

AGENDA
PUBLIC WORKS COMMISSION
CITY OF CROSSLAKE
WEDNESDAY, JULY 1, 2026
3:00 P.M. – CITY HALL

1. Call to Order
2. Approval of June 1, 2026 Minutes (Motion)
3. Phil – Discussion on Letter from Peter Villard regarding the project and potential assessment amounts
4. Phil – Monthly Report-Discussion on Harbor Lane Improvements, Private Development Roads, Year 3 Road Improvements, 5-Yr Road Plan Update, Sunrise Blvd Improvements, CR 103/CSAH 3 Detour Options, CR 103 Trail, City Wide Trail Improvement Plan
5. Phil – Discussion on emails regarding Roundabout detour and road damage
6. Phil – Any new updates for Sunrise Blvd assessment amounts per parcel
7. Pat – Short Term Rental Meter update on remaining to be installed
8. Pat – Remaining new meters to be installed for Businesses
9. Pat – Johnnie Street Update
10. Pat – Grand Champion Meats Sidewalk discussion
11. Lori/Pat – Letter from Attorney regarding Alex Olson Mad Rabbit Sewer Claim update
12. Discussion on Long Term Open Projects/Issues/Concerns:
 - Trail Updates
 - County Road Projects with Crosslake Updates
 - Loon Center Update
 - Bio Solids Study-John is working on the Study
 - Robert Street Access Traffic-2026 Discussion
 - Mad Rabbit Sewer Claim Updates
 - Sidewalk Extension Funding/Grant opportunities
13. Other Business That May Arise
14. Adjourn

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
MONDAY, JUNE 1, 2026
3:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Monday, June 1, 2026 in City Hall. The following Commission Members were present: Public Works Director Pat Wehner, Council Liaison Robin Sylvester and Deputy Clerk/City Treasurer Sharyl Murphy, Tom Swenson, Dave Schrupp, Gordy Wagner, Tim Berg & Mary Prescott also in attendance were City Engineer Phil Martin.

The meeting was called to order at 3:00 P.M. by Tom Swenson.

A MOTION WAS MADE BY MARY PRESCOTT AND SECONDED BY DAVE SCHRUPP TO APPROVE THE MINUTES OF MAY 4, 2026. MOTION CARRIED WITH ALL AYES.

We are moving City Engineer Phil Martin up on the agenda for his reports.

Phil discussed sliver lot assessments, where properties with separate parcel IDs were being assessed in the full amount and agreed to abate assessments contingent on property consolidation. Property owner Stephanie Heinrich owns parcel #14090725 and #14090726 and is questioning why she has a full assessment on her sliver parcel #1409725. The discussion revealed that sliver parcels under same ownership cannot be sold separately for lake access, which helped clarify how to handle similar future cases.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY TOM SWENSON TO RECOMMEND TO THE CITY COUNCIL THAT THEY CONSIDER ABATING THE ASSESSMENT IF THE 2 PARCELS ARE CONSOLIDATED. BOTH PARCELS HAVE A PID # AND ASSESSMENTS ARE BASED ON THOSE FACTORS. MOTION CARRIED WITH ALL AYES.

Phil reviewed the Sunrise Boulevard reconstruction project, which will begin on June 15th. The project total should be \$285,000-\$295,000 with assessment ranges of approximately \$5,000-\$9,000 per residential lot. Lori Prem, Sunrise Association manager questioned City Administrator Lori Conway looking for an assessment range of amounts and questioned what the city cost share will be. The commission will discuss the amounts in July and should have final assessment amounts by August for City Council approval in September.

Phil discussed the bridge construction project, confirming that the east side will be completed first. The discussion covered chip seal coloring options, where the County reported that

switching to gray or black aggregate would cost approximately \$13,000-\$44,500 plus 10% engineering costs. Decision was made to leave the color as it was specified in the bid. Phil had no updates on private road development, including Harbor Lane which is expected to be completed in June, and the upcoming Sunrise Boulevard project starting June 15th.

