

AGENDA AND ADDITIONS TO THE AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
WEDNESDAY, MAY 6, 2026
6:00 P.M. – CITY HALL

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda (Council Action-Motion)

B. PUBLIC FORUM – Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

C. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one motion. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Regular Council Meeting Minutes of April 13, 2026
2. Special Council Meeting Minutes of April 29, 2026
3. April 2026 Budget Revenues
4. April 2026 Expenditures
5. April 2026 Balance Sheet
6. Police Reports for Crosslake, Mission Township and City of Manhattan Beach – April 2026
7. Fire Department Report – April 2026
8. Planning and Zoning Meeting Minutes of March 27, 2026
9. Park, Recreation, and Library Commission Meeting Minutes of March 25, 2026
10. Personnel Updates and Recap April 2026
11. Waste Partners Recycling Report for March 2026
12. Application for Group Transient Merchant Permit from Mission of the Cross Church
13. Bills for Approval
14. Additional Bills for Approval
15. Public Works Meeting Minutes of April 6, 2026

D. COMMUNITY ORGANIZATIONS

E. MAYOR’S AND COUNCIL MEMBERS’ REPORT

1. Resolution Accepting Donations (Council Action-Motion)
2. Memo dated April 28, 2026 from Pat Wehner Re: Flags/Flag Poles for Town Square

F. CITY ADMINISTRATOR’S REPORT

1. Mary Reedy, Clifton Larson Allen – Presentation and Approval of 2025 Audited Final Statements (Council Action-Motion)
2. Memo dated May 6, 2026 from Lori Conway Re: Probationary Period Completion and Status Recommendation (Council Action-Motion)

3. Memo dated April 29, 2026 from Char Nelson Re: Approval of Cannabis Business Registration Application (Council Action-Motion)
4. Letter dated May 4, 2026 from Lois Beal Re: Assessments on Backdahl Road (Council Action-Motion)
5. Resolution to Adopt for Renewal Existing Liquor License Establishments for 2026-2027 (Council-Action-Motion)
6. Resolution Accepting General Fund Capital Grant Award for the City of Crosslake to Acquire, Pre-Design, and Design the National Loon Center (Council Action-Motion)

G. COMMISSION REPORTS

1. PUBLIC SAFETY
 - a. Contract for Police Services from U.S. Army Corps of Engineers Campground (Council Action-Motion)
 - b. What to Do with Old Radar Trailer
2. PUBLIC WORKS/SEWER/CEMETERY
 - a. Memo dated April 30, 2026 from Pat Wehner Re: City Hall Building Maintenance (Council Action-Motion)
 - b. Memo dated May 4, 2026 from Public Works Commission Re: Pinewood Cemetery Signs
 - c. Memo dated May 4, 2026 from Public Works Commission Re: Sealcoat Trail Bid (Council Action-Motion)
3. PLANNING AND ZONING
 - a. ~~First Reading of Ordinance Amendment to Chapter 30, Property Maintenance Standards~~
 - b. Discussion Regarding Nuisance and Property Maintenance Enforcement
4. PARK & RECREATION/LIBRARY
 - a. Park Updates from TJ Graumann

H. PUBLIC FORUM - Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

I. CITY ATTORNEY REPORT

J. NEW BUSINESS

K. OLD BUSINESS

L. ADJOURN

C.15.

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
MONDAY, APRIL 6, 2026
3:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Monday, April 6, 2026 in City Hall. The following Commission Members were present: Tom Swenson, Tim Berg, Dave Schrupp, Gordy Wagner & Mary Prescott. Public Works Director Pat Wehner was absent. Also in attendance were City Engineer Phil Martin, Council Liaison Robin Sylvester, and Deputy Clerk/City Treasurer Sharyl Murphy. Also present in the audience is Lori Prim-Sunrise Blvd. HOA Secretary/Treasurer

The meeting was called to order at 3:00 P.M. by Tom Swenson.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY TIM BERG TO APPROVE THE MINUTES OF MARCH 2, 2026. MOTION CARRIED WITH ALL AYES.

Discussion was had regarding the change of draft ordinance amended by Char Nelson for developer roads to review. The developers will be aware of the changes and costs of chip sealing. Concern was had that we emphasize the need for developers to be informed and know all requirements regarding the subdivision ordinance and all standards for road construction. The Commission would like a copy of the ordinance for next month's meeting and have more discussion next month at May's meeting.

