Equipment Surplus

To: Mayor, City Council Members

The Crosslake Fire Department would like to declare the following equipment surplus.

- Hurst Hydraulic Auto Extrication Tools
 - Spreader
 - Cutter
 - Ram
 - Hydraulic Unit

This equipment has been replaced with Holmatro Battery Power Tools purchased by the Relief Association. The sale of this equipment will go towards retrofitting the Extrication Cabinet in Engine 1 to accommodate the new tools.

Chip Lohmiller

Chief

Crosslake Fire Department



Hurst Tools



Holmatro Tools