Phil provided an update on CR103/CSAH3 detour options, noting that the county has updated their map to limit city roads to Antler and Gendreau, with both roads scheduled for mill and overlay in 2027 rather than separate projects.

The proposed detour route would use Antler and Gendreau for 2028 County Road Improvements. A discussion was held regarding damage to the roads from increased and heavy traffic. The city normally does an inch and a half mil and overlay. Once the roads are completed, the roads and corners will need to be inspected to see how they held up through the detour.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY MARY PRESCOTT TO RECOMMEND TO THE CITY COUNCIL THAT WE REQUEST THE COUNTY TO PAY FOR AN ADDITIONAL ONE INCH OVERLAY OF THE TWO AND A HALF INCH OVERLAY TO HELP STENGTHEN THE ROAD FOR THE INCREASED TRAFFIC ON ANTLER AND GENDREAU ROADS DETOUR. MOTION CARRIED WITH ALL AYES.

The commission addressed concerns with Phil regarding Old Log Landing Road after the mill and overlay work was completed and how it is not holding up to their expectations. The discussion focused on whether the contractor had properly applied the specified in and a half of payment down and suggested that Public Works Staff could conduct low-cost measurements to verify the thickness. Pat will go out and test areas using staff drills rather than hiring a geotechnical firm and consider alternative approaches like crack filling and chip sealing as a possible solution for future road maintenance. Pat will bring an update to the July meeting for more discussion.

Phil reported ongoing contact with the Indian Affairs Council regarding a trail along County Road 103 and submitted a draft citywide improvement trail plan for comments.

Discussion on how to assess Wilderness Park, which has two parcels but operates as a condominium-style facility with shared ownership. Commission discussed potential assessment options, including using a \$3,850 rate for each parcel or applying a \$550 per unit approach, but expressed concerns about maintaining consistency with existing assessment policies. The group noted that Wilderness Park pays \$62,000 annually for the entire facility and uses significant road infrastructure, though it operates seasonally with some units stored in other locations during winter.

Pat discussed homeowner on 13570 East Shore Drive wanting to tie into city sewer connection. We need to see what the property owners are proposing to do with a drawing

2.

provided to Phil and Pat for review. A drawing must be provided for commission to further discuss and make their decision.

Pat discussed Johnnie Street ditches restoration and plan. The commission discussed issues with a ditch that was previously filled in and needs to be restored to proper grade, with specific attention to proper culvert installation under driveways. Commission agreed to send a letter regarding the ditch restoration.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY GORDY WAGNER TO RECOMMEND TO THE CITY COUNCIL THAT THEY SEND A LETTER REGARDING UNAUTHORIZED FILLING OF ROADSIDE DRAINAGE DITCH. MOTION CARRIED WITH ALL AYES.

Discussion on striping plans for Wilderness Trail, deciding to implement 11-foot drive lanes with an 8-foot bike path on the north side without a fog line on the south side.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARY PRESCOTT TO RECOMMEND TO THE CITY COUNCIL THAT CONSIDER STRIPING ON WILDERNESS TRAIL AND IMPLEMENT 11-FOOT DRIVE LANES WITH AN 8-FOOT BIKE PATH ON THE NORTH SIDE WITHOUT A FOG LINE ON THE SOUTH SIDE AND A DOUBLE YELLOW LINE DOWN THE CENTER OF THE DRIVING LANES. MOTION CARRIED WITH ALL AYES.

Commission addressed a request from Grand Champion Meats regarding concrete repair costs, with members debating whether the city should help pay for repairs to property that may have been damaged during road construction and decided to investigate the property lines and contract details before making a final decision.

Pat discussed several budget items including a proposal for a vacuum truck to replace the current street sweeper, which would cost around \$200,000 and serve dual purposes for trail and road maintenance. The group also discussed replacing lawn mowers, potentially acquiring a tandem truck around \$100,000 and installing new cemetery signs.