Update on Short Term Rental meters installed. One has been completed and seven are still waiting for parts. Pat will give an update at next month's meeting.

Update on the newly installed sewer meters and there are approximately 26 left to install. Pat will give an update at next month's meeting.

Phil gave an update on Harbor Lane and is still waiting for the grass to grow and has reached the appropriate establishment, we can close that project.

Phil discussed Sunrise Blvd and mentioned it was open for bids on March 31, 2026, and received 2 bids. The lowest bid was Anderson Brothers coming in \$40,000 less than anticipated. Anderson Brothers is very capable of the project doing good work and has been hired for other improvements in the city. Total amount of the bid came in at \$238,440 from Anderson Brothers.

Lori Prem 34250 Sunrise Blvd was present and had a couple of questions, but mainly there just to listen on the upcoming project. She mentioned that they want to move forward and petitioned for this project to be done but had questions regarding what the assessment amounts may be and how the city comes up with the amount of it. Phil mentioned that he thinks they will follow the same formula as they did in the past with Harbor Lane plus approximate 5-10% inflation. His share abouts on each parcel would estimate to be \$6,600 or

there about and can be paid all at once, interest free or spread out over a 10-year period with payments. There will be 17 homes being assessed and the City Council will determine the final amounts. They will then have a final assessment hearing in August or September 2026 and then have a chance to contest if there are any that feel they will too. Phil mentioned that Sunrise Blvd assessment hearing will be done separately since it will be financed differently. Lori Prem will communicate with the property owners as she is the Secretary/Treasurer and let them know that the bid did come in \$40,000 lower than anticipated. She mentioned that the majority are in favor of this project to be done and will let them know that there will be a City Council meeting on Monday, April 13th at 6:00. She also mentioned that there are some trees overgrowing and could use some trimming or removal and thought this should be done before the project starts. Tom stated that if the trees are in the right-a-way, it will be Public Works responsibility for removing them and if they are not in the right-a-way, it will be the property owner's responsibility for removal. Lori Prim will contact Pat Wehner, Public Works director, to discuss and have him stop by and look at the trees to decide who will be responsible.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARY PRESCOTT TO RECOMMEND THE CITY COUNCIL TO APPROVE ANDERSON BROTHERS TO PROCEED AS THE LOWEST BID \$238,440 FOR SUNRISE BLVD ROAD IMPROVEMENTS. MOTION CARRIED WITH ALL AYES.

Phil discussed Year-3 Improvements and stated that he will be meeting with the county tomorrow, April 7th. He announced that Anderson Brothers had the lowest bid to complete the road projects which is in our favor and they have done previous work for the city. They will announce their timeline and let us know when they plan to be in the city to work on the improvements.

Phil discussed Year-5 Road plan, and the public hearing is set for Monday, April 13th at 6:15. It will be more on the bonding financing approving end of it and take the necessary steps of the Mn Statute 475 Bonding Plan. Once this is completed the city can adopt a 5-year plan to move forward. Phil mentioned that the 3-year plan will be for M&O and not include the chip sealing. Chip sealing is not completed by Anderson Brothers. The county will present their bid for chip sealing, but Phil hasn't seen that yet.

Phil gave an update regarding County Road 103 and Perkins Road intersection for 2028. If the city is interested in the trail along CR 103 and Perkins Road, the city will have to have their plans done by September 2027 to be reviewed and in their packet. The city hired an archaeologist and mentioned that Mike O'Connell & LAKES Foundation paid for an Archaeological survey to look at County Road 103 cultural resources. They found 3 different mound configurations that bisect CR 103. Phil proposed to the city for \$2,000 to do some trail layouts and how they could go and intersect with the 3 mounds or what we can do when we have cultural resources options may be. Phil mentioned that we can build trail across the Indian Mounds or if their perspective is to avoid mounds and build a platform to go over it. Mike O'Connell said that LAKES Foundation will fund it.

