



STATED MINUTES

City of Crosslake Planning Commission/Board of Adjustment

January 25, 2019
9:00 A.M.

Crosslake City Hall
37028 County Road 66
Crosslake, MN 56442

1. Present: Chair Matt Kuker; Mark Wessels; Joel Knippel; Mark Lindner; Jerome Volz; Alternate Bill Schiltz; and Liaison Council Member Aaron Herzog
2. Absent: None
3. Staff: Jacob Frie, Environmental Services Supervisor and Cheryl Stuckmayer, Customer Service Specialist
4. 12-28-18 Minutes & Findings – **Motion by Knippel; supported by Wessels to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Old Business
 - 5.1 None
6. New Business
 - 6.1 Rollyn C & Michelle Renstrom – Variance for bluff setback
7. Other Business
 - 7.1 Staff Report
8. Open Forum
9. Adjournment

**Rollyn C & Michelle Renstrom
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Kuker invited Renstrom, the applicant/owner to the podium and asked Frie to present the variance. Frie read the variance request, project details and location/setbacks, no comments received, impervious percentage, stormwater management plan submitted, no cut and fill required for the type of install, history of the parcel and the surrounding parcel history pertaining to a water-oriented accessory structure into the record. Wessels inquired as to how the elevation difference in the location of the project would be handled. Renstrom commented that he would only use the piers by burying a portion of the pier(s) into the ground for leveling purposes. Lindner stated that he noticed at the January 24, 2019 on-site that the neighboring property also had a water-oriented accessory structure and that with the steep bluff it makes sense to ask for this variance. Wessels mentioned that at the on-site January 24, 2019 it was discussed that a vegetation condition be placed to protect erosion of the bluff. Kuker opened the public hearing with no response, therefore the public hearing was closed. Kuker asked if any of the commissioners had additional questions, but none were forthcoming. Kuker requested Frie to initiate the findings of fact procedure with the board members deliberating and responding to each question.

January 25, 2019 Action:

Motion by Lindner; supported by Knippel to approve the Variance for:

- **Bluff setback of 0 feet where 30 feet is required to proposed water-oriented accessory structure (WOAS)**

To construct:

- **100 square foot water-oriented accessory structure (WOAS)**

Per the findings of fact as discussed, the on-site conducted on 1-24-19 and as shown on the certificate of survey received at the Planning & Zoning office dated 12-13-18 for property located 12108 Manhattan Point Blvd, Sec 06, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 1-25-21

- 1. Vegetation to be installed immediately upon completion of construction to eliminate erosion of the bluff.**
- 2. Items stated to be removed on the certificate of survey dated 12-13-18 shall be removed and any nonconforming setbacks for those items are to be eliminated**
- 3. Approved 100 square foot water-oriented accessory structure to be built and installed as submitted with the variance application**
- 4. The roof/pitch of the structure to meet or exceed the Crosslake Land Use Ordinance**

Findings: See attached

All members voting “Aye”, Motion carried.

Other Business:

1. Staff report
 - a. Monthly city council report
 - b. Development Review Team (DRT) had one January monthly meeting
 - c. One February public hearing application(s)
 - d. Election of Officers for the February meeting
 - e. Adoption of 2019 Rules of Business for the February meeting
 - f. Locating property lines for permits – statement added to both permits as approved by board
 - g. Joint meeting with city council on ordinance changes – Parking/Alternate parking, accessory structures, rezoning district (2 or 2.5 acres)
Ordinance discussion on uniqueness of the city, keep height of buildings reasonable, lot size in relation to variance requests snowballing, storage buildings on CR 66, possible time schedule (Herzog-city council not available for February), and the staff to look at city ordinance and surrounding city ordinances, along with commercial districts (LC, DC & C/LI)-how many vacant parcels from CR 3 to CR 16
 - h. Crosslake PC/BOA training – possibly end of March, maybe after workshop
 - i. Contractor workshop scheduled for March 27th

Open Forum:

1. Mayor Nevin requested Espersen, Environmental Services Specialist, to attend the Water Quality Committee meeting(s)
2. Kuker announced he is pursuing a township board member position and will remain on the PC/BOA commission as an alternate
2. Motion by Lindner: supported by Kuker to appoint Wessels for the February 22, 2019 PC/BOA meeting as pro-temp chair. All members voting “Aye”, Motion carried

Matters not on the Agenda:

1. There were no matters not on the agenda

Motion by Knippel; supported by Kuker to adjourn at 10:20 A.M.

All members voting “Aye”, Motion carried.

Respectfully yours,

Cheryl Stuckmayer

Cheryl Stuckmayer
Customer Service Specialist