Robert Street and West Shore Drive have a dead tree that needs to be removed.

Public Works Heavy Equipment Operator new hire starting approximately June 9th

Update on Short Term Rental meters installed. One has been completed and five are ready for installation awaiting the plumber. Pat will give an update at next month's meeting.

Update on the newly installed sewer meters with 7 left to install. Pat will give an update at next month's meeting.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY TIM BERG TO
ADJOURN THE MEETING AT 5:08 P.M. MOTION CARRIED WITH ALL AYES.

Sharyl Murphy
Deputy Clerk/City Treasurer

MEMO TO: City Council

FROM: Public Works Commission

DATE: June 1, 2026

SUBJECT: Assessment Abatements

At its meeting on 6/1/26 the Public Works Commission held a discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

Phil discussed sliver lot assessments, where properties with separate parcel IDs were being assessed in the full amount and agreed to abate assessments contingent on property consolidation. Property owner Stephanie Heinrich owns parcel #14090725 and #14090726 and is questioning why she has a full assessment on her sliver parcel #1409725. The discussion revealed that sliver parcels under same ownership cannot be sold separately for lake access, which helped clarify how to handle similar future cases.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY TOM SWENSON TO RECOMMEND TO THE CITY COUNCIL THAT THEY CONSIDER ABATING THE ASSESSMENT IF THE 2 PARCELS ARE CONSOLIDATED. BOTH PARCELS HAVE A PID # AND ASSESSMENTS ARE BASED ON THOSE FACTORS. MOTION CARRIED WITH ALL AYES.

MEMO TO: City Council

FROM: Public Works Commission

DATE: June 1, 2026

SUBJECT: CR103/CSAH3 Detour

At its meeting on 6/1/26 the Public Works Commission held a discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

Phil provided an update on CR103/CSAH3 detour options, noting that the county has updated their map to limit city roads to Antler and Gendreau, with both roads scheduled for mill and overlay in 2027 rather than separate projects.

The proposed detour route would use Antler and Gendreau for 2028 County Road Improvements. A discussion was held regarding damage to the roads from increased and heavy traffic. The city normally does an inch and a half mil and overlay. Once the roads are completed, the roads and corners will need to be inspected to see how they held up through the detour.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY MARY PRESCOTT TO RECOMMEND TO THE CITY COUNCIL THAT WE REQUEST THE COUNTY TO PAY FOR AN ADDITIONAL ONE INCH OVERLAY OF THE TWO AND A HALF INCH OVERLAY TO HELP STENGTHEN THE ROAD FOR THE INCREASED TRAFFIC ON ANTLER AND GENDREAU ROADS DETOUR. MOTION CARRIED WITH ALL AYES.

MEMO TO: City Council

FROM: Public Works Commission

DATE: June 1, 2026

SUBJECT: Johnnie Street Restoration and Letter

At its meeting on 6/1/26 the Public Works Commission held a discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

Pat discussed Johnnie Street ditches restoration and plan. The commission discussed issues with a ditch that was previously filled in and needs to be restored to proper grade, with specific attention to proper culvert installation under driveways. Commission agreed to send a letter regarding the ditch restoration.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY GORDY WAGNER TO RECOMMEND TO THE CITY COUNCIL THAT THEY SEND A LETTER REGARDING UNAUTHORIZED FILLING OF ROADSIDE DRAINAGE DITCH. MOTION CARRIED WITH ALL AYES.