A MOTION WAS MADE BY TIM BERG AND SECONDED BY DAVE SCHRUPP TO HIRE BOLTON & MENK TO COORDINATE TRAILS ON COUNTY ROAD 103 PRELIMINARY TRAILS WITH MIAC-MN INDIAN AFFAIRS COUNCIL FOR A FEE OF \$2,000 AND LAKES FOUNDATION WILL REIMBURSE THE CITY FOR FEES. MOTION CARRIED WITH ALL AYES.

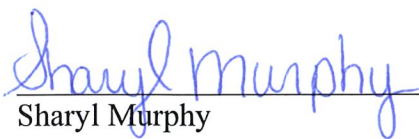
Tim Berg had a question whether or if we had any updates regarding the sidewalk extension from Bald Eagle Pass to Marine Max entrance and Phil said that this has been put on hold for now since we have a few months, but we can start looking into some grants.

Loon Center discussion on the \$2.5M cash bond issued and is a cash bond that could have been signed over to the Loon Center but there were a lot of steps and timing for the Senate and House to pass. Now for future, we know what the steps will be.

Mad Rabbit Sewer Claim has no update and is still waiting for a response to the counter claim. More discussion on this next month.

Discussion on Robert Street updated with no parking on west side and was council approved. A camera was installed to view and monitor the boat launch traffic and the dock installers.

A MOTION WAS MADE BY GORDY AND SECONDED BY DAVE SCHRUPP TO ADJOURN THE MEETING AT 3:40 P.M. MOTION CARRIED WITH ALL AYES.



Sharyl Murphy
Deputy Clerk/City Treasurer

F.4.

May 4, 2026

To Crosslake City Council,

Reference Parcel Numbers 14090727, 14090729 and 14090730

There was a recent road assessment that I had my Realtor look into for me as I reside in Washington. In visiting with the City Clerk, Char said that each parcel was assessed \$2200. I questioned if the long thin lot should be assessed as others. My Realtor also talked with Crosslake Environmental Services and found that the three lots could not be split as they are in the Shoreland District, General Development, Non-Reparian which would require 40,000 sq ft minimum lot size and minimum 150 ft width. Although lots of record, if split they would create non conforming lots.

Should these three parcels only receive one road assessment of \$2200?

Thank you for looking into this and for your consideration.

Lois Beal

19026 107TH PLACE NE BOTHELL, WA 98011



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

F.5.

RESOLUTION 26-__
TO ADOPT FOR RENEWAL EXISTING LIQUOR LICENSE
ESTABLISHMENTS FOR 2026-2027

WHEREAS, the City of Crosslake does hereby resolve to adopt the Liquor License Renewals of establishments licensed in 2025-2026 for the licensing year 2026-2027:

ON SALE (INTOXICATING) - \$1500

- 14 Lakes Pub & Brewery
- Andy's
- Crosswoods Golf Course
- Dark Horse Brew
- Mad Rabbits
- Maucieri's
- Moonlite Bay
- Ox Lake Tavern
- Patrick's Cedar Chest
- Riverside Tavern
- The Wharf
- Zorbaz

SUNDAY (INTOXICATING) - \$200

- 14 Lakes Pub & Brewery
- Andy's
- Crosswoods Golf Course
- Dark Horse Brew
- Mad Rabbits
- Maucieri's
- Moonlite Bay
- Ox Lake Tavern
- Patrick's Cedar Chest
- Riverside Tavern
- The Wharf
- Zorbaz

CLUB

- American Legion Sunday \$200
- American Legion On-Sale \$300

ON-SALE (NON-INTOX) \$75

- Rafferty's
- Up North Social

WINE \$100

- Rafferty's
- Up North Social

BREW PUB OFF SALE \$500

- 14 Lakes Pub & Brewery

OFF-SALE (INTOXICATING) - \$100

- Andy's
- Barstock Liquors
- Maucieri's
- Moonlite Bay
- Moonlite Square
- Riverside Tavern
- The Wharf

BE IT RESOLVED, that the City Council for the City of Crosslake, Minnesota go on record as renewing the above establishments for liquor/wine/beer licensing for the period of July 1, 2026 – June 30, 2027, at a Regular Council Meeting on the 6th day of May, 2026, after all licensing requirements are met both under local Ordinance and under MN State Statutes Chapter 340A, and approval is granted by the Minnesota Department of Public Safety Alcohol and Gambling Enforcement Division.

COUNCIL IN FAVOR – _

COUNCIL AGAINST – _

Lori A. Conway
City Administrator

Jackson Purfeerst
Mayor

F. 6.

Resolution

Accepting General Fund Capital Grant Award for the City of Crosslake to

Acquire, Pre-Design, and Design the National Loon Center

WHEREAS, City of Crosslake has been awarded the 2023 Funds in the amount of \$2,500,000 from the 2023 bonding/capital grant bill by the State of Minnesota to acquire property for and to predesign and design a new building and adjacent outdoor public space improvements, including surface lot parking areas, in the city of Crosslake to house a national loon center, to provide visitor, education, and exhibit facilities for the general public.

BE IT FURTHER RESOLVED that City of Crosslake has the legal authority to apply for financial assistance, and financial capability to fully and completely pay for the project and all other expenses that may occur to ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that the City will comply with all applicable laws, environmental requirements, regulations, terms and conditions as stated in the grant agreement.

BE IT FURTHER RESOLVED that the City has read the Conflict of Interest Policy and certifies it will report any actual, potential, perceived, or organizational conflicts of interest upon discovery to the state related to the application or grant award.

BE IT FURTHER RESOLVED that the city has or will acquire fee title or permanent easement, or sufficient ownership over the land described in the site plan and the contemplated use thereof are permitted by and will comply with all applicable use or other restrictions and requirements imposed by applicable zoning ordinances or regulations, and, if required by law, have been duly approved by the applicable municipal or governmental authorities having jurisdiction there over.

BE IT FURTHER RESOLVED, the city names itself as the fiscal agent for this project as:

City of Crosslake
13888 Daggett Bay Road
Crosslake, MN 56442

NOW, THEREFORE BE IT RESOLVED that the City Administrator is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the Council of City of Crosslake on this ____ day of _____, 2026.

SIGNED:

WITNESSED:

(Signature)

(Signature)

(Title) (Date)

(Title) (Date)

Conflict of Interest Disclosure Form for Grantees

Conflict of Interest

A conflict of interest occurs when a person has actual or apparent duty or loyalty to more than one organization and the competing duties or loyalties may result in actions which are adverse to one or both parties. A conflict of interest exists even if no unethical, improper or illegal act results from it. There are several types of conflicts of interest.

Actual Conflict of Interest

An actual conflict of interest occurs when a person's decision or action would compromise a duty to a party without taking immediate appropriate action to eliminate the conflict.

Potential Conflict of Interest

A potential conflict of interest may exist if a person has a relationship, affiliation, or other interest that could create an inappropriate influence if the person is called on to make a decision or recommendation that would affect one or more of those relationships, affiliations, or interests.

Individual Conflict of Interest

A conflict of interest that may benefit an individual employee or a grant reviewer is any situation in which *their* judgment, actions or non-action could be interpreted to be influenced by something that would benefit them directly or through indirect gain to *an immediate family member*, business, or organization with which they are involved.

Organizational Conflict of Interest

A conflict of interest can also occur with an organization that is a grant applicant in a-competitive grant process or grantee of a state agency.

Organizational conflicts of interest occur when:

- A grantee's objectivity in carrying out the grant is impaired or compromised due to competing duties or loyalties
- A grantee, potential grantee or grant applicant has an unfair competitive advantage through being furnished unauthorized proprietary information or source selection information that is not available to all competitors.

This section to be completed by Grantee's Authorized Representative

I certify that we will maintain an adequate Conflict of Interest Policy, and throughout the term of our agreement will report any actual or potential conflicts of interests by individual employees or our organization as a whole to the State's Authorized Representative.

Organization Name: City of Crosslake

Project Name: National Loon Center (ORP24-005)

Legal Citation: 2023 Legislation Ch. 72, Art. 2, Sec. 3, Subd. 4;
amended 024 Ch 88, Art 1, Sec. 37, Subd. 4

Authorized Representative Printed Name:

Authorized Representative Signature/Date:

G.2.b.