MEMO TO: City Council

FROM: Public Works Commission

DATE: June 1, 2026

SUBJECT: Wilderness Trail Striping

At its meeting on 6/1/26 the Public Works Commission held a discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

Discussion on striping plans for Wilderness Trail, deciding to implement 11-foot drive lanes with an 8-foot bike path on the north side without a fog line on the south side.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARY PRESCOTT TO RECOMMEND TO THE CITY COUNCIL THAT CONSIDER STRIPING ON WILDERNESS TRAIL AND IMPLEMENT 11-FOOT DRIVE LANES WITH AN 8-FOOT BIKE PATH ON THE NORTH SIDE WITHOUT A FOG LINE ON THE SOUTH SIDE AND A DOUBLE YELLOW LINE DOWN THE CENTER OF THE DRIVING LANES. MOTION CARRIED WITH ALL AYES.

City Clerk

From: pvil04@comcast.net
Sent: Thursday, June 11, 2026 6:45 PM
To: Lori Conway; Sharyl Murphy; City Clerk; Patrick Wehner
Cc: Phil Martin
Subject: Year 3 Paving Improvements Project



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender pvil04@comcast.net

Hello all,

My wife Joanne and I live in Inver Grove Heights, MN, but own a lake home on Velvet Lake at 34753 Sleepy Valley Road, Crosslake, MN.

I received the 2026 Year 3 Paving Improvements Project newsletter, dated June 3, 2026, prepared by Bolton & Menk. The newsletter addressed the work schedule and a few other items pertaining to the selected contractor doing the work, but very little technical information was included.

The newsletter raised a few questions for me, so I did a cursory review of the City's webpage looking for some information. I didn't find anything pertaining to the proposed project, so I contacted the city with a few questions.

Yesterday 06-11-2026 Phillip Martin, the City Engineer, was kind enough to return my call and did a good job answering the majority of my technical questions. Some financial implications and associated assessments were also discussed.

With regards to the anticipated property assessment, I understand that there is an independent study/report for the project prepared for the City by a third-party firm, and that the study/report recommends proposed property assessments for the new overlay road work.

Presumably the exact numbers are not complete, but preliminary cost guestimates and recommendations are probably available. If the assessment study/report is public information, I'd like to review it. Where might I go to be able to see a copy of the report and review the assessment recommendations?

It is my understanding that the report recommends property tax increase costs based on lot size; i.e. \$2,200 to \$2,500 for lots under 5 acres and \$4,000 to \$5,000 for lots over 5 acers in size. If this is the case, I would like to, respectfully, have open dialog, disputing this assessment method.

No matter the exact figures, the concept of assessing property owners based on property size is not an accurate or reasonable method. Cities are getting away from implementing this assessment theory because it's unfair and hard to justify.

Assessing higher costs based on property size presumes that the larger lots receive a more, or a better, value from the road over the smaller lots. This is not necessarily true because we all use the road the same. The road provides the same value to all that use it.

3. a.

With regards to our property, since it is our second home, one could argue that we actually use the road much less than the full-time residents. Based on use of the road our assessment should be less than the full-time residents.

Also, based on frontage, our property has very little frontage on Sleepy Valley Road. Sleepy Valley Road ends at our property. Our only frontage is the width of the road, presumably 20'-0" - 30'-0" +/- . Based on frontage, our property would be assessed less than any of the other properties.

It's very disconcerting to think that we will be paying higher road improvement assessments because of the property size, and not the added value, which is the same for all users.

I would like this email to plant the seed at the city for when it comes time to finalizing the proposed assessment values, that the City considers basing the property assessment values on the number of lots and not the size of the property. This method would seem to be the most fair and equitable method for all parties.

Thanks!

Peter Villard, AIA
pvil04@comcast.net
651-343-2604

3b.

Sharyl Murphy

From: Phil Martin <Phillip.Martin@bolton-menk.com>
Sent: Wednesday, June 10, 2026 12:25 PM
To: Sharyl Murphy
Cc: Patrick Wehner
Subject: Peter Villard - Sleepy Valley Rd Assessment

Hi Sharyl

I wanted to make you aware that I handled a call from Peter Villard regarding the project and potential assessment. I told him last year his property assessment would have been \$3,850 and that a determination needs to be made for this year. He indicated he didn't feel that was fair and that he wanted to know who he should discuss that with. I informed him of the process and future public hearing and invited him to send his concerns to me and the City Administrator if he would like.

Just keeping you in the loop.



**BOLTON
& MENK**

Real People. Real Solutions.



Phil Martin PE (MN)

Municipal Practice Leader | Principal

Bolton & Menk, Inc.

📍 7656 Design Road Suite 200, Baxter, Minnesota, 56425-8676

☎ (218) 297-8385

📠 (218) 821-7265

✉ phillip.martin@bolton-menk.com

🌐 www.Bolton-Menk.com

3c.

Sharyl Murphy

From: Phil Martin <Phillip.Martin@bolton-menk.com>
Sent: Wednesday, June 10, 2026 12:34 PM
To: Sharyl Murphy
Subject: FW: Parcel #14130581 Assessments

Also, during review of their assessment I think the PW Commission would consider the impact of wetlands on the property. It looks like when you factor in the wetlands, the lot may have less than 5 acres so I don't know if the PW Commission would treat that as a <5 acre (i.e. \$2,200 last year) or the > 5 acre (\$3,850) last year.



**BOLTON
& MENK**

Real People. Real Solutions.



Phil Martin PE (MN)
Municipal Practice Leader | Principal
Bolton & Menk, Inc.

📍 [7656 Design Road Suite 200, Baxter, Minnesota, 56425-8676](#)
📞 [\(218\) 297-8385](#)
📠 [\(218\) 821-7265](#)
✉️ phillip.martin@bolton-menk.com
🌐 www.Bolton-Menk.com

From: Phil Martin
Sent: Wednesday, June 10, 2026 12:27 PM
To: Sharyl Murphy <smurphy@cityofcrosslake.gov>
Subject: RE: Parcel #14130581 Assessments

Sharyl

I called Judith this morning and left a message.

Based on my review, I think the lot would be considered a residential lot > 5 acres. Last year the City assessed \$3,850 for that situation. I don't know what they will do this year.

I'll let you know if she calls me back.



Phil Martin, PE (MN)
Municipal Practice Leader | Principal
Bolton & Menk, Inc.

📞 [\(218\) 821-7265](#)

From: Sharyl Murphy <smurphy@cityofcrosslake.gov>
Sent: Monday, June 8, 2026 3:46 PM
To: Phil Martin <Phillip.Martin@bolton-menk.com>
Subject: Parcel #14130581 Assessments

3d.

*** WARNING: This email is from outside the company. Proceed with Caution***

Phil,

I haven't called this woman back yet as I am not sure what hers will be. Do you want to take a look and see if we can give her an approximate amount??

Let me know your thoughts on this.

Thanks Phil!!

Sharyl Murphy
City of Crosslake/City Treasurer
13888 Daggett Bay Road
Crosslake, MN 56442
218-692-2698

From: HostedVoice=emily.net@mg.voyant.com <HostedVoice=emily.net@mg.voyant.com> **On Behalf Of** HOSTEDVOICE
Sent: Monday, June 8, 2026 2:29 PM
To: Sharyl Murphy <smurphy@cityofcrosslake.gov>
Subject: Voice Message Attached from 6514828764 - FOLEY FRANCIS

New voicemail transcription

A new voicemail has been received for phone number 2186922698 with extension 2698 and user or service name of Sharyl Murphy

Your voicemail transcription is below.

Hi, Cheryl. My name is Judith Foley. Um, we just own some vacant land up in Cross Lake, and we got a bunch of letters on the 2026 year three paving improvement project. And just checking to see how that's gonna affect our taxes. Uh, my number is 651-482-8764. Our property ID is 14130581. And um I know it says that in the fall they'll let us know how much we're gonna be assessed but I kinda wanna have an idea now what we're looking at what type of an improvement this is and. Is this a big Assessment we're talking about? Just checking 651-482-8764. Thank you.



**BOLTON
& MENK**

Real People. Real Solutions.