MEMO TO: City Council
FROM: Public Works Commission
DATE: May 4, 2026
SUBJECT: Pinewood Cemetery

At its meeting on 5/4/26 the Public Works Commission held a discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

Discussion was made on replacing the old cemetery sign with a new sign and include the list of rules at Pinewood Cemetery in 2027. Have the signs be consistent as the recent existing signs throughout the city.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARY PRESCOTT TO RECOMMEND TO THE CITY COUNCIL THAT WE INCLUDE IN THE 2027 BUDGET FOR 2 NEW SIGNS AND LABOR TO BE REPLACED AT PINWOOD CEMETERY IN 2027. ALSO, KEEP THEM CONSISTENT AND THE SAME AS THE RECENT EXISTING SIGNS THROUGHOUT THE CITY. MOTION CARRIED WITH ALL AYES.

G.2.C.

MEMO TO: City Council
FROM: Public Works Commission
DATE: May 4, 2026
SUBJECT: Sealcoat Trail Bid

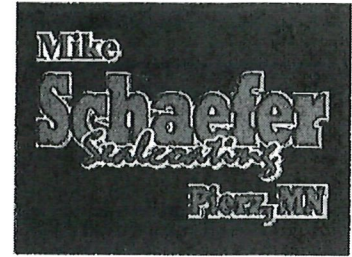
At its meeting on 5/4/26 the Public Works Commission held a discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

Pat discussed Sealcoat Trails bid with Mike Schaefer Sealcoating LLC with bid being over \$2,000 but included this bid is for all trails and we will not be using all the funds in other areas for the bridge account. Leaving only the trails left will be downtown. Tom mentioned that we will be saving money on some staff being out as well. Phil mentioned that we remove Harbor Lane walking path until 2027 for warranty precautions and until it is finalized. This will also save \$6,705 as well. Or do the Town Square trails in place of Harbor Lane for 2026.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY DAVE SCHRUPP TO RECOMMEND TO THE CITY COUNCIL TO PROCEED WITH BID FROM MIKE SCHAEFER SEALCOATING, LLC FOR SERVICES, SEALCOATING, CRACK FILLING CROSSLAKE MANHATTAN WALKING PATH IN THE AMOUNT OF \$23,069, AND SEALCOATING, CRACKFILLING WALKING PATH ON HIGHWAY 66 FOR \$22,243 AND CRACKFILLING FOR THE 20 ROADS FOR \$13,424. MOTION CARRIED WITH ALL AYES.

Mike Schaefer Sealcoating, LLC

30377 153rd St
 Pierz, MN 56364 US
 (320) 630-7041
 bradkapsner21@gmail.com
<https://www.mikeschaefersealcoating.com/>



Estimate

ADDRESS

Cross lake Walking Path Manhattan

SHIP TO

Cross lake Walking Path Manhattan

ESTIMATE

1046

DATE

07/16/2025

SERVICE	QTY	DESCRIPTION	AMOUNT
Services	1	Manhattan	0.00
Sealcoating	94,898	Square feet of asphalt to clean and sealcoat with MixTex Pitch Black Sealer	19,344.00
Crack Filling	1,763	Feet of cracks to blow out and fill with MN DOT Spec 3723 Hot Rubber	0.00
Services	1	Perkins Road	0.00
Sealcoating	17,094	Square feet of asphalt to clean and sealcoat with MixTex Pitch Black Sealer	3,725.00
Crack Filling	145	Feet of cracks to blow out and fill with MN DOT Spec 3723 Hot Rubber	0.00
Services	1	Skid and broom to sweep walking paths	0.00
TOTAL			\$23,069.00

Accepted By

Accepted Date

Mike Schaefer Sealcoating, LLC

30377 153rd St

Pierz, MN 56364

(320) 630-7041

bradkapsner21@gmail.com



Estimate

ADDRESS

Pat Wechner.

Walking path Highway 66

(507) 440-1174

pwehner@cityofcrosslake.org

Cross Lake

ESTIMATE # 1082

DATE 04/14/2026

	QTY	DESCRIPTION	AMOUNT
Sealcoating	105,860	Square feet of asphalt to clean and sealcoat with MixTex Pitch Black Sealer	22,243.00
Crack Filling	1,378	Feet of cracks to blow out and fill with MN DOT Spec 3723 Hot Rubber	0.00
Services	1	Skid loader and broom to sweep the walking path	0.00
TOTAL			\$22,243.00

Accepted By

Accepted Date

Mike Schaefer Sealcoating, LLC
30377 153rd St
Pierz, MN 56364
(320) 630-7041
bradkapsner21@gmail.com



Estimate

ADDRESS

Pat. Wechner.
Cross Lake Roads
(507) 440-1174
pwehner@cityofcrosslake.org
Cross Lake

ESTIMATE # 1084

DATE 04/20/2026

	QTY	DESCRIPTION	AMOUNT
Crack Filling	21,309	Feet of cracks to blow out and fill with MN DOT Spec 3723 Hot Rubber. 20 roads	13,424.00

TOTAL

\$13,424.00

Accepted By

Accepted Date

Mike Schaefer Sealcoating, LLC
30377 153rd St
Pierz, MN 56364
(320) 630-7041
bradkapsner21@gmail.com



Estimate

ADDRESS

Pat.. Wechner.
Harbor Lane walking Path
(507) 440-1174
pwehner@cityofcrosslake.org
Cross Lake

ESTIMATE # 1085

DATE 04/20/2026

	QTY	DESCRIPTION	AMOUNT
Sealcoating	37,250	Square feet of asphalt to clean and sealcoat with MixTex Pitch Black Sealer	6,705.00
Crack Filling	0	Feet of cracks to blow out and fill with MN DOT Spec 3723 Hot Rubber	0.00
TOTAL			\$6,705.00

Accepted By

Accepted Date

Remove for now.
wait for Seal coating until
Harbor lane is finalized

G.3.b.

City Council 5/6/2026 – Nuisance and Property Maintenance Enforcement

Purpose

- To identify priorities for improving enforcement, abatement procedures, and cost recovery mechanisms
- To provide guidance to the City Attorney for preparation of a revised ordinance for consideration at the June City Council meeting

Existing Conditions

- Current ordinance Section 30-105 regulates nuisances including:
 - No person, firm, or corporation of any kind shall permit the accumulation of junk that includes but is not limited to any of the following: waste material, trash, rubbish, refuse, or litter of any kind upon any land or inside or under any building or structure which may provide harborage or breeding places for mosquitoes, vermin, or rats. No person, firm, or corporation of any kind shall permit on a property the accumulation of: batteries; paper; boxes or containers; bottles; cans; discarded chemicals, including paint; old or scrap copper, brass, iron, steel, or other metals; old and/or inoperable appliances; tanks; barrels; cages; clothing; pallets; wire/cable; dismantled, abandoned or inoperable vehicles, rope; rags; glass; rubber; construction debris; plumbing fixtures; furniture; or other similar objects and materials which may provide harborage or breeding places for mosquitoes, vermin, or rats.
- Section 30-107 Noise violations
 - Noise and other public disturbances

Identified Gaps

- Property maintenance issues are addressed generally, but lack specific measurable standards
- Enforcement procedures are in place but present challenges related to:
 - Consistency in application
 - Timeliness of compliance
 - Recovery of abatement costs
- Absence of clear property maintenance thresholds (e.g., vegetation height)
- Limited structure for compliance timelines following notice of violation
- Lack of detailed abatement procedures
- No defined process for assessing unpaid abatement costs to property taxes
- Recurring violations requiring repeated staff involvement

Policy Considerations

Property Maintenance Standards

- Establishment of measurable standards for:
 - Grass and weed height 6"
 - General exterior property conditions
 - Outdoor storage

Compliance Timeframes

- Establishment of a standard correction period following notice (e.g., 7 days)
- Consideration of modified timelines for repeat violations

Abatement Authority

- Authorization for the City to abate violations when not corrected
- Acknowledgment that entry onto private property may require:
 - Property owner consent, or
 - Administrative search warrant

Cost Recovery

- Authorization to recover abatement costs through:
 - Direct billing to property owner
 - Certification of unpaid costs to the County Auditor
 - Collection as a special assessment on property taxes

Penalties

- Establishment of administrative or civil penalties
- Consideration of per-day violations for ongoing noncompliance

Regulatory Approach

- Consideration of:
 - Targeted amendments to existing nuisance ordinance, or
 - Adoption of a comprehensive property maintenance code such as standards developed by the International Property Maintenance Code

Next Steps

- Incorporate Council direction into revised ordinance draft
- Coordinate with City Attorney to ensure compliance with statutory and constitutional requirements
- Present ordinance for first reading at the June City Council meeting