MEMORANDUM

Date: June 25, 2026
To: Pat Wehner, Public Works Director
From: Phil Martin, PE
Subject: Update for July 1, 2026 Public Works Meeting

Harbor Lane Improvements

The construction work is complete. We submitted a Final Payment Application to the Contractor.

Private Development Roads— Below are general updates for property development that has expressed an interest in turning over their road to the City:

- River Trail Road (Cunningham) – No update.
- Grand Review (Miller) – No update

Year 3 Road Improvements – Anderson Brothers began paving on Tuesday in the Bonnie Lakes area. This area was the first phase of road paving which was completed on Wednesday (June 24). Shouldering will be completed on Phase 1 on Friday (June 26).

I will try to bring preliminary assessment information for each road to the July 1 meeting.

Sealcoat work began on Wednesday (June 24) and should be completed in a few days.

5-Yr Road Plan Update – We should provide a proposal for the 2027 road improvement program.

Sunrise Boulevard Improvements – Anderson Brothers began working on Sunrise Blvd on June 16th. They have the road constructed to the class 5 aggregate base. During grading the site received significant rainfall. Anderson Bros chose to use a class 5 aggregate with recycled concrete which is beneficial for wet soils and will provide a better road base in the end. Based on the original schedule, paving was planned to be completed by June 30.

CR 103/CSAH 3 Detour Options – Based on discussion from the last meeting, I submitted comments to the County. They responded with a request for an estimate of cost for the additional 1 inch of pavement and 1 inch of shoulder material. I provided that information and received a reply from the County that they agreed with paying for the additional pavement and aggregate. Additionally, they were going to add a turn lane and flatten the intersection radius to limit or avoid damage. The correspondence with the County is attached.

CR 103 Trail – I submitted a request to the Minnesota Indian Affairs Council (MIAC) for review and comment of a proposed pedestrian trail along the north side of CR 103 right-of-way from Perkins Rd to CSAH on four occasions but have not received a response. I inquired with our cultural resources staff and they indicated that MIAC is overwhelmed with requests. Normally MIAC engages private contractors to assist with workload but they are out of funds and need to wait until the next fiscal year, which begins July 1. I will keep trying.

City Wide Trail Improvement Plan – The PW Commission and Park Commission met in a joint session to further define High Priority trail segment timing. We will be updating the report based on the input we received and submitting the final report to the City Council.

4. a.

Phil Martin

From: Daria Graupman <Daria.Graupman@crowwing.gov>
Sent: Wednesday, June 17, 2026 9:59 AM
To: Phil Martin
Cc: Rob Hall; Pat Wehner (pwehner@cityofcrosslake.org); Lori Conway
Subject: RE: SAP 018-603-029 Crosslake Roundabout

*** WARNING: This email is from outside the company. Proceed with Caution***

Phil,

After internal discussions, we are comfortable with covering the cost for the additional 1" of bituminous pavement and 1" of shouldering on Gendreau Road and Antler Road, based on your engineering estimate of \$25,515.90. With the county investing in these improvements upfront, we would expect to limit the scope of any post-detour repairs since the added structure is intended to support county-level traffic.

At the council meeting, a concern raised was damages at the intersections from the detour. To address this, we plan to construct a right-hand turn lane at CSAH 3 and Antler Road before the detour begins. At CSAH 36 and Gendreau Road, we plan to build 40' radii with a RAP shoulder to accommodate turning movements; currently survey data shows the radii are closer to 20'. Completing these improvements ahead of the detour we hope will ensure both intersections can handle the expected traffic.

Please let me know if you have any questions. Once you bring this to the public works committee, please let me know their thoughts.

Thank you,

Daria Graupman, EIT
Staff Engineer

Office: (218) 824-1110

Direct: (218) 822-2680

www.crowwing.gov

Crow Wing County Highway Department
16589 CR 142
Brainerd, MN 56401

We value your opinion, please let us know how we are doing by taking our [Customer Service Survey](#).



Our Vision: Being Minnesota's favorite place.

Our Mission: Serve well. Deliver value. Drive results.

Our Values: Be responsible. Treat people right. Build a better future.

This e-mail and any attachment is intended to be read only by the intended recipient. This e-mail may be legally privileged or protected from disclosure by law. If you are not the intended recipient, any dissemination of this e-mail or any

4 b.

attachments is strictly prohibited, and you should refrain from reading this e-mail or examining any attachments. If you received this e-mail in error, please notify the sender immediately and delete this e-mail and any attachments. Thank you.

From: Phil Martin <Phillip.Martin@bolton-menk.com>
Sent: Friday, June 12, 2026 11:31 AM
To: Daria Graupman <Daria.Graupman@crowwing.gov>
Cc: Rob Hall <Rob.Hall@crowwing.gov>; Pat Wehner (pwehner@cityofcrosslake.org) <pwehner@cityofcrosslake.org>; Lori Conway <lconway@cityofcrosslake.org>
Subject: RE: SAP 018-603-029 Crosslake Roundabout

Hi Daria

Below is a table I quickly created based on the measurements we have for each segment, assuming adding 1" of bituminous pavement, and using 2026 County paving unit prices from their estimate. Based on that, I think the cost is about \$25,000.

2026 County Estimate Unit Prices						
Bituminous	\$ 58.00	per ton				
Aggregate surface class 1	\$ 25.00	per ton				
Construction Item	Width	Length	Units	Qty	Unit Cost	Total Cost
Bituminous (1")						
Gendreau Rd	24	1337.0	Ton	196	\$58	\$11,373.53
Antler Rd	28	1116.5	Ton	191	\$58	\$11,080.63
Aggregate Surfacing (1")						
Gendreau Rd	2	1337.0	Ton	16	\$ 25.00	\$404.41
Antler Rd	2	1116.5	Ton	14	\$ 25.00	\$337.71
						\$23,196.27
				10% contingency		\$ 2,319.63
				Total		\$25,515.90



Phil Martin, PE (MN)
Municipal Practice Leader | Principal
Bolton & Menk, Inc.

☎ (218) 821-7265

□

From: Daria Graupman <Daria.Graupman@crowwing.gov>
Sent: Tuesday, June 9, 2026 11:33 AM
To: Phil Martin <Phillip.Martin@bolton-menk.com>
Cc: Rob Hall <Rob.Hall@crowwing.gov>
Subject: RE: SAP 018-603-029 Crosslake Roundabout

*** WARNING: This email is from outside the company. Proceed with Caution***

4c.

Phil,

We are having internal discussions and reviewing the requests the Crosslake Public Works Commission has brought forward, stated in your email below, for using city streets in our detour route.

Can you provide us with an engineering estimate for how much the additional 1" of pavement on Gendreau Road and Antler Road would cost?

Thank you,

Daria Graupman, EIT
Staff Engineer

Office: (218) 824-1110

Direct: (218) 822-2680

www.crowwing.gov

Crow Wing County Highway Department
16589 CR 142
Brainerd, MN 56401

We value your opinion, please let us know how we are doing by taking our [Customer Service Survey](#).



Our Vision: Being Minnesota's favorite place.

Our Mission: Serve well. Deliver value. Drive results.

Our Values: Be responsible. Treat people right. Build a better future.

This e-mail and any attachment is intended to be read only by the intended recipient. This e-mail may be legally privileged or protected from disclosure by law. If you are not the intended recipient, any dissemination of this e-mail or any attachments is strictly prohibited, and you should refrain from reading this e-mail or examining any attachments. If you received this e-mail in error, please notify the sender immediately and delete this e-mail and any attachments. Thank you.

From: Phil Martin <Phillip.Martin@bolton-menk.com>

Sent: Tuesday, June 2, 2026 11:37 AM

To: Daria Graupman <Daria.Graupman@crowwing.gov>

Cc: Rob Hall <Rob.Hall@crowwing.gov>; Patrick Wehner <pwehner@cityofcrosslake.org>
<pwehner@cityofcrosslake.org>; Tom Swenson <tomswen@crosslake.net>; Lori Conway
<lconway@cityofcrosslake.org>

Subject: RE: SAP 018-603-029 Crosslake Roundabout

Hi Daria

Your responses and attached information were provided to the Public Works Commission for discussion yesterday. Below is their response.

Background. The City originally planned to provide a 1 ½" bituminous overlay on Gendreau Rd in 2027 and on Antler Rd in 2028. Based on information we can find for Gendreau Rd, the original planned construction should have provided 4" class 5 aggregate, 2" bituminous base course, and 1 ½" bituminous wear course. We believe the road was constructed in 2004.

4 d.

County Proposal to City. The County asked the City to consider moving Antler Rd forward to be completed one year earlier in 2027. The County would review with City after the detour is taken off to assess City road conditions.

PW Commission Input. The PW Commission has concerns about the volume and type of traffic that will be detoured onto the City streets and that a 1 ½" overlay as originally planned is not adequate for the anticipated normal County highway traffic.

As a result, the PW Commission is recommending the following:

If the City has Gendreau Rd and Antler Rd improved prior to 2028 so that it becomes the County's detour, the overlay thickness would be increased from 1 ½" to 2 ½" and that the County should be responsible for the cost associated with the added 1" of pavement overlay. The PW Commission feels this added pavement more closely matches the typical County pavement section in Crosslake and is appropriate for the traffic volume and type anticipated.

The City would also request that after the detour is over, the County and City would review the road condition to address damaged areas, particularly at intersections where turning movements with larger vehicle types can create issues.

Let us know if you have questions.



Phil Martin, PE (MN)
Municipal Practice Leader | Principal
Bolton & Menk, Inc.

 (218) 821-7265

From: Daria Graupman <Daria.Graupman@crowwing.gov>

Sent: Wednesday, May 27, 2026 2:26 PM

To: Phil Martin <Phillip.Martin@bolton-menk.com>

Cc: Rob Hall <Rob.Hall@crowwing.gov>; Patrick Wehner <pwehner@cityofcrosslake.org>
<pwehner@cityofcrosslake.org>

Subject: RE: SAP 018-603-029 Crosslake Roundabout

***** WARNING: This email is from outside the company. Proceed with Caution*****

Phil,

Attached are the detour routes the county is leaning towards using and are the routes I will present to the city council on June 8th. We are leaning towards not doing a separate car and truck detour but there are two routes shown for vehicles to be able to access locations on both the west and east sides of the road closure. The shown routes also minimize the amount of city roads used.

Below in red are answers to your questions:

Did the County attempt to work with the property owner in the SE quadrant (Tony Marks?) to see if a temporary detour could be placed across that property? **Yes, I did bring up the idea to Tony Marks when I met with him to talk**

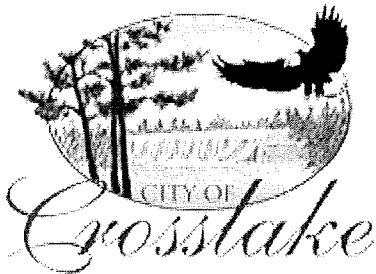
11.
Sharyl Murphy

From: Lori Conway
Sent: Monday, June 15, 2026 1:06 PM
To: Sharyl Murphy
Subject: Update on Alex Olson

From Attorney on June 15, 2026:

The Olson case has been filed with District Court. We are now proceeding with discovery to obtain their documents that support their claims and defenses. No litigation schedule has yet been issued by the Court.

Lori A Conway
City Administrator
1-218-692-9803



PLEASE NOTE ALL EMAIL ADDRESSES FOR CITY STAFF HAVE BEEN CHANGED FROM .ORG TO .GOV